



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, August 13, 2018 TIME: 7:00 pm  
PLACE: **JEROME CIVIC CENTER**  
600 Clark St., JEROME, ARIZONA 86331

### MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

#### ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:00 p.m.

Charlotte Page called roll. Present were Chair Brice Wood, Vice Chair Danny Smith, Henry Vincent, Steve Pontious and John McDonald.

Staff present: Charlotte Page, Interim Zoning Administrator and Joni Savage, Deputy Clerk/Minute Taker.

#### 7:02 ITEM 2: APPROVAL OF MINUTES: Minutes of July 9, 2018

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH			X			
PONTIOUS			X			
MCDONALD		X	X			
VINCENT			X			

#### ITEM 3: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

#### 7:03 ITEM 4: ROOF MOUNTED TESLA SOLAR PANELS

APPLICANT: Don & Kathy Feher

Representative: Tim Willsey, Tesla Energy

ADDRESS: 701 Hull Rd.

ZONE: R1-5

OWNER OF RECORD: ABOVE

APN: 401-08-011A

The applicant is seeking approval for solar system to be mounted to the roof on the west and east facing roof of the residence.

The Commission discussed the draft of the Solar Guidelines. It was determined nothing further had been done with the draft after Al Sengstock, former Zoning Administrator, had left.

#### Approval of solar panel installation.

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH			X			
PONTIOUS		X	X			
MCDONALD	X		X			
VINCENT			X			

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## 7:12 ITEM 5: NEW BUSINESS SIGN RICKELDORIS CANDY

APPLICANT: Artis Rogue

ADDRESS: 405 Hull Ave.

OWNER OF RECORD: Richard Flagg

ZONE: C-1

APN: 401-06-020

The applicant is seeking approval for an additional sign to be wall mounted on the north-west wall of the building facing the public parking lot. The sign will be poly-metal substrate with vinyl graphics and is not utilizing lighting.

### Approval of new sign.

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH	X		X			
PONTIOUS			X			
MCDONALD		X	X			
VINCENT			X			

## 7:14 ITEM 6: NEW BUSINESS SIGN MOCKINGBIRD

APPLICANT: Tamara Penn Lee

ADDRESS: 509 Main St.

OWNER OF RECORD: Roberto Rabago

ZONE: C-1

APN: 401-06-089

The applicant seeks approval for a new business sign to be hung as a projecting sign from an existing wall mount at this location.

### Approval of new business sign.

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH		X	X			
PONTIOUS			X			
MCDONALD			X			
VINCENT			X			

## 7:15 ITEM 7: NEW METAL ROOF

APPLICANT: Mansel Mathews

ADDRESS: 593 Main St.

OWNER OF RECORD: Above

ZONE: C-1

APN: 401-10-007C

The applicant seeks approval to replace the roof of this residence.

### Approval of new metal roof.

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH			X			
PONTIOUS	X		X			
MCDONALD		X	X			
VINCENT			X			

## 7:17 ITEM 8: SIGNS – EXISTING

Chair Wood said he would like to address the issue of visual clutter at a later date.

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## 7:22 ITEM 9: FUTURE AGENDA ITEMS

John McDonald said he is interested in a discussion regarding dark skies.

Steve Pontious would like SHPO to come and give them a tutorial.

Henry Vincent updated the DRB on the last P & Z meeting and stated they had addressed some conceptual issues. Also, Council had proposed that the Commission would consider reducing the requirement of three votes on all three boards to simple majority, however all the commissioners felt strongly that the three-vote requirement be left as it is today.

## ITEM 10: ADJOURN

**Adjourned at 7:29 p.m.**

COMMISSIONER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH			X			
PONTIOUS			X			
MCDONALD			X			
VINCENT		X	X			

*Approval on next page.*

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, August 13, 2018 TIME: 7:00 pm

PLACE: **JEROME CIVIC CENTER**  
600 Clark St., JEROME, ARIZONA 86331

## MINUTES

*Respectfully submitted by Joni Savage on September 10, 2018.*

Approved:  Date: 9-10-18  
Design Review Board Chair

Attest:  Date: 9-10-18  
Design Review Board Vice Chair