



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

AGENDA SPECIAL MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, JULY 31, 2018, AT 6:00 P.M.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting.

Persons with a disability may request an accommodation such as a sign language interpreter by contacting Joni Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall and at the Jerome Public Library.

ITEM #1:	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
ITEM #2:	CONDITIONAL USE PERMIT - PROPOSED LOCATION OF NON-COMMERCIAL RADIO ANTENNA, Gulch Radio APPLICANT: Richard Martin ADDRESS: Box 43, Jerome ZONE: R1-5 APN: 401-07-063 OWNER OF RECORD: Martin Property Investments LLC Applicant is seeking approval of a CUP to relocate to his property the antenna previously installed at the old high school. The Planning & Zoning Commission has recommended Council approval with quarterly inspections by Zoning Administrator during the first year.	Sponsored by Mayor Frank Vander Horst Discussion; Possible Action
ITEM #3:	CONDITIONAL USE PERMIT - FOUR-EIGHT WINEWORKS APPLICANT: Matt Lavoire ADDRESS: 140 Main Street ZONE: C-1 APN: 401-06-006 OWNER OF RECORD: Beyond Sky Fire LLC Applicant is seeking approval of a CUP to conduct spiritous liquor tasting at 140 Main Street. This would be in addition to the current businesses at this address -- Puscifer and Barbifer. The Planning & Zoning Commission has recommended Council approval with quarterly inspections by the Zoning Administrator during the first year.	Sponsored by Mayor Frank Vander Horst Discussion; Possible Action
ITEM #4:	PUBLIC HEARING ON 2018-19 BUDGET AND TAX LEVY Council will conduct a public hearing on the proposed 2018-19 budget and tax levy for the Town of Jerome. Any taxpayer may appear and be heard in favor of or against any proposed expenditure or tax levy. No increase in the tax levy is proposed.	Sponsored by Mayor Frank Vander Horst Discussion; Possible Action
ITEM #5:	RESOLUTION #572: ADOPTING THE 2018-19 BUDGET Following the public hearing, Council may approve Resolution #572, adopting the final budget for the Town of Jerome for the fiscal year ending June 30, 2019.	Sponsored by Mayor Frank Vander Horst Discussion; Possible Action
ITEM #6:	ADJOURNMENT	

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before _____ on _____, in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk.

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post Office, interior posting case

J. Savage, Deputy Town Clerk

For TTY Access, Call the Arizona Relay Service at 1-800-367-8939 and ask for Town of Jerome at 928-634-7943

Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

ZONING ADMINISTRATOR ANALYSIS COUNCIL REVIEW FOR CONTINUATION OF CONDITIONAL USE PERMITS

FROM: PLANNING & ZONING MEETING July 11, 2018

CONDITIONAL USE PERMIT – APPROVAL OF CONDITIONAL USE AS PRINCIPAL/PERMITTED USE

**APPLICANT: RICHARD MARTIN
APN 401-07-063**

ZONE: R1-5

The applicant seeks a **Conditional Use Permit** to use a vacant lot for a non-commercial radio antenna site. The lot is zoned R1-5 and abuts vacant properties on to the North and South with a Town of Jerome Right of Way parcel on both the East and West boundaries of the property, and vacant lots abutting these right of way properties.

Richard Martin is the applicant and director of Gulch Radio. A letter regarding the station's public service activities is provided in the packet.

The lot poses challenges to fulfil any Principal/Permitted Use as described in Jerome's Zoning Ordinance Section 505. "R1-5" Single Family Residential, because it is surrounded by private property and not serviced by a road.

The rationale for using the lot with a permitted Conditional Use that is accepted as if it were a principal use, is allowed by Jerome's Zoning Ordinance and highlighted in the reference below.

Reference:

SECTION 502. GENERAL PROVISIONS

B. USE RESTRICTIONS

1. **PRINCIPAL USES:** Only those uses and groups of uses specifically designated as "Permitted Principal Uses" in zoning district regulations shall be permitted as principal uses; all other uses shall be prohibited as principal uses, except as otherwise provided herein.
2. **CONDITIONAL USES:** Certain specified uses designated as "Conditional Uses" **may be permitted as principal uses** subject to special conditions of location, design construction, operation and maintenance hereinafter specified in this Ordinance or imposed by the Planning and Zoning Commission.

ZA Analysis - Continued: The radio station provides a public service to a broad area with its public service announcements, regular broadcast of events, and required emergency broadcast services to the community. Jerome's Zoning Ordinance includes communication as a public utility. The public service aspect of this station qualifies the use to be allowed under the conditional use as described in the R 1-5 Zoning Ordinance, highlighted in the reference below. This use is further confirmed by the definition of 'public utility' that includes communication as an example of a public utility.

Reference:

SECTION 505. "R1-5" ZONE, SINGLE FAMILY RESIDENTIAL

C. CONDITIONAL USES

6. Public utility buildings, structures, or appurtenances thereto for public service use.

Jerome Zoning Ordinance
Current through October 2014
Page 61 of 99

ARTICLE II

DEFINITIONS

SECTION 201. GENERAL

For the purpose of this ordinance, certain words and terms used herein are defined as follows: all words used in the present tense include the future tense; all words in the plural number include the singular number, all words in the singular number include the plural number, unless the natural construction of the wording indicates otherwise. The word "lot" includes the word "plot"; the word "building" includes the word "structure"; and the word "shall" is mandatory and not discretionary. Other words and phrases used in this ordinance shall have the following meaning:

Public Utility - private or public facilities for distribution of various services, such as water, power, gas, communication, etc., to the public

Jerome Zoning Ordinance
Current through October 2014
Page 19 of 99

ZA Analysis - Continued: Regarding the installation of the antenna on this lot and considering the height of the structure, this is specifically addressed in the Zoning Ordinance.

Reference:

I. BUILDING HEIGHT REQUIREMENTS

1. No building shall be erected, reconstructed, or structurally altered to exceed in height the limit hereinafter designated for the zone in which such building is located, except as otherwise specifically provided.

2. Height regulations established elsewhere in this Ordinance shall not apply:

a. In any district, to church spires, belfries, cupolas and domes not for human occupancy, monuments, water towers, flagpoles, non-commercial radio or television antennas, provided that such structures and antennas shall be so located and constructed that if it should collapse, its reclining length would still be contained on

the property on which it was constructed.

ZA Analysis - Additional Considerations:

There is prior history for this proposal, the antenna has been located at the 867 Hampshire Ave at the old high school for approximately four years. There is no report of safety concerns of the structure in the current location.

Building inspector comment: The installation of the antenna will require a building permit to inspect the installation of the concrete base, and that the antenna is installed in three ten foot sections that if damaged would fall onto the owner's property. The shed will require permit and inspection if used to house utilities on the site.

Description of neighboring properties.

- Subject Parcel 401-07-063 is zoned R1-5 and vacant
- North Lot – R1-5 – vacant, no road access
- South Lot – R1-5 – vacant, no road access
- East Lot – AR – vacant, no road access, existing easement between the lots
- West Lot – R1-5, - vacant with shed, no road access, owner Richard Martin, existing easement between the lots

As demonstrated by the photos the proposed installation is surrounded by vacant property. The elevation of this parcel is significantly lower than Verde Avenue above the proposed site.

The installation meets set back requirements for any building purpose at the proposed lot. Applicant reports this structure is installed in three 10' tall sections, weighing around 40 lbs. each. In the event of a failure at any junction of the structure, falling sections of the structure would land upon the owner's property. Zoning Administration and applicant agree that the structure could be further attached to the proposed shed above the first 10' junction securing the first 20' to the building.

The base is constructed per the manufacturer's engineering specifications with a mass of concrete that is the anchor. These design details for the concrete base are provided in the packet, and construction will require a permit and inspections.

Regarding the requested location, the site may result in a favorable change and cause the antenna to be less of a visual component for Town than its current location. Conditional Use should be well defined and reviewed periodically.

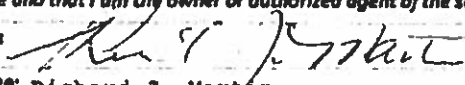
Zoning Administration recommends approval of this project. Planning & Zoning recommends certain conditions. Final approval subject to conditions imposed by Council.



Town of Jerome

Post Office Box 335, Jerome, Arizona 86331

(928) 634-7943 Fax (928)634-0715 r.borowski@jerome.az.gov

Applicant		For Office Use Only	
Project Name: KZRJ-LP Transmitter Relocation		Type of Application: Conditional Use Permit	
Project Address: Gulch Lane, Jerome AZ		Fee (\$100):	
Assessor's Tax Parcel Number(s): 401-07-063		Receipt#:	P & Z
		Current Zone:	
		Date Applied:	
		Taken By:	
		Parking Req's:	
		Parking Req's Met: Y N	Final Action: A D
Property Owner: Martin Properties, LLC/Richard Martin		Applicant/Agent:	
Mailing Address: Box 43		Mailing Address:	
City: Jerome		City:	
State: AZ		State:	
Zip Code: 86331		Zip Code:	
Phone: 928-301-2972		Phone:	
Fax:		Fax:	
Email: rickity@mac.com		Email:	
Request (state the proposed usage requiring this permit and any other information pertinent to the consideration of granting of this permit):			
The proposed use is for the site of a transmission tower for non-profit, non-commercial radio station KZRJ-LP FM100.5. The tower is constructed of 3 ten foot sections manufactured by Rohn Antenna, designed to withstand 90-100 mph down winds and anchored in 16,000 lbs of concrete to specs engineered by Rohn. If the antenna were somehow to collapse the pieces would fall on the on the designated site.			
<i>I hereby certify that the information submitted on this application is complete and accurate to the best of my knowledge and that I am the owner or authorized agent of the same as stated in the attached documentation.</i>			
Signature: 			
Print Name: Richard J. Martin			
Date: June 21, 2018			

KZRJ-LP is a Federal Communications Commission licensed non-commercial radio station assigned to Jerome, AZ on channel 263 FM100.5 created under the provisions of the Community Radio Act. As a community radio station we fulfill the public service aspect of our license by broadcasting pertinent information to Jerome and the surrounding community. including, Clarkdale, Cottonwood, Cornville, Camp Verde and Sedona. Announcements and public service spots as are free of charge. LPFM radio stations are not allowed to advertising. We regularly broadcast:

EAS (Emergency Alert System) announcements of national, regional, state and local importance.

Local and regional weather: KZRJ-LP maintains the only complete weather station in the Jerome area, which is connected to numerous weather reporting services including the Citizens Weather Observing Program, Weather Underground and others. We have maintained this station for 13 years.

We broadcast important traffic conditions via data provided by the Arizona Department of Public Safety and local resources. We broadcast emergency conditions on Interstate 17 ranging from Phoenix to Flagstaff. Area road conditions, snow, flooding, collapse, rock falls, accidents, traffic back ups and so on.

The Jerome Fire Department uses us to broadcast local and regional fire conditions, alerts and problems associated with fires. We broadcast special notices from the Town of Jerome when needed or asked, for instance water rationing conditions, or special meetings. We are available to the Jerome and other area Police Departments for emergency notifications concerning our local communities.

Community announcements for non-profit organizations are also broadcast regularly.

News of importance to Jerome.

We also broadcast the work of numerous local musicians

We broadcast 24 hours a day and are the only local radio station that is staffed 24 hours per day seven days a week.

Richard Martin

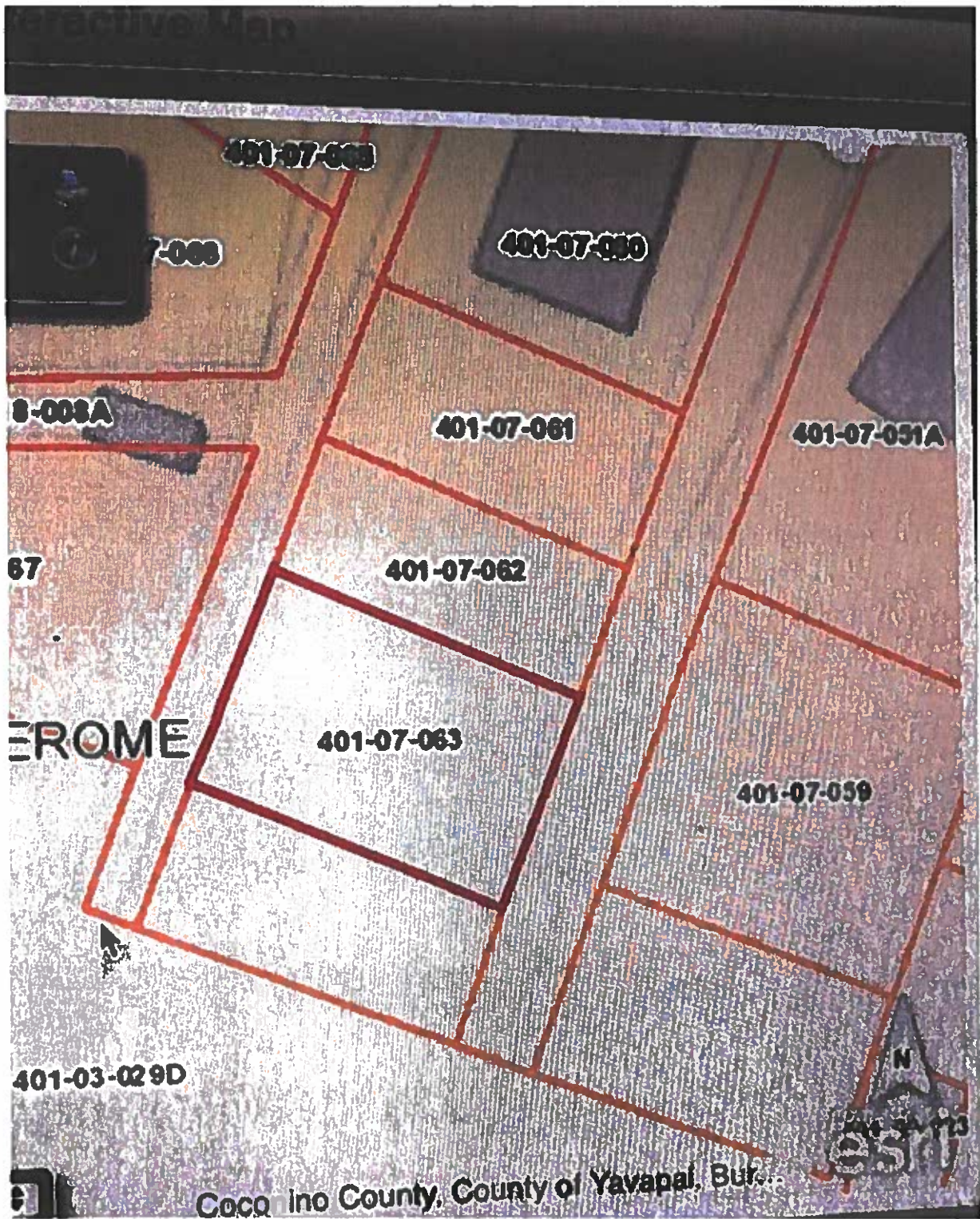


President

Gulch Radio Broadcasters, Inc.

KZRJ-LP FM100.5 Jerome, AZ

From: Richard Martin rickity@mac.com
Subject: 54741429371_B01C7296-D60D-46F5-A6E7-612E2D92433C.jpeg
Date: May 15, 2018 at 10:20 AM
To: Richard Martin rickity@mac.com





Picture of lot 401-07-063



**Lot at South Corner – looking North
Phone pole directly to right**



Neighbor lot towards the East



Neighbor lot towards South

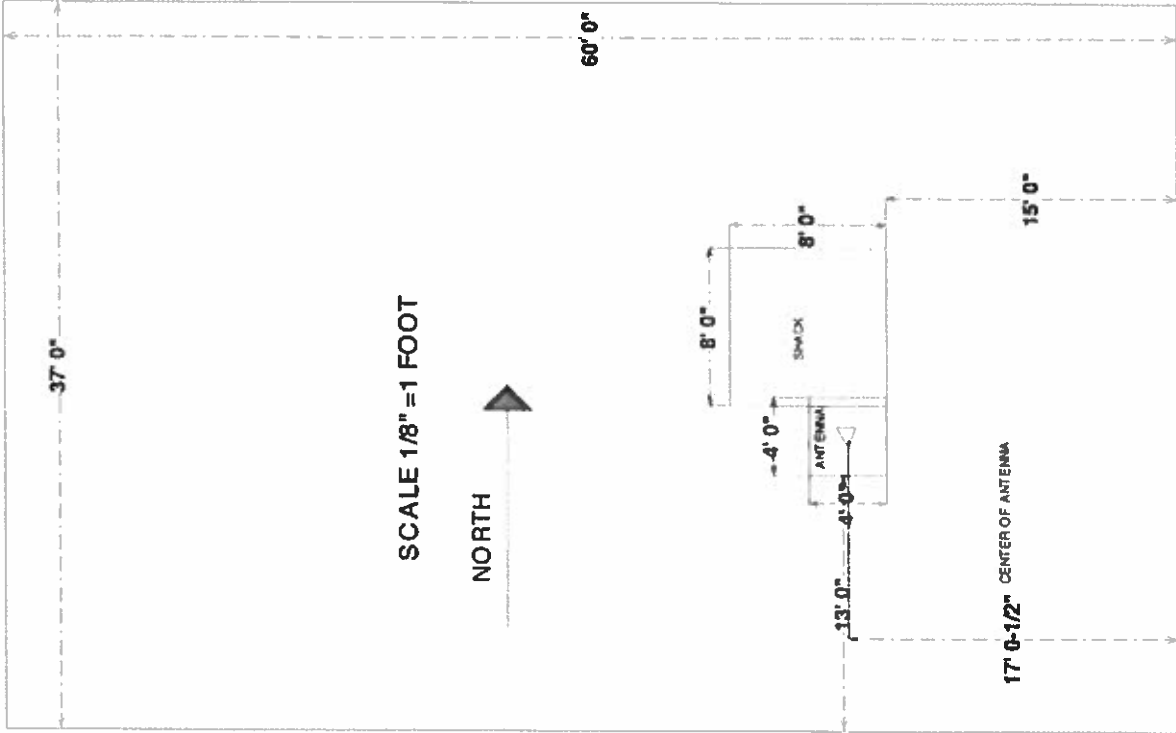


Neighbor lot towards West – R. Martin



**Neighbor Lot towards North –
2 vacant lots between home and lot 401-07-063**

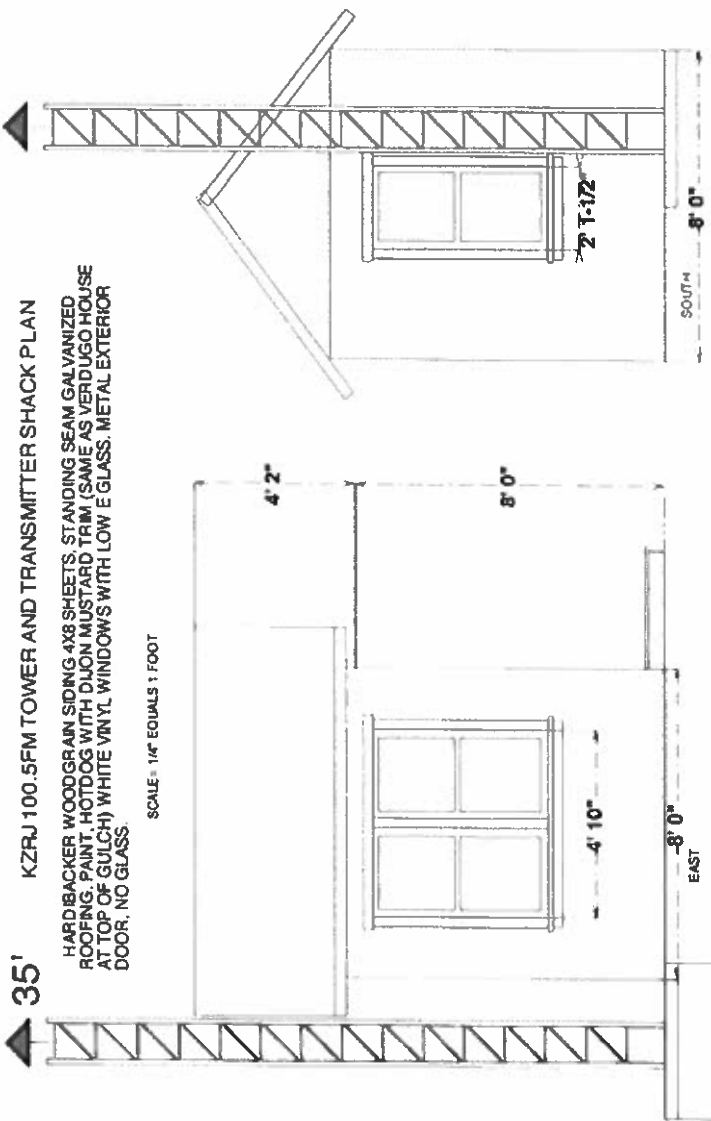
From Verde Ave Above looking east



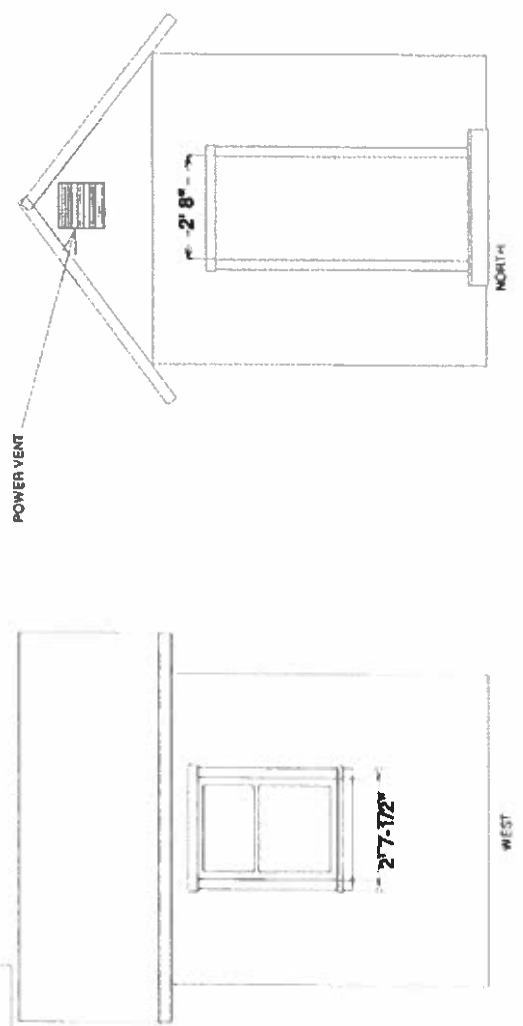
35' KZRJ 100.5FM TOWER AND TRANSMITTER SHACK PLAN

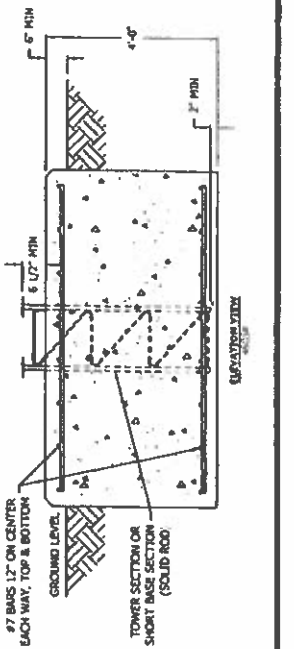
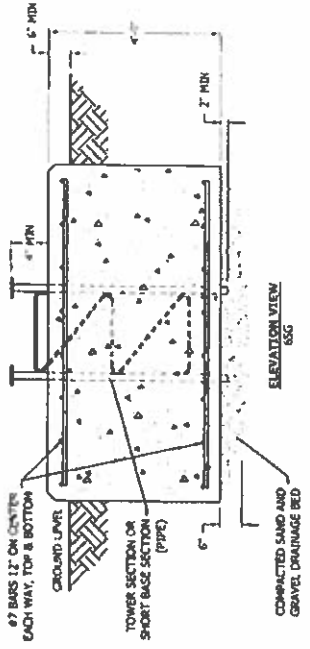
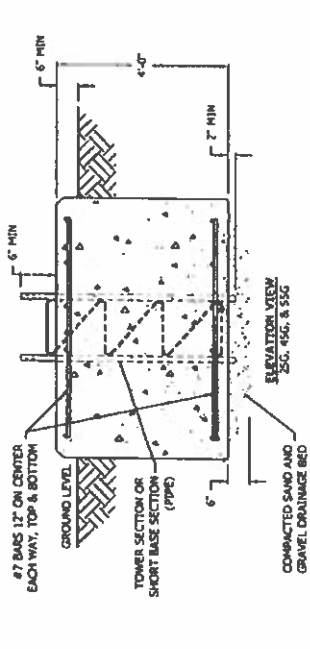
HARDBACKER WOODGRAIN SIDING 4X8 SHEETS, STANDING SEAM GALVANIZED ROOFING, PAINT, HOTDOG WITH DIJON MUSTARD TRIM (SAME AS VERDUGO HOUSE AT TOP OF GULCH) WHITE VINYL WINDOWS WITH LOW E GLASS, METAL EXTERIOR DOOR, NO GLASS.

