



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

AGENDA

REGULAR MEETING* OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, AUGUST 21, 2018, AT 7:00 P.M.

***continuation of the August 14, 2018 regular meeting which was adjourned due to a power outage**

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting.

Persons with a disability may request an accommodation such as a sign language interpreter by contacting Joni Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours.

ITEM #1:	CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll. Mayor or Mayor's designee to lead the Pledge of Allegiance.	
ITEM #2	FINANCIAL REPORTS Budget to Actual reports, vendor ledger and balance sheet for July 2018	Discussion/Possible Action
ITEM #3:	STAFF AND COUNCIL REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.	Discussion/Possible Action
ITEM #4:	PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
ITEM #5:	PETITIONS FROM THE PUBLIC <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
ITEM #6:	CONSENT AGENDA	
	The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in normal sequence on the Agenda. A. Council Meeting Minutes: <ul style="list-style-type: none"> • July 31, 2018 special meeting • July 10, 2018 regular meeting • May 15, 2018 special meeting • May 2, 2018 special meeting • April 23, 2018 special meeting • March 27, 2018 special meeting • March 7, 2018 special meeting • June 29, 2017 special meeting • June 12, 2017 special meeting B. RENEWAL OF EMPLOYMENT AGREEMENT: MUNICIPAL MAGISTRATE Council may approve a renewed employment agreement with Municipal Magistrate Joan Dwyer, covering the period July 1, 2018 through June 30, 2020.	Sponsored by Mayor Frank Vander Horst Possible Action

ITEM #7:	ORDINANCES	
	<p>FIRST READING: ORDINANCE NO. 440, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 2-4-1, "REGULAR MEETINGS," OF THE JEROME TOWN CODE REGARDING AVAILABILITY OF COUNCIL MEETING PACKETS</p> <p>Council may conduct the first reading of Ordinance No. 440, amending Section 2-4-1 of the Town Code to provide that preliminary meeting packets for regular Council meetings will be available on the Town website on the Thursday prior to the meeting date, and that the agenda may be revised up until 24 hours prior to the meeting.</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion: Possible Action</p>
ITEM #8:	UNFINISHED BUSINESS	
	<p>ITEM #8A: GARBAGE COLLECTION AND RECYCLING OPTIONS</p> <p>Council will review recommendations by the Public Works Director and Town Manager regarding garbage collection and recycling options, and may direct staff in this regard.</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion: Possible Action</p>
ITEM #9:	NEW BUSINESS	
	<p>ITEM #9A: CONDITIONAL USE PERMITS- 433 CELLARS</p> <p>Council may approve Conditional Use Permits for 433 Cellars to (1) provide for outdoor service on the patio, and (2) operate a spiritous liquor tasting facility in the expanded space. These permits were reviewed by the Planning & Zoning Commission on July 11, 2018, and recommended for approval by Council, with certain conditions.</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion: Possible Action</p>
	<p>ITEM #9B: WATER AND SEWER RATE STRUCTURE</p> <p>Council will discuss possible changes to the water and sewer rate structure to provide for billing by metered usage.</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion: Possible Direction</p>
	<p>ITEM #9C: FREEPORT-MCMORAN FUNDING</p> <p>Council will discuss the Town's application for FY19 funding from the Freeport-McMoRan Copper and Gold Foundation, and may determine what project(s) to list in the application.</p>	<p>Sponsored by Mayor Frank Vander Horst Discussion: Possible Action</p>
ITEM #10:	TO AND FROM THE COUNCIL	
	<p>Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.</p>	<p>Discussion: Possible Direction</p>
ITEM #11:	ADJOURNMENT	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).
The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before _____ p.m. on _____, in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk.

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post office, interior posting case

Joni Savage, Deputy Town Clerk

Town of Jerome
Budget to Actual Summary
18-Jul

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
10	GF Revenue	\$ 171,987.77	\$ 146,456.08	\$ 25,531.69	\$ 171,987.77	\$ 146,456.08	\$ 25,531.69
	Total	\$ 171,987.77	\$ 146,456.08	\$ 25,531.69	\$ 171,987.77	\$ 146,456.08	\$ 25,531.69
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
11	Admin	\$ 35,858.31	\$ 34,834.71	\$ (1,023.60)	\$ 35,858.31	\$ 34,834.71	\$ (1,023.60)
12	Court	\$ 6,332.93	\$ 5,903.00	\$ (429.93)	\$ 6,332.93	\$ 5,903.00	\$ (429.93)
13	Police	\$ 35,040.71	\$ 35,478.53	\$ 437.82	\$ 35,040.71	\$ 35,478.53	\$ 437.82
14	Fire	\$ 17,701.70	\$ 18,360.13	\$ 658.43	\$ 17,701.70	\$ 18,360.13	\$ 658.43
15	Library	\$ 10,185.59	\$ 7,964.00	\$ (2,221.59)	\$ 10,185.59	\$ 7,964.00	\$ (2,221.59)
16	P&Z	\$ 5,113.02	\$ 5,097.39	\$ (15.63)	\$ 5,113.02	\$ 5,097.39	\$ (15.63)
17	Parks	\$ 1,234.39	\$ 1,541.76	\$ 307.37	\$ 1,234.39	\$ 1,541.76	\$ 307.37
18	Properties	\$ 12,367.89	\$ 12,911.34	\$ 543.45	\$ 12,367.89	\$ 12,911.34	\$ 543.45
	Total	\$ 123,834.54	\$ 122,090.86	\$ (1,743.68)	\$ 123,834.54	\$ 122,090.86	\$ (1,743.68)
General	Net Income (Loss)	\$ 48,153.23	\$ 24,365.22	\$ 23,788.01	\$ 48,153.23	\$ 24,365.22	\$ 23,788.01
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 15,959.68	\$ 17,108.48	\$ (1,148.80)	\$ 15,959.68	\$ 17,108.48	\$ (1,148.80)
51	Sewer	\$ 15,948.69	\$ 17,241.74	\$ (1,293.05)	\$ 15,948.69	\$ 17,241.74	\$ (1,293.05)
52	Trash	\$ 15,890.99	\$ 16,266.74	\$ (375.75)	\$ 15,890.99	\$ 16,266.74	\$ (375.75)
	Total	\$ 47,799.36	\$ 50,616.96	\$ (2,817.60)	\$ 47,799.36	\$ 50,616.96	\$ (2,817.60)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 16,165.69	\$ 18,987.75	\$ 2,822.06	\$ 16,165.69	\$ 18,987.75	\$ 2,822.06
51	Sewer	\$ 16,696.96	\$ 20,519.35	\$ 3,822.39	\$ 16,696.96	\$ 20,519.35	\$ 3,822.39
52	Trash	\$ 12,376.18	\$ 14,089.83	\$ 1,713.65	\$ 12,376.18	\$ 14,089.83	\$ 1,713.65
	Total	\$ 45,238.83	\$ 53,596.93	\$ 8,358.10	\$ 45,238.83	\$ 53,596.93	\$ 8,358.10
Utilities	Net Income (Loss)	\$ 2,560.53	\$ (2,979.97)	\$ 5,540.50	\$ 2,560.53	\$ (2,979.97)	\$ 5,540.50
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
30	HURF	\$ 6,748.65	\$ 7,318.02	\$ (569.37)	\$ 6,748.65	\$ 7,318.02	\$ (569.37)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
		\$ 6,748.65	\$ 7,510.81	\$ 762.16	\$ 6,748.65	\$ 7,510.81	\$ 762.16
Road	Net Income (Loss)	-	\$ (192.79)	\$ 192.79	-	\$ (192.79)	\$ 192.79
	Total Revenue	\$ 226,535.78			\$ 226,535.78		
	Less Total Expense	\$ 175,822.02			\$ 175,822.02		
	Net Income (Loss)	\$ 50,713.76			\$ 50,713.76		

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (1) General
Department: (10) Revenues & General Fund

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Property Taxes	\$911.72	\$900.00	\$11.72	1.3 %	\$911.72	\$900.00	\$11.72	1.3 %
City Sales Taxes	112,610.28	92,200.00	20,410.28	22.1	112,610.28	92,200.00	20,410.28	22.1
State Sales Taxes	3,313.55	3,780.25	(466.70)	(12.3)	3,313.55	3,780.25	(466.70)	(12.3)
Urban Revenue Share	15,136.98	15,137.00	(0.02)	0.0	15,136.98	15,137.00	(0.02)	0.0
Vehicle License Tax	2,217.47	2,604.00	(386.53)	(14.8)	2,217.47	2,604.00	(386.53)	(14.8)
Fines and Forfeitures	4,346.49	5,000.00	(653.51)	(13.1)	4,346.49	5,000.00	(653.51)	(13.1)
Building Permits	200.00	458.37	(258.37)	(56.4)	200.00	458.37	(258.37)	(56.4)
Planning & Zoning Fees	110.00	208.37	(98.37)	(47.2)	110.00	208.37	(98.37)	(47.2)
Business Licenses	590.00	750.00	(160.00)	(21.3)	590.00	750.00	(160.00)	(21.3)
Commercial Filing Fees	0.00	125.00	(125.00)	(100.0)	0.00	125.00	(125.00)	(100.0)
Fire Dept Services Rev	0.00	625.00	(625.00)	(100.0)	0.00	625.00	(625.00)	(100.0)
Franchise Fees	3,915.37	1,500.00	2,415.37	161.0	3,915.37	1,500.00	2,415.37	161.0
Police Officer Safety Equip Rev	146.62	175.00	(28.38)	(16.2)	146.62	175.00	(28.38)	(16.2)
Police Services	425.00	625.00	(200.00)	(32.0)	425.00	625.00	(200.00)	(32.0)
Rents	9,423.08	6,543.50	2,879.58	44.0	9,423.08	6,543.50	2,879.58	44.0
Utility Reimbursements	300.13	375.00	(74.87)	(20.0)	300.13	375.00	(74.87)	(20.0)
Contributions	0.00	41.74	(41.74)	(100.0)	0.00	41.74	(41.74)	(100.0)
Library Contributions	540.00	333.37	206.63	62.0	540.00	333.37	206.63	62.0
Interest	17.65	20.87	(3.22)	(15.4)	17.65	20.87	(3.22)	(15.4)
Sale of Assets	0.00	833.37	(833.37)	(100.0)	0.00	833.37	(833.37)	(100.0)
Miscellaneous Revenues	4,230.00	583.37	3,646.63	625.1	4,230.00	583.37	3,646.63	625.1
Ins Dividends, Claims, Reimbursements	0.00	83.37	(83.37)	(100.0)	0.00	83.37	(83.37)	(100.0)
Administrative Charges	13,553.43	13,553.50	(0.07)	0.0	13,553.43	13,553.50	(0.07)	0.0
Net Revenues	\$171,987.77	\$146,456.08	\$25,531.69	17.4 %	\$171,987.77	\$146,456.08	\$25,531.69	17.4 %
Net Income (Loss)	\$171,987.77	\$146,456.08	\$25,531.69	17.4 %	\$171,987.77	\$146,456.08	\$25,531.69	17.4 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$245.20	\$266.74	\$21.54	8.1 %	\$245.20	\$266.74	\$21.54	8.1 %
Contract Services	388.91	400.00	11.09	2.8	388.91	400.00	11.09	2.8
Conventions and Seminars	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Training & Education	196.00	125.00	(71.00)	(56.8)	196.00	125.00	(71.00)	(56.8)
Dues, Subs & Memberships	544.00	541.74	(2.26)	(0.4)	544.00	541.74	(2.26)	(0.4)
TPT Collection Fee Exp	0.00	92.25	92.25	100.0	0.00	92.25	92.25	100.0
Insurance	46.84	50.00	3.16	6.3	46.84	50.00	3.16	6.3
Insurance Deductible Exp	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Legal Exp - Gen Gov	526.50	1,208.37	681.87	56.4	526.50	1,208.37	681.87	56.4
Miscellaneous	0.00	308.75	308.75	100.0	0.00	308.75	308.75	100.0
Bank Fees - Gen Admin	121.77	141.74	19.97	14.1	121.77	141.74	19.97	14.1
Bank Fees / Merch Svcs	472.57	550.00	77.43	14.1	472.57	550.00	77.43	14.1
Office Supplies	72.46	500.00	427.54	85.5	72.46	500.00	427.54	85.5
Copier & Equip Lease Expense	956.74	625.00	(331.74)	(53.1)	956.74	625.00	(331.74)	(53.1)
Software Support Exp - GG	113.75	500.00	386.25	77.3	113.75	500.00	386.25	77.3
Computer Hardware & Service	4,641.82	666.74	(3,975.08)	(596.2)	4,641.82	666.74	(3,975.08)	(596.2)
Operating Supplies - Gen Gov	430.14	83.37	(346.77)	(415.9)	430.14	83.37	(346.77)	(415.9)
Postage	201.00	333.37	132.37	39.7	201.00	333.37	132.37	39.7
Rep and Maint - Vehicles	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Shuttle Expenses	124.61	83.37	(41.24)	(49.5)	124.61	83.37	(41.24)	(49.5)
Small Tools and Equipment	0.00	116.74	116.74	100.0	0.00	116.74	116.74	100.0
Telephone	385.15	416.74	31.59	7.6	385.15	416.74	31.59	7.6
Travel	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Tourism 1% Bed Tax	0.00	804.24	804.24	100.0	0.00	804.24	804.24	100.0
Transfers Out	4,947.95	5,133.37	185.42	3.6	4,947.95	5,133.37	185.42	3.6
Total Program Expenses	\$14,415.41	\$13,197.75	\$(1,217.66)	(9.2)%	\$14,415.41	\$13,197.75	\$(1,217.66)	(9.2)%
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$16,012.50	\$16,035.31	\$22.81	0.1 %	\$16,012.50	\$16,035.31	\$22.81	0.1 %
FICA Match	1,175.06	1,189.08	14.02	1.2	1,175.06	1,189.08	14.02	1.2
Retirement Match	713.09	731.62	18.53	2.5	713.09	731.62	18.53	2.5
Health/Life Insurance	3,192.46	3,194.70	2.24	0.1	3,192.46	3,194.70	2.24	0.1
Workers Compensation	302.00	436.25	134.25	30.8	302.00	436.25	134.25	30.8
Unemployment Insurance	47.79	50.00	2.21	4.4	47.79	50.00	2.21	4.4
Total General & Administrative Expenses	\$21,442.90	\$21,636.96	\$194.06	0.9 %	\$21,442.90	\$21,636.96	\$194.06	0.9 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Total Expenses	\$35,858.31	\$34,834.71	\$(1,023.60)	(2.9)%	\$35,858.31	\$34,834.71	\$(1,023.60)	(2.9)%
Net Income (Loss)	\$(35,858.31)	\$(34,834.71)	\$(1,023.60)	(2.9)%	\$(35,858.31)	\$(34,834.71)	\$(1,023.60)	(2.9)%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (1) General
Department: (12) Court

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$623.40	\$362.50	\$(260.90)	(72.0)%	\$623.40	\$362.50	\$(260.90)	(72.0)%
Conventions and Seminars	0.00	29.24	29.24	100.0	0.00	29.24	29.24	100.0
Training & Education	389.71	29.24	(360.47)	(1232.8)	389.71	29.24	(360.47)	(1232.8)
Dues and Subscriptions	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Miscellaneous	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Office Supplies	76.62	0.00	(76.62)	0.0	76.62	0.00	(76.62)	0.0
Copier & Equip Lease Exp	0.00	187.50	187.50	100.0	0.00	187.50	187.50	100.0
Telephone	66.08	83.37	17.29	20.7	66.08	83.37	17.29	20.7
Travel	251.14	66.74	(184.40)	(276.3)	251.14	66.74	(184.40)	(276.3)
Total Program Expenses	\$1,406.95	\$804.46	\$(602.49)	(74.9)%	\$1,406.95	\$804.46	\$(602.49)	(74.9)%
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,418.00	\$4,576.46	\$158.46	3.5 %	\$4,418.00	\$4,576.46	\$158.46	3.5 %
FICA and Medicare	337.98	350.08	12.10	3.5	337.98	350.08	12.10	3.5
Retirement	100.00	100.00	0.00	0.0	100.00	100.00	0.00	0.0
Worker's Compensation	70.00	72.00	2.00	2.8	70.00	72.00	2.00	2.8
Total General & Administrative Expenses	\$4,925.98	\$5,098.54	\$172.56	3.4 %	\$4,925.98	\$5,098.54	\$172.56	3.4 %
Total Expenses	\$6,332.93	\$5,903.00	\$(429.93)	(7.3)%	\$6,332.93	\$5,903.00	\$(429.93)	(7.3)%
Net Income (Loss)	\$(6,332.93)	\$(5,903.00)	\$(429.93)	(7.3)%	\$(6,332.93)	\$(5,903.00)	\$(429.93)	(7.3)%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (1) General
Department: (13) Police

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Program Expenses								
Advertising, Printing, & Publishing	\$0.00	\$41.74	\$41.74	100.0 %	\$0.00	\$41.74	\$41.74	100.0 %
Contract Services	0.00	100.00	100.00	100.0	0.00	100.00	100.00	100.0
Training & Education	0.00	166.74	166.74	100.0	0.00	166.74	166.74	100.0
Dispatch Fees	20.15	20.01	(0.14)	(0.7)	20.15	20.01	(0.14)	(0.7)
Dues and Subscriptions	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Fuel	694.06	666.74	(27.32)	(4.1)	694.06	666.74	(27.32)	(4.1)
Miscellaneous	0.00	50.00	50.00	100.0	0.00	50.00	50.00	100.0
Software Service & Support	900.00	900.00	0.00	0.0	900.00	900.00	0.00	0.0
Operating Supplies - Police	350.69	208.37	(142.32)	(68.3)	350.69	208.37	(142.32)	(68.3)
Postage	0.00	8.37	8.37	100.0	0.00	8.37	8.37	100.0
Rep and Maint - Vehicles	0.00	458.37	458.37	100.0	0.00	458.37	458.37	100.0
Rep and Maint - Equipment	0.00	100.00	100.00	100.0	0.00	100.00	100.00	100.0
Police Officer Safety Equip Exp	0.00	175.00	175.00	100.0	0.00	175.00	175.00	100.0
Small Tools and Equipment	0.00	250.00	250.00	100.0	0.00	250.00	250.00	100.0
Telephone	296.08	333.37	37.29	11.2	296.08	333.37	37.29	11.2
Uniforms	352.42	166.74	(185.68)	(111.4)	352.42	166.74	(185.68)	(111.4)
Total Program Expenses	\$2,613.40	\$3,687.19	\$1,073.79	29.1 %	\$2,613.40	\$3,687.19	\$1,073.79	29.1 %
General & Administrative Expenses								
Salaries and Wages	\$19,196.92	\$19,197.85	\$0.93	0.0 %	\$19,196.92	\$19,197.85	\$0.93	0.0 %
FICA and Medicare	1,428.80	1,430.08	1.28	0.1	1,428.80	1,430.08	1.28	0.1
Retirement	2,246.96	2,248.31	1.35	0.1	2,246.96	2,248.31	1.35	0.1
Health Insurance	3,049.12	3,053.85	4.73	0.2	3,049.12	3,053.85	4.73	0.2
Worker's Compensation	6,465.00	5,821.25	(643.75)	(11.1)	6,465.00	5,821.25	(643.75)	(11.1)
Unemployment	40.51	40.00	(0.51)	(1.3)	40.51	40.00	(0.51)	(1.3)
Total General & Administrative Expenses	\$32,427.31	\$31,791.34	\$(635.97)	(2.0)%	\$32,427.31	\$31,791.34	\$(635.97)	(2.0)%
Total Expenses	\$35,040.71	\$35,478.53	\$437.82	1.2 %	\$35,040.71	\$35,478.53	\$437.82	1.2 %
Net Income (Loss)	\$(35,040.71)	\$(35,478.53)	\$437.82	1.2 %	\$(35,040.71)	\$(35,478.53)	\$437.82	1.2 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (1) General
Department: (14) Fire

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Program Expenses								
Contract Services	\$0.00	\$41.74	\$41.74	100.0 %	\$0.00	\$41.74	\$41.74	100.0 %
Training & Education	80.00	500.00	420.00	84.0	80.00	500.00	420.00	84.0
Dispatch Fees	484.08	462.50	(21.58)	(4.7)	484.08	462.50	(21.58)	(4.7)
Dues and Subscriptions	364.25	83.37	(280.88)	(336.9)	364.25	83.37	(280.88)	(336.9)
Fuel	466.50	458.37	(8.13)	(1.8)	466.50	458.37	(8.13)	(1.8)
Legal Exp - Fire	234.00	41.74	(192.26)	(460.6)	234.00	41.74	(192.26)	(460.6)
Medical Expenses	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Medical Supplies Exp	256.40	333.37	76.97	23.1	256.40	333.37	76.97	23.1
Miscellaneous	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Operating Supplies - Fire Dept	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Rep and Maint - Vehicles	232.02	500.00	267.98	53.6	232.02	500.00	267.98	53.6
Rep and Maint - Equipment	89.00	416.74	327.74	78.6	89.00	416.74	327.74	78.6
Small Tools and Equipment	292.15	500.00	207.85	41.6	292.15	500.00	207.85	41.6
Telephone	366.67	416.74	50.07	12.0	366.67	416.74	50.07	12.0
Total Program Expenses	\$2,865.07	\$4,004.68	\$1,139.61	28.5 %	\$2,865.07	\$4,004.68	\$1,139.61	28.5 %
General & Administrative Expenses								
Salaries and Wages	\$7,713.88	\$7,715.23	\$1.35	0.0 %	\$7,713.88	\$7,715.23	\$1.35	0.0 %
Volunteer Personnel	1,761.75	1,250.00	(511.75)	(40.9)	1,761.75	1,250.00	(511.75)	(40.9)
FICA and Medicare	589.02	593.30	4.28	0.7	589.02	593.30	4.28	0.7
Retirement	341.82	348.00	6.18	1.8	341.82	348.00	6.18	1.8
Health Insurance	1,443.20	1,448.92	5.72	0.4	1,443.20	1,448.92	5.72	0.4
Worker's Compensation	2,963.00	2,975.00	12.00	0.4	2,963.00	2,975.00	12.00	0.4
Unemployment	23.96	25.00	1.04	4.2	23.96	25.00	1.04	4.2
Total General & Administrative Expenses	\$14,836.63	\$14,355.45	\$(481.18)	(3.4)%	\$14,836.63	\$14,355.45	\$(481.18)	(3.4)%
Total Expenses	\$17,701.70	\$18,360.13	\$658.43	3.6 %	\$17,701.70	\$18,360.13	\$658.43	3.6 %
Net Income (Loss)	\$(17,701.70)	\$(18,360.13)	\$658.43	3.6 %	\$(17,701.70)	\$(18,360.13)	\$658.43	3.6 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (1) General
Department: (15) Library

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$120.87	\$120.87	100.0 %	\$0.00	\$120.87	\$120.87	100.0 %
Dues and Subscriptions	0.00	175.00	175.00	100.0	0.00	175.00	175.00	100.0
Miscellaneous	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Office Supplies	195.63	25.00	(170.63)	(682.5)	195.63	25.00	(170.63)	(682.5)
Operating Supplies - Library	1,298.75	329.24	(969.51)	(294.5)	1,298.75	329.24	(969.51)	(294.5)
Print and Non-Print Materials	1,326.67	324.24	(1,002.43)	(309.2)	1,326.67	324.24	(1,002.43)	(309.2)
Rep and Maint - Equipment	300.00	25.00	(275.00)	(1100.0)	300.00	25.00	(275.00)	(1100.0)
Small Tools and Equipment	0.00	208.37	208.37	100.0	0.00	208.37	208.37	100.0
Telephone	212.59	83.37	(129.22)	(155.0)	212.59	83.37	(129.22)	(155.0)
Travel	501.40	500.00	(1.40)	(0.3)	501.40	500.00	(1.40)	(0.3)
Total Program Expenses	\$3,835.04	\$1,832.83	\$(2,002.21)	(109.2)%	\$3,835.04	\$1,832.83	\$(2,002.21)	(109.2)%
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,976.18	\$4,761.30	\$(214.88)	(4.5)%	\$4,976.18	\$4,761.30	\$(214.88)	(4.5)%
FICA and Medicare	373.09	364.23	(8.86)	(2.4)	373.09	364.23	(8.86)	(2.4)
Retirement	153.84	156.00	2.16	1.4	153.84	156.00	2.16	1.4
Health Insurance	721.60	716.30	(5.30)	(0.7)	721.60	716.30	(5.30)	(0.7)
Worker's Compensation	74.00	82.50	8.50	10.3	74.00	82.50	8.50	10.3
Unemployment	51.84	50.84	(1.00)	(2.0)	51.84	50.84	(1.00)	(2.0)
Total General & Administrative Expenses	\$6,350.55	\$6,131.17	\$(219.38)	(3.6)%	\$6,350.55	\$6,131.17	\$(219.38)	(3.6)%
Total Expenses	\$10,185.59	\$7,964.00	\$(2,221.59)	(27.9)%	\$10,185.59	\$7,964.00	\$(2,221.59)	(27.9)%
Net Income (Loss)	\$(10,185.59)	\$(7,964.00)	\$(2,221.59)	(27.9)%	\$(10,185.59)	\$(7,964.00)	\$(2,221.59)	(27.9)%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (1) General
Department: (16) P & Z

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$409.20	\$42.70	\$(366.50)	(858.3)%	\$409.20	\$42.70	\$(366.50)	(858.3)%
Contract Services	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Training & Education	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Dues and Subscriptions	0.00	8.37	8.37	100.0	0.00	8.37	8.37	100.0
Legal Exp - P&Z	1,072.50	1,041.74	(30.76)	(3.0)	1,072.50	1,041.74	(30.76)	(3.0)
Map Upgrades and Materials	0.00	8.37	8.37	100.0	0.00	8.37	8.37	100.0
Miscellaneous	0.00	16.74	16.74	100.0	0.00	16.74	16.74	100.0
Software Maintenance & Support	0.00	33.37	33.37	100.0	0.00	33.37	33.37	100.0
Operating Supplies - P&Z	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Small Tools and Equipment	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Telephone	10.74	54.24	43.50	80.2	10.74	54.24	43.50	80.2
Travel	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Total Program Expenses	\$1,492.44	\$1,539.12	\$46.68	3.0 %	\$1,492.44	\$1,539.12	\$46.68	3.0 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$3,145.11	\$3,149.54	\$4.43	0.1 %	\$3,145.11	\$3,149.54	\$4.43	0.1 %
FICA and Medicare	240.61	241.23	0.62	0.3	240.61	241.23	0.62	0.3
Worker's Compensation	149.00	82.50	(66.50)	(80.6)	149.00	82.50	(66.50)	(80.6)
Unemployment	85.86	85.00	(0.86)	(1.0)	85.86	85.00	(0.86)	(1.0)
Total General & Administrative Expenses	\$3,620.58	\$3,558.27	\$(62.31)	(1.8)%	\$3,620.58	\$3,558.27	\$(62.31)	(1.8)%
Total Expenses	\$5,113.02	\$5,097.39	\$(15.63)	(0.3)%	\$5,113.02	\$5,097.39	\$(15.63)	(0.3)%
Net Income (Loss)	\$(5,113.02)	\$(5,097.39)	\$(15.63)	(0.3)%	\$(5,113.02)	\$(5,097.39)	\$(15.63)	(0.3)%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (1) General
Department: (17) Parks

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Fuel	\$7.21	\$4.24	\$(2.97)	(70.0)%	\$7.21	\$4.24	\$(2.97)	(70.0)%
Miscellaneous	8.56	20.87	12.31	59.0	8.56	20.87	12.31	59.0
Operating Supplies - Parks	12.97	20.87	7.90	37.9	12.97	20.87	7.90	37.9
R&M Building - Vehicles	0.00	8.37	8.37	100.0	0.00	8.37	8.37	100.0
Rep and Maint - Equipment	229.19	208.37	(20.82)	(10.0)	229.19	208.37	(20.82)	(10.0)
Rep and Maint - Infrastructure	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Rep and Maint - Equipment	0.00	333.37	333.37	100.0	0.00	333.37	333.37	100.0
Small Tools and Equipment	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Telephone	15.05	16.74	1.69	10.1	15.05	16.74	1.69	10.1
Uniform Exp Parks	0.00	33.37	33.37	100.0	0.00	33.37	33.37	100.0
Utilities	385.68	179.24	(206.44)	(115.2)	385.68	179.24	(206.44)	(115.2)
Lease Payments	77.60	83.37	5.77	6.9	77.60	83.37	5.77	6.9
Total Program Expenses	\$736.26	\$992.29	\$256.03	25.8 %	\$736.26	\$992.29	\$256.03	25.8 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$319.63	\$323.77	\$4.14	1.3 %	\$319.63	\$323.77	\$4.14	1.3 %
FICA and Medicare	24.27	24.54	0.27	1.1	24.27	24.54	0.27	1.1
Retirement	12.76	13.77	1.01	7.3	12.76	13.77	1.01	7.3
Health Insurance	56.28	59.69	3.41	5.7	56.28	59.69	3.41	5.7
Worker's Compensation	84.00	126.50	42.50	33.6	84.00	126.50	42.50	33.6
Unemployment	1.19	1.20	0.01	0.8	1.19	1.20	0.01	0.8
Total General & Administrative Expenses	\$498.13	\$549.47	\$51.34	9.3 %	\$498.13	\$549.47	\$51.34	9.3 %
Total Expenses	\$1,234.39	\$1,541.76	\$307.37	19.9 %	\$1,234.39	\$1,541.76	\$307.37	19.9 %
Net Income (Loss)	\$(1,234.39)	\$(1,541.76)	\$307.37	19.9 %	\$(1,234.39)	\$(1,541.76)	\$307.37	19.9 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (1) General
Department: (18) Property

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Program Expenses								
Contract Services	\$991.61	\$1,166.74	\$175.13	15.0 %	\$991.61	\$1,166.74	\$175.13	15.0 %
Engineering Fees	0.00	416.74	416.74	100.0	0.00	416.74	416.74	100.0
Equipment Rentals - Properties	0.00	12.50	12.50	100.0	0.00	12.50	12.50	100.0
Fuel	53.82	4.24	(49.58)	(1169.3)	53.82	4.24	(49.58)	(1169.3)
Legal Exp - Properties	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Miscellaneous	211.13	83.37	(127.76)	(153.2)	211.13	83.37	(127.76)	(153.2)
Operating Supplies - Properties	12.97	125.00	112.03	89.6	12.97	125.00	112.03	89.6
R&M Building - Properties	840.70	2,166.74	1,326.04	61.2	840.70	2,166.74	1,326.04	61.2
Rep and Maint - Vehicles	229.19	208.37	(20.82)	(10.0)	229.19	208.37	(20.82)	(10.0)
Rep and Maint - Equipment	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Rep and Maint - Infrastructure	0.00	1,284.89	1,284.89	100.0	0.00	1,284.89	1,284.89	100.0
Small Tools and Equipment	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Uniform Exp Properties	0.00	33.37	33.37	100.0	0.00	33.37	33.37	100.0
Utilities	6,910.55	3,833.37	(3,077.18)	(80.3)	6,910.55	3,833.37	(3,077.18)	(80.3)
Lease Payments	77.60	83.37	5.77	6.9	77.60	83.37	5.77	6.9
Total Program Expenses	\$9,327.57	\$9,543.92	\$216.35	2.3 %	\$9,327.57	\$9,543.92	\$216.35	2.3 %
General & Administrative Expenses								
Salaries and Wages	\$1,979.22	\$1,986.77	\$7.55	0.4 %	\$1,979.22	\$1,986.77	\$7.55	0.4 %
FICA and Medicare	150.26	157.85	7.59	4.8	150.26	157.85	7.59	4.8
Retirement	78.93	80.38	1.45	1.8	78.93	80.38	1.45	1.8
Health Insurance	348.54	351.23	2.69	0.8	348.54	351.23	2.69	0.8
Worker's Compensation	476.00	783.75	307.75	39.3	476.00	783.75	307.75	39.3
Unemployment	7.37	7.44	0.07	0.9	7.37	7.44	0.07	0.9
Total General & Administrative Expenses	\$3,040.32	\$3,367.42	\$327.10	9.7 %	\$3,040.32	\$3,367.42	\$327.10	9.7 %
Total Expenses	\$12,367.89	\$12,911.34	\$543.45	4.2 %	\$12,367.89	\$12,911.34	\$543.45	4.2 %
Net Income (Loss)	\$(12,367.89)	\$(12,911.34)	\$543.45	4.2 %	\$(12,367.89)	\$(12,911.34)	\$543.45	4.2 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Water Usage Fees	\$14,958.01	\$15,916.74	\$(958.73)	(6.0)%	\$14,958.01	\$15,916.74	\$(958.73)	(6.0)%
Miscellaneous	60.00	250.00	(190.00)	(76.0)	60.00	250.00	(190.00)	(76.0)
Transfers In	941.67	941.74	(0.07)	0.0	941.67	941.74	(0.07)	0.0
Net Revenues	\$15,959.68	\$17,108.48	\$(1,148.80)	(6.7)%	\$15,959.68	\$17,108.48	\$(1,148.80)	(6.7)%
Program Expenses								
Contract Services	\$5,168.49	\$4,268.55	\$(899.94)	(21.1)%	\$5,168.49	\$4,268.55	\$(899.94)	(21.1)%
Training & Education	22.23	62.50	40.27	64.4	22.23	62.50	40.27	64.4
Dues and Subscriptions	0.00	16.74	16.74	100.0	0.00	16.74	16.74	100.0
Permit Fee Exp - Water	0.00	33.37	33.37	100.0	0.00	33.37	33.37	100.0
Engineering Fees	0.00	166.74	166.74	100.0	0.00	166.74	166.74	100.0
Equipment Rentals	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Fuel	129.27	200.00	70.73	35.4	129.27	200.00	70.73	35.4
Insurance	18.49	20.00	1.51	7.6	18.49	20.00	1.51	7.6
Legal Exp - Water	195.00	291.74	96.74	33.2	195.00	291.74	96.74	33.2
Miscellaneous	8.56	23.62	15.06	63.8	8.56	23.62	15.06	63.8
Software Support Exp - Water	0.00	208.37	208.37	100.0	0.00	208.37	208.37	100.0
Operating Supplies - Water	12.97	250.00	237.03	94.8	12.97	250.00	237.03	94.8
R&M Building - Water	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Rep and Maint - Vehicles	229.33	208.37	(20.96)	(10.1)	229.33	208.37	(20.96)	(10.1)
Rep and Maint - Equipment	0.00	416.74	416.74	100.0	0.00	416.74	416.74	100.0
Rep and Maint - Infrastructure	(7.65)	1,583.45	1,591.10	100.5	(7.65)	1,583.45	1,591.10	100.5
Service Tests/System Testing	15.00	58.37	43.37	74.3	15.00	58.37	43.37	74.3
Small Tools and Equipment	0.00	208.37	208.37	100.0	0.00	208.37	208.37	100.0
Telephone Exp - Water	76.33	83.37	7.04	8.4	76.33	83.37	7.04	8.4
DWR Fee Exp	0.00	75.00	75.00	100.0	0.00	75.00	75.00	100.0
Uniform Exp Water	0.00	33.37	33.37	100.0	0.00	33.37	33.37	100.0
Utilities Exp - Water	77.90	41.74	(36.16)	(86.6)	77.90	41.74	(36.16)	(86.6)
Administrative Charge	4,204.21	4,204.25	0.04	0.0	4,204.21	4,204.25	0.04	0.0
Lease Payments	271.59	500.00	228.41	45.7	271.59	500.00	228.41	45.7
Total Program Expenses	\$10,421.72	\$13,004.66	\$2,582.94	19.9%	\$10,421.72	\$13,004.66	\$2,582.94	19.9%
General & Administrative Expenses								
Salaries and Wages	\$3,545.29	\$3,552.31	\$7.02	0.2%	\$3,545.29	\$3,552.31	\$7.02	0.2%
FICA and Medicare	269.18	271.62	2.44	0.9	269.18	271.62	2.44	0.9
Retirement	139.23	144.92	5.69	3.9	139.23	144.92	5.69	3.9

