



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, Oct 13, 2014 TIME: 7:00 pm

PLACE: **JEROME CIVIC CENTER**  
600 Clark St., JEROME ARIZONA, 86331

## MINUTES

**ITEM 1:** Chair Deni Phinney called the meeting to order at 7:03

Roll Call by Zoning Administrator, Albert Sengstock

Members Present: Steve Pontious, Carole Lozano, Brice Wood, Deni Phinney,

Unexcused Absence: Mike Parry

Staff present: Al Sengstock, Zoning Administrator, Candace Gallagher, Town Manager/Clerk,  
Joni Savage Minute Taker

**ITEM 2: APPROVAL OF MINUTES** - September 8, 2014 regular meeting minutes.

Motion by Deni Phinney to approve minutes with corrections. Second by Brice Wood. Motion carried unanimously. One abstention by Carole Lozano, as she was not present at the September 8<sup>th</sup> meeting.

**ITEM 3: PETITIONS FROM THE PUBLIC** – There were no petitions from the public.

### **ITEM 4: APPLICATION FOR CHANGE/EXTERIOR TRIM**

APPLICANTS: Karen Tomlinson

ZONE: R1-5

ADDRESS: 750 Verde Ave.

APN: 401-07-617C

OWNER OF RECORD: Berry Robert & Debra RS

The applicant requests review and approval to change the color of the house trim from red to dark green.

Al Sengstock presented the trim color change; he told the Board he had no objection to the request. He also clarified that she is now the owner of record. Ms. Lozano asked if it was a hunter green, a chip was passed around.

Brice Wood made a motion to approve. Second by Carole Lozano. Motion carried unanimously.

### **ITEM 5: APPLICATION FOR SIGN PERMIT**

APPLICANTS: Richard Johnson – Ghost Town Tours

ZONE: C-1

ADDRESS: 407 Hull Ave.

APN: 401-06-017

OWNER OF RECORD: P.E.T. III LIVING TRUST

The applicant asks for review and approval of the proposed sign.

Al Sengstock presented the sign, the size meets zoning standards. He sees nothing to cause an objection to the request.

Mr. Wood thanked the applicant for the nice design and keeping the scale smaller than allowable.

Carole Lozano made a motion to approve the sign. Second by Steve Pontious. Motion carried unanimously.

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## ITEM 6: APPLICATION FOR SIGN/DISPLAY PERMIT

APPLICANTS: Matt La Voire – Barber Pole

ZONE: C-1

ADDRESS: 140 Main St.

APN: 401-06-006

OWNER OF RECORD: BEYOND SKY FIRE LLC

The owner asks for review and approval of a barber pole.

Ms. Phinney identified a letter of objection received by all Board members.

Al Sengstock commented that approval and licenses from the State Barber Board is required, which the applicant has. The dimensions are 2'9" high, approximately a foot from the wall and 10" in width. Building permits will be needed. There are no objections; however he relies on the boards review on how that would fit with the town.

Mr. Wood sees the barber pole as historically appropriate. He further stated that our ordinance says That you can have no moving parts on the sign and he asked if it had to spin.

Matt La Voire stated that he could keep it from spinning. The Board members discussed the height of the sign and it was determined that it would be placed 8' feet high on the wall.

Carole Lozano made a motion to approve the barber pole with the stipulation that it is nonmechanical, does not move and is mounted 8' above the sidewalk. Second by Steve Pontious. Motion carried unanimously.

## ITEM7: APPLICATION FOR SIGN/DISPLAY PERMIT

APPLICANTS: Red Rock Retail, LLC

ZONE: C-1

ADDRESS: 407 Hull Ave.

APN: 401-06-017

OWNER OF RECORD: P.E.T. III LIVING TRUST

The business owner asks for review and approval of a new sign.

Al Sengstock presented the information for the sign. He has no objection to the request.

Mr. Pontious said that he liked the weathered look to it, and that it fits in very well in its location.

Deni Phinney made the motion to approve the sign as submitted. Second by Brice Wood. Motion carried unanimously.

## ITEM 8: FUTURE AGENDA ITEMS

The Board will direct staff to schedule future agenda items to be considered by the Commission, if desired. No specific properties, individuals, or situations may be discussed, only general topics may be suggested.

Mr. Wood wanted the solar design guideline on the next agenda. Discussion ensued, however Ms. Phinney asked that it not be on the next meeting agenda as she would be absent, but if it could be on the following agenda.

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District Signs were mentioned and Al Sengstock said that he would put that on the agenda once he had completed his research.

Ms. Phinney wanted to identify at risk buildings in town and explore what we could do to encourage their protection. Al is looking at all aspects of those buildings and multiple disciplines that he needs to check into.

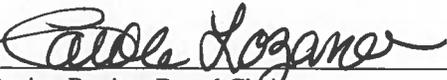
Mr. Pontious brought up the training for design and review board. Al has found information on that and will research it further. He will also post "best practices" on the agenda as he finds them.

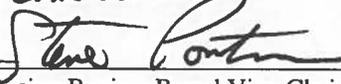
## ITEM 9 : Adjournment

Motion to adjourn made by Steve Pontious. Second by Carole Lozano. Motion passed unanimously.

The meeting adjourned at 7:26 pm.

Respectfully submitted by Joni Savage on the 10<sup>th</sup> of November, 2014.

Approved:  Date: 11/10/14  
Design Review Board Chair  
CAROLE LOZANO

Attest:  Date: 11/10/14  
Design Review Board Vice-Chair