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TOWN OF JEROME

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MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, JUNE 12, 2018, AT 7:00 P.M.

ITEM #1:	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order.</p> <p><i>Mayor Vander Horst called the meeting to order at 7:05 p.m.</i></p> <p>Town Clerk to call and record the roll.</p> <p><i>Town Manager/Clerk Candace Gallagher called roll. Present were Mayor Vander Horst, Vice Mayor Kinsella, and Councilmembers Bachrach, Barber and Currier.</i></p> <p><i>Other staff present were Charlotte Page, Acting Zoning Administrator; Melanie Atkin, Accounting Clerk; Marty Boland, Public Works Director; and Joni Savage, Deputy Clerk.</i></p> <p>Mayor or Mayor's designee to lead the Pledge of Allegiance.</p> <p><i>Mayor Vander Horst led the pledge.</i></p> <p><i>Mayor Vander Horst noted that public comment would be taken on Items #4, #7, #9 and #10. He said that, with Council's permission, he would like to rearrange the agenda to move Item #9A next, then Item #2, then Item #10B, followed by the normal order, except that he would like to move Item #10A after Item #4C.</i></p> <p>Motion: Councilmember Currier made a motion to rearrange the agenda as follows, Item #9a, Item #2, Item #10B and then resume with Item #3 thru Item #4C and then Item #10A and Vice Mayor Kinsella seconded. The motion passed unanimously.</p> <p><i>(Items were addressed in the order approved, but are presented in these minutes as originally agendized.)</i></p> <p><i>Mayor Vander Horst said that, before proceeding, the Vice Mayor has requested to make a comment.</i></p> <p><i>Vice Mayor Kinsella thanked the Mayor and said that he would like to read something that had been posted without a signature. He read: "Jerome people, we're being bullied by this Mayor and Vice Mayor. How rude you are. We will vote you out. Stop controlling everything. Your parking thing will never leave us alone. You've already ruined our town; your attitude is bad. What about a nicer, kinder Mayor and Vice Mayor? We deserve respect."</i></p> <p><i>Vice Mayor Kinsella said, "Unsigned, in front of the post office. I've been playing this for a long time, and it's time for my comment, and it's coming from Jay Kinsella. If you don't like how things are, put your name in and get a chance to sit up here. It's not as easy as you think. The other thing is this, the parking situation came about this way -- neighbors in certain areas of Town cannot speak to their neighbors for some reason or another, and it is basically people will park and it's a lot easier for some individuals to call up the 'popo' instead of walking over to the neighbor, knock on the door and ask them to park their six cars somewhere else and make room for someone else to park. That didn't happen. So, when the 'popo' (the police) get called, they have to babysit. So, they have to go to the individual's house."</i></p> <p><i>Councilmember Currier called a point-of-order.</i></p> <p><i>Vice Mayor Kinsella said, "It's your call, Mayor Vander Horst."</i></p> <p><i>Mayor Vander Horst said, "I think it's related to the item."</i></p> <p><i>Councilmember Currier said, "We're not on any item."</i></p> <p><i>Mayor Vander Horst said, "We're on item #9A, it's what we just made a motion on."</i></p> <p><i>Vice Mayor Kinsella continued, "So, what has happened is this, in my opinion. The situation with the parking has been forced upon the Council because the Police Department is out there enforcing and if they continue to enforce something or remedy the situation, ultimately it lands in front of us. So that's where we're at. I don't feel, I can't speak for the Mayor, but I don't feel as though I've bullied anybody in any particular way in regard to</i></p>
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	<p>parking. I live in a neighborhood and once in a while we have an issue with parking and we handle it ourselves. I needed to say this because it was posted at the post office. I have thick skin, it's just that if you think it's a real easy job, put your name in the hat and see if you get drawn. Thank you for your time."</p>
<p>ITEM #2 7:20</p>	<p>PRESENTATION: VERDE VALLEY REGIONAL ECONOMIC ORGANIZATION – VERDE VALLEY ECONOMIC DEVELOPMENT STRATEGIC PLAN</p> <p>Robyn Prud'homme Bauer, VVREO Chair Elect, and/or Mary A. Chicoine, VVREO Former Chair and Administrator, will present an overview of a strategic economic development plan prepared by VVREO on behalf of the entire Verde Valley with funding from Yavapai County, APS, and VVREO.</p> <p>Mary Chicoine thanked the council for allowing her to present her information about the VVREO's 2025 Vision and she acknowledged Debbie Hunseder, one of their board members who was in attendance.</p> <p>Ms. Chicoine distributed copies of the presentation, which was an overview and some of the key points of the strategic plan, and proceeded to review it.¹</p> <p>She spoke briefly about the process for developing the Plan, and said that we need to diversify the economy and create higher paying jobs. Traffic congestion is an impediment across the Valley, she said, and an aging work force is a big challenge. Lack of affordable housing is a major concern. She spoke of the need to expand the economy while maintaining our environment and exceptional quality of life. She added that the government is restricting the growth of our wine industry.</p> <p>There was a reference to an "AVA designation," and it was clarified that AVA stands for "American Viticulture Area." There are two in Arizona, north and south.</p> <p>Ms. Chicoine said that they are asking all Councils to appoint someone to the Long Range Strategic Planning Committee, which meets four times a year to discuss priorities. She asked if there were any questions.</p> <p>Mayor Vander Horst said that he read the entire Plan, and there was no mention of water. "Growth and development takes water," he said, "and we don't have a lot of it. It seems like it is lacking in the plan. Do you have any comments on that?"</p> <p>Ms. Chicoine replied that this has been a major point of discussion. "We're looking to find the balance," she said. "We are not a water organization. But without water, we have no economic development, so we know we have to strengthen the components of the plan. It's been recommended that we have a separate pillar about water. The committee will take all of the information related to water. And we know we need to look at what we are doing. Sustainability, we need to clearly define that. We will be addressing that issue because you're the hundredth person that has brought that up."</p> <p>Vice Mayor Kinsella said that he was around when VVREO got started. It's a unique organization, he said, and he appreciates that all the communities are treated equally. "Keep up the good work," he said.</p> <p>Mayor Vander Horst asked, "When is the next meeting for the Long Range Strategic Planning Committee?" Ms. Chicoine said that she believes it will be at the end of August. The Mayor noted that Council elections take place in August, and Ms. Chicoine agreed that a September meeting, after Council elections, would be preferable.</p> <p>Councilmember Bachrach thanked her for coming.</p>
<p>ITEM #3: 8:45</p>	<p>FINANCIAL REPORTS</p> <p>Budget to Actual reports, vendor ledger and balance sheet for May 2018</p> <p>Mayor Vander Horst asked if there were any highlights.</p> <p>Ms. Gallagher pointed out that there were three pay dates during May, so salaries and related costs would be higher for that month.</p> <p>Councilmember Currier noted that HURF is showing a savings account of \$96,000 and "Due to Other Funds" of \$186,000.</p> <p>Ms. Gallagher said that the "Due to Other Funds" is something the auditors use, and added that we will be using some of the cash in that savings account during the coming year.</p>

¹ Her presentation is included at the end of these minutes, and the plan is available on VVREO.com.

	<p>Mr. Currier suggested that HURF begin paying back the other funds, and that it be done monthly.</p> <p>Councilmember Currier then asked about a refund of \$3,000 to the Clubhouse.</p> <p>Ms. Atkin explained they sent us their rent check by mistake, and it was deposited by us, so it was necessary to refund that to them.</p> <p>Councilmember Currier asked about an \$8,000 deficit in the Sanitation account's general and administrative payroll expenses.</p> <p>Ms. Atkin explained again that there were three pay periods in May, and that ran us over during the month.</p> <p>Ms. Gallagher added that she believes that the public works salaries may be being allocated in CYMA differently than they were budgeted. She noted that some accounts are over, while others are under. She believes that, overall, it will balance out by the end of the year.</p> <p>Motion: Councilmember Currier made a motion to accept the financial reports and it was seconded by Vice Mayor Kinsella. The motion passed unanimously.</p>
<p>ITEM #4: 8:51</p>	<p>DESIGN REVIEW BOARD ACTIONS <i>During this item, Council will act as the Design Review Board.</i></p>
	<p>ITEM #4A: REVIEW/APPROVAL OF BUSINESS SIGN FOR GHOST CITY INN APPLICANT: INGRID SARRIS ADDRESS: 541 MAIN STREET ZONE: C-1 OWNER OF RECORD: ABOVE APN: 401-06-093</p> <p>The applicant is seeking approval to add one sign, 'HOTEL,' on the outside of the second-floor porch rail, above the landing for the first-floor stair access.</p> <p>Ms. Page explained that the applicant has requested another sign and she gave the specifics. She recommended approval, and said that it is in compliance with all regulations.</p> <p>Motion: Councilmember Currier moved to approve the additional sign and it was seconded by Vice Mayor Kinsella. The motion was unanimously approved.</p>
<p>8:53</p>	<p>ITEM #4B: REVIEW/APPROVAL OF BUSINESS SIGN FOR VINO ZONA APPLICANT: GINGER MACKENZIE ADDRESS: 527 MAIN STREET ZONE: C-1 OWNER OF RECORD: RICHARD PITCAIRN APN: 401-06-091</p> <p>The applicant is seeking approval to repaint the '527 Gallery' sign updating to Vino Zona 527, Wine Tasting. Also, approval for one 3.5' x 3.5' Vino Zona sign to be mounted at the south side of the building.</p> <p>Ms. Page presented once again.</p> <p>Ginger MacKenzie/Flaherty said that the sign would be the same size as the one already there.</p> <p>Ms. Page explained the second sign and said that there was no request for lighting. The second is smaller than the 16 square foot maximum. She recommended approval.</p> <p>Councilmember Barber said, "Gallery 527 is existing, and it is one sign, so the wine tasting that's going down below it is not considered a separate sign and will be incorporated so it is one sign?" (Councilmember Barber was referring to the packet information showing a hanging sign beneath the current sign reading "Wine Tasting.")</p> <p>Ms. Page replied, "It is attached to it so I considered it to be one sign. It is within the size limit and it will be matching the other one."</p> <p>Vice Mayor Kinsella asked Ms. MacKenzie/Flaherty if she were utilizing the current sign.</p> <p>Ms. MacKenzie/Flaherty replied, "Yes, it will just have the new name and logo."</p> <p>Councilmember Currier stated, "To address Councilmember Barber's question about hanging signs -- I checked and there is a precedence set, it is standard procedure to have a hanging sign considered as part of the overall sign."</p> <p>Motion: Vice Mayor Kinsella made a motion to approve the sign and it was seconded by Councilmember Currier. The motion was unanimously approved.</p>

8:57

ITEM #4C: REVIEW/APPROVAL OF BUSINESS SIGN FOR KELLY HOUSE

APPLICANT: RICHARD PITCAIRN

ADDRESS: 527 MAIN STREET

ZONE: C-1

OWNER OF RECORD: AS ABOVE

APN: 401-06-091

The applicant is seeking approval to add two signs to the rental business at 527 Main Street - one at the gate for the stairs and a second at the porch rail on the upper floor. The signs are to be 12"H x 16" W, with one located on the fence gate and one on the upper porch railing.

Ms. Page explained that the Kelly house is requesting a small 1' by 16" sign. There are two signs, one at the gate and the other will be centered on the rail above.

Mayor Vander Horst asked if the hanging reversable sign is only on the gate.

Ms. MacKenzie/Flaherty responded, "Just on the gate, not on the rail."

Motion: Vice Mayor Kinsella mad a **motion to approve the signs** and it was seconded by Councilmember Bachrach. The **motion was unanimously approved.**

Council will now return to acting as the Town Council.

ITEM #5:
9:03

STAFF AND COUNCIL REPORTS

Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.

Mayor Vander Horst asked Ms. Gallagher for highlights of her report.

Ms. Gallagher read from her report, stating that:

- She hired Ryan Bishop for the Public Works crew.
- She appointed Charlotte Page as Interim Zoning Administrator, and we are still advertising for the permanent position, with two résumés in thus far.
- She hired Jamie Shea as part-time library clerk and Community Arts Coordinator.
- Our auction listing on Public Surplus, for the opportunity to demolish the sheds at the old Town yard, has ended, and Sean Bauer placed the high bid. He needs to start on the removal within the next ten days.
- After consulting with the Fire Chief and Public Works Director, we have reinstated mandatory water restrictions. She noted that our overflow is not very robust right now.

Mayor Vander Horst commented that right now, according to the water flows report, our total flows are at 250 gallons per minute and last year at this time they were at 320 gallons per minute. "We've had a 25% reduction since last year and we need to watch that," he said.

Councilmember Bachrach mentioned that this has been the driest winter in Arizona in 100 years.

Ms. Gallagher continued reading from her memo:

- Nominating petitions have been filed for Council members and she has provided information to the County for the upcoming ballot.
- She attended by phone the NACOG Transportation Subcommittee meeting to present our request for \$693,500 for drainage improvement for HURF exchange funds. She said that it was approved by the Subcommittee with the caveat that they might not be able to approve projects that include design only. We had included about \$400,000 for design of the flume. In its place, Jason James at NACOG will be adding some other drainage projects identified in the Drainage Master Plan to our application.

Mayor Vander Horst said this would be voted on by NACOG at the June 28th meeting in Flagstaff. He and Councilmember Currier both plan to attend. The Mayor noted that this is almost \$700,000 in grants with no matching funds, and will address the top five or six items (other than the #1 project, the flume) in our Drainage Master Plan. He added that Mr. James has been extremely helpful, and has ideas of where we can go for funding the flume project, which was estimated at \$1.5 million.

Ms. Gallagher added that sales tax was up again this month.

Councilmember Barber congratulated the staff members celebrating anniversaries this month.

Councilmember Currier referred to the Fire Department report, and said that he had noticed that, on the 7th of May, there was a cleanup of blood from an EMS incident, but there is no listing of an EMS incident on that date.

	<p>Vice Mayor Kinsella explained that the incident (a head injury) had occurred the night before. It was dark, and they couldn't see all of the blood. The following morning he saw it and cleaned it.</p> <p>Mayor Vander Horst commented on Chief Blair's report. "Kudos to the Fire Department," he said. "On page two, he talks about grants they have applied for and grants they have received. In a small town like this, that is so important."</p> <p>Councilmember Currier commented on Rosa Cays report, and three bullet points she had included regarding water accounts (not identified by name) that are using <u>much</u> more water than would be typical for an account of their type:</p> <ul style="list-style-type: none"> • A premise that pays \$62 a month and, since January, has used an average of 133 gallons per month; • A single resident that used 69,000 gallons last month, and is currently past due on their bill; and • A resident outside of town that used 123,000 gallons last month and pays \$124 a month. <p>"We should do something about this," he said.</p> <p>Vice Mayor Kinsella said that he has a utility account in Cottonwood "and it's brutal. They are serious about charging for your usage. The price of the water is astronomical."</p> <p>Referring to Ms. Cay's report, he said that he believes it is bad business when someone is using water like that and in arrears. "We that conserve are subsidizing them and that's not fair," he said. "We should look at this and bring it to their attention."</p> <p>Ms. Gallagher read aloud Section 13-6-10 of the Town Code:</p> <p style="padding-left: 40px;">"Whenever, in the judgement of the Council it is deemed necessary, it may provide for the inspection of the premises or buildings of any water or sewer consumer for the purpose of examining the condition of all pipes, motors, meters and fixtures, or the manner in which such facilities are used."</p> <p>"If Council directs," she said, "we could go there and inspect the places where water usage is so high." It was noted that there could be leaks causing the problem.</p> <p>Jane Moore, a resident, said, "When there is water flowing down the overflow ditch, it's difficult for people to conserve water. I'm trying to keep my trees alive, so I would probably end up paying for using the water." She questioned whether the water is better going down the overflow ditch or keeping trees alive.</p> <p>Mayor Vander Horst noted that there is no overflow at this time.</p> <p>Vice Mayor Kinsella said, "I understand where you're coming from. My opinion is, if the water is running down the overflow, and the tanks are full, use as much as you can."</p> <p>Councilmember Bachrach commented that we now know that our water supply comes from snowpack. "If we don't have snowpack for five years," he said, "we may not have water. We need to have a mechanism in place and we should prepare for the future."</p> <p>After brief further discussion, Ms. Gallagher was directed to have staff look into the situations noted in Ms. Cay's report.</p> <p style="text-align: center;">Motion: Councilmember Currier made a motion to accept the staff reports and it was seconded by Councilmember Bachrach. The motion passed unanimously.</p>
<p>ITEM #6: 9:28</p>	<p>PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT</p> <p>Minutes are provided for the information of Council and do not require action.</p> <p>Ms. Page explained that the minutes that had been submitted won't be approved because there is no quorum to approve them.</p> <p>Ms. Gallagher explained that, in the past when this had occurred, the remaining members sign the minutes to indicate their approval, even though there wouldn't be a quorum.</p> <p>It was noted that the net P&Z meeting is scheduled for June 20, and their liaison to the DRB would be appointed at that time.</p> <p>The Council thanked Ms. Page for what she was doing.</p>

<p>ITEM #7: 9:31</p>	<p>PETITIONS FROM THE PUBLIC</p> <p>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</p> <p>Suzy Mound, a resident, read from the Town Code section 2-4-1, regarding regular Council meetings:</p> <p>"All Council packets and information will be available the first Tuesday of the month one week prior to the Council Meeting. Cutoff for the agendas will be 5:00 p.m. on the day before the first Tuesday of the month."</p> <p>"Let that sink in," she said. "I'm bringing this up because this deadline is not being met. Often, items are being added and emailed only 24 hours before the meeting. I am concerned with the lack of time Council members have to read, understand and prepare for all agenda items, especially when Council is now handling some of the DRB issues. I have to ask each Council member if they feel rushed or unprepared at times due to packets not being prepared on time. I would like to see compliance with the Town Code, because residents rely on Council to make decisions that affect all of us."</p> <p>Ms. Mound went on to say, "The citizens would like agendas and minutes to stay posted on the Town website. Often times they are removed and cannot be accessed anymore. Not everyone gets to read them in a timely manner and it's good practice to be able to go back and reference them at a later time. Residents would like to go back and see what was on the agenda and what was discussed. After each meeting, it's good to post the minutes, I think it is supposed to be within 3 days, I'm not sure, so that they can be read. Lately, only the action Council has taken is recorded. Citizens want to know what was discussed and how decisions were reached."</p>
<p>ITEM #8: 9:34</p>	<p>CONSENT AGENDA</p> <p>The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.</p> <p>A. Council Meeting Minutes: May 8, 2018</p> <p>B. Approval of an Intergovernmental Agreement for Election Services with the Yavapai County Board of Supervisors and the Yavapai County Recorder</p> <p>Mayor Vander Horst asked Council if they wished to remove either item from the Consent Agenda.</p> <p>Motion: Mayor Vander Horst moved to approve all items on the consent agenda and it was seconded by Councilmember Bachrach. The motion passed unanimously.</p> <p>Vice Mayor Kinsella asked if the minutes that were just approved included a verbatim transcript of a portion of Public Comment which had been provided to Council prior to the meeting. (There had been a request from a resident who spoke and preferred that the portion of Public Comment where she addressed Council be included verbatim.) Mayor Vander Horst replied that the minutes approved were those originally submitted, without the verbatim inclusion.</p> <p>Vice Mayor Kinsella said, "Then I will have to vote nay on the consent agenda. Nay for me."</p> <p>Councilmember Currier said, "I believe it only takes one nay on the consent agenda."</p> <p>Mayor Vander Horst explained that one person could pull something off the consent agenda, but one nay did not change the outcome of the vote. Mayor Vander Horst stated that he did not want the verbatim minutes in the record.</p> <p>Vice Mayor Kinsella said that he would have liked them included in order "to show the public what we deal with up here. They ask us to respect them, but they have no respect for us."</p> <p>Mayor Vander Horst noted that the verbatim minutes are available to anyone who asks for them.</p>

ITEM #9:

UNFINISHED BUSINESS

7:12

ITEM #9A: STATUS UPDATE: RESIDENTIAL PARKING PERMITS

Police Lt. Rusty San Felice will present a report regarding the status of implementing the ordinance regarding residential parking.²

Lieutenant San Felice thanked the Council for inviting him. "From a personal perspective," he said, "I recently moved out of Mountain Gate after 10 years, and they are just starting with parking enforcement. There are a lot of changes that come with it. Vice Mayor Kinsella is right on point when he talks about some of the issues we experience with the very restrictive parking that we have here."

"As far as our parking permit process," Lt. San Felice said, "it's going fairly smoothly. I can't think of an instance where a parking request has been denied. We haven't gotten to a point where we have to do a lottery system yet. What I can tell you is, by far, the conversations and feedback have been fairly positive. We've had a few naysayers that have come in with issues, but so far it is going pretty smooth. Most of the feedback is they (the citizens) understand it is necessary, and the citizens have been very positive. This has been a monumental task so far for the Police Department, but Janice has done a very good job for us and she will explain further."

Janice Pontious, Police Department Administrative Assistant, then spoke, and said that, as of that morning, they've had 70 applications submitted and 66 approved. "Of the four applicants not approved," she said, "three have onsite parking, so no permit is necessary, and one is pending, and that's for Chad's trailer. We have to find alternate parking for that, but it can stay where it's at temporarily." She said that it is her understanding that it can be parked in the old Town Yard when that has opened up. She added that she is waiting for five applications from some who have inquired, so five additional permits may be given out.

"We have one street, East Avenue, that has all it's available parking permitted at this time," she said. "There is no enforcement yet because we don't have all of the permits out yet. 30 have been picked up, and 36 have not. We've only had one real complaint and that was on Holly. That violator was spoken to and has moved their vehicles. The process has been smooth." She added that she doesn't think people realized they could pick up the permits up yet, and is hoping that by July 1st it will be all rolled out.

Lieutenant San Felice said that he wanted to make a point from Chief Muma. Council needs to act as quickly as possible with the parking area for the overflow parking of trailers. "That will clear out the parking for us as well as giving people a place to park their trailers," he said.

Vice Mayor Kinsella said that he had been asked a question by a resident, and maybe it could be clarified. "For example," he said, "I live on School Street and a service tech is coming in to fix my furnace. Can they park by my house? Do they need a permit? Do they have to visit the Police Department?"

Lieutenant San Felice answered, "Yes, they can park by your house. No, they do not need a permit and no, they do not need to visit the Police Department." If it is a clearly marked service vehicle, he said, it shouldn't generate complaints, and added that they will address complaints as needed.

Councilmember Currier asked Lieutenant San Felice about the trailers. "Do we have a designated area?" he asked.

Lieutenant San Felice replied that he thought that Council was working on a parking area where people could park their trailers.

"Have we been doing that?" Councilmember Currier asked.

"Not that I'm aware of," Mayor Vander Horst stated.

Mayor Vander Horst asked Ms. Gallagher if she knew what this was about.

Ms. Gallagher said that she believes the Chief was referring to parking at the old Town yard, once it is available.

Lieutenant San Felice agreed, and said that his understanding is that they can pay for parking there. "We have some trailers that we haven't dealt with," he added. "I thought that people could pay for parking."

² Prior to the Lieutenant's presentation, Vice Mayor Kinsella made comments regarding this program, which are included under Item #1 in these minutes.

Mayor Vander Horst noted that Council had not discussed that yet.
 Lieutenant San Felice commented that they will not issue a permit for a trailer or a boat.
 Mayor Vander Horst acknowledged one petition from the public and invited Sage Harvey to speak.
 Sage Harvey, a Jerome resident, stated that she had been directly affected by this until she was given a private parking space, and she only needs one permit now. She said that the Ordinance states that the parking spaces are 20' by 8', but there are at least three on Verde that are 17'. In order to have an accurate count, she said, you would need to have all the spaces be the same size.
 "Another thing is private property," she said. "There is one on Holly and one on Verde." She asked what the fee to purchase an additional permit will be, as that was not stated in the Ordinance.
 Lastly, Ms. Harvey said that, at the 300 Level parking lot, there are parking spaces marked and then along the yard there are no spaces marked. She doesn't know if there is parking allowed there or not.
 Mayor Vander Horst thanked her for her comments.

9:37

ITEM #9B: REVISED GENERAL PLAN

Council will review the final draft of the Revised General Plan, which includes minor changes requested by them during previous meetings, and may take action to adopt, further amend, or further amend and adopt same.

Mayor Vander Horst summarized Council's process of going through the plan and talked about the experience.

Ms. Gallagher said that she heard from former Steering Committee Chair Doug Freund, who pointed out that, somewhere along the line, credits for artwork and photographs included in the Plan had disappeared. If he's not credited, he would like his photos pulled. She plans to put in credits where needed.

Mayor Vander Horst agreed and said, "We need to make a motion to that effect, and if credits aren't available, we will need to pull the photos or artwork."

Councilmember Bachrach said that he wanted to thank everybody that worked so hard on this, and also for their patience at the end. "It was the finest cooperation that I've seen," he said.

Motion: Councilmember Bachrach **moved to accept the General Plan in its current form with the exception of photo and artwork credits being added before final publishing**, and it was seconded by Vice Mayor Kinsella. The **motion passed unanimously**.

9:40

ITEM #9C: DISCUSSION: DESIGN REVIEW BOARD

Council will discuss possible amendments to the Zoning Ordinance with respect to the Design Review Board, its requirements, powers and duties, and may direct staff in this regard.

Mayor Vander Horst said, "I have two petitions from the public, and we'll get to that in a minute, after Council has some discussion."

Councilmember Currier said, "There's nothing here in front of me that I want to talk about."

Councilmember Barber asked who recommended this.

Mayor Vander Horst said that he believed it was Kyle Dabney.

Ms. Gallagher explained that the draft text amendment regarding the Certificate of No Effect was drafted by Mr. Dabney and Bill Sims, and when Council discussed it, they wanted to continue that process. She included the existing code for DRB because she didn't know what other changes Council wished to make to that.

"Why do we need this change?" Councilmember Currier asked.

Councilmember Barber said, "If Mr. Dabney wanted all this, and he's not even here, are we back to the drawing board? It sounds like it's putting more work in the Zoning Administrator's lap."

"I believe it would take work away from the Zoning Administrator," Mayor Vander Horst said.

Vice Mayor Kinsella said, "It would be nice to be a little more user friendly. I've sat in front of the boards for several different projects. We were told by SHPO that the State and the Feds don't play well together, but one concern has always been our landmark status. I think for simple things like a color change to a house, I don't believe it behooves the Town

of Jerome for something as simple as that to go in front of the Board. It would just make it a little bit more user friendly."

Mayor Vander Horst asked if there is a fee to go before DRB if someone wants to paint their house.

Ms. Page responded that there is no charge for that. She added that the Town is not consistent.

Councilmember Currier asked about a reference in the draft ordinance to a review by "HPO staff."

Vice Mayor Kinsella responded that this stands for Historical Preservation Office, which would be SHPO.

Ms. Moore said that the draft ordinance was taken from Phoenix's code, and "HPO" refers to their own HPO, not the State's.

Councilmember Currier said that he has been told that SHPO is not interested.

Vice Mayor Kinsella reminded all that SHPO came here, and they recommended that, when it comes to paint colors, that can be decided in house.

Councilmember Currier said that the way this reads, we are supposed to consult with SHPO.

Mayor Vander Horst suggested that we eliminate that phrase.

Councilmember Bachrach asked, "This should not affect non-contributing properties, should it? This should be specific to contributing properties. Or does this apply to any property in Town?"

Vice Mayor Kinsella said that he's leaning toward having the Zoning Administrator approve or deny a color change.

Councilmember Bachrach said, "We're really just talking paint colors. You would apply for a certificate of no effect."

Ms. Gallagher noted that there are two pages of projects provided from Mr. Dabney that would be eligible for a Certificate, and it applies to more than just paint colors.

Ms. Moore noted again that this document is taken directly from the City of Phoenix, and questioned it's applicability to Jerome.

Councilmember Bachrach said, "Apparently it wasn't carefully edited."

Mayor Vander Horst said, "I think we have to look at this very carefully."

Motion: Councilmember Bachrach moved **to table this until the next Council meeting so we can have time to review it and edit it properly.** Councilmember Currier seconded it.

Ms. Moore asked to speak, and was permitted to do so.

"I'm trying to get up to speed on P&Z, she said, "and they've been discussing these Certificates of No Effect for quite a while. I think it is a great idea, paint colors shouldn't go before Design Review. The one I saw said you could do a 625-square foot accessory building before going before Design Review."

Mayor Vander Horst said, "We agree, that's why we want to table it."

Ms. Moore continued, "For instance, the Mile High is painted black, that is not historic. The thing we've been told over and over is that paint color doesn't affect the historic nature of the building."

Vice Mayor Kinsella asked, "Why is Planning and Zoning dealing with Design Review issues?"

Ms. Page explained that zoning ordinance changes go through Planning and Zoning.

Councilmember Currier said that he doesn't see anything in there about an appeals process.

Vice Mayor Kinsella suggested that this be addressed prior to the next regular meeting, as we may be seating people on the Boards at the July meeting.

Mayor Vander Horst noted that, when P&Z meets on the 20th and they elect a DRB representative, then there will be a quorum for DRB.

Ms. Gallagher suggested that Council could simply change the portion of the Zoning Ordinance stating that a measure requires three affirmative votes in order to pass.

"You could change it to a simple majority," Vice Mayor Kinsella said.

Councilmember Bachrach said that he likes the idea of a five-member board.

Councilmember Currier said that he would like to see the boards filled as soon as possible. He added that some of the applicants were upset. Mayor Vander Horst asked staff to contact those who had applied. He then called the vote on the motion to table.
 The **motion passed unanimously.**

ITEM #10

NEW BUSINESS

8:59

ITEM #10A: APPLICATION FOR SERIES 10S LIQUOR LICENSE: VINO ZONA LLC

Council will review and may recommend approval of an application by Vino Zona LLC (Ginger Flaherty, Agent) for a Series 10S Liquor License (Beer and Wine Store with Sampling Privileges) for their location at 527 Main Street.

Ms. Flaherty stated that Vino Zona will only support Arizona artists and wines. She will be changing the menu often, and they will be offering only samplings. The license is a Series 10, which is similar to a convenience store. Patrons cannot sit and drink a bottle of wine. It will be an art gallery as well.

She clarified that the license is a Series 10S, with just a sampling privilege.

Vice Mayor Kinsella asked, since that license allows for beer, if she would be selling beer also.

Ms. Flaherty replied, "No, I don't think so."

Councilmember Bachrach asked if she would utilize the convenience store aspect.

Ms. Flaherty responded that she would not, and intends to "strictly promote Arizona wine and wine-related items."

Councilmember Barber asked about parking requirements, given that it is a change of use.

Ms. Flaherty responded that the Planning & Zoning Commission has already approved a Conditional Use Permit for this.

Vice Mayor Kinsella commented, "I absolutely love what you did with Passion Cellars. I think it will be a phenomenal hit for Jerome and the artists."

Mayor Vander Horst said that he feels it is "the shot in the arm that the area needs."

Councilmember Barber said that she appreciates the letters from the neighbors.

Motion: Vice Mayor Kinsella made a **motion to approve the liquor license**, and it was seconded by Councilmember Currier. The **motion was unanimously approved.**

Mayor Vander Horst asked when she anticipates opening. She said that she hopes to open sometime in July.

Councilmember Currier asked if the fees have been covered.

Ms. Flaherty replied that they have been.

7:54

ITEM #10B: GARBAGE COLLECTION AND RECYCLING OPTIONS

Council will discuss the current status of our garbage collection and recycling services. Discussion may include (1) the possibility of amending the Town Code to limit the amount of garbage that a household may put out for regular collection, and (2) the possibility of eliminating our recycling service through Sedona Recycles, given that our current disposal facility, Patriot Waste, is already filtering and removing recyclables from household waste.

Ms. Gallagher said that there has been discussion about the amount of garbage being put out lately, and Vice Mayor Kinsella had suggested that we consider putting a limit on it; currently there is none.

With respect to recycling, when we switched to Patriot Waste, we found that they are already recycling. They sort the garbage we bring and filter out and recycle the recyclables. As such, it may be possible to eliminate our service with Sedona Recycles, and get rid of the recycling trailer across from the Spirit Room. In addition to freeing up parking there, the disposal cost would be less.

However, she went on to say, it would also increase the amount of garbage people put out, and could necessitate additional trips by the garbage truck to Patriot Waste.

Additionally, there is the issue of public perception – it feels wrong to place recyclables in the garbage.

Ms. Gallagher said that, since the packets were prepared, she did some research and found that China is no longer accepting our recyclables, which means that they could end up in landfills. She said that it bothers her not to know the ultimate destination of

recyclables that are removed by Patriot, so at this point she can't recommend going that route. She feels we need more information.

Mayor Vander Horst noted that Clarkdale officials visited Patriot and began using their recycling service.

"It seems to be a trend," Ms. Gallagher said.

Mayor Vander Horst expressed concern about creating too many trips with the garbage truck.

Public Works Director Marty Boland was present, and agreed. He said that switching to Patriot Waste shaves an hour and a half off the trip, and now the garbage truck doesn't have to climb the hills. During the last two weeks, he said, the truck filled so quickly that he had to stop in the middle of the route. The truck is already making two trips a week in the summer, he said, and he does not want to have to do that in the winter. Patriot doesn't deliver a dumpster to this area, he added.

Mr. Boland said that there are pros and cons to eliminating our service with Sedona Recycles. We would get rid of the recycling trailer and free up some parking spaces. He opined that the recyclables in the trailer come mostly from the bars, and doesn't believe people recycle much.

Mr. Boland said that his main concern is the health of the garbage truck, and trying to keep it from overheating. There seems to be more and more garbage being put out, he said. The number of bags are increasing. He had thought at one time that there was a two-can limit, but there is not. "It's hard on us and hard on the truck," he said. "There's some that we can't pick up by ourselves and then we have to lift them three to five feet in the air if it's not bagged. If we get rid of the recycle trailer, we may have to go maybe twice a week."

Mayor Vander Horst said that he's guessing that, as Amazon continues to grow, so will our waste.

Mr. Boland reminisced about the "old-timers" remembering when the crew had to go around and pick up trash with a pickup truck. The younger generation, he said, doesn't realize that, if the garbage truck breaks, they have to pull all of that trash out.

Ms. Flaherty asked if people are recycling cardboard.

"Yes, they are," Mr. Boland replied, "but not all of it. We started with two [cardboard] dumpsters and now we've got eight out there. So yes, they are, but I still see it in the truck."

"If we can limit how much people throw away," Mr. Boland concluded, "then I can see us getting rid of the recycle trailer. We used to haul 9 tons, lately it's 10 to 11 ½ tons."

Mayor Vander Horst asked Ms. Gallagher if she knows how other towns deal with this. She replied that some limit the number of cans to be put out, but in those cases the cans are usually provided by the city. That may not work here.

Mayor Vander Horst asked how many workmen's comp claims have we had.

Mr. Boland replied that he believes there was one claim from an incident on the garbage truck and one from recycling. "You do get sore lifting those cans," he said.

Ms. Gallagher pointed out that our Code does limit the weight of the cans to 40 lbs. We could refuse to pick up heavier cans, she said.

Mr. Boland said, "You can't weigh them when you're out there, you just go off of feel." He recommended again that we limit the amount to be placed for pickup.

He spoke about our yearly cleanup, which goes to Waste Management, and is usually stuff that is not recyclable. He also indicated that there are repeat offenders. "There are the normal people that throw a lot of trash away, and you just know they're going to have a lot every week," he said.

Ms. Gallagher said that some Towns use a pay-per throw-system, generally with an automated truck. If the Town supplied the waste bins, we could supply two per household and the crew would only pick up the trash in those bins. "That would be one way to do it," she said.

Mayor Vander Horst asked her if that was a recommendation. "No," she replied. "I haven't thought it all through."

Mr. Boland said that accessibility can be difficult. "There is a restaurant in town that we have to remove easily 20 extra bags all around it," he said. "Then we have to get to the dumpster and unload it enough so that we can roll it."

Mayor Vander Horst asked if there was any way to reposition it.

"No," Mr. Boland said, "and we do it three times a week."

Councilmember Bachrach asked if we have any opportunity to contract out the garbage collection service.

"No," Mr. Boland said, and explained in detail why it would not work.

Vice Mayor Kinsella added that we've looked into it before.

Mayor Vander Horst asked if the garbage truck is wider than the fire trucks.

Mr. Boland explained how to maneuver the truck backwards, and spoke of the difficulty in getting through streets where cars are parked on either side of the road, citing East Avenue, Center, Verde and Rich Street.

Mayor Vander Horst asked Mr. Boland for a recommendation on how to handle weight and volume.

Mr. Boland said the 40 lb. weight is good, and as long as the garbage is bagged, they can pick it up. "I think two cans per household is a good limit to start with," he said. "A few bags on the ground is okay, but if there's ten bags, we should probably charge extra."

Councilmember Barber said that she is concerned about taking away the recycle bins, and talked about the weight that a lot of beer bottles would add to our garbage.

Councilmember Currier asked where Patriot is located, and Mr. Boland said that it is in McGuirerville.

Vice Mayor Kinsella said that he read the ordinance and it doesn't say anything in regard to extra pick-ups. Ms. Gallagher said that somewhere in the Code there is a charge specified if you call for a special pick up.³

Vice Mayor Kinsella said that he is concerned as to whether the material filtered out by Patriot is actually being recycled. He sees the people that utilize the recycle trailer regularly, and he believes that it may alleviate the amount of bottles that the public works crew is lifting. At this time, he said, it is up to the bars to haul all of their bottles. "It is absolutely brutal to throw trash," he added.

Mr. Kinsella said, "Until I have a little bit more satisfaction in regard to the end result, I am extremely hesitant. I agree with Mr. Boland, we need to keep the weight limit where it is and maybe re-address how many containers each household can have."

Mr. Boland said that some houses have a grocery bag of trash and some have 10 or 15 bags, so it's a pretty wide spread.

Councilmember Currier said that he believes that bottles and containers are the problem, more so than garbage. "I could probably fill four barrels a week with just the bottles out of his house," he said. "If we put it all together and send it all out, my particular garbage would triple." He said that he doesn't think it should all go into the garbage truck.

Councilmember Bachrach said that, listening to Mr. Boland's comments, we should require that all garbage is bagged. "I believe it is presenting a health hazard," he said. "I don't think it is unreasonable to leave it if it isn't bagged." He added, "I believe people will get creative if there is a limit."

Mayor Vander Horst laughed and said that they would use someone else's can.

Councilmember Bachrach said, "My point is, right now, it's just garbage anarchy."

Ms. Gallagher pointed out that our sanitation rates vary based on the number of people in the household. Putting a two can limit on all accounts would not be equitable to those who pay more.

Mayor Vander Horst said, "Perhaps you should invite Council and the Town Manger to ride in the garbage truck."

Mr. Boland explained in detail a stinky event where someone had thrown a dead skunk into the dumpster.

Councilmember Bachrach stated that we should develop specific guidelines for trash.

Councilmember Currier said that, if there is a limit, people would go out in the woods and dump their trash. He added that he's been in communities where the community provided the trash bags and charged for them, but he doesn't see how to put a limit on it.

Mayor Vander Horst said that his concern is the increase in the weight of garbage if we stop the recycling service.

Ms. Moore asked if glass was still a lot of weight in the trash.

³ CLERK'S NOTE: This fee was set forth in 2009 by Ordinance 359. The Ordinance established the fee for a non-scheduled residential pickup at \$45.00, but did not provide that the Code be amended accordingly.

	<p>Mr. Boland responded on the truck, he couldn't say, but on the recycle trailer, it is about 90% of the weight.</p> <p>Ms. Moore suggested tumbling the glass and using it like gravel.</p> <p>Councilmember Bachrach recalled that Flagstaff did that for a number of years. "They had mountains of it all over town," he said, adding, "They ended up landfilling it anyway."</p> <p>Ms. Moore noted that it could used to lay pipe in, like pea rock.</p> <p>Suzu Mound, a Jerome resident, added, "If we're putting glass into our trash cans, they'll be ten times heavier." She suggested using the trucks with the special arms.</p> <p>Mr. Boland explained that that type of truck wouldn't work here.</p> <p>Ms. Mound said that she sees the vacation rental near her home having bags of overflowing trash left out, and then the javelina get into it.</p> <p>Mr. Boland said, "To be quite honest, I see that more from locals than from vacation rentals or hotels."</p> <p>Michael Harvey, a Jerome resident, said that, in other cities he's lived in, a trash can weight limit has been a standard. "You might want to consider a lifestyle change if you're generating 80 lbs. of trash," he said.</p> <p>Councilmember Currier suggested that Mr. Boland do more "cleanups" per year.</p> <p>Mr. Boland said, "We could try to do it twice a year."</p> <p>Ms. Harvey asked Mr. Boland, "Do they smash the stuff in the truck?"</p> <p>"Yes," Mr. Boland responded.</p> <p>Ms. Harvey said that, if the bottles are getting smashed, then they can't be recycled.</p> <p>Mayor Vander Horst directed staff to come back with recommendations at next month's regular Council meeting.</p> <p>Mayor Vander Horst called a ten-minute break at 8:35 to return at 8:45.</p>
<p>10:00</p>	<p>ITEM #10C: NEW OPEN MEETING LAW</p> <p>Council will review recent changes in the Open Meeting Law.</p> <p>Mayor Vander Horst said this was signed into law on April 17th and will go into effect around June 16th. He reviewed some of the changes to the law:</p> <ul style="list-style-type: none"> • One member cannot email all the other members. • We will now have to record how each member votes. Any member who makes a public statement has to identify themselves and which item they are talking about. Any public has to come forward. • Any violation can result in personal fines up to \$2,500, and it is forbidden for the municipality to cover that cost. <p>Vice Mayor Kinsella recalled that, when he attended the training for newly elected officials a year ago, they were discussing one-way electronics communications. Now they are getting around to changing the law.</p> <p>"It all has to be in the public eye," Ms. Gallagher said.</p> <p>Councilmember Currier noted that a member can still talk with one other member.</p>
<p>ITEM #11 10:04</p>	<p>TO AND FROM THE COUNCIL</p> <p>Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.</p> <p>Councilmember Bachrach recommended that we send all newly elected officials to the League training.</p> <p>Mayor Vander Horst said that, in light of the new Open Meeting Law, he feels it would be a good idea to have a microphone system in Council chambers so that everyone can hear clearly. He directed staff to move forward with that.</p>
<p>ITEM #12</p>	<p>ADJOURNMENT</p> <p>Upon motion by Vice Mayor Kinsella to adjourn, seconded by Councilmember Barber and unanimously approved, the meeting was adjourned at 10:09 p.m.</p>

Edited by Town Manager/Clerk Candace Gallagher from minutes taken and transcribed by Deputy Town Clerk Joni Savage.

APPROVE:

ATTEST:

Frank Vander Horst, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: