



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

MINUTES

SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL WEDNESDAY, JUNE 6, 2018 AT 5:00 P.M.

<p>ITEM #1:</p>	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Vander Horst called the meeting to order at 5:00 p.m.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called roll. Present were Mayor Vander Horst, Vice Mayor Kinsella, Councilmember Barber, Councilmember Currier and Councilmember Bachrach.</p> <p>Other staff present were Melanie Atkin, Accounting Clerk, and Joni Savage, Deputy Clerk.</p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance.</p> <p>Vice Mayor Kinsella led the pledge.</p>	
<p>ITEM #2: 5:01</p>	<p>2018-19 BUDGET</p> <p>Council will continue discussions regarding the 2018-19 Town budget. All aspects of the budget may be discussed at this meeting.</p> <p>Council continued their discussion of the 2018-19 budget. Ultimately, it was determined that the following changes would be made to the draft budget:</p> <ul style="list-style-type: none"> • Cost of converting old Town yard to parking will be reduced to \$10,000. • \$25,000 for the purchase of a water truck will be moved from the water budget to the Utility Fund contingencies budget. • The provision to pay off our sewer bond debt will be removed. • \$4,000 will be provided for R&M in the parks budget to include improvements to the volleyball court. • Engineering in the properties budget (for the wall and steps next to Town Hall) will be reduced by \$15,000 as that is already included as a carryover in the grants budget. • \$75,000 will be included in the properties budget for repairs to the steps next to the old Town Hall. • \$30,000 will be included in the General Fund contingencies budget for repairs to the parade steps. • \$50,000 will be included in the HURF budget for a sidewalk repair subsidy program. • \$50,000 will be included in the Capital Grants budget for a potential grant for creation of a healthcare facility at Town Hall, and \$10,000 in related costs will be removed from the general fund budget (properties and general government). • \$60,000 will be included as contingency revenue for liquidation of any liens that might be placed against properties for their historic preservation. • \$10,000 will be provided in the grants budget to cover the cost of a grant writer. 	<p>Sponsored by Mayor Frank Vander Horst</p> <p>Discussion; Possible Action</p>

ITEM #3:
7:00 pm

DESIGN REVIEW BOARD AND PLANNING & ZONING COMMISSION

Council will resume their discussion of the current status of the Design Review Board and the Planning & Zoning Commission, neither of which now has enough members to constitute a quorum, and may determine how to proceed regarding future applications to these boards. New applicants as of the meeting date will be considered and possibly appointed to fill vacancies on either board.

Jane Moore spoke to review her qualifications to serve on Planning & Zoning, and said that she would step down from the Board of Adjustment in order to do that.

Scott Hudson reviewed his qualifications to serve on P&Z and said that he is interested in doing so.

Henry Vincent spoke of his willingness to help the Town by serving on P&Z.

John McDonald reviewed his qualifications for serving on the Planning & Zoning Commission and said that he willing to put in the time to do so.

Council was asked to list their choices on paper in order of preference, and Ms. Gallagher reported the results. The vote favored the appointment of Ms. Moore, Mr. Hudson and Mr. Vincent.

MOTION TO APPOINT JANE MOORE, SCOTT HUDSON AND HENRY VINCENT TO THE PLANNING & ZONING COMMISSION:

COUNCILMEMBER	MOVED	SECOND	AYE	NAY	ABSENT	ABSTAIN
BACHRACH		X	X			
BARBER			X			
CURRIER	X		X			
KINSELLA			X			
VANDER HORST			X			

Ms. Moore then stated, "I resign from the Board of Adjustment."

No appointments were made at this time to the Design Review Board. Concerns were expressed by Council regarding the objectivity of the Board's members, and the need was noted to clarify exactly what the Board's responsibilities should be.

Margie Hardie spoke of the importance for Board members to attend meetings, read the meeting packet, and quote the Zoning Ordinance. She said that she does not like the idea of someone serving on both P&Z and Design Review.

Jane Moore spoke regarding the Secretary of Interior's guidelines for Design Review, and said that she would like to see Council appoint a full Board, and take advantage of those who are volunteering now to serve. She noted that SHPO used to offer workshops and noted the importance of training.

MOTION TO FILL THE DESIGN REVIEW BOARD: (Motion failed.)

COUNCILMEMBER	MOVED	SECOND	AYE	NAY	ABSENT	ABSTAIN
BACHRACH				X		
BARBER		X	X			
CURRIER	X		X			
KINSELLA				X		
VANDER HORST				X		

MOTION TO TABLE APPOINTMENTS TO THE DESIGN REVIEW BOARD until we can develop clear objectives for the members and discuss guidelines to include training (mandatory if we are legally able to require that), and Council will act as the DRB in the interim.

COUNCILMEMBER	MOVED	SECOND	AYE	NAY	ABSENT	ABSTAIN
BACHRACH	X		X			
BARBER				X		
CURRIER				X		
KINSELLA		X	X			
VANDER HORST			X			

Sponsored by Mayor
Frank Vander Horst
Discussion; Possible
Action

ITEM #4: 8:01	ADJOURNMENT						
	COUNCILMEMBER	MOVED	SECOND	AYE	NAY	ABSENT	ABSTAIN
	BACHRACH			X			
	BARBER		x	X			
	CURRIER			X			
	KINSELLA	x		X			
	VANDER HORST			X			

APPROVE:

ATTEST:

Frank Vander Horst, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____