

OFFICIAL BUDGET FORMS

TOWN OF JEROME

Fiscal Year 2016

TOWN OF JEROME
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TOWN OF JEROME

Resolution for the Adoption of the Budget

Fiscal Year 2016

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the Jerome Town Council did, on JULY 14, 2015, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Jerome, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on July 28, 2015, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Town Council would meet on July 28, 2015, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the Town of Jerome for the fiscal year 2016.

Passed by the Jerome Town Council, this ____ day of _____.

APPROVED:

Mayor

ATTEST:

Clerk

TOWN OF JEROME
Tax Levy and Tax Rate Information
Fiscal Year 2016

	2015	2016
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>79,480</u>	\$ <u>81,545</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>47,500</u>	\$ <u>47,500</u>
B. Secondary property taxes		
C. Total property tax levy amounts	\$ <u>47,500</u>	\$ <u>47,500</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>47,500</u>	
(2) Prior years' levies		
(3) Total primary property taxes	\$ <u>47,500</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies		
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>47,500</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.9289</u>	<u>0.8950</u>
(2) Secondary property tax rate		
(3) Total city/town tax rate	<u>0.9289</u>	<u>0.8950</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF JEROME
Revenues Other Than Property Taxes
Fiscal Year 2016

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
GENERAL FUND			
Local taxes			
City Sales Tax	\$ 705,000	\$ 712,250	\$ 799,500
Licenses and permits			
Business Licenses	9,150	8,247	9,000
Utility Franchises	21,000	21,000	21,000
Building Permits	3,500	7,722	5,000
Commercial Filming Fees	3,650	1,036	2,000
Intergovernmental			
State Sales Tax	40,119	40,243	42,417
Urban Revenue Share	181,574	181,574	180,600
Vehicle License Tax	24,507	26,602	26,312
Yavapai County Library	19,356	19,197	20,077
Charges for services			
Utility reimbursements	10,000	8,197	8,000
Rental income	77,000	62,324	65,000
Planning & Zoning Fees	3,000	3,078	3,000
Police Services	10,000	8,985	10,000
Wildlands Fire Fees	15,000	4,000	
Fire Services	7,500	3,425	3,500
Fines and forfeits			
Fines and forfeitures	60,000	88,921	80,000
Dedicated Police Revenue from court fees	2,100	3,584	3,000
Interest on investments			
Interest earned	200	96	100
In-lieu property taxes			
Contributions			
Misc donations and contributions	5,049	4,338	5,675
Miscellaneous			
Sale of assets	8,800	8,800	6,000
Administrative charges to other funds	111,832	111,832	144,046
Other miscellaneous revenues	9,000	5,131	6,950
Total General Fund	\$ 1,327,337	\$ 1,330,582	\$ 1,441,177

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

SPECIAL REVENUE FUNDS

Highway User Revenue Fund:			
Highway User Revenue	\$ 31,608	\$ 37,731	\$ 33,371
HURF Interest	75	19	11
	\$ 31,683	\$ 37,750	\$ 33,382
Capital Grants Fund:			
Various Capital Grants	\$ 558,650	\$ 116,161	\$ 898,500
	\$ 558,650	\$ 116,161	\$ 898,500

TOWN OF JEROME
Revenues Other Than Property Taxes
Fiscal Year 2016

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
Total Permanent Funds	\$ 9,515	\$ 18,306	\$ 19,500
ENTERPRISE FUNDS			
Water:	\$ _____	\$ _____	\$ _____
Water service fees	175,500	193,478	197,000
Other water revenue	7,500	5,893	5,050
	\$ 183,000	\$ 199,371	\$ 202,050
Sewer:	\$ _____	\$ _____	\$ _____
Sewer Service fees	180,600	197,420	200,000
Other sewer revenue	550	50	550
Sewer emergency funds	16,350	16,000	16,000
	\$ 197,500	\$ 197,470	\$ 216,550
Sanitation:	\$ _____	\$ _____	\$ _____
Sanitation Service fees	156,000	161,259	182,000
Other sanitation revenue	5,000	1,093	3,000
	\$ 161,000	\$ 162,352	\$ 185,000
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
Total Enterprise Funds	\$ 541,500	\$ 559,193	\$ 603,600

