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TOWN OF JEROME, ARIZONA

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MINUTES

SPECIAL MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, JULY 26, 2016 AT 6:30 P.M.

<p>ITEM #1: 6:40</p>	<p>CALL TO ORDER/ROLL CALL</p> <p>Mayor Currier called the meeting to order at 6:40 p.m.</p> <p>Town Manager/Clerk Candace Gallagher called roll. Present were Mayor Currier, Vice Mayor Freund, Councilmember Barber, Councilmember Stewart and Councilmember Vander Horst. Other staff present were Joni Savage, Deputy Clerk, Kathleen Jarvis, Librarian, and Bill Sims, Town Attorney.</p>
<p>ITEM #2: 6:41</p>	<p>IMPACTS OF SB1350</p> <p>Town Attorney Bill Sims will present information to Council regarding the impacts of Senate Bill 1350. Mayor Currier explained that we have asked the Town Attorney, Bill Sims, to brief us on the impacts of SB1350.</p> <p>It was generally agreed that this discussion, as well as the discussion of Item #3, water billing, take place with the attorney in executive session. Vice Mayor Freund suggested that Jane Moore, as water liaison, join the executive session for the latter discussion.</p> <p>Motion: Upon motion by Councilmember Stewart, seconded by Councilmember Vander Horst and unanimously approved, Council entered into executive session at 6:42 p.m.</p>
<p>ITEM #3:</p>	<p>WATER BILLING</p> <p>Council will discuss the possibility of billing for water based on volume of usage.</p> <p>This item was discussed in executive session along with Item #2. See above.</p>
<p>ITEM #4: 8:07</p>	<p>POLICE STAFF REPORT</p> <p>Written staff report from the Police Report for June 2016. (Postponed from July regular meeting)</p> <p>Councilmember Vander Horst noted that the listed calls for service include both "escort services" and "oversized truck." He thought those were one and the same.</p> <p>Chief Blair explained that it has to do with whether or not they choose to obtain the escort service right away or take a fine. If they have requested an escort, it is "escort services." If they have not, and they get caught, it becomes "oversized truck." "It depends on how they want to pay for it," he said, noting that the fine is more expensive, and comes with points on the driver's CDL license.</p> <p>Councilmember Vander Horst mentioned that the grey Ford police vehicle has been parked in a public parking spot for more than a month, and asked if it was broken down. Ms. Gallagher did not know, but will look into it.</p> <p>Motion: Vice Mayor Freund made a motion to approve the staff report. It was seconded by Councilmember Vander Horst. The motion passed, 5-0.</p>
<p>ITEM #5: 8:08</p>	<p>FINANCIAL REPORTS</p> <p>Issued checks and financial reports for the month of June 2016. Figures included therein are presumed accurate as of the report's preparation date, but are subject to adjustment as further information is gained. (Postponed from July regular meeting)</p> <p>Councilmember Vander Horst noted that the reports seem to indicate that we are "\$107,000 to the good at year end." He asked what happens to that money.</p> <p>Ms. Gallagher responded that whatever any excess or deficit at year end would increase or decrease Fund Balance. The excess currently shown could have come from many places, she said, noting that we did bring in more sales tax revenue than anticipated.</p>