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Health Insurance	614.80	619.08	4.28	0.7	614.80	619.08	4.28	0.7
Worker's Compensation	1,161.00	1,382.75	221.75	16.0	1,161.00	1,382.75	221.75	16.0
Unemployment	14.47	12.41	(2.06)	(16.6)	14.47	12.41	(2.06)	(16.6)
Total General & Administrative Expenses	\$5,743.97	\$5,983.09	\$239.12	4.0 %	\$5,743.97	\$5,983.09	\$239.12	4.0 %
Total Expenses	\$16,165.69	\$18,987.75	\$2,822.06	14.9 %	\$16,165.69	\$18,987.75	\$2,822.06	14.9 %
Net Income (Loss)	\$(206.01)	\$(1,879.27)	\$1,673.26	89.0 %	\$(206.01)	\$(1,879.27)	\$1,673.26	89.0 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Sewer Usage Fees	\$15,465.36	\$16,750.00	\$(1,284.64)	(7.7)%	\$15,465.36	\$16,750.00	\$(1,284.64)	(7.7)%
Interest and Investment Earnings	0.00	8.37	(8.37)	(100.0)	0.00	8.37	(8.37)	(100.0)
Transfers In	483.33	483.37	(0.04)	0.0	483.33	483.37	(0.04)	0.0
Net Revenues	\$15,948.69	\$17,241.74	\$(1,293.05)	(7.5)%	\$15,948.69	\$17,241.74	\$(1,293.05)	(7.5)%
Program Expenses								
Contract Services	\$3,200.00	\$3,200.00	\$0.00	0.0 %	\$3,200.00	\$3,200.00	\$0.00	0.0 %
Training & Education	0.00	12.50	12.50	100.0	0.00	12.50	12.50	100.0
Permit Fee Exp - Sewer	0.00	104.24	104.24	100.0	0.00	104.24	104.24	100.0
Engineering Fees	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Equipment Rentals	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Fuel	129.27	175.00	45.73	26.1	129.27	175.00	45.73	26.1
Insurance	20.95	21.00	0.05	0.2	20.95	21.00	0.05	0.2
Legal Exp - Sewer	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Miscellaneous	8.56	23.87	15.31	64.1	8.56	23.87	15.31	64.1
Software Support Exp - Sewer	0.00	208.37	208.37	100.0	0.00	208.37	208.37	100.0
Operating Supplies - Sewer	356.53	833.37	476.84	57.2	356.53	833.37	476.84	57.2
R&M Building - Sewer	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Rep and Maint - Vehicles	229.33	200.00	(29.33)	(14.7)	229.33	200.00	(29.33)	(14.7)
Rep and Maint - Equipment	0.00	650.00	650.00	100.0	0.00	650.00	650.00	100.0
Rep and Maint - Infrastructure	740.10	2,083.37	1,343.27	64.5	740.10	2,083.37	1,343.27	64.5
Service Tests/System Testing	418.80	833.37	414.57	49.7	418.80	833.37	414.57	49.7
Small Tools and Equipment	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Telephone Exp - Sewer	60.65	75.00	14.35	19.1	60.65	75.00	14.35	19.1
Uniform Exp Sewer	0.00	33.37	33.37	100.0	0.00	33.37	33.37	100.0
Utilities	441.30	166.74	(274.56)	(164.7)	441.30	166.74	(274.56)	(164.7)
Administrative Charge	4,204.21	4,204.25	0.04	0.0	4,204.21	4,204.25	0.04	0.0
Sewer Interest Expense	3,592.85	3,750.00	157.15	4.2	3,592.85	3,750.00	157.15	4.2
Lease Payments	271.59	500.00	228.41	45.7	271.59	500.00	228.41	45.7
Total Program Expenses	\$13,674.14	\$17,307.93	\$3,633.79	21.0 %	\$13,674.14	\$17,307.93	\$3,633.79	21.0 %
General & Administrative Expenses								
Salaries and Wages	\$1,893.17	\$1,898.69	\$5.52	0.3 %	\$1,893.17	\$1,898.69	\$5.52	0.3 %
FICA and Medicare	143.73	143.77	0.04	0.0	143.73	143.77	0.04	0.0
Retirement	75.50	76.00	0.50	0.7	75.50	76.00	0.50	0.7
Health Insurance	333.38	335.77	2.39	0.7	333.38	335.77	2.39	0.7

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Worker's Compensation	570.00	749.75	179.75	24.0	570.00	749.75	179.75	24.0
Unemployment	7.04	7.44	0.40	5.4	7.04	7.44	0.40	5.4
Total General & Administrative Expenses	\$3,022.82	\$3,211.42	\$188.60	5.9 %	\$3,022.82	\$3,211.42	\$188.60	5.9 %
Total Expenses	\$16,696.96	\$20,519.35	\$3,822.39	18.6 %	\$16,696.96	\$20,519.35	\$3,822.39	18.6 %
Net Income (Loss)	\$(748.27)	\$(3,277.61)	\$2,529.34	77.2 %	\$(748.27)	\$(3,277.61)	\$2,529.34	77.2 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (2) Utilities
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Sanitation Usage Fees	\$15,707.66	\$16,000.00	\$(292.34)	(1.8)%	\$15,707.66	\$16,000.00	\$(292.34)	(1.8)%
Miscellaneous	0.00	83.37	(83.37)	(100.0)	0.00	83.37	(83.37)	(100.0)
Transfers In	183.33	183.37	(0.04)	0.0	183.33	183.37	(0.04)	0.0
Net Revenues	\$15,890.99	\$16,266.74	\$(375.75)	(2.3)%	\$15,890.99	\$16,266.74	\$(375.75)	(2.3)%
Program Expenses								
Contract Services	\$0.00	\$41.74	\$41.74	100.0 %	\$0.00	\$41.74	\$41.74	100.0 %
Recycling Contract Exp	120.00	183.37	63.37	34.6	120.00	183.37	63.37	34.6
Training & Education	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Equipment Rentals	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Fuel	621.75	716.74	94.99	13.3	621.75	716.74	94.99	13.3
Insurance	24.65	25.00	0.35	1.4	24.65	25.00	0.35	1.4
Landfill Tipping Fees	1,586.00	1,958.37	372.37	19.0	1,586.00	1,958.37	372.37	19.0
Miscellaneous	8.56	38.37	29.81	77.7	8.56	38.37	29.81	77.7
Software Support Exp - Trash	0.00	166.74	166.74	100.0	0.00	166.74	166.74	100.0
Operating Supplies - Trash	12.97	20.87	7.90	37.9	12.97	20.87	7.90	37.9
R&M Building - Trash	0.00	12.50	12.50	100.0	0.00	12.50	12.50	100.0
Rep and Maint - Vehicles	229.33	1,000.00	770.67	77.1	229.33	1,000.00	770.67	77.1
Rep and Maint - Equipment	0.00	291.74	291.74	100.0	0.00	291.74	291.74	100.0
Small Tools and Equipment	0.00	108.37	108.37	100.0	0.00	108.37	108.37	100.0
Telephone Exp - Trash	68.51	75.00	6.49	8.7	68.51	75.00	6.49	8.7
Uniform Exp Trash	0.00	33.37	33.37	100.0	0.00	33.37	33.37	100.0
Administrative Charge	4,204.21	4,204.25	0.04	0.0	4,204.21	4,204.25	0.04	0.0
Total Program Expenses	\$6,875.98	\$8,984.80	\$2,108.82	23.5 %	\$6,875.98	\$8,984.80	\$2,108.82	23.5 %
General & Administrative Expenses								
Salaries and Wages	\$3,011.85	\$3,014.23	\$2.38	0.1 %	\$3,011.85	\$3,014.23	\$2.38	0.1 %
FICA and Medicare	228.65	231.23	2.58	1.1	228.65	231.23	2.58	1.1
Retirement	120.11	122.69	2.58	2.1	120.11	122.69	2.58	2.1
Health Insurance	530.38	532.08	1.70	0.3	530.38	532.08	1.70	0.3
Worker's Compensation	1,598.00	1,192.75	(405.25)	(34.0)	1,598.00	1,192.75	(405.25)	(34.0)
Unemployment	11.21	12.05	0.84	7.0	11.21	12.05	0.84	7.0
Total General & Administrative Expenses	\$5,500.20	\$5,105.03	\$(395.17)	(7.7)%	\$5,500.20	\$5,105.03	\$(395.17)	(7.7)%
Total Expenses	\$12,376.18	\$14,089.83	\$1,713.65	12.2 %	\$12,376.18	\$14,089.83	\$1,713.65	12.2 %

Town of Jerome
Income Statement
 (Original Budget to Actual Comparison)
 For the period of 7/1/2018 Through 7/31/2018

Fund: (2) Utilities
 Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Net Income (Loss)	\$3,514.81	\$2,176.91	\$1,337.90	61.5 %	\$3,514.81	\$2,176.91	\$1,337.90	61.5 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2018 Through 7/31/2018

Fund: (3) Road

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
HURF Revenue	\$3,432.76	\$3,285.00	\$147.76	4.5 %	\$3,432.76	\$3,285.00	\$147.76	4.5 %
Interest and Investment Earnings	17.16	15.00	2.16	14.4	17.16	15.00	2.16	14.4
Transfers In	3,298.73	4,018.02	(719.29)	(17.9)	3,298.73	4,018.02	(719.29)	(17.9)
Net Revenues	\$6,748.65	\$7,318.02	\$(569.37)	(7.8)%	\$6,748.65	\$7,318.02	\$(569.37)	(7.8)%
Program Expenses								
Engineering Fees	\$0.00	\$166.74	\$166.74	100.0 %	\$0.00	\$166.74	\$166.74	100.0 %
Equipment Rentals - HURF	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Fuel	7.21	0.00	(7.21)	0.0	7.21	0.00	(7.21)	0.0
Insurance	12.32	13.00	0.68	5.2	12.32	13.00	0.68	5.2
Miscellaneous	8.56	36.44	27.88	76.5	8.56	36.44	27.88	76.5
Software Service & Support	833.50	0.00	(833.50)	0.0	833.50	0.00	(833.50)	0.0
Operating Supplies - HURF	12.98	41.74	28.76	68.9	12.98	41.74	28.76	68.9
Public Restroom Supplies	0.00	187.50	187.50	100.0	0.00	187.50	187.50	100.0
R&M Building - HURF	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Rep and Maint - Vehicles	229.31	200.00	(29.31)	(14.7)	229.31	200.00	(29.31)	(14.7)
Rep and Maint - Equipment	0.00	29.24	29.24	100.0	0.00	29.24	29.24	100.0
Rep and Maint - Infrastructure	27.17	100.08	72.91	72.9	27.17	100.08	72.91	72.9
Small Tools and Equipment	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Street Lights	988.15	1,041.74	53.59	5.1	988.15	1,041.74	53.59	5.1
Street Supplies	0.00	250.00	250.00	100.0	0.00	250.00	250.00	100.0
Telephone	15.05	16.74	1.69	10.1	15.05	16.74	1.69	10.1
Uniform Exp - HURF	0.00	29.24	29.24	100.0	0.00	29.24	29.24	100.0
Administrative Charge	940.80	940.87	0.07	0.0	940.80	940.87	0.07	0.0
Lease Payments	77.58	908.33	830.75	91.5	77.58	908.33	830.75	91.5
Total Program Expenses	\$3,152.63	\$4,153.40	\$1,000.77	24.1 %	\$3,152.63	\$4,153.40	\$1,000.77	24.1 %
General & Administrative Expenses								
Salaries and Wages	\$2,532.17	\$2,193.69	\$(338.48)	(15.4)%	\$2,532.17	\$2,193.69	\$(338.48)	(15.4)%
FICA and Medicare	192.77	167.84	(24.93)	(14.9)	192.77	167.84	(24.93)	(14.9)
Retirement	63.74	63.92	0.18	0.3	63.74	63.92	0.18	0.3
Health Insurance	281.42	282.77	1.35	0.5	281.42	282.77	1.35	0.5
Worker's Compensation	496.00	633.00	137.00	21.6	496.00	633.00	137.00	21.6
Unemployment	29.92	16.19	(13.73)	(84.8)	29.92	16.19	(13.73)	(84.8)
Total General & Administrative Expenses	\$3,596.02	\$3,357.41	\$(238.61)	(7.1)%	\$3,596.02	\$3,357.41	\$(238.61)	(7.1)%
Total Expenses	\$6,748.65	\$7,510.81	\$762.16	10.1 %	\$6,748.65	\$7,510.81	\$762.16	10.1 %

Town of Jerome
Income Statement
 (Original Budget to Actual Comparison)
 For the period of 7/1/2018 Through 7/31/2018

Fund: (3) Road

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Net Income (Loss)	<u>\$0.00</u>	<u>\$(192.79)</u>	<u>\$192.79</u>	<u>100.0 %</u>	<u>\$0.00</u>	<u>\$(192.79)</u>	<u>\$192.79</u>	<u>100.0 %</u>

8/8/18
11:28:37 AM

Town of Jerome
Balance Sheet
As of 7/31/2018
Fund: (1) General

Assets

Current Assets

LGIP	\$1,613.50	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	5,060.37	
City Sales Taxes	170,473.51	
Franchise Fees	3,827.68	
GF Accounts Receivable	(2,107.00)	
Property Taxes	2,941.19	
Rents	(1,064.67)	
State Sales Taxes	7,110.05	
Court - Checking & Bond Acct	51,677.61	
Court - JCEF Acct	11,139.02	
Court - FTG Acct	4,779.06	
Urban Revenue Sharing	15,482.44	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	48,947.22	
OAZ Checking	648,407.46	
OAZ General Savings	42,364.36	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$1,011,231.80

Other Assets

Due From Other Funds	\$1,456,596.22	
Total Other Assets		1,456,596.22

Total Assets

\$2,467,828.02

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$22,007.84	
Federal WH & FICA	(1,694.09)	
Arizona Withholding	51.47	
Unemployment Taxes	(736.13)	
AFLAC	(531.18)	
Health Insurance	14,391.89	
457G Retirement	43.44	
PSPRS	1,271.16	
Customer Deposits	6,647.22	
Leases Payable	1,098.50	
FD Per Call Payable	14,546.25	
Ganishments Payable	1,735.51	
HDHP Savings	87.95	
Wages Payable	12,916.03	
Due To Other Funds	1,645,894.07	
Court Liabilities	8,313.97	
Suspense Account	2,500.00	
Total Current Liabilities		\$1,728,543.90

Total Liabilities

\$1,728,543.90

Net Assets

8/8/18
11:28:37 AM

Town of Jerome
Balance Sheet
As of 7/31/2018

Fund: (1) General

Unrestricted Funds	731,614.28	
Prior Period Adj - GF	56.13	
Current Year Net Assets	<u>7,613.71</u>	
Total Net Assets		<u>739,284.12</u>
Total Liabilities and Net Assets		<u><u>\$2,467,828.02</u></u>

8/8/18
11:29:08 AM

Town of Jerome
Balance Sheet
As of 7/31/2018
Fund: (2) Utilities

Assets

Current Assets

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	63,060.35	
Bond Account	4,846.84	
Replacement & Extension Acct	60,682.87	
Series 2001 Bond Reserve Acct	30,035.52	
Total Current Assets		\$143,625.58

Property, Plant & Equipment

Buildings	\$2,166,541.66	
Operating Equipment	188,014.81	
Buildings	(1,275,163.43)	
Operating Equipment	(218,096.69)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		2,261,042.41

Other Assets

Due From Other Funds	\$820,120.00	
Total Other Assets		820,120.00

Total Assets

\$3,224,787.99

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$11,898.39	
Federal WH & FICA	3,777.54	
Sales Tax Payable	1,153.03	
Customer Deposits	24,863.12	
Compensated Absences	1,136.15	
Bonds Payable	170,435.40	
Other Liabilities	12,414.44	
Due To Other Funds	770,245.23	
Accrued Payroll	2,152.93	
Accrued Interest Payable	3,834.79	
Total Current Liabilities		\$1,001,911.02
Total Liabilities		\$1,001,911.02

Net Assets

Unrestricted Fund Balance	(11,642.42)	
Unrestricted Fund Balance	801,692.16	
Unrestricted Fund Balance	(153,766.84)	
Unrestricted Fund Balance	1,551,108.75	
Current Year Net Assets	35,485.32	
Total Net Assets		2,222,876.97
Total Liabilities and Net Assets		\$3,224,787.99

8/8/18
11:29:29 AM

Town of Jerome
Balance Sheet
As of 7/31/2018

Fund: (3) Road

Assets

Current Assets

HURF Accounts Receivable	\$6,213.98	
OAZ HURF Savings	102,813.97	
Total Current Assets	<hr/>	\$109,027.95

Other Assets

Due From Other Funds	\$96,165.12	
Total Other Assets	<hr/>	96,165.12

Total Assets		<hr/> <hr/> \$205,193.07
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Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$1,551.46	
Due To Other Funds	207,852.40	
Accrued Payroll	670.55	
Total Current Liabilities	<hr/>	\$210,074.41

Total Liabilities		<hr/> \$210,074.41
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Net Assets

Unrestricted Fund Balance	(4,047.84)	
Current Year Net Assets	(833.50)	
Total Net Assets	<hr/>	(4,881.34)
Total Liabilities and Net Assets		<hr/> <hr/> \$205,193.07

8/8/18
11:29:43 AM

Town of Jerome
Balance Sheet
As of 7/31/2018

Fund: (4) Firefighters Pension & Relief

Assets

Current Assets

Investments - Pension & Relief	\$132,070.80	
Total Current Assets		\$132,070.80

Other Assets

Due From Other Funds	\$34,963.98	
Total Other Assets		34,963.98

Total Assets		\$167,034.78
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Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$20,639.26	
Total Current Liabilities		\$20,639.26

Total Liabilities		\$20,639.26
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Net Assets

Unrestricted Fund Balance	143,885.68	
Current Year Net Assets	2,509.84	

Total Net Assets		146,395.52
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Total Liabilities and Net Assets		\$167,034.78
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8/8/18
11:29:53 AM

Town of Jerome
Balance Sheet
As of 7/31/2018

Fund: (5) Operating Grants

Assets

Current Assets

Opr Grants Receivable	\$153,508.77	
Inventory	17,813.06	
Total Current Assets		\$171,321.83

Other Assets

Due From Other Funds	\$376,502.74	
Total Other Assets		376,502.74

Total Assets		\$547,824.57
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Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$321,967.83	
Deferred Revenue - Opr Grants	6,591.66	
Accounts Payable - Opr Grants	75,359.48	
Total Current Liabilities		\$403,918.97

Total Liabilities		\$403,918.97
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Net Assets

Unrestricted Fund Balance	33,516.05	
Current Year Net Assets	110,389.55	
Total Net Assets		143,905.60
Total Liabilities and Net Assets		\$547,824.57

8/8/18
11:30:27 AM

Town of Jerome
Balance Sheet
As of 7/31/2018

Fund: (6) Capital Grants

Assets

Other Assets

Due From Other Funds

\$113,342.96

Total Other Assets

\$113,342.96

Total Assets

\$113,342.96

Liabilities and Net Assets

Current Liabilities

Deferred Revenue - Cap Grants

\$37,345.41

Due To Other Funds

83,948.94

Total Current Liabilities

\$121,294.35

Total Liabilities

\$121,294.35

Net Assets

Restricted Fund Balance

\$31,920.73

Unrestricted Fund Balance

(35,183.20)

Current Year Net Assets

(4,688.92)

Total Net Assets

(7,951.39)

Total Liabilities and Net Assets

\$113,342.96

8/8/18
11:30:37 AM

Town of Jerome
Balance Sheet
As of 7/31/2018

Fund: (7) GF Contingencies

Assets

Current Assets

Wildland Fees Receivable

\$29,152.52

Total Current Assets

\$29,152.52

Other Assets

Due From Other Funds

\$159,969.22

Total Other Assets

159,969.22

Total Assets

\$189,121.74

Liabilities and Net Assets

Current Liabilities

Due To Other Funds

\$53,138.45

Accrued Payroll

8,883.71

Total Current Liabilities

\$62,022.16

Total Liabilities

\$62,022.16

Net Assets

Unrestricted Fund Balance

\$89,093.11

Current Year Net Assets

38,006.47

Total Net Assets

127,099.58

Total Liabilities and Net Assets

\$189,121.74

8/8/18
11:30:53 AM

Town of Jerome
Balance Sheet
As of 7/31/2018
Fund: (9) Capital

Assets

Current Assets

OAZ Capital Improvements	\$20,520.74	
Total Current Assets	<hr/>	\$20,520.74

Other Assets

Due From Other Funds	\$47,124.44	
Total Other Assets	<hr/>	47,124.44

Total Assets		<hr/> <hr/>
		\$67,645.18

Net Assets

Unrestricted Fund Balance	\$43,112.86	
Current Year Net Assets	24,532.32	
Total Net Assets	<hr/>	67,645.18
Total Liabilities and Net Assets		<hr/> <hr/>
		\$67,645.18

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 1000 - MATTHEW HALL FIX IT GUY											
JUN30070518CC 136 LB labor	07/05/18	07/05/18	08/04/18	1.15.6225 - Rep and Maint - Equipment INVOICE JUN30070518CC TOTALS:	\$255.00 \$255.00	\$0.00 \$0.00	\$255.00 \$255.00	07/05/18	9141	ASCUCF	\$0.00 \$0.00
JUN30070518DD 136 parts	07/05/18	07/05/18	08/04/18	1.15.6225 - Rep and Maint - Equipment INVOICE JUN30070518DD TOTALS:	\$45.00 \$45.00	\$0.00 \$0.00	\$45.00 \$45.00	07/05/18	9141	ASCUCF	\$0.00 \$0.00
MATTHEW HALL FIX IT GUY TOTALS:											
					\$300.00	\$0.00	\$300.00				\$0.00
VENDOR: 1001 - INTELLICORP RECORDS, INC.											
JUN30071718C 965463 GG	07/17/18	07/17/18	08/16/18	1.11.6110 - Contract Services INVOICE JUN30071718C TOTALS:	\$164.16 \$164.16	\$0.00 \$0.00	\$164.16 \$164.16	07/17/18	9168	ASCUCF	\$0.00 \$0.00
INTELLICORP RECORDS, INC. TOTALS:											
					\$164.16	\$0.00	\$164.16				\$0.00
VENDOR: 1003 - PRIORITY REFRIGERATION, LLC											
073118JSLAB Labor on Court and Office A/C, Prop	07/31/18	07/31/18	08/30/18	1.18.6215 - R&M Building - Properties INVOICE 073118JSLAB TOTALS:	\$225.00 \$225.00	\$0.00 \$0.00	\$225.00 \$225.00	07/31/18	9193	ASCUCF	\$0.00 \$0.00
PRIORITY REFRIGERATION, LLC TOTALS:											
					\$225.00	\$0.00	\$225.00				\$0.00
VENDOR: 109 - AFLAC											
071918B Acct # DN513, Inv. 394448	07/19/18	07/19/18	07/19/18	1.10.2405 - AFLAC INVOICE 071918B TOTALS:	\$54.74 \$54.74	\$0.00 \$0.00	\$54.74 \$54.74	07/19/18	9172	ASCUCF	\$0.00 \$0.00
AFLAC TOTALS:											
					\$54.74	\$0.00	\$54.74				\$0.00
VENDOR: 113 - ALL-MED EQUIPMENT & SERVICES											
JUN30071218A 502662 FD	07/12/18	07/12/18	07/12/18	1.14.6181 - Medical Supplies Exp INVOICE JUN30071218A TOTALS:	\$100.80 \$100.80	\$0.00 \$0.00	\$100.80 \$100.80	07/12/18	9161	ASCUCF	\$0.00 \$0.00
ALL-MED EQUIPMENT & SERVICES TOTALS:											
					\$100.80	\$0.00	\$100.80				\$0.00
VENDOR: 118 - VOCE TELECOM											
072418C	07/24/18	07/24/18	07/24/18								\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
208461, 181960091 PD				1.13.6265 - Telephone	\$12.69	\$0.00	\$12.69	07/24/18	9181	ASCUC†	\$0.00
INVOICE 072418C TOTALS:					\$12.69	\$0.00	\$12.69				\$0.00
VOCE TELECOM TOTALS:					\$12.69	\$0.00	\$12.69				\$0.00
VENDOR: 119 - APS											\$0.00
A.P.S.-18	07/03/18	07/03/18									
0421621 Fire station				1.18.6285 - Utilities	\$445.51	\$0.00	\$445.51	07/03/18		ASCUC†	(\$445.51)
				1.18.6285 - Utilities		\$0.00	\$445.51	07/03/18	9124	ASCUC†	\$0.00
				1.18.6285 - Utilities		\$0.00	(\$445.51)	07/03/18	9124	ASCUC†	\$445.51
2353720 FD gulch				1.18.6285 - Utilities	\$37.73	\$0.00	\$37.73	07/03/18		ASCUC†	(\$37.73)
				1.18.6285 - Utilities		\$0.00	\$37.73	07/03/18	9124	ASCUC†	\$0.00
				1.18.6285 - Utilities		\$0.00	(\$37.73)	07/03/18	9124	ASCUC†	\$37.73
2383901 Upper park				1.17.6285 - Utilities	\$45.79	\$0.00	\$45.79	07/03/18		ASCUC†	(\$45.79)
				1.17.6285 - Utilities		\$0.00	\$45.79	07/03/18	9124	ASCUC†	\$0.00
				1.17.6285 - Utilities		\$0.00	(\$45.79)	07/03/18	9124	ASCUC†	\$45.79
5613490 Upper park 2				1.17.6285 - Utilities	\$61.66	\$0.00	\$61.66	07/03/18		ASCUC†	(\$61.66)
				1.17.6285 - Utilities		\$0.00	\$61.66	07/03/18	9124	ASCUC†	\$0.00
				1.17.6285 - Utilities		\$0.00	(\$61.66)	07/03/18	9124	ASCUC†	\$61.66
8468241 Middle park				1.17.6285 - Utilities	\$38.37	\$0.00	\$38.37	07/03/18		ASCUC†	(\$38.37)
				1.17.6285 - Utilities		\$0.00	\$38.37	07/03/18	9124	ASCUC†	\$0.00
				1.17.6285 - Utilities		\$0.00	(\$38.37)	07/03/18	9124	ASCUC†	\$38.37
0024200 Lower park				1.17.6285 - Utilities	\$39.02	\$0.00	\$39.02	07/03/18		ASCUC†	(\$39.02)
				1.17.6285 - Utilities		\$0.00	\$39.02	07/03/18	9124	ASCUC†	\$0.00
				1.17.6285 - Utilities		\$0.00	(\$39.02)	07/03/18	9124	ASCUC†	\$39.02
3216010 Hotel Jerome				1.18.6285 - Utilities	\$38.37	\$0.00	\$38.37	07/03/18		ASCUC†	(\$38.37)
				1.18.6285 - Utilities		\$0.00	\$38.37	07/03/18	9124	ASCUC†	\$0.00
				1.18.6285 - Utilities		\$0.00	(\$38.37)	07/03/18	9124	ASCUC†	\$38.37
2839800 Ghost Pepper				1.18.6285 - Utilities	\$89.22	\$0.00	\$89.22	07/03/18		ASCUC†	(\$89.22)
				1.18.6285 - Utilities		\$0.00	\$89.22	07/03/18	9124	ASCUC†	\$0.00
				1.18.6285 - Utilities		\$0.00	(\$89.22)	07/03/18	9124	ASCUC†	\$89.22
1976520 Co-op				1.18.6285 - Utilities	\$189.14	\$0.00	\$189.14	07/03/18		ASCUC†	(\$189.14)
				1.18.6285 - Utilities		\$0.00	\$189.14	07/03/18	9124	ASCUC†	\$0.00
				1.18.6285 - Utilities		\$0.00	(\$189.14)	07/03/18	9124	ASCUC†	\$189.14
7575770 Civic Center				1.18.6285 - Utilities	\$1,493.61	\$0.00	\$1,493.61	07/03/18		ASCUC†	(\$1,493.61)
				1.18.6285 - Utilities		\$0.00	\$1,493.61	07/03/18	9124	ASCUC†	\$0.00
				1.18.6285 - Utilities		\$0.00	(\$1,493.61)	07/03/18	9124	ASCUC†	\$1,493.61
6506951 PD				1.18.6285 - Utilities	\$194.19	\$0.00	\$194.19	07/03/18		ASCUC†	(\$194.19)
				1.18.6285 - Utilities		\$0.00	\$194.19	07/03/18	9124	ASCUC†	\$0.00
				1.18.6285 - Utilities		\$0.00	(\$194.19)	07/03/18	9124	ASCUC†	\$194.19
4246290 WWTP				2.51.6285 - Utilities	\$172.49	\$0.00	\$172.49	07/03/18		ASCUC†	(\$172.49)
				2.51.6285 - Utilities		\$0.00	\$172.49	07/03/18	9124	ASCUC†	\$0.00
				2.51.6285 - Utilities		\$0.00	(\$172.49)	07/03/18	9124	ASCUC†	\$172.49
1490440 Street lights				3.30.6255 - Street Lights	\$0.00	\$0.00	\$0.00	07/03/18		ASCUC†	\$0.00
9438060 Roof				1.18.6285 - Utilities	\$0.00	\$0.00	\$0.00	07/03/18		ASCUC†	\$0.00
6109570 Perkinsville Road				1.18.6285 - Utilities	\$95.88	\$0.00	\$95.88	07/03/18		ASCUC†	(\$95.88)
				1.18.6285 - Utilities		\$0.00	\$95.88	07/03/18	9124	ASCUC†	\$0.00
				1.18.6285 - Utilities		\$0.00	(\$95.88)	07/03/18	9124	ASCUC†	\$95.88