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CONTINGENCY FUNDS:

General Fund Contingencies:	\$ _____	\$ _____	\$ _____
Sale or lease of real property	300,000	_____	300,000
Excess City Sales Tax	70,000	_____	50,000
Wildlands fire fees	30,000	_____	45,000
Other contingency revenues	15,000	_____	31,500
	\$ 415,000	\$ _____	\$ 426,500
Enterprise Fund Contingencies:	\$ _____	\$ _____	\$ _____
Water service and connection fees	45,000	_____	45,000
Sewer service and connection fees	21,500	_____	16,000
	\$ 66,500	\$ _____	\$ 61,000
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____

TOWN OF JEROME
Revenues Other Than Property Taxes
Fiscal Year 2016

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2015</u>	<u>ACTUAL REVENUES* 2015</u>	<u>ESTIMATED REVENUES 2016</u>
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
Total Internal Service Funds	\$ <u>481,500</u>	\$ _____	\$ <u>487,500</u>
TOTAL ALL FUNDS	\$ <u>3,232,285</u>	\$ <u>2,195,492</u>	\$ <u>3,700,459</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF JEROME
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2016

FUND	OTHER FINANCING 2016		INTERFUND TRANSFERS 2016	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
Transfer to Sewer	\$	\$	\$	9,000
Transfer to HURF				55,800
Transfer to Capital Fund				14,300
Transfer to Contingency Funds (if needed)				149,000
Total General Fund	\$	\$	\$	228,100
SPECIAL REVENUE FUNDS				
HURF - Transfer from General Fund	\$	\$	55,800	\$
HURF - Transfer to Capital Fund				3,400
Total Special Revenue Funds	\$	\$	55,800	3,400
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Capital Fund - Transfer from General Fund	\$	\$	14,300	\$
Capital Fund - Transfer from Utilities Fund			28,800	
Capital Fund - Transfer from HURF			3,400	
Total Capital Projects Funds	\$	\$	46,500	\$
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
SEWER - Transfer from General Fund	\$	\$	9,000	\$
WATER - Transfer to Capital Fund				11,900
SEWER - Transfer to Capital Fund				11,900
SANITATION - Transfer to Capital Fund				5,000
Total Enterprise Funds	\$	\$	9,000	28,800
CONTINGENCY FUNDS				
Transfer if needed from General Fund to Genl Fund Contingency Fund	\$	\$	124,000	\$
Transfer if needed from General Fund To Utilities Fund contingency Fund			25,000	
Total Internal Service Funds	\$	\$	149,000	\$
TOTAL ALL FUNDS	\$	\$	260,300	260,300

TOWN OF JEROME
Expenditures/Expenses by Fund
Fiscal Year 2016

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
GENERAL FUND				
General Government	\$ 413,845	\$	\$ 388,436	\$ 385,571
Magistrate Court	91,372		66,426	87,077
Police Department	384,813		376,258	402,443
Fire Department	189,945		184,635	207,658
Library	72,899		68,360	79,060
Planning & Zoning	84,013		76,956	94,164
Parks	15,131		9,716	18,529
Properties	144,709		130,561	151,950
Youth	2,049		1,422	3,125
Total General Fund	\$ 1,398,776	\$	\$ 1,302,770	\$ 1,429,577
SPECIAL REVENUE FUNDS				
HURF	\$ 101,244	\$	\$ 95,642	\$ 85,782
Capital Grants	558,650		96,161	898,500
Operating Grants	282,100		140,500	196,800
Total Special Revenue Funds	\$ 941,994	\$	\$ 332,303	\$ 1,181,082
DEBT SERVICE FUNDS				
	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Capital Fund	\$	\$	\$	\$ 66,500
Total Capital Projects Funds	\$	\$	\$	\$ 66,500
PERMANENT FUNDS				
Fire Dept P&R	\$ 9,515	\$	\$ 18,306	\$ 19,500
Total Permanent Funds	\$ 9,515	\$	\$ 18,306	\$ 19,500
ENTERPRISE FUNDS				
Water	\$ 208,000	\$	\$ 204,421	\$ 190,150
Sewer	236,500		236,213	213,650
Sanitation	161,000		155,199	180,000
Total Enterprise Funds	\$ 605,500	\$	\$ 595,833	\$ 583,800
CONTINGENCY FUNDS				
General Fund Contingencies	\$ 465,000	\$	\$	\$ 550,500
Utilities Fund Contingencies	91,500			86,000
Total Internal Service Funds	\$ 556,500	\$	\$	\$ 636,500
TOTAL ALL FUNDS	\$ 3,512,285	\$	\$ 2,249,212	\$ 3,916,959

