



TOWN OF JEROME

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Rebecca Borowski, Planning & Zoning Administrator

Historic Preservation Officer

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MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD

DATE: Monday, June 9, 2014 TIME: 7:00 P.M.

PLACE: JEROME CIVIC CENTER, 600 CLARK STREET

Minutes

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Deni Phinney called the meeting to order at 7:02 pm.

Roll call by Zoning Administrator Rebecca Borowski.

Board members present: Deni Phinney, Steve Pontious, Brice Wood, Carole Lozano

Excused absence: Commissioner Mike Parry

ITEM 2: APPROVAL OF MINUTES: May 12, 2014 regular meeting minutes.

Motion by Brice Wood to approve the minutes of May 12, 2014 Regular Meeting as presented. Second by Steve Pontious. Motion carried 4-0.

ITEM 3: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

ITEM 4: DESIGN REVIEW / SIGN PERMIT – Scooter Trash

ADDRESS: 302 Hull Avenue.....OWNER OF RECORD: Robert Brazil

ASSESSORS PARCEL NUMBER: 401-06-074.....ZONE: C-1

Applicant requests design approval and sign permit for one sign. The Board will review the request for compliance with the Zoning Ordinance and may approve, conditionally approve, or deny the application.

Staff presented the sign permit application for Mr. Nolah Chasteen of Scooter Trash. Applicant requests approval for one sign to be mounted on the hand railing post, as illustrated in the application. Mr. Chasteen, contingent upon approval of the new sign, will remove one existing sign from the exterior door of the business.

Motion by Carole Lozano to approve the application as presented. Second by Brice Wood. Motion carried 4-0.

ITEM 5: DESIGN REVIEW – Non-commercial Radio Antenna and New Roofing Material

REPRESENTATIVE: Richard Martin

ADDRESS: 867 Hampshire Ave.....OWNER OF RECORD: Verde Exploration, Ltd.

ASSESSORS PARCEL NUMBER: 401-11-021A.....ZONE: I-1

Applicant requests Design approval of a new 35' non-commercial radio antenna and re-roofing an associated accessory building with new material. The Board will review the request for compliance with the Zoning Ordinance and may approve, conditionally approve, or deny the application.

Mr. Martin provided the Board with a sample of the proposed roofing material, desert tan roll roofing. The Board discussed the site of the antenna, surrounding property features to which it would be visually related; other antennas are located on-site and on rooftops. The proposed antenna would be related visually to the nearby utility poles and not obviously visible from anywhere but below the property on 89A.

Motion by Brice Wood to approve the application as presented. Second by Deni Phinney. Motion carried 4-0.

ITEM 6: Solar Design Guidelines

The Board shall bring their comments and suggested revisions of the Draft Solar Design Guidelines for discussion.

Staff was given direction to move this item to the next meeting agenda.

ITEM 7: FUTURE AGENDA ITEMS

The Board may direct staff to schedule future agenda items to be considered, if desired. No specific properties, individuals, or situations may be discussed, only general topics may be suggested.

Steve Pontious suggested a discussion regarding the procedural elements of Design Review Board applications, approvals, denials, enforcement and appeals. Deni Phinney suggested discussing possible grants or cooperative with NAU in order to compile Design Guidelines with particular focus on the three distinct neighborhoods in Jerome. Brice Wood added to the suggestion; he would like to see the General Plan address a neighborhood component. Staff was directed to agendaize a summary of the 2014 Historic Preservation Conference in Rio Rico, in which Deni Phinney and Rebecca Borowski are attending.

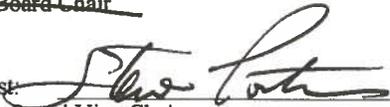
ITEM 8: Adjournment

Motion to adjourn made by Brice Wood. Second by Steve Pontious. Motion carried unanimously.

Meeting adjourned at 7:25 pm.

Respectfully submitted by Rebecca Borowski on the 14th of July, 2014.

Approved: _____ Date: _____
~~Design Review Board Chair~~

Attest:  _____ Date: 11/10/14
Design Review Board Vice-Chair

Brice Wood - PRB

11-10-14