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

08/08/18
11:34:02 AM

Invoice Number Description	Inv. Date	Post. Date	Due. Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
8061950 Sunshine Hill water tank				1.18.6285 - Utilities		\$0.00	(\$95.88)	07/03/18	9124	ASCUC†	\$95.88
				2.50.6285 - Utilities Exp - Water		\$0.00	\$37.09	07/03/18		ASCUC†	(\$37.09)
				2.50.6285 - Utilities Exp - Water	\$37.09	\$0.00	\$37.09	07/03/18	9124	ASCUC†	\$0.00
				2.50.6285 - Utilities Exp - Water		\$0.00	(\$37.09)	07/03/18	9124	ASCUC†	\$37.09
				INVOICE A.P.S.-18 TOTALS:	\$2,978.07	\$0.00	\$2,978.07				\$0.00
CR-0000002	07/03/18	07/03/18	07/18/18								
0421621 Fire station				1.18.6285 - Utilities	(\$445.51)	\$0.00	(\$445.51)	07/03/18		ASCUC†	\$0.00
2353720 FD gulch				1.18.6285 - Utilities	(\$37.73)	\$0.00	(\$37.73)	07/03/18		ASCUC†	\$0.00
2383901 Upper park				1.17.6285 - Utilities	(\$45.79)	\$0.00	(\$45.79)	07/03/18		ASCUC†	\$0.00
5613490 Upper park 2				1.17.6285 - Utilities	(\$61.66)	\$0.00	(\$61.66)	07/03/18		ASCUC†	\$0.00
8468241 Middle park				1.17.6285 - Utilities	(\$38.37)	\$0.00	(\$38.37)	07/03/18		ASCUC†	\$0.00
0024200 Lower park				1.17.6285 - Utilities	(\$39.02)	\$0.00	(\$39.02)	07/03/18		ASCUC†	\$0.00
3216010 Hotel Jerome				1.18.6285 - Utilities	(\$38.37)	\$0.00	(\$38.37)	07/03/18		ASCUC†	\$0.00
2839800 Ghost Pepper				1.18.6285 - Utilities	(\$89.22)	\$0.00	(\$89.22)	07/03/18		ASCUC†	\$0.00
1976520 Co-op				1.18.6285 - Utilities	(\$189.14)	\$0.00	(\$189.14)	07/03/18		ASCUC†	\$0.00
7575770 Civic Center				1.18.6285 - Utilities	(\$1,493.61)	\$0.00	(\$1,493.61)	07/03/18		ASCUC†	\$0.00
6506951 PD				1.18.6285 - Utilities	(\$194.19)	\$0.00	(\$194.19)	07/03/18		ASCUC†	\$0.00
4246290 WWTP				2.51.6285 - Utilities	(\$172.49)	\$0.00	(\$172.49)	07/03/18		ASCUC†	\$0.00
1490440 Street lights				3.30.6255 - Street Lights	\$0.00	\$0.00	\$0.00	07/03/18		ASCUC†	\$0.00
9438060 Roof				1.18.6285 - Utilities	\$0.00	\$0.00	\$0.00	07/03/18		ASCUC†	\$0.00
6109570 Perkinsville Road				1.18.6285 - Utilities	(\$95.88)	\$0.00	(\$95.88)	07/03/18		ASCUC†	\$0.00
8061950 Sunshine Hill water tank				2.50.6285 - Utilities Exp - Water	(\$37.09)	\$0.00	(\$37.09)	07/03/18		ASCUC†	\$0.00
				INVOICE CR-0000002 TOTALS:	(\$2,978.07)	\$0.00	(\$2,978.07)				\$0.00
JUN30070318A	07/03/18	07/03/18	07/18/18								
0421621 Fire station				1.18.6285 - Utilities	\$445.51	\$0.00	\$445.51	07/03/18	9125	ASCUC†	\$0.00
2353720 FD gulch				1.18.6285 - Utilities	\$37.73	\$0.00	\$37.73	07/03/18	9125	ASCUC†	\$0.00
2383901 Upper park				1.17.6285 - Utilities	\$45.79	\$0.00	\$45.79	07/03/18	9125	ASCUC†	\$0.00
5613490 Upper park 2				1.17.6285 - Utilities	\$61.66	\$0.00	\$61.66	07/03/18	9125	ASCUC†	\$0.00
8468241 Middle park				1.17.6285 - Utilities	\$38.37	\$0.00	\$38.37	07/03/18	9125	ASCUC†	\$0.00
0024200 Lower park				1.17.6285 - Utilities	\$39.02	\$0.00	\$39.02	07/03/18	9125	ASCUC†	\$0.00
3216010 Hotel Jerome				1.18.6285 - Utilities	\$38.37	\$0.00	\$38.37	07/03/18	9125	ASCUC†	\$0.00
2839800 Ghost Pepper				1.18.6285 - Utilities	\$89.22	\$0.00	\$89.22	07/03/18	9125	ASCUC†	\$0.00
1976520 Co-op				1.18.6285 - Utilities	\$189.14	\$0.00	\$189.14	07/03/18	9125	ASCUC†	\$0.00
7575770 Civic Center				1.18.6285 - Utilities	\$1,493.61	\$0.00	\$1,493.61	07/03/18	9125	ASCUC†	\$0.00
6506951 PD				1.18.6285 - Utilities	\$194.19	\$0.00	\$194.19	07/03/18	9125	ASCUC†	\$0.00
4246290 WWTP				2.51.6285 - Utilities	\$172.49	\$0.00	\$172.49	07/03/18	9125	ASCUC†	\$0.00
1490440 Street lights				3.30.6255 - Street Lights	\$0.00	\$0.00	\$0.00	07/03/18		ASCUC†	\$0.00
9438060 Roof				1.18.6285 - Utilities	\$0.00	\$0.00	\$0.00	07/03/18		ASCUC†	\$0.00
6109570 Perkinsville Road				1.18.6285 - Utilities	\$95.88	\$0.00	\$95.88	07/03/18	9125	ASCUC†	\$0.00
8061950 Sunshine Hill water tank				2.50.6285 - Utilities Exp - Water	\$37.09	\$0.00	\$37.09	07/03/18	9125	ASCUC†	\$0.00
				INVOICE JUN30070318A TOTALS:	\$2,978.07	\$0.00	\$2,978.07				\$0.00
JUN30070518Y	07/05/18	07/05/18	07/20/18								
943806 roof				1.18.6285 - Utilities	\$13.94	\$0.00	\$13.94	07/05/18	9142	ASCUC†	\$0.00
				INVOICE JUN30070518Y TOTALS:	\$13.94	\$0.00	\$13.94				\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
A.P.S.-19	07/30/18	07/30/18	08/14/18								
0421621 Fire station		1.18.6285 - Utilities			\$534.82	\$0.00	\$534.82	07/30/18	9192	ASCUC†	\$0.00
2353720 FD gulch		1.18.6285 - Utilities			\$42.88	\$0.00	\$42.88	07/30/18	9192	ASCUC†	\$0.00
2383901 Upper park		1.17.6285 - Utilities			\$50.31	\$0.00	\$50.31	07/30/18	9192	ASCUC†	\$0.00
5613490 Upper park 2		1.17.6285 - Utilities			\$65.49	\$0.00	\$65.49	07/30/18	9192	ASCUC†	\$0.00
8468241 Middle park		1.17.6285 - Utilities			\$42.20	\$0.00	\$42.20	07/30/18	9192	ASCUC†	\$0.00
0024200 Lower park		1.17.6285 - Utilities			\$42.84	\$0.00	\$42.84	07/30/18	9192	ASCUC†	\$0.00
3216010 Hotel Jerome		1.18.6285 - Utilities			\$42.55	\$0.00	\$42.55	07/30/18	9192	ASCUC†	\$0.00
2839800 Ghost Pepper		1.18.6285 - Utilities			\$101.22	\$0.00	\$101.22	07/30/18	9192	ASCUC†	\$0.00
1976520 Co-op		1.18.6285 - Utilities			\$221.12	\$0.00	\$221.12	07/30/18	9192	ASCUC†	\$0.00
7575770 Civic Center		1.18.6285 - Utilities			\$2,092.55	\$0.00	\$2,092.55	07/30/18	9192	ASCUC†	\$0.00
6506951 PD		1.18.6285 - Utilities			\$231.77	\$0.00	\$231.77	07/30/18	9192	ASCUC†	\$0.00
4246290 WWTP		2.51.6285 - Utilities			\$268.81	\$0.00	\$268.81	07/30/18	9192	ASCUC†	\$0.00
1490440 Street lights		3.30.6255 - Street Lights			\$988.15	\$0.00	\$988.15	07/30/18	9192	ASCUC†	\$0.00
9438060 Roof		1.18.6285 - Utilities			\$0.00	\$0.00	\$0.00				\$0.00
6109570 Perkinsville Road		1.18.6285 - Utilities			\$106.93	\$0.00	\$106.93	07/30/18	9192	ASCUC†	\$0.00
8061950 Sunshine Hill water tank		2.50.6285 - Utilities Exp - Water			\$40.81	\$0.00	\$40.81	07/30/18	9192	ASCUC†	\$0.00
		INVOICE A.P.S.-19 TOTALS:			\$4,872.45	\$0.00	\$4,872.45				\$0.00
		APS TOTALS:			\$7,864.46	\$0.00	\$7,864.46				\$0.00
VENDOR: 120 - ARROW EXPRESS											
071918A	07/19/18	07/19/18	08/18/18								
Sewer sample shipping - 109385		2.51.6240 - Service Tests/System Testi			\$45.00	\$0.00	\$45.00	07/19/18	9173	ASCUC†	\$0.00
		INVOICE 071918A TOTALS:			\$45.00	\$0.00	\$45.00				\$0.00
		ARROW EXPRESS TOTALS:			\$45.00	\$0.00	\$45.00				\$0.00
VENDOR: 122 - AT&T											
072418D	07/24/18	07/24/18	08/23/18								
287251435682x07152018 PD		1.13.6265 - Telephone			\$45.52	\$0.00	\$45.52	07/24/18	9182	ASCUC†	\$0.00
		INVOICE 072418D TOTALS:			\$45.52	\$0.00	\$45.52				\$0.00
		AT&T TOTALS:			\$45.52	\$0.00	\$45.52				\$0.00
VENDOR: 124 - QLT CONSUMER LEASE SERVICES											
070518KK	07/05/18	07/05/18	08/04/18								
Equipment lease - Jun 29 - Sep 29 P		1.13.6120 - Dispatch Fees			\$20.15	\$0.00	\$20.15	07/05/18	9143	ASCUC†	\$0.00
		INVOICE 070518KK TOTALS:			\$20.15	\$0.00	\$20.15				\$0.00
		QLT CONSUMER LEASE SERVICES TOTALS:			\$20.15	\$0.00	\$20.15				\$0.00
VENDOR: 135 - AMRRP - WC											
JUN30070318E	07/03/18	07/03/18	07/03/18								
AZWC016318, 2nd Quarter GG		1.11.5013 - Workers Compensation			\$302.00	\$0.00	\$302.00	07/03/18	9126	ASCUC†	\$0.00
AZWC016318, 2nd Quarter CT		1.12.5013 - Worker's Compensation			\$70.00	\$0.00	\$70.00	07/03/18	9126	ASCUC†	\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv. Date	Post. Date	Due Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
AZWC016318, 2nd Quarter PD				1.13.5013 - Worker's Compensation	\$6,465.00	\$0.00	\$6,465.00	07/03/18	9126	ASCUC†	\$0.00
AZWC016318, 2nd Quarter FD				1.14.5013 - Worker's Compensation	\$2,963.00	\$0.00	\$2,963.00	07/03/18	9126	ASCUC†	\$0.00
AZWC016318, 2nd Quarter LB				1.15.5013 - Worker's Compensation	\$74.00	\$0.00	\$74.00	07/03/18	9126	ASCUC†	\$0.00
AZWC016318, 2nd Quarter PZ				1.16.5013 - Worker's Compensation	\$149.00	\$0.00	\$149.00	07/03/18	9126	ASCUC†	\$0.00
AZWC016318, 2nd Quarter parks				1.17.5013 - Worker's Compensation	\$84.00	\$0.00	\$84.00	07/03/18	9126	ASCUC†	\$0.00
AZWC016318, 2nd Quarter prop				1.18.5013 - Worker's Compensation	\$476.00	\$0.00	\$476.00	07/03/18	9126	ASCUC†	\$0.00
AZWC016318, 2nd Quarter water				2.50.5013 - Worker's Compensation	\$1,161.00	\$0.00	\$1,161.00	07/03/18	9126	ASCUC†	\$0.00
AZWC016318, 2nd Quarter sewer				2.51.5013 - Worker's Compensation	\$570.00	\$0.00	\$570.00	07/03/18	9126	ASCUC†	\$0.00
AZWC016318, 2nd Quarter trash				2.52.5013 - Worker's Compensation	\$1,598.00	\$0.00	\$1,598.00	07/03/18	9126	ASCUC†	\$0.00
AZWC016318, 2nd Quarter HURF				3.30.5013 - Worker's Compensation	\$496.00	\$0.00	\$496.00	07/03/18	9126	ASCUC†	\$0.00
INVOICE JUN30070318E TOTALS:					\$14,408.00	\$0.00	\$14,408.00				\$0.00
VENDOR: 164 - ARIZONA SUPERIOR COURT					\$14,408.00	\$0.00	\$14,408.00				\$0.00
JUN30071918F	07/19/18	07/19/18	07/19/18	AMRRP - WC TOTALS:							
6-41718 CT				1.12.6110 - Contract Services	\$73.40	\$0.00	\$73.40	07/19/18	9174	ASCUC†	\$0.00
INVOICE JUN30071918F TOTALS:					\$73.40	\$0.00	\$73.40				\$0.00
VENDOR: 167 - OFFICE DEPOT					\$73.40	\$0.00	\$73.40				\$0.00
072418E	07/24/18	07/24/18	09/22/18	ARIZONA SUPERIOR COURT TOTALS:							
63266436, 162204013001 CT				1.12.6190 - Office Supplies	\$32.56	\$0.00	\$32.56	07/24/18	9183	ASCUC†	\$0.00
63266436, 162203242001 CT				1.12.6190 - Office Supplies	\$14.11	\$0.00	\$14.11	07/24/18	9183	ASCUC†	\$0.00
63266436, 162204012001 CT				1.12.6190 - Office Supplies	\$14.76	\$0.00	\$14.76	07/24/18	9183	ASCUC†	\$0.00
63266436, 162383428001 CT				1.12.6190 - Office Supplies	\$15.19	\$0.00	\$15.19	07/24/18	9183	ASCUC†	\$0.00
INVOICE 072418E TOTALS:					\$76.62	\$0.00	\$76.62				\$0.00
072618H	07/26/18	07/26/18	09/24/18	OFFICE DEPOT TOTALS:							
63266436, 163888602001 PD				1.13.6195 - Operating Supplies - Police	\$47.51	\$0.00	\$47.51	07/26/18	9191	ASCUC†	\$0.00
63266436, 163888695001 PD				1.13.6195 - Operating Supplies - Police	\$8.68	\$0.00	\$8.68	07/26/18	9191	ASCUC†	\$0.00
INVOICE 072618H TOTALS:					\$56.19	\$0.00	\$56.19				\$0.00
VENDOR: 168 - CENTURY LINK					\$132.81	\$0.00	\$132.81				\$0.00
CENTURYLINK-27	07/24/18	07/24/18	08/08/18	OFFICE DEPOT TOTALS:							
928 634 2245 PD				1.13.6265 - Telephone	\$31.40	\$0.00	\$31.40	07/24/18	9184	ASCUC†	\$0.00
928 634 6647 FD				1.14.6265 - Telephone	\$60.99	\$0.00	\$60.99	07/24/18	9184	ASCUC†	\$0.00
928 634 6714 water				2.50.6265 - Telephone Exp - Water	\$15.06	\$0.00	\$15.06	07/24/18	9184	ASCUC†	\$0.00
928 634 6714 sewer				2.51.6265 - Telephone Exp - Sewer	\$15.06	\$0.00	\$15.06	07/24/18	9184	ASCUC†	\$0.00
928 634 6714 trash				2.52.6265 - Telephone Exp - Trash	\$15.05	\$0.00	\$15.05	07/24/18	9184	ASCUC†	\$0.00
928 634 6714 parks				1.17.6265 - Telephone	\$15.05	\$0.00	\$15.05	07/24/18	9184	ASCUC†	\$0.00
928 634 6714 HURF				3.30.6265 - Telephone	\$15.05	\$0.00	\$15.05	07/24/18	9184	ASCUC†	\$0.00
928 634 7941 GG DSL				1.11.6265 - Telephone	\$224.91	\$0.00	\$224.91	07/24/18	9184	ASCUC†	\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
928 634 7943 GG		1.11.6265	- Telephone		\$149.51	\$0.00	\$149.51	07/24/18	9184	ASCUC†	\$0.00
928 634 8992 PD		1.13.6265	- Telephone		\$168.59	\$0.00	\$168.59	07/24/18	9184	ASCUC†	\$0.00
928 639 0574 LB		1.15.6265	- Telephone		\$212.59	\$0.00	\$212.59	07/24/18	9184	ASCUC†	\$0.00
928 649 2776 PD		1.13.6265	- Telephone		\$37.88	\$0.00	\$37.88	07/24/18	9184	ASCUC†	\$0.00
928 649 3034 FD		1.14.6265	- Telephone		\$158.65	\$0.00	\$158.65	07/24/18	9184	ASCUC†	\$0.00
928 649 3250 CT		1.12.6265	- Telephone		\$66.08	\$0.00	\$66.08	07/24/18	9184	ASCUC†	\$0.00
INVOICE CENTURYLINK-27 TOTALS:					\$1,185.87	\$0.00	\$1,185.87				\$0.00
CENTURY LINK TOTALS:					\$1,185.87	\$0.00	\$1,185.87				\$0.00
VENDOR: 170 - THYSSENKRUPP ELEVATOR CORP											
070318N	07/03/18	07/03/18	07/03/18								
51348, 3003981375 prop		1.18.6110	- Contract Services		\$991.61	\$0.00	\$991.61	07/03/18	9127	ASCUC†	\$0.00
INVOICE 070318N TOTALS:					\$991.61	\$0.00	\$991.61				\$0.00
THYSSENKRUPP ELEVATOR CORP TOTALS:					\$991.61	\$0.00	\$991.61				\$0.00
VENDOR: 184 - CRIMESTAR CORPORATION											
071918C	07/19/18	07/19/18	07/19/18								
9069 PD		1.13.6192	- Software Service & Suppor		\$900.00	\$0.00	\$900.00	07/19/18	9175	ASCUC†	\$0.00
INVOICE 071918C TOTALS:					\$900.00	\$0.00	\$900.00				\$0.00
CRIMESTAR CORPORATION TOTALS:					\$900.00	\$0.00	\$900.00				\$0.00
VENDOR: 189 - PURCHASE POWER											
072418F	07/24/18	07/24/18	08/18/18								
8000-9000-0271-2119 GG		1.11.6200	- Postage		\$201.00	\$0.00	\$201.00	07/24/18	9185	ASCUC†	\$0.00
INVOICE 072418F TOTALS:					\$201.00	\$0.00	\$201.00				\$0.00
PURCHASE POWER TOTALS:					\$201.00	\$0.00	\$201.00				\$0.00
VENDOR: 203 - SMART DOCUMENT SOLUTIONS											
JUN30072418G	07/24/18	07/24/18	07/24/18								
IN5332 GG		1.11.6191	- Copier & Equip Lease Expe		\$162.04	\$0.00	\$162.04	07/24/18	9186	ASCUC†	\$0.00
INVOICE JUN30072418G TOTALS:					\$162.04	\$0.00	\$162.04				\$0.00
SMART DOCUMENT SOLUTIONS TOTALS:					\$162.04	\$0.00	\$162.04				\$0.00
VENDOR: 204 - SEDONA RECYCLES, INC											
070518JJ	07/05/18	07/05/18	07/05/18								
Recycling Services, 500, 719		2.52.6111	- Recycling Contract Exp		\$120.00	\$0.00	\$120.00	07/05/18	9144	ASCUC†	\$0.00
INVOICE 070518JJ TOTALS:					\$120.00	\$0.00	\$120.00				\$0.00
SEDONA RECYCLES, INC TOTALS:					\$120.00	\$0.00	\$120.00				\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 207 - HOME DEPOT CREDIT SERVICES											
JUN30070318C 3429 HJURF	07/03/18	07/03/18	07/23/18	3.30.6230 - Rep and Maint - Infrastruct	\$27.17	\$0.00	\$27.17	07/03/18	9128	ASCUC†	\$0.00
				INVOICE JUN30070318C TOTALS:	\$27.17	\$0.00	\$27.17				\$0.00
HOME DEPOT CREDIT SERVICES TOTALS:											
					\$27.17	\$0.00	\$27.17				\$0.00
VENDOR: 218 - VERIZON WIRELESS											
JUN30070518II	07/05/18	07/30/18		1.14.6265 - Telephone	\$37.15	\$0.00	\$37.15	07/05/18	9145	ASCUC†	\$0.00
870476021 928 300 5987 PZ				1.14.6265 - Telephone	\$64.99	\$0.00	\$64.99	07/05/18	9145	ASCUC†	\$0.00
870476021 928 300 8701 FD				2.50.6265 - Telephone Exp - Water	\$11.74	\$0.00	\$11.74	07/05/18	9145	ASCUC†	\$0.00
870476021 928 301 1878 water				2.51.6265 - Telephone Exp - Sewer	\$11.74	\$0.00	\$11.74	07/05/18	9145	ASCUC†	\$0.00
870476021 928 301 1878 sewer				2.52.6265 - Telephone Exp - Trash	\$11.75	\$0.00	\$11.75	07/05/18	9145	ASCUC†	\$0.00
870476021 928 301 1878 trash				2.50.6265 - Telephone Exp - Water	\$11.74	\$0.00	\$11.74	07/05/18	9145	ASCUC†	\$0.00
870476021 928 301 2381 water				2.51.6265 - Telephone Exp - Sewer	\$11.74	\$0.00	\$11.74	07/05/18	9145	ASCUC†	\$0.00
870476021 928 301 2381 sewer				2.52.6265 - Telephone Exp - Trash	\$11.75	\$0.00	\$11.75	07/05/18	9145	ASCUC†	\$0.00
870476021 928 301 2381 trash				1.14.6265 - Telephone	\$34.15	\$0.00	\$34.15	07/05/18	9145	ASCUC†	\$0.00
870476021 928 821 0133 shuttle dr				2.50.6265 - Telephone Exp - Water	\$7.84	\$0.00	\$7.84	07/05/18	9145	ASCUC†	\$0.00
870476021 928 821 8243 water				2.50.6265 - Telephone Exp - Water	\$7.84	\$0.00	\$7.84	07/05/18	9145	ASCUC†	\$0.00
870476021 928 821 8243 sewer				2.52.6265 - Telephone Exp - Trash	\$7.84	\$0.00	\$7.84	07/05/18	9145	ASCUC†	\$0.00
870476021 928 821 8243 trash				2.50.6265 - Telephone Exp - Water	\$11.38	\$0.00	\$11.38	07/05/18	9145	ASCUC†	\$0.00
870476021 928 821 8335 sewer				2.51.6265 - Telephone Exp - Sewer	\$11.38	\$0.00	\$11.38	07/05/18	9145	ASCUC†	\$0.00
870476021 928 821 8335 trash				2.52.6265 - Telephone Exp - Sewer	\$11.39	\$0.00	\$11.39	07/05/18	9145	ASCUC†	\$0.00
870476021 access charges water				2.50.6265 - Telephone Exp - Water	\$10.73	\$0.00	\$10.73	07/05/18	9145	ASCUC†	\$0.00
870476021 access charges sewer				2.51.6265 - Telephone Exp - Sewer	\$10.73	\$0.00	\$10.73	07/05/18	9145	ASCUC†	\$0.00
870476021 access charges trash				2.52.6265 - Telephone Exp - Sewer	\$10.73	\$0.00	\$10.73	07/05/18	9145	ASCUC†	\$0.00
870476021 access charges GG				1.11.6265 - Telephone	\$10.73	\$0.00	\$10.73	07/05/18	9145	ASCUC†	\$0.00
870476021 access charges FD				1.14.6265 - Telephone	\$10.74	\$0.00	\$10.74	07/05/18	9145	ASCUC†	\$0.00
870476021 access charges PZ				1.16.6265 - Telephone	\$10.74	\$0.00	\$10.74	07/05/18	9145	ASCUC†	\$0.00
				INVOICE JUN30070518II TOTALS:	\$328.82	\$0.00	\$328.82				\$0.00
VERIZON WIRELESS TOTALS:											
					\$328.82	\$0.00	\$328.82				\$0.00
VENDOR: 224 - LEGEND											
JUN30070318D	07/03/18	08/02/18		2.51.6240 - Service Tests/System Testi	\$51.00	\$0.00	\$51.00	07/03/18	9129	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1805463 sewer				2.50.6240 - Service Tests/System Testi	\$15.00	\$0.00	\$15.00	07/03/18	9129	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1805463 water				2.51.6240 - Service Tests/System Testi	\$51.00	\$0.00	\$51.00	07/03/18	9129	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1809211 sewer				INVOICE JUN30070318D TOTALS:	\$117.00	\$0.00	\$117.00				\$0.00
JUN30070518P											
Acct 00-0001475, Inv. 1809588 sewer	07/05/18	08/04/18		2.51.6240 - Service Tests/System Testi	\$271.80	\$0.00	\$271.80	07/05/18	9147	ASCUC†	\$0.00
				INVOICE JUN30070518P TOTALS:	\$271.80	\$0.00	\$271.80				\$0.00
				LEGEND TOTALS:	\$388.80	\$0.00	\$388.80				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 237 - UNISOURCE ENERGY SERVICES											
JUN30071718A	07/17/18	07/17/18	08/06/18								\$0.00
693726 PD				1.18.6285 - Utilities	\$21.77	\$0.00	\$21.77	07/17/18	9169	ASCUC†	\$0.00
055982 FD				1.18.6285 - Utilities	\$38.72	\$0.00	\$38.72	07/17/18	9169	ASCUC†	\$0.00
750593 Civic Center				1.18.6285 - Utilities	\$28.59	\$0.00	\$28.59	07/17/18	9169	ASCUC†	\$0.00
435334 Town yard				1.18.6285 - Utilities	\$21.34	\$0.00	\$21.34	07/17/18	9169	ASCUC†	\$0.00
235334 Co-op				1.18.6285 - Utilities	\$21.77	\$0.00	\$21.77	07/17/18	9169	ASCUC†	\$0.00
				INVOICE JUN30071718A TOTALS:	\$132.19	\$0.00	\$132.19				\$0.00
				UNISOURCE ENERGY SERVICES TOTALS:	\$132.19	\$0.00	\$132.19				\$0.00
VENDOR: 238 - VERDE VALLEY HARDWARE											
JUN30070518GG	07/05/18	07/05/18	07/20/18								\$0.00
2860 FD				1.14.6250 - Small Tools and Equipment	\$245.23	\$0.00	\$245.23	07/05/18	9148	ASCUC†	\$0.00
2860 sewer				2.51.6230 - Rep and Maint - Infrastruct	\$40.75	\$0.00	\$40.75	07/05/18	9148	ASCUC†	\$0.00
2860 water				2.50.6230 - Rep and Maint - Infrastruct	(\$7.65)	\$0.00	(\$7.65)	07/05/18	9148	ASCUC†	\$0.00
				INVOICE JUN30070518GG TOTALS:	\$278.33	\$0.00	\$278.33				\$0.00
JUN30070518HH	07/05/18	07/05/18	07/20/18								\$0.00
2860 sewer				2.51.6185 - Miscellaneous	\$8.56	\$0.00	\$8.56	07/05/18	9148	ASCUC†	\$0.00
2860 water				2.50.6185 - Miscellaneous	\$8.56	\$0.00	\$8.56	07/05/18	9148	ASCUC†	\$0.00
2860 prop				1.18.6185 - Miscellaneous	\$8.56	\$0.00	\$8.56	07/05/18	9148	ASCUC†	\$0.00
2860 parks				1.17.6185 - Miscellaneous	\$8.56	\$0.00	\$8.56	07/05/18	9148	ASCUC†	\$0.00
2860 trash				2.52.6185 - Miscellaneous	\$8.56	\$0.00	\$8.56	07/05/18	9148	ASCUC†	\$0.00
2860 HURF				3.30.6185 - Miscellaneous	\$8.56	\$0.00	\$8.56	07/05/18	9148	ASCUC†	\$0.00
				INVOICE JUN30070518HH TOTALS:	\$51.36	\$0.00	\$51.36				\$0.00
				VERDE VALLEY HARDWARE TOTALS:	\$329.69	\$0.00	\$329.69				\$0.00
VENDOR: 246 - SOUTHWEST RISK SERVICES											
072418A	07/24/18	07/24/18	07/24/18								\$0.00
48452 GG				1.11.6155 - Insurance	\$46.84	\$0.00	\$46.84	07/24/18	9187	ASCUC†	\$0.00
48452 water				2.50.6155 - Insurance	\$18.49	\$0.00	\$18.49	07/24/18	9187	ASCUC†	\$0.00
48452 sewer				2.51.6155 - Insurance	\$20.95	\$0.00	\$20.95	07/24/18	9187	ASCUC†	\$0.00
48452 trash				2.52.6155 - Insurance	\$24.65	\$0.00	\$24.65	07/24/18	9187	ASCUC†	\$0.00
48452 HURF				3.30.6155 - Insurance	\$12.32	\$0.00	\$12.32	07/24/18	9187	ASCUC†	\$0.00
				INVOICE 072418A TOTALS:	\$123.25	\$0.00	\$123.25				\$0.00
				SOUTHWEST RISK SERVICES TOTALS:	\$123.25	\$0.00	\$123.25				\$0.00
VENDOR: 252 - NAPA AUTO PARTS											
JUN30070518FF	07/05/18	07/05/18	07/25/18								\$0.00
31380 sewer				2.51.6220 - Rep and Maint - Vehicles	\$98.16	\$0.00	\$98.16	07/05/18	9149	ASCUC†	\$0.00
31380 water				2.50.6220 - Rep and Maint - Vehicles	\$98.16	\$0.00	\$98.16	07/05/18	9149	ASCUC†	\$0.00
31380 prop				1.18.6220 - Rep and Maint - Vehicles	\$98.10	\$0.00	\$98.10	07/05/18	9149	ASCUC†	\$0.00
31380 parks				1.17.6220 - Rep and Maint - Vehicles	\$98.10	\$0.00	\$98.10	07/05/18	9149	ASCUC†	\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv. Date	Post. Date	Due. Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
31380 trash				2.52.6220 - Rep and Maint - Vehicles	\$98.16	\$0.00	\$98.16	07/05/18	9149	ASCUCF	\$0.00
31380 HURF				3.30.6220 - Rep and Maint - Vehicles	\$98.15	\$0.00	\$98.15	07/05/18	9149	ASCUCF	\$0.00
				INVOICE JUN30070518FF TOTALS:	\$588.83	\$0.00	\$588.83				\$0.00
				NAPA AUTO PARTS TOTALS:	\$588.83	\$0.00	\$588.83				\$0.00
VENDOR: 254 - THE VERDE INDEPENDENT											
JUN30071718B	07/17/18	07/17/18	07/27/18	1.16.6105 - Advertising, Printing, & Put	\$409.20	\$0.00	\$409.20	07/17/18	9170	ASCUCF	\$0.00
11366, 138889 PZ				INVOICE JUN30071718B TOTALS:	\$409.20	\$0.00	\$409.20				\$0.00
VENDOR: 255 - CITY OF COTTONWOOD											
JUN30071718D	07/17/18	07/17/18	07/27/18	2.51.6105 - Advertising, Printing, & Put	\$40.87	\$0.00	\$40.87	07/17/18	9170	ASCUCF	\$0.00
11366, 138889 sewer				2.50.6105 - Advertising, Printing, & Put	\$40.87	\$0.00	\$40.87	07/17/18	9170	ASCUCF	\$0.00
11366, 138889 water				1.18.6105 - Advertising, Printing, & Put	\$40.85	\$0.00	\$40.85	07/17/18	9170	ASCUCF	\$0.00
11366, 138889 prop				1.17.6105 - Advertising, Printing, & Put	\$40.85	\$0.00	\$40.85	07/17/18	9170	ASCUCF	\$0.00
11366, 138889 parks				2.52.6105 - Advertising, Printing, & Put	\$40.87	\$0.00	\$40.87	07/17/18	9170	ASCUCF	\$0.00
11366, 138889 trash				3.30.6105 - Advertising, Printing, & Put	\$40.89	\$0.00	\$40.89	07/17/18	9170	ASCUCF	\$0.00
11366, 138889 HURF				INVOICE JUN30071718D TOTALS:	\$245.20	\$0.00	\$245.20				\$0.00
				THE VERDE INDEPENDENT TOTALS:	\$654.40	\$0.00	\$654.40				\$0.00
VENDOR: 255 - CITY OF COTTONWOOD											
071218E	07/12/18	07/12/18	07/12/18	1.14.6120 - Dispatch Fees	\$484.08	\$0.00	\$484.08	07/12/18	9162	ASCUCF	\$0.00
Dispatch fees - July 2018, 2424 FD				INVOICE 071218E TOTALS:	\$484.08	\$0.00	\$484.08				\$0.00
				CITY OF COTTONWOOD TOTALS:	\$484.08	\$0.00	\$484.08				\$0.00
VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS											
JUN30070518T	07/05/18	07/05/18	07/30/18	2.50.6110 - Contract Services	\$900.00	\$0.00	\$900.00	07/05/18	9150	ASCUCF	\$0.00
water, June 2018, 1014016				2.51.6110 - Contract Services	\$3,200.00	\$0.00	\$3,200.00	07/05/18	9150	ASCUCF	\$0.00
WWTP, June 2018, 1014016				2.50.6110 - Contract Services	\$1,900.00	\$0.00	\$1,900.00	07/05/18	9150	ASCUCF	\$0.00
Project #21 labor, 1014020				2.50.6110 - Contract Services	\$612.84	\$0.00	\$612.84	07/05/18	9150	ASCUCF	\$0.00
Project #21 parts, 1014020				2.50.6110 - Contract Services	\$1,200.00	\$0.00	\$1,200.00	07/05/18	9150	ASCUCF	\$0.00
Project #19 labor, 1014019				2.50.6110 - Contract Services	\$555.65	\$0.00	\$555.65	07/05/18	9150	ASCUCF	\$0.00
Project #19 parts, 1014019				INVOICE JUN30070518T TOTALS:	\$8,368.49	\$0.00	\$8,368.49				\$0.00
				CONTRACT WASTEWATER OPERATIONS TOTALS:	\$8,368.49	\$0.00	\$8,368.49				\$0.00
VENDOR: 270 - KATHLEEN JARVIS											
JUN30070318L	07/03/18	07/03/18	07/10/18	1.16.6195 - Operating Supplies - JKAW	\$530.61	\$0.00	\$530.61	07/03/18	9130	ASCUCF	\$0.00
reimbursement JKAW				1.15.6275 - Travel	\$501.40	\$0.00	\$501.40	07/03/18	9130	ASCUCF	\$0.00
mileage reimbursement LB				INVOICE JUN30070318L TOTALS:	\$1,032.01	\$0.00	\$1,032.01				\$0.00

*V - Denotes Voided Check Entries

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071918D reimbursement LB	07/19/18	07/19/18	07/26/18	1.15.6190 - Office Supplies	\$195.63	\$0.00	\$195.63	07/19/18	9176	ASCUC†	\$0.00
INVOICE 071918D TOTALS:					\$195.63	\$0.00	\$195.63				\$0.00
KATHLEEN JARVIS TOTALS:					\$1,227.64	\$0.00	\$1,227.64				\$0.00
VENDOR: 271 - XEROX CORPORATION											
JUN30071218B	07/12/18	07/12/18	08/11/18	1.11.6191 - Copier & Equip Lease Expe	\$397.35	\$0.00	\$397.35	07/12/18	9163	ASCUC†	\$0.00
690609102 - W7830PT, 093831018 GG				1.11.6191 - Copier & Equip Lease Expe	\$397.35	\$0.00	\$397.35	07/12/18	9163	ASCUC†	\$0.00
690609102 - W7830PT, 093831019 GG				INVOICE JUN30071218B TOTALS:							
					\$794.70	\$0.00	\$794.70				\$0.00
XEROX CORPORATION TOTALS:					\$794.70	\$0.00	\$794.70				\$0.00
VENDOR: 285 - JOAN DWYER											
JUN30070518BB	07/05/18	07/05/18	08/04/18	1.12.6116 - Training & Education	\$389.71	\$0.00	\$389.71	07/05/18	9151	ASCUC†	\$0.00
reimbursement CT				1.12.6275 - Travel	\$251.14	\$0.00	\$251.14	07/05/18	9151	ASCUC†	\$0.00
mileage reimbursement CT				INVOICE JUN30070518BB TOTALS:							
					\$640.85	\$0.00	\$640.85				\$0.00
JOAN DWYER TOTALS:					\$640.85	\$0.00	\$640.85				\$0.00
VENDOR: 328 - ERIC ROBERTS											
07242018MA1	07/24/18	07/24/18	07/24/18	1.10.2999 - Suspense Account	\$1,888.65	\$0.00	\$1,888.65	07/24/18	9180	ASCUC†	\$0.00
Roberts 457G Cash-Out				1.10.2401 - Federal WH & FICA	(\$188.86)	\$0.00	(\$188.86)	07/24/18	9180	ASCUC†	\$0.00
Roberts 457G 10% Withholding				INVOICE 07242018MA1 TOTALS:							
					\$1,699.79	\$0.00	\$1,699.79				\$0.00
07242018MA2	07/24/18	07/24/18	07/24/18	1.10.2999 - Suspense Account	\$1,888.64	\$0.00	\$1,888.64	07/24/18	9179	ASCUC†	\$0.00
Roberts 457G Cash-Out				INVOICE 07242018MA2 TOTALS:							
					\$1,888.64	\$0.00	\$1,888.64				\$0.00
ERIC ROBERTS TOTALS:					\$3,588.43	\$0.00	\$3,588.43				\$0.00
VENDOR: 375 - PERSONNEL SAFETY ENTERPRISES											
JUN30070518Z	07/05/18	07/05/18	08/04/18	2.51.6195 - Operating Supplies - Sewer	\$12.97	\$0.00	\$12.97	07/05/18	9152	ASCUC†	\$0.00
80001143, 1101817601 sewer				2.50.6195 - Operating Supplies - Water	\$12.97	\$0.00	\$12.97	07/05/18	9152	ASCUC†	\$0.00
80001143, 1101817601 water				1.18.6195 - Operating Supplies - Prope	\$12.97	\$0.00	\$12.97	07/05/18	9152	ASCUC†	\$0.00
80001143, 1101817601 prop				1.17.6195 - Operating Supplies - Parks	\$12.97	\$0.00	\$12.97	07/05/18	9152	ASCUC†	\$0.00
80001143, 1101817601 parks				2.52.6195 - Operating Supplies - Trash	\$12.97	\$0.00	\$12.97	07/05/18	9152	ASCUC†	\$0.00
80001143, 1101817601 trash				3.30.6195 - Operating Supplies - HURF	\$12.98	\$0.00	\$12.98	07/05/18	9152	ASCUC†	\$0.00
80001143, 1101817601 HURF				INVOICE JUN30070518Z TOTALS:							
					\$77.83	\$0.00	\$77.83				\$0.00
PERSONNEL SAFETY ENTERPRISES TOTALS:					\$77.83	\$0.00	\$77.83				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 384 - USA BLUE BOOK											
JUN30070518S 959133, 596822 sewer	07/05/18	07/05/18	08/04/18	2.51.6195 - Operating Supplies - Sewer	\$343.56	\$0.00	\$343.56	07/05/18	9153	ASCUC†	\$0.00
INVOICE JUN30070518S TOTALS:					\$343.56	\$0.00	\$343.56				\$0.00
USA BLUE BOOK TOTALS:					\$343.56	\$0.00	\$343.56				\$0.00
VENDOR: 412 - JOHN MCDONALD											
JUN30070318J reimbursement GG	07/03/18	07/03/18	07/03/18	1.11.6195 - Operating Supplies - Gen G	\$430.14	\$0.00	\$430.14	07/03/18	9131	ASCUC†	\$0.00
INVOICE JUN30070318J TOTALS:					\$430.14	\$0.00	\$430.14				\$0.00
JOHN MCDONALD TOTALS:					\$430.14	\$0.00	\$430.14				\$0.00
VENDOR: 450 - #1 FOOD STORE											
JUN30071218D Town of Jerome van, June 2018 Jerome PD, June 2018 Jerome FD, June 2018	07/12/18	07/12/18	07/12/18	1.11.6245 - Shuttle Expenses	\$124.61	\$0.00	\$124.61	07/12/18	9164	ASCUC†	\$0.00
					\$694.06	\$0.00	\$694.06	07/12/18	9164	ASCUC†	\$0.00
					\$430.01	\$0.00	\$430.01	07/12/18	9164	ASCUC†	\$0.00
INVOICE JUN30071218D TOTALS:					\$1,248.68	\$0.00	\$1,248.68				\$0.00
#1 FOOD STORE TOTALS:					\$1,248.68	\$0.00	\$1,248.68				\$0.00
VENDOR: 502 - DANA KEPNER CO											
JUN30070518AA 5124, 9008261-00 sewer	07/05/18	07/05/18	08/04/18	2.51.6230 - Rep and Maint - Infrastruct	\$254.25	\$0.00	\$254.25	07/05/18	9154	ASCUC†	\$0.00
INVOICE JUN30070518AA TOTALS:					\$254.25	\$0.00	\$254.25				\$0.00
DANA KEPNER CO TOTALS:					\$254.25	\$0.00	\$254.25				\$0.00
VENDOR: 513 - HANSON AGGREGATES LLC											
JUN30070318I 1090585 sewer	07/03/18	07/03/18	08/02/18	2.51.6230 - Rep and Maint - Infrastruct	\$43.26	\$0.00	\$43.26	07/03/18	9132	ASCUC†	\$0.00
INVOICE JUN30070318I TOTALS:					\$43.26	\$0.00	\$43.26				\$0.00
VENDOR: 513 - HANSON AGGREGATES LLC											
JUN30070518Q 1089585 sewer 1089652 sewer 1090163 sewer	07/05/18	07/05/18	08/04/18	2.51.6230 - Rep and Maint - Infrastruct	\$45.88	\$0.00	\$45.88	07/05/18	9155	ASCUC†	\$0.00
					\$92.08	\$0.00	\$92.08	07/05/18	9155	ASCUC†	\$0.00
					\$59.22	\$0.00	\$59.22	07/05/18	9155	ASCUC†	\$0.00
INVOICE JUN30070518Q TOTALS:					\$197.18	\$0.00	\$197.18				\$0.00
HANSON AGGREGATES LLC TOTALS:					\$240.44	\$0.00	\$240.44				\$0.00
VENDOR: 577 - JEROME MAGISTRATE COURT											
070518MMI 07/05/18	07/05/18	07/05/18									\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
CR 20180000012 CT		1.12.6110 - Contract Services				\$0.00	\$550.00	07/11/18		ASCUCH	(\$550.00)
		1.12.6110 - Contract Services			\$550.00	\$0.00	\$550.00	*V 07/05/18	9156	ASCUCH	\$0.00
		1.12.6110 - Contract Services				\$0.00	(\$550.00)	*V 07/11/18	9156	ASCUCH	\$550.00
		INVOICE 070518MM TOTALS:			\$550.00	\$0.00	\$550.00				\$0.00
CR-0000001	07/11/18	07/11/18	08/04/18	1.12.6110 - Contract Services	(\$550.00)	\$0.00	(\$550.00)	07/11/18		ASCUCH	\$0.00
CR 20180000012 CT		1.12.6110 - Contract Services			(\$550.00)	\$0.00	(\$550.00)				\$0.00
		INVOICE CR-0000001 TOTALS:			\$0.00	\$0.00	\$0.00				\$0.00
VENDOR: 624 - GARY SHAPIRO				JEROME MAGISTRATE COURT TOTALS:							
071018JS	07/10/18	07/10/18	08/09/18	1.18.6215 - R&M Building - Properties	\$150.00	\$0.00	\$150.00	07/10/18	9160	ASCUCH	\$0.00
A/C compressor, properties					\$150.00	\$0.00	\$150.00				\$0.00
		INVOICE 071018JS TOTALS:			\$150.00	\$0.00	\$150.00				\$0.00
071018JSLAB	07/10/18	07/10/18	08/09/18	1.18.6215 - R&M Building - Properties	\$104.00	\$0.00	\$104.00	07/10/18	9160	ASCUCH	\$0.00
LABOR install A/C compressor, PROP					\$104.00	\$0.00	\$104.00				\$0.00
		INVOICE 071018JSLAB TOTALS:			\$104.00	\$0.00	\$104.00				\$0.00
072418JS	07/24/18	07/24/18	08/23/18	1.18.6215 - R&M Building - Properties	\$23.58	\$0.00	\$23.58	07/24/18	9189	ASCUCH	\$0.00
Capacitor for Court, Prop					\$116.12	\$0.00	\$116.12	07/24/18	9189	ASCUCH	\$0.00
A/C compressor spare, Prop					\$139.70	\$0.00	\$139.70				\$0.00
		INVOICE 072418JS TOTALS:			\$23.58	\$0.00	\$23.58				\$0.00
072418LABOR	07/24/18	07/24/18	08/23/18	1.18.6215 - R&M Building - Properties	\$172.00	\$0.00	\$172.00	07/24/18	9189	ASCUCH	\$0.00
Labor Install fan & capacitor, Prop					\$172.00	\$0.00	\$172.00				\$0.00
		INVOICE 072418LABOR TOTALS:			\$172.00	\$0.00	\$172.00				\$0.00
VENDOR: 628 - NACOG				GARY SHAPIRO TOTALS:	\$565.70	\$0.00	\$565.70				\$0.00
070518LL	07/05/18	07/05/18	07/05/18	1.11.6125 - Dues, Subs & Membership:	\$544.00	\$0.00	\$544.00	07/05/18	9157	ASCUCH	\$0.00
2018-01 GG					\$544.00	\$0.00	\$544.00				\$0.00
		INVOICE 070518LL TOTALS:			\$544.00	\$0.00	\$544.00				\$0.00
		NACOG TOTALS:			\$544.00	\$0.00	\$544.00				\$0.00
VENDOR: 663 - TOWN OF JEROME				R&E Sewer Bond Transfer							
070518MA1	07/05/18	07/05/18	07/05/18	1.10.2999 - Suspense Account	\$455.00	\$0.00	\$455.00	07/05/18	9139	ASCUCH	\$0.00
R&E Sewer Bond Transfer					\$455.00	\$0.00	\$455.00				\$0.00
		INVOICE 070518MA1 TOTALS:			\$455.00	\$0.00	\$455.00				\$0.00
070518MA2	07/05/18	07/05/18	07/05/18	1.10.2999 - Suspense Account	\$1,000.00	\$0.00	\$1,000.00	07/05/18	9138	ASCUCH	\$0.00
P&I Sewer Bond Transfer					\$1,000.00	\$0.00	\$1,000.00				\$0.00
		INVOICE 070518MA2 TOTALS:			\$1,000.00	\$0.00	\$1,000.00				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
TOWN OF JEROME TOTALS:					\$1,455.00	\$0.00	\$1,455.00				\$0.00
VENDOR: 725 - SC FUELS											
JUN30071218C	07/12/18	07/12/18	07/27/18								
46690, 2220062 water		2.50.6145 - Fuel			\$57.49	\$0.00	\$57.49	07/12/18	9165	ASCUC#	\$0.00
46690, 2220062 sewer		2.51.6145 - Fuel			\$57.49	\$0.00	\$57.49	07/12/18	9165	ASCUC#	\$0.00
46690, 2220062 trash		2.52.6145 - Fuel			\$334.82	\$0.00	\$334.82	07/12/18	9165	ASCUC#	\$0.00
46690, 2220062 FD		1.14.6145 - Fuel			\$36.49	\$0.00	\$36.49	07/12/18	9165	ASCUC#	\$0.00
INVOICE JUN30071218C TOTALS:					\$486.29	\$0.00	\$486.29				\$0.00
072418B	07/24/18	07/24/18	08/08/18								
46690, 2226148 water		2.50.6145 - Fuel			\$64.57	\$0.00	\$64.57	07/24/18	9188	ASCUC#	\$0.00
46690, 2226148 sewer		2.51.6145 - Fuel			\$64.57	\$0.00	\$64.57	07/24/18	9188	ASCUC#	\$0.00
46690, 2226148 trash		2.52.6145 - Fuel			\$279.72	\$0.00	\$279.72	07/24/18	9188	ASCUC#	\$0.00
INVOICE 072418B TOTALS:					\$408.86	\$0.00	\$408.86				\$0.00
SC FUELS TOTALS:					\$895.15	\$0.00	\$895.15				\$0.00
VENDOR: 735 - FOUR-D LLC											
JUN30070318O	07/03/18	07/03/18	08/02/18								
675 GG		1.11.6193 - Computer Hardware & Serv			\$3,493.75	\$0.00	\$3,493.75	07/03/18	9133	ASCUC#	\$0.00
INVOICE JUN30070318O TOTALS:					\$3,493.75	\$0.00	\$3,493.75				\$0.00
FOUR-D LLC TOTALS:					\$3,493.75	\$0.00	\$3,493.75				\$0.00
VENDOR: 739 - HEWLETT-PACKARD CO											
JUN30070318K	07/03/18	07/03/18	08/02/18								
42818469 GG		1.11.6193 - Computer Hardware & Serv			\$1,148.07	\$0.00	\$1,148.07	07/03/18	9134	ASCUC#	\$0.00
INVOICE JUN30070318K TOTALS:					\$1,148.07	\$0.00	\$1,148.07				\$0.00
HEWLETT-PACKARD CO TOTALS:					\$1,148.07	\$0.00	\$1,148.07				\$0.00
VENDOR: 747 - TOWN OF JEROME PR											
070518MA3	07/05/18	07/05/18	07/05/18								
Monthly Payroll Transfer		1.10.2999 - Suspense Account			\$90,000.00	\$0.00	\$90,000.00	07/05/18	9140	ASCUC#	\$0.00
INVOICE 070518MA3 TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
TOWN OF JEROME PR TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
VENDOR: 748 - SIMS MURRAY, LTD											
JUN30071918E	07/19/18	07/19/18	08/18/18								
21954 GG		1.11.6170 - Legal Exp - Gen Gov			\$526.50	\$0.00	\$526.50	07/19/18	9177	ASCUC#	\$0.00
21954 FD		1.14.6170 - Legal Exp - Fire			\$234.00	\$0.00	\$234.00	07/19/18	9177	ASCUC#	\$0.00
21954 PZ		1.16.6170 - Legal Exp - P&Z			\$1,072.50	\$0.00	\$1,072.50	07/19/18	9177	ASCUC#	\$0.00
21954 water		2.50.6170 - Legal Exp - Water			\$195.00	\$0.00	\$195.00	07/19/18	9177	ASCUC#	\$0.00