	<p>Councilmember Barber asked who Mark Boan and William Relyea are. Ms. Gallagher said that they are both part-time police officers.</p> <p>Councilmember Vander Horst asked Ms. Gallagher if, in the future, new employees could be brought in and introduced to Council. Chief Blair asked if Council would like Duty Officer Ron Chilston to come to a Council meeting for introductions. "Sure," Mayor Currier replied, and Councilmember Vander Horst agreed.</p> <p>Motion: Vice Mayor Freund made a motion to approve the Financial reports. It was seconded by Councilmember Vander Horst. The motion passed, 5-0.</p>
<p>ITEM #6: 8:11 8:41</p>	<p>FIRST READING: ORDINANCE #419, AN ORDINANCE TO AMEND CHAPTER 13, "WATER," OF THE JEROME TOWN CODE BY THE ADDITION OF NEW ARTICLE 13-9 THEREOF, "DROUGHT AND WATER SHORTAGE PREPAREDNESS PLAN"</p> <p>Council will review a revised draft of an ordinance to adopt a Drought and Water Shortage Preparedness Plan, and may amend and/or conduct the first reading thereof.</p> <p><i>It was agreed to address Item #7 prior to this item, as the Resolution includes the text of the Plan. The discussion is reflected below, in the order originally agendized.</i></p> <p><i>Upon returning to Item #6, Mayor Currier read the Ordinance in title only.</i></p>
<p>ITEM #7: 8:12</p>	<p>RESOLUTION #540, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "DROUGHT AND WATER SHORTAGE PREPAREDNESS PLAN"</p> <p>Council may approve Resolution #540, declaring the "Drought and Water Shortage Preparedness Plan" a public record.</p> <p><i>Ms. Gallagher noted two typographical corrections to the draft resolution in front of Council. Council reviewed and discussed the Plan, and agreed to make the following changes prior to its adoption:</i></p> <ul style="list-style-type: none"> • Section 13-9-2, "Definitions," <ul style="list-style-type: none"> ○ Add verbage to first sentence, reading "In this Article, unless the context otherwise requires, <u>the following definitions apply:</u> ○ Change definition of "Irrigation" to "<u>To supply landscaping or crops with potable water from the Town's water system or private well.</u>" <ul style="list-style-type: none"> ▪ <i>The possibility of removing "or private well" was discussed, but Chief Blair noted that there is the potential that a well could be drilled here in the future. Mr. Sims noted that the Town has no right to tell someone that they can't drill a well. They would need a permit from the Arizona Department of Water Resources.</i> • Remove Section 13-9-6, "Water Resource Status Level Descriptions" altogether and renumber succeeding sections accordingly. • Under Section 13-9-7 (now to be renumbered as 13-9-6), "Demand Reduction Strategies," replace the verbage for each of the three Demand Reduction Strategy Levels with new language provided by Mayor Currier. <p><i>Highlights of Council's discussion on this matter included:</i></p> <ul style="list-style-type: none"> • Councilmember Vander Horst said that he was not in favor of the Level 1 Strategy automatically being in place from May through September. Vice Mayor Freund agreed. Chief Blair encouraged Council to leave that language in place. "That way," he said, "we won't ever get to where we're looking to go in Level 2." He noted that a crisis can develop very quickly, and can take awhile to resolve. Councilmembers Stewart and Barber agreed. Tyler Christensen, a resident, also agreed. <p><i>Ms. Gallagher pointed out what this would require of staff. If we remove that automatic restriction, she said, it is possible that notices would have to be sent out several times during that period. The Level 1 restrictions are not that severe, she added.</i></p> <p><i>After brief further discussion,</i></p> <p>Motion: Mayor Currier moved to leave the restriction of May 1 through September 30 in water status Level 1. It was seconded by Councilmember Stewart.</p> <p><i>Councilmember Vander Horst said that he's not really in favor of it, but he doesn't think it's that big of a deal, so if it would please the staff, fire chief and emergency department, then</i></p>