SCALE: 1/4" EQUALS 1 FOOT



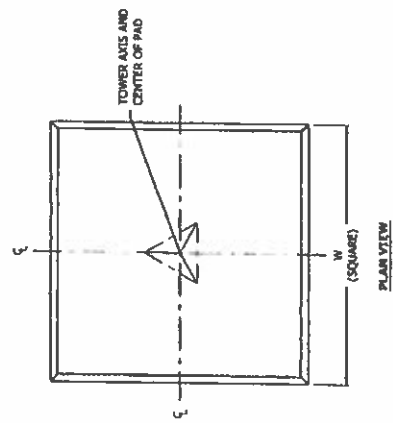
concrete tower base with 3/4" dia. x 12' dia. x 4' high



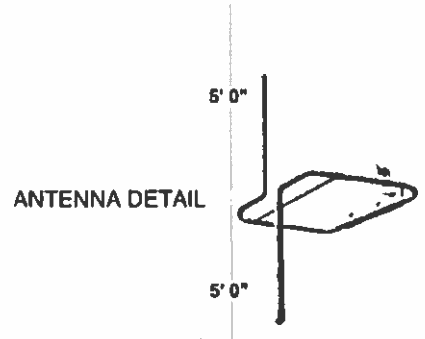


FOUNDATION DETAILS				
TOWER NUMBER	OVER-TURNING MOMENT (FT.-LBS.)	TOTAL SHEAR (KIPS)	HAT WIDTH (IN)	CONCRETE VOLUME (CU. YDS.)
24G	2002	362	4'-0"	2.4
45G	12300	1000	5'-3"	4.1
55G	21100	1600	6'-0"	5.3
45G&65G	53100	3500	7'-9"	8.9

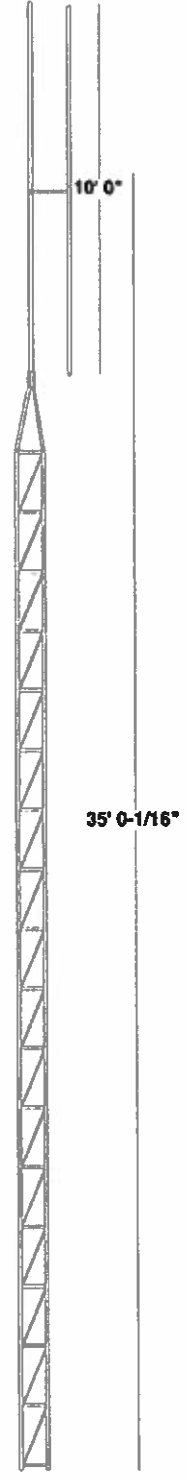
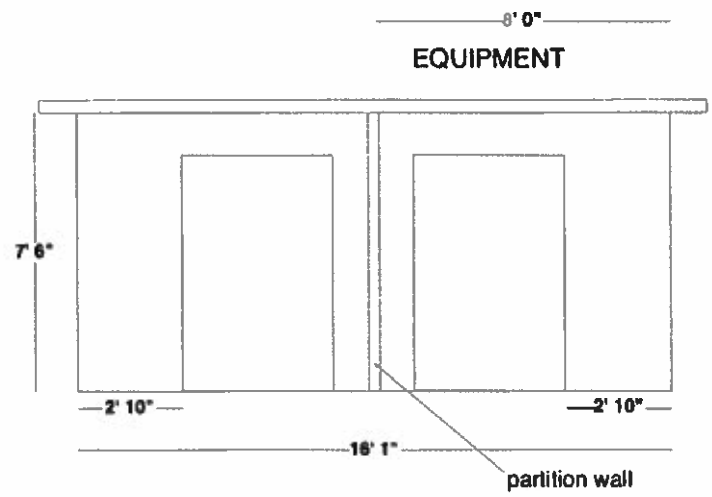
GENERAL NOTES:
 1. FOR STANDARD FOUNDATION NOTES, SEE DRAWING NUMBER 800548.
 2. FOR 25G, 45G, 55G, 65G, AND 45G&65G TOWER ASSEMBLY DRAWINGS AND MAXIMUM TOWER HEIGHTS, REFER TO DRAWING NUMBER 26GSS, 45GSS, 55GSS, 65GSS, AND 45G&65GSS RESPECTIVELY.



NEW ELECTRICAL SERVICE TO SHED FROM BUILDING "B" OF HIGH SCHOOL COMPLEX NEXT TO EXISTING POWER ENTRANCE, POWER TO SHED UNDERGROUND(40 FEET) TO SUBPANEL W/2 20AMP. BREAKERS



GULCH RADIO EQUIPMENT BUILDING AND TOWER
KZRJ 100.5 LPFM



G SERIES

REV. G EFFECTIVE PROJECTED AREA (SQ. FT.)

90 MPH 3-Second Gust Wind Speed															
Height	25G			45G			45GSR			55G			65G		
	EPA		Part No.	EPA		Part No.	EPA		Part No.	EPA		Part No.	EPA		Part No.
	Exp.B	Exp.C		Exp.B	Exp.C		Exp.B	Exp.C		Exp.B	Exp.C		Exp.B	Exp.C	
10'	26.8	21.3	25SS010	60.0	47.5	45SS010	95	84	45SR010	80	79	55SS010	95	95	65SS010
20'	18.5	13.4	25SS020	31.3	22.7	45SS020	95	71	45SR020	56	42	55SS020	95	95	65SS020
30'	7.9	4.1	25SS030	16.1	8.4	45SS030	87	58	45SR030	34	21	55SS030	95	71	65SS030
35'	4.4	1.2	25SS035	9.8	3.8	45SS035	76	52	45SR035	25	14	55SS035	80	54	65SS035
40'	1.3	-	25SS040	4.9	-	45SS040	60	40	45SR040	17	8	55SS040	62	41	65SS040
45'				0.7	-	45SS045	48	31	45SR045	11	3	55SS045	48	30	65SS045
50'							38	23	45SR050	5	-	55SS050	37	21	65SS050
55'							29	16	45SR055				28	14	65SS055
60'							22	11	45SR060				20	7	65SS060

Fastest Mile - No Ice

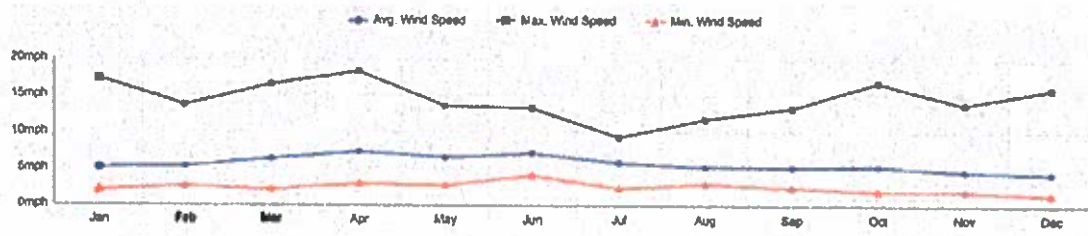
100 MPH 3-Second Gust Wind Speed															
Height	25G			45G			45GSR			55G			65G		
	EPA		Part No.	EPA		Part No.	EPA		Part No.	EPA		Part No.	EPA		Part No.
	Exp.B	Exp.C		Exp.B	Exp.C		Exp.B	Exp.C		Exp.B	Exp.C		Exp.B	Exp.C	
10'	20.7	16.4	25SS010	47.4	39.5	45SS010	82	66	45SR010	78	63	55SS010	95	95	65SS010
20'	14.0	9.9	25SS020	23.2	16.9	45SS020	74	55	45SR020	43	32	55SS020	95	95	65SS020
30'	5.3	2.2	25SS030	9.7	4.8	45SS030	66	43	45SR030	24	14	55SS030	81	55	65SS030
35'	2.1	-	25SS035	5.1	0.7	45SS035	59	38	45SR035	17	8	55SS035	61	40	65SS035
40'				1.2	-	45SS040	46	30	45SR040	10	3	55SS040	47	29	65SS040
45'							35	22	45SR045	5	-	55SS045	35	20	65SS045
50'							27	15	45SR050				26	13	65SS050
55'							20	9	45SR055				17	6	65SS055
60'							13	4	45SR060				11	1	65SS060

Fastest Mile - No Ice

110 MPH 3-Second Gust Wind Speed															
Height	25G			45G			45GSR			55G			65G		
	EPA		Part No.	EPA		Part No.	EPA		Part No.	EPA		Part No.	EPA		Part No.
	Exp.B	Exp.C		Exp.B	Exp.C		Exp.B	Exp.C		Exp.B	Exp.C		Exp.B	Exp.C	
10'	16.5	12.7	25SS010	39.4	31.9	45SS010	67	53	45SR010	63	51	55SS010	95	95	65SS010
20'	10.6	7.2	25SS020	18.3	12.3	45SS020	59	43	45SR020	34	25	55SS020	95	81	65SS020
30'	3.1	0.4	25SS030	6.5	1.9	45SS030	51	32	45SR030	17	9	55SS030	65	43	65SS030
35'				1.7	-	45SS035	45	27	45SR035	11	4	55SS035	48	30	65SS035
40'							35	22	45SR040	5	-	55SS040	35	21	65SS040
45'							26	15	45SR045				25	13	65SS045
50'							19	9	45SR050				17	7	65SS050
55'							13	4	45SR055				10	-	65SS055
60'							7	-	45SR060				4	-	65SS060

Note: Antenna areas, ft.², assume all round antenna members.

Jerome Monthly Wind Speed Information



Reprinted from areavibes.com

A website that ranks Livability for US Cities, based on the following criteria:

- Amenities
- Cost of Living
- Crime
- Education
- Employment
- Housing
- Weather



Application Search Details

[FCC](#) > [Media Bureau](#) > [MB-CDBS](#) > [CDBS Public Access](#) > [Application Search](#)

[Help](#) [site map](#)

Application Search Details

File Number: BPL-20180426ABV
Call Sign: KZRJ-LP
Facility Id: 191771
FRN: 0022848584
Applicant Name: GULCH RADIO BROADCASTERS, INC.
Frequency: 100.5
Channel: 263
Community of License: JEROME, AZ
Application Type: MINOR CHANGE TO A LICENSED FACILITY
Status: GRANTED
Status Date: 05/07/2018
Expiration Date: 11/07/2019
Tolling Code:
Application Service: FL
Disposed Date: 05/07/2018
Accepted Date: 04/27/2018
Last Public Notice: 05/10/2018
Last Report Number: 49233
Authorization [View Authorization](#)
Engineering Data [View Engineering Data](#)
Legal Actions [View Legal Actions](#)
PN Comment [Public Notice Comment](#)
Correspondence Folder [View Correspondence Folder](#)

[FCC Home](#) | [Search](#) | [Updates](#) | [E-Filing](#) | [Initiatives](#) | [For Consumers](#) | [Find People](#)

Please send comments via standard mail to the Federal Communications Commission, Consumer and Governmental Affairs Bureau, 445 12th Street, S.W., Washington, D.C., 20554. Questions can also be answered by calling the FCC's National Call Center, toll free, at 1-888-Call FCC (1-888-225-5322).

