

PLEA RESPONSIBLE TO VIOLATION

To plead responsible and pay your citation over the phone or by mail you must complete the following and the Court must receive on or before your appearance date.

You may send this portion with a check or money order to the Court via mail.

1. **READ AND SIGN** the following statement:

I hereby waive my right to a hearing and enter a plea of responsible for the following charges listed on the citation (refer to the FINE SCHEDULE on page 6 for the fine amount(s) :

Signature _____

Write the traffic complaint number below:

If less than 18 years old MUST appear at Court with a parent.

2. **Enter the Charge(s) from your citation and see fine schedule on page 6** for fine amount; list amount in Fine Amount column below. **If your court date has passed, add the \$70 Default Fee and the \$20 Time Payment Fee.** The court date is written above and to the right of your signature on the complaint. Pay the Grand Total amount under the Fine Amount Column. **Do not send cash in the mail.**

FINE AMOUNT

Mandatory \$27 Court Enhancement Fee	\$ <u>27.00</u>
Charge A _____	\$ _____
Charge B _____	\$ _____
Charge C _____	\$ _____
Charge D _____	\$ _____
Charge E _____	\$ _____
\$20 Time Payment Fee, if applicable	\$ _____
\$70 Default Fee, if applicable	\$ _____
GRAND TOTAL	\$ _____

3. How to pay via mail or in person : Check, Money Order, or Cashier's Check made payable to Jerome Municipal Court. For Credit Card Payment: Complete the following information:

MasterCard VISA Discover Diners Club

Card Number _____

Expiration Date _____ CID (Security Code) ___ __ _

Cardholder's Name _____

Signature _____

Daytime phone _____ **ZIP Code** _____

Place this sheet with your payment, along with your complaint or a copy, in an envelope, stamp and mail to **Jerome Municipal Court, PO Box 335, Jerome, AZ 86331.**

Paying by mail you will NOT receive a receipt.

ALL PAYMENTS and THIS FORM MUST BE RECEIVED BY THE COURT DATE. FAILURE TO DO SO MAY RESULT IN THE ISSUANCE OF A DEFAULT JUDGMENT (\$70.00 DEFAULT FEE) AND DRIVER LICENSE SUSPENSION WITH ADDITIONAL MONETARY PENALTIES BEING IMPOSED.