



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, September 12, 2016 TIME: 7:00 pm
PLACE: **JEROME CIVIC CENTER** 600 Clark St.
JEROME, ARIZONA 86331

AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

ITEM 2: APPROVAL OF MINUTES: Minutes of 05/09/2016
Discussion/Possible Action/ Possible Direction to Staff

ITEM 3: PETITIONS FROM THE PUBLIC – This time is NOT for discussion on Agenda items. Please make comments when that item is on the floor. Please complete a request form with your name and subject and submit to the Chair. When recognized by the Chair, please come to the front and state your name. Please observe the three minute time limit per speaker pursuant to the Town Code. The DRB may not discuss or take action on any comments under this agenda item other than to ask questions.

ITEM 4: REPLACE ROOFING MATERIAL

APPLICANT: JACQUELINE BABBAGE
ADDRESS: 100 HOLLY AVE.
OWNER OF RECORD: ABOVE

APN: 401-07-180
ZONE: R1-5

The applicant asks for review and approval of new roof for her house.
Discussion/Possible Action/Possible Direction to Staff

ITEM 5: FUTURE AGENDA ITEMS

The Board will direct staff to schedule future agenda items to be considered by the DRB, if desired. No specific properties, individuals, or situations may be discussed, only general topics may be suggested.

ITEM 6: ADJOURN Possible Action

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____
301 Main Street, second floor, exterior posting case
970 Gulch Road, side of Gulch Fire station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post Office, interior posting case

Albert L Sengstock, Zoning Administrator, Attest

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Deputy Town Clerk Joni Savage at (928) 637-7943. Requests should be made as early as possible to allow sufficient time to make arrangements. Anyone needing clarification on a DRB agenda item may call Jerome Town Hall at 928-634-7943 and ask to speak with Al Sengstock, Planning & Zoning Administrator and Historic Preservation Officer.



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(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD

DATE: Monday, May 9, 2016 TIME: 7:00 p.m.

PLACE: **JEROME CIVIC CENTER**

600 Clark St., JEROME, ARIZONA 86331

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

The meeting was called to order by Chair Steve Pontious at 7:01 p.m.

Albert Sengstock, Zoning Administrator, called roll. Present were Chair Pontious, Vice Chair Mark Venker, Mike Parry, Brice Wood, and John Schroeder.

Staff present were Albert Sengstock, Zoning Administrator (telephonically); Joni Savage, Deputy Clerk; and Jennifer Julian, Minute Taker.

ITEM 2: APPROVAL OF MINUTES: Minutes of April 11, 2016

Mr. Parry moved to approve the minutes of March 14, 2016 as presented. Mr. Wood seconded. The motion passed unanimously.

ITEM 3: PETITIONS FROM THE PUBLIC

There were no petitions from the public.

ITEM 4: REPAINT A HOME AND INSTALL METAL ROOF

APPLICANT: SALLY STICKER

APN: 401-07-028

ADDRESS: 649 VERDE STREET

ZONE: R-15

OWNER OF RECORD: ABOVE

The applicant asks for review and approval of new paint colors for her house and review and approval for a new metal roof.

The applicant was in attendance.

Mr. Sengstock presented the item. The roof matches existing roofs in town and he recommended approval.

Mr. Parry approved of the roof's color as one that would have been used 100 years ago. Mr. Schroeder appreciated the nod to the original turquoise color of the house.

Mr. Parry moved to approve the item. Mr. Venker seconded. All were in favor and the motion passed unanimously.

ITEM 5: ENCLOSE THE REAR DECK

APPLICANT: SARRIS & ASSOCIATES

APN: 401-06-093

ADDRESS: 541 MAIN STREET (GHOST CITY INN)

OWNER OF RECORD: ABOVE

The applicant asks for approval to enclose a deck on the rear of the building.



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The applicant was in attendance.

Mr. Sengstock presented the item. His concern is that the new siding match the existing siding. He also would like the window to match the size and design of existing windows. In addition, he recommended photographing the building before the enclosure is done in keeping with SHPO guidelines.

Mr. Schroeder asked the age of the building. The applicant, Ms. Ingrid Sarris, said that it dates from 1883.

Mr. Schroeder asked if the back of the building is original. Mr. Sengstock said the only change to the building was the metal roof.

Mr. Venker asked if the roof over the enclosure would be flat or angled. Ms. Sarris said it will be angled and the same type of roof.

Mr. Parry said the roof on the drawing looks like a 2-12 pitch. The existing roof appears to be a 4-12 pitch. The applicant, Mr. Richard Faye, said that the pitch on the drawing was an estimate. It will be between 2 and 4 in order to provide headspace.