Federal Communications
 Commission
 445 12th Street SW
 Washington, DC 20554
[More FCC Contact Information...](#)

Phone: 1-888-CALL-FCC (1-888-225-5322)
 TTY: 1-888-TELL-FCC (1-888-835-5322)
 Fax: 1-866-418-0232
 E- fccinfo@fcc.gov
 mail:

- [Privacy Policy](#)
- [Website Policies & Notices](#)
- [Required Browser Plug-ins](#)
- [Freedom of Information Act](#)

Federal Communications Commission Washington, D.C. 20554	Approved by OMB 3060-0920 (April 2013)	FOR FCC USE ONLY
FCC 318		
APPLICATION FOR CONSTRUCTION PERMIT FOR A LOW POWER FM BROADCAST STATION		FOR COMMISSION USE ONLY FILE NO BPL - 20180426ABV
Read INSTRUCTIONS Before Filling Out Form		

Section I - General Information

1.	Legal Name of the Applicant GULCH RADIO BROADCASTERS, INC.		
	Mailing Address P.O. BOX 43		
	City JEROME	State or Country (if foreign address) AZ	Zip Code 86331 -
	Telephone Number (include area code) 9283012972	E-Mail Address (if available) RICKITY@MAC.COM	
	FCC Registration Number: 0022848584	Call Sign KZRJ-LP	Facility Identifier 191771
2.	Contact Representative (if other than applicant) MICHELLE BRADLEY		Firm or Company Name REC NETWORKS
	Telephone Number (include area code) 2026212355		E-Mail Address (if available) LPPM@RECNET.COM
3.	Application Purpose <input type="radio"/> New station <input type="radio"/> Major change in licensed facility <input checked="" type="radio"/> Minor change in licensed facility <input type="radio"/> Major modification of construction permit <input type="radio"/> Minor modification of construction permit <input type="radio"/> Amendment to pending application		
	(a) File number of original construction permit: -		[Exhibit 1]
(b) Station location: JEROME AZ			
If an amendment, submit as an Exhibit a listing by Section and Question Number the portions of the pending application that are being revised.			

NOTE: The failure to include an explanatory exhibit providing full particulars in connection with a "No" response may result in dismissal of the application. See General Instructions, Paragraph 1 for additional information regarding the completion of explanatory exhibits.

Section II - Legal

New LPFM station applicants must complete all questions in Section II. Major and minor change applicants must complete only questions 1, 4, 6, 7 and 9.

1. Certification. Applicant certifies that it has answered each question in this application based on its review of the application instructions and worksheets. Applicant further certifies that where it has made an affirmative certification below, this certification constitutes its representation that the application satisfies each of the pertinent standards and criteria set forth in the application, instructions, and worksheets.	<input checked="" type="radio"/> Yes <input type="radio"/> No
2. Eligibility. Each applicant must answer "Yes" to one and "No" to two of the three following certifications. An applicant should not submit an explanatory exhibit in connection with these Question 2 "No" responses.	
The applicant certifies that:	

a. it is a nonprofit educational organization; or	<input type="radio"/> Yes <input type="radio"/> No
b. it is a Tribe or Tribal organization; or	<input type="radio"/> Yes <input type="radio"/> No
c. it is a state or local government or a non-government entity that proposes a noncommercial public safety radio service to protect the safety of life, health, or property.	<input type="radio"/> Yes <input type="radio"/> No
If the answer to 2c is "Yes" and the applicant is submitting multiple applications, is this application the "priority" application? See <i>Creation of a Low Power Radio Service</i> , Memorandum Opinion and Order on Reconsideration, 15 FCC Rcd 19208, 19239-40, 79-80 (2000).	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
Note: An applicant that answers "Yes" to 2a. must include an exhibit that describes the applicant's educational program and how its proposed station will be used to advance its educational program. If the applicant is incorporated, the exhibit must include the state and date of applicant's incorporation. If the applicant is unincorporated, the exhibit must include the state in which it is registered or otherwise recognized and the date of such registration or recognition.	[Exhibit 2]
An applicant answering "Yes" to 2b. must include an exhibit that specifies whether the applicant is a Tribe or Tribal organization, and describes its proposed noncommercial service. If the applicant is a Tribal organization and is incorporated, the exhibit also must state which Tribe or Tribes own or control the applicant, and specify the state and date of applicant's incorporation. If the applicant is a Tribal organization and is not incorporated, the exhibit must state which Tribe or Tribes own or control the applicant, and specify the state in which the applicant is registered or otherwise recognized and the date of such registration or recognition.	
An applicant that answers "Yes" to 2c. must include an exhibit that describes the applicant's public safety radio program and how the proposed station will be used to protect the safety of life, health or property. If the applicant is a non-governmental entity and is incorporated, the exhibit must include the state and date of applicant's incorporation. If the applicant is a non-governmental entity and is not incorporated, the exhibit must include the state in which it is registered or otherwise recognized and the date of such registration or recognition.	
3. Parties to the Application.	
a. List separately each party to the application including, as applicable, the applicant, its officers, directors, five percent or greater stockholders, non-insulated partners, members, and all other persons and entities with attributable interests. If a corporation or partnership holds an attributable interest in the applicant, list separately, as applicable, its officers, directors, five percent or greater stockholders, non-insulated partners, and board members. Create a separate row for each individual or entity. Attach additional pages if necessary.	
(1) Name and address of party. (2) Citizenship. (3) Positional Interest: Officer, director, general partner, limited partner, LLC member, or investor/creditor attributable under the Commission's equity/debt plus standard. (4) Percentage of votes. (5) Percentage of total assets (equity plus debt). [Enter Parties/Owners Information]	
b. Applicant certifies that equity and financial interests not set forth above are non-attributable.	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A See Explanation in [Exhibit 3]
4. Community-Based Criteria. The applicant certifies that:	
a. it is a nonprofit educational organization that is physically headquartered or has a campus within 16.1 kilometers (10 miles), if applicant is in the top 50 urban markets, or 32.1 kilometers (20 miles) if applicant is outside the top 50 urban markets, of the proposed transmitting antenna site specified in this application.	<input type="radio"/> Yes <input checked="" type="radio"/> No
b. it is a nonprofit educational organization that has 75 percent of its board members residing within 16.1 kilometers (10 miles), if applicant is in the top 50 urban markets, or 32.1 kilometers (20 miles) if applicant is outside the top 50 urban markets, of the proposed transmitting antenna site specified in this application.	<input checked="" type="radio"/> Yes <input type="radio"/> No
c. it is a Tribe and its Tribal Lands, as that term is defined in Section 73.7000 of the Commission's rules, are within the service area of the proposed LPFM station; or it is a Tribal organization owned or controlled by a Tribe (or Tribes) and such Tribe's (or Tribes') Tribal Lands, as that term is defined in Section 73.7000 of the	<input type="radio"/> Yes <input checked="" type="radio"/> No

Commission's rules, are within the service area of the proposed LPFM station. See 47 C.F.R. Sections 73.853(c) and 73.7000.		
d.	it proposes a public safety radio service and has jurisdiction within the service area of the proposed LPFM station.	<input type="radio"/> Yes <input checked="" type="radio"/> No
Note: An applicant should not submit an explanatory exhibit in connection with these Question 4 "No" responses.		
5. Ownership.		
a.	Applicant certifies that it and all parties to the application comply with the multiple ownership limits set forth in Section 73.855 of the Commission's rules. See 47 C.F.R. Section 73.855.	<input type="radio"/> Yes <input type="radio"/> No See Explanation in [Exhibit 4]
b.	Applicant certifies that it and all parties to the application comply with the cross-ownership limits set forth in Section 73.860 of the Commission's rules. See 47 C.F.R. Section 73.860.	<input type="radio"/> Yes <input type="radio"/> No See Explanation in [Exhibit 5]
c.	Applicant certifies that it and all parties to the application comply with the Commission's policies relating to media interests of immediate family members.	<input type="radio"/> Yes <input type="radio"/> No See Explanation in [Exhibit 6]
d.	Applicant certifies that it and all parties to the application comply with the Commission's policies relating to investor insulation and the non-participation of non-party investors or creditors.	<input type="radio"/> Yes <input type="radio"/> No See Explanation in [Exhibit 7]
6.	Character Issues. The applicant certifies that neither the applicant nor any party to the application has or has had any interest in, or connection with: a. any broadcast application in any proceeding where character issues were left unresolved or were resolved adversely against the applicant or party to the application; or b. any pending broadcast application in which character issues have been raised.	<input checked="" type="radio"/> Yes <input type="radio"/> No See Explanation in [Exhibit 8]
7.	Adverse Findings. The applicant certifies that no adverse finding has been made and no adverse final action has been taken by any court or administrative body as to the applicant, any party to this application, or any non-party equity owner in the applicant, in a civil or criminal proceeding brought under the provisions of any law related to the following: any felony; mass media related antitrust or unfair competition; fraudulent statements to another governmental unit; or discrimination? If the answer is "No," attach as an Exhibit a full disclosure concerning the persons and matters involved, including an identification of the court or administrative body and the proceeding (by dates and file numbers), and a description of the disposition of the matter. Where the requisite information has been earlier disclosed in connection with another application or as required by 47 C.F.R. Section 1.65, the applicant need only provide: (i) an identification of that previous submission by reference to the file number in the case of an application, the call letters of the station regarding which the application or Section 1.65 information was filed, and the date of filing; and (ii) the disposition of the previously reported matter.	<input checked="" type="radio"/> Yes <input type="radio"/> No [Exhibit 9]
8.	Unlicensed Operation. The applicant certifies, under penalty of perjury, that neither the applicant nor any party to the application has engaged in any manner, individually or with other persons, groups, organizations, or other entities, in the unlicensed operation of any station in violation of Section 301 of the Communications Act of 1934, as amended, 47 U.S.C. Section 301.	<input type="radio"/> Yes <input type="radio"/> No
9.	Anti-Drug Abuse Act Certification. Applicant certifies that neither the applicant nor any party to the application is subject to denial of federal benefits pursuant to Section 5301 of the Anti-Drug Abuse Act of 1988, 21 U.S.C. Section 862.	<input checked="" type="radio"/> Yes <input type="radio"/> No

Section III - Point System Factors

New station and major change applicants must complete the following questions.

Point system factors are used only for selection among mutually exclusive applications for new LPFM stations and major modifications of authorized LPFM stations. Mutually exclusive applicants will be awarded a point for each of the following:

1. Established community presence.

<p>a. Nonprofit educational organizations. The applicant certifies that, for a period of at least two years prior to the date of this application, it has existed as a nonprofit educational organization and has been physically headquartered, has had a campus, or has had seventy-five percent of its board members residing within 16.1 kilometers (10 miles), for the top 50 urban markets, or 32.1 kilometers (20 miles), outside the top 50 urban markets, of the coordinates of the proposed transmitting antenna.</p> <p>An applicant claiming a point under 1a. must submit an exhibit documenting its established community presence. See instructions.</p>	<p><input type="radio"/> Yes <input type="radio"/> No</p> <p>[Exhibit 10]</p>
<p>b. Tribes and Tribal organizations. The applicant certifies that it is a Tribe and that its Tribal Lands are within the service area of the proposed LPFM station; or that it is a Tribal organization owned or controlled by a Tribe (or Tribes) and its (or their) Tribal Lands are within the service area of the proposed LPFM station.</p>	<p><input type="radio"/> Yes <input type="radio"/> No</p>
<p>c. Public Safety Radio Service. The applicant certifies that, for a period of at least two years prior to the date of this application, it has had jurisdiction within the service area of the proposed public safety radio service LPFM station.</p>	<p><input type="radio"/> Yes <input type="radio"/> No</p>
<p>2. Local program origination. The applicant pledges to originate locally at least eight hours of programming per day.</p>	<p><input type="radio"/> Yes <input type="radio"/> No</p>
<p>3. Main studio. The applicant pledges to maintain a publicly accessible main studio that has local program origination capability, is reachable by telephone, is staffed at least 20 hours per week between 7 a.m. and 10 p.m., and is located within 16.1 kilometers (10 miles) of the proposed site for the transmitting antenna for applicants in the top 50 urban markets and 32.1 kilometers (20 miles) for applicants outside the top 50 urban markets.</p>	<p><input type="radio"/> Yes <input type="radio"/> No</p>
<p>The applicant claiming a point under 3. must provide the proposed address and telephone number for the main studio.</p>	
<p>Address:</p>	
<p>City</p>	<p>State or Country (if foreign address)</p>
<p>Telephone Number (include area code)</p>	<p>Zip Code</p> <p>E-Mail Address (if available)</p>
<p>4. Local program origination and main studio. The applicant certifies that it qualifies for a point under both the local program origination and the main studio criteria.</p>	<p><input type="radio"/> Yes <input type="radio"/> No</p>
<p>5. Diversity of ownership. The applicant certifies that neither it nor any party to the application holds an attributable interest in any other broadcast station.</p>	<p><input type="radio"/> Yes <input type="radio"/> No</p>
<p>6. Tribes or Tribal organizations. The applicant certifies it is a Tribe proposing to locate its transmitting antenna site on its Tribal Lands, or a Tribal organization proposing to locate its transmitting antenna site on the Tribal Lands of the Tribe or Tribes that own or control more than 51 percent of the organization.</p>	<p><input type="radio"/> Yes <input type="radio"/> No</p>

Section IV - Involuntary Time-Share Information

New station and major change applicants must complete the following questions.

<p>This information will be used only for selection among mutually exclusive applications for new LPFM stations and major modification of authorized LPFM stations and only in the event that two or more applications are tied after the point analysis. See 47 C.F.R. Section 73.872.</p>	
<p>1. Established Community Presence: Provide the date on which the applicant qualified (mm/dd/yyyy) as local. See 47 C.F.R. Section 73.853(b).</p>	
<p>Applicant certifies that it has remained local at all times since this date.</p>	<p><input type="radio"/> Yes <input type="radio"/> No</p>

Section V - Certification

The applicant certifies that the statements in this application are true, complete, and correct to the best of its knowledge and belief, and are made in good faith.

The applicant acknowledges that all certifications and attached Exhibits are considered material representations.

The applicant acknowledges that the submission of false or misleading statements will subject the applicant to fines, revocation of license(s), and applicable criminal penalties.

The applicant hereby waives any claim to the use of any particular frequency as against the regulatory power of the United States because of the previous use of the same, whether by licensee or otherwise, and requests an authorization in accordance with this application. (See Section 304 of the Communications Act of 1934, as amended.)

Typed or Printed Name of Person Signing RICHARD MARTIN	Typed or Printed Title of Person Signing PRESIDENT
Signature	Date 04/26/2018

Section VI - LPFM Engineering, Tech Box

TECHNICAL SPECIFICATIONS

Applicants must list technical specifications accurately. Contradictory data found elsewhere in this application will be disregarded. All items must be completed. The response "on file" is not acceptable.

TECH BOX

1. Channel: 263	
2. Antenna Location Coordinates: (NAD 27) Latitude: Degrees 34 Minutes 44 Seconds 47.8 <input checked="" type="radio"/> North <input type="radio"/> South Longitude Degrees 112 Minutes 6 Seconds 40.9 <input checked="" type="radio"/> West <input type="radio"/> East	
3. Antenna Structure Registration Number: <input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> Notification filed with FAA	
4. Antenna Location Site Elevation Above Mean Sea Level: 1519 meters	
5. Overall Tower Height Above Ground Level: 12 meters	
6. Height of Radiation Center Above Ground Level: 11 meters	
7. Power and height limitations. By checking "Yes", the applicant acknowledges that it will be authorized to operate within the parameters defined in 47 C.F.R. Section 73.811 as calculated based on the data specified herein.	<input checked="" type="radio"/> Yes <input type="radio"/> No

An explanatory exhibit providing full particulars must be submitted for each question for which a "No" response is provided.

8. a. Interference. The applicant certifies that the proposed facility complies with all pertinent distance separation requirements of 47 C.F.R. Section 73.807.	<input checked="" type="radio"/> Yes <input type="radio"/> No See Explanation in [Exhibit 11]
Note: New station applications that fail to meet all of the co-channel and first-adjacent channel separation requirements set forth in 47 C.F.R. Section 73.807 will be returned and will not be provided an opportunity to file a curative amendment.	
An applicant seeking a waiver of second-adjacent channel minimum distance separation requirements must submit an exhibit demonstrating that the proposed station operations will not result in interference to any authorized radio service. See instructions for additional information.	
b. Interference to Translator or Booster Input Signals. The applicant certifies that the proposed facility complies with all pertinent requirements of 47 C.F.R. Section 73.827(a).	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A

		See Explanation in [Exhibit 12]
	Note: Where Section 73.827(a) is applicable, an applicant must certify that the proposed facility complies with the distance separation requirements set forth in that section or demonstrate that "no actual interference" would occur based on either the signal strength ratio showing or minimum distance separation formula set forth in 47 C.F.R. Section 73.827(a) or an alternative technical arrangement agreed to by both the applicant and the affected FM translator or FM booster station.	
9.	TV Channel 6 Interference (Channel 201-220). The applicant certifies that the proposed facility complies with 47 C.F.R. Section 73.825.	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A See Explanation in [Exhibit 13]
10.	National Environmental Policy Act. The applicant certifies, based on its completion of Worksheets 2 and 3 and its review of the instructions to this application, that the proposed facility is excluded from environmental processing under 47 C.F.R. Section 1.1306 (i.e., the facility will not have a significant environmental impact and complies with the maximum permissible radiofrequency electromagnetic exposure limits for controlled and uncontrolled environments). Unless the applicant can determine compliance through the use of the attached General Environmental and RF Exposure Worksheets, an Exhibit is required.	<input checked="" type="radio"/> Yes <input type="radio"/> No See Explanation in [Exhibit 14]

THE FOLLOWING PREPARER'S CERTIFICATION MUST BE COMPLETED AND SIGNED.

PREPARER'S CERTIFICATION

I certify that I have prepared Section V (Engineering Data) on behalf of the applicant, and that after such preparation, I have examined and found it to be accurate and true to the best of my knowledge and belief.

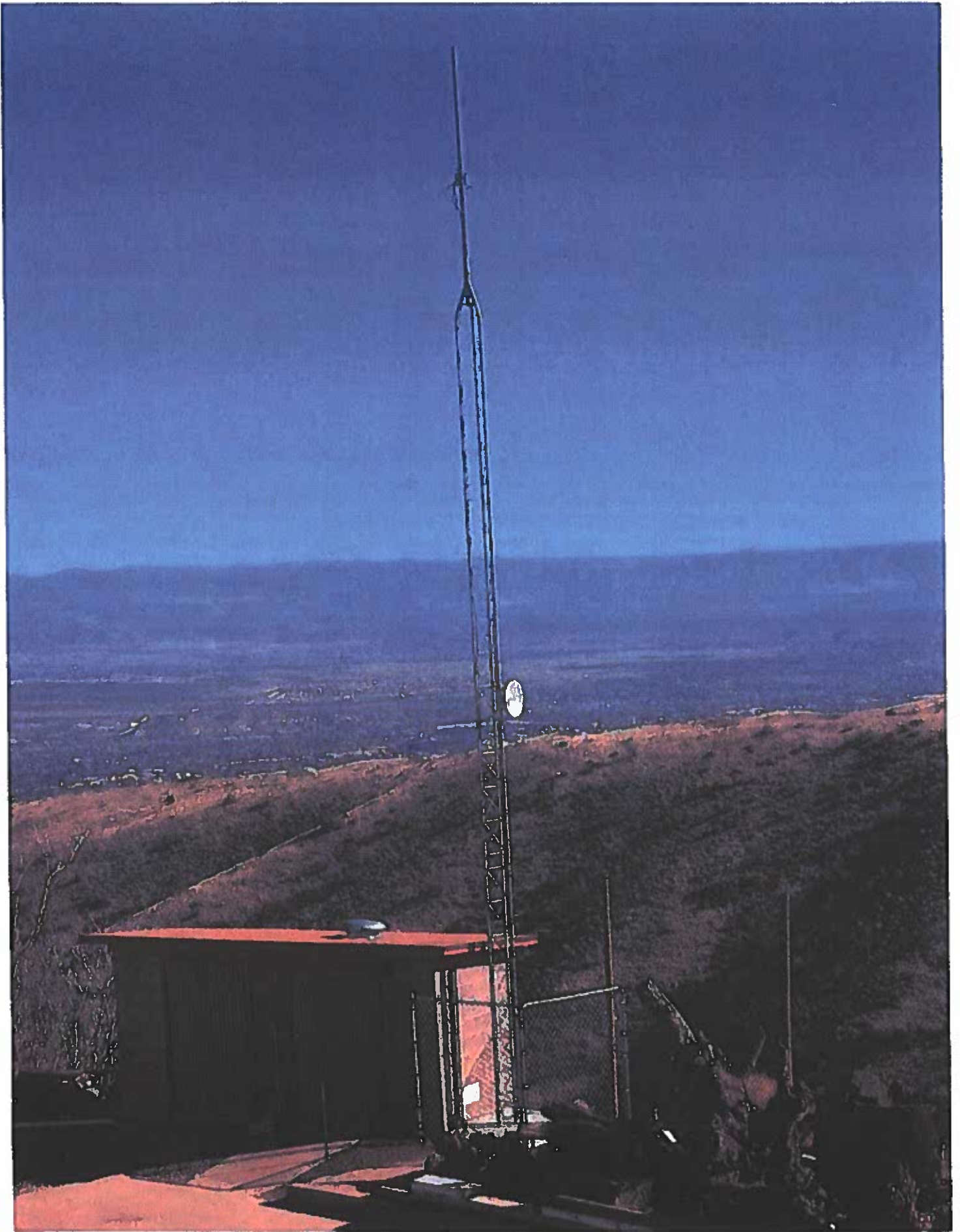
Name MICHELLE BRADLEY		Relationship to Applicant (e.g., Consulting Engineer) LPFM CONSULTANT	
Signature		Date 04/26/2018	
Mailing Address REC NETWORKS 11541 RIVERTON WHARF RD			
City MARDELA SPRINGS		State or Country (if foreign address) MD	Zip Code 21837-
Telephone Number (include area code) 2026212355		E-Mail Address (if available) LPFM@RECNET.COM	

WILLFUL FALSE STATEMENTS ON THIS FORM ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. CODE, TITLE 18, SECTION 1001), AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. CODE, TITLE 47, SECTION 312(a)(1)), AND/OR FORFEITURE (U.S. CODE, TITLE 47, SECTION 503).

Exhibits

Attachment 11

Description
COMPREHENSIVE EXHIBIT





TOWN OF JEROME, ARIZONA
 POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943 FAX (928) 634-0715
 c.ogden@jerome.az.gov

Founded 1876

Incorporated 1899

APPLICATION FOR CONDITIONAL USE PERMIT

A fee of \$100.00 is due at the time of submittal

APPLICANT'S NAME: Matt LaVoire / Four Eight Wineworks
 MAILING ADDRESS: P.O. Box 905, Jerome, AZ, 86331
 TELEPHONE #: 928-830-4161
 PROJECT ADDRESS: 140 Main St, Jerome, AZ
 PARCEL#: 401-06-006

If a site plan is required, please submit in accordance with Section 303 of the Jerome Zoning Ordinance (See Zoning Administrator to determine if site plan is required).