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INVOICE JUN30071918E TOTALS:					\$2,028.00	\$0.00	\$2,028.00				\$0.00
VENDOR: 793 - TOWN OF JEROME - UTILITIES											
JUN30070318B											
7002-01 Civic Center	07/03/18	07/03/18	08/02/18	1.18.6285 - Utilities	\$216.90	\$0.00	\$216.90	07/03/18	9135	ASCUC†	\$0.00
7015-01 Fire station				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	07/03/18	9135	ASCUC†	\$0.00
7031-01 Library				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	07/03/18	9135	ASCUC†	\$0.00
7054-01 Police station				1.18.6285 - Utilities	\$177.35	\$0.00	\$177.35	07/03/18	9135	ASCUC†	\$0.00
7060-01 Town yard				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	07/03/18	9135	ASCUC†	\$0.00
INVOICE JUN30070318B TOTALS:					\$806.93	\$0.00	\$806.93				\$0.00
TOWN OF JEROME - UTILITIES TOTALS:					\$806.93	\$0.00	\$806.93				\$0.00
VENDOR: 794 - BANKCARD CENTER TOJ											
071218BB											
Premium Gas, Sewer	07/16/18	07/16/18	08/15/18	2.51.6145 - Fuel	\$7.21	\$0.00	\$7.21	07/16/18	9167	ASCUC†	\$0.00
Premium Gas, Water				2.50.6145 - Fuel	\$7.21	\$0.00	\$7.21	07/16/18	9167	ASCUC†	\$0.00
Premium Gas, Prop				1.18.6145 - Fuel	\$7.21	\$0.00	\$7.21	07/16/18	9167	ASCUC†	\$0.00
Premium Gas, Parks				1.17.6145 - Fuel	\$7.21	\$0.00	\$7.21	07/16/18	9167	ASCUC†	\$0.00
Premium Gas, Trash				2.52.6145 - Fuel	\$7.21	\$0.00	\$7.21	07/16/18	9167	ASCUC†	\$0.00
Premium Gas, HURF				3.30.6145 - Fuel	\$7.21	\$0.00	\$7.21	07/16/18	9167	ASCUC†	\$0.00
INVOICE 071218BB TOTALS:					\$43.26	\$0.00	\$43.26				\$0.00
071218BC											
2415, Front desk safety, PD	07/16/18	07/16/18	08/15/18	1.11.6116 - Training & Education	\$97.00	\$0.00	\$97.00	07/16/18	9166	ASCUC†	\$0.00
Office supplies, GG				1.11.6190 - Office Supplies	\$72.46	\$0.00	\$72.46	07/16/18	9166	ASCUC†	\$0.00
Hosting & Software, GG				1.11.6192 - Software Support Exp - GG	\$113.75	\$0.00	\$113.75	07/16/18	9166	ASCUC†	\$0.00
Finger printing supplies & Software, PD				1.13.6195 - Operating Supplies - Police	\$294.50	\$0.00	\$294.50	07/16/18	9166	ASCUC†	\$0.00
Uniforms, PD				1.13.6280 - Uniforms	\$352.42	\$0.00	\$352.42	07/16/18	9166	ASCUC†	\$0.00
Books, LIB ***\$497.19 is July 2018				1.15.6205 - Print and Non-Print Materia	\$1,326.67	\$0.00	\$1,326.67	07/16/18	9166	ASCUC†	\$0.00
Gas for Equipment, PW				1.18.6145 - Fuel	\$46.61	\$0.00	\$46.61	07/16/18	9166	ASCUC†	\$0.00
Flags, water, Hist Pres/Book, PropJ				1.18.6185 - Miscellaneous	\$202.57	\$0.00	\$202.57	07/16/18	9166	ASCUC†	\$0.00
Supplies, JKAW				1.15.6195 - Operating Supplies - JKAW	\$768.14	\$0.00	\$768.14	07/16/18	9166	ASCUC†	\$0.00
USA Blue Book, Water				2.51.6230 - Rep and Maint - Infrastruct	\$204.66	\$0.00	\$204.66	07/16/18	9166	ASCUC†	\$0.00
INVOICE 071218BC TOTALS:					\$3,478.78	\$0.00	\$3,478.78				\$0.00
BANKCARD CENTER TOJ TOTALS:					\$3,522.04	\$0.00	\$3,522.04				\$0.00
VENDOR: 795 - BANKCARD CENTER WF											
072518WF											
1961, EMT Registry, FD	07/25/18	07/25/18	08/24/18	1.14.6116 - Training & Education	\$80.00	\$0.00	\$80.00	07/25/18	9190	ASCUC†	\$0.00
Active 911 subscription, FD				1.14.6125 - Dues and Subscriptions	\$364.25	\$0.00	\$364.25	07/25/18	9190	ASCUC†	\$0.00
Medical Supplies, FD				1.14.6181 - Medical Supplies Exp	\$155.60	\$0.00	\$155.60	07/25/18	9190	ASCUC†	\$0.00
ASM Sensor, FD				1.14.6220 - Rep and Maint - Vehicles	\$143.02	\$0.00	\$143.02	07/25/18	9190	ASCUC†	\$0.00

*V - Denotes Voided Check Entries

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Vehicle Sign, band return, FD Fire TraingingFD		1.14.6250		Small Tools and Equipment	\$46.92	\$0.00	\$46.92	07/25/18	9190	ASCUC#	\$0.00
		5.40.6238		Fire Dept Exp - Opr Grants	\$179.50	\$0.00	\$179.50	07/25/18	9190	ASCUC#	\$0.00
		INVOICE 072518WF TOTALS:			\$969.29	\$0.00	\$969.29				\$0.00
		BANKCARD CENTER WF TOTALS:			\$969.29	\$0.00	\$969.29				\$0.00
VENDOR: 835 - EMPIRE SOUTHWEST, LLC											
JUN30070318F	07/03/18	07/03/18	08/02/18								
3097938 sewer labor		2.51.6220		Rep and Maint - Vehicles	\$77.76	\$0.00	\$77.76	07/03/18	9136	ASCUC#	\$0.00
3097938 water labor		2.50.6220		Rep and Maint - Vehicles	\$77.76	\$0.00	\$77.76	07/03/18	9136	ASCUC#	\$0.00
3097938 prop labor		1.18.6220		Rep and Maint - Vehicles	\$77.71	\$0.00	\$77.71	07/03/18	9136	ASCUC#	\$0.00
3097938 parks labor		1.17.6220		Rep and Maint - Vehicles	\$77.71	\$0.00	\$77.71	07/03/18	9136	ASCUC#	\$0.00
3097938 trash labor		2.52.6220		Rep and Maint - Vehicles	\$77.76	\$0.00	\$77.76	07/03/18	9136	ASCUC#	\$0.00
3097938 HURF labor		3.30.6220		Rep and Maint - Vehicles	\$77.76	\$0.00	\$77.76	07/03/18	9136	ASCUC#	\$0.00
		INVOICE JUN30070318F TOTALS:			\$466.46	\$0.00	\$466.46				\$0.00
JUN30070318G											
3097938 sewer parts	07/03/18	07/03/18	08/02/18								
3097938 water parts		2.51.6220		Rep and Maint - Vehicles	\$53.41	\$0.00	\$53.41	07/03/18	9136	ASCUC#	\$0.00
3097938 prop parts		2.50.6220		Rep and Maint - Vehicles	\$53.41	\$0.00	\$53.41	07/03/18	9136	ASCUC#	\$0.00
3097938 parks parts		1.18.6220		Rep and Maint - Vehicles	\$53.38	\$0.00	\$53.38	07/03/18	9136	ASCUC#	\$0.00
3097938 trash parts		1.17.6220		Rep and Maint - Vehicles	\$53.38	\$0.00	\$53.38	07/03/18	9136	ASCUC#	\$0.00
3097938 HURF parts		2.52.6220		Rep and Maint - Vehicles	\$53.41	\$0.00	\$53.41	07/03/18	9136	ASCUC#	\$0.00
		3.30.6220		Rep and Maint - Vehicles	\$53.40	\$0.00	\$53.40	07/03/18	9136	ASCUC#	\$0.00
		INVOICE JUN30070318G TOTALS:			\$320.39	\$0.00	\$320.39				\$0.00
EMPIRE SOUTHWEST, LLC TOTALS:											
					\$786.85	\$0.00	\$786.85				\$0.00
VENDOR: 866 - DEERE CREDIT, INC.											
JDCFL-27	07/17/18	07/17/18	08/16/18								
030-0064123-000, 2020977 prop		1.18.8040		Lease Payments	\$77.60	\$0.00	\$77.60	07/17/18	9171	ASCUC#	\$0.00
030-0064123-000, 2020977 parks		1.17.8040		Lease Payments	\$77.60	\$0.00	\$77.60	07/17/18	9171	ASCUC#	\$0.00
030-0064123-000, 2020977 water		2.50.8040		Lease Payments	\$271.59	\$0.00	\$271.59	07/17/18	9171	ASCUC#	\$0.00
030-0064123-000, 2020977 sewer		2.51.8040		Lease Payments	\$271.59	\$0.00	\$271.59	07/17/18	9171	ASCUC#	\$0.00
030-0064123-000, 2020977 HURF		3.30.8040		Lease Payments	\$77.58	\$0.00	\$77.58	07/17/18	9171	ASCUC#	\$0.00
		INVOICE JDCFL-27 TOTALS:			\$775.96	\$0.00	\$775.96				\$0.00
DEERE CREDIT, INC. TOTALS:											
					\$775.96	\$0.00	\$775.96				\$0.00
VENDOR: 910 - WOLFE COMMUNICATIONS											
071918G	07/19/18	07/19/18	07/19/18								
9238 FD		1.14.6225		Rep and Maint - Equipment	\$89.00	\$0.00	\$89.00	07/19/18	9178	ASCUC#	\$0.00
9253 FD		1.14.6220		Rep and Maint - Vehicles	\$89.00	\$0.00	\$89.00	07/19/18	9178	ASCUC#	\$0.00
		INVOICE 071918G TOTALS:			\$178.00	\$0.00	\$178.00				\$0.00
WOLFE COMMUNICATIONS TOTALS:											
					\$178.00	\$0.00	\$178.00				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2018 to 7/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 921 - SEAN BAUER											
SEAN BAUER TOTALS:					\$0.00	\$0.00	\$0.00				\$0.00
VENDOR: 946 - DUDE SOLUTIONS											
DUDE SOLUTIONS TOTALS:					\$0.00	\$0.00	\$0.00				\$5,000.00
VENDOR: 968 - PATRIOT DISPOSAL, INC.											
JUN30070518EE	07/05/18	07/05/18	08/04/18	2.52.6165 - Landfill Tipping Fees	\$1,586.00	\$0.00	\$1,586.00	07/05/18	9158	ASCUCI*	\$0.00
0040, 2245 trash				INVOICE JUN30070518EE TOTALS:	\$1,586.00	\$0.00	\$1,586.00				\$0.00
PATRIOT DISPOSAL, INC. TOTALS:					\$1,586.00	\$0.00	\$1,586.00				\$0.00
VENDOR: 974 - PURSELL LAW FIRM, PLLC											
070518MM	07/05/18	07/05/18	08/04/18	1.12.6110 - Contract Services	\$550.00	\$0.00	\$550.00	07/05/18	9159	ASCUCI*	\$0.00
CR20180000012 CT				INVOICE 070518MM TOTALS:	\$550.00	\$0.00	\$550.00				\$0.00
PURSELL LAW FIRM, PLLC TOTALS:					\$550.00	\$0.00	\$550.00				\$0.00
VENDOR: 986 - PRYOR LEARNING SOLUTIONS											
070318M	07/03/18	07/03/18	08/02/18	1.11.6116 - Training & Education	\$99.00	\$0.00	\$99.00	07/03/18	9137	ASCUCI*	\$0.00
20-26889939 GG				INVOICE 070318M TOTALS:	\$99.00	\$0.00	\$99.00				\$0.00
PRYOR LEARNING SOLUTIONS TOTALS:					\$99.00	\$0.00	\$99.00				\$0.00
LEDGER TOTALS:					\$156,733.23	\$0.00	\$156,733.23				\$0.00

For the meeting of August 14, 2018

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Candace B. Gallagher, Town Manager/Clerk

Here are some of my activities over the past month:

- Completed work on the FY2019 budget, which was finally adopted on July 31. This included transferring budget information to the format required by the State and meeting statutory publication requirements.
- Continued work with NACOG on FY17 CDBG SSP grant for rehabilitation projects, including finalizing contract documents and providing notices to the public that funding is available.
- Filed quarterly reports with USDA regarding grant received for roof and lead paint abatement at the Hotel Jerome.
- Continued work toward obtaining new USDA Rural Development funding for replacement of windows at the Hotel Jerome.
- Continued advertising for Public Works crew members and Zoning Administrator. We have hired one new crew member (Troy Marsh) to date.
- Posted ad (at posting locations, website and Facebook page) for full-time Duty Officer for Fire Department.
- After consultation with Fire Chief and Public Works Director, rolled back water restrictions to Stage I. Posted notices at posting locations, website, and on Facebook page, and notified Verde Independent and Gulch Radio.
- Continued working with Michael McDonald to order needed equipment for a basic sound amplification system for Council chambers. Installation has begun and the system may be in place for this meeting. Thanks to Joni Savage for her assistance with this.
- With Joni Savage, attended a training session regarding public records.
- Met with grantwriter Becky O'Banion to discuss applications for an ADEQ Brownfields grant (lead paint abatement at the Hotel Jerome) and for an APS program that could provide solar installations (covered parking structures) at our 300 Level parking lot at no cost to the Town. They would be owned and maintained by APS for the next 20 years, and the Town would receive an annual credit on its electric bill during that period. This will come to Council for approval prior to submission.
- Listed two vehicles for sale on PublicSurplus.com (1997 Ford F-150 pickup and 1995 Chevy Blazer). Auctions will end on August 20.
- Reviewed and approved several business license applications.
- Edited and finalized Council meeting minutes and researched and prepared materials for Council meeting packets.
- Continued maintenance of Town of Jerome website (www.jerome.az.gov) and Facebook page (<https://www.facebook.com/TownofJeromeAZ>)
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to day-to-day issues requiring my attention, including Public Records Requests and zoning issues.

**** CONGRATULATIONS TO ****

Public Works Director Marty Boland, who completed two years of service (this time around!) as of August 1

Following are a water flows report and an accounting of sales tax revenues through June. As always, please feel free to contact me with any questions or concerns.

Candace

WATER FLOWS REPORT

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
3-Jul	56.5	227
11-Jul	56.5	
18-Jul	66.5	
25-Jul	66.4	230
1-Aug	66.5	
2-Aug	61	288
	Some springs TURNED OUT	
8-Aug	71.3	
9-Aug	65	110
16-Aug	65	109
23-Aug	65	102
24-Aug	66.4	106
30-Aug	56	104
	Springs TURNED BACK IN	
5-Sept	71.3	238
12-Sept	56	
14-Sept	56.5	245
27-Sept	56.5	248
4-Oct	56.5	258
17-Oct	56.5	244
	New meter installed @ Verde	
25-Oct	56.5	230
7-Nov	56.5	
14-Nov	56.5	
21-Nov	66.4	240
22-Nov	56.5	235
5-Dec	56.5	
12-Dec/13-Dec	56.5	233
19-Dec	56.5	225
2-Jan	56.5	
	Allen, Copper Chief and Twin Left springs TURNED OUT	
16-Jan		104
23-Jan	56.5	95
	Allen, Copper Chief and Twin Left Springs TURNED BACK IN	
1-Feb		170
	Blowout Spring TURNED OUT	
8-Feb	56.5	165
20-Feb	56.5	195
2-Mar	56.5	200
7-Mar	52	195
	Blowout Spring TURNED IN	
9-Mar	61	208
14-Mar	56.5	205
22-Mar	56.5	205
28-Mar	53	200
24-Apr	56.5	210
25-Apr	52	208
9-May	48	208
16-May	48	205
	Level I water restrictions instated	
23-May	47.5	207
30-May	40	210
6-Jun	40	205
13-Jun	40	202
20-Jun	39	198
22-Jun	39	198
20-Jun	39	198
22-Jun	39	198
	Water restrictions increased to Level II	
11-Jul	39	200
17-Jul	43	204
	Water restrictions rolled back to Level I	
24-Jul	43.5	204
6-Aug	39.5	202

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FYE 2018 BUDGET	FY2018 actual	Budget +/-	FYE 2017 actual	Compared to prior year +/-
July	70,300	77,679	7,379	70,098	7,581
August	62,100	73,212	11,112	61,917	11,295
September	69,900	64,776	(5,124)	69,710	(4,934)
October	63,400	88,840	25,440	63,225	25,615
November	104,200	103,657	(543)	103,930	(273)
December	70,300	72,244	1,944	70,161	2,083
January	62,900	87,849	24,949	62,738	25,111
February	63,400	65,144	1,744	63,291	1,853
March	76,200	82,620	6,420	75,987	6,633
April	104,500	110,253	5,753	104,322	5,931
May	112,300	106,209	(6,091)	112,003	(5,794)
June	84,500	89,714	5,214	84,245	5,469
Total YTD	944,000	1,022,197	78,197	941,627	80,570

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)		ACCOMMODATION (Bus Class 44/144/325/344)		RETAIL (Bus Class 17)		+/-		
	FY2018 actual	FY2017 actual	+/-	FY2018 actual	FY2017 actual	+/-			
July	29,424	27,446	1,978	10,707	9,486	1,221	25,679	27,160	(1,481)
August	30,418	26,686	3,732	11,798	7,465	4,333	23,198	22,117	1,081
September	26,606	29,930	(3,324)	9,669	8,819	850	22,172	25,697	(3,525)
October	32,098	21,582	10,516	12,170	7,028	5,142	32,869	28,825	4,044
November	40,133	45,903	(5,770)	16,706	14,106	2,600	37,328	36,855	473
December	24,596	23,178	1,418	8,592	10,041	(1,449)	27,991	30,206	(2,215)
January	32,808	20,637	12,171	11,539	6,646	4,893	31,525	24,984	6,541
February	24,421	24,612	(191)	8,785	10,791	(2,006)	23,467	18,476	4,991
March	32,029	27,623	4,406	11,855	10,279	1,576	29,455	30,188	(733)
April	44,426	39,689	4,737	15,965	15,894	71	39,003	39,897	(894)
May	40,828	40,389	439	15,947	12,929	3,018	38,828	44,760	(5,932)
June	37,083	31,811	5,272	12,163	13,156	(993)	33,810	29,791	4,019
Total YTD	394,870	359,486	35,384	145,896	126,640	19,256	365,325	358,956	6,369
			9.8%			15.2%			1.8%

Added 1% Bed Tax

	TOTAL TO DATE
July	1,647
August	1,815
September	1,488
October	1,872
November	2,561
December	1,321
January	1,774
February	1,356
March	1,821
April	2,456
May	2,454
June	1,871



Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: blair@jeromefire.us

Fire Chief's Report Month: July Year: 2018

Calls by Type	Number	Resident	Non-Resident
EMS	23	8	15
Residential Fire	0	0	0
Commercial Fire	1	0	1
Wildland	3	0	3
Still Assignment	1	1	0
Special Duty	25	14	11
Snake Removal	8	8	0
Tech Rescue	0	0	0
Rescue MVA	3	0	3
Hazmat Assignment	1	1	0
Dispatch error	0	0	0
Total	65		
Total Calls Chief on Scene	53		
Total JFD Meetings Chief Attended	8		

Department Meetings and Drills	Number
Officer's Meeting	2
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 630
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Fire Chief Meetings	Date
Verde Valley Fire Chief's Association Meeting	7/11/18
Freeport McMoran	7-31-18

Education, Yavapai College Fall Semester:

- Sean Bauer is continuing his education at Yavapai College this Fall in EMT class. We're grateful that we will have another EMT on our roster.

Department Affairs and On-going Projects

- Our July 2018 call volume is up by 16 calls over 2017's - 49 calls, totaling 65 calls this month. Our 2018 year to date call volume is 383 compared with 292 calls 2017 YTD. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- Early Friday morning, July 27, a JFD wildland crew consisting of Engine Boss Bob Bouwman, Jasper Lanning and Chris Gonzalez were dispatched to the Ribbon Fire then re-deployed on the 30th to another fire.

- The Chief completed 10 Fire inspections in July.
- The Fire Chief helps direct the Adult Probation Department crews which are typically available to us on most Thursday mornings. This last month, the Adult Probation Department provided us with 19 workers resulting in a combined work output of 57 hours of fuels mitigation work for the Town of Jerome and Firewise.
- Assistant Fire Chief Chilston has been busy every Thursday afternoon on conference calls and working on Jerome's location of AED's in the PulsePoint app. Look for all Verde Valley Fire and EMS agencies launching a Community Wide rollout of the PulsePoint app and how citizens trained in CCR can help in time of crisis on Wednesday, August 8th from 10 am to 2 pm at the Cottonwood Recreation Center.
- Our Fire Station is used by several groups throughout the year. Last month our fire station served as a meeting place for Yavapai County Probation, the Jerome Chamber of Commerce, the League of Women voters and NA.

Grants

- We have survived the first round of Federal grant denials and are excited with our prospects with submissions including a new Type 1 Engine and another grant for 12 new SCBA's, to include one tank and a spare tank for each as well as harness and face mask with heads-up display.

Prevention

We have had a total of 25 visits to the burn pile in July with a total of 64 loads of trimmings, slash and brush for a total of 139 combined Jerome citizen hours. Adding to those totals are 40 hours of fuels remediation for our Firewise crew and 57 hours for Adult Probation crew.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush and grasses.

July Incidents

Inci #	Date	Time	Day	Type of Call	Additional Info	# per
18-235	7/1/18	6:45 AM	Sun	EMS Resident	Invalid Assist	1
86	7/1/18	5:06 PM	Sun	MVA/Rescue Non-Resident	MVA - MC down	4
18-236	7/1/18	6:00 PM	Sun	Special Duty Resident	Vehicle Lockout	2
18-237	7/2/18	7:30 AM	Mon	Special Duty Non-Resident	Assisted JPD w/oversized truck	3
18-238	7/2/18	9:15 AM	Mon	Special Duty Resident	Checked on illegal chainsaw use	1
18-239	7/2/18	10:45 AM	Mon	Special Duty Non-Resident	Provide Traffic Control / Delivery Back-up	1
18-240	7/2/18	2:45 PM	Mon	EMS Non-Resident	Elderly Assist	1
18-241	7/2/18	5:10 PM	Mon	EMS Resident	60 yom / welfare check	4
18-242	7/2/18	5:30 PM	Mon	Still Assignment Resident	Smell of gas inside structure	4
18-243	7/2/18	6:30 PM	Mon	EMS Resident	60 yom / Welfare vitals	2
87	7/3/18	8:17 PM	Tue	Snake Removal & Relocate	6' Bull snake removal/relocate	3
18-244	7/4/18	9:00 AM	Wed	Special Duty Resident	4th of July Parade`	10
88	7/4/18	10:20 AM	Wed	EMS Non-Resident	57 yom / Fall Injury	9
18-245	7/4/18	10:30 AM	Wed	EMS Non-Resident	59 yom / Dehydrated - Cramps	3
18-246	7/4/18	10:45 AM	Wed	Snake Removal & Relocation	6' Bull snake removal/relocate	4
89	7/4/18	6:44 PM	Wed	Special Duty Non-Resident	Assist Cottonwood Fire w/Fireworks	3

	Date	Time	Day	Type of Call	Additional Info	# per
90	7/5/18	4:11 AM	Thu	EMS Non-Resident	60 yof / Sick Person	4
91	7/5/18	2:00 PM	Thu	EMS Non-Resident	51 yof / BP & Heart	5
18-247	7/5/18	10:25 AM	Thu	EMS Resident	70 yof / Lift Assist	4
18-248	7/5/18	3:00 PM	Thu	Snake Removal & Relocation	3' Diamondback Rattlesnake	2
18-249	7/7/18	6:16 PM	Sat	EMS Non-Resident	22 yom / dehydrated-headache	4
92	7/7/18	5:52 PM	Sat	MVA/Rescue Non-Resident	Single Vehicle Rollover - 21 yof / non-injury	5
18-250	7/7/18	7:30 PM	Sat	EMS Non-Resident	Unknown age / Fall - No Patient Contact	3
18-251	7/8/18	3:00 PM	Sun	Special Duty Resident	Station Staffing	1
93	7/9/18	8:18 PM	Mon	EMS Non-Resident	68 yom / Laceration	8
18-252	7/11/18	12:30 PM	Wed	EMS Resident	72 yof / Invalid Assist	1
18-253	7/11/18	3:30 PM	Wed	Special Duty Resident	Removed road hazards after storm	3
94	7/11/18	6:39 PM	Wed	Wildland	Cancelled in route	6
18-254	7/12/18	8:00 AM	Thu	Special Duty Resident	Assisted JPW with storm sewer cleaning	1
18-255	7/12/18	12:15 PM	Thu	Special Duty Resident	Captured a wet, lost local dog	1
18-256	7/14/18	11:00 AM	Sat	Snake Removal & Relocation	4' Diamondback	2
18-257	7/14/18	11:35 AM	Sat	Special Duty Resident	Removed road hazards after storm	2
18-258	7/14/18	1:00 PM	Sat	Special Duty Resident	Station Staffing	1
95	7/14/18	5:23 PM	Sat	EMS Non-Resident	6 yom fall from monkey bars	5
18-259	7/16/18	9:30 AM	Mon	EMS Resident	70 yof / Lift Assist	3
18-260	7/16/18	11:00 AM	Mon	Snake Removal & Relocation	4' Diamondback	1
18-261	7/16/18	2:00 PM	Mon	Special Duty Non-Resident	Assist JPD w/oversized truck	1
96	7/19/18	11:34 AM	Thu	MVA/Rescue Non-Resident	2 patient/ 55 yof - unknown age male	8
18-262	7/20/18	6:30 AM	Fri	Special Duty Non-Resident	Escorted Tow truck to accident scene	1
18-263	7/20/18	10:00 AM	Fri	EMS Resident	62 yom walk-in/wellness check	2
18-264	7/20/18	12:45 PM	Fri	EMS Non-Resident	39 yof / injured right big toe	1
18-265	7/21/18	6:00 AM	Sat	Special Duty Resident	Oversized vehicle escort	1
18-266	7/21/18	2:00 PM	Sat	Hazmat	Gasoline spill cleanup	2
18-267	7/21/18	4:00 PM	Sat	Special Duty Non-Resident	Assist JPD w/Box truck blocking traffic	1
97	7/21/18	2:38 PM	Sat	EMS Non-Resident	17 yof / near fainting	6
98	7/21/18	5:45 PM	Sat	EMS Non-Resident	40 yom / fainting & fall	5
18-268	7/22/18	10:00 AM	Sun	Snake Removal & Relocation	4' Green Mohave Rattlesnake	2
18-269	7/22/18	1:00 PM	Sun	Snake Removal & Relocation	2.5' King Snake	1
99	7/22/18	7:09 PM	Sun	EMS Non-Resident	25 yof / diabetic problems	7
18-270	7/22/18	8:00 PM	Sun	Special Duty Resident	Retrieved barricades from hillside	2
18-271	7/22/18	8:31 PM	Sun	EMS Non-Resident	25 yof / welfare check, blood sugar 430	1
18-272	7/24/18	10:30 AM	Tue	Special Duty Non-Resident	Assist JPD w/oversized truck	1
100	7/25/18	7:35 AM	Wed	EMS Non-Resident	67 yom / fall injury	6
18-273	7/25/18	8:30 AM	Wed	Special Duty Non-Resident	Citizen's assist / disabled vehicle	1
18-274	7/26/18	8:00 AM	Thu	Special Duty Resident	Assisted JPW w/roadwork	3
18-275	7/26/18	10:30 AM	Thu	Special Duty Non-Resident	Located lost purse after phone call	1
18-276	7/26/18	3:00 PM	Thu	Special Duty Non-Resident	Assisted frightened tourist stuck on road	2
101	7/26/18	4:46 PM	Thu	Commercial Fire	Lightning caused commercial fire	6
18-277	7/26/18	5:00 PM	Thu	Special Duty Resident	Cleared road hazards & storm drains	4
18-278	7/26/18	5:30 PM	Thu	Special Duty Resident	Removed downed tree after storm	7

	Date	Time	Day	Type of Call	Additional Info	# per
102	7/27/18	5:30 AM	Fri	Wildland	Assist Cal Fire with Wildland Fires	3
103	7/28/18	6:21 PM	Sat	Wildland	Mp 334.5	4
18-279	7/29/18	8:00 AM	Sun	Snake Removal & Relocation	3.5' Green Mohave	2
18-280	7/30/18	11:30 AM	Mon	Special Duty Non-Resident	Assisted JPD w/oversized truck	1
18-281	7/30/18	12:00 PM	Mon	EMS Resident	Invalid Assist	3

July Burn Pile Log

Date	Address	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs
7-2-18	213 6 th St			2	1	4	4
7-2-18	240 Hull Ave			5	1	10	10
7-2-18	41 Paradise Ln			1	1	2	2
7-5-18	842 Gulch Rd			1	1	2	2
7-8-18	300 Lower Bell Rd			2	2	4	4
7-9-18	817 Hampshire Ave			4	1	4	4
7-10-18	817 Hampshire Ave			2	2	4	4
7-11-18	817 Hampshire Ave			2	2	4	4
7-11-18	327 Remington Way			1	1	2	2
7-12-18	209 3 rd St			1	1	2	2
7-17-18	699 Holly			2	1	4	4
7-18-18	817 Hampshire Ave			1	1	2	2
7-18-18	407 Clark St			4	2	8	8
7-18-18	817 Hampshire			1	1	2	2
7-19-18	407 Clark St			1	1	2	2
7-21-18	880 Hampshire			2	1	2	2
7-23-18	103 Main St			1	1	2	2
7-26-18	713 Main St			1	1	2	2
7-26-18	213 6 th St			2	2	4	4
7-26-18	201 Main Upper Park			4	4	16	16
7-26-18	107 Deception Ln			5	3	15	15
7-27-18	107 Deception Ln			5	3	15	15
7-27-18	151 Deception Ln			5	2	10	10
7-28-18	107 Deception Ln			5	3	15	15
7-30-18	345 Dundee Ave			2	1	2	2
7-12-18	Probation Department Weed eating						
		57	40	64	37	139	139
119	Jerome Citizen Hours	Adult Prob. hrs	Firewise hours	# Loads	# crew	# Hrs.	Total Hrs

Thank you for your continued support of the Jerome Fire Department, Rusty Blair, Chief JVFD.