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF JEROME
Expenditures/Expenses by Department
Fiscal Year 2016

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
General Government				
General Fund	\$ 413,845	\$	\$ 388,436	\$ 385,571
Capital Grants Fund				20,000
Operating Grants Fund	25,000			75,000
Contingency Fund	145,000			160,000
Department Total	\$ 583,845	\$	\$ 388,436	\$ 640,571
List Department:				
Magistrate Court				
General Fund	\$ 91,372	\$	\$ 66,426	\$ 87,077
Department Total	\$ 91,372	\$	\$ 66,426	\$ 87,077
List Department:				
Police				
General Fund	\$ 384,813	\$	\$ 376,258	\$ 402,443
Operating Grants Fund	42,100		10,000	15,800
Department Total	\$ 426,913	\$	\$ 386,258	\$ 418,243
Fire				
General Fund	\$ 189,945	\$	\$ 184,635	\$ 207,658
Capital Grants Fund				400,000
Operating Grants Fund	53,000		8,500	26,000
Contingency Fund	30,000			75,500
Department Total	\$ 272,945	\$	\$ 193,135	\$ 709,158
Library				
General Fund	\$ 72,899	\$	\$ 68,360	\$ 79,060
Contingency Fund	5,000			15,000
Department Total	\$ 77,899	\$	\$ 68,360	\$ 94,060
Planning & Zoning				
General Fund	\$ 84,013	\$	\$ 76,956	\$ 94,164
Operating Grants Fund	7,000		7,000	
Department Total	\$ 91,013	\$	\$ 83,956	\$ 94,164
Parks				
General Fund	\$ 15,131	\$	\$ 9,716	\$ 18,529
Capital Fund				3,400
Department Total	\$ 15,131	\$	\$ 9,716	\$ 21,929
Properties				
General Fund	\$ 144,709	\$	\$ 130,561	\$ 151,950
Capital Grants Fund	82,150		20,450	478,500
Operating Grants Fund	115,000		115,000	30,000
Contingency Fund	310,000			300,000
Capital Fund				10,900
Department Total	\$ 651,859	\$	\$ 266,011	\$ 971,350
Youth				
General Fund	\$ 2,049	\$	\$ 1,422	\$ 3,125
Department Total	\$ 2,049	\$	\$ 1,422	\$ 3,125

Water						
Utilities Fund	\$	208,000	\$	204,421	\$	190,150
Capital Grants Fund		259,500				
Contingency Fund		45,000				45,000
Capital Fund						11,900
Department Total	\$	512,500	\$	204,421	\$	247,050

Sewer						
Utilities Fund	\$	236,500	\$	236,213	\$	213,650
Capital Grants Fund		200,000				
Operating Grants Fund		40,000				50,000
Contingency Fund		46,500				41,000
Capital fund						11,900
Department Total	\$	523,000	\$	236,213	\$	316,550

Sanitation						
Utilities Fund	\$	161,000	\$	155,199	\$	180,000
Capital Fund						25,000
Department Total	\$	161,000	\$	155,199	\$	205,000