State the proposed usage requiring this Conditional Use Permit and any other information pertinent to the consideration and granting of this permit below:

For Wine Tasting Room at 140 Main St, Jerome.
Please see P+Z submittal + drawings for details.

To Whom it May Concern—

This letter is regarding the Planning and Zoning application for Four Eight Wineworks, to be addressed at 140 Main St in Jerome.

Until recently, this cooperative winery has been housed in old town Clarkdale. We are hoping to move it to its new location, as noted above, in the same building as the Puscifer Store.

Currently, this building is being utilized as follows: Upper (Third) floor: Puscifer Retail. Second floor: Barbifer (a barber), vinyl records and our screen printing set-up. First/Ground floor: Merchandise storage, no public.

We would like to change the layout as follows: Upper floor: Consolidate Puscifer merchandise into the front half of the upper floor. In the newly opened space in the back half, we would like to put a wine tasting bar and small cabinet for Italian Ice Cream. Also proposed is a half dozen bar-high small tables and two love seats. (Please see drawings for proposed layout and dimensions).

On the second floor, the primary change is the addition of two bathrooms, one of which would be built to handicapped specification. (See attached drawing.) The screen printing would move up against the north wall, while Barber and the records would remain as is.

Third floor is unchanged.

Signage and the employees present will confine people tasting wine to the back area of the upper floor.

There will be small hors d'oeuvres plates and other snacks served for the purposes of food pairing with wine.

Questions/Comments: Please see contact info below.

**Matt LaVoire, Project Manager
mlavoire@hotmail.com
928-830-4161**

PROJECT NAME	
DATE	
SCALE	
DESIGNER	
CLIENT	

Travis L. Sullivan
Map & Engineering

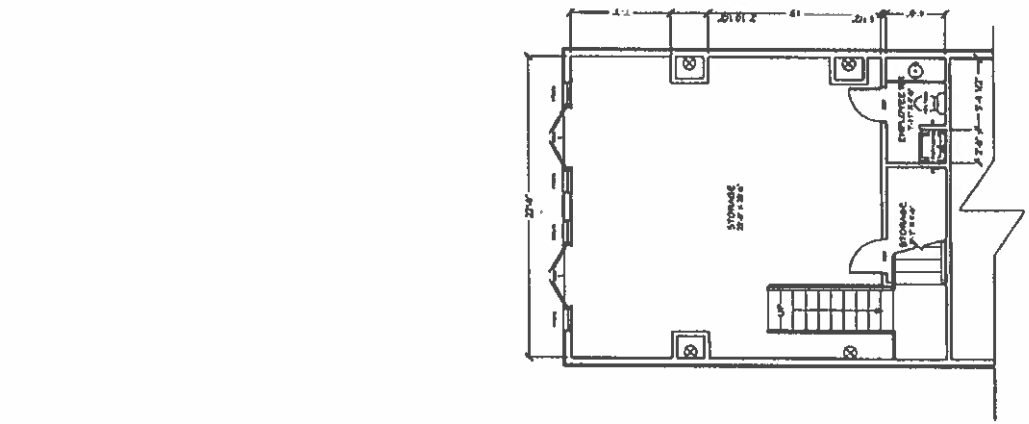
PUSCIFER THE STORE
 140 MAIN STREET
 JEROME, AZ

FLOOR PLANS

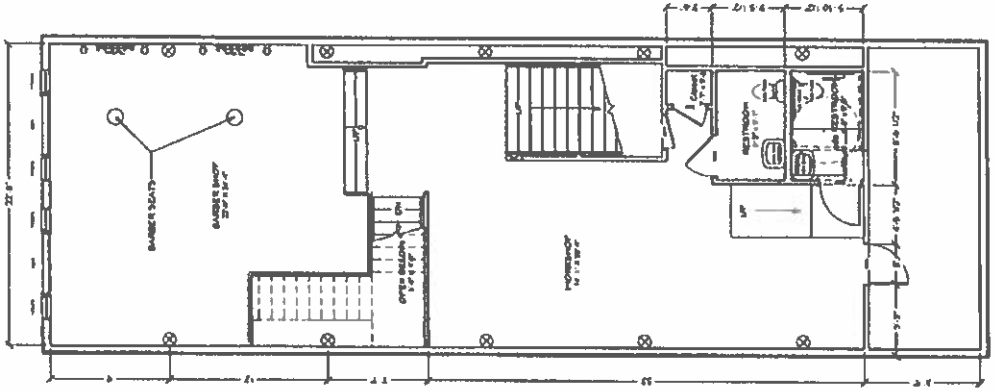
DATE: 6/12/18

NOT FOR CONSTRUCTION

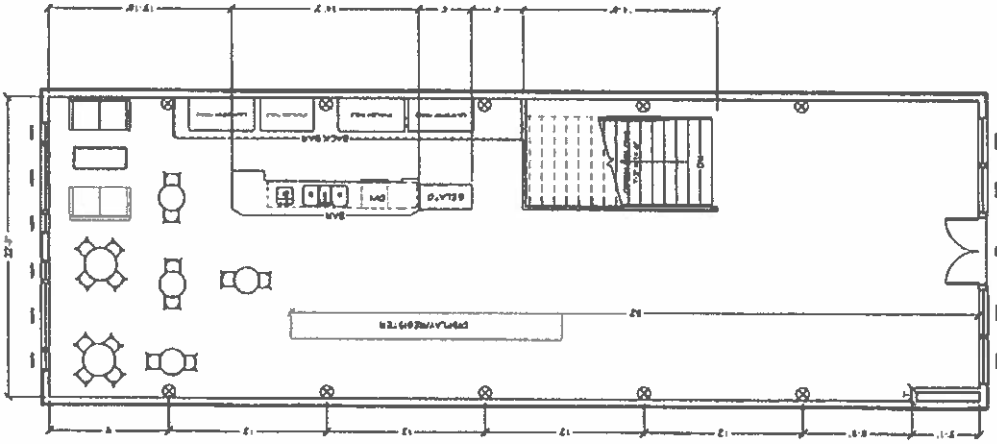
SHEET: A-2



BOTTOM LEVEL STORY
 SCALE: 1/4"=1'



MID-LEVEL STORY
 SCALE: 1/4"=1'



MAIN STREET STORY
 SCALE: 1/4"=1'

REVISIONS	DATE	BY	DESCRIPTION

Travis L. Sillan
Architect
 140 Main Street
 Jerome, AZ

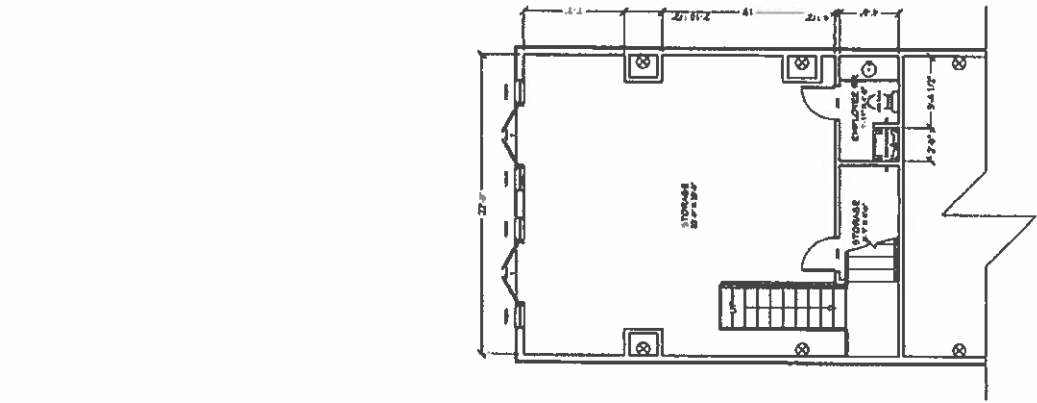
PUSCIPER THE STORE
 140 MAIN STREET
 JEROME, AZ

PLANS
 A5-BUILT FLOOR

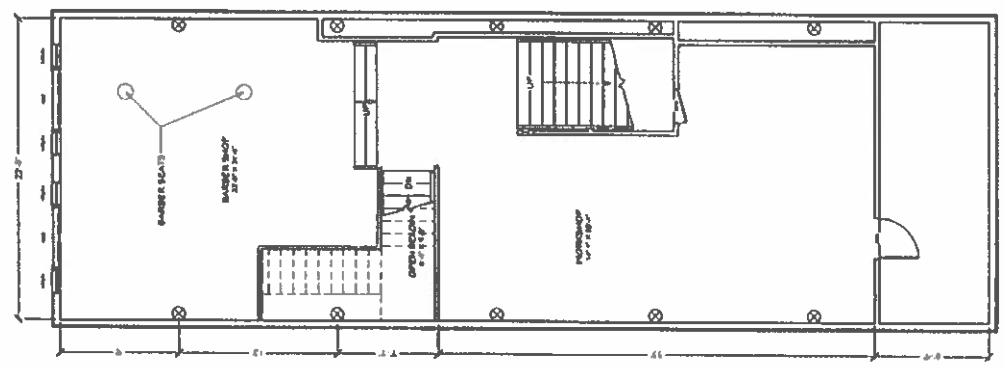
DATE: 5/12/18

NOT FOR CONSTRUCTION

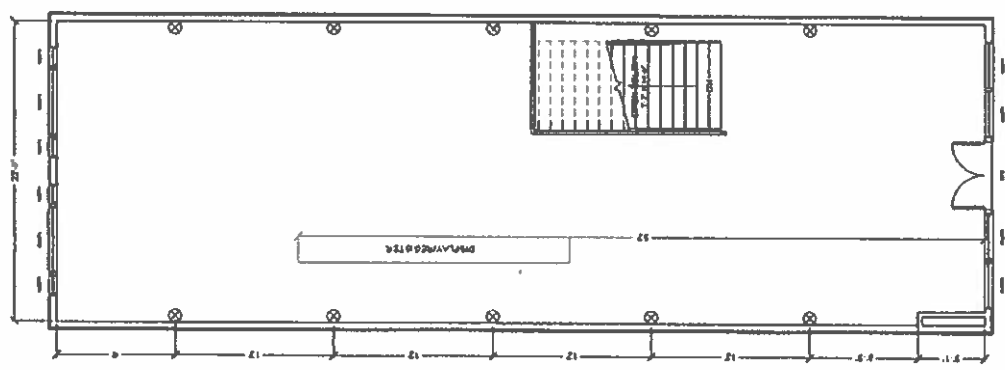
SHEET: A-1



AS-BUILT BOTTOM LEVEL STORY
 SCALE: 1/4"=1'



AS-BUILT MID-LEVEL STORY
 SCALE: 1/4"=1'



AS-BUILT MAIN STREET STORY
 SCALE: 1/4"=1'

ITEM 6: CELLAR 433 SPIRITOUS LIQUOR FACILITY STATUS COMPLIANCE FOR PURPOSE OF EXTENDING SERVICE OUTSIDE ON REAR PATIO CONDITIONAL USE PERMIT

APPLICANT: BRIGHID MCLOUGHLIN

APN: 401-06-054

ZONE: C-1

Applicant seeks permission to use outdoor space at the lower rear of the establishment. Compliance with a Conditional Use Permit for the business as a Spiritous Liquor Tasting Facility is needed to begin.

Parking for the building is seven (7) spaces and usable space for the current business is 1548.2. The patio space will add 378.2 square ft. In total the useable space measures 1926.4 square ft, with a maximum allowed by parking restriction of 2,100. Usable space for the entire building is within the square footage to allow use of the outdoor space.

The space under review for service of food and beverage is an outdoor patio built with pavers, lit with porch fixtures and strings of lights. A bar exists that is constructed of barrels with a top. There are no barriers at the property boundaries. This area serves as a secondary exit for emergency and this is clearly marked from upper stories.

The patio currently opens to an alley access and is also used for emergency exit. Further definition of the space may be recommended for this permit. Exit from the patio should remain available for emergency. Permanent signage is recommended for 'no alcohol' past this point at the exit. Applicant represents at P&Z Meeting this space will be used in the beginning mostly on weekends and is required by state liquor laws to have all service area staffed when in use. Conditional Use should be well defined and reviewed periodically.

Zoning Administration recommends approval based on allowable square footage and parking requirement. Planning & Zoning recommends certain conditions. Final approval subject to conditions imposed by Council.

ITEM 8: CONDITIONAL USE PERMIT FOR FOUR-EIGHT WINEWORKS, AS SPIRITOUS LIQUOR TASTING/RETAIL

APPLICANT: MATT LAVOIRE

APN: 401-06-006

ZONE: C-1

The applicant is seeking approval to add a Spiritous Liquor Tasting as a new business in addition to the current occupation. Current space is Puscifer Retail space on the street level floor of 140 Main St.

This applicant will share space in the future, devoting the front half of the street level to Puscifer Retail and as a second business, adding a wine tasting bar with plans to serve hors d'oeuvres and other snacks for the purposes of food paring with wine. Italian ice cream is also offered. Seating for approximately sixteen patrons is represented. Applicant represents signage and employees will confine wine tasting to the back area of this floor. The plans submitted show no expansion in the usable square footage. Conditional Use should be well defined and reviewed periodically.

Zoning Administration recommends approval for Spiritous Liquor Tasting based on defined retail use in current Zoning Ordinance. Planning & Zoning recommends certain conditions. Final approval subject to conditions imposed by Council.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

MEMO

FROM: Candace Gallagher, Town Manager/Clerk *CBG*
TO: Mayor and Council
SUBJECT: 2018-19 Town budget
DATE: July 16, 2018

Here are some key provisions of the tentative budget which was approved on July 10, 2018:

- Excluding contingencies, this budget will utilize \$266,000 of our accumulated General Fund balance, leaving a reserve of approximately \$541,395, or about 29% of general fund operating expenses.
- Excluding contingencies, this budget will utilize \$96,000 of accumulated Utility Fund balance, leaving a reserve of approximately \$8,952.
- No increases in sales or property taxes are anticipated.
- A modest increase in water and sewer revenue was anticipated, with details to be later determined by Council.
- The General Fund subsidizes other funds in this budget as follows: Water - \$11,300; Sewer - \$5,800; Sanitation - \$2,200; HURF - \$126,300.
- Projects and significant purchases funded in this budget are:
 - GENERAL GOVERNMENT: Funding to allow the preservation of historic buildings if necessary - \$55,000; Matching funds for the recently awarded CDBG SSP funds for housing rehabilitation - \$56,000 (transfer to Operating Grants fund).
 - POLICE: Three citation printers and a "Toughbook" laptop computer - \$10,000
 - FIRE: Adds a full-time Duty Officer – cost including taxes and benefits = \$45,416
 - LIBRARY: Adds a part-time Community Arts Coordinator/Library Clerk, and finds the new Community Arts program. This program replaces the Kids Art Workshop.
 - PLANNING & ZONING: Provides \$1,500 to cover the cost of a hearing officer, if needed due to civil enforcement procedures. Also increases the budget for legal costs in that department.
 - PARKS: Includes \$3,500 to "spruce up" our volleyball court.
 - PROPERTIES:
 - Includes \$10,000 for project management
 - Includes \$35,000 (including engineering) for repair/replacement of the wall below School Street
 - Includes a transfer to the Grants fund of \$21,000 for a grant match for USDA grant – window replacement at Hotel Jerome (if grant is not received, these funds will be used for R&M there).
 - Includes \$75,000 for repairs to steps next to old Town Hall (between Main and Clark Streets)
 - Includes \$10,000 toward work at old Town Yard to convert it to parking
 - Includes \$6,000 for new garage door openers at the fire station
 - WATER:
 - Includes \$5,000 to inspect and clean the Sunshine Hill water tanks
 - Includes \$25,000 for routine (unspecified) water system maintenance
 - Includes \$10,000 to install a turnout at the bottom of Mescal Canyon

- SEWER:
 - Increases budget for operating supplies and equipment maintenance to provide for work needed to meet new ADEQ effluent limits
 - Includes \$25,000 for routine maintenance (which will include new piping to Gulch septic tanks)
- SANITATION:
 - Includes \$3,000 to install fencing around the recycle trailer on Main Street
 - Provides \$5,000 toward eventual replacement of our garbage truck
- STREETS (HURF):
 - Provides \$25,000 toward repair of Hampshire Avenue sidewalk
 - Provides \$35,000 toward high grade repair (patching) of our streets
 - Provides \$8,000 for routine (unspecified) maintenance
- OPERATING GRANTS:
 - Provides for receipt and spending of:
 - CDBG SSP Housing Rehab funding - \$300,000
 - Grant match for CDBG SSP - \$56,000
 - Police: Bulletproof Vest funding - \$800
 - Police: GOHS funding - \$4,000
 - Fire Dept grant for SCBAs - \$111,000
 - State Fire School training - \$1,000
 - Fuel Abatement grant - \$18,000
 - Firehouse Subs grant - \$25,000
 - 101 Grant for Fire Dept - \$10,000
 - Yavapai County storm drainage - \$30,000
 - Various other grants - \$79,000
- CAPITAL GRANTS:
 - Provides for receipt and spending of:
 - Yavapai Apache Gaming funds - \$18,000
 - Freeport McMoRan Social Investment funds - \$30,000
 - Grant for fire truck - \$600,000
 - USDA Rural Development grant for Hotel Jerome window replacement - \$56,500
 - Grant match for Hotel Jerome window replacement - \$21,000
 - ADEQ Brownfields grant for lead paint abatement at Hotel Jerome - \$75,000
 - Grant to establish healthcare clinic - \$50,000
 - Carryover of unspent grant funding for School Street access (FMI) and Hotel Jerome repairs (USDA) - \$33,000
 - Various other grants - \$200,000
- CAPITAL FUND:
 - Provides for a downpayment of \$40,000, if needed, for a garbage truck
- CONTINGENCY FUNDS:

Additional projects and special purchases are provided for in the contingency budget. These funds will not be spent unless contingency revenues are available or unless it is absolutely necessary to fund them with the use of General or Utility fund balance. Those items are:

 - Unspecified projects funded by the sale or lease of real property, if that were to occur - \$1,000,000
 - Unspecified use of additional library donations, if they are received - \$2,000
 - Unspecified use of revenue from liquidation of liens, if that were to occur: \$60,000
 - Use of General Fund Balance* for grant matches, if they are received –
 - SCBA's - \$4,000
 - Fire truck - \$30,000
 - Use of General Fund Balance* for additional Hotel Jerome repairs if needed - \$50,000
 - Use of General Fund Balance* to purchase real property for parking, if available - \$125,000

- Use of General Fund Balance* (or other contingency revenue) to pay off sewer bonds - \$154,000
 - Use of excess sales tax, if generated, to repair Parade Steps and steps to Upper Park - \$30,000
 - Use of excess sales tax, if generated, to purchase shuttle van - \$10,000
 - Use of excess sales tax, if generated, to purchase cinder spreader - \$5,000
 - Use of excess sales tax, if generated, for other purposes - \$50,000
 - Use of excess Wildlands Fire Fees, if generated - \$90,000
 - Use of excess proceeds from parking revenue, if generated - \$50,000
 - Use of General Fund Balance* (or water/sewer connection fees) for purchase of a water truck - \$25,000
- The Fire Department budget anticipates \$50,000 in revenue from wildlands activities, offset by roughly \$45,000 in wages and benefits cost for wildlands personnel. An additional \$90,000 is included in the Contingency budget.
 - The added 1% bed tax is estimated for FY2019 at \$24,000. Its expenditure is split between two places – General Government salaries and benefits for the shuttle driver, and the line titled “Tourism” in the General Government budget.
 - Wage increases have been accommodated as discussed by Council.
 - This budget provides for an increase of \$2,000 in the Town’s contribution to the Fire Department Volunteer Pension Fund.
 - It also provides for an increased contribution rate to the retirement fund for non-police full-time employees – from 5% to 8%.

The public hearing on the budget and tax levy, and final adoption of the budget, is scheduled for 6:00 p.m. on Tuesday, July 31, 2018.

OFFICIAL BUDGET FORMS

TOWN OF JEROME

Fiscal Year 2019

TOWN OF JEROME

TABLE OF CONTENTS

Fiscal Year 2019

- Resolution for the Adoption of the Budget
- Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses
- Schedule B—Tax Levy and Tax Rate Information
- Schedule C—Revenues Other Than Property Taxes
- Schedule D—Other Financing Sources/Uses and Interfund Transfers
- Schedule E—Expenditures/Expenses by Fund
- Schedule F—Expenditures/Expenses by Department (as applicable)
- Schedule G—Full-Time Employees and Personnel Compensation

TOWN OF JEROME
RESOLUTION 572
Resolution for the Adoption of the Budget

Fiscal Year 2019

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the Town Council did, on July 10, 2018, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Jerome, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on July 31, 2018, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City/Town Council would meet on July 31, 2018, at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the Town of Jerome for the fiscal year 2019.

Passed by the Jerome Town Council, this 31 day of July, 2018.

APPROVED:

Frank Vander Horst, Mayor

ATTEST:

Candace B. Gallagher, Clerk

TOWN OF JEROME
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2019

Fiscal Year	FUND	FUNDS										Total All Funds	
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds					
2018	Adopted/Adjusted Budgeted Expenditures/Expenses*	1,676,790	867,451	0	35,000	23,000	707,500	1,655,000					5,095,141
2018	Actual Expenditures/Expenses**	1,588,132	390,002	0	0	6,932	688,808	0					2,671,874
2019	Fund Balance/Net Position at July 1***	806,400			35,000		105,000						946,400
2019	Primary Property Tax Levy	47,500											47,500
2019	Secondary Property Tax Levy												0
2019	Estimated Revenues Other than Property Taxes	1,810,127	1,750,900	0	0	22,500	588,100	1,318,000					5,483,627
2019	Other Financing Sources	0	0	0	0	0	0	0					0
2019	Other Financing (Uses)	0	0	0	0	0	0	0					0
2019	Interfund Transfers In	0	203,200	0	5,000	0	19,300	428,000					655,600
2019	Interfund Transfers (Out)	650,600	0	0	0	0	5,000	0					655,600
2019	Reduction for Amounts Not Available:												
	LESS: Amounts for Future Debt Retirement:												
2019	Total Financial Resources Available	2,013,427	1,954,200	0	40,000	22,500	707,400	1,746,000					6,483,627
2019	Budgeted Expenditures/Expenses	1,901,027	1,934,200	0	40,000	22,500	698,400	1,696,000					6,282,127

EXPENDITURE LIMITATION COMPARISON

	2018	2019
1. Budgeted expenditures/expenses	\$ 5,095,141	\$ 6,282,127
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	5,095,141	6,282,127
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 5,095,141	\$ 6,282,127
6. EEC expenditure limitation	\$ 5,095,141	\$ 6,282,127

□

- * Includes Expenditure/Expense Adjustments Approved in the Summary from Schedule E.
- ** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
- *** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

TOWN OF JEROME
Tax Levy and Tax Rate Information
Fiscal Year 2019

	2018	2019
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 86,329	\$ 88,243

2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)

\$ _____

3. Property tax levy amounts

A. Primary property taxes	\$ 47,500	\$ 47,500
B. Secondary property taxes	\$ 47,500	\$ 47,500
C. Total property tax levy amounts	\$ 95,000	\$ 95,000

4. Property taxes collected*

A. Primary property taxes	\$ 47,500
(1) Current year's levy	1,853
(2) Prior years' levies	49,353
(3) Total primary property taxes	\$ 49,353
B. Secondary property taxes	\$ _____
(1) Current year's levy	\$ _____
(2) Prior years' levies	\$ _____
(3) Total secondary property taxes	\$ _____
C. Total property taxes collected	\$ 49,353

5. Property tax rates

A. City/Town tax rate	0.8415	0.8011
(1) Primary property tax rate	0.8415	0.8011
(2) Secondary property tax rate	0.8415	0.8011
(3) Total city/town tax rate	0.8415	0.8011

B. Special assessment district tax rates
 Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating NO special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

TOWN OF JEROME
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
GENERAL FUND			
Local taxes			
City Sales Tax	\$ 944,000	\$ 1,020,000	1,050,000
Licenses and permits			
Business Licenses	8,000	8,825	9,000
Utility Franchises	21,000	16,993	18,000
Building Permits	5,000	5,153	5,500
Commercial Filming Fees	1,200	927	1,500
Intergovernmental			
State Sales Tax	42,673	42,673	45,363
Urban Revenue Share	185,769	185,784	181,644
Vehicle License Tax	29,169	32,184	31,248
Yavapai County Library	19,685	19,635	19,858
Charges for services			
Utility reimbursements	5,000	4,209	4,500
Rental Income	76,115	76,115	78,522
Planning & Zoning Fees	1,500	2,102	2,500
Parking Revenue			50,000
Police Services	10,500	6,977	7,500
Fire Services	23,000	74,902	57,500
Fines and forfeits			
Fines and Forfeitures	66,000	59,162	60,000
Dedicated Police Revenue from court fees	2,500	2,076	2,100
Interest on investments			
Interest earned	150	220	250

TOWN OF JEROME
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
In-lieu property taxes			
Contributions			
Voluntary contributions	3,000	1,371	4,500
Miscellaneous			
Sale of assets	5,000	2,870	10,000
Administrative charges to other funds	155,929	155,929	162,642
Other miscellaneous revenues	4,000	3,000	8,000
Total General Fund	\$ 1,609,190	\$ 1,721,107	\$ 1,810,127

SPECIAL REVENUE FUNDS

Highway User Revenue Fund:	\$	\$	\$
Highway User Revenue	38,451	37,300	39,420
HURF Interest	100	159	180
	\$ 38,551	\$ 37,459	\$ 39,600
Capital Grants Fund:	\$	\$	\$
Various Capital Grants	330,000	65,500	1,062,500
	\$ 330,000	\$ 65,500	\$ 1,062,500
Operating Grants Fund:	\$	\$	\$

TOWN OF JEROME
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
Various Operating Grants	491,500	249,500	628,800
	\$ 491,500	\$ 249,500	\$ 628,800
	\$	\$	\$
Total Special Revenue Funds	\$ 860,051	\$ 352,459	\$ 1,730,900

DEBT SERVICE FUNDS

Total Debt Service Funds	\$	\$	\$
---------------------------------	-----------	-----------	-----------

CAPITAL PROJECTS FUNDS

Total Capital Projects Funds	\$	\$	\$
-------------------------------------	-----------	-----------	-----------

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

PERMANENT FUNDS

Firefighter's Pension & Relief Fund:	\$	\$	\$
Fund revenues	23,000	18,024	22,500
	\$ 23,000	\$ 18,024	\$ 22,500
	\$	\$	\$
Total Permanent Funds	\$ 23,000	\$ 18,024	\$ 22,500

ENTERPRISE FUNDS

TOWN OF JEROME
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
Water:			
Water service fees	\$ 177,000	180,000	191,000
Other water revenue	3,000	2,817	3,000
	\$ 180,000	182,817	194,000
Sewer:			
Sewer service fees	\$ 181,250	187,500	201,000
Other sewer revenue	250	75	100
Sewer emergency funds	10,000		
	\$ 191,500	187,575	201,100
Sanitation:			
Sanitation service fees	\$ 186,500	192,000	192,000
Other sanitation revenue	1,000	345	1,000
	\$ 187,500	192,345	193,000
	\$	\$	\$
	\$	\$	\$
Total Enterprise Funds	\$ 559,000	\$ 562,737	\$ 588,100

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CONTINGENCY FUNDS

General Fund Contingencies:	\$	\$	\$
Sale or lease of real property			1,000,000
Excess City Sales Tax			100,000
Wildlands fire fees			90,000

SCHEDULE C

TOWN OF JEROME
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
Parking revenue	50,000		50,000
Other contingency revenues	10,000		57,000
	\$ 1,640,000		1,297,000
Enterprise Fund Contingencies:	\$		
Water service and connection fees	10,000	2,500	10,000
Sewer service and connection fees	11,000		11,000
	\$ 21,000	2,500	21,000
	\$		
	\$		
	\$		
Total Internal Service Funds	\$ 1,661,000	2,500	1,318,000
TOTAL ALL FUNDS	\$ 4,712,241	2,656,827	\$ 5,469,627

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOWN OF JEROME
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2019

FUND	OTHER FINANCING 2019		INTERFUND TRANSFERS 2019	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
Transfer to Water	\$	\$		11,300
Transfer to Sewer				5,800
Transfer to Sanitation				2,200
Transfer to Operating Grants fund				56,000
Transfer to Capital Grants fund				21,000
Transfer to Contingency Fund (if needed)				428,000
Transfer to HURF				126,300
Total General Fund	\$	\$	\$	650,600
SPECIAL REVENUE FUNDS				
HURF - Transfer from General Fund	\$	\$	126,300	
Operating Grants - Transfer from General Fund			56,000	
Capital Grants - Transfer from General Fund			21,000	
Total Special Revenue Funds	\$	\$	203,300	
DEBT SERVICE FUNDS				
Total Debt Service Funds	\$	\$		
CAPITAL PROJECTS FUNDS				
Capital Fund - Transfer from Enterprise Fund	\$	\$	5,000	
Total Capital Projects Funds	\$	\$	5,000	
PERMANENT FUNDS				
Total Permanent Funds	\$	\$		
ENTERPRISE FUNDS				
WATER - Transfer from General Fund	\$	\$	11,300	
SEWER - Transfer from General fund			5,800	
SANITATION - Transfer from General Fund			2,200	
SANITATION - Transfer to Capital Fund				5,000
Total Enterprise Funds	\$	\$	19,300	5,000
CONTINGENCY FUNDS				
Transfer from General Fund (if needed)			428,000	
Total Internal Service Funds	\$	\$	428,000	
TOTAL ALL FUNDS	\$	\$	655,600	655,600

TOWN OF JEROME
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENSES* 2018	BUDGETED EXPENSES/ EXPENSES 2019
GENERAL FUND				
General Government	\$ 447,256	\$	415,444	508,711
Magistrate Court	87,902		79,918	78,161
Police	440,894	5,000	451,198	474,391
Fire	255,381	43,000	318,795	346,943
Library	82,875		82,423	96,652
Planning & Zoning	94,693		92,065	91,507
Parks	18,352		14,644	20,251
Properties	198,415		132,303	284,411
Youth	3,012		1,352	
Total General Fund	\$ 1,628,790	\$ 48,000	\$ 1,588,132	\$ 1,901,027
SPECIAL REVENUE FUNDS				
HURF	\$ 146,351	\$	88,502	165,900
Capital Grants	330,000		47,000	1,083,500
Operating Grants	491,500		254,500	684,800
Total Special Revenue Funds	\$ 967,851	\$	\$ 390,002	\$ 1,934,200
DEBT SERVICE FUNDS				
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
Capital fund	\$ 35,000	\$		40,000
Total Capital Projects Funds	\$ 35,000	\$	\$	\$ 40,000
PERMANENT FUNDS				
Fire Dept. P&R	\$ 23,000	\$	6,932	22,500
Total Permanent Funds	\$ 23,000	\$	\$ 6,932	\$ 22,500
ENTERPRISE FUNDS				
Water	\$ 301,500	\$	267,164	254,300
Sewer	217,500		225,418	242,900
Sanitation	188,500		194,226	201,200
Total Enterprise Funds	707,500		686,808	698,400
CONTINGENCY FUNDS				
General Fund contingencies	\$ 1,712,000	\$ (48,000)		1,840,000
Utilities Fund contingencies	21,000			48,000
Total Internal Service Funds	\$ 1,733,000	\$ (48,000)	\$ 2,671,874	\$ 1,888,000
TOTAL ALL FUNDS	\$ 5,095,141	\$	\$ 6,282,127	\$

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF JEROME
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
General Government				
General Fund	\$ 447,256	\$	415,444	508,711
Operating Grants Fund	295,000		220,000	481,000
Contingency Fund	68,000			60,000
Capital Grants				250,000
Department Total	\$ 810,256	\$	635,444	1,299,711
Magistrate Court				
General Fund	\$ 87,902	\$	79,918	78,161
Department Total	\$ 87,902	\$	79,918	78,161
Police				
General Fund	\$ 440,894	\$ 5,000	451,198	474,391
Operating Grants fund	16,500		14,500	4,800
Department Total	\$ 457,394	\$ 5,000	465,698	479,191
Fire				
General Fund	\$ 255,381	\$ 43,000	293,795	346,943
Operating Grants fund	120,000		25,000	169,000
Capital Grants fund				600,000
Contingency Fund	39,000	(43,000)		164,000
Department Total	\$ 414,381	\$	318,795	1,279,943
Library				

SCHEDULE F

General Fund	\$	82,875	\$	82,423	\$	96,652
Contingency Fund		5,000				2,000
Department Total	\$	87,875	\$	82,423	\$	98,652
Planning & Zoning						
General Fund	\$	94,693	\$	92,055	\$	91,507
Department Total	\$	94,693	\$	92,055	\$	91,507
Parks						
General Fund	\$	18,362	\$	14,644	\$	20,251
Department Total	\$	18,362	\$	14,644	\$	20,251
Properties						
General Fund	\$	198,415	\$	132,303	\$	284,411
Capital Grants Fund		330,000		47,000		233,500
Operating Grants Fund		60,000				30,000
Contingency Fund		1,500,000				1,255,000
Department Total	\$	2,088,415	\$	179,303	\$	1,802,911
Youth						
General Fund	\$	3,012	\$	1,352	\$	
Department Total	\$	3,012	\$	1,352	\$	
Water						
Utilities Fund	\$	301,500	\$	267,164	\$	254,300
Contingency Fund		10,000				35,000
Department Total	\$	311,500	\$	267,164	\$	289,300
Sewer						
Utilities Fund	\$	217,500	\$	225,418	\$	242,900
Contingency Fund		11,000				11,000
Genl Fund Contingencies						154,000
Department Total	\$	228,500	\$	225,418	\$	407,900

Sanitation			
Utilities Fund	\$ 193,500	\$	199,226
Capital Fund	35,000		
Department Total	\$ 228,500	\$	\$ 199,226
HURF			
HURF Fund	\$ 146,351	\$	88,502
Contingency fund	100,000		
Department Total	\$ 246,351	\$	\$ 88,502
General Government			
Fiduciary Fund	\$ 23,000	\$	6,932
Department Total	\$ 23,000	\$	\$ 6,932

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

TOWN OF JEROME
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

FUND	Full-Time Equivalent (FTE) 2019	Employee Salaries and Hourly Costs 2019	Retirement Costs 2019	Healthcare Costs 2019	Other Benefit Costs 2019	Total Estimated Personnel Compensation 2019
GENERAL FUND	15	\$ 893,000	69,150	137,500	\$	\$ 1,099,650
SPECIAL REVENUE FUNDS						
HURF	1	28,500	2,250	6,150	\$	\$ 36,900
Total Special Revenue Funds	1	28,500	2,250	6,150	\$	\$ 36,900
DEBT SERVICE FUNDS						
Total Debt Service Funds		\$	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS						
Total Capital Projects Funds		\$	\$	\$	\$	\$
PERMANENT FUNDS						
Total Permanent Funds		\$	\$	\$	\$	\$
ENTERPRISE FUNDS						
Water	2	62,300	4,900	13,500	\$	\$ 80,700
Sewer	1	33,750	2,700	7,300	\$	\$ 43,750
Sanitation	2	53,800	4,250	11,550	\$	\$ 69,600
Total Enterprise Funds	5	149,850	11,850	32,350	\$	\$ 194,050
INTERNAL SERVICE FUND						
Total Internal Service Fund		\$	\$	\$	\$	\$
TOTAL ALL FUNDS	21	1,071,350	83,250	176,000	\$	\$ 1,330,600