

Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL

JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, MAY 10, 2016, AT 7:00 P.M.

ITEM #1:	CALL TO ORDER/ROLL CALL	
	Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
	Mayor Currier called the meeting to order at 7:00 p.m.	
	Town Manager/Clerk Candace Gallagher called roll. Present were Mayor Currier, Vice Mayor Freund, Councilmember Barber, Councilmember Stewart and Councilmember Vander Horst.	
	Other staff present were Joni Savage, Deputy Clerk and Fire Chief Rusty Blair.	
ITEM #2:	PLEDGE OF ALLEGIANCE	
7:01	Mayor/Chairperson to lead the Pledge.	
	Mayor Currier led the pledge.	
	At this time, with the consent of Council, Mayor Currier moved items 3, 4, 5 and 6 to the end of the meeting and began with item 7; however, items are reflected in the minutes in the order agendized.	
ITEM #3:	STAFF REPORTS	
7:56	Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Representative, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief.	
	Chief Blair noted that there had previously been a question regarding \$1,000 that was paid for an engine boss during our wildlands activities. That payment went to the Cottonwood Fire Department, he explained, and not to an individual. It was a cost that had been agreed to.	
	Mayor Currier congratulated Councilmember Vander Horst for becoming an EMT. Chief Blair also thanked him, commenting that he would be very helpful.	
	Vice Mayor Freund said that Ms. Tovrea's utility report looked identical to last month's, showing 24 accounts, 18 paid, 6 turned off and one has moved out. He said that he would appreciate a report that is current. Ms. Gallagher noted it that the aging report was printed on May 2. Mr. Freund noted that the cover sheet refers to the April aging report. Ms. Gallagher said that, if the report is not current, she would provide copies of the May report.	
	With respect to the Court report, Vice Mayor Freund asked about monies accruing to the Court Enhancement fund. Ms. Gallagher explained that court enhancement funds are received by the Court and deposited into a separate account which the Judge maintains. The amount dedicated to court enhancement is set by law.	
	Motion: Vice Mayor Freund made a motion to approve the staff reports. It was seconded by Mayor Currier. The motion passed, 5-0.	

ITEM #4: 8:00

FINANCIAL REPORTS

Issued checks and financial reports for the month of April 2016. Figures included therein are presumed accurate as of the report's preparation date, but are subject to adjustment as further information is gained.

Motion: Mayor Currier made a motion **to accept the financial reports.** It was seconded by Councilmember Vander Horst. The **motion passed, 5-0.**

ITEM #5: 8:01

PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT

Minutes are provided for the information of Council and do not require action.

Ms. Gallagher said that the new arrangement with Mr. Sengstock, who now resides in Florida and works for the Town via email, telephone and Skype, seems to be working well. She said that she sat in briefly during the last Design Review Board meeting, and noted that Ms. Savage has been the front person for this. Ms. Savage commented that the Design Review Board meeting, where Mr. Sengstock attended by Skype, went well. After the Board of Adjustment meeting, she had asked for feedback. Carol Yacht mentioned that she couldn't hear well, so we are getting wireless speakers.

Mayor Currier said that there had been a recent breakdown in communication with Mary Wills. Someone gave Mr. Sengstock the wrong email address for her, and he was not able to respond to her for a couple of weeks. In the meantime, her deal fell through, or appears to have fallen through. "Communications is critical to this thing," the Mayor said.

Ms. Savage commented that Mr. Sengstock <u>had</u> responded to Ms. Wills, but his email was never returned to him as undeliverable, so he was not aware that it did not go through.

Ms. Gallagher said that staff is now providing his cell number also.

Councilmember Vander Horst asked if Mr. Sengstock has office hours, and what we will do when someone requests reimbursement for long distance charges to call him.

Ms. Gallagher said that we can provide a local number for him via a second line that will ring on his phone. With respect to office hours, she said, he is pretty much available all the time.

Vice Mayor Freund said that he attended the Board of Adjustment meeting, where Mr. Sengstock attended via Skype, and he thought it went well.

Councilmember Vander Horst said that he heard that someone was "stepped on," meaning that there was a delay in the transmission, so Mr. Sengstock was speaking when someone else was trying to speak.

ITEM #6: 8:07

COUNCIL MEETING MINUTES

April 12, 2016 regular meeting; November 25, 2015 special meeting

Vice Mayor Freund commented on the first page of the November 25th minutes. He said that it is entirely possible he could have said "railroad ties," but the things in questions are rails themselves, not ties. Ms. Gallagher said that she would correct those references¹. He also pointed out a typographical error that will be corrected.

Motion: Councilmember Vander Horst made a motion to accept the minutes of November 25, 2015 with corrections. Vice Mayor Freund seconded it. The motion passed, 5-0.

Councilmember Barber referred to the minutes of April 12, where Kevin Savage had asked about the Gulch Road, and she wanted to clarify whether he had asked if they could level the speed bumps or if we could fix the road for the Home Tour.

¹ Clerk's note: In reviewing the recording, the term "railroad ties" was used repeatedly by several speakers. In each instance, the minutes have been changed to read "rails" rather than "railroad ties" in order to properly refer to them.

Ms. Gallagher said that he did ask if we could level out the speed bumps, but she said "no" to that request. Councilmember Vander Horst commented that he thought the "speed bumps" were for water control.

Motion: Vice Mayor Freund made a motion to approve the minutes of April 12, 2016. Councilmember Vander Horst seconded it. The motion passed, 5-0.

ITEM #7: 7:02

PETITIONS FROM THE PUBLIC

Pursuant to A.R.S. § 38-431.01 (H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the microphone, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

Richard Spudich, a resident of Jerome, said that, for quite some time, we had a working water fountain across from Paul and Jerry's and he is asking that it be repaired. He suggested that it might be easier to repair during the winter. Wally and some of the people who used to work for the town, he said, might remember more about the troubles it has.

Mr. Spudich also spoke of his idea for a water dispenser where people could buy water by the gallon. "I believe it would be a great feature," he said. "I'm very proud of the water here." He added that he has an issue with the calcium in our water and would like it removed.

There were no other petitions.

ITEM #8

PRESENTATIONS

7:03

ITEM #8A: APS FIRE MITIGATION PROCEDURES

Wade Ward and Tracy Moore of APS will discuss ongoing efforts by APS toward mitigation of fire hazards within Jerome and will present information regarding materials and methods used.

Wade Ward introduced himself as the Fire Mitigation Specialist for APS, with over 20 years in the fire service. "This is a continuation of a conversation that I had with Ms. Gallagher and Tracy Moore a few weeks ago," he said. "We're in the planning stages of coming through and clearing our poles." Mr. Ward said that they have 29,000 miles of distribution system within the state of Arizona that they maintain. Each pole has equipment on it with the potential to spark and ignite a fire. They have determined that 75,000 of those poles "are in the urban interface." He added that 43% of the people that live in Arizona live in that urban interface. "We definitely have a risk there and we have identified a way to mitigate that," he said, noting that part of that is the Urban Wildland Interface Code which the Town has adopted through the International Fire Code. This Code, he explained, states that any utility that has a pole which has a piece of equipment on it with the potential to spark must clear ten feet in all directions of that pole, including vertically. As the budget allows, he said, they move forward with trying to clear these poles, but 75,000 is a lot. They are trying to clear those poles at 25,000 a year. Last year they cleared about 6,500 and should do just under 8,000 this year. They use "integrative vegetative management," which is approved by the EPA and includes the use of an herbicide to treat stumps that they cut so that they can get a longer cycle.

Mr. Ward said that they had communicated with Chief Blair and heard that the Council had made a decision to not use herbicides at all. The herbicide, Mr. Ward said, allows them to get a longer cycle between clearings, which reduces cost and reduces fuels. "It really is the worst case scenario in terms of vegetation and topography in Jerome," he said. "We don't deny that transmission and distribution of electricity is a dangerous thing. It can be dangerous when a piece of equipment fails.