HURF						
HURF Fund	\$	101,244	\$	95,642	\$	85,782
Capital Grants Fund		17,000		16,201		
Capital Fund						3,400
Department Total	\$	118,244	\$	111,843	\$	89,182

Fire Dept P&R						
Fiduciary Fund	\$	9,515	\$	18,306	\$	19,500
Department Total	\$	9,515	\$	18,306	\$	19,500

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF JEROME
Expenditures/Expenses by Department
Fiscal Year 2016

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
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General Fund	\$ 413,845	\$	\$ 388,436	\$ 385,571
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General Fund	\$ 15,131	\$	\$ 9,716	\$ 18,529
Capital Fund				3,400
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Properties				
General Fund	\$ 144,709	\$	\$ 130,561	\$ 151,950
Capital Grants Fund	82,150		20,450	478,500
Operating Grants Fund	115,000		115,000	30,000
Contingency Fund	310,000			300,000
Capital Fund				10,900
Department Total	\$ 651,859	\$	\$ 266,011	\$ 971,350
Youth				
General Fund	\$ 2,049	\$	\$ 1,422	\$ 3,125
Department Total	\$ 2,049	\$	\$ 1,422	\$ 3,125

Water						
Utilities Fund	\$	208,000	\$	204,421	\$	190,150
Capital Grants Fund		259,500				
Contingency Fund		45,000				45,000
Capital Fund						11,900
Department Total	\$	512,500	\$	204,421	\$	247,050

Sewer						
Utilities Fund	\$	236,500	\$	236,213	\$	213,650
Capital Grants Fund		200,000				
Operating Grants Fund		40,000				50,000
Contingency Fund		46,500				41,000
Capital fund						11,900
Department Total	\$	523,000	\$	236,213	\$	316,550

Sanitation						
Utilities Fund	\$	161,000	\$	155,199	\$	180,000
Capital Fund						25,000
Department Total	\$	161,000	\$	155,199	\$	205,000

HURF						
HURF Fund	\$	101,244	\$	95,642	\$	85,782
Capital Grants Fund		17,000		16,201		
Capital Fund						3,400
Department Total	\$	118,244	\$	111,843	\$	89,182

Fire Dept P&R						
Fiduciary Fund	\$	9,515	\$	18,306	\$	19,500
Department Total	\$	9,515	\$	18,306	\$	19,500

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF JEROME
Full-Time Employees and Personnel Compensation
Fiscal Year 2016

FUND	Full-Time Equivalent (FTE) 2016	Employee Salaries and Hourly Costs 2016	Retirement Costs 2016	Healthcare Costs 2016	Other Benefit Costs 2016	Total Estimated Personnel Compensation 2016
GENERAL FUND	17	\$ 673,343	\$ 46,197	\$ 111,128	\$	\$ 830,668
SPECIAL REVENUE FUNDS						
HURF	1	\$ 26,409	\$ 869	\$ 4,754	\$	\$ 32,032
Total Special Revenue Funds	1	\$ 26,409	\$ 869	\$ 4,754	\$	\$ 32,032
DEBT SERVICE FUNDS						
		\$	\$	\$	\$	\$
Total Debt Service Funds		\$	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS						
		\$	\$	\$	\$	\$
Total Capital Projects Funds		\$	\$	\$	\$	\$
PERMANENT FUNDS						
		\$	\$	\$	\$	\$
Total Permanent Funds		\$	\$	\$	\$	\$
ENTERPRISE FUNDS						
Water	2	\$ 54,527	\$ 2,502	\$ 14,734	\$	\$ 71,763
Sewer	1	24,437	1,121	6,603	\$	32,161
Sanitation	2	41,560	1,907	11,230	\$	54,697
Total Enterprise Funds	5	\$ 120,524	\$ 5,530	\$ 32,567	\$	\$ 158,621
INTERNAL SERVICE FUND						
		\$	\$	\$	\$	\$
Total Internal Service Fund		\$	\$	\$	\$	\$
TOTAL ALL FUNDS	23	\$ 820,276	\$ 52,596	\$ 148,449	\$	\$ 1,021,321