**JEROME MUNICIPAL COURT
CASH REPORT
MONTH OF JULY 2018**

TOWN REVENUE

TRAFFIC & CRIMINAL FINES	\$	5,405.43	
DEFENS DRIVING DIVERSION FEE	\$	-	
ATTORNEY FEES REIMBURSEMENT	\$	200.00	
DEFAULT FEE	\$	140.00	
LOCAL COSTS / FEES CEF	\$	1,459.49	
OFFICER SAFETY EQUIPMENT - PD	\$	200.99	
DEFERRED PROSECUTION FEE	\$	152.00	
WARRANT FEE	\$	26.50	
LICENSE PLATE VIOLATION	\$	22.32	
OVER PAYMENT FORFEITED		\$2.00	
TOWN REVENUE PER AZTEC	\$	7,608.73	
LOCAL COSTS / COURT ENHANCEMENT FUND	\$	(1,459.49)	\$ 46,111.10
TOTAL TOWN REVENUE	\$	6,149.24	

REMITTED DIRECTLY TO THE STATE BY COURT

CLEAN ELECTION FUND (16-949D;16-954C)	\$	683.30	
CRIMINAL JUSTICE ENHANCE FUND	\$	3,212.13	
DNA STATE 3%	\$	167.45	
FARE FEE SPECIAL COLLECTION	\$	90.03	
FARE DELINQUENCY FEE	\$	68.00	
FILL THE GAP 7%	\$	477.95	
EXTRA DUI ASSESSMENT	\$	162.50	
JUDICIAL COLLECTION ENHANCE FUND	\$	110.00	
PUBLIC DEFENDER TRAINING FUND	\$	20.00	
DUI ABATEMENT FUND	\$	-	
MED SERV ENHANCE 11% (36-2219.01;23-116.0)	\$	888.17	
2011 ADDTNL ASSMT-STATE TRSR	\$	402.04	
PRISON CONSTRUCTION	\$	120.00	
PROBATION SURCHARGE	\$	1,009.06	
ADPS FORENSIC FUND	\$	242.68	
VICTIMS RIGHTS ENFOR ASSMT FUND	\$	100.55	
TOTAL STATE REVENUE	\$	7,753.86	

REMITTED DIRECTLY TO THE COUNTY BY COURT

JAIL (INCARCERATION FEES)	\$	-	
2011 ADDTNL ASSMT - CNTY TRSR	\$	50.26	
TOTAL	\$	50.26	

LOCAL JCEF/ TIME PAYMENT ALLOCATION RECEIVED

Total Funds Available \$ 11,835.92

RESTITUTION	\$	300.00	
OVERPAYMENT REFUNDED	\$	-	
TOTAL RECEIPTED FOR THE MONTH	\$	17,683.85	

	TOTAL	
BONDS	Received During the Month	\$ 1,901.00
	Bonds Forfeited to Pay Fines	\$ 1,821.00
	Open Bonds	\$ 978.00

I, Joan Dwyer, Magistrate for the Town of Jerome, do hereby certify that the foregoing is a true & accurate account of the funds collected by the Court for the month of JULY, 2018

Joan Dwyer, Magistrate

TOWN OF JEROME

Monthly Council Staff Report from the Deputy Clerk: August 14, 2018

This report covers the month of July 2018.

- ❖ Prepared packets and posted for Council meetings.
- ❖ Prepare and enter payments for the 457 Plan and the Health Savings Account.
- ❖ Balanced all the bank accounts.
- ❖ Covered the front desk duties when Ms. Cays was on vacation. This includes assisting customers, entering payments and opening/closing Bill Master.
- ❖ Performed Notary services throughout the month on several occasions.
- ❖ Continue to pursue quotes for repairs of the window trim on the bottom level of Hotel Jerome for the Artist's Cooperative and Ghost Pepper Company.
- ❖ Requested quotations on bullet proof doors and glass for Town Hall.
- ❖ Worked with the Arizona Department of Liquor and Licenses on new, transfers and additional licenses for Four Eight Wine Works, Vino Zona and Cellar 433.
- ❖ Received quotes and then work performed on the 1st floor A/C unit at Town Hall. Had A/C checked for Court Room. It was just determined that unit will need to be replaced and I have begun getting quotations for replacement.
- ❖ Attended Yavapai Elections training in Prescott.
- ❖ Ordered recycled benches and tables for locations throughout town in conjunction with the Yavapai-Apache Nation grant received.
- ❖ Assisted Charlotte Page in the Zoning office

Thank you,

Joni Savage

Deputy Clerk



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

JULY 2018 STAFF REPORT

From: Melanie Atkin, Accounting/HR Clerk m.atkin@jerome.az.gov

To: The Mayor and Council

Accounting Duties:

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly transfers for HURF, Admin Charges, and Water/Sewer/Trash.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created a July summary budget to actual report for General, Utility, and Road funds.

H/R Duties:

- ❖ A PW employee was hired on full-time for the Town this month. Entered their information in the payroll system and ran the employee through the E-Verify and AZ New Hire systems.
- ❖ Created a spread sheet to calculate retro pay for wages and 457 increases expected from the FY19 budget, when approved.
- ❖ Aided two former employees with cashing out their respective 457 accounts.
- ❖ Had a meeting with our new representative from AFLAC. She plans to have another open enrollment in September, due to problems with our open enrollment in June and difficulties in communications with our prior representative after the June enrollment.



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



August 6, 2018

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for June & July 2018.

The June and July "Calls for Service" report contained no significant incidents.

The month of June saw a significant traffic jam caused by a closure of I-17 during which DPS rerouted traffic to Highway 89A without any notification to Jerome PD. This caused a significant back-up with the worst traffic line I have seen in Jerome in my entire time here. I have spoken to DPS and ADOT concerning this matter, and they have advised that in the future, we will be notified before rerouting traffic through our town.

I was on vacation for a period of time and Lt. San Felice maintained the police department in our usual fashion, there were no significant events during my time away. Thank you, Lt. San Felice. I did handle several matters through emails and phone calls while I was on vacation.

The residential parking permit implementation is complete for the most part. It has cut down on tourist parking on side streets and reduced the multiple cars owned by one-person filling parking spots. There are still some non-compliance issues.

On a separate note, we have had a number of fraudulent attempts to collect money from individuals and businesses in Jerome. These attempts have ranged from bogus APS collection attempts to calls to individuals of "kidnapped loved ones" demanding money for their return. Do not fall victim to these scams, call the police so we can take a basic report. There is very little we can do but report them to the feds.

Respectfully,

Allen L. Muma
Chief of Police

Calls For Service Totals By Call Type

06/01/2018 to 06/30/2018

Call Type	Totals	
10-34	Motorist Assist	2
459A	Burglar Alarm	2
476	Animal Control Problem	1
487	Theft	1
585	Traffic Hazard	3
692	DUI	3
901H	Death Investigation	1
903	Follow-Up	18
906	Back-Up	2
908F	Found Property	2
908L	Lost or Stolen Property	2
917	Abandoned Vehicle	1
961	Accident - No injuries	3
AA	Agency Assist	9
ACPD	Assist Clarkdale PD	4
ADPS	Assist DPS	1
CA	Citizen Assist	5
CRT	Court Appearance	2
DRSE	Douglas Rd Speed Enforcement	5
DSE	Dundee Speed Enforcement	4
FP	Foot Patrol	5
GRE	Gulch Road Traffic Enforcement	1
HR	Hit & Run Accident	1
HSE	Hampshire Speed Enforcement	2
HUC	911 Hang Up Call	2
INFO	Information	1
ME	Medical Emergency	2
NV	Noise Violation / Town Code	1
OT	Oversize Truck	11
PARK	Parking Complaint	3
PARKV	Parking Violation	5
PS	Civil Paper Service	1
REC	Reckless Driver	2
SC	Security Check	32
SLC	Street Light Check	2
SS	Suspicious Situation	2
T/S	Traffic Stop	93
TO	Traffic Offense	3

JEROME POLICE DEPARTMENT
305 MAIN STREET
JEROME, AZ 86331
(928) 634-8992

Date : 08/13/2018
Page : 2
Agency : JPD

Calls For Service Totals By Call Type

06/01/2018 to 06/30/2018

Call Type		Totals
TRN	Training	1
Grand Total for all calls		241

Calls For Service Totals By Call Type

07/01/2018 to 07/31/2018

Call Type	Totals
247	Civil Problem 2
410	Criminal Damage 3
459A	Burglar Alarm 2
500	Welfare Check 2
585	Traffic Hazard 2
647A	Suspicious Person 1
647B	Suspicious Vehicle 2
692	DUI 2
901B	Sick Person 1
903	Follow-Up 11
908F	Found Property 10
908L	Lost or Stolen Property 7
917	Abandoned Vehicle 1
961	Accident - No injuries 2
962	Accident - With Injuries 1
AA	Agency Assist 7
AC	Animal Cruelty 1
ACP	Assist Cottonwood PD 1
ACPD	Assist Clarkdale PD 8
ADPS	Assist DPS 2
AF	Assist Fire Department 2
AYCSO	Assist YCSO 1
BI	Background Investigation 1
CA	Citizen Assist 11
CRT	Court Appearance 1
DIS	Disorderly Conduct 4
DRAL	Dogs Running at Large 1
DRO	Aerial Drone Complaint 2
DRSE	Douglas Rd Speed Enforcement 3
DSE	Dundee Speed Enforcement 3
ES	Escort Services 1
FP	Foot Patrol 2
GRE	Gulch Road Traffic Enforcement 1
HAR	Harrassment 1
HSE	Hampshire Speed Enforcement 3
HUC	911 Hang Up Call 2
INFO	Information 2
ME	Medical Emergency 2

JEROME POLICE DEPARTMENT
305 MAIN STREET
JEROME, AZ 86331
(928) 634-8992

Date : 08/13/2018
Page : 2
Agency : JPD

Calls For Service Totals By Call Type

07/01/2018 to 07/31/2018

Call Type		Totals
MISC	Miscellaneous	1
OT	Oversize Truck	7
PARK	Parking Complaint	1
PARKV	Parking Violation	3
SC	Security Check	35
SLC	Street Light Check	1
SS	Suspicious Situation	5
T/S	Traffic Stop	84
TCD	Traffic Control Duties	1
TF	Trip & Fall / Slip & Fall	1
TO	Traffic Offense	1
TRN	Training	1
VTC	Violation of Town Code	1
Grand Total for all calls		253



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 119th Anniversary
1899 - 2018

JULY 2018 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip
- SEWER: Repair lines.

OTHER PROJECTS

- Weekly checks on regulators, all looks well.
- Work on Clark street regulator is still on the calendar for September/October. We need to asses whether “hot tapping” a valve on the hillside directly above the Town Hall valve is the route we should go. It most likely will be, so that when we do the work on the regulator, that Town Hall’s water will not be affected. We will still need to shut down the Town’s incoming water, but hopefully for only a short time, which is why we want to wait until it cools off a bit.

Detail

Date Printed: 08/13/2018



Page 1 of 4



Work Order #: 0000000042
 Title: PW 7/18
 Origin: Non-PM
 Cost Center: PUBLIC WORKS
 Priority: High
 Problem: HISTORY
 Originated: 07/03/2018
 Expected:
 Work Category: Corrective Maintenance

Source Type: Location
 WO Status: Assigned
 Originator: SUPERVISOR SUPERVISOR
 Project:
 Work Type: Preventive Maintenance
 Cause: HISTORY
 Assigned: 07/03/2018 08:34 00 AM
 Completed:

Work requested:

PW 7/18

Trash route- Monday, Wendensday, Friday

Cardboard- Monday, Wendnesday, Friday

Recycle - Town hall/glass -Thursdays

HURF- Clear boulders out of ditch Douglas Rd./ with traffic Control

III - Clean strom drains / remove rocks from roadway

Clean gutters- at the wall 89A / With flaggers/ pick up equipment

Fill in pot hole Center st, 5th and 4th st. and clean gutter on Hull st.

Weed eat 89 , 1st -6th st, Center St. and Hull rd

Clear gravel off of County, Hull Rd, Verde St., and Lower parking lot

Pick up skidsteer, and fix road/cover water line Dundee and North Dr.

Patch sidewalk Hampshire Ave / open it back up

II- Push up burn pile

Cone off lower parking lot to fix pot holes

Measure, make forms for catch basins

Action Taken:

Comments:

Total Labor Cost:	1780.00	Total Labor Hours:	98.50
Total Part Cost:	0.00	Total Other Hours:	0.00
Equipment Usage Cost	0.00		
Total Other Cost:	0.00		
External Labor \$:	0.00		
Non-inv \$:	450.63		

Detail

Date Printed: 08/13/2018



WO Cost:	2230.63	Total Hrs:	98.50
Est \$:	0.00	Est Hrs:	0.00

Custom Fields

None

Assigned To

Employee #	Name	Job Title	Phone	Email	Est Hrs	Company Name
1 1	SUPERVISOR SUBERVISOR	SUPERVISOR		m.boland@jerome.az.gov	0.00	

Source

Name	Location #	Path	Site	Description
PUBLIC WORKS	[N/A]	PUBLIC WORKS	TOWN OF JEROME	PUBLIC WORKS - WAREHOUSE, MOTOR POOL, TOOLS, ETC.

Labor

Employee	Start Date	End Date	Hour(s)	OT	OT Cost Factor	Description
LYLE KEITH	07/09/2018 11:02:00 AM	07/09/2018 11:02:00 AM	3.00			Cut up old dumpsters for sheet metal on Dirt sifter
XANADLX TREVINO	07/09/2018 11:02:00 AM	07/09/2018 11:02:00 AM	3.50			Help CUT old dumpster and weld to dirt sifter
LYLE KEITH	07/09/2018 11:06:00 AM	07/09/2018 11:06:00 AM	2.00			HURF- Pull boulders out of Ditch Douglas Rd.
XANADLX TREVINO	07/09/2018 11:06:00 AM	07/09/2018 11:06:00 AM	2.00			HURF - Traffic Control for Ditch clean out, Douglas Rd.
LYLE KEITH	07/09/2018 11:10:00 AM	07/09/2018 11:10:00 AM	1.00			HURF- Clean Out Stormdrains
XANADLX TREVINO	07/09/2018 11:10:00 AM	07/09/2018 11:10:00 AM	1.00			HURF- Clean out stormdrains
LYLE KEITH	07/10/2018 11:14:00 AM	07/10/2018 11:14:00 AM	1.50			HURF- Clean stormdrains
XANADLX TREVINO	07/10/2018 11:14:00 AM	07/10/2018 11:14:00 AM	1.50			HURF - Clean Stormdrains
LYLE KEITH	07/11/2018 11:17:00 AM	07/11/2018 11:17:00 AM	2.50			HURF- Clean gutter, "The Wall," 89A
XANADLX TREVINO	07/11/2018 11:17:00 AM	07/11/2018 11:17:00 AM	2.00			HURF- Pack up Equipment and Cones /Flagged traffic 89A
LYLE KEITH	07/11/2018 11:21:00 AM	07/11/2018 11:21:00 AM	1.00			HURF- Clean dirt off of 89a After down Pour
LYLE KEITH	07/12/2018 11:26:00 AM	07/12/2018 11:26:00 AM	1.00			HURF- Fill in potholes with hot mix / Clean out Gutters
XANADLX TREVINO	07/12/2018 11:26:00 AM	07/12/2018 11:26:00 AM	1.00			HURF- Clean Out Stormdrains/ Remove Rock form Road way Douglas Rd.
LYLE KEITH	07/12/2018 11:30:00 AM	07/12/2018 11:30:00 AM	1.00			HURF- Clean Stormdrains / Drainage ditches Douglas Rd.
XANADLX TREVINO	07/12/2018 11:30:00 AM	07/12/2018 11:30:00 AM	1.00			HURF- Flag Traffic Douglas Rd.
LYLE KEITH	07/13/2018 11:34:00 AM	07/13/2018 11:34:00 AM	1.00			HURF- Stromdrains
XANADLX TREVINO	07/13/2018 11:34:00 AM	07/13/2018 11:34:00 AM	1.00			HUR- Stormdrains
XANADLX TREVINO	07/18/2018 11:37:00 AM	07/18/2018 11:37:00 AM	0.50			PARK- Airiate and Re-seed - Lower Park
XANADLX TREVINO	07/18/2018 11:40:00 AM	07/18/2018 11:40:00 AM	1.50			HURF- Weed eat 89A
LYLE KEITH	07/19/2018 11:43:00 AM	07/19/2018 11:43:00 AM	3.00			HURF- Clean Gravel off of County Rd. and Clear Ditch Hull Rd./ Clean up Sidewalk Perkinsville Rd
XANADLX TREVINO	07/19/2018 11:43:00 AM	07/19/2018 11:43:00 AM	8.00			HURF- pull Down Tree off of Sidewalk 89A, Clean Dirt off of Verde St., LowerParking lot, Clark St. Hull Rd.? fix pot hole Verde St. Weed Eat Through town

Detail

Date Printed: 08/13/2018



0000000042

LYLE KEITH	07/20/2018 11:53:00 AM	5.00	HURF- pick up Skidsteer take it to Dundee/ North Drive., for Work on Road, Pick up mini-x Take back to shop.
XANADLX TREVINO	07/20/2018 11:53:00 AM	4.50	HURF- Help load up Skidsteer, Traffic Control Dundee, spot for skidsteer Reload / Pick up mini-X take to Shop
LYLE KEITH	07/20/2018 12:03:00 PM	1.50	HURF- Stormdrains
XANADLX TREVINO	07/20/2018 12:03:00 PM	1.50	HURF- Stormdrains
LYLE KEITH	07/24/2018 11:27:00 AM	2.50	HURF - Patch Sidewalk Hampshire ave.
XANADLX TREVINO	07/24/2018 11:27:00 AM	1.00	HURF- Pick up burn pile/ Get ready to Weld / Run to town to get gas for Welder
LYLE KEITH	07/24/2018 11:33:00 AM	4.00	Parks- Cut down paradise trees and Weeds at the basketball courts
LYLE KEITH	07/25/2018 11:40:00 AM	1.00	Get all useale water parts from old town yard/ Look in parking lots for pot holes to fill in
XANADLX TREVINO	07/25/2018 11:40:00 AM	6.00	Weed eat 300 lvl. 1st, 2nd, 3rd, 4th, 5th, 6th, hull and center street
MARTY BOLAND	07/26/2018 11:47:00 AM	3.50	HURF- Cone off Parking, flx pot hole in parking Areas
LYLE KEITH	07/26/2018 11:47:00 AM	5.00	HURF - Cone off parking, haul hot mix, Spread and compact
XANADLX TREVINO	07/26/2018 11:47:00 AM	1.50	HURF- Get water for Guys help fix pot holes
LYLE KEITH	07/27/2018 11:57:00 AM	5.00	HURF- take measurements and make list for drain catch Basins/Get Supplies from home depot / build forums for Catch basins.
XANADLX TREVINO	07/27/2018 11:57:00 AM	2.50	HURF- Clean up Stormdrains/ Help Lyle build froms/ Clear rocks off of dougless rd.
XANADLX TREVINO	07/31/2018 08:31:00 AM	5.00	HURF- Weed eating through town/ cut down tree's in town hall parking lot.
LYLE KEITH	07/30/2018 08:34:00 AM	2.50	HURF- Dig up CMP for new drain at sliding jail
LYLE KEITH	07/31/2018 08:39:00 AM	6.50	HURF- set up catch Basins at sliding Jail

Parts							
Part #	Name	Location	Quantity	Unit	Usage Type	Description	
	Argon		1.00		Dispatched	Supply for welder (NAPA)	
	Rebar		5.00		Dispatched	For Fixing Rock sifter (HOMEDEPOT)	
	WD40		2.00		Dispatched	Shop supply (ACE)	
	Weed eater Twine		1.00		Dispatched	Operating Supplies (Ace)	
	Saw Zaw Blades		1.00		Dispatched	Sewer, Water Blades (ACE)	
	Asphalt		2.00		Dispatched	Asphalt to Patch pot holes (Hanson)	
	Supplies for Catch Basins		1.00		Dispatched	2/4s, Plastice tub, Steel Trowel, 1"by 10' rebar (homeDepot)	

Equipment Usage	
None	

Tasks/Steps	
None	

Detail

Date Printed: 08/13/2018



0000000042

Page 4 of 4

Documents

None

Safety Programs

None

Detail

Date Printed: 08/13/2018



Page 1 of 3



Work Order #: 0000000043

Title: Water 7/18

Origin: Non-PM

Cost Center: WATER

Priority: High

Problem: HISTORY

Originated: 07/03/2018

Expected:

Work Category: Safety

Work requested:

Source Type: Location

WO Status: Assigned

Originator: SUPERVISOR SUPERVISOR

Project:

Work Type: Preventive Maintenance

Cause: HISTORY

Assigned: 07/03/2018 08:40:00 AM

Completed:

Water 7/18

Water leaks- First Ave., and Holly St.

Colorine pick up and drop off to Walnut Springs

Break down old regulator for parts.

Check regulators

List of bandaid sizes needed

Check water Tanks

Blue stake Line Behide town hall

Cover water line Gulch Rd.

Check Flows. WN. 39.49 VC 198

WN 39.49 VC 198

WN 43.53 VC 202

WN 43.53 VC 204

WN 43.53 VC208

Wn 43.53 VC 204 Meter 484656

Action Taken:

Comments:

Total Labor Cost:	965.00	Total Labor Hours:	51.50
Total Part Cost:	0.00	Total Other Hours:	0.00
Equipment Usage Cost	0.00		
Total Other Cost:	0.00		
External Labor \$:	0.00		
Non-Inv \$:	0.00		

Detail

Date Printed: 08/13/2018



0000000043

Page 2 of 3

WO Cost:	965.00	Total Hrs:	51.50
Est \$:	0.00	Est Hrs:	0.00

Custom Fields

None

Assigned To

Employee #	Name	Job Title	Phone	Email	Est Hrs	Company Name
1 1	SUPERVISOR SUBERVISOR	SUPERVISOR		m.boland@jerome.az.gov	0.00	

Source

Name	Location #	Path	Site	Description
PUBLIC WORKS	[N/A]	PUBLIC WORKS	TOWN OF JEROME	PUBLIC WORKS - WAREHOUSE, MOTOR POOL, TOOLS, ETC.

Labor

Employee	Start Date	End Date	Hour(s)	OT	OT Cost Factor	Description
XANADLX TREVINO		07/02/2018 10:48:00 AM	3.00			TOOL RUNNER for water leak First Ave.
RYAN BISHOP		07/02/2018 10:48:00 AM	3.00			Water leake First Ave.
XANADLX TREVINO		07/02/2018 10:51:00 AM	1.50			Pick up And Drop off Clorine Walnut Springs.
RYAN BISHOP		07/02/2018 10:51:00 AM	1.50			Pick up And Drop off Clorine Walnut Springs.
LYLE KEITH		07/02/2018 11:04:00 AM	2.00			Break Down old Regulators for Parts
XANADLX TREVINO		07/03/2018 08:41:00 AM	1.00			Check flows WN. 39.49 VC.198
XANADLX TREVINO		07/05/2018 08:44:00 AM	1.00			Uncover water meter box- look inside to see if it is spinning
LYLE KEITH		07/05/2018 08:52:00 AM	1.00			Water regulator checks
XANADLX TREVINO		07/10/2018 12:10:00 PM	1.00			Check Flows- Walnut 39.49, Verde C. 200 gpm
XANADLX TREVINO		07/12/2018 12:12:00 PM	1.50			Water Shut off Notices / Check Flows Same
XANADLX TREVINO		07/13/2018 12:15:00 PM	1.00			Check Flows Walnut 43.53 Verde C. 202 gpm
XANADLX TREVINO		07/17/2018 12:17:00 PM	1.00			Check Flows Walnut 43.53 Verde C. 204 Gpm
LYLE KEITH		07/24/2018 12:19:00 PM	3.00			Check Regulators
LYLE KEITH		07/23/2018 09:51:00 AM	6.50			Water leak on Holly St.
XANADLX TREVINO		07/23/2018 09:51:00 AM	5.00			Water leak on Holly St.
LYLE KEITH		07/24/2018 10:48:00 AM	0.50			Blue stake Water line behind town hall
XANADLX TREVINO		07/24/2018 10:48:00 AM	0.50			Blue stake Water line behind town hall
LYLE KEITH		07/25/2018 10:51:00 AM	1.00			Check Regulators, make list of bandaid sizes needed
XANADLX TREVINO		07/26/2018 10:51:00 AM	0.50			Check Tanks
LYLE KEITH		07/26/2018 10:57:00 AM	2.00			Check Regulator Dundee/ Check Leak in the Gulch
LYLE KEITH		07/27/2018 11:02:00 AM	2.00			Cover Water line on Gulch Rd.
XANADLX TREVINO		07/27/2018 11:02:00 AM	3.00			Haul AB to Gulch Rd. to cover the water line./ Check flows WN. 43.53 VC. 208
LYLE KEITH		07/30/2018 08:45:00 AM	4.00			Water Meter Rout
XANADLX TREVINO		07/30/2018 08:45:00 AM	1.00			Check flows WN 43.53 VC 204 Meter 484656
MARTY BOLAND		07/27/2018 08:49:00 AM	1.00			Water meter Rout 4
MARTY BOLAND		07/20/2018 08:50:00 AM	1.00			water meter rout 3

Detail

Date Printed: 08/13/2018



Page 3 of 3

MARTY BOLAND	07/13/2018 08:50:00 AM	1.00	Water meter rout 2
MARTY BOLAND	07/06/2018 08:50:00 AM	1.00	WAtermeter rout 1

Parts

None

Equipment Usage

None

Tasks/Steps

None

Documents

None

Safety Programs

None

Detail

Date Printed: 08/13/2018



Work Order #: 0000000044
 Title: SEWER 7/18
 Origin: Non-PM
 Cost Center: SEWER
 Priority: High
 Problem: HISTORY
 Originated: 07/03/2018
 Expected:
 Work Category: Corrective Maintenance

Source Type: Location
 WO Status: Assigned
 Originator: SUPERVISOR SUPERVISOR
 Project:
 Work Type: Preventive Maintenance
 Cause: HISTORY
 Assigned: 07/03/2018 08:43:00 AM
 Completed:

Work requested:

SEWER 7/18

Drop off chlorine to sewer plant

II- Dig trench for new sewer line Gulch School Rd.

II- Snake sewer line Methodist Church

Fix sewer pipe behide Town Hall

Blue stake sewer line behind Town hall

III- Sewer checks

Action Taken:

Comments:

Total Labor Cost:	407.50	Total Labor Hours:	22.00
Total Part Cost:	0.00	Total Other Hours:	0.00
Equipment Usage Cost	0.00		
Total Other Cost:	0.00		
External Labor \$:	0.00		
Non-inv \$:	0.00		
WO Cost:	407.50	Total Hrs:	22.00
Est \$:	0.00	Est Hrs:	0.00

Custom Fields

None

Assigned To

Employee #	Name	Job Title	Phone	Email	Est Hrs	Company Name
1 1	SUPERVISOR SUBERVISOR	SUPERVISOR		m.boland@jerome.az.gov	0.00	

Source

Name	Location #	Path	Site	Description
PUBLIC WORKS	[N/A]	PUBLIC WORKS	TOWN OF JEROME	PUBLIC WORKS - WAREHOUSE, MOTOR POOL, TOOLS, ETC.

Labor

Employee	Start Date	End Date	Hour(s)	OT	OT Cost Factor	Description
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Detail

Date Printed: 08/13/2018



Page 2 of 2



XANADLX TREVINO	07/02/2018 10:57:00 AM	1.50	Pick up and Drop off Chlorine Sewer Plaint
RYAN BISHOP	07/02/2018 10:57:00 AM	1.50	Pick up and Drop off Chlorine Sewer Plaint
XANADLX TREVINO	07/02/2018 11:00:00 AM	1.00	Sewer Checks
LYLE KEITH	07/05/2018 09:00:00 AM	5.50	Digging trench for new line
LYLE KEITH	07/03/2018 09:05:00 AM	5.50	Dig Trench Lazano Ln.
LYLE KEITH	07/16/2018 12:28:00 PM	1.00	Snake Sewer line by methodist Church
LYLE KEITH	07/19/2018 12:33:00 PM	1.50	Snake line Holly St.
XANADLX TREVINO	07/13/2018 12:34:00 PM	0.50	Sewer Checks
XANADLX TREVINO	07/16/2018 12:37:00 PM	1.00	Snake Sewer line by methodist Church
XANADLX TREVINO	07/17/2018 12:38:00 PM	1.00	Fix sewer pipe by town Hall
LYLE KEITH	07/24/2018 11:11:00 AM	0.50	Blue Stake Sewer line
XANADLX TREVINO	07/24/2018 11:11:00 AM	0.50	Blue Stake Sewer line
XANADLX TREVINO	07/27/2018 11:12:00 AM	1.00	Sewer Checks

Parts

None

Equipment Usage

None

Tasks/Steps

None

Documents

None

Safety Programs

None



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
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August 2018 staff report for July activity respectfully submitted by Rosa Cays

Utilities

Current debt (45 days past due):

Payments were made on 15 of 19 accounts that received shutoff warnings on their utility statements. Ten yellow tags were distributed; water was shut off for a brief period at one residence. A payment was made on August 8, but not in full, so will have to set up a payment agreement in order for resident to get ahead of debt.

Balance owed on these accounts from July billing: \$8411.90; balance owed at end of July: \$2755.81.

A copy of the July AR Aging report is attached.

Business Licenses

Thirteen business licenses were renewed in July; approximately 8 are in process. Renewal reminders were sent out to 23 business owners whose licenses expire in August.

Rentals

All rents were paid for July except for one account, which as of August 7 now owes \$140 in late fees.

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	\$0.00		(\$998.78)	(\$304.64)	(\$991.27)	(\$2,294.69)
Water	\$0.00	\$4,971.63	\$378.92	\$122.93	\$0.00	\$270.39	\$5,743.87
Sewer	\$0.00	\$6,298.34	\$602.05	\$157.72	\$80.52	\$522.58	\$7,661.21
Trash	\$0.00	\$7,868.45	\$503.74	\$205.44	\$0.00	\$848.07	\$9,425.70
Tax	\$0.00	\$463.19	\$36.65	\$10.47	\$0.00	\$39.24	\$549.55
Misc	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$40.00
Late Fee	\$0.00	\$30.00	\$20.30	\$20.00	\$20.00	\$1,890.00	\$1,980.30
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)							
Subtotal --->	\$0.00	\$19,631.61	\$1,581.66	(\$482.22)	(\$204.12)	\$2,579.01	\$23,105.94
UserType: Residential							
Credit	\$0.00	(\$753.79)	(\$118.98)	(\$52.55)	(\$536.79)	(\$859.86)	(\$2,321.97)
Water	\$0.00	\$8,544.19	\$2,241.06	\$286.73	\$33.20	\$1,585.35	\$12,690.53
Sewer	\$0.00	\$8,084.18	\$2,572.55	\$347.74	\$0.00	\$2,750.25	\$13,754.72
Trash	\$0.00	\$6,334.40	\$2,091.13	\$195.57	\$26.04	\$1,521.82	\$10,168.96
Tax	\$0.00	\$813.16	\$202.72	\$24.47	\$3.27	\$244.54	\$1,288.16
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.55	\$63.55
Late Fee	\$0.00	\$110.00	\$60.00	\$40.00	\$20.00	\$5,294.35	\$5,524.35
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Residential (8)							
Subtotal --->	\$0.00	\$23,132.14	\$7,048.48	\$841.96	(\$454.28)	\$10,600.00	\$41,168.30
UserType: Municipal							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$169.72	\$0.00	\$0.00	\$0.00	\$0.00	\$169.72
Sewer	\$0.00	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	\$16.69	\$0.00	\$0.00	\$0.00	\$0.00	\$16.69
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Municipal (8)							
Subtotal --->	\$0.00	\$590.03	\$0.00	\$0.00	\$0.00	\$0.00	\$590.03

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$116.95)	(\$1.75)	\$0.00	\$0.00	\$0.00	(\$118.70)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$5,331.99	\$243.20	\$0.00	\$0.00	\$347.36	\$5,922.55
Gas	\$0.00	\$21.77	\$0.00	\$0.00	\$0.00	\$0.00	\$21.77
Electric	\$0.00	\$221.12	\$0.00	\$0.00	\$0.00	\$0.00	\$221.12
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)							
Subtotal --->	\$0.00	\$5,457.93	\$241.45	\$0.00	\$0.00	\$347.36	\$6,046.74
UserType: Default							
Credit	\$0.00	\$0.00	\$0.00	(\$20.00)	(\$10.00)	(\$70.00)	(\$100.00)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)							
Subtotal --->	\$0.00	\$0.00	\$0.00	(\$20.00)	(\$10.00)	(\$70.00)	(\$100.00)
Grand Total (35)							
Subtotal --->	\$0.00	\$48,811.71	\$8,871.59	\$339.74	(\$668.40)	\$13,456.37	\$70,811.01

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$870.74)	(\$120.73)	(\$1,071.33)	(\$851.43)	(\$1,921.13)	(\$4,835.36)
Water	\$0.00	\$13,685.54	\$2,619.98	\$409.66	\$33.20	\$1,855.74	\$18,604.12
Sewer	\$0.00	\$14,600.22	\$3,174.60	\$505.46	\$80.52	\$3,272.83	\$21,633.63
Trash	\$0.00	\$14,388.77	\$2,594.87	\$401.01	\$26.04	\$2,369.89	\$19,780.58
Tax	\$0.00	\$1,293.04	\$239.37	\$34.94	\$3.27	\$283.78	\$1,854.40
Misc	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$63.55	\$103.55
Late Fee	\$0.00	\$140.00	\$80.30	\$60.00	\$40.00	\$7,184.35	\$7,504.65
Rent	\$0.00	\$5,331.99	\$243.20	\$0.00	\$0.00	\$347.36	\$5,922.55
Gas	\$0.00	\$21.77	\$0.00	\$0.00	\$0.00	\$0.00	\$21.77
Electric	\$0.00	\$221.12	\$0.00	\$0.00	\$0.00	\$0.00	\$221.12
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	\$0.00	\$48,811.71	\$8,871.59	\$339.74	(\$668.40)	\$13,456.37	\$70,811.01

Customer Count = 370

Town of Jerome



Monthly Zoning Administrator Council Staff Report: August 14th, 2018

From: Charlotte Page, Acting Zoning Administrator

- **Design Review Board:** On July 9, 2018, the Design Review Board approved a project for a handicap lift on the exterior of residence at 146 Juarez and the replacement of spindles and rails for exterior staircase at 539 Main St., with decorative wrought iron. A business sign was approved for Four Eight Wineworks 140 Main St., and the Mine Café at 115 Jerome was approved to relocate the projecting sign at their business.
- **Planning and Zoning Commission:** On July 11, 2018, the Planning and Zoning commission met. They also approved the 146 Juarez project for a handicap lift on the exterior of residence and recommended approval to Council for four CUP's in process.
 - CUP Martin, approved for non-commercial radio antenna location, advanced to Council
 - CUP Cellar 433 approved both outdoor service and Spirituous Liquor Tasting Facility, (SLTF) advanced to Council
 - CUP Four Eight Wineworks permission for Spirituous Liquor Tasting Facility, advanced to Council
 - Public Hearings to be scheduled for Zoning Ordinance changes to Home Occupation & Temporary Sign content for Section 509 Signs
- **Board of Adjustment:** No meeting in July.
- **Town Council:** Approval of CUP(s) for Radio Antenna & Four Eight Wineworks SLTF
- **Staff Update:**
 - ❖ Vaqueros – Sign facing Art Park removed, citizen complaint, business has two approved signs already, advise of approved signs, suggest they can change with DRB approval. Complaint about the metal cactus, sculpture was moved against the building.
 - ❖ DRB for Aug – four applicants
 - ❖ P&Z for Aug – will continue working on Zoning Ordinance changes except they recommended no action on change of vote method and they do not wish to adopt the abbreviated minutes format.
 - Open Meetings scheduled for Temporary Sign & Home Occupation.
 - Detail report of progress on Ordinance review and continue efforts with board at September meeting.
 - No additional applicants to date
- ❖ **Site Visits**
 - 25 Magnolia view partial cleanup
 - Clubhouse, tour
 - Mohawk, continued deterioration – contact owner
 - Town Yard Demo
 - Mathews Home, 593 Main St.
 - 132 First St. Conoboy Home – photograph same as April, contact
 - Hull Ave – proposed solar install
 - 403 Clark – proposed restaurant
 - Juarez w/BI
 - Main St. Anderson project final w/BI
 - 509 Main St – proposed new business
 - Asylum – business inspection w/FD & BI
 - Miners Pick – business inspection w/FD & BI
 - Red Bench – business inspection w/FD & BI

- ❖ Projects Initiated
 - CUP Review, spreadsheet initiated
 - Update notations from historical P&Z Minutes
 - Review with Jay Kinsella to eliminate as much dated information as possible
 - Mark active or void for inactive
 - Begin contacting open CUP Property Holders to confirm current use
 - CUP Documentation
 - Begin photographing all Spiritous Liquor Tasting Facilities
 - Document proposed floorplans from application files, for use in future business inspections
 - For Council Consideration from **P&Z Minutes dated 11/5/2003**: Regarding outdoor display for businesses **CUP will be needed for displays that have items for sale or merchandise similar to items sold inside**. Further noted: **flowerpots, benches other items that do not impede welfare or public safety would not need CUP or approval of boards**. Written complaints will be reviewed.
 - Sign Inventory
 - Photograph business signs throughout district in preparation for change in Temporary Sign Zoning Ordinance changes
 - Spreadsheet from 2017 Sign Inventory located, plan to check for current accuracy and merge data
 - Initiate Photo Document to track current and future activities
 - Sections for Temporary Signage & CUP Photography to be included
- ❖ Official Correspondence
 - Lozano, 1219 State Rt 89A. After phone contact letter sent to express concern for deterioration of northwest corner of the canopy of the Mohawk. He indicated he wants to fence the area. The letter instructs fencing will require a DRB approval.
 - Conoboy, 132 First St. Clean up request, letter asks to meet deadline of Aug 25th or contact ZA for plan otherwise to keep apprised of situation.