	<p>he is fine with it. Vice Mayor Freund agreed with Councilmember Vander Horst, and said that he feels the same way. He doesn't think it's a good idea, but...</p> <p>The motion passed, 5-0.</p> <ul style="list-style-type: none"> • Ms. Gallagher noted that the last sentence in the original draft had said that, during a water emergency, the Town would manually transfer water to the Sunshine Hill tanks. It was discussed and agreed that this would be a staff decision and not needed in the ordinance. Chief Blair noted that he is working on this. He is trying to find an adjustable valve, so that the water will not come on "full blast." <p>Motion: Councilmember Vander Horst made a motion to adopt Resolution #540 as just amended, and it was seconded by Councilmember Barber. The motion passed, 5-0.</p>
<p>ITEM #8: 8:42</p>	<p>AGREEMENT WITH CONTRACT WASTEWATER OPERATIONS, LLC</p> <p>Council will review and may approve an agreement with Contract Wastewater Operations, LLC, for wastewater treatment system and water system consulting, operation and maintenance through December 2017, at a monthly price of \$4,100.00. The renewed agreement would include regular maintenance and inspection of all of our springs, which has not been included in prior agreements with the firm.</p> <p>Ms. Gallagher reviewed the proposed agreement with Contract Wastewater Operations. Their prior contract price was \$3,400 per month. Mr. MacVittie has offered to add service to our springs, utilizing his own personnel, for an additional \$700 per month. She recommended its approval.</p> <p>Chief Blair also recommended approval of the new agreement. There will be a written log, he said, and a monthly check on the springs. They will monitor turning out the springs, he added, and there will be more consistency.</p> <p>Tyler Christensen, a resident, said that he would be working with Mr. MacVittie on this, and had accompanied him to the springs that morning.</p> <p>Councilmember Stewart said that sometimes the roads up there are bad during the winter, and he would not want Mr. MacVittie to be held to the "monthly check" if the roads are not safe. Mayor Currier agreed, but noted that a month "gives quite a bit of time for thaws and breaks."</p> <p>Mayor Currier noted a reference in the agreement to the "May 2002 Operations And Maintenance Manual," and said that he would like a copy of that.</p> <p>Ms. Moore asked, if there was additional work that needs to be done at the springs, would that be with Contract Wastewater, or would that become the responsibility of the Town crew? Mayor Currier said that his understanding is that our crew would not be involved; however, it is conceivable that there may be things where they might be useful. Mr. Christensen said that he thought the work would be routine maintenance. If there was extra labor required, he would go to the Town for approval.</p> <p>Mayor Currier noted that we will be getting regular reports. If things are not done to our satisfaction, he said, we'll approach it then. "It's not that we're giving this away," he said, noting that we will still have control over what is done.</p> <p>Vice Mayor Freund said that he has a "lingering concern" about passing this operation entirely to a contractor. He thinks the town crew should be involved, but in more than in just the capacity of moving dirt. He said that he thinks that the Town crew should be trained on the system, should understand it, and be able to take over if for some reason we lose our contract service.</p> <p>Mr. Christensen said that he would be willing to train whoever wanted to learn.</p> <p>After brief further discussion,</p> <p>Motion: Mayor Currier made a motion to approve the contract with Contract Wastewater Operations. It was seconded by Vice Mayor Freund.</p> <p>Councilmember Vander Horst said that he thinks this is a great idea and it is a great company, but his concern is that "we're going to sign a \$70,000 contract without looking at anybody else." He clarified that he is only concerned about the procedure. He believes that we are allowed to do this, but he thinks we should look at other options.</p> <p>Mayor Currier said that he agrees with him, but time is of the essence in this case. "We are in a crisis situation still," he said, "and we need to do something about this crisis situation."</p> <p>The Mayor asked if our tanks are full. "Yes," Chief Blair replied, "and we have overflow."</p> <p>Councilmember Stewart said that he is hesitant to approve this because, two and a half</p>

	<p>years ago, Mr. MacVittie "didn't notify or make a big issue about the drop in the springs" when he knew about it.</p> <p>Mayor Currier said that Mr. MacVittie told him that he had notified the Public Works Director at that time. The Mayor added that he wished that Mr. MacVittie had taken more initiative and notified the Council. Chief Blair said that he did not believe Mr. MacVittie was under any obligation to go further than notifying Public Works. The Mayor disagreed.</p> <p>Ms. Moore said, "Honestly, considering the situation, I believe time is of the essence."</p> <p>Ms. Gallagher said that her experience with Mr. MacVittie has been that he has been excellent for the Town, and has solved a lot of problems.</p> <p>Councilmember Stewart said, "Somebody else he's hiring will be taking care of the springs, not him."</p> <p>Mayor Currier said that he believes Mr. MacVittie has done a "better than average job," and is ready to give him another contract. He called the question.</p> <p>The motion passed, 3-2.</p>
<p>ITEM #9:</p>	<p>ADJOURNMENT</p> <p>Upon motion by Vice Mayor Freund , seconded by Councilmember Vander Horst and unanimously approved, the meeting was adjourned at 8:54 p.m.</p>

Edited by Town Manager/Clerk Candace Gallagher from minutes taken and transcribed by Deputy Town Clerk Joni Savage.

APPROVE:

ATTEST:

Lew Currier, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____