Ms. Sarris asked if the Board wanted to see a picture of the window. Mr. Parry asked if it was similar to the existing windows and she said yes, it is custom made.

Mr. Schroeder asked if there will be duct work for heating, if holes would be cut into the existing structure. Mr. Faye said no, the enclosure will not be heated and it is not necessary to cut holes. Mr. Pontious said that what is done inside doesn't concern Design Review Board.

Mr. Venker moved to approve the item.

Mr. Parry wanted to amend the motion to require that the enclosure look as much like the existing building as possible.

Mr. Faye presented a new drawing showing the proposed enclosure in better detail. The siding will be clapboard style which looks "pretty much the same."

Mr. Schroeder asked if Mr. Sengstock will provide a copy of the National Register photographic documentation standards. Mr. Sengstock agreed to do so.

Mr. Parry seconded the motion to approve with the stipulation that the applicants attempt to match the addition to the existing structure as best as they can. The motion passed unanimously.

ITEM 6: ADJOURNMENT

Chair Pontious observed that there was no item on the agenda for "Future Agenda Items." He asked that it be included on future agendas.

Chair Pontious made a motion to adjourn. It was seconded by Mr. Venker. The motion carried unanimously and the meeting adjourned at 7:15p.m.

Approval on next page.



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**REGULAR MEETING OF THE TOWN OF JEROME
DESIGN REVIEW BOARD**

DATE: Monday, May 9, 2016 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER

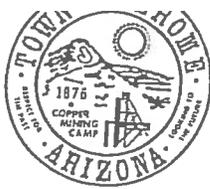
600 Clark St., JEROME, ARIZONA 86331

MINUTES

Respectfully submitted by Jennifer Julian on September 12, 2016.

Approved: _____ Date: _____
Design Review Board Chair

Attest: _____ Date: _____
Design Review Board Vice Chair



TOWN OF JEROME, ARIZONA

Al Sengstock, Planning & Zoning Administrator
Historic Preservation Officer
a.sengstock@jerome.az.gov

Founded 1876
Incorporated 1899

Jerome Town Hall and Civic Center
600 Clark Street
P.O. Box 335, Jerome, AZ 86331
(928) 634-7943 FAX (928) 634-0715

APPLICATION FOR PLANNING & ZONING OR DESIGN REVIEW

(Please check one. A separate form is required for each.)

BY: Planning & Zoning Commission Design Review Board

PLEASE PRINT LEGIBLY SO THAT PROCESSING WON'T BE DELAYED.

APPLICANT'S NAME: Jacqueline Babbage
MAILING ADDRESS: P.O. Box 185, Clarkdale AZ 86324
TELEPHONE: 928.274.2382 EMAIL: jbabbage@gmail.com
PROJECT ADDRESS: 100 Holly Avenue, Jerome AZ 86331
PARCEL NUMBER: 401-07-180 ZONE DISTRICT: R1-5
APPLICATION FOR (Please describe the project.): Replace Roofing Material

need anything call Bob Bouwman 928-232-7570

- I hereby apply for consideration and conditional approval by the above checked Board or Commission.
- I understand that any approval is not valid until application fees are received by the Town.
- I have obtained and reviewed information on the criteria used in evaluation by these bodies and/or reviewed the application provisions in the Town Zoning Ordinance.
- I understand that this application will not be scheduled for consideration until all required materials have been submitted and reviewed.

APPLICANT'S SIGNATURE: [Signature] DATE: 8/18/16

TOWN USE BELOW

RECEIVED FROM: Bob Bouwman DATE: 8-22-16

Received the sum of \$ 2500 as: Check No. Cash Credit Card
Per Fee schedule - Ordinance 332

BY: pt FOR: DRB

J. Babbege

The colors to complement our strength.

JM APP membranes have a factory-applied mineral surfacing that offers further protection from weather, UV rays and traffic. This surfacing is available in several colors that have been developed to coordinate with or match many steep roofing material colors, providing a seamless tie-in. Choose from:

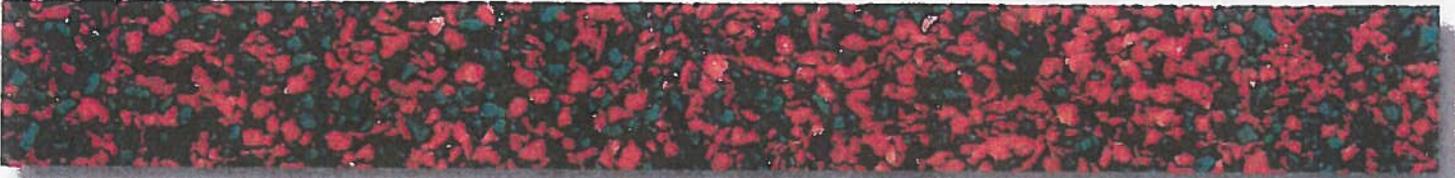
White



Weathered Wood



Red



Burnt Sienna



Chestnut



Slate



Tan

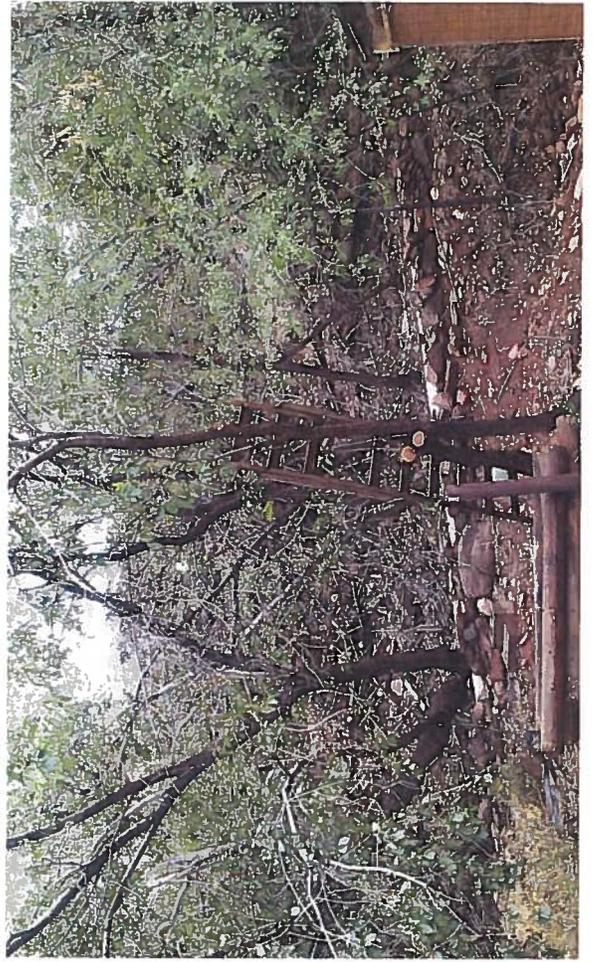


Terra Cotta





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11



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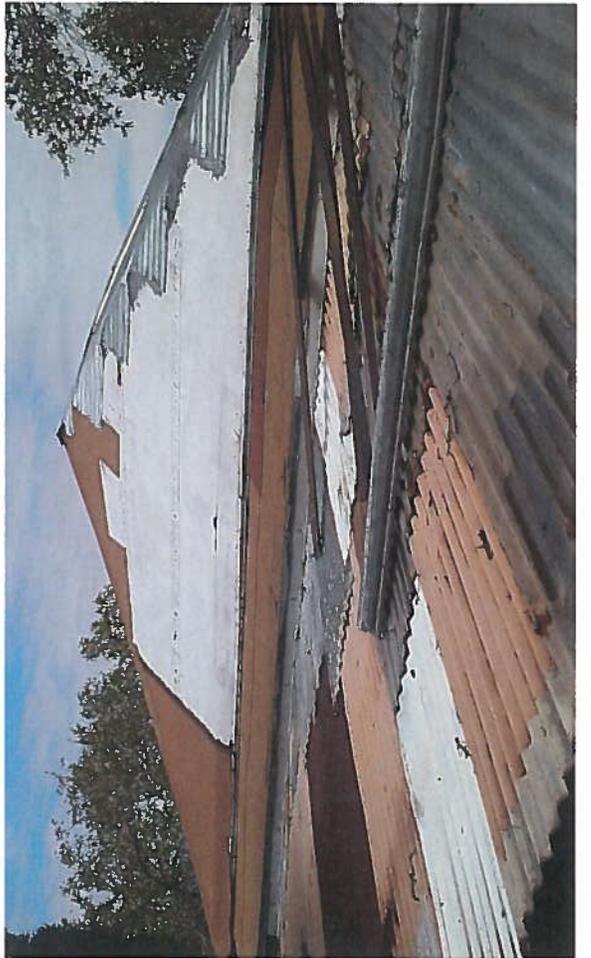
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ZA DRB Review/Analysis

Al Sengstock, Zoning Administrator

09/12/2016

ITEM 4: REPLACE ROOFING MATERIAL

APPLICANT: JACQUELINE BABBAGE

APN: 401-07-180

ADDRESS: 100 HOLLY AVE.

ZONE: R1-5

OWNER OF RECORD: ABOVE

The applicant asks for review and approval of new roof for her house.

ZA Analysis:

I have reviewed color and materials proposed for the roof. I feel they are compatible with the neighborhood and are in keeping with the neighborhood and the Town of Jerome. I recommend approval.