We are in the process of coming through Jerome right now. Southwest Ground Control is the contractor we use to do this work. We have a pre-inspector that goes before them and talks to every homeowner and property owner and gets permission to go on their property to cut the vegetation."

Mr. Ward went on to say, "The reality of Jerome is we have a lot of fuel loading here in Jerome. We have a lot of vegetation cut and stacked ... and it has become a real fire hazard. It's not unlike a lot of communities within Arizona, but that vegetation has been mismanaged for years." Mr. Ward explained that there are 97 poles in the greater Jerome area, 59 of which are on private property and 7 of which are on Town property. They have received permission from Freeport-McMoRan to use herbicide on their property, and they are waiting for a letter from United Verde. "The point is," he said, "we want to let you know exactly what we are doing. I promised Ms. Gallagher we wouldn't do anything as far as herbicides until we had a chance to talk to you as a group and community. We have moved forward with the cutting on approved properties that we've already been to. We have done nothing in terms of herbicide and we will not until we have an agreement with you." Mr. Ward then introduced Tracy Moore, supervisor for the region.

Ms. Moore explained that she oversees all of the vegetation crews north of Wickenburg and up into Sedona. She is also the supervisor in charge of all of the right-of-way herbicide projects for the state. She was previously with ADOT and has an extensive background with herbicide application and use. At one point in her career, she said, she was considered an expert in controlling evasive species using herbicides. She explained that they would be putting out roughly .072 gallons of products on all of the poles in town. It is a stump treatment, she said, where they spray them after they've been cut.

Mr. Ward showed the council a sheet from the EPA describing and supporting the herbicides that they use.

Councilmember Vander Horst asked if APS was asking for permission for use of herbicide on Town property (seven poles) or within the entire Town. Mr. Ward said that he was asking for permission for just the seven poles. He added that, out of the 59 poles on private property, about 40% of the property owners didn't want them to use the herbicide. Statewide, however, the number of homeowners who do not want them to use herbicide is less than two percent. He clarified that, if a property owner says "No" to the use of herbicides, they do not use them on that property.

Ms. Moore commented that the herbicide they use is "less invasive than something you would pull off the shelf of Home Depot." She added that they use paraffin wax as a carrier, which allows the herbicide to attach to the plant without running off. It is rangeland approved, she said -- ranchers will allow it. As long as the cattle aren't exposed to it after a half hour of drying, it is still considered organic.

Vice Mayor Freund asked Ms. Moore if she could be more specific regarding the type of herbicide she was referring to. Ms. Moore replied, "We have a couple of different custom blends. The common name is Garland 4 and also Method. Thinvert is our carrier, which is a paraffinic wax, and we use that instead of water. It allows us to do a blend at the factory and it is sent to us in 15 gallon jugs. We use that to put into our sprayers. There is no mixing, no loading and no trash, we have refillable containers. We call this a sustainable program using best management practices." She added that the containers, each with a bar code, go back to the company they got them from, and each is only used for that specific herbicide.

Ms. Gallagher asked if they were using any Monsanto products. Ms. Moore replied that they use glyphosate, but she can't say specifically that it is a Monsanto product because they don't specify that with the blending company, just the specific chemical and percentage in the mix. Ms. Gallagher asked if they were <u>able</u> to specify the brand. "Perhaps," Ms. Moore replied. "I've never looked into it, so I couldn't say with any certainty."

Michael Harvey, a Jerome resident, asked what the shelf life of the product was. "Until it dries," Ms. Moore responded. Mr. Harvey asked how long the chemical stays there. Ms. Moore responded that it depends on how hot it is. "Essentially what happens," she said, "is, if it is a larger stump, we'll treat the outer edge of it once it's been cut. It will soak into it. It really depends on a lot of different factors. Generally, once it's dry, it's not going anywhere." Mr. Harvey asked how long the product would hold until it deteriorated. "Roundup lasts 50 years," he added. Mr. Ward replied that it would depend on how much water is in that area. "We get about a year out of it," Mr. Ward said.

Mayor Currier asked if they would be in to re-spray every year. Mr. Ward responded that they would come in every three years.