From the draft minutes of August 1, 2018:

Regarding P&Z no action on change of vote or adoption of abbreviated minutes format.

7:01 ITEM 2: APPROVAL OF MINUTES: Minutes of July 11, 2018.

Vice Chair Schall asked if there were any comments about the minutes.

Ms. Moore stated that the minutes don't reflect any discussion.

Ms. Savage explained that the Council is doing their minutes this way. They are encouraging the boards and commission to do the same, however they do not have to. The Council is relying on the recordings and it was confirmed that they were available shortly after the meeting.

Ms. Moore said that a few people had told her the recordings were difficult to understand. She believes when there is important discussion a synopsis would be good. She referred to the Council meeting the prior evening; there were questions from Councilmembers in regard to the three-month check on Conditional Use Permits, the past Zoning Administrators didn't follow up and if there is a time-line for them to adhere to then they would perhaps follow up. Had that been reflected in the minutes then there may not have been a question from the Council. She also said, "When a commission member votes **no**, they are supposed to give a reason."

Vice Chair Schall said he would like a summarization and gave direction to staff.

Ms. Moore wanted to make one more comment: "Al Palmeri, the Town Clerk, used to do abbreviated minutes. If you wanted to go back and see what happened and what the concerns were from the public, it was very difficult to decipher, and those tapes have been destroyed. Sometimes it is nice to reflect the concerns from the public." In her experience these abbreviated minutes can be a problem.

Jane Moore made a motion to approve the Minutes of July 11, 2018. Seconded by Scott Hudson. The motion passed unanimously with five ayes.

13:00 ITEM 5: COUNCIL REQUEST FOR ORDINANCE CHANGE TO REMOVE REQUIREMENT FOR THREE AFFIRMATIVE VOTES TO PASS ANY MEASURE, AND CHANGE TO SIMPLE MAJORITY VOTE. THIS WILL APPLY TO PLANNING & ZONING COMMISSION, DESIGN REVIEW BOARD AND BOARD OF ADJUSTMENT.

Vice Chair Schall clarified the item and asked for discussion.

Mr. Hudson suggested since we have strong boards, why don't we leave it the way it is.

Vice Chair Schall thought it had been safer the way it has been done.

Ms. Page believes that the Council votes by a majority.

Ms. Moore agrees with Vice Chair Schall. She had been in a Council meeting of three people and there was a two to one vote (Ms. Moore being the one no vote), and the outcome of that was being reported to the Attorney General. The Town attorney was present and said it was the majority, however Ms. Moore said it wasn't right, we continued with the meeting and ended up being reported to the Attorney General.

Mr. Vincent believes the three-vote rule has functioned well since the adoption and would like to see it remain the same. He doesn't want to go to simple majority. It is a cornerstone and he doesn't support changing it. There are too many unforeseen variables.

7:17 Suzy Mound, a resident agreed that it should not change to simple majority, it should be at least three.

Vice Chair Schall said, "Direction to staff is leave it alone."

Mr. Vincent asked if the other two boards would have a similar discussion?

Ms. Page explained that ordinances are changed by this Commission or by the Council themselves.



TOWN OF JEROME

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(928) 634-7943 FAX (928) 634-0715

SPECIAL MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD – Special meeting

DATE: Wednesday, May 9, 2018 TIME: 10:00 am

PLACE: JEROME CIVIC CENTER

600 Clark St., JEROME, ARIZONA 86331

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 10:00 a.m.

Mr. Dabney called roll. Present were Chair Brice Wood, Vice Chair Mike Parry and Danny Smith.

Staff present were Kyle Dabney, Zoning Administrator and Joni Savage, Deputy Clerk/Minute Taker.

ITEM 2: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

ITEM 3: REQUEST FOR DEMOLITION OF STORAGE STRUCTURES

APPLICANT: ARTIS ROGUE

CONSTRUCTED: CIRCA 1970'S

ADDRESS: 569 MAIN ST

ZONE: C-1

OWNER OF RECORD: LUCERO BARBARA ROGUE

APN: 401-06-101B

The applicant is seeking approval to demolish storage structures behind her home. The storage structures belong to the applicant on town property and as such creates a liability for the Town of Jerome. The Building Official has marked these structures as unsafe and a nuisance. These structures are not historic, and the demolition will not adversely affect Jerome's status as a National Historic Landmark.

Chair Wood wanted to thank Mr. Dabney for his service and wished him well in his endeavors. He is disappointed that he could not stay longer.

Mr. Dabney thanked him.

Chair Wood noted these people have deep roots in the town. He read from his speech. "We are a board, Jerome Design Review Board, which is a requirement of the Department of Interior, requirements for having a Historic Landmark Status. When you are designated that you have this extra hoop to jump through. We do try to fulfill those rules, in many towns this exact board is called the Historic Preservation Board, because that is one of the things we do. We review designs that come to us, but because we are in this interesting spot because of our legal situation, part of our mandate has to do with historical stuff. Not to give anything away, I don't often vote for demolition and I didn't understand why we are having a special meeting." He asked Mr. Dabney why.

Mr. Dabney said, "We can't do demolition without Design Review."

Chair Wood inquired wouldn't that be an agenda item in a regular meeting?

Mr. Dabney explained the reason that he did this special meeting is because he contacted the attorney. Because of the situation, the Town owns the property and her sheds on Town property, it creates a liability for the Town. The attorney instructed him to take care of this as soon as possible. The owner cannot insure her home.

Chair Wood agrees that the property is a mess, but he talked to the neighbors and nobody wants it torn down. He is hoping we can compromise on this. Where they get something out of it and we get out of the liability. If the Town owns it, isn't the Town the actual applicant?

TOWN OF JEROME

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Mr. Dabney explained no, the Town owns the land and the buildings are owned by Ms. Rogue.

Chair Wood asked so what is it with the Town, he's not sure he gets it.

Mr. Dabney explained when she got the property she was not aware that the sheds were on Town property, she had thought it was her property.

Chair Wood asked, "Does that make it her property?"

Mr. Dabney responded, "No, it does not make it her property. The sheds are hers, because they came with the home."

Chair Wood stated, "I can't buy something on property that I don't own." He argued that the sheds are the Town's and we should be the applicant. About half the approvals we've given in the last couple of years have been for sheds. A lot of people want sheds. He had thought someone had been hurt and that there was a law suit pending, or that it was a health and safety issue, then we would have to demolish, in this case he doesn't see it. He is seeing a fluid situation that is being handled in a slightly wrong way.

Chair Wood explained, "Our meetings are posted and they're regular. Part of the reason to do that is for government transparency, so that the citizens of Jerome know when we're having a meeting and what it's going to be about. Now a special meeting violates that trust, especially when there is no immediate emergency that I can see here. It's clear I'm not going to vote for demolition, so it won't pass." He would like to propose some steps that would help.

He believes that ½ of the buildings are hazardous and unsalvageable. The other half is 90% of the way to being a good shed and then we could save a piece of Jerome. Even though this is a funky thing, people like Jerome for the funk, no one is trying to live there. It is not an attractive nuisance. Also, it is much older than it seems to be indicated here, it couldn't be in that condition and not be. He would like to meet with the applicants and he believes we could get some volunteers in to help clean it up. That's his position and he'd like to hear what the rest of the board has to say.

Vice Chair Parry said, "The issue here is, the essence of the issue is the lady can't get her home insured, which is a scary situation. It is his understanding that they're not historic. The building inspector says they are slapped together and probably not a good thing to leave up. If they're historic that's one thing, but I don't believe they are. The building inspector says they are dangerous. I think we have to look at it from that view point. They are great looking buildings, but they are not five feet from my house or your house. I think we have to get them out of there and that time is of the essence. I would hate to have my house, in this dry climate, without any insurance.

Mr. Smith expressed they look like someone in the 1970's slapped them together. He is also concerned that the buildings are on Town property. He's all for salvaging the wood, however, he'd demolish them this afternoon.

Mr. Dabney said the applicant would like to keep the material and reuse it.

Mr. Smith believes it to be a fire hazard.

Chair Wood hopes he has been clear that he sees problems and safety problems. He doesn't agree with Mr. Dabney, he thinks the buildings are old. Also, this setting is not the way to handle this issue. This should have been posted long in advance, so neighbors could give their opinions. He thinks neighbors should be here he has spoken with some and the general opinion is to remove the hazard. He thinks half of it should go, but on the other hand these are viable sheds. He would like him to run this past us again.

Mr. Smith thinks it would be nice to save them and he's all for that. Even if she did fix one it is still on the Town's property. The Town can't have access to it. There is a law, if you use land long enough you can end up with it.

Chair Wood said, "Eminent domain. It is confusing to me to learn that this is Town property and it's confusing to me as to who's liability it is."

Mr. Dabney said according to the attorney it is our liability, because it's on our property.

Chair Wood said, "We should make efforts to correct that."

Mr. Smith thinks you should salvage what you can and let her get insurance and the Town gets rid of the liability.

Vice Chair Parry said he's a big advocate of keeping old buildings.

Chair Wood wants to put a timed schedule on this, to come up with a way to save what we can, without demolishing these things.

TOWN OF JEROME

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Vice Chair Parry asked who would demolish them.

Mr. Dabney said he didn't know.

Vice Chair Parry supposed that since it was on Town property the Town should do it.

Mr. Dabney thought there would have to be some kind of agreement, but he didn't know.

Mr. Wood said, "We, as a Town have more skin in the game. We can do our historic preservation best and not do something hasty without the public's knowledge. People resent that when it happens."

Mr. Dabney said his view-point is what if her house burned down and she couldn't get insurance.

Chair Wood said, "Usually if you tell an insurance guy that we're trying the best we can they will work with them."

Vice Chair Parry said, "When you say you're going to try that means you're probably not going to do it. I've been in the business for awhile and that's usually the way it goes. I appreciate your thoughts, perhaps we could take them down and reconstruct them. I think the problem is there is less than 5 feet between the house."

Mr. Dabney thinks it is more than 5 feet.

Vice Chair Parry added, "I love looking at them, I think it's eye candy."

Chair Wood agreed he did too, but if it is unsafe, he looked at it and it is unsafe, but he believes it could be made functional and safe without tearing it down.

Mr. Smith said he wouldn't attempt to salvage any of those. Who is going to put the money into repairing them, who would use them?

Danny Smith made a motion to pass this and it was seconded by Mike Parry. It failed with 2 ayes and 1 nay.

Chair Wood stated he would like to make a plan for this. He just found out about this.

ITEM 4: FUTURE AGENDA ITEMS

No future agenda items.

ITEM 5: ADJOURN

Chair Wood made a motion to adjourn and it was seconded by Vice Chair Parry. The motion carried unanimously, and the meeting adjourned at 10:22 a.m.

Approval on next page.

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

SPECIAL MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Wednesday, May 9, 2018 TIME: 10:00 am

PLACE: JEROME CIVIC CENTER

600 Clark St., JEROME, ARIZONA 86331

MINUTES

Respectfully submitted by Joni Savage on July 9, 2018.

Approved: Brian Wood Date: 7-9-18
Design Review Board Chair

Attest: [Signature] Date: 7-9-18
Design Review Board Vice Chair



TOWN OF JEROME

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REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, May 14, 2018 TIME: 7:00 pm
PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:07 P.M.

Mr. Dabney called roll. Present were Chair Brice Wood, Vice Chair Mike Parry and Danny Smith.

Staff present were Kyle Dabney, Zoning Administrator, Charlotte Page, Interim Zoning Administrator and Joni Savage, Deputy Clerk/Minute Taker.

ITEM 2: APPROVAL OF MINUTES: Minutes of April 9, 2018

Chair Wood asked if everyone had read the minutes and it was confirmed that they had.

Mike Parry made the motion to approve the minutes of April 9, 2018 and was seconded by Danny Smith. The minutes were unanimously approved.

ITEM 3: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

ITEM 4: EXTENSION ON A PREVIOUSLY APPROVED DESIGN FOR A NEW HOME

APPLICANT: JERRY PATE

CONSTRUCTED: N/A

ADDRESS: 160 NORTH DR

ZONE: R1-5

OWNER OF RECORD: ABOVE

APN: 401-11-012H

The applicant is seeking approval for an extension on a previously approved plan.

Mr. Dabney said no representative was present, he is asking for a six-month extension because of difficulty in finding a contractor.

Chair Wood asked did the house get moved closer to the road.

Mr. Dabney said no, they decided not to raise the height. They have gone back to the original submittal.

Vice Chair Parry said he thinks it is taking him longer with paperwork, architecture and engineering.

Chair Wood added it is a difficult site and a challenging concept.

Vice Chair Parry added a very intricate house.

Mr. Smith added and right now with all the building in Prescott Valley they have stolen all the workers from around here.

Chair Wood moved to approve the extension and was seconded by Vice Chair Parry. The motion passed unanimously.

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Chair Wood said he doesn't like to waste electricity.

Vice Chair Parry asked if other municipalities did that, he thinks it is a great idea.

Mr. Dabney said not arguing your point, but if you're going to do it for those lights, you would have to do it for all businesses.

Vice Chair Parry named some of the businesses that were lit up all night and how bright that they were.

The Board discussed this further.

Ms. Mound suggested requiring the businesses to shut off the lights when they are closed.

Vice Chair Parry asked if that would include the hotel. He asked if we could add verbiage like that.

Mr. Smith said it would be difficult to do all lights.

Mr. Dabney asked for further clarification.

Vice Chair Parry suggested shutting off lights an hour after businesses were closed, excluding any safety lights.

Vice Chair Parry directed staff to correct verbiage and take it to P&Z.

Mr. Dabney said you're just making a recommendation it will go back to P & Z.

Chair Wood talked about Flagstaff having a dark sky ordinance, he's thought about it and he doesn't want to mess with that. He doesn't think we have a problem with it, he doesn't want to change the historic fabric.

Ms. Margie Hardie, a resident, said in the Town code there is something regarding lighting. It talks about the direction and how strong it is, but she can't remember it all.

Chair Wood thinks it is something to do with signs that would distract traffic. In Flagstaff it had to do with flood lights in huge spaces that were interrupting the astronomers. So, we'll direct staff, he made a motion to incorporate new language into the ordinance requiring people turn their lights off after business hours. He asked for a second.

Vice Chair Parry said it is just direction to staff. When we get it back then we would make the motion.

Mr. Wood dropped his motion and moved on.

ITEM 7: PROPOSAL FOR AN ADDITION TO AN EXISTING GARAGE

APPLICANT: KELLEY FOY

CONSTRUCTED: EST. 1965

ADDRESS: 121 THIRD ST.

ZONE: R1-5

OWNER OF RECORD: ABOVE

APN: 401-08-040

The applicant is seeking approval for an addition to the top of an existing garage

Chair Wood said, "A couple of things, this is a pretty big project, when I looked at the packet it should start with a demolition permit. To my eye this is a demolition. I will bow to our legal counsel if that is indeed what they think, but I don't think that. I feel it's a little bit odd. I think there is a step we're not taking that is in the ordinance, that we should be taking." He asked Ms. Foy to approach the dais.

Chair Wood asked her about the survey. "I see you got a surveyor to do this work."

Ms. Foy responded yes.

Chair Wood pointed out Center Street running North – South.

Ms. Foy responded yes. "It shows that as the Northern elevation."

Chair Wood said, "And that really is the East elevation."

Ms. Foy responded, "It is corrected in this, but also if you actually put a compass, the corner of my house is North.

This is actually going in this direction toward North. I'm following into what the surveyor says and that's what I follow."

Chair Wood said, "The surveyor says Center Street runs North – South."

Ms. Foy responded, "Yeah, right."

Chair Wood said, "It runs to almost exactly North-South. Go out and look at Polaris some night, from the end of the street."

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Ms. Foy responded, "Okay, is this in the purview of Design Review, because that's actually not."

Chair Wood retorted, "I am trying to understand the plans that have been submitted to me and I have these questions, where are these windows on this floor plan, which would actually be to the west. And if it was accurate it would have six windows."

Ms. Foy responded yes.

Chair Wood said, "When we build stairs there is a range of dimensions you can use for treads and risers. If this is a quarter inch scale, (he measured the drawing) these are 14" risers, is that what you want."

Ms. Foy responded, "No, they will be standard. It is my understanding that when you build something you actually have to go in and do site measurements anyway, and it has to be accurate. If that's too high, this is not final."

Chair Wood said, "I think what's going to happen is it will get much longer with a standard riser and will be two or three more steps and it will come out further. I am concerned about the railing, why does it start at the floor, the railing is actually only..."

Mr. Dabney said, "If I might call a point of order. Planning and Zoning will review this on engineering drawings, we need to be looking at design."

Chair Wood said, "I'm looking at the visual, Kyle."

Vice Chair Parry (referring to the drawings) "Those aren't correct."

Chair Wood said, "They're so far from correct."

Vice Chair Parry continued, "Her stairs and her railing are off, it's a glitch in the computer."

Chair Wood said, "I would like to table this and give you a chance to correct these drawings and come back with something that."

Vice Chair Parry said, "These are just preliminary, she can't get a permit off of this."

Chair Wood stated, "We need to know what we're doing and I need to see an accurate set of plans that at least have the direction right. And show accurately where the windows are."

Ms. Mound said she agrees with him that we need more accuracy. "What I and the neighborhood experienced was plans being approved next door to my house and there was way too much grey area. I heard the owner say, "We can do whatever we want."

Ms. Foy asked, "Who said we can do whatever we want?"

Ms. Mound said, "Gretchen Grosetta on her project, not yours."

Ms. Foy replied, "I'm not Gretchen."

Ms. Mound said, "I'm just saying we have dealt with this, things being approved that aren't specific."

Ms. Foy responded, "What's specific is the foot print and that has not changed. This meeting Chair Wood, is about design and whether or not it fit's proportions and that it is compatible with the Town."

Vice Chair Parry said, "I have to agree, this is just preliminary."

Mr. Smith explained, "This is why I joined this Board, because I've been on this side. First it is a pain in the butt to come before this board and ask to do something to your property that you pay the taxes on, you make the payments on and somebody else is going to tell you they don't like off white paint. My project, when we did the apartment, I went through something kind of similar with the Design Review Board. Calling for architectural plans wanting them exactly. This is Design and Review, if we can get a good picture. We have the general idea of what she wants to do. Steps are between her and the building inspector and Planning and Zoning. It's not fair to the property owner. I believe if it is in the code, and it is legal for her to do something with her property, and it fits in the neighborhood then that's her business too, I can't say no. I don't think we need to worry if it's northwest or southeast, as long as we get a general idea of Design and Review, we'll let Planning and Zoning worry about the specifics."

Chair Wood said, "I don't want to insult anyone, however this is not the Design and Review Board."

Vice Chair Parry asked, "It isn't. What is it?"

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Chair Wood continued, "In this drawing particularly, would seem to be the one that sums it all up. If we look at the surveyor's drawing, we see that."

Ms. Foy said, "Please don't draw on the survey."

Chair Wood said he wasn't, there are a bunch of them.

Ms. Foy apologized.

Chair Wood drew and stated, "That's the width of this. That's how much of the façade of the main building and it would be all the way over here."

Ms. Foy said, "Everything you're talking about are Planning and Zoning decisions and they are not Design Review decisions. What you're discussing here is the visual and the aesthetic of the building if you read your own instruction it's about aesthetic, proportion and compatibility to the neighborhood and they are not a part of this meeting."

Chair Wood asked, "What do I have to work with Kelly?"

Ms. Foy responded, "You have a photograph and you have a drawing."

Chair Wood said, "This is not enough for me because I don't trust the drawing."

Ms. Foy interjected, "This is Design Review, I've been through this process before and it's never been this rigorous."

Vice Chair Parry stated again, "This is preliminary, she's going to come back with drawings and plans."

Chair Wood said, "I still can't go for it." He called on Ms. Mound.

Ms. Mound said, "I've had two conversations today with two separate neighbors. One lives out of town and two of them are older and they did not know about this project. The owner that lives right next door did not even know about this and she is the closest property to this. Her wall, if this garage is built, it will tower over the neighbor's property and will be literally within a foot of her property. I think it behooves all of us to inform the neighbors, I know you said it wasn't required because it was just a remodel. This is a big remodel and it is changing the proportion of the building."

Ms. Foy asked, "Are you talking to me directly, are you asking me?"

Ms. Mound continued, "I think it would be nice if the neighbors were included."

Vice Chair Parry said, "I think this is getting out of hand."

Ms. Foy said, "Suzy you just remodeled your house twice and I wasn't called about a meeting."

Ms. Mound said it was a new roof.

Ms. Foy said, "You got a new roof and it does impact the neighborhood and I wasn't informed about it. This has been on the agenda for four months."

Ms. Mound responded, "Well I've been busy for four months."

Ms. Foy said, "It's been posted, the whole Town new about it."

Ms. Mound continued and said, "A phone call to Diane Freer, whose property is one foot away would have been appreciated."

Ms. Foy said, "Diane Freer has been out of Town for ten years."

Tony Schadegg, a Jerome home owner asked, "So could I stop this, because this is totally out of order."

Vice Chair Parry said again to Chair Wood, "Could you stop this, it's out of control."

Chair Wood hit the gavel and called for order.

Ms. Mound and Ms. Foy continued to argue.

Vice Chair Parry said they need to be here in person. Chair Wood said all of our applicants need to show up.

Chair Wood then asked Ms. Mound to recite the remarks you have heard. This is input from the neighbors.

Ms. Foy asked for a point of order.

Chair Wood replied, "This is part of what we do."

Ms. Foy stated, "They're not here, Brice. They didn't show up."

Ms. Mound said, "Well now they're my questions because I agreed with them. Is there going to be a kiln in this

TOWN OF JEROME

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REGULAR MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD

DATE: Monday, May 14, 2018 TIME: 7:00 pm


PLACE: **JEROME CIVIC CENTER**

600 Clark St., JEROME, ARIZONA 86331

MINUTES

Respectfully submitted by Joni Savage on July 9, 2018.

Approved:  Date: 7-9-18
Design Review Board Chair

Attest:  Date: 7-9-18
Design Review Board Vice Chair



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME PLANNING AND ZONING COMMISSION

DATE: Wednesday, July 11, 2018 TIME: 7:00 pm
PLACE: **JEROME CIVIC CENTER**
600 Clark St., JEROME, ARIZONA 86331

MINUTES

NOTICE: This is provided for public information. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action.

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Hardie called the meeting to order at 7:04 p.m.

Roll call was taken by Charlotte Page. Commission members present were Chair Margie Hardie, Vice Chair Lance Schall, Jane Moore, Henry Vincent and Scott Hudson.

Staff present were Charlotte Page, Interim Zoning Administrator, and Joni Savage, Deputy Clerk/Minute Taker.

7:05 ITEM 2: APPROVAL OF THE MINUTES: Minutes of May 2, and June 25, 2018

There was no vote on the May 2, 2018 minutes.

Approval of the minutes of June 25, 2018.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie			x			
Hudson			x			
Moore			x			
Schall	x		x			
Vincent		x	x			

7:06 ITEM 3: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

7:07 ITEM 4: CONDITIONAL USE PERMIT - PROPOSED LOCATION OF NON-COMMERCIAL RADIO ANTENNA, Gulch Radio

APPLICANT: Richard Martin

ADDRESS: Jerome Mountain View Add Lots 21 22Blk 1

ZONE: R1-5

OWNER OF RECORD: Martin Property Investments LLC

APN: 401-07-063

Applicant is seeking approval to relocate the antenna installed at the old high school to his property. This is a non-commercial radio antenna. CUP is required due to the approval of conditional use as principal/permitted use.

7:16 Hunter Bachrach, a resident, spoke in support of the Gulch Radio.

Approval to issue the Conditional Use Permit upon approval from the Town Council for a non-commercial radio antenna, with the conditions that it is inspected every three months for the first year with the Commission being notified if there are any complaints, installing motion detecting lights and motion detecting security camera, engineering plans submitted to the Zoning Administrator and a six-foot cyclone safety fence.

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Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie	x		x			
Hudson			x			
Moore			x			
Schall			x			
Vincent		x	x			

7:31 ITEM 5: EXTERIOR LIFT FOR HANDICAP ACCESSIBILITY

APPLICANT: Joe Widman for Nancy Prochaska

ADDRESS: 146 Juarez St.

ZONE: C-1/AR

OWNER OF RECORD: Prochaska Edward J & Nancy E Trust

APN: 401-06-133C

The applicant is seeking approval to add an exterior lift appropriate for safe handicap access to the home.

7:32 Mr. Widman addressed the Commission.

Approval of the exterior lift for handicap accessibility.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie			x			
Hudson			x			
Moore			x			
Schall	x		x			
Vincent		x	x			

Approved motion to move Item 7 before Item 6.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie	x		x			
Hudson			x			
Moore		x	x			
Schall			x			
Vincent			x			

7:57 ITEM 6: CONDITIONAL USE PERMIT - CELLAR 433, SERVICE OUTSIDE ON REAR PATIO

APPLICANT: Brigid McLoughlin

ADDRESS: 240 Hull Avenue

ZONE: C-1

OWNER OF RECORD: Marge Graziano

APN: 401-06-054

Applicant is seeking the use of outdoor patio area at the rear of the building, for food and beverage items to be served. Business location 240 Hull Ave.

7:58 Ms. McLoughlin spoke about the use.

Approval to grant Cellar 433 a Conditional Use Permit for service outside on the rear patio, with the conditions that it is staffed and in compliance with the Liquor License and the Fire Department fire exit requirements as well and it be checked on every three months for the first year to see that it is compliant.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie			x			
Hudson			x			
Moore	x		x			
Schall		x	x			
Vincent			x			

TOWN OF JEROME

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7:40 ITEM 7: CONDITIONAL USE PERMIT - CELLAR 433, SPIRITOUS LIQUOR FACILITY STATUS UPDATE FOR COMPLIANCE WITH ZONING ORDINANCE

APPLICANT: Brigid McLoughlin

ADDRESS: 240 Hull Avenue

OWNER OF RECORD: Marge Graziano

ZONE: C-1

APN: 401-06-054

Applicant will need a **C-1 Conditional Use #15, Spiritous Liquor Facility**, based on approval of **ITEM 6** on this Agenda. Due to expansion of the service to outdoor patio area at the rear of the building, Conditional Use is required. Business location is 240 Hull Ave.

7:45 Ms. McLoughlin spoke.

Approval of the Spiritous Liquor Facility Conditional Use Permit for Cellar 433 with a review in three months and comply with Fire Department Emergency exiting requirements.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie			x			
Hudson			x			
Moore	x		x			
Schall			x			
Vincent		x	x			

8:10 ITEM 8: CONDITIONAL USE PERMIT FOR FOUR-EIGHT WINEWORKS

APPLICANT: Matt LaVoire

ADDRESS: 140 Main Street

OWNER OF RECORD: Beyond Sky Fire LLC

ZONE: C-1

APN: 401-06-006

The applicant is seeking approval to add a Spiritous Liquor Tasting as a new business in addition to the current occupation. Applications for business license and liquor license, are pending Council approval.

8:11 Matt LaVoire presented information.

Approval of the Conditional Use Permit for Four Eight Wineworks. Chair Hardie added an inspection every three-months for the next year. Vice Chair Schall amended his motion as did Henry Vincent.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie			x			
Hudson			x			
Moore			x			
Schall	x		x			
Vincent		x	x			

8:20 ITEM 9: INTERIOR CONSTRUCTION FOR FOUR-EIGHT WINEWORKS

APPLICANT: Matt LaVoire

ADDRESS: 140 Main Street

OWNER OF RECORD: Beyond Sky Fire LLC

ZONE: C-1

APN: 401-06-006

The applicant is seeking approval to add bathrooms and retail counter spaces to develop additional business within the space. Applications for business license and liquor license, are pending Council approval.

Chair Hardie stated this is not in the purview of Planning and Zoning and should go back to the zoning department.

Approval to remove this item it is not in the purview of Planning and Zoning.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie	x		x			
Hudson			x			
Moore		x	x			
Schall			x			
Vincent			x			

TOWN OF JEROME

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8:23 ITEM 10: FUTURE AGENDA ITEMS

Ms. Page spoke about the list of items from the Council with possible zoning changes. Ms. Gallagher has a memo forthcoming.

Ms. Moore said she was at the Council meeting and the "Certificate of No Effect" was discussed.

Chair Hardie wants to set up the Public Hearings for Home Occupation and temporary signs.

Vice Chair Schall said to put it on the agenda.

ITEM 11: ADJOURN

The meeting adjourned at 8:23 p.m.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hardie			x			
Hudson			x			
Moore		x	x			
Schall	x		x			
Vincent			x			

Approval on next page.

TOWN OF JEROME

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REGULAR MEETING OF THE TOWN OF JEROME PLANNING AND ZONING COMMISSION

DATE: Wednesday, July 11, 2018 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

Approved: *[Signature]* (acting) *Respectfully submitted by Joni Savage on August 1, 2018*
Planning & Zoning Commission Chair Date: *8/1/2018*

Attest: *[Signature]* member
Planning & Zoning Commission Vice Chair Date: *8-1-18*



TOWN OF JEROME, ARIZONA

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Founded 1876
 Incorporated 1899

DRAFT MINUTES
SPECIAL MEETING OF THE JEROME TOWN COUNCIL
JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS
TUESDAY, JULY 31, 2018, AT 6:00 P.M.

ITEM #1: 6:00 pm	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. <i>Mayor Frank Vander Horst called the meeting to order at 6:00 p.m.</i> Town Clerk to call and record the roll. <i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Vander Horst, Vice Mayor Jay Kinsella, and Councilmembers Hunter Bachrach, Alex Barber and Lew Currier.</i> <i>Other staff present were Joni Savage, Deputy Clerk; Charlotte Page, Acting Zoning Administrator; and Melanie Atkin, Accounting/HR Clerk.</i>																																										
ITEM #2: 6:01	CONDITIONAL USE PERMIT - PROPOSED LOCATION OF NON-COMMERCIAL RADIO ANTENNA, Gulch Radio APPLICANT: Richard Martin ADDRESS: Box 43, Jerome ZONE: R1-5 APN: 401-07-063 OWNER OF RECORD: Martin Property Investments LLC Applicant is seeking approval of a CUP to relocate to his property the antenna previously installed at the old high school. The Planning & Zoning Commission has recommended Council approval with quarterly inspections by Zoning Administrator during the first year. <i>Acting Zoning Administrator Charlotte Page presented this item. Additional conditions imposed by the Planning & Zoning Commission were to have motion sensor lights, a motion sensitive camera and a six-foot cyclone safety fence installed.</i> 6:10 - Letters of support from former residents Lenny Bloch and Pam Clark were read into the record. 6:12 - Sean Bauer spoke to request clarification regarding the visibility of the antenna. 6:16 - Steven Cheifetz spoke to explain why locating the antenna on Sunshine Hill would not be feasible. <i>Chuck Runyon was present to represent the applicant and answered questions from Council and Mr. Bauer.</i> APPROVED with no change to the conditions imposed by Planning & Zoning. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 10%;">MOVED</th> <th style="width: 10%;">SECONDED</th> <th style="width: 10%;">AYE</th> <th style="width: 10%;">NAY</th> <th style="width: 10%;">ABSENT</th> <th style="width: 10%;">ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td style="text-align: center;">X</td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER		X	X				KINSELLA	X		X				VANDER HORST			X			
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VANDER HORST			X																																								
ITEM #3: 6:18	CONDITIONAL USE PERMIT - FOUR-EIGHT WINEWORKS APPLICANT: Matt Lavoire ADDRESS: 140 Main Street ZONE: C-1 APN: 401-06-006 OWNER OF RECORD: Beyond Sky Fire LLC Applicant is seeking approval of a CUP to conduct spiritous liquor tasting at 140 Main Street. This would be in addition to the current businesses at this address – Puscifer and Barbifer. The Planning & Zoning Commission has recommended Council approval with quarterly inspections by the Zoning Administrator during the first year. <i>Acting Zoning Administrator Charlotte Page presented this item. There were no comments from the public.</i>																																										

	<p>APPROVED with no change to the conditions imposed by Planning & Zoning.</p> <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER		X	X				KINSELLA	X		X				VANDER HORST			X			
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<p>ITEM #4: 6:32</p>	<p>PUBLIC HEARING ON 2018-19 BUDGET AND TAX LEVY Council will conduct a public hearing on the proposed 2018-19 budget and tax levy for the Town of Jerome. Any taxpayer may appear and be heard in favor of or against any proposed expenditure or tax levy. No increase in the tax levy is proposed. <i>No members of the public came forward.</i></p>																																										
<p>ITEM #5: 6:45</p>	<p>RESOLUTION #572: ADOPTING THE 2018-19 BUDGET Following the public hearing, Council may approve Resolution #572, adopting the final budget for the Town of Jerome for the fiscal year ending June 30, 2019. <i>Ms. Gallagher presented a comprehensive overview of the 2018-19 budget and answered questions from Council. Her memo is included at the end of these minutes.</i></p> <p>APPROVED.</p> <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH	X		X				BARBER			X				CURRIER			X				KINSELLA		X	X				VANDER HORST			X			
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<p>ITEM #6: 6:49</p>	<p>ADJOURNMENT <i>The meeting was adjourned at 6:49 p.m.</i></p> <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER		X	X				CURRIER			X				KINSELLA			X				VANDER HORST	X		X			
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APPROVE:

ATTEST:

Frank Vander Horst, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

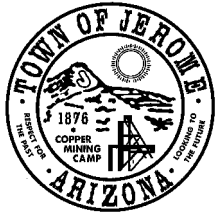
DRAFT MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL
JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS
TUESDAY, JULY 10, 2018, AT 7:00 P.M.

<p>ITEM #1: 7:03 PM</p>	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE Mayor/Chairperson to call meeting to order. 7:03 PM Town Clerk to call and record the roll. ALL PRESENT EXCEPT COUNCILMEMBER CURRIER Mayor or Mayor's designee to lead the Pledge of Allegiance.</p>																																										
<p>ITEM #2 7:04 PM</p>	<p>FINANCIAL REPORTS Budget to Actual reports, vendor ledger and balance sheet for June 2018 ACCEPTED.</p> <table border="1" data-bbox="310 709 1211 856"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER			X				CURRIER					X		KINSELLA	X		X				VANDER HORST			X			
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<p>ITEM #3: 7:05 PM</p>	<p>STAFF AND COUNCIL REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members. ACCEPTED.</p> <table border="1" data-bbox="310 989 1211 1136"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER		X	X				CURRIER					X		KINSELLA	X		X				VANDER HORST			X			
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<p>ITEM #4: 7:23 PM</p>	<p>PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT Minutes are provided for the information of Council and do not require action.</p>																																										
<p>ITEM #5: 7:26 PM</p>	<p>PETITIONS FROM THE PUBLIC <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i></p> <p>ROB PECHARICH (Attorney for United Verde Exploration) spoke regarding their offering parking area for RV's, boats, etc. at inexpensive rates; also opportunity to work together regarding community use of UVX facilities not being used (including high school auditorium).</p> <p>MARGIE HARDIE spoke regarding candidates forum, league of cities job postings as resource, and p&z readiness to go to public hearings on certain ordinance amendments</p>																																										

<p>ITEM #6: 7:34 PM</p> <p>7:35 PM</p>	<p>CONSENT AGENDA</p> <p>The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.</p> <p>A. Council Meeting Minutes:</p> <ul style="list-style-type: none"> • May 30, 2018 special meeting (verbatim transcript) • June 12, 2018 regular meeting <p>B. DECLARATION OF SURPLUS: Council may declare certain vehicles as surplus, and approve their sale at public auction: 1995 Chevy Blazer; 1996 Ford F-150 pickup.</p> <p>ITEMS A AND B: APPROVED AS CONSENT AGENDA</p> <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>C. USE OF 1% BED TAX: Council may approve a recommendation by the Chamber of Commerce regarding how to spend the added 1% bed tax for FY2019, estimated at \$24,000. Statute requires that it be spent for promotion of tourism.</p> <p>ITEM C PULLED FOR DISCUSSION, AND APPROVED.</p> <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER	X		X				CURRIER					X		KINSELLA			X				VANDER HORST			X					MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER		X	X				CURRIER					X		KINSELLA	X		X				VANDER HORST			X			
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<p>ITEM #7: 7:41 PM</p> <p>8:00 PM</p>	<p>UNFINISHED BUSINESS</p> <p>ITEM #7A: DISCUSSION: POSSIBLE AMENDMENTS TO THE ZONING ORDINANCE</p> <p>Council will discuss possible amendments to the Zoning Ordinance, which could include:</p> <ul style="list-style-type: none"> • Design Review Board requirements, powers and duties • DRB and P&Z votes needed to pass a measure (currently three) • Limiting height of accessory buildings • Clarifications regarding home occupations • Clarifications regarding sign ordinance • Certificates of No Effect <p>and Council may direct staff in this regard.</p> <p>DIRECTION: SEND ALL BACK TO THE BOARDS FOR ACTION.</p> <p>JANE MOORE: PLEASE SEND BACK TO BOARDS.</p> <p>ITEM #7B: RESOLUTION NO. 571, ESTABLISHING PURCHASE PRICE FOR RESIDENTIAL PARKING PERMITS</p> <p>Council may adopt Resolution 571, establishing a purchase price for certain residential parking permits issued pursuant to Section 12-2 of the Jerome Town Code.</p> <p>APPROVED: PRICE SET AT ZERO.</p> <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH	X		X				BARBER			X				CURRIER					X		KINSELLA		X	X				VANDER HORST			X																																													
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ITEM #8:	NEW BUSINESS																																										
8:05 PM	<p>ITEM #8A: 2018-19 BUDGET</p> <p>Council will review and may approve a tentative budget for the Town of Jerome for the fiscal year ending June 30, 2019. If approved, the public hearing and final adoption of the budget would take place at a special meeting to be held at 7:00 p.m. on July 31, 2018.</p> <p>APPROVED WITH CHANGES PRESENTED AT MEETING (ADDITIONAL FUNDS FOR COMMUNITY ART PROGRAM AND REDISTRIBUTION OF CERTAIN WAGES).</p> <p>PUBLIC HEARING ON BUDGET AND TAX LEVY SET FOR JULY 31, 2018 AT 6 P.M.</p> <table border="1" data-bbox="313 449 1214 600"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER			X				CURRIER					X		KINSELLA	X		X				VANDER HORST			X			
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8:19 PM	<p>ITEM #8B: APPROVAL OF TRANSFER OF LIQUOR LICENSE TO FOUR EIGHT WINEWORKS</p> <p>Council will review, and may recommend approval of, the transfer of Liquor License #07130020 from Caduceus Cellars Tasting Room (160 Main Street, Jerome) to Four Eight Wineworks (140 Main Street, Jerome).</p>																																										
8:26 PM	<p>JOHN MCLOUGHLIN: CLARIFIED LICENSE TYPE (SERIES 7)</p> <p>APPROVED.</p> <table border="1" data-bbox="313 785 1214 936"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER		X	X				CURRIER					X		KINSELLA	X		X				VANDER HORST			X			
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8:30 PM	<p>ITEM #8C: PARKING KIOSKS FOR MIDDLE PARK LOT AND HULL AVENUE</p> <p>Council will discuss and may approve the purchase and installation of kiosks near the Middle Park parking lot and Hull Avenue to implement paid parking at that location.</p> <p>DANNY SMITH, LIZ GALE, SUZY MOUND AND (VIA LETTER) KEVIN SAVAGE SPOKE ON THIS ISSUE.</p> <p>DIRECTION TO STAFF: OBTAIN QUOTES AND MORE INFORMATION, INCLUDING PARKING DIAGRAMS.</p>																																										
ITEM #9: 8:57 PM	<p>TO AND FROM THE COUNCIL</p> <p>Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.</p> <p>NONE.</p>																																										
ITEM #10:	<p>ADJOURNMENT 8:59 PM</p> <table border="1" data-bbox="313 1268 1214 1413"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER					X		KINSELLA	X		X				VANDER HORST		X	X			
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Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

DRAFT MINUTES **SPECIAL MEETING OF THE JEROME TOWN COUNCIL** **COUNCIL CHAMBERS, JEROME TOWN HALL** **TUESDAY, MAY 15, 2018 6:00 PM TO 8:00 PM**

ITEM #1: 6:00 pm	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order. <i>Vice Mayor Kinsella called the meeting to order at 6:00 p.m.</i></p> <p>Town Clerk to call and record the roll.</p> <p><i>Town Manager/Clerk Candace Gallagher called roll. Present were Mayor Vander Horst, Vice Mayor Kinsella, Councilmember Bachrach, Councilmember Barber and Councilmember Currier.</i></p> <p><i>Also present was Joni Savage, Deputy Clerk.</i></p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance. <i>Mayor Vander Horst led the pledge.</i></p>
ITEM #2: 6:01 pm	<p>REVISED GENERAL PLAN</p> <p>Council will discuss possible changes to the Revised General Plan as approved by the Planning & Zoning Commission and may direct staff in this regard. No action will be taken at this meeting to adopt the plan or to re-adopt the existing plan. That may take place at a future public meeting.</p> <p><i>Council resumed their discussion of the draft Revised General Plan. During discussion, Council heard comments regarding the language of the Plan from Natalie Barlow, Jane Moore and Suzy Mound.</i></p> <p><i>Ultimately, it was determined that the following changes would be made by Ms. Gallagher, and that the Revised Plan would then come to Council for final approval at the next regular meeting.</i></p> <ul style="list-style-type: none"> • <i>On page 23, "topography" will be added as a factor influencing land use in Jerome.</i> • <i>On page 25, a reference to a goal of developing a dark sky ordinance will be changed to, "Encourage the use of dark sky-compliant lighting whenever possible, with consideration to existing historic lighting equipment."</i> • <i>On page 26, Paragraph C, insert the word "health," so that it reads, "Provide and maintain high-quality effectiveness and efficiency in law enforcement, <u>health</u>, fire and emergency services ..."</i> • <i>On page 27, Goal 2, Paragraph A, the word "industrial" will be added, so that it reads, "Create and maintain the proper balance of separate areas primarily devoted to residential, commercial, <u>industrial</u>, agricultural and public land uses.</i> • <i>On page 29, the third bullet point under the picture of the flume, which reads "Develop policies and incentives for reclaimed water and rainwater harvesting systems," will be changed to read, "Develop policies and incentives <u>for water conservation, such as reclaimed water and rainwater harvesting systems.</u>" Also, under Paragraph E, the first bullet point will be changed to "Provide workshops to educate and encourage property owners to implement water conservation strategies on their properties."</i> • <i>On page 32, a reference to cultivating a relationship between the Town and the Verde Canyon Railroad will be eliminated.</i> • <i>On page 36, change "Establish a shuttle service ..." to "<u>Maintain and improve</u> a shuttle service ..." and eliminate the words "newly created" in that phrase.</i>

	<ul style="list-style-type: none"> • Also on page 36, add a new paragraph 8 under "Recommendations," to read: "Maintain and improve handicapped parking and access." • On page 37, regarding pedestrian walkways, change "The Town must maintain ..." in the last line of the first paragraph to "The Town must assure the maintenance of ..." • Also on page 37, in paragraph 2 under "Recommendations," change the word "will" to "could," to read: "... which <u>could</u> also connect to regional trail plans. • On page 40, Goal 4, Paragraph C, was changed from "Make affordable housing a priority," to "Encourage development of affordable housing." • On page 45, a footnote will be added, stating that, when the Town Council was first established, regulations were established that required buildings in the commercial zone to be fire-resistant. • Pages 59 through 62, "Zoning Administrator Design Review Guidelines," will be removed altogether. 																																										
<p>ITEM #3: 7:30 p.m.</p>	<p>ADJOURNMENT</p> <table border="1"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td>x</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td>x</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER	x		X				KINSELLA		x	X				VANDER HORST			X			
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Edited by Town Manager/Clerk Candace Gallagher from minutes taken and transcribed by Deputy Town Clerk Joni Savage.

APPROVE:

ATTEST:

Frank Vander Horst, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



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DRAFT MINUTES **SPECIAL MEETING OF THE JEROME TOWN COUNCIL** **COUNCIL CHAMBERS, JEROME TOWN HALL** **WEDNESDAY, MAY 2, 2018 AT 4:00 P.M.**

ITEM #1:	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order. <i>Mayor Vander Horst called the meeting to order at 4:02 p.m.</i></p> <p>Town Clerk to call and record the roll. <i>Present were Mayor Vander Horst, Vice Mayor Kinsella, Councilmember Barber, Councilmember Currier and Councilmember Bachrach. Judge Dwyer arrived at 4:08 p.m. Councilmember Barber arrived at 5:10 p.m.</i></p> <p><i>Staff present were Candace Gallagher, Town Clerk/Manager, Melanie Atkin, Accounting Clerk, and Joni Savage, Deputy Clerk.</i></p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance. <i>Vice Mayor Kinsella led the pledge.</i></p>
ITEM #2: 4:03	<p>2018-19 BUDGET</p> <p>Council will begin discussions regarding the 2018-19 Town budget. All aspects of the budget may be discussed at this meeting.</p> <p><i>Council began their discussion of the 2018-19 budget.</i></p> <p><i>During discussion, Judge Joan Dwyer spoke to praise the work being done by Ronda Brockman, Court Clerk, and to request a wage increase for her, which will be reimbursed to the Town out of court funds.</i></p> <p><i>Ultimately, it was determined that the following changes to the draft budget would be made and brought back to Council:</i></p> <ul style="list-style-type: none"> • <i>Property tax revenue had been eliminated in the first draft and will be reinstated at the same level as the prior year.</i> • <i>In the Sewer budget, funds will be provided for payoff of both sewer bonds.</i> • <i>A \$4,000 appropriation in the HURF budget for Hampshire Avenue sidewalk engineering will be removed, as that is underway and will be done prior to year end.</i> • <i>A \$5,000 appropriation will be added to the Properties budget for engineering for the wall below School Street, and the appropriation for that project under R&M Infrastructure will be increased to \$30,000.</i> • <i>A \$10,000 appropriation will be added under General Government for the purchase of a shuttle van.</i> • <i>A \$10,000 appropriation for a new healthcare program will be added, divided between Properties (for building improvements) and General Government (for other costs).</i> • <i>\$25,000 will be added to the water budget for the purchase of a water truck.</i> • <i>\$75,000 in revenue and offsetting expenses will be included in Operating Grants fund for an ADEQ Brownfields grant for lead paint abatement at the Hotel Jerome.</i> • <i>\$10,000 will be included in the Properties budget for project management.</i> • <i>The Town's contribution to the Fire Department's Volunteer Pension Fund will be increased to \$12,000.</i> • <i>The Town's contribution to the retirement fund for non-police full-time employees will be increased to 8%.</i> • <i>The hourly rate for the Court Clerk will be increased by \$4 per hour.</i>

ITEM #3: 6:52 p.m.	ADJOURNMENT						
	The meeting was adjourned at 6:52 p.m.						
		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
	BACHRACH			X			
	BARBER			X			
	CURRIER		x	X			
	KINSELLA	x		X			
VANDER HORST			X				

Edited by Town Manager/Clerk Candace Gallagher from minutes taken and transcribed by Deputy Town Clerk Joni Savage.

APPROVE:

ATTEST:

 Frank Vander Horst, Mayor

 Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



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DRAFT MINUTES
SPECIAL MEETING OF THE JEROME TOWN COUNCIL
COUNCIL CHAMBERS, JEROME TOWN HALL
MONDAY, APRIL 23, 2018 AT 5:00 P.M.

ITEM #1:	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order.</p> <p style="padding-left: 40px;"><i>Mayor Vander Horst called the meeting to order at 5:03 p.m.</i></p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance.</p> <p style="padding-left: 40px;"><i>Mayor Vander Horst led the pledge.</i></p> <p>Town Clerk to call and record the roll.</p> <p style="padding-left: 40px;"><i>Candace Gallagher called roll. Present were Mayor Vander Horst, Vice Mayor Kinsella, Councilmember Barber, Councilmember Currier and Councilmember Bachrach.</i></p> <p style="padding-left: 40px;"><i>Staff present were Candace Gallagher, Manager/Clerk, Kyle Dabney, Zoning Administrator and Joni Savage, Deputy Clerk.</i></p>																																										
ITEM #2: 5:04	<p>RESOLUTION #568, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, COMMITTING TO THE UTILIZATION OF HURF EXCHANGE FUNDS FOR DRAINAGE IMPROVEMENTS</p> <p>Council will review and may approve Resolution #268, committing to the utilization of HURF exchange funds for drainage improvements.</p> <p style="text-align: center;">APPROVED.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td style="text-align: center;">X</td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER		X	X				CURRIER			X				KINSELLA	X		X				VANDER HORST			X			
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ITEM #3: 5:12	<p>RESOLUTION #569, A RESOLUTION AUTHORIZING AND SUPPORTING AN APPLICATION FOR A RURAL BUSINESS DEVELOPMENT GRANT TO FINANCE IMPROVEMENTS AT THE HOTEL JEROME</p> <p>Council will review and may approve Resolution #569, authorizing the submission of a USDA Rural Business Development Grant to finance the replacement of windows at the Hotel Jerome.</p> <p style="text-align: center;">APPROVED.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td style="text-align: center;">X</td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER		X	X				KINSELLA	X		X				VANDER HORST			X			
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ITEM #4: 5:21	<p>REVISED GENERAL PLAN</p> <p>Council will discuss possible changes to the Revised General Plan as approved by the Planning & Zoning Commission and may direct staff in this regard. No action will be taken at this meeting to adopt the plan or to re-adopt the existing plan. That may take place at a future public meeting.</p> <p style="padding-left: 40px;"><i>Council reviewed the draft Revised General Plan. Input regarding the Plan language was received by Suzy Mound, Jane Moore and Dave Hall. It was ultimately directed that the following changes be made:</i></p> <ul style="list-style-type: none"> • Update 2017 to 2018 throughout the Plan. • Move the Vision Statement to the beginning. • Remove the word "visitors" from the first line on page three. 																																										

- Change "Native American tribes" to "indigenous tribes" in the first paragraph on page 4.
 - In the third paragraph on page 5, reorder the sentences so that they are reflected in chronological order.
 - Change "Jerome Kids Art Workshop" to "Jerome Art Workshop" on page 6.
 - On page 8, change "Jerome's existing inventory of 260 historic buildings listed as contributing assets" to "Jerome's existing inventory of approximately 260 contributing historic buildings and structures."
 - On page 9, change the paragraph #6 to read, "Every effort should be made to minimize the adverse physical impact of motorized vehicles, especially construction equipment, on historic property from vibration or impact damage or, in the case of roadways and sidewalks, wear and tear through misuse."
 - On page 11, Paragraph #5, change the phrase "Sidewalks ... should be preserved" to "...should be preserved and maintained".
 - On page 12, paragraph #2 under "Policy" will be changed to include the criteria that the building was constructed prior to 1953.
 - On page 13, paragraph #1 under "Policies" will be corrected to state that the Town is exempted by statute rather than by ordinance.
 - On page 14, in the second paragraph, there will be a reference added to the Secretary of Interior's Standards for the Treatment of Historic Properties, and they will be included in the Plan.
 - On page 16, paragraphs #1 and #2 under "Policies" will be changed to clarify that they refer to the Town of Jerome Planning Department.
 - The last sentence on page 18 will be changed to read, "The town now faces challenges associated with new development in a historical district."
 - The second paragraph on page 20 was corrected to indicate that our sewer plant treats an average of 36,000 gallons per day, and the next sentence was changed to read, "At times of high tourist visitation or heavy rains, the maximum capacity is sometimes approached." The first line in the next paragraph was changed to read, "At present, in 2018, maximum capacity of the facility is sometimes approached and taxed to the point that further upgrades must be considered."
 - On page 21, the first line of the second paragraph was changed to state, "Concerns were raised by some residents ..." Also, references to "increased health and safety issues" and "added stress on public infrastructure" as impacts of short-term rentals were removed.
- At this time, it was determined that the meeting would adjourn and resume at a later date.

ITEM #5: 7:33 p.m.	ADJOURNMENT					
	MOTION TO ADJOURN AND CONTINUE AT A LATER DATE.					
	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
		X	X			
			X			
	X		X			
			X			
			X			

Edited by Town Manager/Clerk Candace Gallagher from minutes taken and transcribed by Deputy Town Clerk Joni Savage.

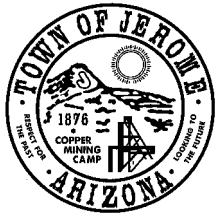
APPROVE:

ATTEST:

Frank Vander Horst, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



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DRAFT MINUTES

SPECIAL MEETING OF THE JEROME TOWN COUNCIL: COUNCIL RETREAT JEROME FIRE STATION TUESDAY, MARCH 27, 2018 AT 12:00 P.M.

<p>ITEM #1: 12:15 pm</p>	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order.</p> <p style="padding-left: 40px;"><i>Mayor Vander Horst called the meeting to order at 12:15 p.m.</i></p> <p>Town Clerk to call and record the roll.</p> <p style="padding-left: 40px;"><i>Roll call did not occur. Present were Mayor Vander Horst, Vice Mayor Kinsella, Councilmember Barber, Councilmember Currier and Councilmember Bachrach.</i></p> <p style="padding-left: 40px;"><i>Staff present were Kyle Dabney, Zoning Administrator, Candace Gallagher, Town Clerk/Manager, Melanie Atkin, Accounting Clerk, Martin Boland, Public Works Director, Rusty Blair Fire Department Chief, Kathleen Jarvis, Head Librarian, and Joni Savage, Deputy Clerk. Henry MacVittie of Contract Wastewater Operations arrived at 1:08 p.m.</i></p> <p>Mayor or Mayor's designee to lead the Pledge of Allegiance.</p> <p style="padding-left: 40px;"><i>There was no pledge said.</i></p>
<p>ITEM #2: 12:15 pm</p>	<p>AUDIT: FY2017</p> <p>Representatives of Colby & Powell will present audited financial statements for FYE 6-30-17. Following the presentation, Council may vote to accept the audit.</p> <p style="padding-left: 40px;"><i>Jim Usevitch of Colby & Powell presented the audit¹, which he said went very smoothly. He stated that:</i></p> <ul style="list-style-type: none"> • <i>This was the first time since he has been our auditor that the audit has been completed prior to the March 31 deadline.</i> • <i>There were a few departments where the budget was slightly exceeded, but the overall budget was fine.</i> • <i>The audit went very well, and only required three or four journal entries. Usually, there is a page and a half.</i> • <i>The Town is "in the black," and in a good situation, with cash in the bank of about \$800,000. Our fund balance is almost \$900,000.</i> • <i>It was noted that we have assets valued on the books at the purchase price, but their fair market value is considerably greater, as is our true fund balance.</i> • <i>When asked about our net pension asset in PSPRS, he said that Jerome is one of just a handful of cities with an asset rather than a liability. It will decrease as police officers gain tenure, but this is not something we need to worry about at present. "You're in a ten times better situation than most cities and towns," he said.</i> <p style="padding-left: 40px;">Motion: <i>Upon motion by Vice Mayor Kinsella, seconded by Councilmember Currier and unanimously approved, the audit for FY2017 was ACCEPTED.</i></p>
<p>ITEM #3: 12:41</p>	<p>DISCUSSION OF PRIORITIES FOR 2018-19</p> <p>Council will engage in an open discussion regarding their priorities for the next fiscal year. Staff has been invited to participate.</p> <p style="padding-left: 40px;"><i>This portion of the meeting was led by a facilitator, Dr. Jack Dillenberg, a Town resident and an expert in public health.</i></p> <p style="padding-left: 40px;"><i>What follows is a condensed summary of the points brought up. The full discussion is available on the audio recording, which is considered a part of these minutes.</i></p> <p style="padding-left: 40px;"><i>Council heard from staff regarding their priorities, as follows:</i></p> <p style="padding-left: 40px;">12:41 p.m. Marty Boland, Public Works Director:</p> <ul style="list-style-type: none"> • <i>New valves for regulators (up to four at \$6,000 each), and upgrading regulator boxes.</i>

¹ A copy of the audit document will be placed on permanent file with these minutes.

Estimated cost for three regulators - \$20,000.

- Work on a manhole on Douglas Road. No cost figures available at this time.
- Purchasing a water truck, ideally a short-bed, 4WD with a tool box, so that all tools needed for water work would be in one vehicle.
- He saw no need to increase the size of the crew (currently at five) and feels that we can get through another year with the garbage truck as long as it is maintained.
- He suggested trading the skid steer for a gannon.

Also discussed with Mr. Boland was sidewalk repairs in general and repairing the wall below School Street. All agreed that projects should be contracted out when necessary.

1:46 p.m. Henry MacVittie, Contract Wastewater Operations:

- Will need to budget for the one springs project that will not be complete by end of this fiscal year – the syphon line through Mescal Canyon.
- Clean and inspect Sunshine Hill water tanks.
- Expenses to attempt to meet new standards for ammonia and copper levels in our effluent - \$12,000. He suggested that we begin to look at alternate methods of disposal, rather than putting our effluent into Bitter Creek, such as subsurface leach fields.
- He spoke of the importance of developing a plan for alternate sources of water in the event that flows drop off in the future.

Also discussed with Mr. MacVittie was the inevitability of needing to expand our treatment plant at some point in the future, and improving the road to the facility.

2:40 p.m. Kathleen Jarvis, Librarian:

- New Community Arts Program to replace the existing Kids Art Workshop program. It would serve children and adults alike, and would be a part of Library budget. The person running the program would also function as a part-time library staffer - \$3,000 to \$5,000 per year, some of which would be funded by donations.

~ 3:00 p.m. Ms. Gallagher suggested that Council might want to **move at this time to the agenda item addressing appointments to the boards. Motion** to do so was made by **Vice Mayor Kinsella**, seconded by **Councilmember Currier** and **unanimously approved. Item #4 was addressed at this time but is reflected in these minutes as originally agendized.**

The meeting then returned to the discussion of priorities.

3:14 p.m. Honorable Judge Dwyer:

- Implementing new requirements for security standards will be necessary beginning next year. Various security measures were discussed.
- The Court's triennial audit will be coming up this year.
- Court revenues will remain about the same.

3:25 p.m. Melanie Atkin, Accounting Clerk

- There was discussion about the possibility of charging for water usage based on consumption.
- It was noted that the Town is looking into alternative payroll providers.

3:35 Kyle Dabney, Zoning Administrator

- Continued use of GIS software (\$400/year)
- Grant submission for drainage projects

3:45 Rusty Blair, Chief Jerome Fire Department

- Requests a new full-time employee – Duty Officer.
- Requests continued funding for fuel abatement (\$10,000).
- Requests increase in Town's contribution to pension fund, and possible increase in per call rate.
- Discussed wildlands activity.
- Grant match for new pumper truck (\$25,000).
- JFD has had a 1991 pumper given to them, which will replace the 1961 truck. It will help maintain our ISO rating of 4, which benefits residents.
- Applying for \$80,000 grant for SCBA's. If we don't get it, will need to purchase 12 sets at \$1,500 each.
- Has also applied for funding from Firehouse Subs for five sets of turnout gear, and has asked the

	<p>100 Club for funds for new wildlands gear.</p> <p>At this time, Council took a ten-minute break.</p> <p>4:39 p.m. Town Manager/Clerk Candace Gallagher</p> <ul style="list-style-type: none"> • Spoke about fund balance. • Will draft the budget to include a 2% wage increase as a beginning point for discussion. Discussion followed and the Mayor suggested we look at increases individually, between 3% and 5%. • Noted that the Town's contribution to the retirement savings for non-police full time personnel (5%) is considerably less than the contribution to the police pension fund (over 14%). Chief Blair had suggested increasing that to make it more equitable. • Suggested the possibility of eliminating property taxes (\$47,500). <p>The Council then discussed their individual priorities. Suggestions from each member are summarized below.</p> <p>Councilmember Barber:</p> <ul style="list-style-type: none"> • Safety railing along sidewalks where children and pets could fall through. • Water, sewer, sidewalks and streets. • Great police visibility on busy weekends. <p>Mayor Vander Horst:</p> <ul style="list-style-type: none"> • Implementation of the recommendations of the NAU parking study. • Unarmed volunteer persons to act with the Police Department as "Citizens On Patrol." • Preserving our historical structures; purchasing if necessary and restoring, then selling them. • Repairs to the steps next to the Old Town Hall. • Compliance with ADA requirements re: handicapped parking spaces. • Purchase of a new shuttle van for the weekend shuttle service. • Installation of parking kiosks, similar to those in Sedona. <p>Vice Mayor Kinsella:</p> <ul style="list-style-type: none"> • Fencing in front of the recycle trailer. • Infrastructure. • Purchase if possible of the parking area across from Bobby D's (currently leased by the Town). • Educating our visitors that RVs can only park at the 300 Level, and signage to indicate that. Asking our police to ticket those that do not comply. • Bringing in a nurse or nurse practitioner and having the Verde Valley Medical Center pay for that. <p>Councilmember Bachrach:</p> <ul style="list-style-type: none"> • Infrastructure, water, sewer, roads and sidewalks. Center Street needs help badly. • Hotel Jerome: lead-based paint abatement and new windows. He mentioned the possibility of creating four apartments on the second floor. <ul style="list-style-type: none"> ◦ Dr. Dillenberg suggested exploring the possibility of assisted living there. ◦ Chief Blair noted that apartments will require a fire escape and sprinklers. • Bringing in a grantwriter. • Hiring a properties/project manager. • Creating parking at the old Town Yard. • A cinder spreader for Public Works. <p>Councilmember Currier:</p> <ul style="list-style-type: none"> • Bringing in a Town nurse. • Work on the street behind Town Hall leading to the Humane Society clinic. • Replacement of a missing window over the library. <p>It was agreed that the first budget meeting will take place in early May.</p>
<p>ITEM #4: 3:03</p>	<p>APPOINTMENTS TO FILL EXPIRED TERMS ON PLANNING & ZONING COMMISSION, DESIGN REVIEW BOARD AND BOARD OF ADJUSTMENT</p>

	<p>Terms of the following appointees expired as of February 28, 2018: <i>Planning and Zoning Commission</i> – Margie Hardie and Zachariah Runyon; <i>Design Review Board</i> – John Schroeder and Mark Venker; <i>Board of Adjustment</i> – Jane Moore and Suzy Mound. Council may take action to reappoint these members, or other individuals, to succeeding three-year terms.</p> <p><i>It was noted that Mark Venker has resigned from the Design Review Board, and that Zachariah Runyon has not been attending meetings of the Planning & Zoning Commission.</i></p> <p><i>Since the preparation of the agenda, Danny Smith had applied to serve on the Design Review Board.</i></p> <p>Motion: Mayor Vander Horst made a motion to re-appoint Margie Hardie to the Planning & Zoning Commission. It was seconded by Vice Mayor Kinsella and unanimously approved.</p> <p>Motion: Councilmember Barber made a motion to re-appoint John Schroeder to the Design Review Board and the motion was seconded by Councilmember Currier. The motion passed with 4 ayes and 1 nay. (It is unclear on the recording who cast the dissenting vote.)</p> <p>Danny Smith was present, and explained his background to the Council why he wanted to serve on the Design Review Board.</p> <p>Mr. Dabney recommended his appointment.</p> <p>Motion: Councilmember Bachrach made a motion to appoint Danny Smith to the Design Review Board. It was seconded by Vice Mayor Kinsella and unanimously approved.</p> <p>Motion: Councilmember Barber made a motion to re-appoint Jane Moore and Suzy Mound to the Board of Adjustment. The second was made by Councilmember Currier and the . The motion passed with 4 ayes and 1 nay. (It is unclear on the recording who cast the dissenting vote.)</p> <p>Motion: Vice Mayor Kinsella made a motion to remove Zachariah Runyon from the Planning and Zoning Commission. The motion was seconded by Councilmember Bachrach and unanimously approved.</p>
<p>ITEM #5:</p>	<p>PROFESSIONAL ENGINEERING SERVICES</p> <p>Council will review proposed rates and terms of a contract with Southwestern Environmental Consultants, Inc. of Cottonwood, AZ, and may approve an agreement with the firm for on-call engineering services.</p> <p>THIS ITEM WAS NOT ADDRESSED.</p>
<p>ITEM #6:</p>	<p>ADJOURNMENT</p> <p>Upon motion by Councilmember Currier, seconded by Councilmember Bachrach and unanimously approved, the meeting was adjourned at approximately 6 p.m.</p>

Edited by Town Manager/Clerk Candace Gallagher from minutes taken and transcribed by Deputy Town Clerk Joni Savage.

APPROVE:

ATTEST:

 Frank Vander Horst, Mayor

 Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

DRAFT MINUTES SPECIAL MEETING OF THE JEROME TOWN COUNCIL JEROME TOWN HALL, SECOND FLOOR WEDNESDAY, MARCH 7, 2018 AT 2:00 PM

<p>ITEM #1: 2:00 PM</p>	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call the meeting to order.</p> <p><i>Mayor Vander Horst called the meeting to order at 2:00 p.m..</i></p> <p>Town Clerk to call and record the roll.</p> <p><i>Town Manager/Clerk Candace Gallagher called roll. Present were Mayor Frank Vander Horst, Vice Mayor Jay Kinsella, Councilmember Hunter Bachrach, Councilmember Alex Barber and Councilmember Lew Currier.</i></p> <p><i>Also present was Joni Savage, Deputy Clerk.</i></p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance.</p> <p><i>Mayor Vander Horst led the Pledge of Allegiance.</i></p>																																										
<p>ITEM #2: 2:01 PM</p>	<p>INTERVIEWS WITH ENGINEERING FIRMS</p> <p>Council will conduct interviews with representatives of three engineering firms that provided Statements of Qualifications in response to an RFQ issued by the Town. Following the interviews, Council may direct staff to negotiate with one of the firms or to schedule interviews with other firms.</p> <p><i>G. Krishan Ginige, P.E., Southwestern Environmental Consultants, Cottonwood John Hahle, Western Technologies, Inc., Flagstaff/Cottonwood Robert L. Winiecke, P.E., Verde Valley Consulting Engineers, Cornville</i></p> <p>Council interviewed the three firms listed above.</p> <p>The interview with Southwestern Environmental Consultants began at 2:02 p.m. The firm was represented by G. Krishan Ginige, P.E./MS/CFM, President & Senior Engineer, and Jamee Reddell-, Planning/Public Relations/Water Rights Specialist. It was noted that Bill Kantor, PE, works with this firm.</p> <p>The interview with Verde Valley Consulting Engineers began at 2:50 p.m.. This new firm was represented by Robert L. Winiecke, P.E., who currently works for the City of Cottonwood.</p> <p>The interview with Western Technologies began at 3:30 p.m.. The firm was represented by John Hahle, Vice President, and Nick Brown, Marketing Coordinator. Mr. Hahle explained that they are geotechnical engineers, not civil engineers, and do not produce drawings.</p> <p>Staff was directed to check references and, if acceptable, negotiate a price with Southwestern Environmental Consultants, and bring an agreement back to Council for approval at the first available meeting.</p>																																										
<p>ITEM #3: 3:57 PM</p>	<p>ADJOURNMENT</p> <p>The meeting was adjourned at 3:57 p.m.</p> <table border="1" data-bbox="373 1690 1274 1837"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER		X	X				CURRIER			X				KINSELLA	X		X				VANDER HORST			X			
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Edited by Town Manager/Clerk Candace Gallagher from minutes taken and transcribed by Deputy Clerk Joni Savage.

THE AUDIO RECORDING OF THIS MEETING IS CONSIDERED TO BE A PART OF THESE OFFICIAL MINUTES AND WILL BE MAINTAINED PERMANENTLY ON FILE AS SUCH.

APPROVE:

ATTEST:

Frank Vander Horst, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



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DRAFT MINUTES

SPECIAL MEETING OF THE JEROME TOWN COUNCIL
JEROME TOWN HALL, SECOND FLOOR
THURSDAY, JUNE 29, 2017 AT 7:00 P.M.

<p>ITEM #1: 7:03 p.m.</p>	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order.</p> <p><i>Mayor Vander Horst called the meeting to order at 7:03 p.m.</i></p> <p>Town Clerk to call and record the roll.</p> <p><i>Town Manager/Clerk Candace Gallagher called roll. Present were Mayor Frank Vander Horst, Vice Mayor Jay Kinsella, Councilmember Hunter Bachrach, Councilmember Alex Barber and Councilmember Lew Currier.</i></p> <p><i>Also present was Joni Savage, Deputy Clerk.</i></p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance.</p> <p><i>The pledge was led by Tyler Christensen of Contract Wastewater Operations, LLC.</i></p>																																										
<p>ITEM #2: 7:04 p.m.</p>	<p>APPROVAL OF MINUTES</p> <p>Open session minutes: May 9, 2017 regular meeting <i>(postponed from June 13 meeting)</i></p> <p>Closed session minutes: February 7, 2017</p> <p>ALL APPROVED AS SUBMITTED.</p> <table border="1" data-bbox="370 1100 1271 1247"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER		X	X				KINSELLA	X		X				VANDER HORST			X			
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<p>ITEM #3: 7:05 p.m.</p>	<p>RESOLUTION NO. 556, AMENDING THE TOWN OF JEROME PERSONNEL POLICIES WITH RESPECT TO PAID LEAVE</p> <p>Council will review and may approve a Resolution revising the Town's personnel policies to comply with Arizona Proposition 206, "The Fair Wages and Healthy Families Act." The revisions will bring our policies into compliance with the Act, including the provision of paid sick leave for part-time employees as of July 1, 2017. A minor typographical error in the policy will be corrected as well.</p> <p>APPROVED.</p> <table border="1" data-bbox="370 1491 1271 1638"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER	X		X				KINSELLA		X	X				VANDER HORST			X			
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<p>ITEM #4: 7:09 p.m.</p>	<p>2017-18 BUDGET</p> <p>Council will continue their discussion of the 2017-18 budget.</p> <p><i>Council discussed the budget at length. Much of the discussion centered on police salaries. During discussion, Liz Gale and Steve Chiefetz commented on that topic.</i></p> <p><i>It was ultimately agreed that the following changes would be made to the draft budget, which will be presented for Council's tentative approval on July 11:</i></p> <ul style="list-style-type: none"> • <i>Certain police salaries will be reduced from the prior draft.</i> • <i>Hours for the Court Clerk will be increased to 29 hours per week.</i> • <i>The budget for "R&M – Buildings" under Properties will be increased by \$7,500 in order to accommodate replacement of the swamp cooler in the Artists Co-op.</i> 																																										

	<ul style="list-style-type: none"> • \$5,000 will be added to the Planning & Zoning budget to allow for reimbursement of certain parking fees paid in prior years. • The use of \$14,400 in restricted fund balance will be added to the Court's budget as both revenue and expense, resulting in no net change. 																																										
<p>ITEM #5: 9:03 p.m.</p>	<p>ADJOURNMENT</p> <p>The meeting was adjourned at 9:03 p.m.</p> <table border="1" data-bbox="370 380 1273 531"> <thead> <tr> <th></th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER			X				CURRIER			X				KINSELLA	X		X				VANDER HORST			X			
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APPROVE:

ATTEST:

Frank Vander Horst, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



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DRAFT MINUTES SPECIAL MEETING OF THE JEROME TOWN COUNCIL JEROME FIRE STATION, 2ND FLOOR MONDAY, JUNE 12, 2017 AT 7:00 P.M.

<p>ITEM #1: 7:04 pm</p>	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll. Mayor/Chairperson or designee to lead the Pledge of Allegiance. <i>Mayor Vander Horst called the meeting to order at 7:04 p.m.</i> Town Clerk to call and record the roll.</p> <p><i>Town Manager/Clerk Candace Gallagher called roll. Present were Mayor Vander Horst, Vice Mayor Kinsella, Councilmember Currier, Councilmember Bachrach, and Councilmember Barber.</i></p> <p><i>Other staff present were Marty Boland, Public Works, and Joni Savage, Deputy Clerk.</i></p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance. <i>Tyler Christensen led the pledge.</i></p>
<p>ITEM #2: 7:06 pm</p>	<p>2017-18 BUDGET</p> <p>Council will continue their discussion of the 2017-18 budget, with an emphasis on capital projects and staff wages.</p> <p><i>Council discussed the 2017-18 budget at length.</i> <i>During discussion, the following individuals addressed the Council:</i></p> <p>Marty Boland, Public Works Director, spoke regarding several matters:</p> <ul style="list-style-type: none"> • <i>The condition of our regulators and the need for their repair/rebuilding.</i> • <i>The projects he is working on, including the Gulch septic tanks, the Horseshoe pits, regulator work and the steps near the School Street flume.</i> <p>Margie Hardle, a Jerome resident, spoke about:</p> <ul style="list-style-type: none"> • <i>The need to complete the work on the steps near the flume on School Street and generally finish projects that we have started.</i> • <i>Budgeting more funds for Code enforcement to require property owners to repair their adjacent sidewalks, noting that in some towns the cost is split between the Town and the property owner.</i> <p>Tyler Christensen, employed by Contract Wastewater, presented a great deal of information regarding our springs, and various recommended springs maintenance projects, and estimated a total cost at \$75,000. During this discussion, Jane Moore and Mr. Boland offered comments as well, and Council requested regular progress reports on the projects.</p> <p><i>It was ultimately agreed that the following changes would be made to the draft budget and brought back to the next meeting:</i></p> <ul style="list-style-type: none"> • <i>\$20,000 which had been included in the Properties budget for work on the cemetery will be moved to the Contingency budget, to be undertaken with proceeds, if available, from the sale of property in Clarkdale.</i> • <i>\$20,000 will be added to the appropriation in the water budget for spring repairs, bringing that line item to \$95,000.</i> • <i>There will be a 2% wage increase for most employees, with larger increases for certain key employees (Town Manager, Police Chief, Fire Chief, Public Works Director, Crew Chief, Zoning Administrator, Deputy Clerk, and Librarian). The Manager is awaiting updated recommendations from the Police Chief regarding police salaries.</i>

	<ul style="list-style-type: none">The anticipated revenue, in the Contingency Fund, related to the sale of our property in Clarkdale will be increased to \$1.5 million. <p>The next budget meeting was scheduled for June 29 at 7 p.m.</p>
ITEM #3: 10:23 pm	ADJOURNMENT Upon motion by Vice Mayor Kinsella, seconded by Councilmember Bachrach and unanimously approved, the meeting was adjourned at 10:23 p.m.

Edited by Town Manager/Clerk Ms. Gallagher from minutes taken and transcribed by Deputy Town Clerk Joni Savage.

THE AUDIO RECORDING OF THIS MEETING IS CONSIDERED TO BE A PART OF THESE OFFICIAL MINUTES, AND WILL BE MAINTAINED PERMANENTLY ON FILE AS SUCH.

APPROVE:

ATTEST:

Frank Vander Horst, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____

EMPLOYMENT CONTRACT

THIS AGREEMENT, entered into this ____ day of _____, 2018, by and between the Town Council of the town of Jerome, Arizona, a municipal corporation (hereinafter referred to as "Jerome"), and Joan Dwyer (hereinafter "Ms. Dwyer").

WHEREAS, Jerome wishes to employ Ms. Dwyer as Town Magistrate of Jerome, Arizona, and provide for conditions of Ms. Dwyer's employment,

NOW THEREFORE, in consideration of the mutual covenants, promises and payments hereinafter set forth, it is agreed between the parties as follows:

1. Jerome hereby appoints Ms. Dwyer as Town Magistrate to perform the functions and duties of Magistrate for the Town of Jerome, and for such other reasonable judicial and court-related administrative functions and duties as Jerome may, from time to time, direct.
2. The term of this appointment shall be from July 1, 2018 through June 30, 2020. The dates of this Agreement are intended to coincide with current fiscal years.
3. Ms. Dwyer hereby agrees to perform said duties to the best of her ability and at all times to uphold the canons of the Arizona Code of Judicial Conduct.
4. Prior to the end of her appointment as provided for in Section 2, above, Ms. Dwyer may only be removed from her employment duties by Jerome for cause.
5. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of Ms. Dwyer to resign at any time from the position of Magistrate.
6. In the event Ms. Dwyer voluntarily resigns as Magistrate of Jerome, before expiration of the term of employment, Ms. Dwyer shall give Jerome sixty (60) days written notice, unless the parties agree otherwise, in writing.
7. Compensation. Ms. Dwyer' compensation for her services rendered, hereto, shall be:
 - a. Twenty-six thousand Dollars (\$26,000.00) per year; for a total of Fifty-two thousand Dollars (\$52,000.00) during the entire term of this agreement, paid to Ms. Dwyer in equal and biweekly payments beginning in July 2018, and ending in June, 2020.
 - b. The amount of compensation set forth herein may be increased during the term of this Agreement, in the sole discretion of the Town Council, based upon cost of living adjustments or other market adjustments deemed appropriate by the Town Council.
 - c. Jerome shall contribute to the Retirement Fund in existence on behalf of Ms. Dwyer during each year of Ms. Dwyer's employment, a matching contribution up to the standard percentage of Ms. Dwyer's compensation from the Town, as established by the Town's Retirement Policy and Fund.
 - d. Ms. Dwyer shall receive 36 hours of paid vacation per year.
8. Jerome agrees to budget and to pay for reasonable travel and subsistence expenses of Ms. Dwyer for short courses, institutes, seminars and conferences that are necessary for and beneficial to her

professional development and to Jerome. Ms. Dwyer shall be responsible for requesting funding for such expenses in writing during the normal budget process for Jerome.

9. Jerome agrees to budget and pay for reasonable personal cell phone expenses of Ms. Dwyer, which may be incurred due to court-related business or during on-call hours. Jerome will reimburse Ms. Dwyer for 25% of her monthly cell phone charge for the three (3) months in which she is required to put in on-call time. Jerome expects these reimbursements to total approximately \$11.00 per month of on-call time, or \$33.00 per year.
10. Ms. Dwyer agrees to schedule a meeting with the Jerome Council and the Town Manager, in the form of a Town Council work session, on an annual basis to update the Council on the administration of the Jerome Magistrate Court and to discuss budget and other issues for the upcoming fiscal year.
11. Recognizing that the needs of the Jerome Magistrate's Court do not require full-time staff and that any and all persons conducting business for, within and on behalf of the Jerome magistrate's court will be only working part-time for that Court, any and all staff required toward the operation of the Jerome Magistrate Court shall be selected by Ms. Dwyer in consultation with the Jerome Town Manager.
12. The Town shall defend, save harmless and indemnify Ms. Dwyer against any tort, professional liability claim or demand or other legal action, whether meritorious or not, whether groundless or otherwise, arising out of any alleged act or omission occurring in the performance of Ms. Dwyer's duties. Jerome shall also bear the full cost of any fidelity or other bonds required of Ms. Dwyer under any federal, state or local law or ordinance.
13. The text herein shall constitute the entire agreement between the parties this agreement shall be binding upon the parties and shall only be amended through a written modification agreement signed by the parties.

IN WITNESS WHEREOF, the Town of Jerome, Arizona, has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested to by its Town Clerk, and Ms. Dwyer has signed and executed this Agreement, both in duplicate, the date and year first above written.

APPROVED:

Honorable Frank Vander Horst, Mayor

ATTEST:

ACCEPTED:

Candace Gallagher, Town Clerk,
Town of Jerome

Honorable Joan Dwyer



TOWN OF JEROME

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ORDINANCE NO. 440

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 2-4-1, "REGULAR MEETINGS," OF THE JEROME TOWN CODE REGARDING AVAILABILITY OF COUNCIL MEETING PACKETS

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. The second paragraph of Section 2-4-1, "Regular Meetings," of the Jerome Town Code is hereby amended as follows (deletions in strikethrough text, additions underlined):

All Preliminary Council packets and information will be available on the Town's website ~~the first Tuesday of the month (one week~~ by six o'clock p.m. on the Thursday prior to the Council meeting). ~~Cut-off for the agendas will be five o'clock p.m. on day before the first Tuesday of the month.~~ Agenda items may be removed, added or changed up until 24 hours prior to the meeting.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS ____ DAY OF _____ 2018.

Frank Vander Horst, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney

Date of first reading: _____

Date of adoption: _____

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH						
BARBER						
CURRIER						
KINSELLA						
VANDER HORST						

Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center



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Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk *CMG*
ITEM: Item #8B – Garbage Collection and Recycling Options
MEETING DATE: August 6, 2018

Council requested recommendations from me and the Public Works Director regarding garbage collection and recycling options. We have discussed and recommend the following:

- That there be no change at this time in our current recycling process and vendor. Our primary concern is the added weight and volume of garbage that would need to be collected if the recycling contract with Sedona Recycles was eliminated. It could require added trips to the disposal facility, and would result in more wear and tear on our garbage truck. At this time, we recommend that there be no change in our recycling practice.
- We recommend that the fee for special garbage pickups, which was set in 2009 by Ordinance 359 at \$45, be fully referenced in the Town Code and set by Resolution of Council.
- We recommend that the Town Code be amended as follows:
 - To require that all cat litter must be bagged prior to disposal.
 - To provide that a maximum of three 40-lb. cans, or the equivalent in bags, per household will be collected.
 - To state that any garbage placed for collection in excess of the three-can limit will not be collected, and the property owner would need to call for a special pickup and pay the associated fee.

If Council agrees, I will draft an ordinance for first reading at the September meeting.

**REGULAR MEETING OF THE TOWN OF JEROME
PLANNING AND ZONING COMMISSION
DATE: Wednesday, July 11, 2018 TIME: 6:00 pm
PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331**

CONDITIONAL USE PERMITS – Continuation to Council for final Approval

ITEM 6: CONDITIONAL USE PERMIT - CELLAR 433, SPIRITOUS LIQUOR FACILITY STATUS UPDATE FOR COMPLIANCE WITH ZONING ORDINANCE & SERVICE OUTSIDE ON REAR PATIO

APPLICANT: Brigid McLoughlin

ADDRESS: Box 1027, Jerome

Zone: C-1

OWNER OF RECORD: Marge Graziano

APN: 401-06-054

Applicant is seeking the use of outdoor patio area at the rear of the building, for food and beverage items to be served. Business location 240 Hull Ave. Due to expansion of the service to outdoor patio area at the rear of the building, Conditional Use for Spiritous Liquor Facility is also required. Business location is 240 Hull Ave.

Planning and Zoning recommends Council approval of Spiritous Liquor Facility Status and Outside Service with conditions that applicant staff all service spaces in use per applicable liquor license. Further recommendation that Jerome Fire Department agrees exit is safe, and Zoning to check for compliance every three months for the first year.

Fire Chief says the exit is considered safe but is concerned there could be a fence erected on any of the three private parcels between this location and what would be considered a 'public walkway'. He recommended the applicant discuss with current property owners and see if they will give permission for emergency exit for this business. The building owner also has an adjoining lot that could possibly be used to build an exit staircase.

Zoning Administrator will inform the applicant of the details for this emergency exit and ask them to seek neighbor permission.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

ZONING ADMINISTRATOR ANALYSIS COUNCIL REVIEW FOR CONTINUATION OF CONDITIONAL USE PERMITS

FROM: PLANNING & ZONING MEETING July 11, 2018

**ITEM 6: CELLAR 433 SPIRITOUS LIQUOR FACILITY STATUS COMPLIANCE FOR PURPOSE OF
EXTENDING SERVICE OUTSIDE ON REAR PATIO CONDITIONAL USE PERMIT**

APPLICANT: BRIGHID MCLOUGHLIN

APN: 401-06-054

ZONE: C-1

Applicant seeks permission to use outdoor space at the lower rear of the establishment. Compliance with a Conditional Use Permit for the business as a Spiritous Liquor Tasting Facility is needed to begin.

Parking for the building is seven (7) spaces and usable space for the current business is 1548.2. The patio space will add 378.2 square ft. In total the useable space measures 1926.4 square ft, with a maximum allowed by parking restriction of 2,100. Usable space for the entire building is within the square footage to allow use of the outdoor space.

The space under review for service of food and beverage is an outdoor patio built with pavers, lit with porch fixtures and strings of lights. A bar exists that is constructed of barrels with a top. There are no barriers at the property boundaries. This area serves as a secondary exit for emergency and this is clearly marked from upper stories.

The patio currently opens to an alley access and is also used for emergency exit. Further definition of the space may be recommended for this permit. Exit from the patio should remain available for emergency. Permanent signage is recommended for 'no alcohol' past this point at the exit. Applicant represents at P&Z Meeting this space will be used in the beginning mostly on weekends and is required by state liquor laws to have all service area staffed when in use. Conditional Use should be well defined and reviewed periodically.

Zoning Administration recommends approval based on allowable square footage and parking requirement. Planning & Zoning recommends certain conditions. Final approval subject to conditions imposed by Council.



Town of Jerome

Post Office Box 335, Jerome, Arizona 86331

(928) 634-7943 Fax (928)634-0715 jerome@jerome.az.gov

Applicant

For Office Use Only

Project Name: Cellar 433
 Project Address: 240 HULL AVE
JEROME, AZ 86331
 Assessor's Tax Parcel Number(s):
401-06-054

Type of Application: Conditional Use Permit
 Fee (\$100): AD Check # 2177
 Receipt#: P & Z
 Current Zone:
 Date Applied: 6/22/18
 Taken By: JS
 Parking Req's:
 Parking Req's Met: Y N Final Action: A D

Property Owner:
MARGE GRAZIANO
 Mailing Address:
7235 E HAMPTON AVE #110
 City:
MRSA
 State:
AZ
 Zip Code:
85209
 Phone:
480 988 5206
 Fax:
480 988 5200
 Email:
info@cellar433.com

Applicant/Agent:
Brigid McLoughlin
 Mailing Address:
PO Box 1027
 City:
JEROME
 State:
AZ
 Zip Code:
86331
 Phone:
928 457 4078
 Fax:
 Email:
info@cellar433.com

Request (state the proposed usage requiring this permit and any other information pertinent to the consideration of granting of this permit): SERVICE OF FOOD & BEVERAGE ITEMS outside of contained walls

I hereby certify that the information submitted on this application is complete and accurate to the best of my knowledge and that I am the owner or authorized agent of the same as stated in the attached documentation.

Signature: [Handwritten Signature]
 Print Name: Brigid McLoughlin
 Date: 06 15 18





TOWN OF JEROME, ARIZONA
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zoning@tojaz.us

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**MEETING OF THE TOWN OF JEROME
PLANNING AND ZONING COMMISSION
DATE: Wednesday, December 3, 2008 TIME: 7:00 P.M.
PLACE: JEROME CIVIC CENTER, 600 CLARK STREET**

DRAFT MINUTES

ITEM 1: CALL TO ORDER/ROLL CALL

Chair, Lance Schall called the meeting to order at 7:04 pm.

Commissioners Present: Kelley Foy, Hanna Flagg, Lance Schall, Margie Hardie, Louis Galluzzi. Absent: none.

Staff Present: Annie Kelly, Interim Zoning Administrator, Jeri Dustir, Interim Town Manager, Peggy Tovrea, Acting P&Z Clerk.

Applicants & Audience Present: Jack & Denise Guth, John McLoughlin, Marge Graziano, Mike Parry.

ITEM 2: APPROVAL OF MINUTES: November 5, 2008 and November 13, 2008 Minutes

Lance Schall moved to approve as received the November 5, 2008 and the November 13, 2008 minutes of the Planning and Zoning Commission. Margie Hardie seconded the motion. The motion passed unanimously.

ITEM 3: PETITIONS FROM THE PUBLIC – Please complete a request form with your name and subject and submit to the Chair. When recognized by the Chair, please come to the microphone, please state your name and observe the three-minute time limit per speaker.

There were no petitions from the public.

ITEM 4: ZONING ADMINISTRATOR'S REPORT – Zoning Administrator will read the Zoning Administrator's report. This report will be pertinent to all the applicants or agenda items.

The Zoning Administrator will address each item as it comes before the Commission.

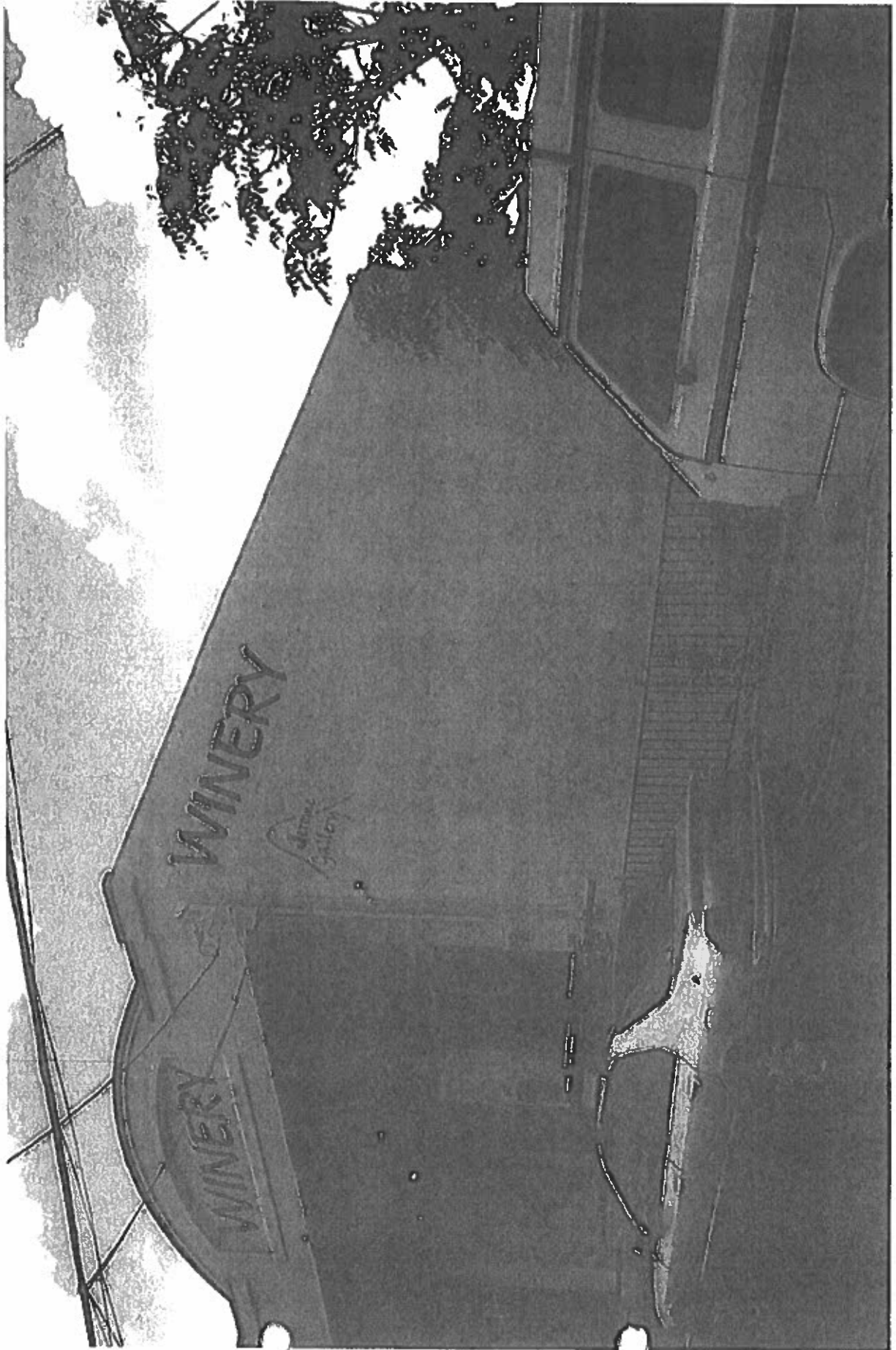
ITEM 5: REQUEST OF APPROVAL FOR CHANGE-OF-USE FOR NEW LOCATION OF JEROME WINERY

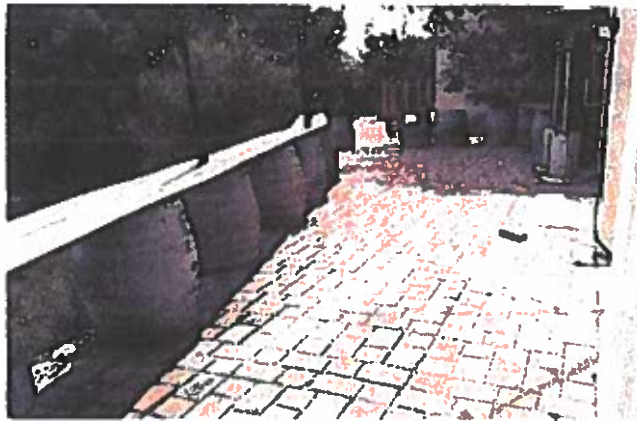
ADDRESS: 240 Hull Ave.....OWNER: Marge Graziano/John McLoughlin
ASSESSOR'S PARCEL NO.: 401-06-054ZONING DISTRICT: C-1

Discussion and Possible Action

The ZA explained that the change of use is to add the use of restaurant/bar. Seven parking spaces have been designated to go with the building (1993), by an in lieu of parking fund. On the top floor of the building there will be a 2'X24' service counter.

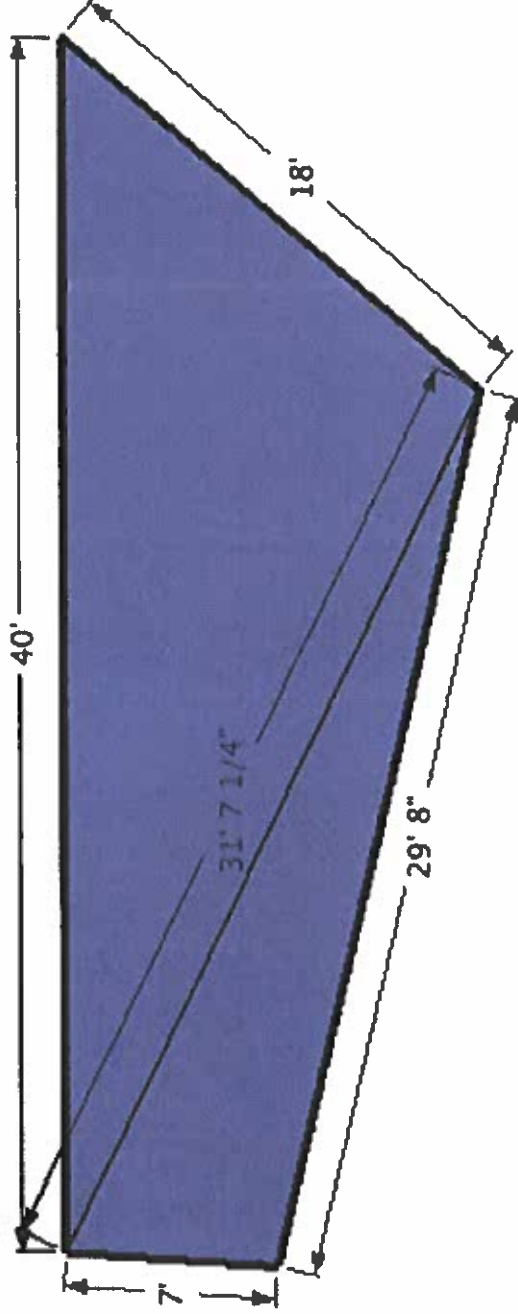
There was discussion as to whether the service counter should be counted as seating even if there are no seats. It was determined that it would not. The use of the usable floor space on all floors was reviewed. The number of parking spaces required for each floor was also reviewed. The first floor (top) will be used as a retail/gallery & wine tasting (restaurant/bar) with no seating. The parking required for the top floor is one for the use of bar/restaurant and two and a half parking spaces for the remaining retail space. The second floor (middle) will be used as



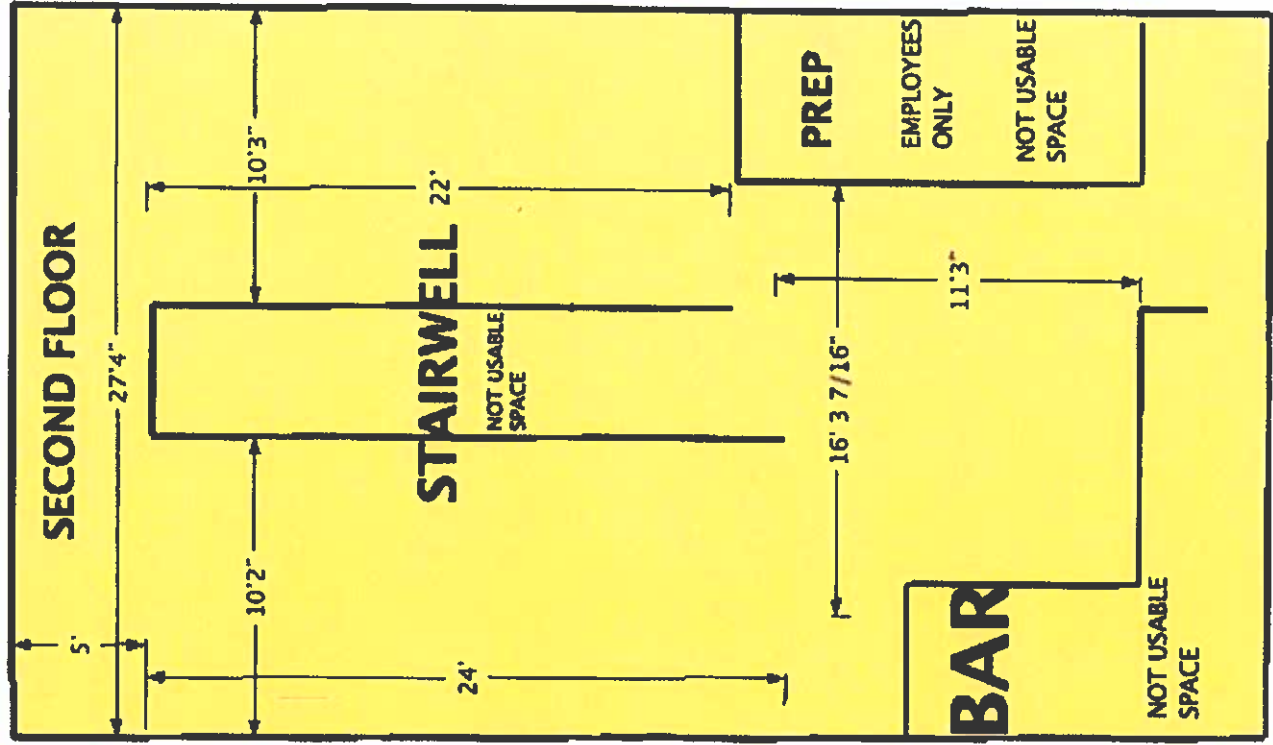


PATIO

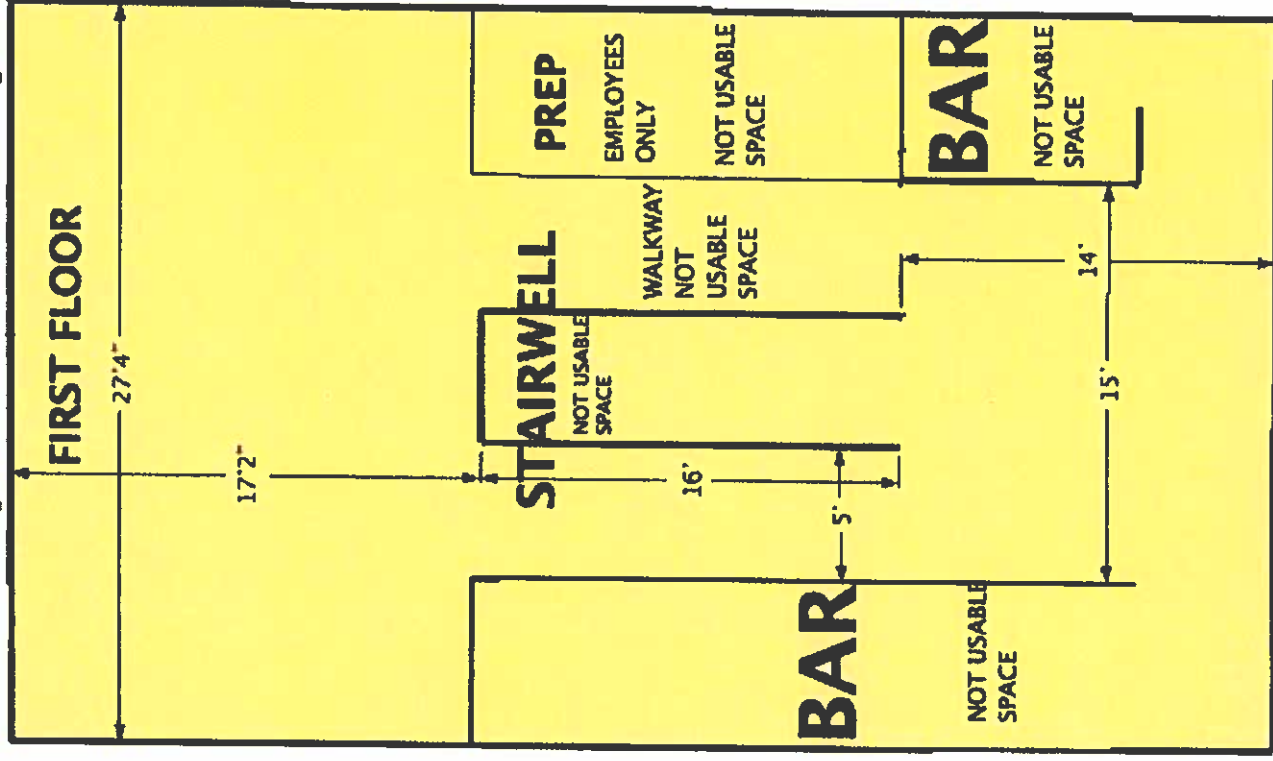
378.2 USABLE SQ.FT.

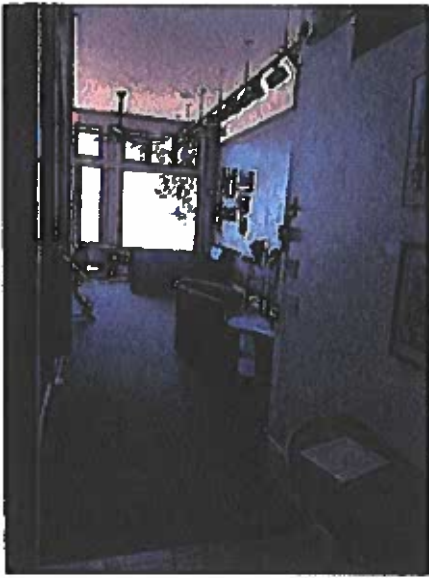


789 sq.ft. usable space

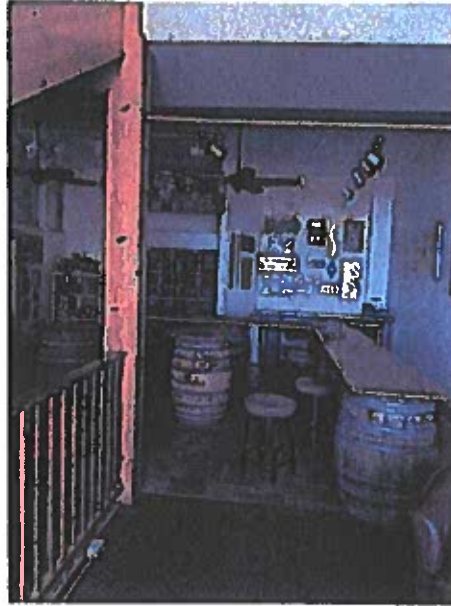


759.2 sq.ft. usable space

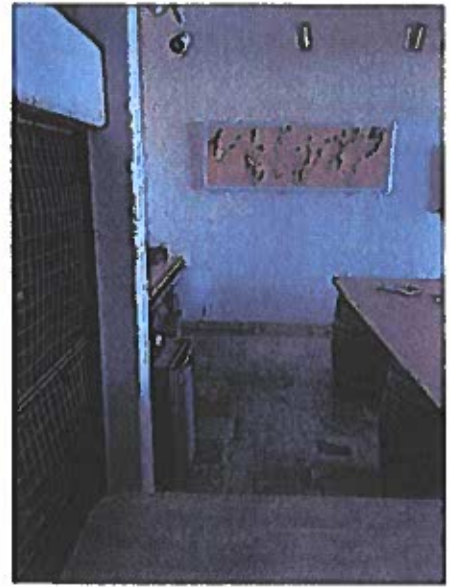




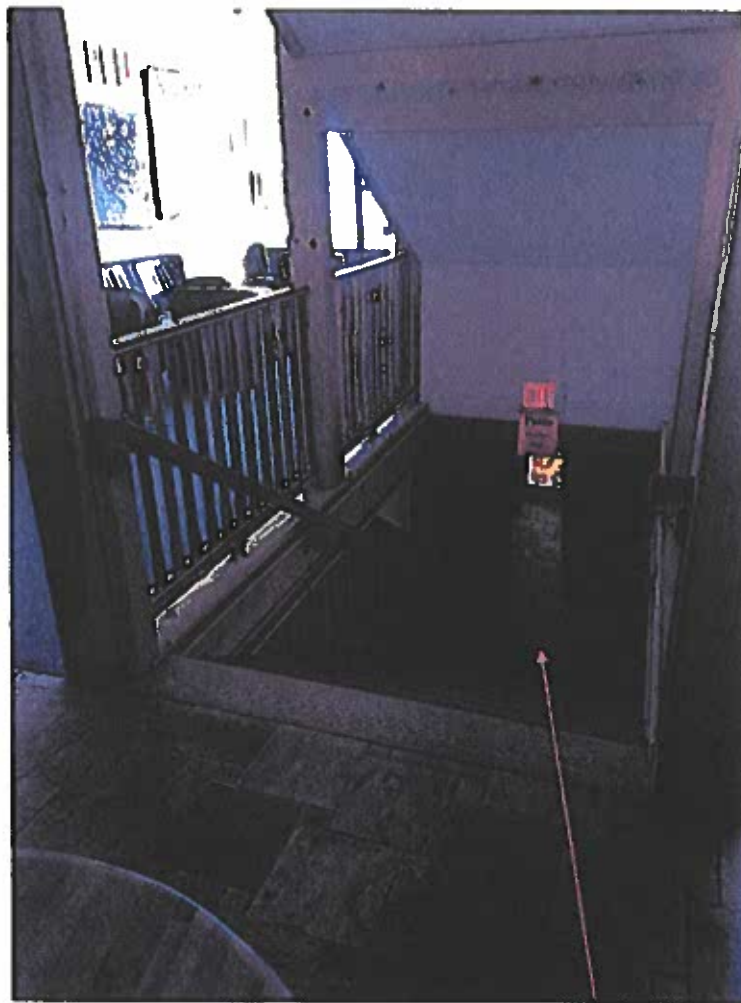
**SECOND FLOOR
RIGHT SIDE OF STAIRS**



**SECOND FLOOR
LEFT SIDE OF STAIRS**



**SECOND FLOOR
BAR AREA
NOT USABLE SPACE**



SECOND FLOOR STAIRWELL TO PATIO



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TOWN OF JEROME

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STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk *CHG*

ITEM: **ITEM 9C: FREEPORT-MCMORAN COPPER AND GOLD FOUNDATION - SOCIAL INVESTMENT PROGRAM FUNDING**

MEETING DATE: August 6, 2018

Freeport-McMoran Copper and Gold Foundation provides an annual funding opportunity through their Social Investment Program. In the past, the Town has received funding through this program for third floor improvements at the Civic Center, Middle Park improvements, AEDs and EMT training, the sidewalk from the 300 level parking lot, the horseshoe pit/leaning wall project, and repairs to the retaining wall and steps at Town Hall to restore the access from School Street. Awards generally range between \$20,000 and \$30,000. The grant application deadline is **August 30**.

According to the Foundation, eligible projects should:

- Focus on initiatives/outcomes that will be sustainable beyond the life of Freeport-McMoRan
- Benefit the community as a whole and not a single organization or individual
- Have a clear purpose and operate transparently based on a demonstrated need for the proposed project
- Have an impact that can be evaluated and measured
- Address at least one of the following priorities (see attached for more details):
 - Community & Economic Development
 - Education & Training
 - Health & Wellness
 - Environment

All of the above must be documented and fully explained in the grant application.

It would be best to choose a project that is simple to describe, clearly meets the listed criteria, and can be accomplished in a timely manner ... that is, a project that is relatively simple to accomplish and does not require approvals from DRB or outside agencies that could delay or prevent it from being completed.

General Social Investment Community Priorities

- Community & Economic Development
- Education & Training
- Health & Wellness
- Environment

Community Outcomes

Your project MUST be delivering one of these outcomes to the community (based on the Community Priority selected)

Community & Economic Development
Increase Number of New Business Developed, Attracted and/or Retained
Increase Number of Job Opportunities
Increase Partnerships that Benefit the Region (rather than a single municipality or community)
Increase Accessible Housing
Increase Public Transportation (either new development or expansion of current options)
Increase Revenue Growth through Tourism
New Opportunities for Entrepreneurship
Increase Number of People Generating a Sustainable Income
Improvements in Community Infrastructure
New Capital Invested In or Loaned to Local Businesses

Environment
Reduction of Blight
Increased Availability and Usability of Public Lands
Increased Public Awareness of Natural Resource Conservation and Stewardship
Improvement in Watershed Health and Stewardship
New Capital Invested in Renewable Energy or Other Environmental Sustainability Efforts

Education and Training
Increased Matriculation/Graduation Rates
Increased Placement in Local Skilled Jobs
Higher Teacher Retention Rate
Increased Placement of Students in Post-Secondary Education Opportunities
Increased Number of People Engaged in Efforts to Promote Education
Increased Number of Students with Access to Quality STEM Education.
Increased Graduation Rates from Post-Secondary Institutions

Health and Wellness
Additional Access to Healthcare Specialists
Additional Access to Healthcare Facilities
Increased Coordination of Healthcare Services
Increased Access to Mental Health Services
Decrease in Substance Abuse
Decrease in Domestic Violence Incidents
Decrease in Unhealthy Behaviors that Cause Chronic, Preventable Health Problems
Increased Number of Families and Youth Engaged in Activities Promoting a Healthy Lifestyle