"There is a lot of sensitivity to this issue," Mayor Currier said, "particularly because we're sitting next to an EPA cleanup site. This whole area has been poisoned again and again by the mining industry. We've been operating on a system that says not to use any spray on Town property. You're asking us to change our policy 180 degrees."

Mr. Ward replied, "In some sense it is, and in some sense it's not. We're asking you to allow <u>us</u> to do it." He said that he believes there is value to that, they are professional applicators, and the blend is custom made and least harmful to the environment. "It is different than allowing the community to spray at will," he said.

Ms. Moore noted that using Thinvert carrier rather than water allows them to use ultralow volume. "Because of the microencapsulation of the herbicide molecule, and the ability to spread that over the surface, we're using significantly less product," she said. "We have a specific type of nozzle not readily available outside the industry. It is an extremely expensive and specific type of nozzle and wand that we use in order to make sure that we're being as sensitive as possible and putting out the least amount."

Mayor Currier asked what types of things would grow in the sprayed areas. "Grasses," Ms. Moore replied. She talked about a test site for herbicide treatments on Mingus Mountain. They have data for the last five years, she said. Prior to application, they documented what plants were there and they have been documenting what's been coming back. "What's been coming back," she said, "is native grasses, native wildflowers and Mexican cliff rose."

Ms. Gallagher asked again how many poles were on Town property, and Mr. Ward replied, "seven." Ms. Gallagher asked how much more labor intensive it would be to do the clearing manually. "We get more mileage by using the herbicides," Mr. Ward said. "I am just trying to get a sense of how much additional labor it would be for just seven poles," Ms. Gallagher said. Ms. Moore stated that having to come back to Jerome every year to work on those seven poles would pull them away from the other 75,000 poles that they have to attend to.

"We're not trying to pull the wool over your eyes," Mr. Ward said. He spoke of how wonderful their program is, and said that, more than 90% of the time, people change their mind about the herbicide application after being educated about it. He would like for us to understand the proven benefits, he said.

Mayor Currier noted that this agenda item was listed as for discussion only, so Council would not be making a decision at this meeting. Vice Mayor Freund asked how a decision would be made. It would be put on a future agenda, the Mayor said, and added, "Our position right now is "no."

With respect to Ms. Moore's comment about the disruption to APS of having to come back to Jerome every year to work on seven poles, Councilmember Stewart pointed out that the 40% of our property owners who don't want the herbicide would also require APS to come back and clear every year. He then asked if United Verde had responded to their request. Mr. Ward confirmed that they had not.

Councilmember Barber asked for clarification regarding the size of the area to be cleared. Mr. Ward explained that they must clear 10 feet from the pole in all directions (a 20 foot diameter). Ms. Barber said that there are four fruit trees in the Gulch that she

is worried about. She doesn't believe they are on private property. Chief Blair said that the property she was referring to is owned by UVX.

Mr. Ward said, "If we have that situation with a homeowner, we try to work with them and try to save something like that. That is the objective."

Mr. Spudich asked, "If the poles had been weed whacked and looked great, would you still proceed?" Mr. Ward said that it would depend on the homeowner.

Mr. Ward added that they wouldn't be spraying on town property during this cycle.

Ms. Moore said that this area is on the APS maintenance cycle this year. "If you have a power line on your property, you will probably be hearing from us, probably later in the summer," she said.

Mr. Spudich asked if renters have the same right of refusal as an owner. Mr. Ward confirmed that they do.

Mayor Currier thanked Mr. Ward and Ms. Moore for coming to the meeting.

Ms. Moore distributed a handout regarding the "Right Tree, Right Place" program.

Ms. Gallagher asked when they would be coming through again to do clearing. "In three years," Mr. Ward replied. "Then we have three years to give you an answer?" Ms. Gallagher asked. Mr. Ward acknowledged this, but added that he would hope it would be sooner.

ITEM #9

UNFINISHED BUSINESS

8:10

ITEM #9A: RESOLUTION NO. 535 – A RESOLUTION OF THE TOWN COUNCIL OF JEROME AUTHORIZING THE ADOPTION OF OWNER OCCUPIED HOUSING REHABILITATION GUIDELINES DATED APRIL 13, 2016 IN RELATION TO AN APPLICATION FOR FY16 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR AN OWNER OCCUPIED HOUSING REHABILITATION ACTIVITY

Council will review, and may approve, Resolution 535, formally approving Owner Occupied Housing Rehabilitation Program Guidelines with respect to housing rehabilitation to be undertaken with 2016 Community Development Block Grant (CDBG) funds.

Ms. Gallagher reviewed the changes that had been made to these guidelines as a result of Council's discussion at the last meeting. She explained that we found that we needed to adopt the guidelines by Resolution, which is why they are back on the agenda. Previously they were approved by motion.

Mayor Currier read the Resolution in title only.

Councilmember Stewart stated that he would abstain from voting, as it is possible he could have financial gain from this, and may, therefore, have a conflict of interest.

Motion: Councilmember Vander Horst made a motion **to adopt Resolution 535.** Vice Mayor Freund seconded the motion. The **motion passed with 4 ayes, 0 nays and 1 abstention.**

ITEM 10

NEW BUSINESS

7:38

ITEM #10A: JEROME HISTORY TOURS

Council will review, and may approve, a tour route for Jerome History Tours, to be operated by Sage and Michael Harvey, in accordance with the Town's adopted Tour Business Code.

Mayor Currier invited Mr. Harvey to explain what he wishes to do.

Mr. Harvey said that this is a simple walking tour giving some of the history of Jerome, which would take about an hour. He is working out of La Victoria, owned by Tracy Wiesel. He has an estimate on the insurance and he will give us the policy number as soon as he has the approval.

Ms. Gallagher explained that Mr. Harvey came in for a business license, but the Code does not distinguish between a driving tour and a walking tour, therefore the same requirements apply: that they have a leasehold or ownership interest in the C-1 District,

that they provide a Certificate of Insurance and that their route has been approved by Council.

Vice Mayor Freund asked, "How large are your groups?" Mr. Harvey said that he gave a tour last week for 26 people – a charter school that was visiting. He explained that he would control the size of the crowds, making sure that they don't block the sidewalks.

Motion: Councilmember Vander Horst made a motion to approve the Jerome History Tours route. Councilmember Barber seconded it. The motion passed, 5-0.

7:43 ITEM #10B: COOPERATIVE INTERGOVERNMENTAL AGREEMENT WITH ARIZONA STATE FORESTRY

Council will review, and may approve, a cooperative intergovernmental agreement with Arizona State Forestry for the protection of forest, wild and agricultural lands and rural structures.

Chief Blair explained that this agreement allows a mutual exchange of resources. Last week, he said, he billed the Forest Service for over \$900 for the Town's response to a wildfire nearby, and this gives us more resources in the event of a catastrophic fire. If we have a structural fire in Town, he said, we notify State Forestry to utilize their resources.

Vice Mayor Freund asked if there are any salient differences from this agreement and the ones in the past. Chief Blair said, "Yes, the previous ones had some issues." He noted that this has been reviewed by our attorney, and it looks like a good agreement.

Motion: Vice Mayor Freund made a motion to approve the Intergovernmental Agreement with Arizona State Forestry. Councilmember Vander Horst seconded it. The motion passed, 5-0.

ITEM #10C: FIRST READING – ORDINANCE NO. 418, AN ORDINANCE TO AMEND ARTICLE 4-3, "ADOPTION OF THE INTERNATIONAL FIRE CODE," AND ARTICLE 7-9, "FIRE CODE," OF THE JEROME TOWN CODE TO ADOPT THE INTERNATIONAL FIRE CODE, 2012 EDITION, INCLUDING APPENDIXES B, C, D, E, F AND G, TOGETHER WITH AMENDMENTS THERETO

Council may conduct the first reading of Ordinance No. 418, which would amend the Jerome Town Code to adopt the 2012 edition of the International Fire Code, including certain appendices thereof.

Chief Blair explained that the State has adopted, as a minimum, the 2012 International Fire Code. We just want to stay within the minimum requirements, he said. There are certain portions we did not adopt; for example, the sitting members of Council serve as the Appeals Board, and there are simple amendments to encourage businesses to install sprinkler systems in their buildings as they remodel, so that we can better protect our community. He noted that 95% of fires that start in a building with a sprinkler system will be taken care of immediately.

Councilmember Barber asked about the grading requirements. "Is there anything around here that flat?" she asked. Chief Blair said that those requirements relate to expansions, so that the fire department can get their apparatus to the structure.

Vice Mayor Freund asked about restoring the old cobblestone streets. "It's up to you," Chief Blair replied. "It is not a skid-proof surface. If you put cobblestone in, put concrete between them. Last time we had a fire on Magnolia, the cobblestones kept us from getting there. It caused us to blow the chains off the truck."

Councilmember Vander Horst asked if there was any leeway in this code for historical buildings. Chief Blair responded that there is a whole chapter regarding historic buildings and existing structures. "I can't make you change the structure of your historic home," he said, "but there are provisions in there for exiting. ... Existing buildings aren't exempt from occupant loads. If you want to expand your occupant load you

7:46

would have to have another exit."

Ms. Gallagher explained that this is a first reading of this ordinance, and the only action needed at this meeting is to read it by title. She noted that the Resolution following this on the agenda includes the text of all the amendments that we will be adopting. By adopting the Code and amendments by reference, as this Ordinance does, the Town saves publishing costs.

Mayor Currier read the ordinance in title only.

7:53

ITEM #10D: RESOLUTION NO. 536 – A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "INTERNATIONAL FIRE CODE, 2012 EDITION," INCLUDING APPENDIXES B, C, D, E, F AND G, TOGETHER WITH AMENDMENTS THERETO Council may approve Resolution No. 536, to declare as a public record the International Fire Code, 2012 Edition, with certain appendixes and amendments thereto.

Mayor Currier asked for a motion.

Motion: Councilmember Vander Horst made a motion **to adopt Resolution 536.** Vice Mayor Freund seconded it.

Councilmember Stewart asked for clarification, and Ms. Gallagher explained that this resolution is to declare the Fire Code and its amendments a public record. The ordinance itself will not be adopted until next month, she said.

The motion passed with 5 ayes, 0 nays and 0 abstentions.

ITEM #11 8:28

TO AND FROM THE COUNCIL

Council may direct Staff as to items of pending importance that they would like placed on a future meeting agenda.

Ms. Gallagher reminded Council of the budget meeting scheduled for the coming Thursday at 3:00 p.m. She added that she would like to schedule another budget meeting for 6:30 p.m. on May 24, the time set aside for special meetings if needed.

Councilmember Vander Horst said that he spoke to the Governor's office about Senate Bill 1350, and was told that the Governor would be signing it that day. He would like to get input from our attorney about this. Ms. Gallagher said that we will be discussing that at Thursday's meeting, and may Skype the attorneys for an executive session. Mayor Currier said that, as far as he knew, the Governor had not signed the Bill yet. Councilmember Vander Horst said that he had called at 4:00 p.m. that day and they told him that he was going to sign it.

Councilmember Vander Horst reported that there are two groups that are interested in renovating the Hotel Jerome. The first group is coming in the following week to look at some things, and see what they would have to do. This group will include architects and engineers. His plan is to escort them and have them sign a waiver of liability before they walk into the building.

Ms. Gallagher asked if they would be going in during the hours that the Co-op is open. "I would think so," Councilmember Vander Horst replied.

Mr. Vander Horst asked about the status of the U-Turn sign on Holly Avenue. Ms. Gallagher said that Chief Muma is looking at it for the best location.

Councilmember Vander Horst congratulated Chief Blair and Librarian Jarvis on their anniversaries with the Town.

ITEM #12

ADJOURNMENT

Upon **motion** by Councilmember Vander Horst, seconded by Vice Mayor Freund and unanimously approved, the **meeting was adjourned at 8:20 p.m.**

APPROVE:	ATTEST:
Lew Currier, Mayor	Candace B. Gallagher, CMC, Town Manager/Clerk
	Date: