



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## AGENDA

### REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, SEPTEMBER 11, 2018, AT 7:00 P.M.

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting.

Persons with a disability may request an accommodation such as a sign language interpreter by contacting Joni Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours.

ITEM #1:	<b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b> Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll. Mayor or Mayor's designee to lead the Pledge of Allegiance.	
ITEM #2:	<b>FINANCIAL REPORTS</b> Budget to Actual reports, vendor ledger and balance sheet for August 2018	Discussion/Possible Action
ITEM #3:	<b>STAFF AND COUNCIL REPORTS</b> Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.	Discussion/Possible Action
ITEM #4:	<b>PLANNING AND ZONING AND DESIGN REVIEW MINUTES/RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT</b> Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
ITEM #5:	<b>PETITIONS FROM THE PUBLIC</b> <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
ITEM #6:	<b>PRESENTATIONS</b> <b>LIFETIME ACHIEVEMENT AWARD – ANNE BASSETT</b> Council will award a Certificate of Lifetime Achievement to Anne Bassett, recognizing her years of service and dedication to the Town of Jerome as a Councilmember, Board member and artist.	Sponsored by Mayor Frank Vander Horst Discussion/Possible Action
ITEM #7:	<b>CONSENT AGENDA</b> The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in normal sequence on the Agenda. <b>A. Council Meeting Minutes:</b> <ul style="list-style-type: none"> <li>August 14, 2018 regular meeting</li> <li>August 21, 2018 regular meeting continued</li> <li>July 3, 2018 special meeting</li> <li>June 20, 2018 special meeting</li> <li>June 6, 2018 special meeting</li> </ul> <b>B. Agreement for Participation in the Yavapai County Educational Technology Consortium</b> This agreement will allow the Town to participate in shared and enhanced educational technology opportunities among community colleges, school districts, and charter schools located in Yavapai County.	Sponsored by Mayor Frank Vander Horst Possible Action

**Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center**

ITEM #8:	<b>ORDINANCES</b>	
	<b>ITEM #8A: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO. 440, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 2-4-1, "REGULAR MEETINGS," OF THE JEROME TOWN CODE REGARDING AVAILABILITY OF COUNCIL MEETING PACKETS</b> Council may conduct the second reading of, and may adopt, Ordinance No. 440, amending Section 2-4-1 of the Town Code to provide that preliminary meeting packets for regular Council meetings will be available on the Town website on the Thursday prior to the meeting date, and that the agenda may be revised up until 24 hours prior to the meeting.	Sponsored by Mayor Frank Vander Horst Discussion: Possible Action
	<b>ITEM #8B: FIRST READING: ORDINANCE NO. 441, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING CHAPTER 9, "GARBAGE," OF THE JEROME TOWN CODE</b> Council may conduct the first reading of Ordinance No. 441, amending the Town Code regarding garbage collection. The Ordinance would provide that a maximum of three 40-lb. cans (or the equivalent) will be collected, require that all garbage be bagged, prohibit the disposal in garbage of dead animals, move fees from the Code to a Resolution, and eliminate certain redundancies.	Sponsored by Mayor Frank Vander Horst Discussion: Possible Action
ITEM #9:	<b>UNFINISHED BUSINESS</b>	
	<b>ITEM #9A: REVIEW OF EXPENDITURES TO DATE BY JEROME HISTORICAL SOCIETY ON SLIDING JAIL AREA</b> Council will review expenditures to date by the Jerome Historical Society in connection with the Sliding Jail area, in light of the Development Agreement entered into with the JHS.	Sponsored by Councilmember Alex Barber Discussion: Possible Direction
	<b>ITEM #9B: PARKING KIOSKS</b> Council will review information and pricing regarding parking kiosks for the Middle parking lot area, and may approve the purchase of same.	Sponsored by Mayor Frank Vander Horst Discussion: Possible Action
ITEM #10:	<b>NEW BUSINESS</b>	
	<b>ITEM #10A: RESOLUTION NO. 574, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON AUGUST 28, 2018</b> Council may adopt Resolution 574, declaring and adopting the results of the August 28, 2018 primary election.	Sponsored by Mayor Frank Vander Horst Discussion: Possible Action
	<b>ITEM #10B: RESOLUTION NO. 575, RECITING CERTAIN FEES RELATED TO GARBAGE COLLECTION</b> Council may adopt Resolution 575, reciting fees previously established by Council for dumpster rental, pickup and surcharges, and for unscheduled (special) garbage pickups.	Sponsored by Mayor Frank Vander Horst Discussion: Possible Action
	<b>ITEM #10C: AGREEMENT FOR E-RATE SERVICES</b> Council may approve an agreement between the Town of Jerome Library and Yavapai County for E-Rate services, to obtain affordable telecommunications and internet access.	Sponsored by Vice Mayor Jay Kinsella Discussion: Possible Action
ITEM #11:	<b>TO AND FROM THE COUNCIL</b> Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.	Discussion: Possible Direction
ITEM #12:	<b>ADJOURNMENT</b>	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

#### CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before \_\_\_\_\_ p.m. on \_\_\_\_\_, in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk:

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post office, interior posting case

\_\_\_\_\_ Ioni Savage, Deputy Town Clerk

Town of Jerome  
Budget to Actual Summary  
18-Aug

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
General	10 GF Revenue	\$ 117,232.63	\$ 129,846.07	\$ (12,613.44)	\$ 286,360.83	\$ 276,302.15	\$ 10,058.68
	Total	\$ 117,232.63	\$ 129,846.07	\$ (12,613.44)	\$ 286,360.83	\$ 276,302.15	\$ 10,058.68
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
	11 Admin	\$ 38,653.47	\$ 38,519.41	\$ (134.06)	\$ 74,470.89	\$ 73,354.12	\$ (1,116.77)
	12 Court	\$ 6,497.39	\$ 6,625.69	\$ 128.30	\$ 12,830.32	\$ 12,528.69	\$ (301.63)
	13 Police	\$ 39,107.44	\$ 39,035.73	\$ (71.71)	\$ 74,148.15	\$ 74,514.26	\$ 366.11
	14 Fire	\$ 45,272.58	\$ 31,301.57	\$ (13,971.01)	\$ 62,974.28	\$ 49,661.70	\$ (13,312.58)
	15 Library	\$ 7,800.18	\$ 7,010.31	\$ (789.87)	\$ 17,985.77	\$ 14,974.31	\$ (3,011.46)
	16 P&Z	\$ 5,829.03	\$ 5,402.13	\$ (426.90)	\$ 10,942.05	\$ 10,499.52	\$ (442.53)
	17 Parks	\$ 884.80	\$ 846.44	\$ (38.36)	\$ 2,119.19	\$ 2,388.20	\$ 269.01
	18 Properties	\$ 10,450.68	\$ 9,394.12	\$ (1,056.56)	\$ 22,818.57	\$ 22,305.46	\$ (513.11)
	19 JKAW						
	Total	\$ 154,495.57	\$ 138,135.40	\$ (16,360.17)	\$ 278,289.22	\$ 260,226.26	\$ (18,062.96)
	Net Income (Loss)	\$ (37,262.94)	\$ (8,289.33)	\$ (28,973.61)	\$ 8,071.61	\$ 16,075.89	\$ (8,004.28)
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
	50 Water	\$ 15,947.89	\$ 17,108.32	\$ (1,160.43)	\$ 31,907.57	\$ 34,216.80	\$ (2,309.23)
	51 Sewer	\$ 15,554.78	\$ 17,241.66	\$ (1,686.88)	\$ 31,503.47	\$ 34,483.40	\$ (2,979.93)
	52 Trash	\$ 15,696.87	\$ 16,226.66	\$ (569.79)	\$ 31,587.86	\$ 32,533.40	\$ (945.54)
	Total	\$ 47,199.54	\$ 50,576.64	\$ (3,417.10)	\$ 94,998.90	\$ 101,233.60	\$ (6,234.70)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
	50 Water	\$ 13,750.83	\$ 13,127.78	\$ (623.05)	\$ 29,894.29	\$ 32,115.53	\$ 2,221.24
	51 Sewer	\$ 19,653.07	\$ 17,917.03	\$ (1,736.04)	\$ 36,350.03	\$ 38,436.38	\$ 2,086.35
	52 Trash	\$ 17,160.27	\$ 16,908.34	\$ (251.93)	\$ 29,536.45	\$ 30,998.17	\$ 1,461.72
	Total	\$ 50,564.17	\$ 47,953.15	\$ (2,611.02)	\$ 95,780.77	\$ 101,550.08	\$ 5,769.31
Utilities	Net Income (Loss)	\$ (3,364.63)	\$ 2,623.49	\$ (6,028.12)	\$ (781.87)	\$ (316.48)	\$ (465.39)
Road		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
	30 HURF	\$ 9,622.80	\$ 9,718.18	\$ (95.38)	\$ 15,537.95	\$ 17,036.20	\$ (664.75)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
		\$ 9,622.80	\$ 7,609.29	\$ (2,013.51)	\$ 15,537.95	\$ 15,120.10	\$ (417.85)
Road	Net Income (Loss)	-	\$ 2,108.89	\$ (2,108.89)	\$ -	\$ 1,916.10	\$ (1,916.10)
Total Revenue		\$ 174,054.97			\$ 396,897.68		
Less Total Expense		\$ 214,682.54			\$ 389,607.94		
Net Income (Loss)		\$ (40,627.57)			\$ 7,289.74		

**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (1) General  
Department: (10) Revenues & General Fund

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Property Taxes	\$589.59	\$600.00	\$(10.41)	(1.7)%	\$1,501.31	\$1,500.00	\$1.31	0.1 %
City Sales Taxes	64,908.79	79,800.00	(14,891.21)	(18.7)	177,519.07	172,000.00	5,519.07	3.2
State Sales Taxes	3,874.84	3,780.25	94.59	2.5	7,188.39	7,560.50	(372.11)	(4.9)
Urban Revenue Share	15,136.98	15,137.00	(0.02)	0.0	30,273.96	30,274.00	(0.04)	0.0
Vehicle License Tax	3,213.25	2,604.00	609.25	23.4	5,430.72	5,208.00	222.72	4.3
Fines and Forfeitures	5,948.25	5,000.00	948.25	19.0	10,294.74	10,000.00	294.74	2.9
Building Permits	200.00	200.00	0.00	0.0	400.00	658.37	(258.37)	(39.2)
Planning & Zoning Fees	385.00	208.33	176.67	84.8	495.00	416.70	78.30	18.8
Business Licenses	520.00	550.00	(30.00)	(5.5)	1,110.00	1,300.00	(190.00)	(14.6)
Commercial Filming Fees	0.00	0.00	0.00	0.0	0.00	125.00	(125.00)	(100.0)
Fire Dept Services Rev	320.00	325.00	(5.00)	(1.5)	320.00	950.00	(630.00)	(66.3)
Franchise Fees	0.00	0.00	0.00	0.0	3,915.37	1,500.00	2,415.37	161.0
Police Officer Safety Equip Rev	200.99	175.00	25.99	14.9	347.61	350.00	(2.39)	(0.7)
Police Services	20.00	0.00	20.00	0.0	445.00	625.00	(180.00)	(28.8)
Rents	6,713.51	6,543.50	170.01	2.6	13,277.02	13,087.00	190.02	1.5
Utility Reimbursements	344.11	375.00	(30.89)	(8.2)	644.24	750.00	(105.76)	(14.1)
Contributions	0.00	0.00	0.00	0.0	0.00	41.74	(41.74)	(100.0)
Library Contributions	615.00	333.33	281.67	84.5	1,155.00	666.70	488.30	73.2
Interest	49.74	20.83	28.91	138.8	67.39	41.70	25.69	61.6
Sale of Assets	174.11	175.00	(0.89)	(0.5)	174.11	1,008.37	(834.26)	(82.7)
Miscellaneous Revenues	465.04	465.33	(0.29)	(0.1)	4,695.04	1,048.70	3,646.34	347.7
Ins Dividends, Claims, Reimbursements	0.00	0.00	0.00	0.0	0.00	83.37	(83.37)	(100.0)
Administrative Charges	13,553.43	13,553.50	(0.07)	0.0	27,106.86	27,107.00	(0.14)	0.0
<b>Net Revenues</b>	<b>\$117,232.63</b>	<b>\$129,846.07</b>	<b>\$(12,613.44)</b>	<b>(9.7)%</b>	<b>\$286,360.83</b>	<b>\$276,302.15</b>	<b>\$10,058.68</b>	<b>3.6 %</b>
<b>Net Income (Loss)</b>	<b>\$117,232.63</b>	<b>\$129,846.07</b>	<b>\$(12,613.44)</b>	<b>(9.7)%</b>	<b>\$286,360.83</b>	<b>\$276,302.15</b>	<b>\$10,058.68</b>	<b>3.6 %</b>

**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (1) General  
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$730.80	\$266.66	\$(464.14)	(174.1)%	\$976.00	\$533.40	\$(442.60)	(83.0)%
Contract Services	632.03	400.00	(232.03)	(58.0)	1,020.94	800.00	(220.94)	(27.6)
Conventions and Seminars	0.00	0.00	0.00	0.0	0.00	83.37	83.37	100.0
Training & Education	136.00	125.00	(11.00)	(8.8)	332.00	250.00	(82.00)	(32.8)
Dues, Subs & Memberships	0.00	0.00	0.00	0.0	544.00	541.74	(2.26)	(0.4)
TPT Collection Fee Exp	1,091.48	1,014.75	(76.73)	(7.6)	1,091.48	1,107.00	15.52	1.4
Insurance	0.00	0.00	0.00	0.0	46.84	50.00	3.16	6.3
Insurance Deductible Exp	0.00	0.00	0.00	0.0	0.00	83.37	83.37	100.0
Legal Exp - Gen Gov	409.50	410.00	0.50	0.1	936.00	1,618.37	682.37	42.2
Miscellaneous	0.00	0.00	0.00	0.0	0.00	308.75	308.75	100.0
Bank Fees - Gen Admin	121.60	141.66	20.06	14.2	243.37	283.40	40.03	14.1
Bank Fees / Merch Svcs	530.25	550.00	19.75	3.6	1,002.82	1,100.00	97.18	8.8
Office Supplies	238.62	500.00	261.38	52.3	311.08	1,000.00	688.92	68.9
Copier & Equip Lease Expense	740.50	625.00	(115.50)	(18.5)	1,697.24	1,250.00	(447.24)	(35.8)
Software Support Exp - GG	268.75	500.00	231.25	46.3	382.50	1,000.00	617.50	61.8
Computer Hardware & Service	441.68	666.66	224.98	33.7	5,083.50	1,333.40	(3,750.10)	(281.2)
Operating Supplies - Gen Gov	0.00	83.33	83.33	100.0	430.14	166.70	(263.44)	(158.0)
Postage	490.41	333.33	(157.08)	(47.1)	691.41	666.70	(24.71)	(3.7)
Rep and Maint - Vehicles	0.00	0.00	0.00	0.0	0.00	41.74	41.74	100.0
Shuttle Expenses	224.29	83.33	(140.96)	(169.2)	348.90	166.70	(182.20)	(109.3)
Small Tools and Equipment	0.00	0.00	0.00	0.0	0.00	116.74	116.74	100.0
Telephone	277.48	416.66	139.18	33.4	662.63	833.40	170.77	20.5
Travel	62.35	41.66	(20.69)	(49.7)	62.35	83.40	21.05	25.2
Tourism 1% Bed Tax	34.10	0.00	(34.10)	0.0	34.10	804.24	770.14	95.8
Transfers Out	8,015.00	8,133.33	118.33	1.5	12,922.06	13,266.70	344.64	2.6
<b>Total Program Expenses</b>	<b>\$14,444.84</b>	<b>\$14,291.37</b>	<b>\$(153.47)</b>	<b>(1.1)%</b>	<b>\$28,819.36</b>	<b>\$27,489.12</b>	<b>\$(1,330.24)</b>	<b>(4.8)%</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$18,042.67	\$18,045.31	\$2.64	0.0 %	\$34,055.17	\$34,080.62	\$25.45	0.1 %
FICA Match	1,330.38	1,333.08	2.70	0.2	2,505.44	2,522.16	16.72	0.7
Retirement Match	1,616.08	1,618.62	2.54	0.2	2,329.17	2,350.24	21.07	0.9
Health/Life Insurance	3,192.46	3,200.70	8.24	0.3	6,384.92	6,395.40	10.48	0.2
Workers Compensation	0.00	0.00	0.00	0.0	302.00	436.25	134.25	30.8
Unemployment Insurance	27.04	30.33	3.29	10.8	74.83	80.33	5.50	6.8
<b>Total General &amp; Administrative Expenses</b>	<b>\$24,208.63</b>	<b>\$24,228.04</b>	<b>\$19.41</b>	<b>0.1 %</b>	<b>\$45,651.53</b>	<b>\$45,865.00</b>	<b>\$213.47</b>	<b>0.5 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (1) General  
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Total Expenses</b>	<u>\$38,653.47</u>	<u>\$38,519.41</u>	<u>\$(134.06)</u>	<u>(0.3)%</u>	<u>\$74,470.89</u>	<u>\$73,354.12</u>	<u>\$(1,116.77)</u>	<u>(1.5)%</u>
<b>Net Income (Loss)</b>	<u>\$(38,653.47)</u>	<u>\$(38,519.41)</u>	<u>\$(134.06)</u>	<u>(0.3)%</u>	<u>(\$74,470.89)</u>	<u>\$(73,354.12)</u>	<u>\$(1,116.77)</u>	<u>(1.5)%</u>

**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (1) General  
Department: (12) Court

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Program Expenses</u></b>								
Contract Services	\$0.00	\$362.50	\$362.50	100.0 %	\$623.40	\$725.00	\$101.60	14.0 %
Conventions and Seminars	0.00	0.00	0.00	0.0	0.00	29.24	29.24	100.0
Training & Education	0.00	29.16	29.16	100.0	389.71	58.40	(331.31)	(567.3)
Dues and Subscriptions	0.00	0.00	0.00	0.0	0.00	20.87	20.87	100.0
Miscellaneous	0.00	0.00	0.00	0.0	0.00	25.00	25.00	100.0
Office Supplies	0.00	0.00	0.00	0.0	76.62	0.00	(76.62)	0.0
Copier & Equip Lease Exp	1,125.00	937.50	(187.50)	(20.0)	1,125.00	1,125.00	0.00	0.0
Computer Hardware & Service	217.18	0.00	(217.18)	0.0	217.18	0.00	(217.18)	0.0
Telephone	65.04	83.33	18.29	21.9	131.12	186.70	35.58	21.3
Travel	0.00	66.66	66.66	100.0	251.14	133.40	(117.74)	(88.3)
<b>Total Program Expenses</b>	<b>\$1,407.22</b>	<b>\$1,479.15</b>	<b>\$71.93</b>	<b>4.9 %</b>	<b>\$2,814.17</b>	<b>\$2,283.61</b>	<b>\$(530.56)</b>	<b>(23.2)%</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$4,538.01	\$4,576.46	\$38.45	0.8 %	\$8,956.01	\$9,152.92	\$196.91	2.2 %
FICA and Medicare	347.16	350.08	2.92	0.8	685.14	700.16	15.02	2.1
Retirement	205.00	220.00	15.00	6.8	305.00	320.00	15.00	4.7
Worker's Compensation	0.00	0.00	0.00	0.0	70.00	72.00	2.00	2.8
<b>Total General &amp; Administrative Expenses</b>	<b>\$5,090.17</b>	<b>\$5,146.54</b>	<b>\$56.37</b>	<b>1.1 %</b>	<b>\$10,016.15</b>	<b>\$10,245.08</b>	<b>\$228.93</b>	<b>2.2 %</b>
<b>Total Expenses</b>	<b>\$6,497.39</b>	<b>\$6,625.69</b>	<b>\$128.30</b>	<b>1.9 %</b>	<b>\$12,830.32</b>	<b>\$12,528.69</b>	<b>\$(301.63)</b>	<b>(2.4)%</b>
<b>Net Income (Loss)</b>	<b>\$(6,497.39)</b>	<b>\$(6,625.69)</b>	<b>\$128.30</b>	<b>1.9 %</b>	<b>\$(12,830.32)</b>	<b>\$(12,528.69)</b>	<b>\$(301.63)</b>	<b>(2.4)%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 8/1/2018 Through 8/31/2018**

Fund: (1) General  
Department: (13) Police

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0 %	\$0.00	\$41.74	\$41.74	100.0 %
Contract Services	363.00	200.00	(163.00)	(81.5)	363.00	300.00	(63.00)	(21.0)
Training & Education	0.00	0.00	0.00	0.0	0.00	166.74	166.74	100.0
Dispatch Fees	0.00	0.00	0.00	0.0	20.15	20.01	(0.14)	(0.7)
Dues and Subscriptions	0.00	0.00	0.00	0.0	0.00	41.74	41.74	100.0
Fuel	753.07	666.66	(86.41)	(13.0)	1,447.13	1,333.40	(113.73)	(8.5)
Prosecutor Exp	4,002.50	4,000.00	(2.50)	(0.1)	4,002.50	4,000.00	(2.50)	(0.1)
Miscellaneous	0.00	0.00	0.00	0.0	0.00	50.00	50.00	100.0
Software Service & Support	0.00	0.00	0.00	0.0	900.00	900.00	0.00	0.0
Operating Supplies - Police	0.00	208.33	208.33	100.0	350.69	416.70	66.01	15.8
Postage	14.65	8.33	(6.32)	(75.9)	14.65	16.70	2.05	12.3
Rep and Maint - Vehicles	428.15	458.33	30.18	6.6	428.15	916.70	488.55	53.3
Rep and Maint - Equipment	0.00	0.00	0.00	0.0	0.00	100.00	100.00	100.0
Police Officer Safety Equip Exp	209.47	175.00	(34.47)	(19.7)	209.47	350.00	140.53	40.2
Small Tools and Equipment	1,201.35	950.00	(251.35)	(26.5)	1,201.35	1,200.00	(1.35)	(0.1)
Telephone	295.04	333.33	38.29	11.5	591.12	666.70	75.58	11.3
Uniforms	88.01	166.66	78.65	47.2	440.43	333.40	(107.03)	(32.1)
Vehicles, Cap Outlay, Police	5,415.58	5,500.00	84.42	1.5	5,415.58	5,500.00	84.42	1.5
<b>Total Program Expenses</b>	<b>\$12,770.82</b>	<b>\$12,666.64</b>	<b>\$(104.18)</b>	<b>(0.8)%</b>	<b>\$15,384.22</b>	<b>\$16,353.83</b>	<b>\$969.61</b>	<b>5.9 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$19,474.48	\$19,497.85	\$23.37	0.1 %	\$38,671.40	\$38,695.70	\$24.30	0.1 %
FICA and Medicare	1,450.04	1,451.08	1.04	0.1	2,878.84	2,881.16	2.32	0.1
Retirement	2,335.72	2,340.31	4.59	0.2	4,582.68	4,588.62	5.94	0.1
Health Insurance	3,049.12	3,051.85	2.73	0.1	6,098.24	6,105.70	7.46	0.1
Worker's Compensation	0.00	0.00	0.00	0.0	6,465.00	5,821.25	(643.75)	(11.1)
Unemployment	27.26	28.00	0.74	2.6	67.77	68.00	0.23	0.3
<b>Total General &amp; Administrative Expenses</b>	<b>\$26,336.62</b>	<b>\$26,369.09</b>	<b>\$32.47</b>	<b>0.1 %</b>	<b>\$58,763.93</b>	<b>\$58,160.43</b>	<b>\$(603.50)</b>	<b>(1.0)%</b>
<b>Total Expenses</b>	<b>\$39,107.44</b>	<b>\$39,035.73</b>	<b>\$(71.71)</b>	<b>(0.2)%</b>	<b>\$74,148.15</b>	<b>\$74,514.26</b>	<b>\$366.11</b>	<b>0.5 %</b>
<b>Net Income (Loss)</b>	<b>\$(39,107.44)</b>	<b>\$(39,035.73)</b>	<b>\$(71.71)</b>	<b>(0.2)%</b>	<b>\$(74,148.15)</b>	<b>\$(74,514.26)</b>	<b>\$366.11</b>	<b>0.5 %</b>

**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (1) General  
Department: (14) Fire

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Program Expenses</u></b>								
Contract Services	\$0.00	\$0.00	\$0.00	0.0 %	\$0.00	\$41.74	\$41.74	100.0 %
Training & Education	378.72	379.00	0.28	0.1	458.72	879.00	420.28	47.8
Dispatch Fees	484.08	462.50	(21.58)	(4.7)	968.16	925.00	(43.16)	(4.7)
Dues and Subscriptions	41.61	316.67	275.06	86.9	405.86	400.04	(5.82)	(1.5)
Fuel	223.62	228.33	4.71	2.1	690.12	686.70	(3.42)	(0.5)
Legal Exp - Fire	214.50	458.26	243.76	53.2	448.50	500.00	51.50	10.3
Medical Expenses	0.00	0.00	0.00	0.0	0.00	41.74	41.74	100.0
Medical Supplies Exp	188.68	333.33	144.65	43.4	445.08	666.70	221.62	33.2
Miscellaneous	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Operating Supplies - Fire Dept	87.43	83.33	(4.10)	(4.9)	87.43	166.70	79.27	47.6
Rep and Maint - Vehicles	543.74	545.18	1.44	0.3	775.76	1,045.18	269.42	25.8
Rep and Maint - Equipment	60.00	60.66	0.66	1.1	149.00	477.40	328.40	68.8
Small Tools and Equipment	1,822.74	1,318.20	(504.54)	(38.3)	2,114.89	1,818.20	(296.69)	(16.3)
Telephone	324.64	416.66	92.02	22.1	691.31	833.40	142.09	17.0
Training Center Assessment	2,492.00	2,600.00	108.00	4.2	2,492.00	2,600.00	108.00	4.2
<b>Total Program Expenses</b>	<b>\$6,861.76</b>	<b>\$7,202.12</b>	<b>\$340.36</b>	<b>4.7 %</b>	<b>\$9,726.83</b>	<b>\$11,206.80</b>	<b>\$1,479.97</b>	<b>13.2 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$7,873.40	\$7,880.23	\$6.83	0.1 %	\$15,587.28	\$15,595.46	\$8.18	0.1 %
Wildland Personnel	12,975.26	0.00	(12,975.26)	0.0	12,975.26	0.00	(12,975.26)	0.0
Volunteer Personnel	1,802.25	1,250.00	(552.25)	(44.2)	3,564.00	2,500.00	(1,064.00)	(42.6)
FICA and Medicare	1,313.42	755.30	(558.12)	(73.9)	1,902.44	1,348.60	(553.84)	(41.1)
Retirement	12,739.01	12,740.00	0.99	0.0	13,080.83	13,088.00	7.17	0.1
Health Insurance	1,443.20	1,448.92	5.72	0.4	2,886.40	2,897.84	11.44	0.4
Worker's Compensation	0.00	0.00	0.00	0.0	2,963.00	2,975.00	12.00	0.4
Unemployment	264.28	25.00	(239.28)	(957.1)	288.24	50.00	(238.24)	(476.5)
<b>Total General &amp; Administrative Expenses</b>	<b>\$38,410.82</b>	<b>\$24,099.45</b>	<b>\$(14,311.37)</b>	<b>(59.4)%</b>	<b>\$53,247.45</b>	<b>\$38,454.90</b>	<b>\$(14,792.55)</b>	<b>(38.5)%</b>
<b>Total Expenses</b>	<b>\$45,272.58</b>	<b>\$31,301.57</b>	<b>\$(13,971.01)</b>	<b>(44.6)%</b>	<b>\$62,974.28</b>	<b>\$49,661.70</b>	<b>\$(13,312.58)</b>	<b>(26.8)%</b>
<b>Net Income (Loss)</b>	<b>\$(45,272.58)</b>	<b>\$(31,301.57)</b>	<b>\$(13,971.01)</b>	<b>(44.6)%</b>	<b>\$(62,974.28)</b>	<b>\$(49,661.70)</b>	<b>\$(13,312.58)</b>	<b>(26.8)%</b>

**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (1) General  
Department: (15) Library

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Program Expenses</u></b>								
Contract Services	\$0.00	\$0.00	\$0.00	0.0 %	\$0.00	\$120.87	\$120.87	100.0 %
Dues and Subscriptions	0.00	0.00	0.00	0.0	0.00	175.00	175.00	100.0
Miscellaneous	0.00	0.00	0.00	0.0	0.00	41.74	41.74	100.0
Office Supplies	0.00	0.00	0.00	0.0	195.63	25.00	(170.63)	(682.5)
Operating Supplies - Library	302.25	329.16	26.91	8.2	1,601.00	658.40	(942.60)	(143.2)
Print and Non-Print Materials	585.76	324.16	(261.60)	(80.7)	1,912.43	648.40	(1,264.03)	(194.9)
Rep and Maint - Equipment	0.00	25.00	25.00	100.0	300.00	50.00	(250.00)	(500.0)
Small Tools and Equipment	0.00	0.00	0.00	0.0	0.00	208.37	208.37	100.0
Telephone	211.94	83.33	(128.61)	(154.3)	424.53	166.70	(257.83)	(154.7)
Travel	0.00	0.00	0.00	0.0	501.40	500.00	(1.40)	(0.3)
<b>Total Program Expenses</b>	<b>\$1,099.95</b>	<b>\$761.65</b>	<b>\$(338.30)</b>	<b>(44.4)%</b>	<b>\$4,934.99</b>	<b>\$2,594.48</b>	<b>\$(2,340.51)</b>	<b>(90.2)%</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$5,203.35	\$4,761.30	\$(442.05)	(9.3)%	\$10,179.53	\$9,522.60	\$(656.93)	(6.9)%
FICA and Medicare	390.49	364.23	(26.26)	(7.2)	763.58	728.46	(35.12)	(4.8)
Retirement	332.62	356.00	23.38	6.6	486.46	512.00	25.54	5.0
Health Insurance	721.60	716.30	(5.30)	(0.7)	1,443.20	1,432.60	(10.60)	(0.7)
Worker's Compensation	0.00	0.00	0.00	0.0	74.00	82.50	8.50	10.3
Unemployment	52.17	50.83	(1.34)	(2.6)	104.01	101.67	(2.34)	(2.3)
<b>Total General &amp; Administrative Expenses</b>	<b>\$6,700.23</b>	<b>\$6,248.66</b>	<b>\$(451.57)</b>	<b>(7.2)%</b>	<b>\$13,050.78</b>	<b>\$12,379.83</b>	<b>\$(670.95)</b>	<b>(5.4)%</b>
<b>Total Expenses</b>	<b>\$7,800.18</b>	<b>\$7,010.31</b>	<b>\$(789.87)</b>	<b>(11.3)%</b>	<b>\$17,985.77</b>	<b>\$14,974.31</b>	<b>\$(3,011.46)</b>	<b>(20.1)%</b>
<b>Net Income (Loss)</b>	<b>\$(7,800.18)</b>	<b>\$(7,010.31)</b>	<b>\$(789.87)</b>	<b>(11.3)%</b>	<b>\$(17,985.77)</b>	<b>\$(14,974.31)</b>	<b>\$(3,011.46)</b>	<b>(20.1)%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 8/1/2018 Through 8/31/2018**

Fund: (1) General  
Department: (16) P & Z

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$482.10	\$14.30	\$(467.80)	(3271.3)%	\$891.30	\$57.00	\$(834.30)	(1463.7)%
Contract Services	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Training & Education	0.00	0.00	0.00	0.0	0.00	83.37	83.37	100.0
Dues and Subscriptions	0.00	0.00	0.00	0.0	0.00	8.37	8.37	100.0
Legal Exp - P&Z	390.00	391.66	1.66	0.4	1,462.50	1,433.40	(29.10)	(2.0)
Map Upgrades and Materials	0.00	0.00	0.00	0.0	0.00	8.37	8.37	100.0
Miscellaneous	0.00	0.00	0.00	0.0	0.00	16.74	16.74	100.0
Software Maintenance & Support	0.00	0.00	0.00	0.0	0.00	33.37	33.37	100.0
Operating Supplies - P&Z	25.15	41.66	16.51	39.6	25.15	83.40	58.25	69.8
Small Tools and Equipment	0.00	0.00	0.00	0.0	0.00	41.74	41.74	100.0
Telephone	47.83	54.16	6.33	11.7	58.57	108.40	49.83	46.0
Travel	0.00	0.00	0.00	0.0	0.00	41.74	41.74	100.0
<b>Total Program Expenses</b>	<b>\$945.08</b>	<b>\$501.78</b>	<b>\$(443.30)</b>	<b>(88.3)%</b>	<b>\$2,437.52</b>	<b>\$2,040.90</b>	<b>\$(396.62)</b>	<b>(19.4)%</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$3,583.66	\$3,599.54	\$15.88	0.4 %	\$6,728.77	\$6,749.08	\$20.31	0.3 %
FICA and Medicare	273.61	275.23	1.62	0.6	514.22	516.46	2.24	0.4
Retirement	236.47	239.58	3.11	1.3	236.47	239.58	3.11	1.3
Health Insurance	721.60	726.00	4.40	0.6	721.60	726.00	4.40	0.6
Worker's Compensation	0.00	0.00	0.00	0.0	149.00	82.50	(66.50)	(80.6)
Unemployment	68.61	60.00	(8.61)	(14.4)	154.47	145.00	(9.47)	(6.5)
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,883.95</b>	<b>\$4,900.35</b>	<b>\$16.40</b>	<b>0.3 %</b>	<b>\$8,504.53</b>	<b>\$8,458.62</b>	<b>\$(45.91)</b>	<b>(0.5)%</b>
<b>Total Expenses</b>	<b>\$5,829.03</b>	<b>\$5,402.13</b>	<b>\$(426.90)</b>	<b>(7.9)%</b>	<b>\$10,942.05</b>	<b>\$10,499.52</b>	<b>\$(442.53)</b>	<b>(4.2)%</b>
<b>Net Income (Loss)</b>	<b>\$(5,829.03)</b>	<b>\$(5,402.13)</b>	<b>\$(426.90)</b>	<b>(7.9)%</b>	<b>\$(10,942.05)</b>	<b>\$(10,499.52)</b>	<b>\$(442.53)</b>	<b>(4.2)%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (1) General  
Department: (17) Parks

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$49.16	\$0.00	\$(49.16)	0.0 %	\$49.16	\$0.00	\$(49.16)	0.0 %
Fuel	0.00	0.00	0.00	0.0	7.21	4.24	(2.97)	(70.0)
Miscellaneous	2.74	3.83	1.09	28.5	11.30	24.70	13.40	54.3
Operating Supplies - Parks	9.83	20.83	11.00	52.8	22.80	41.70	18.90	45.3
R&M Building - Parks	0.00	0.00	0.00	0.0	0.00	8.37	8.37	100.0
Rep and Maint - Vehicles	0.00	0.00	0.00	0.0	229.19	208.37	(20.82)	(10.0)
Rep and Maint - Equipment	0.00	0.00	0.00	0.0	0.00	41.74	41.74	100.0
Rep and Maint - Infrastructure	0.00	0.00	0.00	0.0	0.00	333.37	333.37	100.0
Small Tools and Equipment	60.96	41.66	(19.30)	(46.3)	60.96	83.40	22.44	26.9
Telephone	15.05	16.66	1.61	9.7	30.10	33.40	3.30	9.9
Uniform Exp Parks	0.00	0.00	0.00	0.0	0.00	33.37	33.37	100.0
Utilities	177.47	179.16	1.69	0.9	563.15	358.40	(204.75)	(57.1)
Lease Payments	77.60	83.33	5.73	6.9	155.20	166.70	11.50	6.9
<b>Total Program Expenses</b>	<b>\$392.81</b>	<b>\$345.47</b>	<b>\$(47.34)</b>	<b>(13.7)%</b>	<b>\$1,129.07</b>	<b>\$1,337.76</b>	<b>\$208.69</b>	<b>15.6 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$378.09	\$383.77	\$5.68	1.5 %	\$697.72	\$707.54	\$9.82	1.4 %
FICA and Medicare	28.73	29.54	0.81	2.7	53.00	54.08	1.08	2.0
Retirement	27.00	28.77	1.77	6.2	39.76	42.54	2.78	6.5
Health Insurance	56.28	57.69	1.41	2.4	112.56	117.38	4.82	4.1
Worker's Compensation	0.00	0.00	0.00	0.0	84.00	126.50	42.50	33.6
Unemployment	1.89	1.20	(0.69)	(57.5)	3.08	2.40	(0.68)	(28.3)
<b>Total General &amp; Administrative Expenses</b>	<b>\$491.99</b>	<b>\$500.97</b>	<b>\$8.98</b>	<b>1.8 %</b>	<b>\$990.12</b>	<b>\$1,050.44</b>	<b>\$60.32</b>	<b>5.7 %</b>
<b>Total Expenses</b>	<b>\$884.80</b>	<b>\$846.44</b>	<b>\$(38.36)</b>	<b>(4.5)%</b>	<b>\$2,119.19</b>	<b>\$2,388.20</b>	<b>\$269.01</b>	<b>11.3 %</b>
<b>Net Income (Loss)</b>	<b>\$(84.80)</b>	<b>\$(84.44)</b>	<b>\$(38.36)</b>	<b>(4.5)%</b>	<b>\$(2,119.19)</b>	<b>\$(2,388.20)</b>	<b>\$269.01</b>	<b>11.3 %</b>

**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (1) General  
Department: (18) Property

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$49.16	\$0.00	\$(49.16)	0.0 %	\$49.16	\$0.00	\$(49.16)	0.0 %
Contract Services	0.00	0.00	0.00	0.0	991.61	1,166.74	175.13	15.0
Engineering Fees	0.00	0.00	0.00	0.0	0.00	416.74	416.74	100.0
Equipment Rentals - Properties	0.00	0.00	0.00	0.0	0.00	12.50	12.50	100.0
Fuel	0.00	4.16	4.16	100.0	53.82	8.40	(45.42)	(540.7)
Legal Exp - Properties	0.00	0.00	0.00	0.0	0.00	41.74	41.74	100.0
Miscellaneous	155.95	83.33	(72.62)	(87.1)	367.08	166.70	(200.38)	(120.2)
Operating Supplies - Properties	173.95	125.00	(48.95)	(39.2)	186.92	250.00	63.08	25.2
R&M Building - Properties	2,683.47	2,166.66	(516.81)	(23.9)	3,524.17	4,333.40	809.23	18.7
Rep and Maint - Vehicles	0.00	0.00	0.00	0.0	229.19	208.37	(20.82)	(10.0)
Rep and Maint - Equipment	0.00	0.00	0.00	0.0	0.00	41.74	41.74	100.0
Rep and Maint - Infrastructure	0.00	0.00	0.00	0.0	0.00	1,284.89	1,284.89	100.0
Small Tools and Equipment	60.96	41.66	(19.30)	(46.3)	60.96	83.40	22.44	26.9
Uniform Exp Properties	0.00	0.00	0.00	0.0	0.00	33.37	33.37	100.0
Utilities	4,203.01	3,833.33	(369.68)	(9.6)	11,113.56	7,666.70	(3,446.86)	(45.0)
Lease Payments	77.60	83.33	5.73	6.9	155.20	166.70	11.50	6.9
<b>Total Program Expenses</b>	<b>\$7,404.10</b>	<b>\$6,337.47</b>	<b>\$(1,066.63)</b>	<b>(16.8)%</b>	<b>\$16,731.67</b>	<b>\$15,881.39</b>	<b>\$(850.28)</b>	<b>(5.4)%</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$2,341.28	\$2,346.77	\$5.49	0.2 %	\$4,320.50	\$4,333.54	\$13.04	0.3 %
FICA and Medicare	177.95	177.85	(0.10)	(0.1)	328.21	335.70	7.49	2.2
Retirement	167.09	170.38	3.29	1.9	246.02	250.76	4.74	1.9
Health Insurance	348.54	350.23	1.69	0.5	697.08	701.46	4.38	0.6
Worker's Compensation	0.00	0.00	0.00	0.0	476.00	783.75	307.75	39.3
Unemployment	11.72	11.42	(0.30)	(2.6)	19.09	18.86	(0.23)	(1.2)
<b>Total General &amp; Administrative Expenses</b>	<b>\$3,046.58</b>	<b>\$3,056.65</b>	<b>\$10.07</b>	<b>0.3 %</b>	<b>\$6,086.90</b>	<b>\$6,424.07</b>	<b>\$337.17</b>	<b>5.2 %</b>
<b>Total Expenses</b>	<b>\$10,450.68</b>	<b>\$9,394.12</b>	<b>\$(1,056.56)</b>	<b>(11.2)%</b>	<b>\$22,818.57</b>	<b>\$22,305.46</b>	<b>\$(513.11)</b>	<b>(2.3)%</b>
<b>Net Income (Loss)</b>	<b>\$(10,450.68)</b>	<b>\$(9,394.12)</b>	<b>\$(1,056.56)</b>	<b>(11.2)%</b>	<b>\$(22,818.57)</b>	<b>\$(22,305.46)</b>	<b>\$(513.11)</b>	<b>(2.3)%</b>

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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (2) Utilities  
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Water Usage Fees	\$14,836.22	\$15,916.66	\$(1,080.44)	(6.8)%	\$29,794.23	\$31,833.40	\$(2,039.17)	(6.4)%
Miscellaneous	170.00	250.00	(80.00)	(32.0)	230.00	500.00	(270.00)	(54.0)
Transfers In	941.67	941.66	0.01	0.0	1,883.34	1,883.40	(0.06)	0.0
<b>Net Revenues</b>	<b>\$15,947.89</b>	<b>\$17,108.32</b>	<b>\$(1,160.43)</b>	<b>(6.8)%</b>	<b>\$31,907.57</b>	<b>\$34,216.80</b>	<b>\$(2,309.23)</b>	<b>(6.7)%</b>
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$49.19	\$0.00	\$(49.19)	0.0 %	\$49.19	\$0.00	\$(49.19)	0.0 %
Contract Services	900.00	611.95	(288.05)	(47.1)	6,068.49	4,880.50	(1,187.99)	(24.3)
Training & Education	0.00	0.00	0.00	0.0	0.00	62.50	62.50	100.0
Dues and Subscriptions	0.00	0.00	0.00	0.0	0.00	16.74	16.74	100.0
Permit Fee Exp - Water	0.00	0.00	0.00	0.0	0.00	33.37	33.37	100.0
Engineering Fees	0.00	0.00	0.00	0.0	0.00	166.74	166.74	100.0
Equipment Rentals	0.00	0.00	0.00	0.0	0.00	25.00	25.00	100.0
Fuel	186.99	200.00	13.01	6.5	316.26	400.00	83.74	20.9
Insurance	0.00	0.00	0.00	0.0	18.49	20.00	1.51	7.6
Legal Exp - Water	58.50	60.66	2.16	3.6	253.50	352.40	98.90	28.1
Miscellaneous	42.74	23.58	(19.16)	(81.3)	51.30	47.20	(4.10)	(8.7)
Software Support Exp - Water	0.00	0.00	0.00	0.0	0.00	208.37	208.37	100.0
Operating Supplies - Water	617.37	250.00	(367.37)	(146.9)	630.34	500.00	(130.34)	(26.1)
R&M Building - Water	0.00	0.00	0.00	0.0	0.00	25.00	25.00	100.0
Rep and Maint - Vehicles	0.00	0.00	0.00	0.0	229.33	208.37	(20.96)	(10.1)
Rep and Maint - Equipment	0.00	0.00	0.00	0.0	0.00	416.74	416.74	100.0
Rep and Maint - Infrastructure	924.51	925.05	0.54	0.1	916.86	2,508.50	1,591.64	63.4
Service Tests/System Testing	879.00	641.63	(237.37)	(37.0)	894.00	700.00	(194.00)	(27.7)
Small Tools and Equipment	138.32	208.33	70.01	33.6	138.32	416.70	278.38	66.8
Telephone Exp - Water	68.47	83.33	14.86	17.8	144.80	166.70	21.90	13.1
DWR Fee Exp	0.00	0.00	0.00	0.0	0.00	75.00	75.00	100.0
Uniform Exp Water	0.00	0.00	0.00	0.0	0.00	33.37	33.37	100.0
Utilities Exp - Water	35.86	41.66	5.80	13.9	113.76	83.40	(30.36)	(36.4)
Administrative Charge	4,204.21	4,204.25	0.04	0.0	8,408.42	8,408.50	0.08	0.0
Lease Payments	271.59	500.00	228.41	45.7	543.18	1,000.00	456.82	45.7
<b>Total Program Expenses</b>	<b>\$8,376.75</b>	<b>\$7,750.44</b>	<b>\$(626.31)</b>	<b>(8.1)%</b>	<b>\$18,776.24</b>	<b>\$20,755.10</b>	<b>\$1,978.86</b>	<b>9.5 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$4,129.97	\$4,132.31	\$2.34	0.1 %	\$7,675.26	\$7,684.62	\$9.36	0.1 %
FICA and Medicare	313.89	315.62	1.73	0.5	583.07	587.24	4.17	0.7

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 8/1/2018 Through 8/31/2018**

Fund: (2) Utilities  
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Retirement	294.74	295.92	1.18	0.4	433.97	440.84	6.87	1.6
Health Insurance	614.80	615.08	0.28	0.0	1,229.60	1,234.16	4.56	0.4
Worker's Compensation	0.00	0.00	0.00	0.0	1,161.00	1,382.75	221.75	16.0
Unemployment	20.68	18.41	(2.27)	(12.3)	35.15	30.82	(4.33)	(14.0)
<b>Total General &amp; Administrative Expenses</b>	<b>\$5,374.08</b>	<b>\$5,377.34</b>	<b>\$3.26</b>	<b>0.1 %</b>	<b>\$11,118.05</b>	<b>\$11,360.43</b>	<b>\$242.38</b>	<b>2.1 %</b>
<b>Total Expenses</b>	<b>\$13,750.83</b>	<b>\$13,127.78</b>	<b>\$(623.05)</b>	<b>(4.7)%</b>	<b>\$29,894.29</b>	<b>\$32,115.53</b>	<b>\$2,221.24</b>	<b>6.9 %</b>
<b>Net Income (Loss)</b>	<b>\$2,197.06</b>	<b>\$3,980.54</b>	<b>\$(1,783.48)</b>	<b>(44.8)%</b>	<b>\$2,013.28</b>	<b>\$2,101.27</b>	<b>\$(87.99)</b>	<b>(4.2)%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (2) Utilities  
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Sewer Usage Fees	\$15,071.45	\$16,750.00	\$(1,678.55)	(10.0)%	\$30,536.81	\$33,500.00	\$(2,963.19)	(8.8)%
Interest and Investment Earnings	0.00	8.33	(8.33)	(100.0)	0.00	16.70	(16.70)	(100.0)
Transfers In	483.33	483.33	0.00	0.0	966.66	966.70	(0.04)	0.0
<b>Net Revenues</b>	<b>\$15,554.78</b>	<b>\$17,241.66</b>	<b>\$(1,686.88)</b>	<b>(9.8)%</b>	<b>\$31,503.47</b>	<b>\$34,483.40</b>	<b>\$(2,979.93)</b>	<b>(8.6)%</b>
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$49.19	\$0.00	\$(49.19)	0.0 %	\$49.19	\$0.00	\$(49.19)	0.0 %
Contract Services	3,200.00	3,200.00	0.00	0.0	6,400.00	6,400.00	0.00	0.0
Training & Education	0.00	0.00	0.00	0.0	0.00	12.50	12.50	100.0
Permit Fee Exp - Sewer	0.00	0.00	0.00	0.0	0.00	104.24	104.24	100.0
Engineering Fees	0.00	0.00	0.00	0.0	0.00	41.74	41.74	100.0
Equipment Rentals	0.00	0.00	0.00	0.0	0.00	20.87	20.87	100.0
Fuel	187.00	175.00	(12.00)	(6.9)	316.27	350.00	33.73	9.6
Insurance	0.00	0.00	0.00	0.0	20.95	21.00	0.05	0.2
Legal Exp - Sewer	0.00	0.00	0.00	0.0	0.00	20.87	20.87	100.0
Miscellaneous	2.74	23.83	21.09	88.5	11.30	47.70	36.40	76.3
Software Support Exp - Sewer	0.00	0.00	0.00	0.0	0.00	208.37	208.37	100.0
Operating Supplies - Sewer	4,800.58	3,966.63	(833.95)	(21.0)	5,157.11	4,800.00	(357.11)	(7.4)
R&M Building - Sewer	0.00	0.00	0.00	0.0	0.00	25.00	25.00	100.0
Rep and Maint - Vehicles	0.00	200.00	200.00	100.0	229.33	400.00	170.67	42.7
Rep and Maint - Equipment	762.97	650.00	(112.97)	(17.4)	762.97	1,300.00	537.03	41.3
Rep and Maint - Infrastructure	45.94	46.33	0.39	0.8	786.04	2,129.70	1,343.66	63.1
Service Tests/System Testing	2,851.60	1,666.66	(1,184.94)	(71.1)	3,270.40	2,500.03	(770.37)	(30.8)
Small Tools and Equipment	60.99	125.00	64.01	51.2	60.99	250.00	189.01	75.6
Telephone Exp - Sewer	68.43	75.00	6.57	8.8	129.08	150.00	20.92	13.9
Uniform Exp Sewer	0.00	0.00	0.00	0.0	0.00	33.37	33.37	100.0
Utilities	233.70	166.66	(67.04)	(40.2)	675.00	333.40	(341.60)	(102.5)
Administrative Charge	4,204.21	4,204.25	0.04	0.0	8,408.42	8,408.50	0.08	0.0
Sewer Interest Expense	0.00	0.00	0.00	0.0	3,592.85	3,750.00	157.15	4.2
Lease Payments	271.59	500.00	228.41	45.7	543.18	1,000.00	456.82	45.7
<b>Total Program Expenses</b>	<b>\$16,738.94</b>	<b>\$14,999.36</b>	<b>\$(1,739.58)</b>	<b>(11.6)%</b>	<b>\$30,413.08</b>	<b>\$32,307.29</b>	<b>\$1,894.21</b>	<b>5.9 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$2,239.49	\$2,240.69	\$1.20	0.1 %	\$4,132.66	\$4,139.38	\$6.72	0.2 %
FICA and Medicare	170.22	170.77	0.55	0.3	313.95	314.54	0.59	0.2
Retirement	159.82	160.00	0.18	0.1	235.32	236.00	0.68	0.3

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (2) Utilities  
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Health Insurance	333.38	335.77	2.39	0.7	666.76	671.54	4.78	0.7
Worker's Compensation	0.00	0.00	0.00	0.0	570.00	749.75	179.75	24.0
Unemployment	11.22	10.44	(0.78)	(7.5)	18.26	17.88	(0.38)	(2.1)
<b>Total General &amp; Administrative Expenses</b>	<b>\$2,914.13</b>	<b>\$2,917.67</b>	<b>\$3.54</b>	<b>0.1 %</b>	<b>\$5,936.95</b>	<b>\$6,129.09</b>	<b>\$192.14</b>	<b>3.1 %</b>
<b>Total Expenses</b>	<b>\$19,653.07</b>	<b>\$17,917.03</b>	<b>\$1,736.04</b>	<b>(9.7)%</b>	<b>\$36,350.03</b>	<b>\$38,436.38</b>	<b>\$2,086.35</b>	<b>5.4 %</b>
<b>Net Income (Loss)</b>	<b>\$(4,098.29)</b>	<b>\$(675.37)</b>	<b>\$(3,422.92)</b>	<b>(506.8)%</b>	<b>\$(4,846.56)</b>	<b>\$(3,952.98)</b>	<b>\$(893.58)</b>	<b>(22.6)%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 8/1/2018 Through 8/31/2018**

Fund: (2) Utilities  
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Revenues</u></b>								
Sanitation Usage Fees	\$15,513.54	\$16,000.00	\$(486.46)	(3.0)%	\$31,221.20	\$32,000.00	\$(778.80)	(2.4)%
Miscellaneous	0.00	83.33	(83.33)	(100.0)	0.00	166.70	(166.70)	(100.0)
Transfers In	183.33	183.33	0.00	0.0	366.66	366.70	(0.04)	0.0
<b>Net Revenues</b>	<b>\$15,696.87</b>	<b>\$16,266.66</b>	<b>\$(569.79)</b>	<b>(3.5)%</b>	<b>\$31,587.86</b>	<b>\$32,533.40</b>	<b>\$(945.54)</b>	<b>(2.9)%</b>
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$49.19	\$0.00	\$(49.19)	0.0 %	\$49.19	\$0.00	\$(49.19)	0.0 %
Contract Services	0.00	0.00	0.00	0.0	0.00	41.74	41.74	100.0
Recycling Contract Exp	120.00	183.33	63.33	34.5	240.00	366.70	126.70	34.6
Training & Education	0.00	0.00	0.00	0.0	0.00	25.00	25.00	100.0
Equipment Rentals	0.00	0.00	0.00	0.0	0.00	83.37	83.37	100.0
Fuel	904.42	716.66	(187.76)	(26.2)	1,526.17	1,433.40	(92.77)	(6.5)
Insurance	0.00	0.00	0.00	0.0	24.65	25.00	0.35	1.4
Landfill Tipping Fees	2,104.40	1,958.33	(146.07)	(7.5)	3,690.40	3,916.70	226.30	5.8
Miscellaneous	2.74	3.33	0.59	17.7	11.30	41.70	30.40	72.9
Software Support Exp - Trash	0.00	0.00	0.00	0.0	0.00	166.74	166.74	100.0
Operating Supplies - Trash	9.83	20.83	11.00	52.8	22.80	41.70	18.90	45.3
R&M Building - Trash	0.00	0.00	0.00	0.0	0.00	12.50	12.50	100.0
Rep and Maint - Vehicles	0.00	0.00	0.00	0.0	229.33	1,000.00	770.67	77.1
Rep and Maint - Equipment	0.00	0.00	0.00	0.0	0.00	291.74	291.74	100.0
Small Tools and Equipment	60.99	108.33	47.34	43.7	60.99	216.70	155.71	71.9
Telephone Exp - Trash	68.39	75.00	6.61	8.8	136.90	150.00	13.10	8.7
Uniform Exp Trash	0.00	0.00	0.00	0.0	0.00	33.37	33.37	100.0
Administrative Charge	4,204.21	4,204.25	0.04	0.0	8,408.42	8,408.50	0.08	0.0
Transfers Out	5,000.00	5,000.00	0.00	0.0	5,000.00	5,000.00	0.00	0.0
<b>Total Program Expenses</b>	<b>\$12,524.17</b>	<b>\$12,270.06</b>	<b>\$(254.11)</b>	<b>(2.1)%</b>	<b>\$19,400.15</b>	<b>\$21,254.86</b>	<b>\$1,854.71</b>	<b>8.7 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$3,562.82	\$3,563.23	\$0.41	0.0 %	\$6,574.67	\$6,577.46	\$2.79	0.0 %
FICA and Medicare	270.79	271.23	0.44	0.2	499.44	502.46	3.02	0.6
Retirement	254.27	255.69	1.42	0.6	374.38	378.38	4.00	1.1
Health Insurance	530.38	531.08	0.70	0.1	1,060.76	1,063.16	2.40	0.2
Worker's Compensation	0.00	0.00	0.00	0.0	1,598.00	1,192.75	(405.25)	(34.0)
Unemployment	17.84	17.05	(0.79)	(4.6)	29.05	29.10	0.05	0.2
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,636.10</b>	<b>\$4,636.28</b>	<b>\$2.18</b>	<b>0.0 %</b>	<b>\$10,136.30</b>	<b>\$9,743.31</b>	<b>\$(392.99)</b>	<b>(4.0)%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (2) Utilities  
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Total Expenses</b>	<u>\$17,160.27</u>	<u>\$16,908.34</u>	<u>\$(251.93)</u>	<u>(1.5)%</u>	<u>\$29,536.45</u>	<u>\$30,998.17</u>	<u>\$1,461.72</u>	<u>4.7 %</u>
<b>Net Income (Loss)</b>	<u>\$(1,463.40)</u>	<u>\$(641.68)</u>	<u>\$(821.72)</u>	<u>(128.1)%</u>	<u>\$2,051.41</u>	<u>\$1,535.23</u>	<u>\$516.18</u>	<u>33.6 %</u>

**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 8/1/2018 Through 8/31/2018

Fund: (3) Road

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Revenues</u></b>								
HURF Revenue	\$3,198.35	\$3,285.00	\$(86.65)	(2.6)%	\$6,631.11	\$6,570.00	\$61.11	0.9 %
Interest and Investment Earnings	17.78	15.00	2.78	18.5	34.94	30.00	4.94	16.5
Transfers In	6,406.67	6,418.18	(11.51)	(0.2)	8,871.90	10,436.20	(1,564.30)	(15.0)
<b>Net Revenues</b>	<b>\$9,622.80</b>	<b>\$9,718.18</b>	<b>\$(95.38)</b>	<b>(1.0)%</b>	<b>\$15,537.95</b>	<b>\$17,036.20</b>	<b>\$(1,498.25)</b>	<b>(8.8)%</b>
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$49.21	\$0.00	\$(49.21)	0.0 %	\$49.21	\$0.00	\$(49.21)	0.0 %
Engineering Fees	2,900.25	1,833.26	(1,066.99)	(58.2)	2,900.25	2,000.00	(900.25)	(45.0)
Equipment Rentals - HURF	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Fuel	0.00	0.00	0.00	0.0	7.21	0.00	(7.21)	0.0
Insurance	0.00	0.00	0.00	0.0	12.32	13.00	0.68	5.2
Miscellaneous	2.74	3.44	0.70	20.3	11.30	39.88	28.58	71.7
Operating Supplies - HURF	161.20	83.32	(77.88)	(93.5)	174.18	125.06	(49.12)	(39.3)
Public Restroom Supplies	0.00	0.00	0.00	0.0	0.00	187.50	187.50	100.0
R&M Building - HURF	0.00	0.00	0.00	0.0	0.00	25.00	25.00	100.0
Rep and Maint - Vehicles	0.00	0.00	0.00	0.0	229.31	200.00	(29.31)	(14.7)
Rep and Maint - Equipment	0.00	0.00	0.00	0.0	0.00	29.24	29.24	100.0
Rep and Maint - Infrastructure	770.86	772.72	1.86	0.2	798.03	872.80	74.77	8.6
Small Tools and Equipment	133.93	41.66	(92.27)	(221.5)	133.93	83.40	(50.53)	(60.6)
Street Lights	988.15	1,041.66	53.51	5.1	1,976.30	2,083.40	107.10	5.1
Street Supplies	0.00	0.00	0.00	0.0	0.00	250.00	250.00	100.0
Telephone	15.05	16.66	1.61	9.7	30.10	33.40	3.30	9.9
Uniform Exp - HURF	0.00	0.00	0.00	0.0	0.00	29.24	29.24	100.0
Administrative Charge	940.80	940.83	0.03	0.0	1,881.60	1,881.70	0.10	0.0
Lease Payments	77.58	88.33	10.75	12.2	155.16	996.66	841.50	84.4
<b>Total Program Expenses</b>	<b>\$6,039.77</b>	<b>\$4,821.88</b>	<b>\$(1,217.89)</b>	<b>(25.3)%</b>	<b>\$8,358.90</b>	<b>\$8,975.28</b>	<b>\$616.38</b>	<b>6.9 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$2,933.75	\$2,193.69	\$(740.06)	(33.7)%	\$5,465.92	\$4,387.38	\$(1,078.54)	(24.6)%
FICA and Medicare	223.50	167.84	(55.66)	(33.2)	416.27	335.68	(80.59)	(24.0)
Retirement	134.90	135.92	1.02	0.8	198.64	199.84	1.20	0.6
Health Insurance	281.42	282.77	1.35	0.5	562.84	565.54	2.70	0.5
Worker's Compensation	0.00	0.00	0.00	0.0	496.00	633.00	137.00	21.6
Unemployment	9.46	7.19	(2.27)	(31.6)	39.38	23.38	(16.00)	(68.4)
<b>Total General &amp; Administrative Expenses</b>	<b>\$3,583.03</b>	<b>\$2,787.41</b>	<b>\$(795.62)</b>	<b>(28.5)%</b>	<b>\$7,179.05</b>	<b>\$6,144.82</b>	<b>\$(1,034.23)</b>	<b>(16.8)%</b>
<b>Total Expenses</b>	<b>\$9,622.80</b>	<b>\$7,609.29</b>	<b>\$(2,013.51)</b>	<b>(26.5)%</b>	<b>\$15,537.95</b>	<b>\$15,120.10</b>	<b>\$(417.85)</b>	<b>(2.8)%</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 8/1/2018 Through 8/31/2018**

Fund: (3) Road

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Net Income (Loss)	\$0.00	\$2,108.89	\$(2,108.89)	(100.0)%	\$0.00	\$1,916.10	\$(1,916.10)	(100.0)%

9/4/18  
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**Town of Jerome**  
**Balance Sheet**  
**As of 8/31/2018**  
**Fund: (1) General**

**Assets**

**Current Assets**

LGIP	\$1,613.50	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	5,060.37	
City Sales Taxes	170,473.51	
Franchise Fees	3,827.68	
GF Accounts Receivable	(2,200.20)	
Property Taxes	2,941.19	
Rents	(1,064.67)	
State Sales Taxes	7,110.05	
Court - Checking & Bond Acct	51,677.61	
Court - JCEF Acct	11,139.02	
Court - FTG Acct	4,779.06	
Urban Revenue Sharing	15,482.44	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	128,574.50	
OAZ Checking	122,678.64	
OAZ General Savings	392,400.95	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$915,073.65

**Other Assets**

Due From Other Funds	\$1,553,986.57	
Total Other Assets		1,553,986.57

**Total Assets**

**\$2,469,060.22**

**Liabilities and Net Assets**

**Current Liabilities**

Accounts Payable	\$8,089.52	
Federal WH & FICA	(1,694.09)	
Arizona Withholding	51.47	
Unemployment Taxes	(736.13)	
AFLAC	(523.40)	
Health Insurance	2,807.75	
457G Retirement	43.46	
PSPRS	1,271.15	
Customer Deposits	6,647.22	
FD Per Call Payable	16,348.50	
Ganishments Payable	1,735.51	
HDHP Savings	87.95	
Wages Payable	12,916.03	
Due To Other Funds	1,717,851.54	
Court Liabilities	8,313.97	
Suspense Account	(6,048.80)	
Total Current Liabilities		\$1,767,161.65

**Total Liabilities**

**\$1,767,161.65**

**Net Assets**

Unrestricted Funds	731,614.28
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9/4/18  
3:46:52 PM

**Town of Jerome**  
**Balance Sheet**  
**As of 8/31/2018**  
**Fund: (1) General**

Prior Period Adj - GF	56.13	
Current Year Net Assets	<u>(29,771.84)</u>	
<b>Total Net Assets</b>		<u>701,898.57</u>
<b>Total Liabilities and Net Assets</b>		<u><u>\$2,469,060.22</u></u>

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**Town of Jerome**  
**Balance Sheet**  
**As of 8/31/2018**  
**Fund: (2) Utilities**

**Assets**

**Current Assets**

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	62,504.85	
Bond Account	5,846.84	
Replacement & Extension Acct	61,137.87	
Series 2001 Bond Reserve Acct	30,035.52	
Total Current Assets		\$144,525.08

**Property, Plant & Equipment**

Buildings	\$2,166,541.66	
Operating Equipment	188,014.81	
Buildings	(1,275,163.43)	
Operating Equipment	(218,096.69)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		2,261,042.41

**Other Assets**

Due From Other Funds	\$869,414.84	
Total Other Assets		869,414.84

**Total Assets**

**\$3,274,982.33**

**Liabilities and Net Assets**

**Current Liabilities**

Accounts Payable	\$11,898.39	
Federal WH & FICA	3,777.54	
Sales Tax Payable	1,143.48	
Customer Deposits	24,879.28	
Compensated Absences	1,136.15	
Bonds Payable	170,435.40	
Other Liabilities	12,414.44	
Due To Other Funds	823,674.98	
Accrued Payroll	2,152.93	
Accrued Interest Payable	3,834.79	
Total Current Liabilities		\$1,055,347.38

**Total Liabilities**

**\$1,055,347.38**

**Net Assets**

Unrestricted Fund Balance	(11,642.42)	
Unrestricted Fund Balance	801,692.16	
Unrestricted Fund Balance	(153,766.84)	
Unrestricted Fund Balance	1,551,108.75	
Current Year Net Assets	32,243.30	
Total Net Assets		2,219,634.95
Total Liabilities and Net Assets		<b>\$3,274,982.33</b>

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**Town of Jerome**  
**Balance Sheet**  
**As of 8/31/2018**  
**Fund: (3) Road**

**Assets**

**Current Assets**

HURF Accounts Receivable	\$6,213.98	
OAZ HURF Savings	106,030.10	
Total Current Assets		\$112,244.08

**Other Assets**

Due From Other Funds	\$105,729.25	
Total Other Assets		105,729.25

Total Assets		<u>\$217,973.33</u>
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**Liabilities and Net Assets**

**Current Liabilities**

Accounts Payable	\$1,551.46	
Due To Other Funds	220,632.66	
Accrued Payroll	670.55	
Total Current Liabilities		\$222,854.67

Total Liabilities		<u>\$222,854.67</u>
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**Net Assets**

Unrestricted Fund Balance	(4,047.84)	
Current Year Net Assets	(833.50)	
Total Net Assets		(4,881.34)
Total Liabilities and Net Assets		<u>\$217,973.33</u>

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**Town of Jerome**  
**Balance Sheet**  
**As of 8/31/2018**

**Fund: (4) Firefighters Pension & Relief**

**Assets**

**Current Assets**

Investments - Penison & Relief	\$132,070.80	
Total Current Assets		\$132,070.80

**Other Assets**

Due From Other Funds	\$46,963.98	
Total Other Assets		46,963.98

<b>Total Assets</b>		<b>\$179,034.78</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$20,639.26	
Total Current Liabilities		\$20,639.26

<b>Total Liabilities</b>		<b>\$20,639.26</b>
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**Net Assets**

Unrestricted Fund Balance	143,885.68	
Current Year Net Assets	14,509.84	

<b>Total Net Assets</b>		<b>158,395.52</b>
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<b>Total Liabilities and Net Assets</b>		<b>\$179,034.78</b>
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**Town of Jerome**  
**Balance Sheet**  
**As of 8/31/2018**

Fund: (5) Operating Grants

**Assets**

**Current Assets**

Opr Grants Receivable	\$153,508.77	
Inventory	17,813.06	
Total Current Assets		\$171,321.83

**Other Assets**

Due From Other Funds	\$376,502.74	
Total Other Assets		376,502.74

Total Assets		<u>\$547,824.57</u>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$337,765.24	
Deferred Revenue - Opr Grants	6,591.66	
Accounts Payable - Opr Grants	75,359.48	
Total Current Liabilities		\$419,716.38

Total Liabilities		<u>\$419,716.38</u>
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**Net Assets**

Unrestricted Fund Balance	33,516.05	
Current Year Net Assets	94,592.14	
Total Net Assets		128,108.19
Total Liabilities and Net Assets		<u>\$547,824.57</u>

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**Town of Jerome**  
**Balance Sheet**  
**As of 8/31/2018**

Fund: (6) Capital Grants

**Assets**

**Other Assets**

Due From Other Funds	\$113,342.96	
Total Other Assets		\$113,342.96

**Total Assets**

**\$113,342.96**

**Liabilities and Net Assets**

**Current Liabilities**

Deferred Revenue - Cap Grants	\$37,345.41	
Due To Other Funds	84,198.94	
Total Current Liabilities		\$121,544.35

**Total Liabilities**

**\$121,544.35**

**Net Assets**

Restricted Fund Balance	\$31,920.73	
Unrestricted Fund Balance	(35,183.20)	
Current Year Net Assets	(4,938.92)	
Total Net Assets		(8,201.39)
Total Liabilities and Net Assets		\$113,342.96

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**Town of Jerome**  
**Balance Sheet**  
**As of 8/31/2018**

**Fund: (7) GF Contingencies**

**Assets**

**Current Assets**

Wildland Fees Receivable	\$29,152.52	
Total Current Assets		\$29,152.52

**Other Assets**

Due From Other Funds	\$159,969.22	
Total Other Assets		159,969.22

<b>Total Assets</b>		<b>\$189,121.74</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$53,271.38	
Accrued Payroll	8,883.71	
Total Current Liabilities		\$62,155.09

<b>Total Liabilities</b>		<b>\$62,155.09</b>
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**Net Assets**

Unrestricted Fund Balance	\$89,093.11	
Current Year Net Assets	37,873.54	
<b>Total Net Assets</b>		<b>126,966.65</b>
<b>Total Liabilities and Net Assets</b>		<b>\$189,121.74</b>

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**Town of Jerome**  
**Balance Sheet**  
**As of 8/31/2018**  
**Fund: (9) Capital**

**Assets**

**Current Assets**

OAZ Capital Improvements	\$40,522.89	
Total Current Assets		\$40,522.89

**Other Assets**

Due From Other Funds	\$47,124.44	
Total Other Assets		47,124.44

Total Assets		<u>\$87,647.33</u>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$15,000.00	
Total Current Liabilities		\$15,000.00

Total Liabilities		<u>\$15,000.00</u>
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**Net Assets**

Unrestricted Fund Balance	\$43,112.86	
Current Year Net Assets	29,534.47	
Total Net Assets		<u>72,647.33</u>

Total Liabilities and Net Assets		<u>\$87,647.33</u>
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Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2018 to 8/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 1002 - XEROX FINANCIAL SERVICES</b>											
JUN30080218R lease 020-0098114-001 GG	08/02/18	08/02/18	09/01/18	1.11.6191 - Copier & Equip Lease Expe	\$442.13	\$0.00	\$442.13	08/02/18	9194	ASCUC†	\$0.00
INVOICE JUN30080218R TOTALS:					\$442.13	\$0.00	\$442.13				\$0.00
<b>080918T 1247678 GG</b>											
	08/09/18	08/09/18	09/08/18	1.11.6191 - Copier & Equip Lease Expe	\$317.13	\$0.00	\$317.13	08/09/18	9227	ASCUC†	\$0.00
INVOICE 080918T TOTALS:					\$317.13	\$0.00	\$317.13				\$0.00
XEROX FINANCIAL SERVICES TOTALS:					\$759.26	\$0.00	\$759.26				\$0.00
<b>VENDOR: 1004 - CHARLOTTE PAGE</b>											
080818B reimbursement PZ	08/08/18	08/08/18	09/07/18	1.16.6195 - Operating Supplies - P&Z	\$25.15	\$0.00	\$25.15	08/08/18	9213	ASCUC†	\$0.00
INVOICE 080818B TOTALS:					\$25.15	\$0.00	\$25.15				\$0.00
CHARLOTTE PAGE TOTALS:					\$25.15	\$0.00	\$25.15				\$0.00
<b>VENDOR: 1005 - TRIPLE CROWN PRODUCTS</b>											
080218S 194514 PD	08/02/18	08/02/18	09/01/18	1.13.6280 - Uniforms	\$88.01	\$0.00	\$88.01	08/02/18	9195	ASCUC†	\$0.00
INVOICE 080218S TOTALS:					\$88.01	\$0.00	\$88.01				\$0.00
TRIPLE CROWN PRODUCTS TOTALS:					\$88.01	\$0.00	\$88.01				\$0.00
<b>VENDOR: 1006 - MICHAEL MCDONALD</b>											
080918U 112 prop	08/09/18	08/09/18	09/08/18	1.18.6215 - R&M Building - Properties	\$1,153.43	\$0.00	\$1,153.43	08/09/18	9228	ASCUC†	\$0.00
INVOICE 080918U TOTALS:					\$1,153.43	\$0.00	\$1,153.43				\$0.00
MICHAEL MCDONALD TOTALS:					\$1,153.43	\$0.00	\$1,153.43				\$0.00
<b>VENDOR: 1007 - JONES FORD</b>											
081618A 35546 FD labor	08/16/18	08/16/18	09/15/18	7.25.6276 - Wildlands Exp - Contingent	\$16.60	\$0.00	\$16.60	08/16/18	9245	ASCUC†	\$0.00
INVOICE 081618A TOTALS:					\$16.60	\$0.00	\$16.60				\$0.00
<b>081618C 35546 FD parts</b>											
	08/16/18	08/16/18	09/15/18	7.25.6276 - Wildlands Exp - Contingent	\$116.33	\$0.00	\$116.33	08/16/18	9245	ASCUC†	\$0.00
INVOICE 081618C TOTALS:					\$116.33	\$0.00	\$116.33				\$0.00
JONES FORD TOTALS:					\$132.93	\$0.00	\$132.93				\$0.00
<b>VENDOR: 1008 - MCI COMM SERVICE</b>											
082318R	08/23/18	08/23/18	09/12/18								\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2018 to 8/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
6N294147 928 649 3034 FD				1.14.6265 - Telephone	\$33.69	\$0.00	\$33.69	08/23/18	9259	ASCUC†	\$0.00
INVOICE 082318R TOTALS:					\$33.69	\$0.00	\$33.69				\$0.00
MCI COMM SERVICE TOTALS:					\$33.69	\$0.00	\$33.69				\$0.00
VENDOR: 1009 - JAMIE SHEA											
082318H	08/23/18	08/23/18	09/22/18								\$0.00
reimbursement LB				1.15.6195 - Operating Supplies - Librar	\$222.86	\$0.00	\$222.86	08/23/18	9260	ASCUC†	\$0.00
INVOICE 082318H TOTALS:					\$222.86	\$0.00	\$222.86				\$0.00
JAMIE SHEA TOTALS:					\$222.86	\$0.00	\$222.86				\$0.00
VENDOR: 1010 - BECKY O'BANION											
082318S	08/23/18	08/23/18	09/22/18								\$0.00
201 grant services				6.70.6185 - Misc Exp - Cap Grants	\$250.00	\$0.00	\$250.00	08/23/18	9261	ASCUC†	\$0.00
INVOICE 082318S TOTALS:					\$250.00	\$0.00	\$250.00				\$0.00
BECKY O'BANION TOTALS:					\$250.00	\$0.00	\$250.00				\$0.00
VENDOR: 1011 - SOUTHWESTERN ENVIRON (SEC)											
JUN30083018P	08/30/18	08/30/18	09/29/18								\$0.00
SEC Project 18-0505CE, 2018-514 HU				3.30.6140 - Engineering Fees	\$2,900.25	\$0.00	\$2,900.25	08/30/18	9297	ASCUC†	\$0.00
INVOICE JUN30083018P TOTALS:					\$2,900.25	\$0.00	\$2,900.25				\$0.00
SOUTHWESTERN ENVIRON (SEC) TOTALS:					\$2,900.25	\$0.00	\$2,900.25				\$0.00
VENDOR: 106 - ARIZONA DEPT OF REVENUE - TPT											
080218A	08/02/18	08/02/18	09/01/18								\$0.00
Admin. and Collections Assessment F				1.11.6126 - TPT Collection Fee Exp	\$1,091.48	\$0.00	\$1,091.48	08/02/18	9196	ASCUC†	\$0.00
INVOICE 080218A TOTALS:					\$1,091.48	\$0.00	\$1,091.48				\$0.00
ARIZONA DEPT OF REVENUE - TPT TOTALS:					\$1,091.48	\$0.00	\$1,091.48				\$0.00
VENDOR: 109 - AFLAC											
082318A	08/23/18	08/23/18	08/23/18								\$0.00
Acct # DN513, Inv. 821254				1.10.2405 - AFLAC	\$54.74	\$0.00	\$54.74	08/23/18	9262	ASCUC†	\$0.00
INVOICE 082318A TOTALS:					\$54.74	\$0.00	\$54.74				\$0.00
AFLAC TOTALS:					\$54.74	\$0.00	\$54.74				\$0.00
VENDOR: 113 - ALL-MED EQUIPMENT & SERVICES											
080818N	08/08/18	08/08/18	08/08/18								\$0.00
506751 FD				1.14.6181 - Medical Supplies Exp	\$119.04	\$0.00	\$119.04	08/08/18	9214	ASCUC†	\$0.00
INVOICE 080818N TOTALS:					\$119.04	\$0.00	\$119.04				\$0.00

## AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2018 to 8/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>ALL-MED EQUIPMENT &amp; SERVICES TOTALS:</b>											
					\$119.04	\$0.00	\$119.04				\$0.00
<b>VENDOR: 118 - VOCE TELECOM</b>											
082918A 208461, 182270071 PD	08/29/18	08/29/18	08/29/18	1.13.6265 - Telephone	\$13.43	\$0.00	\$13.43	08/29/18	9285	ASCUC†	\$0.00
<b>INVOICE 082918A TOTALS:</b>					\$13.43	\$0.00	\$13.43				\$0.00
<b>VOCE TELECOM TOTALS:</b>					\$13.43	\$0.00	\$13.43				\$0.00
<b>VENDOR: 119 - APS</b>											
080818J 943806 roof	08/08/18	08/08/18	08/23/18	1.18.6285 - Utilities	\$15.73	\$0.00	\$15.73	08/08/18	9215	ASCUC†	\$0.00
<b>INVOICE 080818J TOTALS:</b>					\$15.73	\$0.00	\$15.73				\$0.00
082318K 149044 HURF	08/23/18	08/23/18	09/07/18	3.30.6255 - Street Lights	\$988.15	\$0.00	\$988.15	08/23/18	9263	ASCUC†	\$0.00
<b>INVOICE 082318K TOTALS:</b>					\$988.15	\$0.00	\$988.15				\$0.00
<b>A.P.S.-20</b>											
0421621 Fire station	08/29/18	08/29/18	09/13/18	1.18.6285 - Utilities	\$497.79	\$0.00	\$497.79	08/29/18	9284	ASCUC†	\$0.00
2353720 FD gulch				1.18.6285 - Utilities	\$37.71	\$0.00	\$37.71	08/29/18	9284	ASCUC†	\$0.00
2383901 Upper park				1.17.6285 - Utilities	\$45.03	\$0.00	\$45.03	08/29/18	9284	ASCUC†	\$0.00
5613490 Upper park 2				1.17.6285 - Utilities	\$58.10	\$0.00	\$58.10	08/29/18	9284	ASCUC†	\$0.00
8468241 Middle park				1.17.6285 - Utilities	\$37.09	\$0.00	\$37.09	08/29/18	9284	ASCUC†	\$0.00
0024200 Lower park				1.17.6285 - Utilities	\$37.25	\$0.00	\$37.25	08/29/18	9284	ASCUC†	\$0.00
3216010 Hotel Jerome				1.18.6285 - Utilities	\$38.07	\$0.00	\$38.07	08/29/18	9284	ASCUC†	\$0.00
2839800 Ghost Pepper				1.18.6285 - Utilities	\$88.99	\$0.00	\$88.99	08/29/18	9284	ASCUC†	\$0.00
1976520 Co-op				1.18.6285 - Utilities	\$216.85	\$0.00	\$216.85	08/29/18	9284	ASCUC†	\$0.00
7575770 Civic Center				1.18.6285 - Utilities	\$2,072.89	\$0.00	\$2,072.89	08/29/18	9284	ASCUC†	\$0.00
6506951 PD				1.18.6285 - Utilities	\$200.77	\$0.00	\$200.77	08/29/18	9284	ASCUC†	\$0.00
4246290 WWTP				2.51.6285 - Utilities	\$233.70	\$0.00	\$233.70	08/29/18	9284	ASCUC†	\$0.00
1490440 Street lights				3.30.6255 - Street Lights	\$0.00	\$0.00	\$0.00				\$0.00
9438060 Roof				1.18.6285 - Utilities	\$0.00	\$0.00	\$0.00				\$0.00
6109570 Perkinsville Road				1.18.6285 - Utilities	\$94.32	\$0.00	\$94.32	08/29/18	9284	ASCUC†	\$0.00
8061950 Sunshine Hill water tank				2.50.6285 - Utilities Exp - Water	\$35.86	\$0.00	\$35.86	08/29/18	9284	ASCUC†	\$0.00
<b>INVOICE A.P.S.-20 TOTALS:</b>					\$3,694.42	\$0.00	\$3,694.42				\$0.00
<b>APS TOTALS:</b>					\$4,698.30	\$0.00	\$4,698.30				\$0.00
<b>VENDOR: 120 - ARROW EXPRESS</b>											
081618B Sewer sample shipping - 109391	08/16/18	08/16/18	09/15/18	2.51.6240 - Service Tests/System Testi	\$45.00	\$0.00	\$45.00	08/16/18	9246	ASCUC†	\$0.00
<b>INVOICE 081618B TOTALS:</b>					\$45.00	\$0.00	\$45.00				\$0.00
082318L Sewer sample shipping - 109387	08/23/18	08/23/18	09/22/18	2.51.6240 - Service Tests/System Testi	\$45.00	\$0.00	\$45.00	08/23/18	9264	ASCUC†	\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2018 to 8/31/2018

Invoice Number Description	Inv.Date	Post.Date Account	Due.Date	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Sewer sample shipping - 109396		2.51.6240 - Service Tests/System Testi		\$45.00	\$0.00	\$45.00	08/23/18	9264	ASCUC†	\$0.00
		INVOICE 082318L TOTALS:		\$90.00	\$0.00	\$90.00				\$0.00
		ARROW EXPRESS TOTALS:		\$135.00	\$0.00	\$135.00				\$0.00
VENDOR: 122 - AT&T										\$0.00
0823181	08/23/18	08/23/18 09/22/18		\$45.52	\$0.00	\$45.52	08/23/18	9265	ASCUC†	\$0.00
287251435682x08152018 PD		1.13.6265 - Telephone		\$45.52	\$0.00	\$45.52				\$0.00
		INVOICE 0823181 TOTALS:		\$45.52	\$0.00	\$45.52				\$0.00
		AT&T TOTALS:		\$45.52	\$0.00	\$45.52				\$0.00
VENDOR: 141 - ARIZONA SUPREME COURT										\$0.00
082918B	08/29/18	08/29/18 08/29/18		\$1,125.00	\$0.00	\$1,125.00	08/29/18	9286	ASCUC†	\$0.00
2019-57 CT		1.12.6191 - Copier & Equip Lease Exp		\$1,125.00	\$0.00	\$1,125.00				\$0.00
		INVOICE 082918B TOTALS:		\$1,125.00	\$0.00	\$1,125.00				\$0.00
		ARIZONA SUPREME COURT TOTALS:		\$1,125.00	\$0.00	\$1,125.00				\$0.00
VENDOR: 154 - BLACK HILLS AUTO ELECTRIC										\$0.00
081618F	08/16/18	08/16/18 08/16/18		\$40.00	\$0.00	\$40.00	08/16/18	9247	ASCUC†	\$0.00
48922 FD labor		1.14.6220 - Rep and Maint - Vehicles		\$40.00	\$0.00	\$40.00				\$0.00
		INVOICE 081618F TOTALS:		\$40.00	\$0.00	\$40.00				\$0.00
081618G	08/16/18	08/16/18 08/16/18		\$381.52	\$0.00	\$381.52	08/16/18	9247	ASCUC†	\$0.00
48992 FD parts		1.14.6220 - Rep and Maint - Vehicles		\$381.52	\$0.00	\$381.52				\$0.00
		INVOICE 081618G TOTALS:		\$381.52	\$0.00	\$381.52				\$0.00
		BLACK HILLS AUTO ELECTRIC TOTALS:		\$421.52	\$0.00	\$421.52				\$0.00
VENDOR: 157 - BOUND TREE MEDICAL, LLC										\$0.00
080218B	08/02/18	08/02/18 09/01/18		\$34.82	\$0.00	\$34.82	08/02/18	9197	ASCUC†	\$0.00
103795, 82933717 FD		1.14.6181 - Medical Supplies Exp		\$34.82	\$0.00	\$34.82				\$0.00
		INVOICE 080218B TOTALS:		\$34.82	\$0.00	\$34.82				\$0.00
081618H	08/16/18	08/16/18 09/15/18		\$34.82	\$0.00	\$34.82	08/16/18	9248	ASCUC†	\$0.00
103795, 82933717 FD		1.14.6181 - Medical Supplies Exp		\$34.82	\$0.00	\$34.82				\$0.00
		INVOICE 081618H TOTALS:		\$34.82	\$0.00	\$34.82				\$0.00
		BOUND TREE MEDICAL, LLC TOTALS:		\$69.64	\$0.00	\$69.64				\$0.00
VENDOR: 167 - OFFICE DEPOT										\$0.00
080818L	08/08/18	08/08/18 10/07/18		\$65.84	\$0.00	\$65.84	08/08/18	9216	ASCUC†	\$0.00
63266436, 162360521001 GG		1.11.6190 - Office Supplies		\$65.84	\$0.00	\$65.84				\$0.00
		INVOICE 080818L TOTALS:		\$65.84	\$0.00	\$65.84				\$0.00

Town of Jerome

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Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
081618J 63266436, 180490305001 CT	08/16/18	08/16/18	10/15/18	1.12.6193 - Computer Hardware & Sen	\$217.18	\$0.00	\$217.18	08/16/18	9249	ASCUC†	\$0.00
				INVOICE 081618J TOTALS:	\$217.18	\$0.00	\$217.18				\$0.00
082318Q 63266436, 185381283001 GG	08/23/18	08/23/18	10/22/18	1.11.6190 - Office Supplies	\$172.78	\$0.00	\$172.78	08/23/18	9266	ASCUC†	\$0.00
				INVOICE 082318Q TOTALS:	\$172.78	\$0.00	\$172.78				\$0.00
				OFFICE DEPOT TOTALS:	\$455.80	\$0.00	\$455.80				\$0.00
VENDOR: 168 - CENTURY LINK											
CENTURYLINK-28	08/23/18	08/23/18	09/07/18	1.13.6265 - Telephone	\$30.89	\$0.00	\$30.89	08/23/18	9267	ASCUC†	\$0.00
928 634 2245 PD				1.14.6265 - Telephone	\$60.99	\$0.00	\$60.99	08/23/18	9267	ASCUC†	\$0.00
928 634 6647 FD				2.50.6265 - Telephone Exp - Water	\$15.06	\$0.00	\$15.06	08/23/18	9267	ASCUC†	\$0.00
928 634 6714 water				2.51.6265 - Telephone Exp - Sewer	\$15.06	\$0.00	\$15.06	08/23/18	9267	ASCUC†	\$0.00
928 634 6714 sewer				2.52.6265 - Telephone Exp - Trash	\$15.05	\$0.00	\$15.05	08/23/18	9267	ASCUC†	\$0.00
928 634 6714 trash				1.17.6265 - Telephone	\$15.05	\$0.00	\$15.05	08/23/18	9267	ASCUC†	\$0.00
928 634 6714 parks				3.30.6265 - Telephone	\$15.05	\$0.00	\$15.05	08/23/18	9267	ASCUC†	\$0.00
928 634 6714 HURF				1.11.6265 - Telephone	\$239.91	\$0.00	\$239.91	08/23/18	9267	ASCUC†	\$0.00
928 634 7941 GG DSL				1.11.6265 - Telephone	\$147.43	\$0.00	\$147.43	08/23/18	9267	ASCUC†	\$0.00
928 634 7943 GG				1.13.6265 - Telephone	\$167.84	\$0.00	\$167.84	08/23/18	9267	ASCUC†	\$0.00
928 634 8992 PD				1.15.6265 - Telephone	\$211.94	\$0.00	\$211.94	08/23/18	9267	ASCUC†	\$0.00
928 639 0574 LB				1.13.6265 - Telephone	\$37.36	\$0.00	\$37.36	08/23/18	9267	ASCUC†	\$0.00
928 649 2776 PD				1.13.6265 - Telephone	\$154.29	\$0.00	\$154.29	08/23/18	9267	ASCUC†	\$0.00
928 649 3034 FD				1.14.6265 - Telephone	\$65.04	\$0.00	\$65.04	08/23/18	9267	ASCUC†	\$0.00
928 649 3250 CT				1.12.6265 - Telephone	(\$120.59)	\$0.00	(\$120.59)	08/23/18	9267	ASCUC†	\$0.00
928 639 0574 LB				INVOICE CENTURYLINK-28 TOTALS:	\$1,070.37	\$0.00	\$1,070.37				\$0.00
				CENTURY LINK TOTALS:	\$1,070.37	\$0.00	\$1,070.37				\$0.00
VENDOR: 183 - REBECCA CRETTE											
08062018MA1	08/06/18	08/06/18	08/06/18	1.10.2999 - Suspense Account	\$2,500.00	\$0.00	\$2,500.00	08/06/18	9212	ASCUC†	\$0.00
Cretti, 457G Cash-Out				INVOICE 08062018MA1 TOTALS:	\$2,500.00	\$0.00	\$2,500.00				\$0.00
				REBECCA CRETTE TOTALS:	\$2,500.00	\$0.00	\$2,500.00				\$0.00
VENDOR: 185 - COTTONWOOD EXPRESS LUBE											
082318G	08/23/18	08/23/18	08/23/18	1.13.6220 - Rep and Maint - Vehicles	\$48.34	\$0.00	\$48.34	08/23/18	9268	ASCUC†	\$0.00
41607 PD				INVOICE 082318G TOTALS:	\$48.34	\$0.00	\$48.34				\$0.00
082918C	08/29/18	08/29/18	08/29/18	1.13.6220 - Rep and Maint - Vehicles	\$43.96	\$0.00	\$43.96	08/29/18	9287	ASCUC†	\$0.00
41807 PD				INVOICE 082918C TOTALS:	\$43.96	\$0.00	\$43.96				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

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Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
COTTONWOOD EXPRESS LUBE TOTALS:											
					\$92.30	\$0.00	\$92.30				\$0.00
VENDOR: 189 - PURCHASE POWER											
082318J	08/23/18	08/23/18	09/17/18	1.11.6200 - Postage	\$201.00	\$0.00	\$201.00	08/23/18	9269	ASCUC†	\$0.00
8000-9000-0271-2119 GG				INVOICE 082318J TOTALS:	\$201.00	\$0.00	\$201.00				\$0.00
				PURCHASE POWER TOTALS:	\$201.00	\$0.00	\$201.00				\$0.00
VENDOR: 202 - PSP RETIREMENT SYSTEM											
082718MA1	08/27/18	08/27/18	08/27/18	1.10.2999 - Suspense Account	\$200.00	\$0.00	\$200.00	08/27/18	9278	ASCUC†	\$0.00
Inv#210-18, JPD Cancer Insurance				INVOICE 082718MA1 TOTALS:	\$200.00	\$0.00	\$200.00				\$0.00
				PSP RETIREMENT SYSTEM TOTALS:	\$200.00	\$0.00	\$200.00				\$0.00
VENDOR: 203 - SMART DOCUMENT SOLUTIONS											
082918D	08/29/18	08/29/18	08/29/18	1.11.6191 - Copier & Equip Lease Expe	\$484.85	\$0.00	\$484.85	08/29/18	9288	ASCUC†	\$0.00
CT1221-01 GG				INVOICE 082918D TOTALS:	\$484.85	\$0.00	\$484.85				\$0.00
				SMART DOCUMENT SOLUTIONS TOTALS:	\$484.85	\$0.00	\$484.85				\$0.00
VENDOR: 204 - SEDONA RECYCLES, INC											
080818H	08/08/18	08/08/18	08/08/18	2.52.6111 - Recycling Contract Exp	\$120.00	\$0.00	\$120.00	08/08/18	9217	ASCUC†	\$0.00
Recycling Services, 818				INVOICE 080818H TOTALS:	\$120.00	\$0.00	\$120.00				\$0.00
				SEDONA RECYCLES, INC TOTALS:	\$120.00	\$0.00	\$120.00				\$0.00
VENDOR: 207 - HOME DEPOT CREDIT SERVICES											
080218D	08/02/18	08/02/18	08/22/18	1.18.6215 - R&M Building - Properties	\$99.84	\$0.00	\$99.84	08/02/18	9198	ASCUC†	\$0.00
3429 prop				INVOICE 080218D TOTALS:	\$99.84	\$0.00	\$99.84				\$0.00
				HOME DEPOT CREDIT SERVICES TOTALS:	\$214.73	\$0.00	\$214.73				\$0.00
083018Q	08/30/18	08/30/18	09/19/18	3.30.6230 - Rep and Maint - Infrastruct	\$114.89	\$0.00	\$114.89	08/30/18	9298	ASCUC†	\$0.00
3429 HURF				INVOICE 083018Q TOTALS:	\$114.89	\$0.00	\$114.89				\$0.00
				HOME DEPOT CREDIT SERVICES TOTALS:	\$214.73	\$0.00	\$214.73				\$0.00
VENDOR: 218 - VERIZON WIRELESS											
VERIZON-25	08/08/18	08/08/18	09/02/18	1.16.6265 - Telephone	\$37.10	\$0.00	\$37.10	08/08/18	9218	ASCUC†	\$0.00
928 300 5987 PZ Barry				1.14.6265 - Telephone	\$64.94	\$0.00	\$64.94	08/08/18	9218	ASCUC†	\$0.00
928 300 8701 FD Rusty											

Town of Jerome

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Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
928 301 1878 water Eric				2.50.6265 - Telephone Exp - Water	\$11.73	\$0.00	\$11.73	08/08/18	9218	ASCUC†	\$0.00
928 301 1878 sewer Eric				2.51.6265 - Telephone Exp - Sewer	\$11.72	\$0.00	\$11.72	08/08/18	9218	ASCUC†	\$0.00
928 301 1878 trash Eric				2.52.6265 - Telephone Exp - Trash	\$11.72	\$0.00	\$11.72	08/08/18	9218	ASCUC†	\$0.00
928 301 2381 water Garrett				2.50.6265 - Telephone Exp - Water	\$11.73	\$0.00	\$11.73	08/08/18	9218	ASCUC†	\$0.00
928 301 2381 sewer Garrett				2.51.6265 - Telephone Exp - Sewer	\$11.72	\$0.00	\$11.72	08/08/18	9218	ASCUC†	\$0.00
928 301 2381 trash Garrett				2.52.6265 - Telephone Exp - Trash	\$11.72	\$0.00	\$11.72	08/08/18	9218	ASCUC†	\$0.00
928 821 0133 shuttle driver - Leo				1.11.6285 - Tourism 1% Bed Tax	\$34.10	\$0.00	\$34.10	08/08/18	9218	ASCUC†	\$0.00
928 821 8243 water Xanadu				2.50.6265 - Telephone Exp - Water	\$7.83	\$0.00	\$7.83	08/08/18	9218	ASCUC†	\$0.00
928 821 8243 sewer Xanadu				2.51.6265 - Telephone Exp - Sewer	\$7.82	\$0.00	\$7.82	08/08/18	9218	ASCUC†	\$0.00
928 821 8243 trash Xanadu				2.52.6265 - Telephone Exp - Trash	\$7.80	\$0.00	\$7.80	08/08/18	9218	ASCUC†	\$0.00
928 821 8335 water Lyle				2.50.6265 - Telephone Exp - Water	\$11.38	\$0.00	\$11.38	08/08/18	9218	ASCUC†	\$0.00
928 821 8335 sewer Lyle				2.51.6265 - Telephone Exp - Sewer	\$11.37	\$0.00	\$11.37	08/08/18	9218	ASCUC†	\$0.00
928 821 8335 trash Lyle				2.52.6265 - Telephone Exp - Trash	\$11.37	\$0.00	\$11.37	08/08/18	9218	ASCUC†	\$0.00
access charges water				2.50.6265 - Telephone Exp - Water	\$10.74	\$0.00	\$10.74	08/08/18	9218	ASCUC†	\$0.00
access charges sewer				2.51.6265 - Telephone Exp - Sewer	\$10.74	\$0.00	\$10.74	08/08/18	9218	ASCUC†	\$0.00
access charges trash				2.52.6265 - Telephone Exp - Trash	\$10.73	\$0.00	\$10.73	08/08/18	9218	ASCUC†	\$0.00
access charges GG				1.11.6265 - Telephone	\$10.73	\$0.00	\$10.73	08/08/18	9218	ASCUC†	\$0.00
access charges FD				1.14.6265 - Telephone	\$10.73	\$0.00	\$10.73	08/08/18	9218	ASCUC†	\$0.00
access charges PZ				1.16.6265 - Telephone	\$10.73	\$0.00	\$10.73	08/08/18	9218	ASCUC†	\$0.00
				1.14.6265 - Telephone	\$0.00	\$0.00	\$0.00				\$0.00
INVOICE VERIZON-25 TOTALS:					\$328.45	\$0.00	\$328.45				\$0.00
VERIZON WIRELESS TOTALS:					\$328.45	\$0.00	\$328.45				\$0.00
VENDOR: 224 - LEGEND											
080218E	08/02/18	08/02/18		08/02/18							
Acct 00-0001475, Inv. 1811102 sewer				2.51.6240 - Service Tests/System Testi	\$313.40	\$0.00	\$313.40	08/02/18	9199	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1810995 sewer				2.51.6240 - Service Tests/System Testi	\$811.40	\$0.00	\$811.40	08/02/18	9199	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1810995 water				2.50.6240 - Service Tests/System Testi	\$288.00	\$0.00	\$288.00	08/02/18	9199	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1811029 sewer				2.51.6240 - Service Tests/System Testi	\$286.80	\$0.00	\$286.80	08/02/18	9199	ASCUC†	\$0.00
INVOICE 080218E TOTALS:					\$1,699.60	\$0.00	\$1,699.60				\$0.00
080818C	08/08/18	08/08/18		08/08/18							
Acct 00-0001475, Inv. 1811516 sewer				2.51.6240 - Service Tests/System Testi	\$165.40	\$0.00	\$165.40	08/08/18	9220	ASCUC†	\$0.00
INVOICE 080818C TOTALS:					\$165.40	\$0.00	\$165.40				\$0.00
081618I	08/16/18	08/16/18		08/16/18							
Acct 00-0001475, Inv. 1812047 sewer				2.51.6240 - Service Tests/System Testi	\$271.80	\$0.00	\$271.80	08/16/18	9250	ASCUC†	\$0.00
INVOICE 081618I TOTALS:					\$271.80	\$0.00	\$271.80				\$0.00
082918E	08/29/18	08/29/18		08/29/18							
Acct 00-0001475, Inv. 1812744 water				2.50.6240 - Service Tests/System Testi	\$591.00	\$0.00	\$591.00	08/29/18	9289	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1812744 sewer				2.51.6240 - Service Tests/System Testi	\$503.40	\$0.00	\$503.40	08/29/18	9289	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1809971 sewer				2.51.6240 - Service Tests/System Testi	\$51.00	\$0.00	\$51.00	08/29/18	9289	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1812707 sewer				2.51.6240 - Service Tests/System Testi	\$313.40	\$0.00	\$313.40	08/29/18	9289	ASCUC†	\$0.00
INVOICE 082918E TOTALS:					\$1,458.80	\$0.00	\$1,458.80				\$0.00

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Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 237 - UNISOURCE ENERGY SERVICES</b>											
<b>UNISOURCE-26</b>					<b>LEGEND TOTALS:</b>		<b>\$3,595.60</b>				<b>\$0.00</b>
693726 PD	08/16/18	08/16/18	09/05/18	1.18.6285 - Utilities	\$21.77	\$0.00	\$21.77	08/16/18	9251	ASCUC†	\$0.00
055982 FD				1.18.6285 - Utilities	\$38.96	\$0.00	\$38.96	08/16/18	9251	ASCUC†	\$0.00
750593 Civic Center				1.18.6285 - Utilities	\$29.12	\$0.00	\$29.12	08/16/18	9251	ASCUC†	\$0.00
435334 Town yard				1.18.6285 - Utilities	\$21.34	\$0.00	\$21.34	08/16/18	9251	ASCUC†	\$0.00
235334 Co-op				1.18.6285 - Utilities	\$21.77	\$0.00	\$21.77	08/16/18	9251	ASCUC†	\$0.00
<b>INVOICE UNISOURCE-26 TOTALS:</b>					<b>\$132.96</b>	<b>\$0.00</b>	<b>\$132.96</b>				<b>\$0.00</b>
<b>UNISOURCE ENERGY SERVICES TOTALS:</b>											
<b>UNISOURCE ENERGY SERVICES TOTALS:</b>					<b>\$132.96</b>	<b>\$0.00</b>	<b>\$132.96</b>				<b>\$0.00</b>
<b>VENDOR: 238 - VERDE VALLEY HARDWARE</b>											
<b>080818E</b>					<b>08/08/18</b>	<b>08/08/18</b>	<b>08/23/18</b>				
2860 sewer				2.51.6195 - Operating Supplies - Sewer	\$9.83	\$0.00	\$9.83	08/08/18	9221	ASCUC†	\$0.00
2860 water				2.50.6195 - Operating Supplies - Water	\$9.83	\$0.00	\$9.83	08/08/18	9221	ASCUC†	\$0.00
2860 prop				1.18.6195 - Operating Supplies - Prope	\$9.83	\$0.00	\$9.83	08/08/18	9221	ASCUC†	\$0.00
2860 parks				1.17.6195 - Operating Supplies - Parks	\$9.83	\$0.00	\$9.83	08/08/18	9221	ASCUC†	\$0.00
2860 trash				2.52.6195 - Operating Supplies - Trash	\$9.83	\$0.00	\$9.83	08/08/18	9221	ASCUC†	\$0.00
2860 HURF				3.30.6195 - Operating Supplies - HURF	\$9.84	\$0.00	\$9.84	08/08/18	9221	ASCUC†	\$0.00
<b>INVOICE 080818E TOTALS:</b>					<b>\$58.99</b>	<b>\$0.00</b>	<b>\$58.99</b>				<b>\$0.00</b>
<b>INVOICE 080818F TOTALS:</b>											
<b>080818F</b>					<b>08/08/18</b>	<b>08/08/18</b>	<b>08/23/18</b>				
2860 prop				1.18.6185 - Miscellaneous	\$70.38	\$0.00	\$70.38	08/08/18	9221	ASCUC†	\$0.00
2860 prop				1.18.6195 - Operating Supplies - Prope	\$93.08	\$0.00	\$93.08	08/08/18	9221	ASCUC†	\$0.00
<b>INVOICE 080818F TOTALS:</b>					<b>\$163.46</b>	<b>\$0.00</b>	<b>\$163.46</b>				<b>\$0.00</b>
<b>INVOICE 080818G TOTALS:</b>											
<b>080818G</b>					<b>08/08/18</b>	<b>08/08/18</b>	<b>08/23/18</b>				
2860 sewer				2.51.6185 - Miscellaneous	\$2.74	\$0.00	\$2.74	08/08/18	9221	ASCUC†	\$0.00
2860 water				2.50.6185 - Miscellaneous	\$2.74	\$0.00	\$2.74	08/08/18	9221	ASCUC†	\$0.00
2860 prop				1.18.6185 - Miscellaneous	\$2.74	\$0.00	\$2.74	08/08/18	9221	ASCUC†	\$0.00
2860 parks				1.17.6185 - Miscellaneous	\$2.74	\$0.00	\$2.74	08/08/18	9221	ASCUC†	\$0.00
2860 trash				2.52.6185 - Miscellaneous	\$2.74	\$0.00	\$2.74	08/08/18	9221	ASCUC†	\$0.00
2860 HURF				3.30.6185 - Miscellaneous	\$2.74	\$0.00	\$2.74	08/08/18	9221	ASCUC†	\$0.00
<b>INVOICE 080818G TOTALS:</b>					<b>\$16.44</b>	<b>\$0.00</b>	<b>\$16.44</b>				<b>\$0.00</b>
<b>VERDE VALLEY HARDWARE TOTALS:</b>											
<b>VERDE VALLEY HARDWARE TOTALS:</b>					<b>\$238.89</b>	<b>\$0.00</b>	<b>\$238.89</b>				<b>\$0.00</b>
<b>VENDOR: 247 - HILL BROTHERS CHEMICAL CO</b>											
<b>080818D</b>					<b>08/08/18</b>	<b>08/08/18</b>	<b>09/07/18</b>				
Acct 4842000, Inv. 4450008 water				2.50.6195 - Operating Supplies - Water	\$607.54	\$0.00	\$607.54	08/08/18	9222	ASCUC†	\$0.00
Acct 4842000, Inv. 4450008 sewer				2.51.6195 - Operating Supplies - Sewer	\$4,790.75	\$0.00	\$4,790.75	08/08/18	9222	ASCUC†	\$0.00
<b>INVOICE 080818D TOTALS:</b>					<b>\$5,398.29</b>	<b>\$0.00</b>	<b>\$5,398.29</b>				<b>\$0.00</b>
<b>HILL BROTHERS CHEMICAL CO TOTALS:</b>											
<b>HILL BROTHERS CHEMICAL CO TOTALS:</b>					<b>\$5,398.29</b>	<b>\$0.00</b>	<b>\$5,398.29</b>				<b>\$0.00</b>

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2018 to 8/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 249 - POSTMASTER</b>											
080218F Postage - annual permit fee GG	08/02/18	08/02/18	08/02/18	1.11.6200 - Postage	\$220.00	\$0.00	\$220.00	08/02/18	9200	ASCUC†	\$0.00
				INVOICE 080218F TOTALS:	\$220.00	\$0.00	\$220.00				\$0.00
082718NL Postage for Newsletter Sept/Oct 201	08/27/18	08/27/18	08/27/18	1.11.6200 - Postage	\$62.71	\$0.00	\$62.71	08/27/18	9281	ASCUC†	\$0.00
				INVOICE 082718NL TOTALS:	\$62.71	\$0.00	\$62.71				\$0.00
				POSTMASTER TOTALS:	\$282.71	\$0.00	\$282.71				\$0.00
<b>VENDOR: 252 - NAPA AUTO PARTS</b>											
0808181 31380 prop	08/08/18	08/08/18	08/28/18	2.50.6250 - Small Tools and Equipment	\$77.33	\$0.00	\$77.33	08/08/18	9223	ASCUC†	\$0.00
				INVOICE 0808181 TOTALS:	\$77.33	\$0.00	\$77.33				\$0.00
				NAPA AUTO PARTS TOTALS:	\$77.33	\$0.00	\$77.33				\$0.00
<b>VENDOR: 254 - THE VERDE INDEPENDENT</b>											
081618L 11366, 139470 PZ 11366, 139470 GG	08/16/18	08/16/18	08/26/18	1.16.6105 - Advertising, Printing, & Put 1.11.6105 - Advertising, Printing, & Pub	\$482.10 \$730.80	\$0.00 \$0.00	\$482.10 \$730.80	08/16/18 08/16/18	9252 9252	ASCUC† ASCUC†	\$0.00 \$0.00
				INVOICE 081618L TOTALS:	\$1,212.90	\$0.00	\$1,212.90				\$0.00
081618M 11366, 139470 sewer 11366, 139470 water 11366, 139470 prop 11366, 139470 parks 11366, 139470 trash 11366, 139470 HURF	08/16/18	08/16/18	08/26/18	2.51.6105 - Advertising, Printing, & Put 2.50.6105 - Advertising, Printing, & Put 1.18.6105 - Advertising, Printing, & Put 1.17.6105 - Advertising, Printing, & Put 2.52.6105 - Advertising, Printing, & Put 3.30.6105 - Advertising, Printing, & Put	\$49.19 \$49.19 \$49.16 \$49.16 \$49.19 \$49.21	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$49.19 \$49.19 \$49.16 \$49.16 \$49.19 \$49.21	08/16/18 08/16/18 08/16/18 08/16/18 08/16/18 08/16/18	9252 9252 9252 9252 9252 9252	ASCUC† ASCUC† ASCUC† ASCUC† ASCUC† ASCUC†	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
				INVOICE 081618M TOTALS:	\$295.10	\$0.00	\$295.10				\$0.00
				THE VERDE INDEPENDENT TOTALS:	\$1,508.00	\$0.00	\$1,508.00				\$0.00
<b>VENDOR: 255 - CITY OF COTTONWOOD</b>											
080918O 2435 water	08/09/18	08/09/18	08/09/18	2.50.6185 - Miscellaneous	\$40.00	\$0.00	\$40.00	08/09/18	9230	ASCUC†	\$0.00
				INVOICE 080918O TOTALS:	\$40.00	\$0.00	\$40.00				\$0.00
080918Q Dispatch fees - August 2018, 2465	08/09/18	08/09/18	08/09/18	1.14.6120 - Dispatch Fees	\$484.08	\$0.00	\$484.08	08/09/18	9229	ASCUC†	\$0.00
				INVOICE 080918Q TOTALS:	\$484.08	\$0.00	\$484.08				\$0.00
				CITY OF COTTONWOOD TOTALS:	\$524.08	\$0.00	\$524.08				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2018 to 8/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS</b>											
080918P	08/09/18	08/09/18	09/03/18	2.50.6110 - Contract Services	\$900.00	\$0.00	\$900.00	08/09/18	9231	ASCUC†	\$0.00
water, July, 2018, 1014043				2.51.6110 - Contract Services	\$3,200.00	\$0.00	\$3,200.00	08/09/18	9231	ASCUC†	\$0.00
WWTP, July 2018, 1014043				2.51.6225 - Rep and Maint - Equipment	\$495.00	\$0.00	\$495.00	08/09/18	9231	ASCUC†	\$0.00
services 1014043 sewer				2.51.6225 - Rep and Maint - Equipment	\$267.97	\$0.00	\$267.97	08/09/18	9231	ASCUC†	\$0.00
supplies 1014043 sewer				INVOICE 080918P TOTALS:	\$4,862.97	\$0.00	\$4,862.97				\$0.00
<b>CONTRACT WASTEWATER OPERATIONS TOTALS:</b>											
					\$4,862.97	\$0.00	\$4,862.97				\$0.00
<b>VENDOR: 271 - XEROX CORPORATION</b>											
JUN30080218G	08/02/18	08/02/18	09/01/18	1.11.6191 - Copier & Equip Lease Expe	\$291.09	\$0.00	\$291.09	08/02/18	9201	ASCUC†	\$0.00
690609102 - W7830PT, 093920462 GG				INVOICE JUN30080218G TOTALS:	\$291.09	\$0.00	\$291.09				\$0.00
<b>XEROX CORPORATION TOTALS:</b>											
					\$291.09	\$0.00	\$291.09				\$0.00
<b>VENDOR: 287 - KS STATE BANK</b>											
080218H	08/02/18	08/02/18	09/01/18	1.13.7025 - Vehicles, Cap Outlay, Polic	\$5,415.58	\$0.00	\$5,415.58	08/02/18	9202	ASCUC†	\$0.00
07-05-2018 PD				INVOICE 080218H TOTALS:	\$5,415.58	\$0.00	\$5,415.58				\$0.00
<b>KS STATE BANK TOTALS:</b>											
					\$5,415.58	\$0.00	\$5,415.58				\$0.00
<b>VENDOR: 292 - JOHN BOUWMAN</b>											
081318MA2	08/13/18	08/13/18	08/20/18	1.10.2999 - Suspense Account	\$500.00	\$0.00	\$500.00	08/13/18	9236	ASCUC†	\$0.00
Advance Pay, Bouwman				INVOICE 081318MA2 TOTALS:	\$500.00	\$0.00	\$500.00				\$0.00
<b>JOHN BOUWMAN TOTALS:</b>											
					\$500.00	\$0.00	\$500.00				\$0.00
<b>VENDOR: 310 - VERDE VALLEY CHIEFS ASSOC</b>											
080218I	08/02/18	08/02/18	08/02/18	1.14.6270 - Training Center Assessmer	\$2,492.00	\$0.00	\$2,492.00	08/02/18	9203	ASCUC†	\$0.00
13 FD				INVOICE 080218I TOTALS:	\$2,492.00	\$0.00	\$2,492.00				\$0.00
<b>VERDE VALLEY CHIEFS ASSOC TOTALS:</b>											
					\$2,492.00	\$0.00	\$2,492.00				\$0.00
<b>VENDOR: 375 - PERSONNEL SAFETY ENTERPRISES</b>											
082918F	08/29/18	08/29/18	09/28/18	1.18.6185 - Miscellaneous	\$82.83	\$0.00	\$82.83	08/29/18	9290	ASCUC†	\$0.00
80001143, 11018233903 prop				INVOICE 082918F TOTALS:	\$82.83	\$0.00	\$82.83				\$0.00
<b>PERSONNEL SAFETY ENTERPRISES TOTALS:</b>											
					\$82.83	\$0.00	\$82.83				\$0.00

**Town of Jerome**

**AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)**

Ledger as of : 8/1/2018 to 8/31/2018

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 450 - #1 FOOD STORE</b>											
080818M TOJ van, July 2018	08/08/18	08/08/18	08/08/18	1.11.6145 - Fuel	\$224.29	\$0.00	\$224.29	08/08/18	9224	ASCUC†	\$0.00
Jerome PD, July 2018				1.13.6145 - Fuel	\$753.07	\$0.00	\$753.07	08/08/18	9224	ASCUC†	\$0.00
Jerome PD, July 2018				1.14.6145 - Fuel	\$223.62	\$0.00	\$223.62	08/08/18	9224	ASCUC†	\$0.00
<b>INVOICE 080818M TOTALS:</b>					<b>\$1,200.98</b>	<b>\$0.00</b>	<b>\$1,200.98</b>				<b>\$0.00</b>
<b>#1 FOOD STORE TOTALS:</b>					<b>\$1,200.98</b>	<b>\$0.00</b>	<b>\$1,200.98</b>				<b>\$0.00</b>
<b>VENDOR: 502 - DANA KEPNER CO</b>											
082318P 5124, 9006845-00 prop	08/23/18	08/23/18	09/22/18	1.18.6215 - R&M Building - Properties	\$16.86	\$0.00	\$16.86	08/23/18	9270	ASCUC†	\$0.00
<b>INVOICE 082318P TOTALS:</b>					<b>\$16.86</b>	<b>\$0.00</b>	<b>\$16.86</b>				<b>\$0.00</b>
082918G 5124, 9007869-00 water	08/29/18	08/29/18	09/28/18	2.50.6230 - Rep and Maint - Infrastruct	\$208.81	\$0.00	\$208.81	08/29/18	9291	ASCUC†	\$0.00
5124, 9009308-00 water				2.50.6230 - Rep and Maint - Infrastruct	\$715.70	\$0.00	\$715.70	08/29/18	9291	ASCUC†	\$0.00
<b>INVOICE 082918G TOTALS:</b>					<b>\$924.51</b>	<b>\$0.00</b>	<b>\$924.51</b>				<b>\$0.00</b>
<b>DANA KEPNER CO TOTALS:</b>					<b>\$941.37</b>	<b>\$0.00</b>	<b>\$941.37</b>				<b>\$0.00</b>
<b>VENDOR: 513 - HANSON AGGREGATES LLC</b>											
080218J 1091795 sewer	08/02/18	08/02/18	09/01/18	2.51.6230 - Rep and Maint - Infrastruct	\$45.94	\$0.00	\$45.94	08/02/18	9204	ASCUC†	\$0.00
<b>INVOICE 080218J TOTALS:</b>					<b>\$45.94</b>	<b>\$0.00</b>	<b>\$45.94</b>				<b>\$0.00</b>
080218K 1091705 HURF	08/02/18	08/02/18	09/01/18	3.30.6230 - Rep and Maint - Infrastruct	\$146.76	\$0.00	\$146.76	08/02/18	9204	ASCUC†	\$0.00
<b>INVOICE 080218K TOTALS:</b>					<b>\$146.76</b>	<b>\$0.00</b>	<b>\$146.76</b>				<b>\$0.00</b>
081618N 1092319 HURF	08/16/18	08/16/18	09/15/18	3.30.6230 - Rep and Maint - Infrastruct	\$366.90	\$0.00	\$366.90	08/16/18	9253	ASCUC†	\$0.00
<b>INVOICE 081618N TOTALS:</b>					<b>\$366.90</b>	<b>\$0.00</b>	<b>\$366.90</b>				<b>\$0.00</b>
082318M 1092671 HURF	08/23/18	08/23/18	09/22/18	3.30.6195 - Operating Supplies - HURF	\$151.36	\$0.00	\$151.36	08/23/18	9271	ASCUC†	\$0.00
<b>INVOICE 082318M TOTALS:</b>					<b>\$151.36</b>	<b>\$0.00</b>	<b>\$151.36</b>				<b>\$0.00</b>
<b>HANSON AGGREGATES LLC TOTALS:</b>					<b>\$710.96</b>	<b>\$0.00</b>	<b>\$710.96</b>				<b>\$0.00</b>
<b>VENDOR: 577 - JEROME MUNICIPAL COURT</b>											
082818MA1 Fare Funds FY18	08/28/18	08/28/18	09/27/18	1.10.2999 - Suspense Account	\$165.04	\$0.00	\$165.04	08/28/18	9282	ASCUC†	\$0.00
<b>INVOICE 082818MA1 TOTALS:</b>					<b>\$165.04</b>	<b>\$0.00</b>	<b>\$165.04</b>				<b>\$0.00</b>
<b>JEROME MUNICIPAL COURT TOTALS:</b>					<b>\$165.04</b>	<b>\$0.00</b>	<b>\$165.04</b>				<b>\$0.00</b>

Town of Jerome

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<b>VENDOR: 595 - FDC RESCUE PRODUCTS</b>											
081618D 7865 FD	08/16/18	08/16/18	09/15/18	1.14.6250 - Small Tools and Equipment	\$1,383.69	\$0.00	\$1,383.69	08/16/18	9254	ASCUC†	\$0.00
				<b>INVOICE 081618D TOTALS:</b>	<b>\$1,383.69</b>	<b>\$0.00</b>	<b>\$1,383.69</b>				<b>\$0.00</b>
081618E 7872 FD	08/16/18	08/16/18	09/15/18	1.14.6250 - Small Tools and Equipment	\$255.29	\$0.00	\$255.29	08/16/18	9254	ASCUC†	\$0.00
				<b>INVOICE 081618E TOTALS:</b>	<b>\$255.29</b>	<b>\$0.00</b>	<b>\$255.29</b>				<b>\$0.00</b>
				<b>FDC RESCUE PRODUCTS TOTALS:</b>	<b>\$1,638.98</b>	<b>\$0.00</b>	<b>\$1,638.98</b>				<b>\$0.00</b>
<b>VENDOR: 663 - TOWN OF JEROME</b>											
081318MA6 Transfer to Sewer P&I Account	08/13/18	08/13/18	08/13/18	1.10.2999 - Suspense Account	\$1,000.00	\$0.00	\$1,000.00	08/13/18	9238	ASCUC†	\$0.00
				<b>INVOICE 081318MA6 TOTALS:</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>				<b>\$0.00</b>
081318MA7 Monthly Transfer to Sewer R&E Accou	08/13/18	08/13/18	08/13/18	1.10.2999 - Suspense Account	\$455.00	\$0.00	\$455.00	08/13/18	9237	ASCUC†	\$0.00
				<b>INVOICE 081318MA7 TOTALS:</b>	<b>\$455.00</b>	<b>\$0.00</b>	<b>\$455.00</b>				<b>\$0.00</b>
				<b>TOWN OF JEROME TOTALS:</b>	<b>\$1,455.00</b>	<b>\$0.00</b>	<b>\$1,455.00</b>				<b>\$0.00</b>
<b>VENDOR: 680 - RON CHILSTON</b>											
082718MA2 Chilston 457G Cashout	08/27/18	08/27/18	09/26/18	1.10.2999 - Suspense Account	\$2,000.00	\$0.00	\$2,000.00	08/27/18	9279	ASCUC†	\$0.00
				<b>INVOICE 082718MA2 TOTALS:</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>				<b>\$0.00</b>
				<b>RON CHILSTON TOTALS:</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>				<b>\$0.00</b>
<b>VENDOR: 685 - SALTUS TECHNOLOGIES, LLC</b>											
082918H 1808-30 PD	08/29/18	08/29/18	09/18/18	1.13.6250 - Small Tools and Equipment	\$42.62	\$0.00	\$42.62	08/29/18	9292	ASCUC†	\$0.00
				<b>INVOICE 082918H TOTALS:</b>	<b>\$42.62</b>	<b>\$0.00</b>	<b>\$42.62</b>				<b>\$0.00</b>
				<b>SALTUS TECHNOLOGIES, LLC TOTALS:</b>	<b>\$42.62</b>	<b>\$0.00</b>	<b>\$42.62</b>				<b>\$0.00</b>
<b>VENDOR: 686 - PROFORCE</b>											
082318E 353591 PD	08/23/18	08/23/18	09/22/18	1.13.6234 - Police Officer Safety Equip	\$209.47	\$0.00	\$209.47	08/23/18	9272	ASCUC†	\$0.00
				<b>INVOICE 082318E TOTALS:</b>	<b>\$209.47</b>	<b>\$0.00</b>	<b>\$209.47</b>				<b>\$0.00</b>
				<b>PROFORCE TOTALS:</b>	<b>\$209.47</b>	<b>\$0.00</b>	<b>\$209.47</b>				<b>\$0.00</b>
<b>VENDOR: 716 - AHS RESCUE</b>											
080918S	08/09/18	08/09/18	09/08/18								\$0.00

Town of Jerome

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12573 FD		1.14.6250 - Small Tools and Equipment		\$183.76	\$0.00	\$183.76	08/09/18	9232	ASCUC†	\$0.00
		INVOICE 080918S TOTALS:		\$183.76	\$0.00	\$183.76				\$0.00
		AHS RESCUE TOTALS:		\$183.76	\$0.00	\$183.76				\$0.00
VENDOR: 725 - SC FUELS										\$0.00
080918R	08/09/18	08/09/18 08/24/18								
46690, 2231609 water		2.50.6145 - Fuel		\$72.08	\$0.00	\$72.08	08/09/18	9233	ASCUC†	\$0.00
46690, 2231609 sewer		2.51.6145 - Fuel		\$72.09	\$0.00	\$72.09	08/09/18	9233	ASCUC†	\$0.00
46690, 2231609 trash		2.52.6145 - Fuel		\$620.06	\$0.00	\$620.06	08/09/18	9233	ASCUC†	\$0.00
		INVOICE 080918R TOTALS:		\$764.23	\$0.00	\$764.23				\$0.00
082918I	08/29/18	08/29/18 09/13/18								
46690, 4173 water		2.50.6145 - Fuel		\$114.91	\$0.00	\$114.91	08/29/18	9293	ASCUC†	\$0.00
46690, 4173 sewer		2.51.6145 - Fuel		\$114.91	\$0.00	\$114.91	08/29/18	9293	ASCUC†	\$0.00
46690, 4173 trash		2.52.6145 - Fuel		\$284.36	\$0.00	\$284.36	08/29/18	9293	ASCUC†	\$0.00
		INVOICE 082918I TOTALS:		\$514.18	\$0.00	\$514.18				\$0.00
		SC FUELS TOTALS:		\$1,278.41	\$0.00	\$1,278.41				\$0.00
VENDOR: 735 - FOUR-D LLC										\$0.00
080218L	08/02/18	08/02/18 09/01/18								
681 GG		1.11.6193 - Computer Hardware & Serv		\$100.00	\$0.00	\$100.00	08/02/18	9205	ASCUC†	\$0.00
		INVOICE 080218L TOTALS:		\$100.00	\$0.00	\$100.00				\$0.00
		FOUR-D LLC TOTALS:		\$100.00	\$0.00	\$100.00				\$0.00
VENDOR: 747 - TOWN OF JEROME PR										\$0.00
081318MA8	08/13/18	08/13/18 08/13/18								
Transfer to Payroll Checking		1.10.2999 - Suspense Account		\$90,000.00	\$0.00	\$90,000.00	08/13/18	9239	ASCUC†	\$0.00
		INVOICE 081318MA8 TOTALS:		\$90,000.00	\$0.00	\$90,000.00				\$0.00
082918MA1	08/29/18	08/29/18 08/29/18								
Payroll Transfer		1.10.2999 - Suspense Account		\$90,000.00	\$0.00	\$90,000.00	08/29/18	9283	ASCUC†	\$0.00
		INVOICE 082918MA1 TOTALS:		\$90,000.00	\$0.00	\$90,000.00				\$0.00
		TOWN OF JEROME PR TOTALS:		\$180,000.00	\$0.00	\$180,000.00				\$0.00
VENDOR: 748 - SIMS MURRAY, LTD										\$0.00
081618K	08/16/18	08/16/18 09/15/18								
22259 GG		1.11.6170 - Legal Exp - Gen Gov		\$409.50	\$0.00	\$409.50	08/16/18	9255	ASCUC†	\$0.00
22259 FD		1.14.6170 - Legal Exp - Fire		\$214.50	\$0.00	\$214.50	08/16/18	9255	ASCUC†	\$0.00
22259 PZ		1.16.6170 - Legal Exp - P&Z		\$390.00	\$0.00	\$390.00	08/16/18	9255	ASCUC†	\$0.00
22259 water		2.50.6170 - Legal Exp - Water		\$58.50	\$0.00	\$58.50	08/16/18	9255	ASCUC†	\$0.00
		INVOICE 081618K TOTALS:		\$1,072.50	\$0.00	\$1,072.50				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

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Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 766 - CTS OFFICE SUPPLY</b>											
082318C 1160 FD	08/23/18	08/23/18	09/22/18	1.14.6225 - Rep and Maint - Equipment	\$60.00	\$0.00	\$60.00	08/23/18	9273	ASCUC†	\$0.00
<b>INVOICE 082318C TOTALS:</b>					\$60.00	\$0.00	\$60.00				\$0.00
<b>CTS OFFICE SUPPLY TOTALS:</b>					\$60.00	\$0.00	\$60.00				\$0.00
<b>VENDOR: 793 - TOWN OF JEROME - UTILITIES</b>											
<b>TOJUTILITIES-25</b>											
7002-01 Civic Center	08/02/18	08/02/18	09/01/18	1.18.6285 - Utilities	\$216.90	\$0.00	\$216.90	08/02/18	9206	ASCUC†	\$0.00
7015-01 Fire station				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	08/02/18	9206	ASCUC†	\$0.00
7031-01 Library				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	08/02/18	9206	ASCUC†	\$0.00
7054-01 Police station				1.18.6285 - Utilities	\$177.35	\$0.00	\$177.35	08/02/18	9206	ASCUC†	\$0.00
7060-01 Town yard				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	08/02/18	9206	ASCUC†	\$0.00
<b>INVOICE TOJUTILITIES-25 TOTALS:</b>					\$806.93	\$0.00	\$806.93				\$0.00
<b>TOWN OF JEROME - UTILITIES TOTALS:</b>					\$806.93	\$0.00	\$806.93				\$0.00
<b>VENDOR: 794 - BANKCARD CENTER TOJ</b>											
<b>081318BB</b>											
#1GasUSA Bluebook, Sewer	08/14/18	08/14/18	09/13/18	2.51.6250 - Small Tools and Equipment	\$60.99	\$0.00	\$60.99	08/14/18	9244	ASCUC†	\$0.00
#1GasUSA Bluebook, Water				2.50.6250 - Small Tools and Equipment	\$60.99	\$0.00	\$60.99	08/14/18	9244	ASCUC†	\$0.00
#1GasUSA Bluebook, Prop				1.18.6250 - Small Tools and Equipment	\$60.96	\$0.00	\$60.96	08/14/18	9244	ASCUC†	\$0.00
#1GasUSA Bluebook, Parks				1.17.6250 - Small Tools and Equipment	\$60.96	\$0.00	\$60.96	08/14/18	9244	ASCUC†	\$0.00
#1GasUSA Bluebook, Trash				2.52.6250 - Small Tools and Equipment	\$60.99	\$0.00	\$60.99	08/14/18	9244	ASCUC†	\$0.00
#1GasUSA Bluebook, HURF				3.30.6250 - Small Tools and Equipment	\$60.99	\$0.00	\$60.99	08/14/18	9244	ASCUC†	\$0.00
<b>INVOICE 081318BB TOTALS:</b>					\$365.88	\$0.00	\$365.88				\$0.00
<b>081318BCV</b>											
Hosting & DropBox Subscription, GG	08/14/18	08/14/18	09/13/18	1.11.6192 - Software Support Exp - GG	\$268.75	\$0.00	\$268.75	08/14/18	9244	ASCUC†	\$0.00
UPS & Sound Cloud, GG				1.11.6193 - Computer Hardware & Serv	\$341.68	\$0.00	\$341.68	08/14/18	9244	ASCUC†	\$0.00
Shipping, PD				1.13.6200 - Postage	\$14.65	\$0.00	\$14.65	08/14/18	9244	ASCUC†	\$0.00
Supplies ART Prog, LIB				1.15.6195 - Operating Supplies - Librar	\$79.39	\$0.00	\$79.39	08/14/18	9244	ASCUC†	\$0.00
Printed Material, LIB				1.15.6205 - Print and Non-Print Materia	\$585.76	\$0.00	\$585.76	08/14/18	9244	ASCUC†	\$0.00
Printer Supplies, PW				1.18.6195 - Operating Supplies - Prope	\$71.04	\$0.00	\$71.04	08/14/18	9244	ASCUC†	\$0.00
Council PA System, GG				1.18.6215 - R&M Building - Properties	\$1,175.40	\$0.00	\$1,175.40	08/14/18	9244	ASCUC†	\$0.00
Safety Vests, PW				3.30.6250 - Small Tools and Equipment	\$72.94	\$0.00	\$72.94	08/14/18	9244	ASCUC†	\$0.00
<b>INVOICE 081318BCV TOTALS:</b>					\$2,609.61	\$0.00	\$2,609.61				\$0.00
<b>BANKCARD CENTER TOJ TOTALS:</b>					\$2,975.49	\$0.00	\$2,975.49				\$0.00
<b>VENDOR: 795 - BANKCARD CENTER WF</b>											
<b>082718WF</b>											
1961, EMT Books Yavapai Coll, FD	08/27/18	08/27/18	09/26/18	1.14.6116 - Training & Education	\$378.72	\$0.00	\$378.72	08/27/18	9280	ASCUC†	\$0.00

Town of Jerome

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Active911 app, FD				1.14.6125 - Dues and Subscriptions	\$41.61	\$0.00	\$41.61	08/27/18	9280	ASCUC†	\$0.00
Batteries, FD				1.14.6195 - Operating Supplies - Fire D	\$87.43	\$0.00	\$87.43	08/27/18	9280	ASCUC†	\$0.00
Parts for P-111, FD				1.14.6220 - Rep and Maint - Vehicles	\$122.22	\$0.00	\$122.22	08/27/18	9280	ASCUC†	\$0.00
Fire School Bauer,Lazaro,Kessner,				5.40.6116 - Training & Education - Opr	\$438.50	\$0.00	\$438.50	08/27/18	9280	ASCUC†	\$0.00
Ribbon Fire Food, FD				1.10.2999 - Suspense Account	\$87.19	\$0.00	\$87.19	08/27/18	9280	ASCUC†	\$0.00
Cranston Fire Food, FD				1.10.2999 - Suspense Account	\$495.34	\$0.00	\$495.34	08/27/18	9280	ASCUC†	\$0.00
Cranston Fire Lodging, FD				1.10.2999 - Suspense Account	\$1,385.12	\$0.00	\$1,385.12	08/27/18	9280	ASCUC†	\$0.00
Ribbon and Cranston Fire Fuel, FD				1.10.2999 - Suspense Account	\$996.55	\$0.00	\$996.55	08/27/18	9280	ASCUC†	\$0.00
				INVOICE 082718WF TOTALS:	\$4,032.68	\$0.00	\$4,032.68				\$0.00
				BANKCARD CENTER WF TOTALS:	\$4,032.68	\$0.00	\$4,032.68				\$0.00
VENDOR: 801 - TD AMERITRADE											
081318MA5	08/13/18	08/13/18	08/13/18								\$0.00
Town Cont. Jerome FD #929-976042				1.14.5001 - Salaries and Wages	\$12,000.00	\$0.00	\$12,000.00	08/13/18	9240	ASCUC†	\$0.00
State Cont. Jerome FD #929-976042				4.60.4255 - State Pension Contribution	\$1,918.32	\$0.00	\$1,918.32	08/13/18	9240	ASCUC†	\$0.00
				INVOICE 081318MA5 TOTALS:	\$13,918.32	\$0.00	\$13,918.32				\$0.00
				TD AMERITRADE TOTALS:	\$13,918.32	\$0.00	\$13,918.32				\$0.00
VENDOR: 806 - PRESCOTT LAW GROUP, PLC											
JUN30080218M	08/02/18	08/02/18	09/01/18								\$0.00
2011-00019, 2338 PD				1.13.6172 - Prosecutor Exp	\$1,723.50	\$0.00	\$1,723.50	08/02/18	9207	ASCUC†	\$0.00
				INVOICE JUN30080218M TOTALS:	\$1,723.50	\$0.00	\$1,723.50				\$0.00
082318F	08/23/18	08/23/18	09/22/18								\$0.00
2011-00019, 2381 PD				1.13.6172 - Prosecutor Exp	\$2,279.00	\$0.00	\$2,279.00	08/23/18	9274	ASCUC†	\$0.00
				INVOICE 082318F TOTALS:	\$2,279.00	\$0.00	\$2,279.00				\$0.00
				PRESCOTT LAW GROUP, PLC TOTALS:	\$4,002.50	\$0.00	\$4,002.50				\$0.00
VENDOR: 829 - OXENDALE CHRYSLER DODGE JEEP											
082918J	08/29/18	08/29/18	09/28/18								\$0.00
61050997/1 PD labor				1.13.6220 - Rep and Maint - Vehicles	\$120.00	\$0.00	\$120.00	08/29/18	9294	ASCUC†	\$0.00
				INVOICE 082918J TOTALS:	\$120.00	\$0.00	\$120.00				\$0.00
082918K	08/29/18	08/29/18	09/28/18								\$0.00
61050997/1 PD parts				1.13.6220 - Rep and Maint - Vehicles	\$50.85	\$0.00	\$50.85	08/29/18	9294	ASCUC†	\$0.00
				INVOICE 082918K TOTALS:	\$50.85	\$0.00	\$50.85				\$0.00
				OXENDALE CHRYSLER DODGE JEEP TOTALS:	\$170.85	\$0.00	\$170.85				\$0.00
VENDOR: 847 - JASPER LANNING											
081318MA3	08/13/18	08/13/18	08/13/18								\$0.00
Advance Pay, Lanning				1.10.2999 - Suspense Account	\$500.00	\$0.00	\$500.00	08/13/18	9241	ASCUC†	\$0.00
				INVOICE 081318MA3 TOTALS:	\$500.00	\$0.00	\$500.00				\$0.00

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JASPER LANNING TOTALS:											
					\$500.00	\$0.00	\$500.00				\$0.00
VENDOR: 860 - VVMC OCCUPATIONAL MEDICINE											
082318D	08/23/18	08/23/18	09/22/18	1.13.6110 - Contract Services	\$363.00	\$0.00	\$363.00	08/23/18	9275	ASCUC†	\$0.00
2025 PD				INVOICE 082318D TOTALS:	\$363.00	\$0.00	\$363.00				\$0.00
VVMC OCCUPATIONAL MEDICINE TOTALS:											
					\$363.00	\$0.00	\$363.00				\$0.00
VENDOR: 866 - DEERE CREDIT, INC.											
JDCFL-28	08/16/18	08/16/18	09/15/18	1.18.8040 - Lease Payments	\$77.60	\$0.00	\$77.60	08/16/18	9256	ASCUC†	\$0.00
030-0064123-000, 2020977 prop				1.17.8040 - Lease Payments	\$77.60	\$0.00	\$77.60	08/16/18	9256	ASCUC†	\$0.00
030-0064123-000, 2020977 parks				2.50.8040 - Lease Payments	\$271.59	\$0.00	\$271.59	08/16/18	9256	ASCUC†	\$0.00
030-0064123-000, 2020977 water				2.51.8040 - Lease Payments	\$271.59	\$0.00	\$271.59	08/16/18	9256	ASCUC†	\$0.00
030-0064123-000, 2020977 sewer				3.30.8040 - Lease Payments	\$77.58	\$0.00	\$77.58	08/16/18	9256	ASCUC†	\$0.00
030-0064123-000, 2020977 HURF				INVOICE JDCFL-28 TOTALS:	\$775.96	\$0.00	\$775.96				\$0.00
DEERE CREDIT, INC. TOTALS:											
					\$775.96	\$0.00	\$775.96				\$0.00
VENDOR: 880 - CREATIVE FLEET MARKINGS, LLC											
JUN300802180	08/02/18	08/02/18	08/12/18	1.13.6220 - Rep and Maint - Vehicles	\$165.00	\$0.00	\$165.00	08/02/18	9208	ASCUC†	\$0.00
3829 PD				INVOICE JUN300802180 TOTALS:	\$165.00	\$0.00	\$165.00				\$0.00
CREATIVE FLEET MARKINGS, LLC TOTALS:											
					\$165.00	\$0.00	\$165.00				\$0.00
VENDOR: 895 - COPPER TOWN HAULING, LLC											
080818A	08/08/18	08/08/18	09/07/18	3.30.6230 - Rep and Maint - Infrastructure	\$142.31	\$0.00	\$142.31	08/08/18	9225	ASCUC†	\$0.00
1380 HURF				INVOICE 080818A TOTALS:	\$142.31	\$0.00	\$142.31				\$0.00
COPPER TOWN HAULING, LLC TOTALS:											
					\$142.31	\$0.00	\$142.31				\$0.00
VENDOR: 914 - LIFE & PROPERTY SAFETY, LLC											
082918M	08/29/18	08/29/18	09/28/18	1.18.6215 - R&M Building - Properties	\$107.94	\$0.00	\$107.94	08/29/18	9295	ASCUC†	\$0.00
2466 FD parts				1.18.6215 - R&M Building - Properties	\$130.00	\$0.00	\$130.00	08/29/18	9295	ASCUC†	\$0.00
2466 FD labor				INVOICE 082918M TOTALS:	\$237.94	\$0.00	\$237.94				\$0.00
LIFE & PROPERTY SAFETY, LLC TOTALS:											
					\$237.94	\$0.00	\$237.94				\$0.00
VENDOR: 921 - SEAN BAUER											
				SEAN BAUER TOTALS:	\$0.00	\$0.00	\$0.00				\$0.00

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<b>VENDOR: 946 - DUDE SOLUTIONS</b>											
					\$0.00	\$0.00	\$0.00				\$5,000.00
<b>DUDE SOLUTIONS TOTALS:</b>											
											\$0.00
<b>VENDOR: 947 - JONI SAVAGE</b>											
080218P	08/02/18	08/02/18	09/01/18	1.11.6275 - Travel	\$62.35	\$0.00	\$62.35	08/02/18	9209	ASCUC†	\$0.00
mileage reimbursement GG				1.11.6200 - Postage	\$6.70	\$0.00	\$6.70	08/02/18	9209	ASCUC†	\$0.00
postage reimbursement GG					\$69.05	\$0.00	\$69.05				\$0.00
<b>INVOICE 080218P TOTALS:</b>											
					\$69.05	\$0.00	\$69.05				\$0.00
<b>JONI SAVAGE TOTALS:</b>											
											\$0.00
<b>VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.</b>											
080218Q	08/02/18	08/02/18	09/01/18	1.10.2406 - Health Insurance	\$10,717.02	\$0.00	\$10,717.02	08/02/18	9210	ASCUC†	\$0.00
health insurance - July 2018					\$10,717.02	\$0.00	\$10,717.02				\$0.00
<b>INVOICE 080218Q TOTALS:</b>											
					\$11,519.58	\$0.00	\$11,519.58	08/23/18	9276	ASCUC†	\$0.00
082318B	08/23/18	08/23/18	09/22/18	1.10.2406 - Health Insurance	\$11,519.58	\$0.00	\$11,519.58	08/23/18	9276	ASCUC†	\$0.00
health insurance - August 2018					\$22,236.60	\$0.00	\$22,236.60				\$0.00
<b>INVOICE 082318B TOTALS:</b>											
					\$2,104.40	\$0.00	\$2,104.40	08/08/18	9226	ASCUC†	\$0.00
<b>KAISOS HEALTH ARIZONA, INC. TOTALS:</b>											
					\$2,104.40	\$0.00	\$2,104.40				\$0.00
<b>VENDOR: 968 - PATRIOT DISPOSAL, INC.</b>											
080818K	08/08/18	08/08/18	09/07/18	2.52.6165 - Landfill Tipping Fees	\$2,104.40	\$0.00	\$2,104.40	08/08/18	9226	ASCUC†	\$0.00
0040, 2268 trash					\$2,104.40	\$0.00	\$2,104.40				\$0.00
<b>INVOICE 080818K TOTALS:</b>											
					\$2,104.40	\$0.00	\$2,104.40				\$0.00
<b>PATRIOT DISPOSAL, INC. TOTALS:</b>											
					\$500.00	\$0.00	\$500.00	08/13/18	9242	ASCUC†	\$0.00
<b>INVOICE 081318MA1 TOTALS:</b>											
					\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
<b>VENDOR: 987 - CHRIS GONZALES</b>											
081318MA1	08/13/18	08/13/18	09/12/18	1.10.2999 - Suspense Account	\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
Advance Pay, Gonzales					\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
<b>INVOICE 082118MA1 TOTALS:</b>											
					\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
082118MA1	08/21/18	08/21/18	09/20/18	1.10.2999 - Suspense Account	\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
Payment for Ribon and Cranston Fire					\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
<b>INVOICE 082118MA1 TOTALS:</b>											
					\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
082118MA2	08/21/18	08/21/18	09/20/18	1.10.2999 - Suspense Account	\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
Payment For Ribon and Cranston Fir					\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
<b>INVOICE 082118MA2 TOTALS:</b>											
					\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
CR-0000001	08/21/18	08/21/18	09/20/18	1.10.2999 - Suspense Account	\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
Payment for Ribon and Cranston Fire					\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00
<b>INVOICE 082118MA2 TOTALS:</b>											
					\$3,165.75	\$0.00	\$3,165.75	08/21/18	9257	ASCUC†	\$0.00

Town of Jerome

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INVOICE CR-00000001 TOTALS:					(\$3,165.75)	\$0.00	(\$3,165.75)				\$0.00
CHRIS GONZALES TOTALS:					\$3,665.75	\$0.00	\$3,665.75				\$0.00
VENDOR: 994 - PCM-G											\$0.00
082918L B09177810101 PD	08/29/18	08/29/18	09/28/18	1.13.6250 - Small Tools and Equipment	\$1,158.73	\$0.00	\$1,158.73	08/29/18	9296	ASCUC†	\$0.00
INVOICE 082918L TOTALS:					\$1,158.73	\$0.00	\$1,158.73				\$0.00
PCM-G TOTALS:					\$1,158.73	\$0.00	\$1,158.73				\$0.00
VENDOR: 995 - MELANIE ATKIN											\$0.00
082318O reimbursement GG	08/23/18	08/23/18	09/22/18	1.11.6116 - Training & Education	\$136.00	\$0.00	\$136.00	08/23/18	9277	ASCUC†	\$0.00
INVOICE 082318O TOTALS:					\$136.00	\$0.00	\$136.00				\$0.00
MELANIE ATKIN TOTALS:					\$136.00	\$0.00	\$136.00				\$0.00
VENDOR: ONETIM - ANDY GOLDSTEIN											\$0.00
083018O LMP refund - acct. 1343-02	08/30/18	08/30/18	09/29/18	2.00.2600 - Customer Deposits	\$70.67	\$0.00	\$70.67	08/30/18	9299	ASCUC†	\$0.00
INVOICE 083018O TOTALS:					\$70.67	\$0.00	\$70.67				\$0.00
ANDY GOLDSTEIN TOTALS:					\$70.67	\$0.00	\$70.67				\$0.00
VENDOR: ONETIM - COPPER CANYON FIRE											\$0.00
081318MA4 Reimbursement For Damages	08/13/18	08/13/18	09/12/18	1.10.2999 - Suspense Account	\$2,369.51	\$0.00	\$2,369.51	08/13/18	9243	ASCUC†	\$0.00
INVOICE 081318MA4 TOTALS:					\$2,369.51	\$0.00	\$2,369.51				\$0.00
082318MA1 Reimbursement For Damages	08/23/18	08/23/18	09/22/18	1.10.2999 - Suspense Account	\$350.05	\$0.00	\$350.05	08/23/18	9258	ASCUC†	\$0.00
INVOICE 082318MA1 TOTALS:					\$350.05	\$0.00	\$350.05				\$0.00
COPPER CANYON FIRE TOTALS:					\$2,719.56	\$0.00	\$2,719.56				\$0.00
VENDOR: ONETIM - KIRBY BUILT											\$0.00
080218JSGRANT Order #KB00008053, Bench Plaques, V 6 foot benches ABC1300 8 foot benches ABC1330 Picnic tables VIL5030 Shipping & Handling	08/02/18	08/02/18	08/02/18	5.40.6103 - Operating Grants Exp	\$1,534.20	\$0.00	\$1,534.20	08/02/18	9211	ASCUC†	\$0.00
INVOICE 080218JSGRANT TOTALS:					\$15,358.91	\$0.00	\$15,358.91				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2018 to 8/31/2018

Invoice Number Description	Inv.Date	Post.Date Account	Due.Date	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
KIRBY BUILT TOTALS:				\$15,358.91	\$0.00	\$15,358.91				\$0.00
LEDGER TOTALS:				\$311,078.82	\$0.00	\$311,078.82				\$0.00

For the meeting of September 11, 2018

## MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

*Candace B. Gallagher, Town Manager/Clerk*

Here are some of my activities over the past month:

- Prepared and submitted grant application to Freeport-McMoRan Copper and Gold Foundation for parking improvements (curb and gutter) near Middle Park. Awards are typically announced in February.
- Attended reception hosted by NACOG on the evening of August 29.
- With Mayor Frank Vander Horst and Councilmember Hunter Bachrach, attended Intergovernmental Meeting on the evening of August 16.
- With Mayor Frank Vander Horst and Councilmember-elect Jack Dillenberg, attended meetings with representatives of Spectrum Healthcare regarding use of space on third floor of Town Hall to provide certain health services.
- Reviewed ADEQ Brownfields grant application prepared by Becky O'Banion with input from Councilmember Bachrach, made minor edits, and submitted to ADEQ for consideration. The grant would fund remediation of lead paint at the Hotel Jerome.
- Prepared and submitted budget change request to USDA Rural Development to utilize remaining grant funds toward cleanup of lead-contaminated materials at the Hotel Jerome, in preparation for lead paint abatement. Request was approved, and work will begin imminently.
- Solicited price quotes for parking kiosks.
- Finalized vehicle auction and transfer of vehicles to new owners. The 1995 Chevy Blazer sold for \$811, and the 1997 Ford F-150 pickup sold for \$1,751.
- Reviewed and approved several business license applications.
- Edited and finalized Council meeting minutes and researched and prepared materials for Council meeting packets.
- Continued maintenance of Town of Jerome website ([www.jerome.az.gov](http://www.jerome.az.gov)) and Facebook page (<https://www.facebook.com/TownofJeromeAZ>)
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to day-to-day issues requiring my attention, including Public Records Requests and zoning issues.

**\*\* CONGRATULATIONS TO \*\***

*Accounting/HR Clerk Melanie Atkin, who completed one year of service as of August 21.*

*Police Lieutenant Russell San Felice, who completed six years of service as of August 27.*

Following are a water flows report and an accounting of sales tax revenues through July. As always, please feel free to contact me with any questions or concerns.

*Candace*

## WATER FLOWS REPORT

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
1-Aug	66.5	
2-Aug	61	288
Some springs TURNED OUT		
8-Aug	71.3	
9-Aug	65	110
16-Aug	65	109
23-Aug	65	102
24-Aug	66.4	106
30-Aug	56	104
Springs TURNED BACK IN		
5-Sept	71.3	238
12-Sept	56	
14-Sept	56.5	245
27-Sept	56.5	248
4-Oct	56.5	258
17-Oct	56.5	244
New meter installed @ Verde		
25-Oct	56.5	230
7-Nov	56.5	
14-Nov	56.5	
21-Nov	66.4	240
22-Nov	56.5	235
5-Dec	56.5	
12-Dec/13-Dec	56.5	233
19-Dec	56.5	225
2-Jan	56.5	
Allen, Copper Chief and Twin Left springs TURNED OUT		
16-Jan		104
23-Jan	56.5	95
Allen, Copper Chief and Twin Left Springs TURNED BACK IN		
1-Feb		170
Blowout Spring TURNED OUT		
8-Feb	56.5	165
20-Feb	56.5	195
2-Mar	56.5	200
7-Mar	52	195
Blowout Spring TURNED IN		
9-Mar	61	208
14-Mar	56.5	205
22-Mar	56.5	205
28-Mar	53	200
24-Apr	56.5	210
25-Apr	52	208
9-May	48	208
16-May	48	205
Level I water restrictions instated		
23-May	47.5	207
30-May	40	210
6-Jun	40	205
13-Jun	40	202
20-Jun	39	198
22-Jun	39	198
20-Jun	39	198
22-Jun	39	198
Water restrictions increased to Level II		
11-Jul	39	200
17-Jul	43	204
Water restrictions rolled back to Level I		
24-Jul	43.5	204
6-Aug	39.5	202
13-Aug	39.5	202
20-Aug	39	200
4-Sept	47	204

TOWN OF JEROME, AZ  
CITY SALES TAXES PER ADOR ONLINE REPORTS  
SALES TAX REVENUES

	FYE 2019 BUDGET	FY2019 actual	Budget +/-	FYE 2018 actual	Compared to prior year +/-
July	79,800	72,844	(6,956)	77,679	(4,835)
August	75,200			73,212	
September	66,500			64,776	
October	91,300			88,840	
November	106,500			103,657	
December	74,200			72,244	
January	90,200			87,849	
February	66,900			65,144	
March	84,900			82,620	
April	113,200			110,253	
May	109,100			106,209	
June	92,200			89,714	
<b>Total YTD</b>	<b>1,050,000</b>	<b>72,844</b>	<b>(6,956)</b>	<b>1,022,197</b>	<b>(4,835)</b>

**TOWN OF JEROME, AZ**

**Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues**

FY2019 VS. FY2018

	RESTAURANTS/BARS (Bus Class 11)		ACCOMMODATION (Bus Class 44/144/325/344)		RETAIL (Bus Class 17)		
	FY2019 actual	FY2018 actual +/-	FY2019 actual	FY2018 actual +/-	FY2019 actual	FY2018 actual	+/-
July	26,851	29,424 (2,573)	11,874	10,707 1,167	26,056	25,679	377
August		30,418		11,798		23,198	
September		26,606		9,669		22,172	
October		32,098		12,170		32,869	
November		40,133		16,706		37,328	
December		24,596		8,592		27,991	
January		32,808		11,539		31,525	
February		24,421		8,785		23,467	
March		32,029		11,855		29,455	
April		44,426		15,965		39,003	
May		40,828		15,947		38,828	
June		37,083		12,163		33,810	
<b>Total YTD</b>	<b>26,851</b>	<b>394,870 (2,573)</b>	<b>11,874</b>	<b>145,896 1,167</b>	<b>26,056</b>	<b>365,325</b>	<b>377</b>

**Added 1% Bed Tax**

July	1,827
August	
September	
October	
November	
December	
January	
February	
March	
April	
May	
June	
<b>TOTAL TO DATE</b>	<b>1,827</b>



## **JEROME POLICE DEPARTMENT**

**ALLEN L. MUMA, CHIEF**  
**305 MAIN STREET**  
**POST OFFICE BOX 335**  
**JEROME, ARIZONA 86331**  
**(928) 634-8992**  
**FAX (928) 649-2776**



September 1, 2018

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for August 2018.

The August "Calls for Service" report contained an "unfounded" burglary, an uptick in DUI arrests and traffic stops, and a number of medical calls.

In August, I had to rebuild almost the entire police computer network. We had one old computer fail, and a database on another older computer corrupted causing a substantial issue with our officer video storage system. After purchasing 2 new desktop computers and working with our video system supplied technicians, we were able to get the entire network back up and operation with minimal data loss. But the entire incident took better than three weeks to fix and about 50 hours of my time.

We will be losing Officer Matt Kline, a current Jerome PD part-time officer and former full-time employee, with his departure from Clarkdale PD. Matt has been hired by Prescott Valley PD, and they don't allow part-time work with other departments. Matt will be missed, he was a great asset to the department.

Respectfully,

Allen L. Muma  
Chief of Police

**JEROME POLICE DEPARTMENT**  
**305 MAIN STREET**  
JEROME, AZ 86331  
(928) 634-8992

Date : 09/01/2018  
Page : 1  
Agency : JPD

**Calls For Service Totals By Call Type**

08/01/2018 to 08/31/2018

Call Type		Totals
205	Trespass	2
215	Drug Related	1
247S	Civil Stanby	1
459	Burglary	1
459A	Burglar Alarm	1
487	Theft	1
585	Traffic Hazard	1
692	DUI	5
903	Follow-Up	13
908F	Found Property	4
908L	Lost or Stolen Property	5
917	Abandoned Vehicle	1
961	Accident - No injuries	2
AA	Agency Assist	7
AC	Animal Cruelty	2
ACPD	Assist Clarkdale PD	5
ADPS	Assist DPS	2
AF	Assist Fire Department	2
AYCSO	Assist YCSO	2
CA	Citizen Assist	5
DIS	Disorderly Conduct	3
DRAL	Dogs Running at Large	1
DRSE	Douglas Rd Speed Enforcement	1
DSE	Dundee Speed Enforcement	4
FP	Foot Patrol	4
GRE	Gulch Road Traffic Enforcement	2
HAR	Harrassment	2
HSE	Hampshire Speed Enforcement	3
HUC	911 Hang Up Call	2
ME	Medical Emergency	8
NV	Noise Violation / Town Code	1
OA	Officer Assist	5
OT	Oversize Truck	5
PARK	Parking Complaint	3
PARKV	Parking Violation	11
PS	Civil Paper Service	4
REC	Reckless Driver	1
RS	Rattle Snake Removal	2

**JEROME POLICE DEPARTMENT**  
**305 MAIN STREET**  
JEROME, AZ 86331  
(928) 634-8992

Date : 09/01/2018  
Page : 2  
Agency : JPD

**Calls For Service Totals By Call Type**

08/01/2018 to 08/31/2018

Call Type		Totals
SC	Security Check	28
SD	Security Detail	1
SLC	Street Light Check	1
SS	Suspicious Situation	4
T/S	Traffic Stop	102
TF	Trip & Fall / Slip & Fall	1
TI	Threats & Intimidation	1
TO	Traffic Offense	5
TRN	Training	1
VCO	Violate Court Order	1
VM	Vehicle Maintenance	1
VTC	Violation of Town Code	2
Grand Total for all calls		273



*Founded 1876  
Incorporated 1899*

## **TOWN OF JEROME, ARIZONA**

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

### **AUGUST 2018 STAFF REPORT**

From: Melanie Atkin, Accounting/HR Clerk    m.atkin@jerome.az.gov

To: The Mayor and Council

#### **Accounting Duties:**

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Entered the FY19 budget into CYMA.
- ❖ Made necessary monthly transfers for HURF, Admin Charges, and Water/Sewer/Trash.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created an August summary budget to actual report for General, Utility, and Road funds.
- ❖ When entering the budget, consideration was taken to adjust the budget numbers to reflect revenues and expenses as they happen. This is a change from prior years, when revenues and expenses were entered equally for all 12 months.

#### **H/R Duties:**

- ❖ A PW employee was hired on full-time for the Town this month. Entered their information in the payroll system and ran the employee through the E-Verify and AZ New Hire systems.
- ❖ Aided an employee with cashing out some of their 457 account.
- ❖ Was able to calculate retro-pay for wage and 457G increases. Added the amounts to the August 9<sup>th</sup> payroll.
- ❖ I attended an excel class, "Beyond the Basics", in Flagstaff on the 30<sup>th</sup>. I know how to utilize excel on a rudimentary level, but this class opened up a new level of comprehension of excel for me. Well worth the time and travel!

# TOWN OF JEROME

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## *Monthly Council Staff Report from the Deputy Clerk: September 5, 2018*

**This report covers the month of August 2018.**


- ❖ Prepared packets and posted for Council meetings.
- ❖ On August 1<sup>st</sup> attended a training session in Clarkdale presented by the Arizona Ombudsman-Citizens' Aide regarding public records.
- ❖ Began the long over-due process of Retention and Records Destruction.
- ❖ Attended Design Review and Planning and Zoning meetings; took minutes and assisted Ms. Page with any questions.
- ❖ Balanced bank accounts daily.
- ❖ Performed Notary services throughout the month on several occasions.
- ❖ Received quotation on bullet proof doors and glass for Town Hall. (See attached.)
- ❖ Worked with the Arizona Department of Liquor and Licenses on Special Events Licenses.
- ❖ Prepared, printed and mailed the September – October 2018 Newsletter
- ❖ Worked with two different A/C companies regarding the units for the first floor, library and courtroom. In the process of getting quotations for new application in courtroom.
- ❖ Worked with Michael McDonald setting up new sound system in Council Chambers.

Thank you,

Joni Savage

Deputy Clerk

 170 National Park Drive  
Fowlerville, MI 48836

 P: + 800.513.1468  
F: + 517.223.0805

 info@tssbulletproof.com  
tssbulletproof.com

## SUMMARY OF PROPOSAL

Thank you for asking us to prepare a Statement of Work for your **Town of Jerome** Project. During our initial conversations, we have determined that the main objectives of this project are to:

Furnish (1) **52-1/2" x 22-7/8"** UL 752 Tested & Rated Bullet Resistant Level 3 LP 1250 Horizontal Sliding Transaction Window with aluminum frame lined with fiberglass (window will go customers' existing counter).

Furnish (1) **3/0 x 7/0** UL 752 Tested & Rated Bullet Resistant Level 3 Flush Wood Core Door with Aluminum Frame lined with fiberglass. Door comes with standard hardware (Continuous hinge, heavy duty door closer and lever lockset). TSS will prep only for customer provided hardware.

Furnish (1) **6/0 x 7/0** UL 752 Tested & Rated Bullet Resistant Level 3 LP 1250 (1-1/4" thick) Half Vision Wood Core Double Doors with an aluminum frame lined with fiberglass. Door comes with standard hardware and center mullion (Continuous hinge, heavy duty door closer and lever lockset). TSS will prep only for customer provided hardware.

Boxing and freight included.

Submittal drawings, product samples, test reports, data and product sheets included.

Terms: 50% Deposit and Balance Prior to Shipping

The prices, specifications and conditions listed are satisfactory and hereby accepted. Options will be initialed as approved or crossed out as declined. Payment terms included in attachment supplied with quote. In the event of conflicts or discrepancies among the contract documents, interpretations will give priority to the Total Security Solutions Approval Drawings over the Proposal or any other document provided or included in the agreement. This quote shall remain in effect for 60 days from the above date. Customer is responsible for payment of state sales tax.

Sub Total	\$13,280.00
Tax: 0%	\$0.00
<b>Total Due:</b>	<b>\$13,280.00</b>

INITIAL: \_\_\_\_\_

August 31, 2018 | **Thank you for your business!**

**JEROME MUNICIPAL COURT  
CASH REPORT  
MONTH OF AUGUST 2018**

**TOWN REVENUE**

TRAFFIC & CRIMINAL FINES	\$	4,595.78	
DEFENS DRIVING DIVERSION FEE	\$	220.00	
ATTORNEY FEES REIMBURSEMENT	\$	230.00	
DEFAULT FEE	\$	472.23	
LOCAL COSTS / FEES CEF	\$	871.16	
OFFICER SAFETY EQUIPMENT - PD	\$	145.35	
DEFERRED PROSECUTION FEE	\$	240.00	
WARRANT FEE	\$	-	
LICENSE PLATE VIOLATION	\$	-	
OVER PAYMENT FORFEITED		\$10.00	
TOWN REVENUE PER AZTEC	\$	6,784.52	
LOCAL COSTS / COURT ENHANCEMENT FUND	\$	(871.16)	\$ 46,974.26
<b>TOTAL TOWN REVENUE</b>	<b>\$</b>	<b>5,913.36</b>	

**REMITTED DIRECTLY TO THE STATE BY COURT**

CLEAN ELECTION FUND (16-949D;16-954C)	\$	544.01
CRIMINAL JUSTICE ENHANCE FUND	\$	2,557.26
DNA STATE 3%	\$	145.50
FARE FEE SPECIAL COLLECTION	\$	362.23
FARE DELINQUENCY FEE	\$	105.00
FILL THE GAP 7%	\$	380.62
EXTRA DUI ASSESSMENT	\$	-
JUDICIAL COLLECTION ENHANCE FUND	\$	133.75
PUBLIC DEFENDER TRAINING FUND	\$	24.32
DUI ABATEMENT FUND	\$	-
MED SERV ENHANCE 11% (36-2219.01;23-116.0)	\$	707.14
2011 ADDTNL ASSMT-STATE TRSR	\$	290.84
PRISON CONSTRUCTION	\$	1,143.00
PROBATION SURCHARGE	\$	727.01
ADPS FORENSIC FUND	\$	180.81
VICTIMS RIGHTS ENFOR ASSMT FUND	\$	72.70
PUBLIC SAFETY EQUIPMENT FUND	\$	580.50
<b>TOTAL STATE REVENUE</b>	<b>\$</b>	<b>7,954.69</b>

**REMITTED DIRECTLY TO THE COUNTY BY COURT**

JAIL (INCARCERATION FEES)	\$	-
2011 ADDTNL ASSMT - CNTY TRSR	\$	36.35
<b>TOTAL</b>	<b>\$</b>	<b>36.35</b>

**LOCAL JCEF/ TIME PAYMENT ALLOCATION RECEIVED**

Total Funds Available	\$	85.12	\$ 11,921.04
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**RESTITUTION**

**OVERPAYMENT REFUNDED**

**TOTAL RECEIPTED FOR THE MONTH**

	\$	100.00
	\$	-
	<b>\$</b>	<b>14,960.68</b>

**TOTAL**

<b>BONDS</b>	Received During the Month	\$	-
	Bonds Forfeited to Pay Fines	\$	726.00
	Open Bonds	\$	-

I, Joan Dwyer, Magistrate for the Town of Jerome, do hereby certify that the foregoing is a true & accurate account of the funds collected by the Court for the month of AUGUST, 2018

\_\_\_\_\_  
Joan Dwyer, Magistrate

## 2018-2019 TOWN REVENUE

Civil Traffic      Criminal      Criminal Traffic      DUI

[illegible]

TOTAL

**\$ 96,814.42**

## Detail

Date Printed: 09/05/2018



0000000047

Page 1 of 2

Work Order #: 0000000047

Title: Sewer 8/18

Origin: Non-PM

Cost Center:

Priority: High

Problem: HISTORY

Originated: 08/07/2018

Expected:

Work Category: Corrective Maintenance

Work requested:

Source Type: Location

WO Status: Assigned

Originator: SUPERVISOR SUPERVISOR

Project:

Work Type: Preventive Maintenance

Cause: HISTORY

Assigned: 08/07/2018 09:26:00 AM

Completed:

Sewer 8/18

Sewer checks

Locate lines on Holly St. and 101 Juarez St.

Sewer leak Upper Fourth st./ Broken line placed clean out and a installed a box

Sewer leak Holly St ( Broken Line)

Sewer leak Verde and 6th St. (Snaked )

Action Taken:

Comments:

Total Labor Cost:	587.50	Total Labor Hours:	32.50
Total Part Cost:	0.00	Total Other Hours:	0.00
Equipment Usage Cost	0.00		
Total Other Cost:	0.00		
External Labor \$:	0.00		
Non-Inv \$:	0.00		
WO Cost:	587.50	Total Hrs:	32.50
Est \$:	0.00	Est Hrs:	0.00

### Custom Fields

None

### Assigned To

Employee #	Name	Job Title	Phone	Email	Est Hrs	Company Name
1 1	SUPERVISOR SUBSERVISOR	SUPERVISOR		m.boland@jerome.az.gov	0.00	

### Source

Name	Location #	Path	Site	Description
PUBLIC WORKS	[N/A]	PUBLIC WORKS	TOWN OF JEROME	PUBLIC WORKS - WAREHOUSE, MOTOR POOL, TOOLS, ETC.

### Labor

Employee	Start Date	End Date	Hour(s)	OT	OT Cost Factor	Description
LYLE KEITH		08/03/2018 10:34:00 AM	1.50			Sewer- Lacate line on Holly Ave

## Detail

Date Printed: 09/05/2018



0000000047

Page 2 of 2

XANADLX TREVINO	08/03/2018 10:34:00 AM	3.50	Sewer- Lacate line on Holly Ave / Sewer checks leak on Gulch school Rd.
MARTY BOLAND	08/07/2018 10:39:00 AM	2.00	Sewer- Help with Leak upper Fourth St. dug up broken line.
XANADLX TREVINO	08/07/2018 10:39:00 AM	2.00	Sewer- Leak found on upper fourth st. broken line .
LYLE KEITH	08/06/2018 10:28:00 AM	5.00	Fix Sewer line Fourth St.
XANADLX TREVINO	08/06/2018 10:28:00 AM	2.00	Help With Sewer line Fourth St. Ace Run for Parts.
LYLE KEITH	08/07/2018 10:30:00 AM	1.00	Set Sewer box Fourth St.
LYLE KEITH	08/08/2018 10:33:00 AM	1.00	Fix Sewer line Holy St.
LYLE KEITH	08/09/2018 10:36:00 AM	1.00	Sewer leak 6th St and Verde
XANADLX TREVINO	08/09/2018 10:36:00 AM	1.00	Sewer leak 6th St and Verde
XANADLX TREVINO	08/10/2018 10:38:00 AM	1.50	Sewer checks
XANADLX TREVINO	08/13/2018 10:40:00 AM	1.00	Take Can back to Sewer plant
LYLE KEITH	08/13/2018 10:40:00 AM	1.00	Pick up Can form Sewer plant
LYLE KEITH	08/16/2018 01:07:00 PM	1.50	Sewer leak Verde- 6th st. Snake Line
XANADLX TREVINO	08/16/2018 01:07:00 PM	1.50	Sewer leak Verde- 6th st. Snake Line
XANADLX TREVINO	08/16/2018 01:09:00 PM	1.00	Sewer Checks.
LYLE KEITH	08/22/2018 11:27:00 AM	1.00	Sewer- Snake Line Verde st. - 6th
XANADLX TREVINO	08/24/2018 11:27:00 AM	1.00	Sewer - Check Sewers / Snake leak Verde and 6th
XANADLX TREVINO	08/27/2018 11:30:00 AM	1.00	Sewer - Sewer Checks
LYLE KEITH	08/29/2018 10:06:00 AM	1.00	Check main Trunk line Douglas Rd.
XANADLX TREVINO	08/31/2018 10:06:00 AM	1.00	Sewer Checks/ Snake line verde and 6th/ pull handy wipe out of man-hole Main St.

### Parts

None

### Equipment Usage

None

### Tasks/Steps

None

### Documents

None

### Safety Programs

None

## Detail

Date Printed: 09/05/2018



0000000046

Page 1 of 3

Work Order #: 0000000046

Title: Water 8/18

Origin: Non-PM

Cost Center:

Priority: High

Problem: HISTORY

Originated: 08/07/2018

Expected:

Work Category: Corrective Maintenance

Work requested:

Source Type: Location

WO Status: Assigned

Originator: SUPERVISOR SUPERVISOR

Project:

Work Type: Preventive Maintenance

Cause: HISTORY

Assigned: 08/07/2018 09:21:00 AM

Completed:

Water 8/18

Water meter route 1,2,3,4

Get meter number off of Blue Moon meter

Switch out meter on 100 Lower Bell Rd.

Regulator Checks

Blue Stakes 5th St., Holly ave., Juarez St

Hydrant rebuilds Hull Rd and Clark St.

Check service at Lazanos

Water leak Holly Ave.

Water leak Clark St. UVX apartments meter

Water shut off Notices

Read flows

Action Taken:

Comments:

Total Labor Cost: 1850.00

Total Part Cost: 0.00

Equipment Usage Cost: 0.00

Total Other Cost: 0.00

External Labor \$: 0.00

Non-inv \$: 164.00

WO Cost: 2014.00

Est \$: 0.00

Total Labor Hours: 88.00

Total Other Hours: 0.00

Total Hrs: 88.00

Est Hrs: 0.00

### Custom Fields

None

### Assigned To

Employee #	Name	Job Title	Phone	Email	Est Hrs	Company Name
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# Detail

Date Printed: 09/05/2018



0000000046

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1 1 SUPERVISOR SUPERVISOR m.boland@jerome.az.gov 0.00  
SUBVISOR ov

Source				
Name	Location #	Path	Site	Description
PUBLIC WORKS	[N/A]	PUBLIC WORKS	TOWN OF JEROME	PUBLIC WORKS - WAREHOUSE, MOTOR POOL, TOOLS, ETC.

Labor						
Employee	Start Date	End Date	Hour(s)	OT	OT Cost Factor	Description
LYLE KEITH		08/02/2018 10:28:00 AM	4.00			Water meter Rout 1
LYLE KEITH		08/03/2018 10:30:00 AM	2.00			Check water Regulators
XANADLX TREVINO		08/03/2018 10:30:00 AM	2.00			Check water Regulators
LYLE KEITH		08/06/2018 09:56:00 AM	1.00			Water- CCheck Service at the Lazano Proerty
XANADLX TREVINO		08/06/2018 09:56:00 AM	1.00			Water - Check Flows at Springs WN-39.49 VC.202
LYLE KEITH		08/07/2018 09:58:00 AM	2.00			Water - Blue Stake Water line/ Check Pressure
LYLE KEITH		08/08/2018 10:00:00 AM	1.00			Water- check Holly St. for Drain Project leason for water leak
XANADLX TREVINO		08/08/2018 10:00:00 AM	0.50			Water shut off notices
MARTY BOLAND		08/09/2018 10:07:00 AM	6.50			Water leak in Meter box Clark St UVX Apartments
LYLE KEITH		08/09/2018 10:07:00 AM	6.50			Water leak in Meter box Clark St UVX Apartments
XANADLX TREVINO		08/09/2018 10:07:00 AM	1.50			Water leak in Meter box Clark St UVX Apartments
MARTY BOLAND		08/10/2018 10:10:00 AM	3.00			Water leak Holly St
LYLE KEITH		08/10/2018 10:10:00 AM	8.00			Water Meter Rout 1/ Check Regulators/ Water leak Holly St.
XANADLX TREVINO		08/10/2018 10:10:00 AM	4.50			Water leak Holly St.
LYLE KEITH		08/13/2018 10:18:00 AM	1.00			Water Regulator Cecks
XANADLX TREVINO		08/13/2018 10:18:00 AM	1.00			Read Flows WN 39.49 VC.202
LYLE KEITH		08/14/2018 12:53:00 PM	1.50			Water - check water pressure at Lazona's
XANADLX TREVINO		08/14/2018 12:53:00 PM	1.50			Water - check water pressure at Lazona's
XANADLX TREVINO		08/15/2018 12:56:00 PM	2.50			Water - Water meter Rout 3/ Check blue moon Water meter and 100 Lower Bell
LYLE KEITH		08/16/2018 12:58:00 PM	2.00			Water - Switch Meter our 100 Lower Bell
XANADLX TREVINO		08/16/2018 12:58:00 PM	0.50			Water- Shut off Notices
MARTY BOLAND		08/16/2018 01:00:00 PM	7.00			Water- Rebuild Hydrant Hull Rd. and Clark St./ Run to Town for Dry ice.
LYLE KEITH		08/16/2018 01:00:00 PM	7.00			Water- Rebuild Hydrant Hull Rd. and Clark St.
LYLE KEITH		08/16/2018 01:05:00 PM	3.00			Water- Check Regulators
LYLE KEITH		08/20/2018 10:30:00 AM	4.00			Water- Clean up Hydrant part/ Isutate Line on Joe Lazaros/ Check insulations on Sunshine hill
LYLE KEITH		08/22/2018 10:37:00 AM	3.00			Water - Blue Stake water line 5th St./ Check Meters on East ave., and Dundee/ Chang out meter 250 Dundee
LYLE KEITH		08/23/2018 10:39:00 AM	4.00			Water- Rout 4 Water Meter Rout/ Look for Number off of chuck Runions Meter for Senus System

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LYLE KEITH	08/27/2018 10:46:00 AM	4.50	Water - Check all cla- Val and Watts Regulators./ Read flows
LYLE KEITH	08/29/2018 09:55:00 AM	1.00	Water - Locate line at 101 Jaurez St.
LYLE KEITH	08/31/2018 09:58:00 AM	1.00	Water- Mett Jay and Eudge shop water Meters

### Parts

Part #	Name	Location	Quantity	Unit	Usage Type	Description
	Water meter		1.00		Dispatched	100 Lower bell meter replacement

### Equipment Usage

None

### Tasks/Steps

None

### Documents

None

### Safety Programs

None

## Detail

Date Printed: 09/05/2018



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Work Order #: 0000000045

Title: PW 8/18

Origin: Non-PM

Cost Center:

Priority: High

Problem: HISTORY

Originated: 08/07/2018

Expected:

Work Category: Corrective Maintenance

Work requested:

Source Type: Location

WO Status: Assigned

Originator: SUPERVISOR SUPERVISOR

Project:

Work Type: Preventive Maintenance

Cause: HISTORY

Assigned: 08/07/2018 09:11:00 AM

Completed:

PW. 8/18

HURF- Catch basins Sliding Jail , and Verde

Clean up Rich St. with Back Hoe

Stormdrains

Take CMP Pipe to Holly St.

Clean out burn pile

Weed eat Upper 3rd, Center, and blind corners on 89A/Cut trees

Put millings down on County, School St, Holly Ave, Gulch Rd, and Remington Way.

Pick up rock that was going to fall on First Ave.

Put sign bases on Dundee and North Dr. / Place sign and Mirror

Talk to home owners and give them Notices for road repair and Flume Repair

Pick up dirt pile by Sliding jail, move rocks back for easier turn around.

Replace weed eater heads.

Properties - Place district signs bases at Fire station and middle parking lot/ placed sign in.

Repair leak at Police Station

Clean skidsteer inside and out for appraisal

Gather information on vehicles for oil changes/ Pick up oil and filters/ do all oil changes to town vehicles.

Weed eat town yard / 300 lvl parking lot.

Change light bulbs at Town Hall

## Detail

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Parks - Check water sprinklers upper park

Place Flag up and down

Weeklys - Monday, Wenseday, Friday - Trash and cardboard routes

Tuesday - Parks, dump run

Thursday - Recycle

### Action Taken:

### Comments:

Total Labor Cost:	2785.00	Total Labor Hours:	154.00
Total Part Cost:	0.00	Total Other Hours:	0.00
Equipment Usage Cost	0.00		
Total Other Cost:	0.00		
External Labor \$:	0.00		
Non-inv \$:	0.00		
WO Cost:	2785.00	Total Hrs:	154.00
Est \$:	0.00	Est Hrs:	0.00

### Custom Fields

None

### Assigned To

Employee #	Name	Job Title	Phone	Email	Est Hrs	Company Name
1 1	SUPERVISOR SUPERVISOR	SUPERVISOR		m.boland@jerome.az.gov	0.00	

### Source

Name	Location #	Path	Site	Description
PUBLIC WORKS	[N/A]	PUBLIC WORKS	TOWN OF JEROME	PUBLIC WORKS - WAREHOUSE, MOTOR POOL, TOOLS, ETC.

### Labor

Employee	Start Date	End Date	Hour(s)	OT	OT Cost Factor	Description
LYLE KEITH		08/01/2018 10:03:00 AM	8.00			HURF- pour and finsh catch basins near sliding jail / Make a ramp by bay door ing the town yard
XANADLX TREVINO		08/01/2018 10:03:00 AM	6.00			HURF- work with Concrete First Ave. to sliding Jail , and verde st. / Make a ramp by bay door ing the town yard
LYLE KEITH		08/02/2018 10:15:00 AM	4.00			HURF - Grade remington Way / Strip Forms, back fill catch basins and put grates in.
LYLE KEITH		08/03/2018 10:21:00 AM	1.00			HURF - Clean up Rich St. with Back hoe
XANADLX TREVINO		08/03/2018 10:21:00 AM	1.00			HURF - Clean up stormdrains
LYLE KEITH		08/03/2018 10:23:00 AM	2.00			PROPERTIES - Run down to Ace for part to fix leak in police Station

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XANADLX TREVINO	08/06/2018 08:34:00 AM	2.50	Clean Skidsteer inside and out so it can be looked at for trade.
XANADLX TREVINO	08/06/2018 08:36:00 AM	1.50	Help Sean at the old town Yard pull apart wall
MARTY BOLAND	08/07/2018 08:39:00 AM	1.00	Gather up Filter info. for all vehicles for oil change
XANADLX TREVINO	08/07/2018 08:39:00 AM	1.00	Gather up Filter info. for all vehicles for oil change
MARTY BOLAND	08/07/2018 08:46:00 AM	3.00	Assist. Fire Department Hopewell Mine Rd.
XANADLX TREVINO	08/07/2018 08:46:00 AM	3.00	Assist. Fire Department Hopewell Mine Rd.
MARTY BOLAND	08/07/2018 08:48:00 AM	0.50	Pick up Mazda from town hall for Oil chang
XANADLX TREVINO	08/07/2018 08:48:00 AM	0.50	Pick up Mazda from town hall for Oil chang
LYLE KEITH	08/07/2018 08:51:00 AM	3.00	Get supplies for oil changes / start oil Changes
MARTY BOLAND	08/08/2018 09:08:00 AM	1.00	Take CMP pip for Drain project on holly
LYLE KEITH	08/08/2018 09:08:00 AM	1.00	Take CMP pip for Drain project on holly
XANADLX TREVINO	08/08/2018 09:14:00 AM	1.00	Pick up burn pile
XANADLX TREVINO	08/08/2018 09:16:00 AM	1.50	Run to town pick up Supplies
XANADLX TREVINO	08/09/2018 09:26:00 AM	1.00	Properties Weed eat around Shop
LYLE KEITH	08/13/2018 09:37:00 AM	2.00	HURF- Weed Eat Upper 3rd St and Center /CUt trees and Shubs and take them to burn pile
XANADLX TREVINO	08/13/2018 09:37:00 AM	1.00	HURF- Weed Eat Upper 3rd St and Center / Check Strome Drains
XANADLX TREVINO	08/13/2018 09:44:00 AM	1.00	Parks- Check Watering Sprinklers at upper park/ Properties- Do sign Board for Town Hall
LYLE KEITH	08/14/2018 12:19:00 PM	3.50	Parks- Mow, Weed eat, Trim Hedges upper, middle and lower
XANADLX TREVINO	08/14/2018 12:19:00 PM	2.00	NAPA,ACE, and Gas run
LYLE KEITH	08/14/2018 12:24:00 PM	2.00	HURF- put Down millings and Compact on Hull Rd
XANADLX TREVINO	08/14/2018 12:24:00 PM	0.50	HURF - Road Close Notices ( juarez)
LYLE KEITH	08/15/2018 12:29:00 PM	6.50	Properties- Set sign Base for chamber of commerce middle park and fire station
XANADLX TREVINO	08/15/2018 12:29:00 PM	1.00	Parks-Reset sprinklers in upper and middle park.
XANADLX TREVINO	08/15/2018 12:33:00 PM	1.00	HURF - Fill in pot hole on Holly St.
XANADLX TREVINO	08/15/2018 12:33:00 PM	2.00	Properties- NAPA run for Battery Cables, Replace Battery Cables on F250 Flat Bed
XANADLX TREVINO	08/16/2018 12:38:00 PM	0.50	HURF- Clean out stormdrains
XANADLX TREVINO	08/16/2018 12:39:00 PM	2.00	HURF- Clean up Dirt Sliding jail/ Move rocks by Valley ball courts.
XANADLX TREVINO	08/16/2018 12:42:00 PM	1.00	HURF- Finnish Pothole on Holly St.
LYLE KEITH	08/17/2018 12:44:00 PM	1.00	Properties- Dig out Burn pile
XANADLX TREVINO	08/17/2018 12:44:00 PM	1.00	Properties- Dig out Burn pile / Empty Brush out at bum pile
LYLE KEITH	08/20/2018 12:47:00 PM	2.50	HURF- Pick up rock off of wall 1st Ave./ Fill in pot holes North Dr.
XANADLX TREVINO	08/20/2018 12:47:00 PM	2.00	HURF- Pick up Rocks off of wall 1st Ave./ Gas run

## Detail

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LYLE KEITH	08/20/2018 09:01:00 AM	2.50	HURF- Reserve concrete trailer/ fill sand bags and take to Juarez st.
XANADLX TREVINO	08/20/2018 09:01:00 AM	1.00	HURF- Stormdrains Clean up/ Check
LYLE KEITH	08/21/2018 09:06:00 AM	4.50	HURF - Pick up concrete trailer/ take it back / Clean up Gravel County Rd. -89A
XANADLX TREVINO	08/21/2018 09:06:00 AM	2.50	HURF- Road Work juarez St. / Clean Stormdrains and Rocks off of Road way
LYLE KEITH	08/21/2018 09:13:00 AM	2.50	Properties- Change light bulbs at Town Hall
LYLE KEITH	08/22/2018 09:25:00 AM	3.00	HURF- Weed eat Blind corners 89A
XANADLX TREVINO	08/22/2018 09:25:00 AM	2.50	HURF- Get Equipment Set up signs and weed eat 89A Blind Corners
LYLE KEITH	08/23/2018 09:38:00 AM	1.00	Properties- Homedepot for Concrete/ Weed eat Parking lot behind town hall
XANADLX TREVINO	08/23/2018 09:38:00 AM	1.00	Properties - Place signs in sign holders at Fire Station and middle Park
LYLE KEITH	08/23/2018 09:52:00 AM	1.50	HURF- Clean out stormdrains and clean rocks off of Douglas Rd.
XANADLX TREVINO	08/23/2018 09:52:00 AM	1.00	HURF- Clean stormdrains
XANADLX TREVINO	08/23/2018 09:57:00 AM	1.50	Properties- Run to town for weed eater heads/Replace heads on Weedeaters
LYLE KEITH	08/24/2018 10:06:00 AM	3.00	Properties - Pour Concrete around drain behind Town Hall
XANADLX TREVINO	08/24/2018 10:06:00 AM	3.00	HURF - Stormdrains/ Flag traffic for broke down car on Road./Road work Dundee
XANADLX TREVINO	08/24/2018 10:11:00 AM	1.50	Properties - 300 level Parking lot Weed eat / teach Troy how to weed properly
LYLE KEITH	08/27/2018 10:18:00 AM	2.50	HURF- Filling pot holes County Rd. , School St., and Holly Ave.
XANADLX TREVINO	08/27/2018 10:18:00 AM	4.50	HURF- Clean Stormdrains / Pick up log on School St./ Filling pot holes County Rd. , School St., and Holly Ave.
XANADLX TREVINO	08/27/2018 10:24:00 AM	1.00	Properties- 300 level Parking Lot / pick up Brush
LYLE KEITH	08/28/2018 08:48:00 AM	5.00	HURF- Paint Red Zone 1st Ave./ Look at sign placement North Dr., and Dundee/Dig holes and place in sign bases.
XANADLX TREVINO	08/28/2018 08:48:00 AM	2.00	HURF Help Place sign Bases on north Dr. and Dundee / Give out Road Closed notice for work on juarez st.
LYLE KEITH	08/29/2018 08:59:00 AM	5.00	HURF - Set up speed limit sign Dundeeand workon mirror for north Dr.
XANADLX TREVINO	08/29/2018 08:59:00 AM	3.00	HURF - Weed eat , Lower parking lot, lower park, middle parking lot , First ave. Hull st.
LYLE KEITH	08/30/2018 09:18:00 AM	4.00	HURF - Grade Gulch Rd.
XANADLX TREVINO	08/30/2018 09:18:00 AM	4.00	HURF - Haul Milling to fix Gulch Rd. and wheel roll
LYLE KEITH	08/30/2018 09:28:00 AM	2.00	Properties- Mark out Sign locations / Jump start Gator

## Detail

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XANADLX TREVINO	08/30/2018 09:28:00 AM	2.50	Properties - Help with Gator / Run to Get Golf Cart / run to Ace to Pick up Parts./ Put weed eat together.
LYLE KEITH	08/31/2018 09:37:00 AM	3.50	Properties Weed eat parking 300 lvl parking lot. / Clean Batteries and reconect golf Cart.
XANADLX TREVINO	08/31/2018 09:37:00 AM	5.00	Properties- Fix weed eater/ Weed eat parking lot/ Charge Parking lot.
LYLE KEITH	08/31/2018 09:44:00 AM	2.00	HURF- tow Truck out of road/ Push rocks off of 89A/ Take brush to Burn pile

### Parts

None

### Equipment Usage

None

### Tasks/Steps

None

### Documents

None

### Safety Programs

None



Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

**September 2018** staff report for August activity respectfully submitted by Rosa Cays

**Utilities**

Current debt (45 days past due):

Payments were made on 12 of 16 accounts that received shutoff warnings on their utility statements. Only five yellow tags were distributed; no water was shut off.

Balance owed on these accounts from August billing: \$11,255.09

Balance owed at end of August: \$3,275.08

Data is being collected on water usage in support of the newly formed task force that will review the current water and sewer rate structure. The database software we use is geared more toward municipalities that charge by usage, so the requested information is not quite at our fingertips—but it's worth the effort. This has been a good exercise in cleaning up inconsistencies and errors, and it's getting us a few steps closer to accurate data about water consumption in Jerome.

A copy of the August AR Aging report is attached.

**Business Licenses**

Eleven business licenses were renewed in August; approximately 13 are in process. Renewal reminders were sent out to 9 business owners whose licenses expired in August.

**Rentals**

All rents were paid for August, plus \$150 in late fees.

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$80.55)	\$0.00	\$0.00	(\$783.48)	(\$1,113.63)	(\$1,977.66)
Water	\$0.00	\$4,883.71	\$852.80	\$138.62	\$0.00	\$270.39	\$6,145.52
Sewer	\$0.00	\$6,196.31	\$1,405.62	\$177.85	\$10.98	\$522.58	\$8,313.34
Trash	\$0.00	\$8,208.77	\$1,426.21	\$222.85	\$0.00	\$848.07	\$10,705.90
Tax	\$0.00	\$458.40	\$77.53	\$13.66	\$0.00	\$39.24	\$588.83
Misc	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$40.00
Late Fee	\$0.00	\$30.00	\$20.00	\$20.30	\$20.00	\$1,900.00	\$1,990.30
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)							
Subtotal --->	\$0.00	\$19,696.64	\$3,782.16	\$613.28	(\$752.50)	\$2,466.65	\$25,806.23
UserType: Residential							
Credit	\$0.00	(\$1,311.81)	(\$269.73)	(\$26.99)	(\$52.55)	(\$1,351.45)	(\$3,012.53)
Water	\$0.00	\$8,388.72	\$1,468.24	\$451.52	\$25.36	\$1,618.55	\$11,952.39
Sewer	\$0.00	\$7,837.21	\$1,633.54	\$649.76	\$0.00	\$2,750.25	\$12,870.76
Trash	\$0.00	\$6,227.37	\$1,293.40	\$427.09	\$17.34	\$1,530.31	\$9,495.51
Tax	\$0.00	\$805.54	\$142.32	\$31.36	\$2.50	\$247.81	\$1,229.53
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.55	\$63.55
Late Fee	\$0.00	\$200.00	\$60.00	\$50.22	\$20.00	\$5,306.90	\$5,637.12
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Residential (8)							
Subtotal --->	\$0.00	\$22,147.03	\$4,327.77	\$1,582.96	\$12.65	\$10,165.92	\$38,236.33
UserType: Municipal							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$169.72	\$0.00	\$0.00	\$0.00	\$0.00	\$169.72
Sewer	\$0.00	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	\$16.69	\$0.00	\$0.00	\$0.00	\$0.00	\$16.69
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Municipal (8)							
Subtotal --->	\$0.00	\$590.03	\$0.00	\$0.00	\$0.00	\$0.00	\$590.03

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$120.00)	(\$6.50)	\$0.00	\$0.00	\$0.00	(\$126.50)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$5,312.73	\$0.00	\$0.00	\$0.00	\$347.36	\$5,660.09
Gas	\$0.00	\$21.77	\$0.00	\$0.00	\$0.00	\$0.00	\$21.77
Electric	\$0.00	\$216.85	\$0.00	\$0.00	\$0.00	\$0.00	\$216.85
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)							
Subtotal --->	\$0.00	\$5,431.35	(\$6.50)	\$0.00	\$0.00	\$347.36	\$5,772.21

UserType: Default							
Credit	\$0.00	(\$200.00)	\$0.00	\$0.00	(\$20.00)	(\$80.00)	(\$300.00)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)							
Subtotal --->	\$0.00	(\$200.00)	\$0.00	\$0.00	(\$20.00)	(\$80.00)	(\$300.00)
Grand Total (35)							
=====>	\$0.00	\$47,665.05	\$8,103.43	\$2,196.24	(\$759.85)	\$12,899.93	\$70,104.80

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$1,712.36)	(\$276.23)	(\$26.99)	(\$856.03)	(\$2,545.08)	(\$5,416.69)
Water	\$0.00	\$13,442.15	\$2,321.04	\$590.14	\$25.36	\$1,888.94	\$18,267.63
Sewer	\$0.00	\$14,251.22	\$3,039.16	\$827.61	\$10.98	\$3,272.83	\$21,401.80
Trash	\$0.00	\$14,622.06	\$2,719.61	\$649.94	\$17.34	\$2,378.38	\$20,387.33
Tax	\$0.00	\$1,280.63	\$219.85	\$45.02	\$2.50	\$287.05	\$1,835.05
Misc	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$63.55	\$103.55
Late Fee	\$0.00	\$230.00	\$80.00	\$70.52	\$40.00	\$7,206.90	\$7,627.42
Rent	\$0.00	\$5,312.73	\$0.00	\$0.00	\$0.00	\$347.36	\$5,660.09
Gas	\$0.00	\$21.77	\$0.00	\$0.00	\$0.00	\$0.00	\$21.77
Electric	\$0.00	\$216.85	\$0.00	\$0.00	\$0.00	\$0.00	\$216.85
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	\$0.00	\$47,665.05	\$8,103.43	\$2,196.24	(\$759.85)	\$12,899.93	\$70,104.80

Customer Count = 373



# Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: [blair@jeromefire.us](mailto:blair@jeromefire.us)

## Fire Chief's Report

Month: August Year: 2018

Calls by Type	Number	Resident	Non-Resident
EMS	13	6	7
Residential Fire	0	0	0
Commercial Fire	2	1	1
Wildland	3	2	1
Still Assignment	3	3	0
Special Duty	28	20	8
Snake Removal	15	15	0
Tech Rescue	0	0	0
Rescue MVA	2	0	2
Hazmat Assignment	1	1	0
Dispatch error	0	0	0
<b>Total</b>	<b>67</b>	<b>48</b>	<b>19</b>
<b>Total Calls Chief on Scene</b>	<b>64</b>		
<b>Total JFD Meetings Chief Attended</b>	<b>7</b>		

Department Meetings and Drills	Number
Officer's Meeting	0
Work Session	1
Rope Drill	1
Drills	5

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 311.5
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Fire Chief Meetings	Date
Yavapai County Chief's Meeting	8-23-18
After Action Review of Hopewell Mine Wildland	8-14-18
FEMA Successful Grant - Firetruck Specs/Bid	8-28-18

### Education, Yavapai College Fall Semester:

- Sean Bauer has begun attending classes at Yavapai College this Fall for his EMT. Keith Lazaro is in Hazmat class this semester.

### Department Affairs and On-going Projects

- Our August 2018 call volume is down by 6 calls with 67 calls this month while August 2017's call volume was 73 calls. Our 2018 year to date call volume is still ahead of last year with 451 total calls run, compared with 365 calls YTD 2017. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- On August 7 Jerome Fire Department in conjunction with JPD participated in "National Night Out" down in Clarkdale, with other agencies from Verde Valley Fire, Verde Valley Ambulance, Clarkdale PD and Yavapai County Sheriff's Office. Jerome Fire and PD had demonstrations of ascending and descending on rope off of a ninety-foot crane provided by D and O Crane Service. There was food provided by the town of Clarkdale,

hotdogs and hamburgers for the public. In addition, there were other vendors and displays. All seemed to have a good time and the event was well attended.

- Jerome Fire Department would like to personally invite the Jerome Town Council to the fire departments annual picnic/potluck on Thursday September 27. There will be hot dogs, hamburgers and chicken provided by the Jerome Fire Department. There will also be other side dishes and dishes provided by some of our locals. All are welcome, we hope to see you there.
- Saturday, September 1<sup>st</sup>, Labor Day Weekend, our JFD Wildland crew consisting of Engine Boss Bob Bouwman, Jasper Lanning and Chris Gonzalez returned from the Klondike Fire in the Medford, Oregon area. If you happen to see these brave men out and about in Jerome, please take a moment and thank them for their service! We certainly appreciate all that they do for our fire department. So far this season we have invoiced over \$87,000 with the truck bringing in over \$46,000. In addition, we are still owed \$22,000 from the 2017 October statewide fires in California.
- The Chief completed 3 business inspections in August.
- The Fire Chief helps direct the Adult Probation Department crews which are typically available to us on most Thursday mornings. This last month, the Adult Probation Department provided us with 19 workers resulting in a combined work output of 48 hours of fuels mitigation work for the Town of Jerome and Firewise.
- The Verde Valley Fire and EMS agencies, including Jerome FD did a public rollout of PulsePoint and its app on Wednesday, August 8<sup>th</sup> at the Cottonwood Recreation Center. The PulsePoint app alerts citizens that have downloaded the app to their phone and are trained in CPR. You can choose to follow different agencies and be alerted via your choices in the preferences. If you want to learn more, speak to myself or Ron Chilston for more information.
- Our Fire Station is used by several groups throughout the year. Last month our fire station served as a meeting place for Yavapai County Probation, the Jerome Chamber of Commerce, the Yavapai County Fire Chiefs and NA.

## **Grants**

We are excited to announce that our FEMA grant request for \$400,000 towards a fire engine to replace our current E-112, a 1961 Ford Boardman engine, and our request for new SCBA's has been approved! The Town of Jerome approved 5% of the \$400,000 as their share of the cost of the engine. The Town of Jerome also approved 5% of the funding for our SCBA request. SCBA's are taken out of service after 15 years. We are on year 13 for our SCBA tanks.

We would like to thank the Town of Jerome, Mayor, Town Manager and Council for helping to approve the matching funds.

## **Prevention**

Visits to the burn pile dropped in August with a total of 34 loads of trimmings, slash and brush for a total of 64 combined Jerome citizen hours. Adding to those totals are 32 hours of fuels remediation for our Firewise crew and 26 combined hours for the Adult Probation crew.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush and grasses.

## August Incidents

Inci #	Date	Time	Day	Type of Call	Additional Info	# per
18-282	8/1/18	8:00 AM	Wed	Special Duty Resident	Assisted JPW w/storm drains	1
18-283	8/2/18	9:00 AM	Thu	EMS Resident	45 yom/ welfare check, BP	1
104	8/2/18	3:32 PM	Thu	Commercial Fire	Cancelled en route	5
18-284	8/3/18	10:00 AM	Fri	Special Duty Non-Resident	Assisted JPD w/oversized truck	2
105	8/4/18	6:15 PM	Sat	MVA/Rescue Non-Resident	Cancelled en route	7
18-285	8/4/18	8:40 PM	Sat	EMS Non-Resident	25 yom w/right toe injury	2
18-286	8/4/18	8:50 PM	Sat	Special Duty Non-Resident	Assisted JPD w/disabled vehicle blocking traffic	5
106	8/5/18	6:48 AM	Sun	Snake Removal & Relocate	3.5' Diamondback	2
18-287	8/5/18	9:50 PM	Sun	Snake Removal & Relocate	4' Diamondback	2
18-288	8/6/18	9:00 AM	Mon	Special Duty Resident	Skunk removal	2
18-289	8/7/18	10:00 AM	Tue	Snake Removal & Relocate	3' Diamondback	2
107	8/7/18	10:47 AM	Tue	Wildland	Approximate 10 acres	8
18-290	8/7/18	2:00 PM	Tue	Special Duty Non-Resident	Assisted JPD w/oversized truck	1
18-291	8/7/18	3:45 PM	Tue	Special Duty Resident	Provide an escort for oversized truck	1
18-292	8/7/18	4:15 PM	Tue	Special Duty Non-Resident	National Night Out	5
18-293	8/7/18	6:30 PM	Tue	EMS Resident	69 yom / Fall injury	1
108	8/8/18	2:22 AM	Wed	EMS Resident	79 yom / Fall	5
18-294	8/8/18	6:00 PM	Wed	Special Duty Resident	Assisted JPW w/water leak	1
18-295	8/9/18	2:30 PM	Thu	Special Duty Non-Resident	Vehicle lockout	3
18-296	8/10/18	8:00 AM	Fri	Special Duty Non-Resident	Replace Padgenite™ inside burn building	3
18-297	8/10/18	2:00 PM	Fri	Wildland	Put B-111 back into service	3
109	8/10/18	6:02 PM	Fri	MVA/Rescue Non-Resident	25 yom / Motorcycle vs guardrail	8
18-298	8/10/18	7:40 PM	Fri	Snake Removal & Relocate	No snake found	2
110	8/11/18	12:32 PM	Sat	Snake Removal & Relocate	Nothing found	2
18-299	8/11/18	1:00 PM	Sat	Special Duty Resident	Weekend Station Staffing	4
111	8/11/18	2:29 PM	Sat	EMS Non-Resident	19 yof / Seizure	2
18-300	8/13/18	6:30 PM	Mon	Snake Removal & Relocate	3' King Snake	2
18-301	8/14/18	8:50 AM	Tue	Special Duty Resident	Relocate lost dog	2
18-302	8/14/18	6:00 PM	Tue	Special Duty Resident	Assisted JPD w/generator during outage	1
18-303	8/15/18	9:30 AM	Wed	Special Duty Resident	Assisted JPD w/disabled vehicle	1
18-304	8/15/18	5:00 PM	Wed	Special Duty Resident	Removed a dead deer	2
18-305	8/15/18	8:30 PM	Wed	Special Duty Resident	Assisted JPD w/disabled vehicle	4
18-306	8/16/18	8:00 AM	Thu	Still Assignment Resident	Burned the burn pile	2
18-307	8/16/18	10:15 AM	Thu	Snake Removal & Relocate	4.5' Diamondback	2
18-308	8/16/18	10:30 AM	Thu	Special Duty Resident	Solar Panel Training	2
18-309	8/17/18	10:00 AM	Fri	Still Assignment Resident	Put out hot spots at burn pile	3
18-310	8/17/18	5:00 PM	Fri	Special Duty Resident	Prep B-111 for Klondike Wildland Fire	3
112	8/17/18	5:38 PM	Fri	Wildland	Mutual Aid Wildland Fire Oregon	3
18-311	8/18/18	9:00 AM	Sat	Special Duty Resident	Checked on box truck blocking traffic	1
18-312	8/18/18	10:00 AM	Sat	Special Duty Resident	Assisted JPD w/high-centered box truck	2
18-313	8/18/18	5:30 PM	Sat	Snake Removal & Relocate	2.5' black tail rattlesnake	1
113	8/18/18	11:17 PM	Sat	Snake Removal & Relocate	3' Diamondback	2

*Fire Chief's Report*

Inci #	Date	Time	Day	Type of Call	Additional Info	# per
18-314	8/19/18	9:00 AM	Sun	Snake Removal & Relocate	1-3' & 1-3.5' Diamondbacks	2
114	8/19/18	5:08 PM	Sun	EMS Non-Resident	66 yom / fainting	5
115	8/19/18	8:02 PM	Sun	Snake Removal & Relocate	4' black tail rattlesnake	2
18-315	8/20/18	4:00 PM	Mon	Special Duty Resident	Remove road hazards after storm	2
18-316	8/22/18	8:30 AM	Wed	EMS Non-Resident	62 yom / left hand injury	1
18-317	8/22/18	9:00 AM	Wed	Special Duty Resident	Removed road hazards	1
18-318	8/22/18	12:00 PM	Wed	Snake Removal & Relocate	Responded and nothing found	1
18-319	8/22/18	5:15 PM	Wed	Snake Removal & Relocate	Responded and nothing found	1
18-320	8/23/18	10:00 AM	Thu	EMS Resident	61 yom / blood sugar check	1
18-321	8/24/18	10:15 AM	Fri	Special Duty Non-Resident	Disabled vehicle blocking NB traffic	2
18-322	8/24/18	8:30 PM	Fri	EMS Non-Resident	44 yof / seizure	1
18-323	8/25/18	8:15 AM	Sat	Snake Removal & Relocate	3.5' black tail rattlesnake	1
116	8/26/18	9:39 AM	Sun	EMS Non-Resident	59 yof / fall injury	8
18-324	8/26/18	10:30 AM	Sun	Special Duty Resident	Assisted with Citizen Vehicle Lockout	2
117	8/26/18	8:28 PM	Sun	EMS Resident	30 yom / back pain	4
18-325	8/27/18	3:30 PM	Mon	EMS Non-Resident	26 yof / burn, left leg, Basic 1st Aid	2
18-326	8/27/18	8:00 PM	Mon	Special Duty Non-Resident	Remove a dead deer	2
18-327	8/28/18	12:00 PM	Tue	Special Duty Resident	AFG Grant Fire Truck Review	3
18-328	8/29/18	3:00 PM	Wed	Hazmat	Gas spill cleanup	1
18-329	8/30/18	9:00 AM	Thu	Still Assignment Resident	2 meters w/gas odor Notified Unisource	3
18-330	8/30/18	7:00 PM	Thu	Snake Removal & Relocate	Nothing found	3
118	8/31/18	11:13 AM	Fri	Commercial Fire	Waterflow alarm-No Fire	10
18-331	8/31/18	7:30 AM	Fri	Special Duty Resident	Animal Rescue / Baby Deer	1
18-332	8/31/18	2:00 PM	Fri	Special Duty Resident	Animal Rescue / Small Baby Birds Can't Fly	1
119	8/31/18	2:20 PM	Fri	EMS Resident	69 yom / Possible Cardiac Issue	6

### August Burn Pile Log

Date	Address	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs.
8/3/18	509 School St			2	1	4	4
8/4/18	300 Bell Rd			2	1	4	4
8/4/18	817 Hampshire Ave			2	1	4	4
8/8/18	195 County Rd			3	1	6	6
8/10/18	699 Holly			2	1	2	2
8/13/18	545 Main St			2	1	2	4
8/14/18	Park			2	1	2	4
8/16/18	100 UVX Rd / Burned the Burn Pile		X		2	8	16
8/17/18	Jerome Public Works			2	3	6	18
8/19/18	123 Hill St			2	2	2	4
8/20/18	405 Hull Ave			2	2	2	4
8/23/18	139 Juarez St	X		2	6	4	24
8/23/18	405 Hull Ave	X		2	6	4	24

*Fire Chief's Report*

8/26/18	731 East Ave			1	1	2	2
8/26/18	646 Center			2	2	2	4
8/26/18	405 Hull Ave			2	2	2	4
8/30/18	Third & Fourth Streets		X	4	2	8	16
		<b>26</b>	<b>32</b>	<b>34</b>	<b>35</b>	<b>64</b>	<b>144</b>
<b>119</b>	<b>Jerome Citizen Hours - 40</b>	<b>Adult Prob. Hrs.</b>	<b>Firewise hours</b>	<b># Loads</b>	<b># crew</b>	<b># Hrs.</b>	<b>Total Hrs.</b>

**Thank you for your continued support of the Jerome Fire Department, Rusty Blair, Chief JVFD.**

## Library Staff Report, August 2018

Kathleen Jarvis

The Library added 79 items during the month of August and 5 New Users have been added for a total of 297 Users.

The Library has been awarded the Choose your own STEM-venture mini grant. This allows library staff to choose \$2500 in products from the Makerspace catalog. These are science and technology kits that will be used during Art-Science programming in the library.

This Grant is paid with LSTA funds and supported by the Arizona State Library Archives and Public Records, a division of the Secretary of State, with Federal funds from the Institute of Museum and Library Services.

The Community Art Workshop scheduled 10 classes during the Month of August with a total of 54 students and received donations totaling \$440.



# Town of Jerome

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## Monthly Zoning Administrator Council Staff Report: September 11<sup>th</sup>, 2018

From: Charlotte Page, Acting Zoning Administrator

- **Planning and Zoning Commission:** On August 1, 2018, the Planning and Zoning commission met. They reviewed several proposed text amendments and gave these directions to staff.
  - Change of Vote for Boards – Commission does not want to implement any change in adopted voting method for quorum will continue to require three affirmative votes for passage if limited to quorum in a meeting.
  - 509 Sign Ordinance – staff to incorporate proposed text amendments for review at September meeting.
  - Accessory Buildings – staff to simplify the text, remove the limitation on 10' separation from a main building, remove the text about mobile homes used as accessory buildings because this is already covered. Also, look in definitions for all reference to accessory buildings for possible inclusion at next discussion.
  - Certificates of No Effect – staff to rewrite and include specific list of submissions that could be considered for this, allow for Z Admin to request further review in any circumstance, wait to develop an application until this proposal is considered for adoption. Write this to deny Z Admin to permit any item that is not specifically named in the proposed ordinance and include section about Z Admin decision and appeal process.
- **Design Review Board:** On August 13, 2018, the Design Review Board approved a project for a solar installation at 701 Hull Rd. New business signs were approved for Rickeldoris Candy, 405 Hull Ave., and Mockingbird at 509 Main St. A new metal roof was approved for 593 Main St.
- **Board of Adjustment:** No meeting in August.
- **Town Council:** Staff is directed to prioritize worst identified properties for Conservation of Historic property project.
  - Building Inspector opinion 879 Hampshire property may be best candidate to save as it seems to be more salvageable mainly because of the type of structure. Additional contact with owner is planned after site visit scheduled 9/6/18 w/Building Inspector.
  - 21 North Ave – file data shows water has been off since 2002, a preliminary review in 2006 requesting rehab as a duplex was denied and never submitted to Board of Adjustment, for a variance. In 2015 A. Sengstock's request for the owner to 'board up' the structure was done by the owner. He further suggested they submit and begin to work on rehab or consider demolition. Additional contact with owner is planned after site visit scheduled 9/6/18, w/Building Inspector.
  - Three bids were acquired for final clean-up at 25 Magnolia and turned over to prosecuting attorney for final warning letter.

➤ **Staff Update:**

❖ **Site Visits**

- 25 Magnolia, new bids for cleanup from three companies
- 507 Main – for window repair w/BI & Owner
- 507 Main – for CUP Vino Zona photograph
- Mohawk, continued monitoring
- Town Yard Demo, monitoring
- 4/8 Wineworks, photo for before CUP, BI visit
- 146 Juarez, w/BI final handicap lift
- 132 First St. Conoboy Home, re-photograph exterior and received report from owner of 'starting to cleanup', deadline September 25
- 646 Center, final w/BI
- 4<sup>th</sup> St., final not approved w/BI
- 120 Juarez in process inspection w/BI
- 403 Clark – proposed restaurant, w/BI
- 549 School St – for window repair, photo existing
- Ghost Town Gear, business inspection w/FD & BI
- 511 School St., business inspection w/FD & BI
- Paul & Jerry's, business inspection w/FD & BI
- Sign Photos – High School, Hilltop Deli, Hillside House, historic signs at L&M Market

❖ **Projects**

- CUP Review, spreadsheet ongoing
  - Attempt to contact open CUP Property Holders to confirm current use
  - Incorporating business CUP into Sign Project for historical record ease of retrieval, continued tracking
- CUP Documentation
  - Continue photographing all Spiritous Liquor Tasting Facilities, include in Sign Inventory file for support documentation to assist in future inspections
  - Document proposed floorplans from application files, for use in future business inspections
- Sign Inventory
  - Continue to photograph business signs throughout district in preparation for change in Temporary Sign Zoning Ordinance
  - Plan is to maintain a photo record of new signs and keep history available for review.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
Office (928) 634-7943 Fax (928)634-0715

## REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, July 9, 2018 TIME: 7:00 pm

PLACE: **JEROME CIVIC CENTER**  
600 Clark St., JEROME, ARIZONA 86331

## MINUTES

NOTICE: This is provided for public information. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action.

### ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:00 p.m.

Charlotte Page called roll. Present were Chair Brice Wood, Danny Smith, Henry Vincent, Steve Pontious and John McDonald.

Staff present: Charlotte Page, Interim Zoning Administrator and Joni Savage, Deputy Clerk/Minute Taker.

### 7:01 ITEM 2: APPROVAL OF MINUTES: Minutes of May 9, and May 14, 2018.

Approval of the Minutes of May 9, 2018 and May 14, 2018. (Chair Wood and Danny Smith were the only two remaining members of the Board.)

Board Member	Moved	Second	Aye	Nay	Absent	Abstain
Wood	x		x			
Smith		x	x			
Pontious						x
McDonald						x
Vincent						x

### 7:03 ITEM 3: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

### 7:04 ITEM 4: REVIEW/APPROVAL OF BUSINESS SIGN FOR FOUR-EIGHT WINEWORKS

APPLICANT: MATT LAVOIRE

ADDRESS: 140 MAIN STREET

ZONE: C-1

OWNER OF RECORD: BEYOND SKY FIRE LLC

APN: 401-06-006

The applicant is seeking approval to add a sign for the purpose of a new business in addition to the current occupation. Applications for liquor license, business license, construction review and Conditional Use Permit pending with Planning & Zoning & Council.

#### Approval of business sign.

Board Member	Moved	Second	Aye	Nay	Absent	Abstain
Wood			x			
Smith	x		x			
Pontious			x			
McDonald		x	x			
Vincent			x			

### 7:07 ITEM 5: REVIEW/APPROVAL OF LOCATION CHANGE FOR BUSINESS SIGN AT 115 JEROME AVE., FOR MINE CAFE

APPLICANT: JEROME HISTORICAL SOCIETY

ADDRESS: 115 JEROME AVE

ZONE: C-1

OWNER OF RECORD: ABOVE

APN: 401-06-010

The applicant seeks approval to move the existing sign for the purpose of better visibility. It will be

mounted to an upper deck, not on the face of the building. No changes are to be made to the sign.

7:08 Jay Kinsella represented the Jerome Historical Society.

Mr. McDonald noted that he was a part-time employee for the Historical Society and recused himself from the vote.

**Approval of location change for business sign.**

Board Member	Moved	Second	Aye	Nay	Absent	Abstain
Wood			x			
Smith			x			
Pontious	x		x			
McDonald						x
Vincent		x	x			

**7:09 ITEM 6: REVIEW/APPROVAL OF CHANGE TO 539 MAIN STREET EXTERIOR STAIRCASE RAILINGS AND PORCH RAILINGS TO REPLACE EXISTING**

APPLICANT: JANET BUSTRIN

ADDRESS: 539 MAIN STREET, 538 SCHOOL ST

ZONE: C-1

OWNER OF RECORD: ABOVE

APN: 401-06-092

The applicant is seeking approval to remove and replace rotted exterior railings on all levels, including stair and porch rails. Proposes to replace with wrought iron 'hoop railings' with cast iron topped finials. If this is not approved she has also submitted a second option with framed welded wire.

7:11 Craig Bustrin the owner spoke.

7: 13 Gerard Mayer the General Contractor spoke.

**Approval to change exterior staircase and porch railings.**

Board Member	Moved	Second	Aye	Nay	Absent	Abstain
Wood			x			
Smith	x		x			
Pontious		x	x			
McDonald			x			
Vincent			x			

**7:19 ITEM 7: REVIEW/APPROVAL OF EXTERIOR LIFT FOR HANDICAP ACCESSIBILITY**

APPLICANT: JOE WIDMAN FOR NANCY PROCHASKA

ADDRESS: 146 JUAREZ ST.

ZONE: C-1/AR

OWNER OF RECORD: NANCY PROCHASKA

APN: 401-06-133C

The applicant is seeking approval to add an exterior lift appropriate for safe handicap access to the home.

7:20 Joe Widman addressed the Board.

7:21 Hunter Bachrach addressed the Board.

7:22 Jay Kinsella addressed the Board.

**Approval of exterior lift for handicap accessibility.**

Board Member	Moved	Second	Aye	Nay	Absent	Abstain
Wood	x		x			
Smith			x			
Pontious			x			
McDonald		x	x			
Vincent			x			

**7:25 ITEM 8: FUTURE AGENDA ITEMS**

Chair Wood would like to address the sign code.

Mr. Pontious suggested SHPO come for a presentation.

Chair Wood asked for nominations for a Vice Chair.

**Danny Smith was nominated and appointed as Vice Chair.**

Board Member	Moved	Second	Aye	Nay	Absent	Abstain
Wood			x			
Smith			x			
Pontious		x	x			
McDonald			x			
Vincent	x		x			

#### ITEM 9: ADJOURN

**The meeting adjourned at 7:29 p.m.**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Wood			x			
Smith		x	x			
Pontious	x		x			
McDonald			x			
Vincent			x			

*Approval on next page.*

REGULAR MEETING OF THE TOWN OF JEROME  
DESIGN REVIEW BOARD

DATE: Monday, July 9, 2018 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER  
600 Clark St., JEROME, ARIZONA 86331

MINUTES

*Respectfully submitted by Joni Savage on August 13, 2018.*

Approved: Brian Wood Date: 8-13-18  
Design Review Board Chair

Attest: [Signature] Date: 8-13-18  
Design Review Board Vice Chair



*Lifetime Achievement Award*

AWARDED TO

*Anne Bassett*

IN RECOGNITION AND APPRECIATION OF YOUR DECADES OF

DEVOTED SERVICE TO THE TOWN OF JEROME AS A

COUNCILMEMBER, A BOARD MEMBER, AND AN ARTIST,

BEAUTIFULLY DEPICTING THE BUILDINGS AND UNIQUE

CHARACTER OF OUR TOWN.

YOU HAVE CONTRIBUTED MUCH TO JEROME OVER THE YEARS,

AND WE THANK YOU.

\_\_\_\_\_  
*Frank Vander Horst, Mayor  
For the Council*

\_\_\_\_\_  
*Date*



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## DRAFT MINUTES

### REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, AUGUST 14, 2018, AT 7:00 P.M.

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting.

Persons with a disability may request an accommodation such as a sign language interpreter by contacting Joni Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours.

ITEM #1: 7:01 pm	<p><b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b></p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Frank Vander Horst called the meeting to order at 7:01 p.m.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Vander Horst, Councilmembers Hunter Bachrach, Alex Barber and Lew Currier. Vice Mayor Jay Kinsella was absent.</p> <p>Other staff present were Joni Savage, Deputy Clerk; Charlotte Page, Acting Zoning Administrator; and Melanie Atkin, Accounting/HR Clerk.</p> <p>Mayor or Mayor's designee to lead the Pledge of Allegiance.</p> <p>Mayor Vander Horst led the pledge.</p> <p><b>Motion: Table all agenda except for Items 6B, 8A and 11 and to reconvene at 7:00 p.m. on August 21, 2018 due to a power outage.</b></p> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BACHRACH</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>CURRIER</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>KINSELLA</td><td></td><td></td><td></td><td></td><td>X</td><td></td></tr><tr><td>VANDER HORST</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER		X	X				KINSELLA					X		VANDER HORST	X		X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BACHRACH			X																																								
BARBER			X																																								
CURRIER		X	X																																								
KINSELLA					X																																						
VANDER HORST	X		X																																								
ITEM #2	<p><b>FINANCIAL REPORTS</b></p> <p>Budget to Actual reports, vendor ledger and balance sheet for July 2018</p> <p>(TABLED TO AUGUST 21)</p>																																										
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ITEM #5:	<p><b>PETITIONS FROM THE PUBLIC</b></p> <p>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</p> <p>(TABLED TO AUGUST 21)</p>																																										
ITEM #6:	<p><b>CONSENT AGENDA</b></p> <p>The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.</p> <p><b>A. Council Meeting Minutes: (TABLED TO AUGUST 21)</b></p> <ul style="list-style-type: none"><li>July 31, 2018 special meeting</li><li>July 10, 2018 regular meeting</li></ul>																																										

**Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center**

7:04 pm

- May 15, 2018 special meeting
- May 2, 2018 special meeting
- April 23, 2018 special meeting
- March 27, 2018 special meeting
- March 7, 2018 special meeting
- June 29, 2017 special meeting
- June 12, 2017 special meeting

**B. SPECIAL EVENT LIQUOR LICENSE: JEROME VOLUNTEER FIRE DEPARTMENT AUXILIARY**

Council will review and may approve a Special Event Liquor License for the Jerome Volunteer Fire Department Auxiliary for their fundraising event to be held at Spook Hall (260 Hull Avenue) on October 27, 2018.

**APPROVED**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH			X			
BARBER		X	X			
CURRIER	X		X			
KINSELLA					X	
VANDER HORST			X			

**C. RENEWAL OF EMPLOYMENT AGREEMENT: MUNICIPAL MAGISTRATE (TABLED TO AUGUST 21)**

Council may approve a renewed employment agreement with Municipal Magistrate Joan Dwyer, covering the period July 1, 2018 through June 30, 2020.

ITEM #7:

**ORDINANCES****FIRST READING: ORDINANCE NO. 440, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 2-4-1, "REGULAR MEETINGS," OF THE JEROME TOWN CODE REGARDING AVAILABILITY OF COUNCIL MEETING PACKETS**

Council may conduct the first reading of Ordinance No. 440, amending Section 2-4-1 of the Town Code to provide that preliminary meeting packets for regular Council meetings will be available on the Town website on the Thursday prior to the meeting date, and that the agenda may be revised up until 24 hours prior to the meeting. (TABLED TO AUGUST 21)

ITEM #8:

7:05 pm

**UNFINISHED BUSINESS****RESOLUTION NO. 573, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF PROPERTY WITHIN THE TOWN A CERTAIN SUM OF MONEY FOR FISCAL YEAR 2018-19 TO BE ASSESSED AGAINST THE VALUATION OF REAL PROPERTY FOR PRIMARY TAX PURPOSES**

Council may approve Resolution #573, adopting the municipal tax levy for the fiscal year ending June 30, 2019. A public hearing on the budget and tax levy was held on July 31, 2018. No increase in the tax levy is proposed.

**APPROVED**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH	X		X			
BARBER		X	X			
CURRIER			X			
KINSELLA					X	
VANDER HORST			X			

**ITEM #8B: GARBAGE COLLECTION AND RECYCLING OPTIONS**

Council will review recommendations by the Public Works Director and Town Manager regarding garbage collection and recycling options and may direct staff in this regard. (TABLED TO AUGUST 21)

ITEM #9:

**NEW BUSINESS****ITEM #9A: CONDITIONAL USE PERMITS- 433 CELLARS**

Council may approve Conditional Use Permits for 433 Cellars to (1) provide for outdoor service on the patio, and (2) operate a spiritous liquor tasting facility in the expanded space. These permits were reviewed by the Planning & Zoning Commission on July 11, 2018, and recommended for approval by Council, with certain conditions. (TABLED TO AUGUST 21)

**ITEM #9B: WATER AND SEWER RATE STRUCTURE**

Council will discuss possible changes to the water and sewer rate structure to provide for billing by metered usage. (TABLED TO AUGUST 21)

**ITEM #9C: FREEPORT-MCMORAN FUNDING**

Council will discuss the Town's application for FY19 funding from the Freeport-McMoran Copper and Gold Foundation and may determine what project(s) to list in the application. (TABLED TO AUGUST 21)

ITEM #10:	<b>TO AND FROM THE COUNCIL</b> Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda. (TABLED TO AUGUST 21)																																										
ITEM #11: 7:06 pm	<b>ADJOURNMENT</b> <i>Adjourned at 7:06 PM</i> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BACHRACH</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>CURRIER</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>KINSELLA</td><td></td><td></td><td></td><td></td><td>X</td><td></td></tr><tr><td>VANDER HORST</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER			X				CURRIER	X		X				KINSELLA					X		VANDER HORST			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BACHRACH		X	X																																								
BARBER			X																																								
CURRIER	X		X																																								
KINSELLA					X																																						
VANDER HORST			X																																								

APPROVE:

ATTEST:

\_\_\_\_\_  
Frank Vander Horst, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## DRAFT MINUTES

### REGULAR MEETING\* OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, AUGUST 21, 2018, AT 7:00 P.M.

\*continuation of the August 14, 2018 regular meeting which was adjourned due to a power outage

ITEM #1: 7:00 pm	<p><b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b></p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Vander Horst called the meeting to order at 7:00 p.m.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called roll. Present were Mayor Vander Horst and Councilmembers Hunter Bachrach, Alex Barber and Lew Currier. Vice Mayor Jay Kinsella had an excused absence.</p> <p>Other staff present were Marty Boland, Public Works Director, Charlotte Page, Acting Zoning Administrator, Melanie Atkin, Accounting Clerk, Judge Joan Dwyer, Municipal Magistrate, and Joni Savage, Deputy Clerk.</p> <p>Mayor or Mayor's designee to lead the Pledge of Allegiance.</p> <p>Mayor Vander Horst led the Pledge of Allegiance.</p>																																										
ITEM #2 7:02 pm	<p><b>FINANCIAL REPORTS</b></p> <p>Budget to Actual reports, vendor ledger and balance sheet for July 2018</p> <p><b>Accounting Clerk Melanie Atkin</b> responded to questions from Council.</p> <p><b>APPROVED.</b></p> <table><tr><th></th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BACHRACH</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>CURRIER</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>KINSELLA</td><td></td><td></td><td></td><td></td><td>X</td><td></td></tr><tr><td>VANDER HORST</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER			X				CURRIER	X		X				KINSELLA					X		VANDER HORST			X			
	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BACHRACH		X	X																																								
BARBER			X																																								
CURRIER	X		X																																								
KINSELLA					X																																						
VANDER HORST			X																																								
ITEM #3: 7:03 pm	<p><b>STAFF AND COUNCIL REPORTS</b></p> <p>Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.</p> <p><b>Dr. Jack Dillenberg</b> addressed Council to support providing some type of support to our firefighters with respect to PTSD, which is a growing problem among firefighters in this country and has contributed to an increased suicide rate.</p> <p><b>ACCEPTED.</b></p> <table><tr><th></th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BACHRACH</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>CURRIER</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>KINSELLA</td><td></td><td></td><td></td><td></td><td>X</td><td></td></tr><tr><td>VANDER HORST</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table>		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH	X		X				BARBER			X				CURRIER		X	X				KINSELLA					X		VANDER HORST			X			
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BARBER			X																																								
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ITEM #4: 7:16 pm	<p><b>PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT</b></p> <p>Minutes are provided for the information of Council and do not require action.</p> <p><b>Zoning Administrator Charlotte Page</b> reviewed information in her report and fielded questions from Council.</p>																																										
ITEM #5: 7:15 pm & 7:32 pm	<p><b>PETITIONS FROM THE PUBLIC</b></p> <p>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</p> <p><b>NO PETITIONS.</b></p>																																										

Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center

ITEM #6:

7:32 pm

**CONSENT AGENDA**

The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.

**A. Council Meeting Minutes:**

- July 31, 2018 special meeting
- July 10, 2018 regular meeting
- May 15, 2018 special meeting
- May 2, 2018 special meeting
- April 23, 2018 special meeting
- March 27, 2018 special meeting
- March 7, 2018 special meeting
- June 29, 2017 special meeting
- June 12, 2017 special meeting

**B. RENEWAL OF EMPLOYMENT AGREEMENT: MUNICIPAL MAGISTRATE**

Council may approve a renewed employment agreement with Municipal Magistrate Joan Dwyer, covering the period July 1, 2018 through June 30, 2020.

**ALL CONSENT AGENDA ITEMS EXCEPT MINUTES OF JULY 10, 2018 WERE APPROVED.**

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH		X	X			
BARBER			X			
CURRIER			X			
KINSELLA					X	
VANDER HORST	X		X			

**MINUTES OF JULY 10, 2018 WERE VOTED ON SEPARATELY and APPROVED.**

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH		X	X			
BARBER			X			
CURRIER						X
KINSELLA					X	
VANDER HORST	X		X			

ITEM #7:

7:34 pm

**ORDINANCES****ITEM #7A: FIRST READING: ORDINANCE NO. 440, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 2-4-1, "REGULAR MEETINGS," OF THE JEROME TOWN CODE REGARDING AVAILABILITY OF COUNCIL MEETING PACKETS**

Council may conduct the first reading of Ordinance No. 440, amending Section 2-4-1 of the Town Code to provide that preliminary meeting packets for regular Council meetings will be available on the Town website on the Thursday prior to the meeting date, and that the agenda may be revised up until 24 hours prior to the meeting.

**Sage Harvey** and **Suzy Mound** each spoke to oppose this Ordinance.

**FIRST READING CONDUCTED and MINOR CLARIFICATION MADE TO DRAFT ORDINANCE.**

ITEM #8:

7:50 pm

**UNFINISHED BUSINESS****ITEM #8A: GARBAGE COLLECTION AND RECYCLING OPTIONS**

Council will review recommendations by the Public Works Director and Town Manager regarding garbage collection and recycling options, and may direct staff in this regard.

**Ms. Gallagher and Public Works Director Marty Boland** addressed Council with recommendations for certain amendments to the Town Code regarding garbage collection, and a recommendation to continue using Sedona Recycles for recycling services.

**DIRECTION TO STAFF: PREPARE ORDINANCE FOR FIRST READING AT SEPTEMBER MEETING to Include:**

- All garbage must be bagged prior to disposal.
- A maximum of three 40-lb. cans, or their equivalent in bags, per household will be collected.
- Any garbage placed in excess of the three-can limit, or not in bags, will not be collected and will require a special pickup.
- The fee for a special pickup will be referenced in the Code and set by Resolution of Council.
- No dead animals may be disposed of with garbage.

ITEM #9:

8:00 pm

NEW BUSINESS

ITEM #9A: CONDITIONAL USE PERMITS-- 433 CELLARS

Council may approve Conditional Use Permits for 433 Cellars to (1) provide for outdoor service on the patio, and (2) operate a spiritous liquor tasting facility in the expanded space. These permits were reviewed by the Planning & Zoning Commission on July 11, 2018, and recommended for approval by Council, with certain conditions.

Councilmember Barber declared a conflict, as she is an employee of 433 Cellars, and left the dais at 8:03 p.m. **Ms. Page** reviewed this item and fielded questions from Council.

**BOTH CUP's APPROVED with conditions as follows:**

- Applicant must staff all service areas in use per applicable liquor license.
- Zoning Administrator to check for compliance every three months during the first year.
- Annual inspections at renewal of business license to be done in order to assure that fire corridor remains accessible.

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH		X	X			
BARBER					X (left room)	
CURRIER	X		X			
KINSELLA					X	
VANDER HORST			X			

8:06 pm

ITEM #9B: WATER AND SEWER RATE STRUCTURE

Council will discuss possible changes to the water and sewer rate structure to provide for billing by metered usage.

**Jane Moore** volunteered to serve on a task force regarding our water and sewer rate structure.

**DIRECTION TO STAFF: POST NOTICE REQUESTING VOLUNTEERS FOR TASK FORCE (TWO RESIDENTS AND TWO BUSINESS OWNERS).** Task Force will also include Mayor Vander Horst, Councilmember Bachrach and Town Manager Candace Gallagher, with input from Utilities Clerk Rosa Cays.

8:21 pm

ITEM #9C: FREEPORT-MCMORAN FUNDING

Council will discuss the Town's application for FY19 funding from the Freeport-McMoRan Copper and Gold Foundation, and may determine what project(s) to list in the application.

**Dr. Jack Dillenberg, Suzy Mound, Mansel Mathews, and Sage Harvey** each addressed the Council to suggest various uses for the funding.

**MOTION TO APPLY FOR FUNDING FOR CURB AND GUTTER ON MAIN STREET AND IMPROVEMENTS TO MIDDLE PARKING LOT.**

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH	X		X			
BARBER		X	X			
CURRIER			X			
KINSELLA					X	
VANDER HORST			X			

ITEM #10:

8:44 pm

TO AND FROM THE COUNCIL

Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.

**MAYOR VANDER HORST:** At next meeting, a **Lifetime Achievement Award** to recognize the many contributions of **Anne Bassett** to our Town.

Also, he requested that we **install another flagpole and fly the Jerome flag**, which can be lowered when a resident passes away, and that specific **guidelines be developed for lowering the flag when a resident passes.**

**COUNCILMEMBER BACHRACH** noted the **recent passing of Leigh Hay Martin.**

**COUNCILMEMBER BARBER** requested a report at a future meeting from the Historical Society regarding their total **expenditures to date on the Sliding Jail area, and the Town's price to repurchase it.**

ITEM #11:

8:50 pm

ADJOURNMENT

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH		X	X			
BARBER			X			
CURRIER	X		X			
KINSELLA					X	
VANDER HORST			X			

APPROVE:

ATTEST:

Frank Vander Horst, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date:

**AGREEMENT  
FOR PARTICIPATION IN THE  
YAVAPAI COUNTY  
EDUCATIONAL TECHNOLOGY CONSORTIUM**

**RECITALS**

A. Yavapai County school districts, charter schools, libraries, other public entities and the Yavapai County School Superintendent, acting through the Yavapai County Education Service Agency ("YCESA"), all of which are parties to that certain Intergovernmental Agreement for Formation of the Yavapai County Educational Technology Consortium (the "Consortium"), dated on or about \_\_\_\_\_, \_\_\_\_\_ (the "I.G.A.") (attached hereto and incorporated herein by reference as Exhibit A) and were authorized pursuant to the I.G.A., the Arizona Revised Statutes ("A.R.S.") Sections 11-951, 11-952, 15-213, 15-342(13) and the Arizona Administrative Code ("A.A.C.") R7-2-1191, R7-2-1192, *et. seq.* to contract for services and jointly exercise powers common to the I.G.A. contracting parties and to contract with one another for joint or cooperative action, for the purposes set forth in Section 2 of the I.G.A.; and

B. Now, the Consortium and the City of Jerome (Arizona), a municipality ("Member Party"), mutually desire to enter in this agreement ("Agreement"), whereby, pursuant to the terms and conditions of the I.G.A., the Member Party shall be able to participate in the contemplated benefits and responsibilities related to the contracts for services and joint exercise of powers common to the I.G.A. contracting parties, for the purposes set forth in Section 2 of the I.G.A. and pursuant to the terms and conditions of the I.G.A.; and

C. Now, for good and valuable consideration, the sufficiency of which the Consortium and the Member Party agree, the parties hereto covenant, promise and agree as follows:

**AGREEMENT**

1. Duration. This Agreement shall be effective for each party hereto upon its approval by the respective governing body, and shall continue in effect until June 30, 2020. This Agreement may be renewed for successive terms of five years upon approval of the governing body of each entity electing to renew it.

2. Purpose. The purpose of this Agreement is to allow the Member Party to participate in shared and enhanced educational technology opportunities among community colleges, school districts, charter schools (and other entities specifically allowed to participate in same under all applicable laws), located in Yavapai County, Arizona pursuant to A.R.S. §§ 11-497 and 41-736 for cooperative procurement and use of public and private materials and services, common use of capital equipment, provision of personnel, informational, technical or other services that may assist in improving the efficiency or economy of procurement and other purposes permitted under an intergovernmental

agreement and a cooperative purchasing agreement pursuant to A.A.C. R7-2-1191, *et seq.* Nothing in this Agreement shall be construed as to granting membership in the Consortium to Member Party nor shall Member Party be a party to the IGA.

3. Termination. The Member Party may withdraw from membership and participation in this Agreement upon thirty (30) days advance written notice to the Board of Directors of the Consortium.

4. Disposition of Property. The parties agree that any property provided by the Consortium, will be disposed of in accordance with the policies of the Consortium Board of Directors and within any previously established guidelines of the funding source.

5. Attorney Approval. This Agreement shall be submitted to the respective attorneys for the Member Party and the YCESA, who shall each determine whether the Agreement is in proper form and is within the powers and authority granted under the laws of Arizona to such party.

6. Incorporation by Reference. The Bylaws of the Yavapai County Educational Technology Consortium are incorporated by reference as if more fully set forth herein.

This Agreement is effective for each party as of the date of approval as indicated on the Resolution signature page.

FISCAL AGENT FOR THE CONSORTIUM  
Yavapai County School Superintendent  
By and through the Yavapai County  
Education Service Agency

\_\_\_\_\_  
Tim Carter

\_\_\_\_\_  
Date

AGREEMENT DETERMINATION  
PURSUANT TO ARIZONA REVISED STATUTES SECTION 11-952.D

The undersigned attorney has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of Arizona.

\_\_\_\_\_  
Ann-Marie Anderson  
Consortium Attorney

\_\_\_\_\_  
Date

\* \* \* \* \*

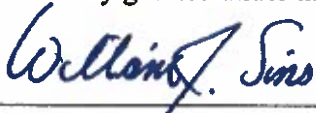
\_\_\_\_\_ OF THE CITY OF JEROME (ARIZONA)

\_\_\_\_\_  
[Title]

\_\_\_\_\_  
Date

AGREEMENT DETERMINATION  
PURSUANT TO ARIZONA REVISED STATUTES SECTION 11-952.D

The undersigned attorney for \_\_\_\_\_ City of Jerome  
(Arizona) has determined that this Agreement is in proper form and is within the powers  
and authority granted under the laws of Arizona to this school district,



\_\_\_\_\_  
Attorney for Named Member Party



\_\_\_\_\_  
Date

\* \* \* \* \*



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## ORDINANCE NO. 440

### AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 2-4-1, "REGULAR MEETINGS," OF THE JEROME TOWN CODE REGARDING AVAILABILITY OF COUNCIL MEETING PACKETS

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. The second paragraph of Section 2-4-1, "Regular Meetings," of the Jerome Town Code is hereby amended as follows (deletions in strikethrough text, additions underlined):

~~All Preliminary~~ Council packets and information will be available on the Town's website ~~the first Tuesday of the month (one week by six o'clock p.m. on the Thursday prior to the Council meeting). Cut-off for the agendas will be five o'clock p.m. on day before the first Tuesday of the month.~~ Agenda items may be removed, added or changed up until 24 hours prior to the meeting. The posted agenda shall become final as of 24 hours prior to the meeting.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2018.

\_\_\_\_\_  
Frank Vander Horst, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Esq.  
Town Attorney

Date of first reading: 8/14/2018

Date of adoption: \_\_\_\_\_

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH						
BARBER						
CURRIER						
KINSELLA						
VANDER HORST						



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Founded 1876  
Incorporated 1899

## ORDINANCE NO. 441

### AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING CHAPTER 9, "GARBAGE," OF THE JEROME TOWN CODE

WHEREAS, the Public Works Director has recommended that Chapter 9 of the Jerome Town Code be amended to limit the amount of garbage that will be collected, to require that it be bagged, and to prohibit the disposal of dead animals in household garbage or dumpsters; and

WHEREAS, the Town Manager has recommended that the Chapter be further amended to remove any listed fees and to refer instead to fees set by Resolution of Council, and to eliminate certain redundancies; and

WHEREAS, the Mayor and Council accept staff's recommendations, and desire to amend the Town Code accordingly;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, as follows:

Section 1. Section 9-2-1, "Preparation of Refuse," of Chapter 9, "Garbage," is hereby amended as follows (additions underlined, deletions in ~~strikeout~~ text):

#### Section 9-2-1 Preparation of Refuse

All refuse shall be prepared for collection or disposed of as follows:

- A. Garbage Containers. The customer shall furnish containers for the accumulation, storage, and collection of all garbage. Such containers shall be tightly covered and be of rust-resistant metal or plastic and shall have handles on the outside. Each shall be marked with either the account name or street address. The maximum capacity of each container shall not exceed 30 gallons and loaded for collection shall not exceed 40 pounds in weight. Such containers shall be kept in good repair and in a sanitary condition. Containers found to be no longer serviceable through disrepair or maintained in an unsanitary condition may be condemned by the Town for further use. Legal notice of such condemnation shall consist of a label or tag affixed to the container. Receptacles not placed in a satisfactory condition or replaced within 15 days of said notice may be removed and destroyed by the Town.
- B. Requirement to Bag All Garbage. All garbage placed for collection, including animal waste and cat litter, whether or not placed in containers, must be securely bagged. Heavy materials, such as cat

litter, should be double-bagged to prevent tearing. Unless otherwise provided herein, any garbage placed for collection, whether in a container or not, that is not securely bagged will not be collected, and the property owner will need to arrange with the utility clerk for a special pickup and pay the associated fee, as set by Resolution of Council.

- C. Maximum Amount of Garbage to Be Placed for Collection. No more than three 30-gallon containers or the equivalent thereof in bags, will be collected from any one household on the day specified for collection. No bundle, container or bag shall exceed 40 pounds, and the total weight of garbage placed for collection shall not exceed 120 pounds. Any garbage placed for collection in excess of that limit will not be collected, and the property owner will need to arrange with the utility clerk for an unscheduled (special) garbage pickup and pay the associated fee, as set by Resolution of Council.
- B. Trash. Trash shall be placed in containers or tied in bundles by the customer and set out for collection. Containers may be garbage containers described above, or boxes not exceeding three square feet by four feet deep. In any event, the weight of a loaded container or bundle shall not exceed 40 pounds and the combined amount of trash and garbage placed for collection shall not exceed the equivalent of three 30-gallon containers, or 120 pounds. Customers wishing to retain disposal boxes should clearly mark the box "SAVE."
- C. Brush. Brush shall be cut into such a size that one person can readily load the individual pieces into a truck or chipper and shall be piled in neat order with all long branches parallel to one another, and shall have all metal or foreign materials removed to facilitate chipping.
- D. Appliances and Vehicles. The customer shall remove or cause to be removed all appliances, vehicles, or equipment classed as refuse from their premises or the public right of way.
- E. Building Materials. All owners, contractors, and builders of structures shall, upon the completion of any structure, gather up and haul away, at their sole cost and expense, all refuse of every nature, description or kind, which has resulted from the building of such structure, including all lumber scraps, shingles, plaster, brick, stone, concrete and other building material, and shall place the lot and all nearby premises utilized in such construction in a sightly condition. Residential customers may dispose of small amounts of building materials from time to time, providing it is placed in a container as described above and contains no concrete, masonry, or soil.
- F. By-products. Any commercial or manufacturing establishment which by the nature of its operations creates an unusual amount of by-product refuse may be required by the Town to dispose of its own wastes as opposed to having the Town provide the service.
- G. Dangerous Waste. The Town reserves the right to deny service for certain dangerous wastes and to require the customer to properly dispose of them by other means. NOTE: These materials can be very damaging and toxic to the environment. They should not be poured onto the ground or down the sink. Dangerous wastes are hereby defined as:
1. **HOUSEHOLD HAZARDOUS WASTE (HHW):** Any household product that is marked flammable, corrosive, explosive or poison, such as paints, varnishes, chemicals, pesticides, cleaners, and batteries. These items will not be picked up.
  2. **BULK WASTE and E-WASTE (electronics):** Appliances, furniture, mattresses, carpets, sinks, and other special handling items such as electronic items (computers, TVs, microwaves, copiers, cell phones, etc.). These items will not be picked up.
  3. **AUTOMOTIVE:** Tires, car batteries, oil, and antifreeze. These items will not be picked up.

4. MEDICAL WASTE: Needles, bandages, and any other type of contaminated medical materials should be disposed of, if possible, through a professional disposal system or health care provider. If medical waste must be disposed of in household garbage, it must be first placed in a well-labeled, hard plastic screw top container, such as a sharps container or detergent bottle, before placing it in the trash.
  5. PAINTS:
    - a. LATEX PAINT (water-based) only: Customers may dispose of small amounts of Latex paint if it is dried to a solid (80% minimum) using kitty litter, sawdust or dirt – not sand. It should be capped in its original container and labeled "solid."
    - b. OIL-BASED PAINT will not be picked up.
  6. ANIMAL CADAVERS: No animal cadaver shall be placed in garbage containers, bags or dumpsters. Special arrangements should be made with the Public Works crew for removal of animal corpses.
- H. Soil and Concrete. Waste soil, concrete, masonry blocks, sod and rocks shall be disposed of by the owner, tenant, or occupant of the premises.

Section 2. Paragraph B. of Section 9-3-5, "Dumpsters," of Chapter 9, "Garbage," is hereby amended as follows (additions underlined, deletions in strikeout text):

- B. The Town of Jerome will NOT accept the following items in Type A, B, or C dumpsters: cement fragments, rocks, dirt, heavy construction materials, wood pieces longer than four feet, and sheetrock or construction sheeting larger than four feet by four feet. No dumpster shall hold more than one-half its capacity in wood, sheetrock, or construction sheeting. In the event that these items are in excess of one-half of the capacity, these items will carry an added surcharge in addition to rental fees and pick-up/emptying fees, all as set by Resolution of Council. ~~of two hundred dollars (\$200.00) per dumpster, per pick-up. This charge is in addition to the one hundred and twenty five dollar (\$125.00) rental and ninety five dollar (\$95.00) pick-up/emptying fees.~~

Section 3. Section 9-3-6, "Small Business and Residential Accounts Regulations," of Chapter 9, "Garbage," is hereby amended as follows (additions underlined, deletions in strikeout text):

Section 9-3-6 ~~Small Business And Residential Accounts Regulations~~ Requirement to Maintain Sanitation Account

~~A. Small business and residential sanitation accounts will supply trash can(s), marked with either account name or street address. These can(s) will be picked up/emptied one (1) time a week.~~

~~B. The Town's trash receptacles in the business district will continue to be for public use.~~

~~C. In accordance with OSHA requirements, no trash can, container, or barrel weighing over 40 pounds will be picked up by the Sanitation Department.~~

~~D.~~ Each residence and commercial business in the Town of Jerome shall have a sanitation account. All sanitation account holders shall be responsible for payment of sanitation fees, regardless of whether or not they choose to use the Town's trash collection service.

Section 4. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 et seq.

Section 5. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 6. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2018.

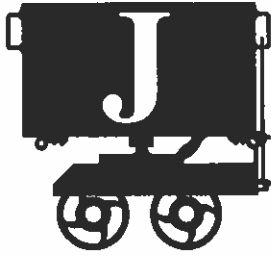
\_\_\_\_\_  
Frank Vander Horst, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Esq.  
Town Attorney



## Jerome Historical Society

P.O. Box 156, Jerome Arizona

928-634-1066

[www.jeromehistoricalsociety.com](http://www.jeromehistoricalsociety.com)

Date: September 6, 2018

To: Candace Gallagher, Town Manager

Subject: **The Sliding Jail Lower Parking Lot**

Attached please find the totals to date that the Jerome Historical Society has invested to repair and maintain the lower parking lot. We will of course continue to maintain and develop the property as needed until the Town of Jerome takes ownership of the property.

A handwritten signature in black ink, appearing to read 'Allen Muma', with a long horizontal stroke extending to the right.

Allen Muma, President

2.06.2018

Invoice # 1

**Bill To:**

Town of Jerome

**For:**

Project or service description

**Ship To:**

**Make all checks  
payable to:**

Jerome Historical Society

**If you have any questions  
concerning this invoice,  
contact:**

Jay Kinsella

928-634-1066

Item Number	Description	Price	Quantity	Amount
Lehigh Hanson	Aggregate			\$ 1,335.33
Dana Kerner	Straw and Stakes			1,261.19
Hughes Supply	Neoprene Gasket			238.71
Copper Town Hauling	Materials Handling			595.00
County Assessor	Title			15.00
D&O Crane	Crane			625.00
Empire	Skip Loader			623.00
Empire	Dozer			4,246.60
Town of Jerome	Police Escorts			175.00
Horizon Environmental	Hydroseeding			5,431.30
Gas	Fuel for Dozer			583.37
Brown & Brown	Equipment Rental Insurance			250.00
Brown & Brown	Deductible for Accident			1,000.00
Empire	Excavator and Backhoe Rental			4,516.50
Empire	Fuel			126.12
Empire	Insurance Deductible			1,000.00
Empire	Compactor			2,824.30
Empire	Drum Blade			543.74
Hanson	Gravel			157.01
Empire	Fuel for Compactor			135.76
Warren	Fence			1,300.00
Empire	Compactor			4,516.50
Empire	Skip Loader			2,147.09
Arizona Property Tax				1,422.78
<b>Subtotal</b>	<b>Total items: 23</b>			<b>35,069.30</b>

Sales Tax Rate: 5.0% ☐ Tax Exempt

<b>Sales Tax</b>	
<b>Less Deposit Received</b>	
<b>Invoice Total</b>	<b>\$ 35,069.30</b>

Due Upon Receipt

Thank you for your business!

**Jerome Historical Society**



When recorded, return to:

Town of Jerome  
Town Manager  
600 Clark Street  
PO Box 335  
Jerome, Arizona 86331

**FILE COPY**

### DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (the "Agreement") is made by and between the Town of Jerome ("Town"), a municipal corporation and the Jerome Historical Society, Inc. ("Historical Society") an Arizona nonprofit corporation and is dated as of March 6, 2017 (the "Effective Date")

### RECITALS

- A. The Historical Society deeded certain property to the Town pursuant to a Deed dated August 7, 1964 ("Deed") attached hereto as Exhibit A regarding land described therein ("Property").
- B. The Deed requires the Town to use the Property for "recreational facilities for the general public."
- C. The Deed contains a reverter (the "Recreational Use Reverter") that allows the Historical Society to require any portion of the Property to revert to the Historical Society if the Town "shall use or suffer the use of [the Property], or any part thereof, for any purpose other than the purposes herein before mentioned and enumerated, this conveyance shall there upon become void as to any part or parcel so used and the title to said premises so used shall on demand , revert to [the Historical Society], its successors or assigns."
- D. The Historical Society believes that the Town has violated the Recreational Use Reverter as to parcels 401-06-138, 401-06-076B and 401-06-140A (collectively, the "Disputed Parcels").
- E. The Town disputes that it has violated the Recreational Use Reverter but both the Town and the Historical Society desire to avoid the expense of litigation to address this dispute and instead desire to enter into this Agreement.
- F. The Disputed Parcels are experiencing subsidence damages requiring necessary repairs, remediation and restoration.

## SECTION 1. Disputed Parcels

1.1 Reversion. The Historical Society hereby notifies the Town of its request that title to the Disputed Parcels revert to the Historical Society. To avoid the expense of litigation, the Town is willing to convey title to the Disputed Parcels provided the Historical Society undertakes the repairs, restoration and remediation obligations set forth in Section 1.3 below.

1.2 Deeds. No later than five (5) days following the Effective Date, the Town shall record quit claim deeds (the "**Deeds**") in the form attached as Exhibit B conveying title of the Disputed Parcels to the Historical Society pursuant to the request for reversion set forth in Section 1.1 of this Agreement.

1.3 Repairs, Restoration and Remediation. No later than ten (10) days following the recordation of the Deeds, the Historical Society shall commence the Scope of Work described on Exhibit C (the "**Restoration Work**"). Following the completion of the Restoration Work, the Historical Society shall maintain the Disputed Parcels in a state that is safe for public occupation and keep the Disputed Parcels clear of brush, debris and trash. The obligations under this Section 1.3 shall be covenants that run with the Property and are binding on all successors, if any.

1.4 Indemnification. The Historical Society shall indemnify, hold harmless, and defend on a current basis the Town and its officials, officers, employees and agents from any loss or claim arising out of or as a result of the Restoration Work or the use and operation of the Disputed Parcels on and after the date the Deeds are recorded pursuant to Section 1.2 hereof. This obligation shall survive the recordation of the Deeds.

1.5 Option. The Historical Society hereby grants the Town an option in perpetuity (the "**Town Option**") to purchase the Disputed Parcels following the completion of the Remediation Work. The Town Option price shall be mutually agreeable to the Town and the Historical Society but may be no greater than the cost of the Restoration Work. The Town Option shall be binding on all successors (if any) to the Historical Society.

## SECTION 2. MISCELLANEOUS.

2.1 Term. This Agreement shall be effective for all purposes on the Effective Date and thereafter.

2.2 Notices. Except as otherwise required by law, any notice, demand or other communication given hereunder, shall be in writing and shall be given by personal delivery or be sent by certified or registered U.S. Mail, return receipt requested, addressed to the Parties at their respective addresses set forth below, or at such other address as a party may designate in writing pursuant to the terms of this paragraph, or by facsimile machine or by any nationally recognized express or overnight delivery service (e.g., Federal Express or UPS), with all postage and other delivery charges prepaid:

To Town: TOWN OF JEROME  
P.O. Box 335  
Jerome, AZ 86331  
Attention: Candace Gallagher  
Fax No.: 928-634-0715  
Email: c.gallagher@jerome.az.gov

To Historical Society: Jerome Historical Society

PO Box 156  
Jerome, AZ 86331  
Attention: Allen L. Muma, President

Email: allen@azjerome.com

2.3 Effective Date of Notices. All such notices, demands or other communications will (i) if delivered personally or delivered through a same day delivery/courier service be deemed effective upon delivery or refusal to accept delivery by the addressee, and (ii) if delivered by U.S. mail in the manner described above be deemed effective upon the earlier of receipt or three (3) business days after deposit in a post office operated by the United States or with a United States postal officer (in each case regardless of whether such notice, demand or other communication is received by any other person to whom a copy of such notice, demand or other communication is to be delivered pursuant to this paragraph). Any notice sent by a recognized national overnight delivery service shall be deemed effective one (1) business day after deposit with such service. Any notice sent by facsimile machine shall be deemed effective upon confirmation of the successful transmission by the sender's facsimile machine. Notwithstanding the foregoing, no payment shall be deemed to be made until actually received in good and available funds by the intended payee.

2.4 Attorneys' Fees. In the event of commencement of a legal action in an appropriate forum by a party to enforce any covenant or any of such party's rights or remedies under this Agreement, including any action for declaratory or equitable relief, the prevailing party in any such action shall be entitled to reimbursement of its reasonable attorneys' fees and court costs, including, but not limited to, its costs of expert witnesses, transportation, lodging and meal costs of the party and witnesses, costs of transcript preparation and other reasonable and necessary direct and incidental costs of such dispute.

2.5 Amendment. No change or addition is to be made to this Agreement except by written amendment executed by both parties. Within ten (10) days after any amendment to this Agreement, such amendment shall be recorded in the Official Records of Yavapai County, Arizona.

2.6 Governing Law. This Agreement shall be governed by and construed under the laws of the State of Arizona, including the applicability of A.R.S. § 38-511.

2.7 Severability. If any provision of this Agreement is declared void or unenforceable, such provision shall be severed from this Agreement, which shall otherwise remain in full force and effect. If any applicable law or court of competent jurisdiction prohibits or excuses a party from undertaking any contractual commitment to perform under any provision hereunder, the remaining portions of this Agreement shall remain in full force and effect, and the parties will negotiate diligently in good faith for such amendments of this Agreement as may be necessary to achieve the original intent of this Agreement, notwithstanding such invalidity or unenforceability.

2.8 Recordation. This Agreement shall be recorded in its entirety in the Official Records of Yavapai County, Arizona not later than ten (10) days after execution of the Agreement by the parties.

2.9 Time. Time is of the essence in implementing the terms of this Agreement. If the last day of any time period stated in this Agreement or the date on which any obligation to be performed under this Agreement shall fall on a Saturday, Sunday or legal holiday in the State of Arizona, then the duration of such time period or the date of performance, as applicable, shall be extended so that it shall end on the next succeeding day which is not a Saturday, Sunday or legal holiday in the State of Arizona.

2.10 Section Headings. The Section headings contained in this Agreement are for convenience in reference only and are not intended to define or limit the scope of any provision of this Agreement.

2.11 No Partnerships, Third Parties. It is not intended by this Agreement to, and nothing contained in this Agreement shall, create any partnership, joint venture or other arrangement between the Town and the Historical Society. No term or provision of this Agreement is intended to, or shall, be for the benefit of any person not a party hereto, and no such other person shall have any right or cause of action hereunder.

2.12 Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all so executed shall constitute one agreement, binding on the Parties.

[SIGNATURES APPEAR ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the Town of Jerome and the Jerome Historical Society, Inc. have caused this Agreement to be duly executed as of the day and year first above written.

TOWN OF JEROME,  
an Arizona municipal corporation

By: Frank D. Vander Horst

Name: Frank D. Vander Horst

Its: Mayor

ATTEST:

Candace B. Gallagher  
TOWN CLERK

APPROVED AS TO FORM:

SEE ATTACHED  
JEROME TOWN ATTORNEY

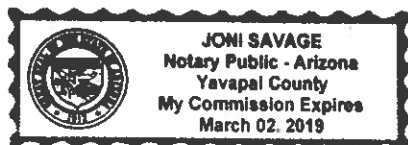
STATE OF ARIZONA       )  
                                      ) ss.  
County of Yavapai       )

The foregoing Agreement was acknowledged before me this 2nd day of March, 2017, by Frank Vander Horst, the Mayor of Town of Jerome, an Arizona municipal corporation, on behalf of the Town.

Joni Savage  
Notary Public

My Commission Expires:

3-2-2019



IN WITNESS WHEREOF, the Town of Jerome and the Jerome Historical Society, Inc. have caused this Agreement to be duly executed as of the day and year first above written.

**TOWN OF JEROME,**  
an Arizona municipal corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

ATTEST:

*see attached*  
\_\_\_\_\_  
TOWN CLERK

APPROVED AS TO FORM:

*William J. Sins*  
\_\_\_\_\_  
JEROME TOWN ATTORNEY

STATE OF ARIZONA       )  
                                  ) ss.  
County of Yavapai       )

The foregoing Agreement was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2017, by \_\_\_\_\_, the Mayor of Town of Jerome, an Arizona municipal corporation, on behalf of the Town.

\_\_\_\_\_  
Notary Public

My Commission Expires:  
\_\_\_\_\_

*see attached*

**JEROME HISTORICAL SOCIETY, INC.**  
an Arizona nonprofit corporation

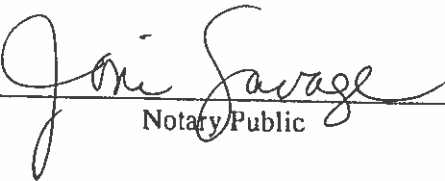
By: 

Name: Allen L. Muma

Its: President

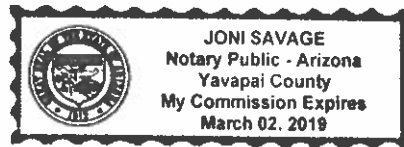
STATE OF ARIZONA       )  
                                      ) ss.  
County of Yavapai       )

The foregoing Agreement was acknowledged before me this 6<sup>th</sup> day of March, 2017, by Allen L. Muma, on behalf of the Historical Society.

  
Notary Public

My Commission Expires:

3-2-19



# EXHIBIT "A"

STATE OF ARIZONA, County of Yavapai—**9527**  
 I do hereby certify that the within instrument was filed and recorded at the request of K. Harton  
August 17 A.D. 1944 at 8:00 o'clock a M. Book 333 Official Records  
6342-343 Records of Yavapai County, Arizona.  
 WITNESS my hand and official seal the day and year first above written.  
 FRANK C. BAUER, County Recorder.  
 By Evelyn D. Zaro Deputy

D E E D

COPY

KNOW ALL MEN BY THESE PRESENTS:

That JEROME HISTORICAL SOCIETY, a corporation duly organized and existing under and by virtue of the laws of the State of Arizona, with its principal place of business at Jerome, Yavapai County, Arizona, Grantor, for and in consideration of the sum of ONE (\$1.00) DOLLAR and other considerations herein set forth, and the covenants of the Grantee herein contained, has granted and conveyed and by these presents does grant and convey unto the TOWN OF JEROME, a municipal corporation, in Yavapai County, Arizona, all that certain property and premises situate in Yavapai County, Arizona described as follows, to-wit:

Lots Numbered One, Two, Three, Four, Five, Six, Seven, the N. 21' (OLD PENNY) of Lot Eight, the S. 4' of Lot 8, Lots Nine, Ten, Eleven, Twenty-two, Twenty-three, Twenty-four, Twenty-five, Twenty-six, Twenty-seven, Thirty-one, Thirty-two, Thirty-three, Thirty-four, Thirty-five, Thirty-six, and Thirty-seven, in BLOCK THREE, and

All of Lots Numbered Three, Four, Five, Six, Seven, Eight, Nine, Ten, Eleven, Twelve, Thirteen, Fourteen, Fifteen, Sixteen, Seventeen, Eighteen, in BLOCK EIGHT, and,

The South 8' of Lot numbered Eleven; the North 17' of Lot numbered Twelve, and the South 8' of Lot numbered Twelve, all of lots numbered Thirteen, fourteen, Fifteen, Sixteen, Seventeen; Less the southerly 6' of Lot numbered Thirty-four; all of Lots numbered Thirty-five, Thirty-six, Thirty-seven, Thirty-eight, Thirty-nine, Forty, and Forty-one, in BLOCK NINE, and

All of Lots Numbered One, and Fourteen; Less north 3' of Lot numbered fifteen; all of Lot numbered Seventeen; part of Lot numbered Nineteen; all of Lot numbered Twenty, in BLOCK FOURTEEN, and

The North one-half of Lot numbered Eight; all of Lots numbered Nine, Ten, Eleven and Twelve; the North 22' of Lot Thirteen and South 3' of Lot Thirteen; all of Lots numbered Fourteen, Fifteen, Sixteen, Seventeen, Eighteen, Nineteen, Twenty-two and Twenty-three in BLOCK FIFTEEN, according to the original map of JEROME, Yavapai County, Arizona.

TO HAVE AND TO HOLD, for the purposes of providing recreational facilities for the general public, including, but without limitation, public parks, play grounds, exhibits, rest rooms, drinking fountains, parking areas, public show, entertainment, and activities of like nature, unto the said Grantee, and to its successors and assigns forever.

And the Grantee hereby confirms to and with the Grantor, its successors and assigns, that it will not at anytime hereafter convey or otherwise dispose of any lot or parcel of the lands conveyed, or any part thereof, except upon and subject to such restrictions and conditions as are hereinbefore mentioned and as are common to all lots and parcels hereby conveyed.

IT IS EXPRESSLY UNDERSTOOD AND AGREED that in the event Grantee, its successors or assigns, shall use or suffer the use of said premises, or any part thereof, for any purpose other than the purposes herein before mentioned and enumerated, this conveyance shall thereupon become void as to any part or parcel so used and the title to said premises so used shall, on demand, revert to the Grantor, its successors or assigns.

In witness whereof, the Grantor has caused these presents to be executed by its duly authorized officers.

Dated this 7th day of August, 1964.

ACCEPTED and APPROVED:

JEROME HISTORICAL SOCIETY

TOWN OF JEROME

By Les Sullivan  
Mayor

By Alex E. Fields  
President

By Sam H. Galt  
Clerk

By Dr. J. T. Pecharich  
Chairman of Real Estate Board

STATE OF ARIZONA, )  
County of YAVAPAI, ) ss.

On this 7th day of August, 1964, before me, the undersigned officer, personally appeared Alex E. Fields,  
Dr. J. T. Pecharich

as President and Chairman of Real Estate Board respectively, of the JEROME HISTORICAL SOCIETY, an Arizona corporation, the corporation named in the foregoing Deed as Grantor, and they acknowledged to me that they as such officers, respectively, being thereunto duly authorized, executed the foregoing Deed for and on behalf of said corporation for the purposes and considerations therein expressed.

In Witness whereof, I have hereunto set my hand and official seal.

Ann Stadelman  
Notary Public

My commission expires: My Commission Expires Oct. 17, 1965

**EXHIBIT B**

When recorded return to:

~~[Historical Society to insert address]~~

Jerome Historical Society

P.O. Box 156

Jerome, AZ 86331

**QUIT CLAIM DEED**

For the consideration of Ten Dollars, and other valuable consideration, the Town of Jerome, a municipal corporation ("Grantor"), hereby quit claims to the Jerome Historical Society, Inc., an Arizona nonprofit corporation ("Grantee"), all right, title or interest in the following real property and improvements ("Property") situated in Yavapai County, Arizona:

Yavapai County Parcel # 401-06-138 (all)

Yavapai County Parcel # 401-06-076B (all)

Yavapai County Parcel # 401-06-140A (all)

**EXEMPT FROM AFFIDAVIT AND FEE PURSUANT TO A.R.S. §11-1134(A)(3).**

DATED this 2<sup>nd</sup> day of March, 2017.

**GRANTOR:**

Town of Jerome, a municipal corporation

By:

Title:

Frank P. Vanderhorst  
Mayor

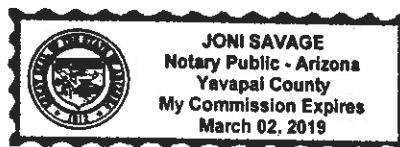
STATE OF ARIZONA )

) ss.

County of Yavapai )

The foregoing instrument was acknowledged before me this 2<sup>nd</sup> day of March, 2017 by Frank Vanderhorst, the Mayor of the Town of Jerome.

Joni Savage  
Notary Public



## **EXHIBIT C**

### **Restoration Scope of Work**

The area will be repaired by grading to provide for appropriate slope to shed water and allow it to drain to those areas that acted as natural drains prior to the earth movement of 2014. Once the grading is completed, the area will be seeded with Arizona native vegetation, mulch and erosion control netting will be placed. Additionally, approximately twelve Arizona native species trees will be planted in the area. No trees currently located in the grading area will be removed with the exception of non-native "Paradise" trees, unless necessary to the project's completion, every effort will be made to protect the mature trees in the area. A grading permit will be secured from the Town of Jerome. Additionally, the Town of Jerome shall issue a permit to allow for work on the right of way portions of the property, parcel # 800-18-007K.

The parking area will be restored to the condition it was in prior to 2010, wherein the easterly edge of the parking area ran north and south along a line extending south from the concrete retaining wall for the sliding jail, to a point near the exit of the CMP drain pipe that crosses Hull Avenue over parcel # 401-06-076B. See detail "A" on Drawing #1 (Exhibit "D" attached).

There will be a "slot drain" placed in the mouth of the entrance to the parking lot that is located on Hull Avenue. This drain will be tied into the CMP that is already in place that crosses Hull Avenue. JHS will work with ADOT and the Town of Jerome to improve drainage on Hull Avenue during the course of this project. See detail "C" on Drawing #1 (Exhibit "D" attached).

The CMP drain that is currently located on Queen Street will be buried once the grading is completed. This CMP will exit in the same vicinity as the CMP that exits the east side of the parking area that services Hull Avenue and the proposed slot drain. The town agrees to supply the CMP for this extension. See detail "D" on drawing #1(Exhibit "D" attached).

The "Sliding Jail" will be rehabbed to include repairs to the existing iron fencing and a "clean up" of the area. Additional historical plaques may be added to enhance an understanding of the area.

JHS Will consider the possible installation of a metal stairway in the southwest corner of the parking lot. See detail "B" on drawing #1(Exhibit "D" attached).

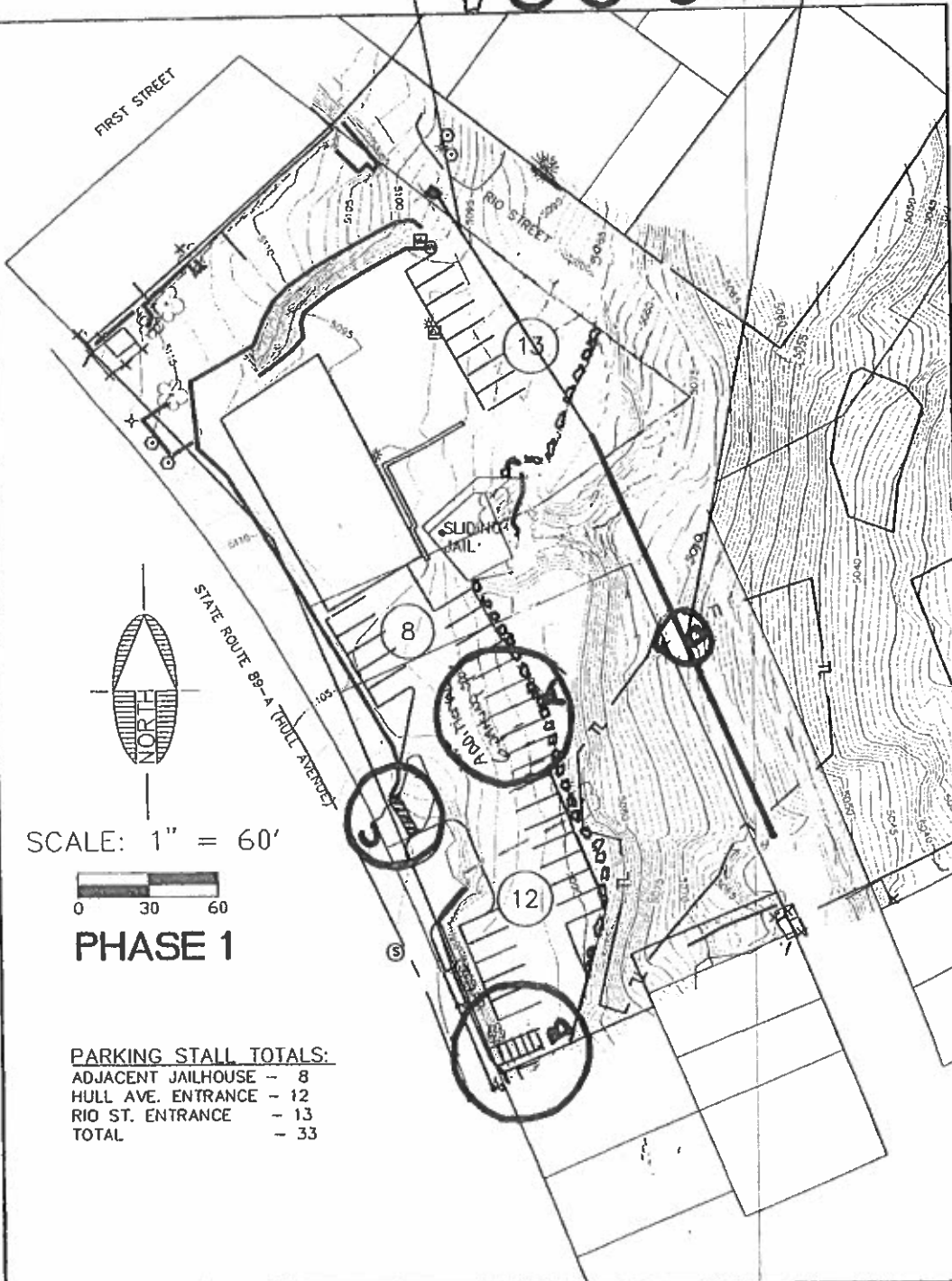
Consideration of a "Nature Trail" or "Picnic Area" or "Interpretive Walk" will be given to the area. If such a consideration is pursued by JHS, the project will be initiated through proper procedures such as Design Review Board approval.

Jerome Historical Society estimates the cost of this project to be approximately thirty thousand dollars (\$30,000.00). A monthly accounting of expenses will be provided to the Town of Jerome along with a progress report. Upon commencement of the work, the project is expected to be completed within six months.

# Drawing #1 Exhibit D

FILE: P:\2007\07526\DWG\GRADING\GL1 07526.dwg CBF

PLOTTED: Jan 29, 2008-8:59am



**PARKING STALL TOTALS:**

ADJACENT JAILHOUSE	- 8
HULL AVE. ENTRANCE	- 12
RIO ST. ENTRANCE	- 13
<b>TOTAL</b>	<b>- 33</b>



Shephard Wesnitzer, Inc.

1756 East Villa Drive  
Suite C-17  
Cottonwood, AZ 86326  
928.639.2712  
928.639.2713 fax  
www.swiaz.com

JOB NO: 07526  
DATE: JAN 2008  
SCALE: 1" = 60'  
DRAWN: CBF  
DESIGN: OMB  
CHECKED: JO

JEROME JAIL  
JEROME ARIZONA  
**JEROME SLIDING JAIL  
PRELIMINARY PARKING  
LOT LAYOUT**

SHEET  
**1**  
OF 4

## Proposal for Town of Jerome, Arizona Parking Kiosks



VenTek International  
1260 Holm Rd., Ste. A  
Petaluma, CA 94954

Bid  
Contact:

Linda Gavette  
Bid Coordinator  
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Sales  
Contact:

Erika Anderson  
Director of Sales Administration  
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September 6, 2018

Candace B. Gallagher, CMC  
Town Manager/Clerk  
Town of Jerome  
600 Clark Street  
P.O. Box 335  
Jerome, AZ 86331

RE: Request for Quote for Parking Kiosks

Ms. Gallagher:

VenTek International (VenTek) is pleased to submit the attached proposal for Parking Kiosks for the Town of Jerome.

VenTek offers pay stations that will meet the needs of Town of Jerome for parking payment that meet all of the Town's requirements. We also offer a pay by phone system that we have worked with before to manage the pay by phone software/web option.

VenTek has two different types of pay stations to offer; the venSTATION or the venSTATION ATB our smaller on street model. Both models offer what the RFP requires as well as the capacity to be updated quickly and efficiently as technology changes in the future. Our pay stations can be set up for Pay by Plate but can be changed in the field to pay and display or pay by space if needs change.

VenTek combines extensive pay station experience and excellent customer service with new products and leading edge technologies to provide many years of beneficial service to our clients. We look forward to an opportunity to continue the partnership with the City of Jerome Police Department to update your parking payment system and reduce the manual processes while updating and making operations more efficient.

In addition to our pay station offering, we would like to present our enforcement to the Town for future consideration to use with our pay stations to assist the Town with parking enforcement and citation processing.

We offer additional services such as an enforcement system that might also be of interest the City to help streamline issuing parking citations and management.

Should you have further questions, we would be happy to provide a demonstration on what we can offer and to assist the Town in building the most efficient system possible. Please feel free to contact me directly with any questions or comments regarding the information we have supplied in this response.

Regards,

Erika Anderson

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## Company Background

Over 15 our year history VenTek has successfully deployed a wide-variety of fee collection solutions in and around a myriad of state, county and Federal sites including transit and parking areas. With such extensive experience, VenTek has developed a level of fee-collection processes consistent with needs of transit parking customers. VenTek has worked with parking clients to ensure that the equipment functionality, appearance and installation maintained environmental sensitivities and remained sufficiently “friendly” and usable by the public, whom it served.

VenTek’s Automated Fee Machines (Parking Kiosks) have been used in various parking situations, remote areas and at staffed stations. We offer two pay station styles, both are configured for Pay by License. The venSTATION cabinet is sleeker in design and is not mounted on a pedestal. The venSTATION ATB is a smaller cabinet which is more suited to on street use. VenTek has developed many solutions specific to this RFP including, but not limited to:

- Automatic variable rates—decreased rate as time expires and then bill per day
- A collection of internet-enabled, PA-DSS certified, automated fee machine configured with cellular connections
- A PCI-DSS certified central enterprise server facility with a powerful, yet friendly, system administrative interface, hosted through Amazon Web Services;
- A Transaction Processing System (TPS) to process electronic payments in real-time, using the customer’s preferred Merchant Services Provider, or through turn-key solutions offered by VenTek.

A communication mode that will ensure the System has:

- The fastest possible electronic payment transaction processing
- The most responsive system alert processing,
- The lowest unit cost to connect the APS units to the internet;
- Cloud-based, web browser-accessible facility management software (*venVUE®*)
- A fan system is included for proper ventilation in high-heat environments, whereas a heater is standard on A/C powered pay stations for extremely cold environments.

We will provide an extensive training program, and then in collaboration with you to continually assess the operation and determine whether any reconfiguration is required to optimize its performance.

In summary, we believe our experience combined with our state-of-the-art Stand Alone Electronic Pay Station (Kiosks) technology and integrations with pay by phone systems, makes VenTek the ideal partner to assist the Town of Jerome with their need for an updated parking payment system that will be reliable, efficient and last for years to come.

## Product Specifications

### Automated Pay Stations

The key to the profitability of any parking facility is the ability to collect revenues by implementing automated parking meters with customizable rate tables. Our parking applications are designed to simplify payment collection and reduce the need for parking attendants. We offer **pay and display** systems that issue permits that customers post right on their dashboards. Our **pay-by-space** systems allow customers the convenience of paying the parking fee by entering a designated space number with no need to return their cars to display a ticket. **Pay by License** systems that assess fees based on a license plate number are also available.

### PAY BY LICENSE PLATE PARKING

- Pay by License Plate is the most advanced method of pay parking. It allows for the maximum number of integration options, such as License Plate Recognition cameras, Vehicle Parking Registration System, TicketManager™ enforcement, Online Permit Management, etc.
- Most Integration Options - A single pay station can serve dozens of parkers, making pay by space highly efficient.
- Higher Space Efficiency Spaces do not have a static size that must be delineated in advance.
- Improved Intelligence Store historical data on vehicle plates – violation history, customer details, or outstanding tickets.
- License Plate Recognition Integration Pay By Space can be used with license plate recognition for plate-based registrations and enforcement.

### Multi-space Pay Stations

VenTek pay stations are coupled with a powerful browser-based software, the venVUE® Central Management System (CMS). The venSTATIONS stylish looks and versatility are complemented by high-performance payment processing capabilities combined with smart online options and capabilities. venSTATION ATB pay stations have all of the functionality of the venSTATION but with more versatility in installation..

VenTek is certain that our pay station product line will meet the Town's needs for years to come.



Our pay stations are easy to operation and easy for customers to use. Options can be configured to meet the Town's needs for parking coupons, validated parking and will take value cards, credit/debit cards, cash or coupons. Our stations are PCI-DSS Level 1 and PA-DSS Data Security certified.

**Features & Benefits of VenTek pay stations:**

- Ease of installation, operation and maintenance: nearly all parts are modular, easily replaced if necessary, with minimal to no tools required. Knock-out plates are pre-installed to accommodate future add-on modules.
- Capability to upgrade equipment with continued technological advancements.
- Stable, trouble-free operation in harsh environmental conditions and exposures.
- Unique and aesthetically pleasing appearance.
- Standard backup battery.
- ADA-compliance when installed at grade level.
- Familiar "ATM-style" customer interface.
- Optional solar panel or solar/AC hybrid charging system.



A fan system is included for proper ventilation in high-heat environments, whereas a heater is standard for extremely cold environments. Our pay stations allow customers to choose payment type, coin, bill or credit card. The pay station interacts with parking enforcement with real-time information on payment, not just at pay station. This allows for time limit free parking only once, then need to pay.

License Plate Payment systems allow the customer to pay for parking by entering their license plate at any pay station. Systems like this can add flexibility to your parking system and increase revenue by preventing time sharing.

Below is a description of our proposed pay stations for the Town's parking lots.

- The pay stations can be programmed to be used for Pay by License, Pay by Space or as noted above, Pay and Display or other type pass as noted above.
  - The receipt can have almost any information the Town would like printed on each receipt including advertising or coupons that can be perforated and torn off for redemption at a local business. This information can be programmed through the rate table and downloaded to the PAY STATION, which can be done through our customer service group or if someone is available in the Town office to be trained, it can be done locally. Also the Town may have custom printed receipt tape that will offer a static message to each visitor to the parking facility.
  - Additionally, the PAY STATION itself can be wrapped with a cover that display directions or other information to the park visitors.

### Pay Station Specifications

venSTATION	venSTATION ATB
21 x 14½ x 70" (with 15w solar cap) 21 x 14½ x 81" (with 20w solar panel)	15 x 10½ x 66" (with standard solar cap)
Single compartment, separate keys for cash vault removal	Three compartments, separate maintenance and cash vaults electronic credential for cash removal
High security locks	High security & drill protection w/ electronic credential lock covers
11 gauge stainless steel, zinc primer, powder coated	Stainless steel cabinet which can be painted or wrapped.

The venSTATION cabinet is 11 gauge stainless steel.

- The venSTATION cabinet is made in three pieces, top, cabinet and door and it is mounted to a cement slab with 5/8" anchor bolts that are only accessible on the inside of the cabinet. The interior of the door edges overlap the interior cabinet edges to ensure that the door cannot be prided off and to keep out the elements.
- The venSTATION ATB, has a slimmer cabinet with separate maintenance and revenue compartments, stainless steel construction, and shielded drill-proof locks. Custom colors and/or vinyl wraps are optional. We have PAY STATIONS in the most desolate of climates in both extreme cold and intense heat that have been successfully working for years. For extremely cold area, an interior heater is available to assist with keeping the PAY STATION at more optimal working temperatures. They can work at 40° F, in Canada to 130° F in Death Valley National Park (without a heater -5° F, -20° C).
- The surface is powder coated; the pay station surfaces are textured paint and are easily cleaned with auto wax.
- The design of the faceplate is simple and it has a familiar ATM type face that is familiar to your visitors.
- There are no exposed bolts on the outside all installation bolts are on the inside.
- In addition to paint colors the PAY STATIONS may have customer wraps added to increase branding for the METRO station location.
- PAY STATIONS are built in one compartment, however the coin vault and bill vault are double keyed so a technicians that performing maintenance work on the pay station will not have the keys to remove the bill or coin vaults.
- The
- And when the collections person removed the vault(s) they do not have the keys to open the vault. Those keys can be left at the administration office.
- Doors and locks are vandal resistant, there are no exposed hinges.
- The PAY STATION cabinet lock is a Medeco lock keyed with a proprietary combination exclusively for new installations.
- The cabinet has one locking point that actuates a five point stainless steel locking system which requires a key and a hex wrench to access.



- Our PAY STATION is designed to discourage any vandalism, the door is fitted so that no tool can be used to pry the locks or the door off.
- The credit card insertion areas are indented and it would be obvious if a skimmer or other implement was in use.
- PAY STATIONS meet all ADA compliance requirements in height, reach, audio and vision.
  - The center line of control is less than 48" above the pedestrian access route.
  - The PAY STATION is operable with one hand with no tight grasping, pinching, or twisting of wrist required to operate.

#### Security

- The PAY STATION cabinet lock is a Medeco lock keyed with a proprietary combination exclusively for new installations.
- The collection areas are stainless steel and are double locked for security.
- The cabinet has one locking point that actuates a five point stainless steel locking system which requires a key and a hex wrench to access. Electronic locks are available at cost.
- Both coin and bills can be collected at the same time as long as the collection staff has both keys.
- The venSTATION ATB has separate maintenance and collection cabinets.



#### Card reader

- The card reader is housed where it will not be affected by the elements
- The card reader is located in the main cabinet.
- It will read dual striped cards and smart cards with magnetic stripes, smart memory and microprocessor cards.
- The PAY STATION will still accept other payments if the credit card slot is not working.
  - A message will display on the screen regarding the use of credit cards. A message/alert will be sent to the back office of the problem and we can also program the system to send text messages or emails to the appropriate staff to let them know of the issue.

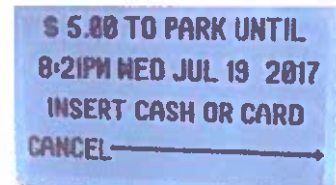
#### Display

- VenTek's screen is back lit, LCD screen for both PAY STATION models. This backlit screen makes it extremely easy to read in any lighting situation from high sun to low light. The letters and number are clear and sharp.
- It is back lit with a Lexan cover to prevent glare and scratches
- The PAY STATION's Display Module features a high visibility Liquid Crystal Display (LCD) with graphical capability. The LCD can be configured to display either 8 lines containing 40 characters text in so called, "Single Height, Single Width" format, or 8 lines of 24 characters text in "Double Height, Double Width" format, to improve usability for the visually impaired. In conjunction with this text mode, the LCD



also supports a "pixel-addressable" mode capable of rendering graphical images.

- The message on the screens is programmable through the rate table and can be uploaded in real time to each pay station as needed. These changes can be made by contacting the VenTek Client Relations group or by a trained staff member on site.
- The flow of the message can be programmed from Welcome to message complete transaction complete message.
- Operating status messages can be programmed to show on the screen for both users and maintenance personnel.
- Displays customer transaction information
- First language on the screens is English, additional languages can be added as long as they are Latin (alphanumeric) based. A red light can be added when there is a fault at the pay station.

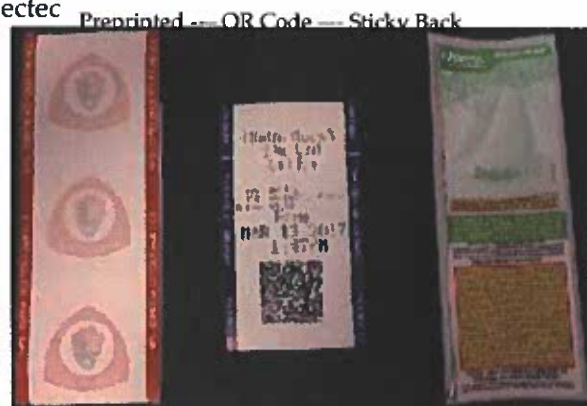


### Keyboard

- VenTek's keyboards are push button, and back lit for easier viewing in low light conditions.
- They are resistant to freezing rain, sand, snow and other elements.
- We have two options either a 3x4 key pad with numbers 1-12 (most often used for ticket vending), alphanumeric (used for pay by plate parking).
- Buttons are made of non-heat conductive material and will not become too hot because of being exposed to sunlight.

### Printer

- The PAY STATION printer utilizes thermal printing technology and stores the dot pattern structure in an EPROM & FONT prom. The printer is easily removed for servicing. The thermal paper we offer is capable of withstanding temperatures up to 180° F without turning black. The receipt length is adjustable, with a standard width of 2 3/8".
- The PAY STATION is capable of printing on standard and sticky back thermal paper of various lengths.
- We offer pre-printed tickets that include logos and graphics. We can print bar codes and QR codes as requested.
- The receipts are printed internally and ejected
- Our high durability paper cutter will perform one million cuts without requiring sharpening or maintenance.
- The printers are not self-cleaning, however, we offer cleaning kits for the printers which are simple to use.
- Each printer has a mechanism to discharges static.
- The printer paper roll is capable of dispensing a minimum of 4,500 receipts per roll.





- It takes less than 60 seconds to replace a printer roll once the cabinet is open.
- The pay station is capable of printing all the information the Town requires.. Receipt design is programmable via the rate table and can be changed as needed.

#### Electronic components

- All components in the pay station are 'plug and play'. Removal and replacement is quick and easy with no special tools needed.
  - Most plugs are designed to lock in one-way, however to make doubly sure nothing is connected incorrectly, all wires and plugs are labeled with designations.
- All circuit boards and components are sealed and have proven to work well in humidity, however, if possible we recommend using AC with an internal heater when pay stations are used in areas of 20° below zero.
- Pay stations are built with gaskets and foam molding around all openings as moisture barriers to the outside. Should any moisture get into the cabinet there are barriers built in to drain it away.
- All internal components are up off the bottom of the cabinet as well to ensure there would be nothing sitting in water should any get in the cabinet.

The PAY STATION cabinets are insulated for better temperature control in harsh climates and have operated in extreme environmental conditions from -40° F, in Canada to 130° F in Death Valley National Park (without a heater -5° F, -20° C).

#### Cellular Connected

- Each pay station is equipped with a modem and software for 4G communications.
  - All pay stations are linked via venVUE® our central management system. This system is linked via Cloud based web service so that information is available in real time from the pay stations to the back office.
  - Transactions and alarms are communicated to the back office via internet access and the system can also be programmed to send text messages or emails to appropriate personnel for any specific alarms.
  - Any connectivity charges will be included in the pricing sheet.
- Ethernet communication is an option if the cables are available.

#### Communications

- Our systems run in real-time via cloud service so all authorizations are done in real-time.
- If communications are down, the pay station will continue to accept transactions and will maintain all data until communications are restored at which time all data will be transmitted.
- Credit cards will be processed as requested through the Town's processor to be deposited in Town's bank of choice.

- The security readers on PAY STATIONS are inserted into the face of the machine with a flat surface. The materials on the reader match the materials on the face plate of the machine. Any skimmer device would be obvious to the user. There is no additional room for anything other than the card to fit into the card slot.
- VenTek uses AWS Cloud, which gives our customers security is at its highest levels, including point to point encryption. Through redundancy, load-balancing, and data duplication, VenTek safeguards your data through one of the strongest platform available.

### **Data Security**

- Data leaving the pay stations via Amazon Web Services (AWS) S3 server-side encryption uses one of the strongest block ciphers available, 256-bit Advanced Encryption Standard (AES-256), to encrypt your data.
- VenTek's Transaction Processing System is both PCI DSS and PA-DSS compliant and is certified by the PCI Standards Council. As a Level 1 PCI-DSS service provider, VenTek's two PCI data security certifications represent the strongest in the industry. In the eyes of the PCI Standards Council, this puts VenTek on the highest data security tier of any payment system provider.



Please refer to VenTek's name on listings of PCI-certified service providers by accessing the following websites:

PCI-DSS <http://www.visa.com/splisting/searchGrsp.do>

PA-DSS <https://www.pcisecuritystandards.org>

### **Software - Back Office Operations**

VenTek's venVUE® central management software meets all of the requirements above. See below for further description for venVUE® Secure Web Revenue Portal.

VenTek International offers a complete management system for your revenue collection network called venVUE®. This web-based platform provides real-time pay station status, remote active and passive monitoring, remote pay station configuration and report generation for status, operational statistics, revenue collection and reconciliation. Whether your network is one or one-thousand, venVUE® can help you manage and maintain your revenue collection system. System uses American English language and the back office will be able to access venVUE® through their existing PCs with URLs and ID supplied initially by VenTek. This program and all of its data is available to the Town at any time.

### **The User Interface**

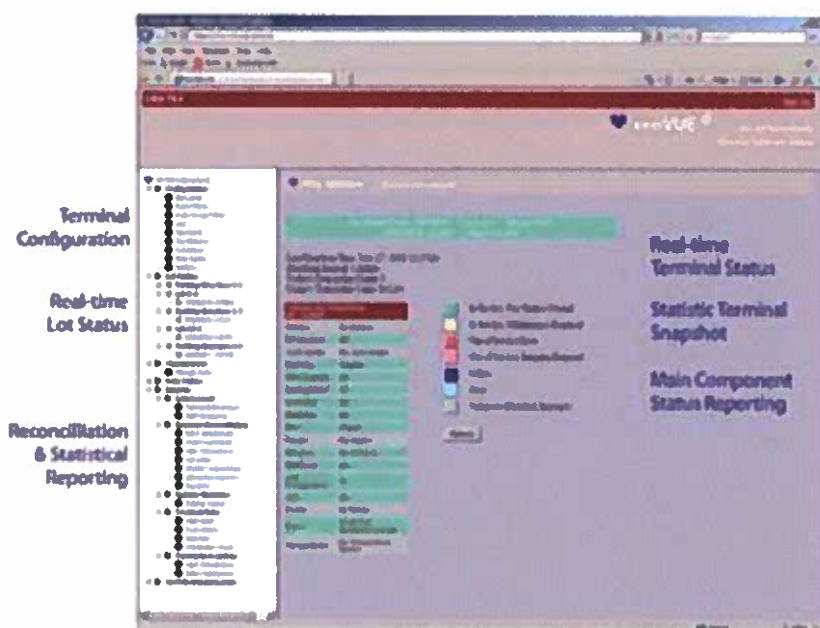
venVUE® provides a window into the network of meters via the Central Control Unit (CCU) and the system database. With venVUE® users can view status and transactional data in real-time, render reports to support audits and generate an array of statistical data

### Controlled Information Access

venVUE® allows for different levels of user access. Access to each module of venVUE® can be granted or restricted ensuring that employees only have access to the amount of detail necessary.

### Remote Configuration

venVUE® provides remote access to certain configuration aspects of your network of meters. Users can alter rate information, enable or disable meters from the network, add/delete/modify lots, and control electronic coupon usage.



### Real-Time Status and Monitoring

Using venVUE® a revenue network can be monitored in real-time and from remote locations at any time day or night. VenTek pay terminals provide database information and routine status reports using access to the internet via a direct connection, Wi-Fi or digital cellular. Should unauthorized access to a pay terminal take place, the system is able to generate an email or text message to alert authorities.

### Audit and Reporting

All transactional and statistical data is uploaded to the CCU in real-time. This provides a second level of audit control for revenue collected at each terminal, as-well-as a much more extensive suite of audit and reconciliation reporting from venVUE®. All transaction detail is automatically uploaded to the CCU and is instantly available through a number of standard reports. Each audit period is also automatically closed through the cash collection process, and reports are generated at both the terminal level and through the CCU. Custom reports are available; however the system comes standard with a variety of reports that provide detailed information regarding revenue,

enforcement, terminal details, statistics and sales transactions. venVUE® generates all reports in PDF format. Optionally, venVUE® can export any of the existing report data fields into a variety of other file formats (tab delimited, Excel, etc.) to allow the user to import data into other applications.

The venVUE® remote management system's reporting capabilities include:

- System Statistics
  - Usage patterns
- Revenue Reconciliation
  - Cash Pickup
  - Payment Card Settlements
- Transaction Lookup
  - By Payment Made: Cash, electronic
  - Cash Transactions with change payload by denomination
- Terminal Data
  - Machine status indications (Door open/close, etc.)
  - Peripheral status indications (Bill/coin Acceptor jam, printer fault condition, etc.)

With venVUE® as your digital assistant, you have a secure revenue collection system that is simple to manage and flexible enough to grow with your business. You have the complete package with VenTek and the venVUE® web interface.

- All warnings and alarms are communicated to the back office as well as via text and/or email to assigned Town staff.
- Pay Stations perform a "heartbeat" normally every 30 minutes. This heartbeat tests every function of the station and reports back to the back office if there are any concerns. It is recommended that every 5 minutes may be a stress load to the solar battery and a longer time frame is suggested. The time of the heartbeat can be programmed. Alarms are available 24/7 – 365.

### **Reports**

- All reports on the home page for the Town will show in a dashboard status
- Each standard report is available via the navigation pane on the left of the home screen. Reports can be chosen by clicking on the drop down menu.
- Each time the dashboard is open it will open to the home screen.
- Standard reports show as either chart or graph depending on the information being presented.
- All Standard reports listed are available in venVUE®. (See Attachments for examples.)
- All data can be saved into.csv files to be down loaded to other applications as well.

## Enforcement Features

### TicketManager™ Enforcement System

TicketManager™ by VenTek is the core module of our complete solution for the City's parking enforcement needs. Combined with VenTek's web-based front end for online vehicle registration and permitting, and a citation payment and appeals portal the system gives unparalleled customer convenience, while improving efficiency and the bottom line revenue for your enforcement efforts while eliminating any manual entry and transferring of information.

The key benefits to using TicketManager™ over any other enforcement software are:

- Ability to retrieve and display vehicle inventory in real-time
- Streamlines real-time payment information from pay stations central data base
- Real-time information helps parking enforcement officers (PEOs) quickly target and ticket violating vehicles
- Convenient and easy-to-use drop down menus allow PEOs to quickly and efficiently complete citation process
- Reduces time-consuming and error-prone manual entry methods
- Capable of supporting short- or long-term parking permit programs (ideal for faculty and student yearly, semester, monthly and/or carpooling permits)
- Citations and warnings can be issued on the go, from anywhere at any time using real-time information
- Cashiering module available for event parking

All ticket information captured by the handheld unit is sent to the back office database in real-time via cellular data communications (GPRS). Throughout the day, at any time, the user will have access to individual citation information, including history and details. Unlike batch-based systems, VenTek's TicketManager™ can access historical information in real-time, allowing parking enforcement officers to identify any past warnings or violations related to the vehicle in question.

VenTek's proprietary enforcement and ticketing solution TicketManager™ has been fully-integrated with the VenTek's Pay-Stations to deliver real-time enforcement related information to the handheld devices. TicketManager™ increases officer productivity by automating field data entry and improves officer safety by connecting enforcement personnel to central information systems in real-time. The system submits ticket information on-line and issues tickets using a handheld computer and Bluetooth mobile printer, eliminating the error-prone and time-consuming process of entering ticket information manually. Enforcement attendants can assess parking violations, search vehicle history, issue citations and report asset advisory issues quickly and easily. All information is received from the Central-Office, which is processing information in real-time from the parking meters. Even if the wireless connection is temporarily down or experiences a communication failure all information is automatically saved locally on the handheld device, enabling the officer to work offline until the connection is re-established. All payment information is available at the handheld; a PEO can differentiate through this information if vehicles have purchased parking through a Pay-Station or the additional payment alternatives (i.e. Pay-by-Phone or Pay-by-SMS).

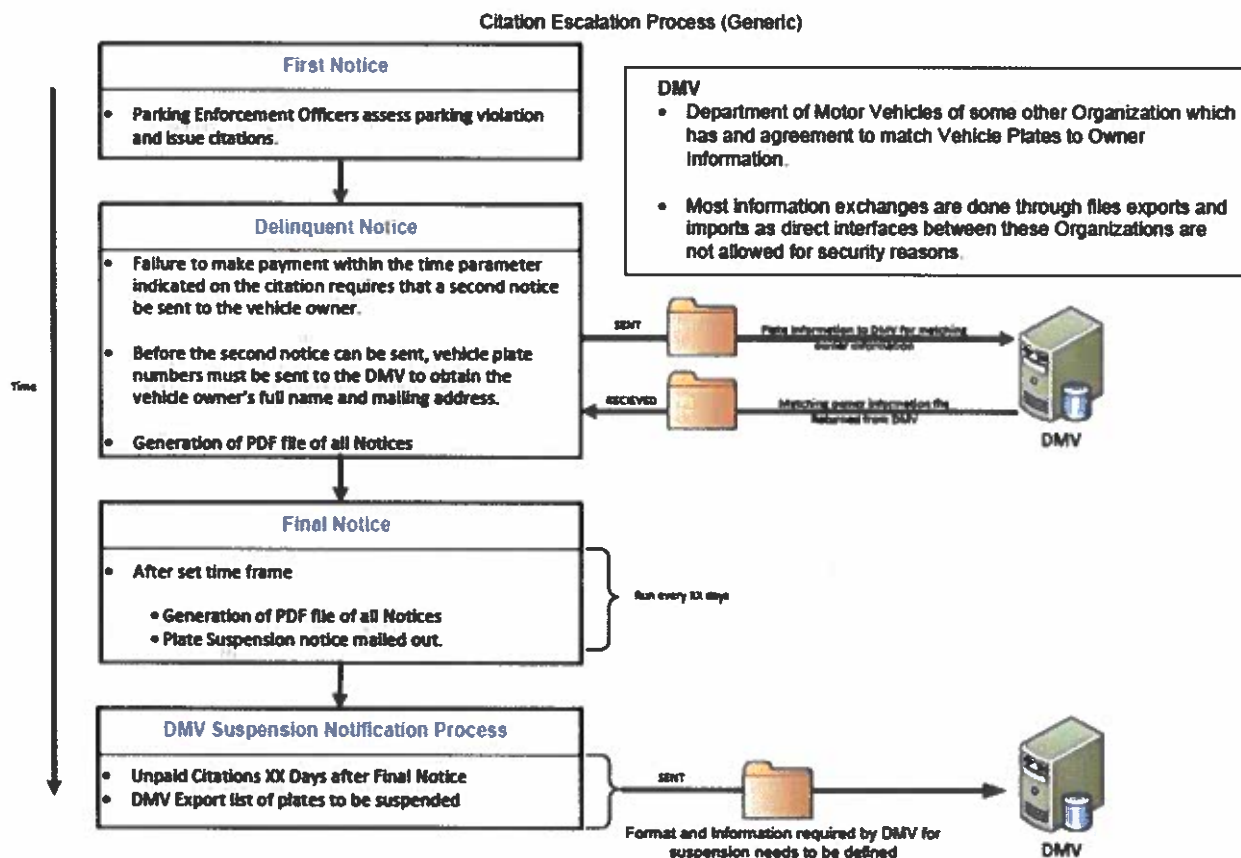
TicketManager generates increased revenues for our clients thanks to increased efficiency and productivity of their enforcement officers. It is fully integrated with our VenTek's venSTATIONS and other VenTek products. TicketManager works with Windows or Android based devices. It is fully integrated with our license plate recognition system.

- Real time ticket processing
- Reduces human errors by enforcement officers
- Allows enforcement officers to check permits, residential parkers and stolen vehicles
- DMV integration
- Asset management tool

### TicketManager Collections Module

This module allows you to process escalation letters to parkers who have not paid their parking citations. Once the initial citation is issued up to 2 additional notices can be issued. This system can be tied into 3<sup>rd</sup> party collection and/or court systems.

### Citation Escalation Process



#### Android handheld Moto G

The Enforcement System is web-based and is designed to wirelessly share data between the Central database, Handheld Devices and/or Mobile LPR systems, the Online Permitting Portal, and Online Citation Payments/Dispute Portal.

Handheld Enforcement Units are designed for efficiency, with error-mitigating citation features – saving patrollers' time and reducing potential citation disputes. The Handheld connects to the Printer through Bluetooth to allow patrollers to issue real-time citations as needed. The Handheld citation fields are customizable with pre-defined fields, to save time and ensure accurate citations (i.e. decreases potential disputes). Our Handhelds which connect to the central Enforcement Cloud in real-time allow Administrators, Officers, Citizens, and court officials to conclude billing, payments, and disputes immediately.



VenTek Enforcement equips patrollers, administrative staff, and parking customers with real-time data for parking compliance, and easy payments.

More Features and Specifications on TicketManager™ and Proposed Handhelds:

<b>Real-time two-way sync</b>	Citation details are automatically sent to the Enforcement Cloud within 3 seconds, and past vehicle records stored in the Enforcement System are readily accessible.
<b>Configurable Citation Fields</b>	Customizable pre-defined drop-down fields to standardize citations issued by all enforcement staff. Saves staff members' time and ensures accurate citations (i.e. decreases potential disputes). Configurable details for vehicles (model, plate, registration) and location
<b>Centralized Notification System</b>	Important messages can be deployed to all enforcement staff in real-time for the benefit of municipal staff, parking operators, and local citizens. Administrators can immediately communicate exempt, illegal, or abusive vehicles identifiers across fleets of mobile enforcement units
<b>Additional Applications</b>	Devices come with Google Mobile Services (GMS) and Android for Work (AFW). GMS provides integrated Google applications such as Gmail and Google Maps, and AFW adds more enterprise-class features.
<b>Camera / Imaging</b>	Proprietary PRZM Intelligent Imaging technology, a megapixel sensor and advanced optics, enabling the lightning-fast capture of 1D and 2D barcodes in virtually any condition. The rear-facing color camera enables the easy capture of high-resolution photos, signatures, videos and more, so workers can capture more types of business intelligence to streamline more business processes. The front camera allows workers to place a video call to get the on-the-spot assistance they need. And Near Field Communications automates identity verification at facility entry points.

*Zebra's ZQ500™ Printer*

Series offers best-in-class, rugged mobile printers for applications outside of a business's four walls. The premium 3" (72 mm) ZQ510™ and 4" (104 mm) ZQ520™ printers are Zebra's next-generation of high-performance mobile printers. The printers' patented, military-grade design provides exceptional durability and reliability in the toughest environments.

The Zebra Mobile printers are perfectly designed for the Road Warrior. The mobile printer hardware is ideal for printing parking citation and receipts on the go. Its modular design allows users to choose among wireless options, card readers, and integral accessories. The convenient vehicle mounting and charging options, as well as its user-intuitive interfaces and angled display, allow for easy use while on the go.

Uniquely designed for harsh outdoor environments, RW series mobile printers endure extreme temperatures and weather conditions. Bounce it in the truck, carry it in the rain, drop it to the pavement, and expect the same performance day in and day out. As the only mobile printer to meet the stringent IP54 dust and water resistance rating, the Zebra printer can withstand the demands of in-field service printing applications. The RW series has the ability to print 3" or 4" tickets.

Key features and benefits of Zebra RW series include:

- Resistant to extreme hot and cold temperatures
- Impact-modified polycarbonate construction with abrasion-resistant rubber over-mold
- Print speeds of up to three (3) inches per second
- Damage-resistant to multiple drops of up to six (6) feet to concrete
- Weight of two (2) pounds (0.45 kg) or less for effortless mobility
- Secure wireless connectivity
- Ergonomically designed to fit comfortably on the hip
- Canvas printer holder with strap, available - See accessories flyer
- In addition to offering easy setup, the printers are simple to manage and maintain with the Link-OS® environment, advanced Bluetooth® Smart Ready 4.0 (Low Energy) connectivity and Print Touch™ device pairing.
- ZQ500 printers are "Made for iPod® / iPhone® / iPad®" (MFi) and Wi-Fi Alliance certified to support connectivity to a range of Apple®, Android™ and Windows® Mobile devices.



## **Summary of Warranty & Support Plans**

*All plans are prices per pay station. See attachment for detailed descriptions and pricing.*

### **Standard Warranty**

This warranty is included in the purchase price and encompasses all components. The warranty is effective for the first 12 months of ownership.

- No-cost Unlimited Technical support (telephone & email- during business hours) for first 3 months
- Unlimited Warranty-Related Technical support (telephone & email- during business hours) for first 12 months
- Discounted training
- Discounted on-site support labor
- 24/7 access to Online Customer Service Support Center
- Access to SRO Service Center

### **Extended Warranty**

This warranty is an enhanced version of the Standard Warranty. The warranty is effective for 12 months total from the date of purchase.

- Unlimited Warranty Related Technical support (telephone & email- during business hours) for 12 months
- Unlimited Non-Warranty Related Technical support (telephone & email- during business hours) for 12 months
- Discounted training
- Discounted on-site support labor
- 24/7 access to Online Customer Service Support Center
- Access to SRO Service Center

### **Essential Support Plan**

- 12 hours of Technical Support (telephone & email- during business hours)
- Discounted training
- Discounted on-site support labor
- 24/7 access to Online Customer Service Support Center
- Access to SRO Service Center

### **Premium Support Plan**

- Unlimited Technical Support (telephone & email- during business hours)
- Discounted training
- Discounted on-site support labor
- 24/7 access to Online Customer Service Support Center
- Access to SRO Service Center

### **Elite Support Plan**



- 24/7 Unlimited Technical Support (telephone & email)
- Discounted training
- Discounted on-site support labor
- 24/7 access to Online Customer Service Support Center
- Access to SRO Service Center

### Assurance On-site Support Plan

Provides guaranteed on-site support if an issue has affected the ability of your automated payment system to accept payment properly. Up to 4 times per year, within 48 hours of issue notification (within normal business hours) if both VCS and Direct Client determine that on-site assistance is required or after other support attempts have failed (whichever comes first), VCS will dispatch a qualified VCS Technical Support Representative to the Direct Client's premises where the Pay Station is located.

- Price based on Location and # of Stations
- Includes Preventative Maintenance visits up to 2 times per year (upon request)

### Pay Per Use (No Coverage)

If a Service Plan or a Warranty Plan is not purchased, the customer will automatically be placed on a Pay Per Use Plan.

- Email and telephone support during business hours- \$100/hour, billed in 15 minute increments
- Email and telephone support outside business hours- \$150/hour, billed in 15 minute increments
- In-shop Repair- \$100 per hour
- Loaner Components- \$150 per month
- On-site support, Training, & Installation- pricing provided for your individual needs

## Pay By Phone Option

VenTek has in the past integrated with other pay by phone systems. We offer the information below on PayByPhone, a system that would completely meet the needs of the Town of Jerome.



CANADA | USA | UK | FRANCE | SWITZERLAND | GERMANY | AUSTRALIA

## Corporate Profile

PayByPhone is one of the fastest growing mobile payments companies in the world, processing more than \$345 million in payments annually and counting 17 million users. Through the company's mobile web, smartphone, and smartwatch applications, PayByPhone helps millions of users easily and securely pay for parking without the hassle of waiting in line, carrying change, or risking costly fines.

### Easy and Simple to Use

- To make a payment or create an account, a customer provides a phone number, email address, vehicle plate number, and credit card
- Permits by license plate number eliminates any need for a hang tag and streamlines enforcement
- For payments, the system accepts Visa, MasterCard, Amex, Discover, Android Pay, and Apple Pay
- Reporting supports customer activity, patroller requirements, and accounting analysis. Data can be downloaded into excel and csv file format
- Standard dashboard provides relevant program metrics at a glance to parking operators
- The system is flexible and allows for multiple parking zones and complex fee structures
- Meeting the industry top-tier security standards, parking data is transmitted in real-time, and the open API allows easy integration with enforcement vendors



Suite 403, 1108 Hamilton Street, Vancouver, BC Canada V6B 2S2  
T +1.866.783.7787 E sales@paybyphone.com W http://paybyphone.com

## **Installation Outline**

The Schedule below is an example of all tasks that are needed for set up and installation of our pay stations. Since this is four pay stations in two locations, the actual installation should only take one day once the pay stations are delivered. Dates will be adjust to the Town's time line.

### **Proposed Implementation Schedule**

#### ***After Project Award (within 5 business days)***

1. VenTek requests contact information of key customer personnel who will assist us meeting all customer requirements.
2. VenTek will provide final sales order to confirm system requirements
3. VenTek will provide setup forms for the following system configuration requirements (where applicable)
4. Pay Station networking / communication
5. Merchant Account Processing setup
6. venVUE web access account setup
7. Pay Station Fee Rates and Configuration setup
8. Production of pay stations begins

#### ***Initial System Design Review (within 10 business days)***

1. Confirm networking methodology for use at each pay station location and timeline for customer completion of any infrastructure improvements needed for installation.
2. Confirm mounting method for each pay station and any ADA requirements.
3. Confirm credit card merchant processor details and begin setup procedures from forms received.
4. Confirm Pay Station Fee Rates and Configuration setup from forms received.

#### ***Network Configuration Information (within 15 business days)***

If customer is providing network access (wired or wireless) confirm details and configuration settings during pay station production. If possible, perform factory tests with customer settings.

#### ***Credit card authorization mechanism test (within 25 business days)***

1. Complete credit card authorization configuration on new Merchant Server
2. Perform credit authorization tests using the customer configuration

#### ***Review final system design with the customer (within 30 business days)***

1. Pay station and operational configuration final check
2. Onsite install and training preparation
  - a. Confirm completion of any customer prerequisites
  - b. Confirm dates for install and training

**Shipment and Installation (28 to 40 business days)**

1. Equipment arrives at customer location
2. Verification of equipment
3. Installation of equipment
4. Training on equipment (Operation, Collection, Reports & Monitoring)

**Thirty Day Follow-up**

1. Discussion with customer:
  - How system is operating working as expected?
  - Are there operational concerns?
  - Do we need to make any changes or improvements?

**System Training**

VenTek will work closely with the Town to prepare a training schedule that will work with their parking enforcement staff and support staff.

Onsite and in-the-field training will play an important part of initial and ongoing training. All training is supported by hard and soft copy manuals and other materials. We prefer to train staff when installation is being done as this gives us an opportunity for hands on training with the staff, which we find is the most effective. Installation will be scheduled with the Town staff during normal work hours Mon – Tues, 8:00 to 4:30.

**Training Estimate:**

**Pay Station Fundamentals**

Non-Technical	60 mins
Detailed Into to the Pay Station	45 mins
Installation	60 mins
Service and Maintenance	100 mins
Rate Tables	60 mins
Server Service and Maintenance	15 min



## **Maintenance Schedule and Fees (if applicable)**

VenTek offers a complete maintenance program for our pay stations. However, they are easily maintained by the staff at most of our customer sights. We offer training in maintenance and manuals which we leave with the staff. All maintenance can be performed on our pay stations with training and simple tool. Our pay station components are easy to unplug and clear or replace.

Below is the outline of the preventative maintenance procedures we recommend

Preventative maintenance ("PM") refers to the set of maintenance procedures that should be performed at a prescribed frequency at each pay station to ensure continuous operation. In a general sense PM procedures are comprised of two categories:

1. Cleaning procedures
2. Visual inspections
3. Rapid functional tests

The PM cleaning procedures include any module cleaning that does not involve opening or disassembling of any component (i.e. inserting cleaning pad in the bill acceptor or wiping exterior surfaces of the unity or internal modules). PM procedures can be performed by non-expert personnel without the use of special tools.

This level of maintenance can often be performed by the Operator. In the event that a visual inspection or functional test reveals an equipment deficiency the Service Provider may be required to make an onsite visit to perform further corrective action.

PM's will consist of the cleaning and adjusting of all external and internal components on each meter which includes the following:

- Cleaning and adjusting the Bill Validator;
- Cleaning and adjusting the Coin System;
- Cleaning and adjusting the Card Reader
- Cleaning and adjusting the Printer;
- Cleaning and adjusting the Coin Hopper;
- Cleaning of entire exterior of the unit, including the front and top;
- Checking functionality of all buttons and keypads;
- Checking alignment on all micro switches;
- Checking and tightening all nuts, bolts and screws;
- A visual inspection of all base mounting, insuring that the concrete pad and bolt mounting is secure;
- Visually guided adjustments for alignment purposes;
- Reconnection of plug in devices;
- Swapping modules involving plug in connections only;
- Collection of diagnostic reports;
- Similar non-technical operations.

We have a complete Warranty and Service program available for the Town to choose from which are outlined in section two (2) of this document. Any non-covered maintenance charges are listed there.



## **Emergency Response Time and Fees (if applicable)**

Our response time is covered in our warranty and maintenance listed in section two (2) of this document. Our customer service department is available 24/7 by email or phone. Most issues with our pay stations can be handle via phone calls. If that is not the case, we do have a service technicians in California and Colorado that would be able to get to your sites if necessary.

## Cost Proposal for Pay Stations

### VenTek International Quotation

<b>Projec</b>	Parking Kiosks	<b>Date</b>	September 6, 2018
<b>Client</b>	Town of Jerome, AZ	<b>Client Phone</b>	
<b>Direct</b>	707-773-3373 x128	<b>Validity</b>	90 days
<b>Email</b>	victoria@ventek-intl.com	<b>Prepared By:</b>	Victoria Iacovetto

Thank You for Choosing VenTek

#### Part I - Capital Costs - Hardware, Installation, Setup & Services

PARKING REVENUE CONTROL EQUIPMENT				
Item	Description	Quantity	Unit Price	Extended Price
E1	venSTATION or venSTATION ATB Pay by License Includes 1 year Warranty Power Configuration: Solar Connectivity: Cellular Payment Mode: Credit Card	3	\$8,850	\$26,550
	Custom Wrap - Door Only	3	\$275	Included
	Shipping*			Included
<b>PARKING REVENUE CONTROL EQUIPMENT</b>				<b>\$28,550</b>

INSTALLATION & TRAINING				
Item	Description	Quantity	Unit Price	Extended Price
NSTS1	Base Fee for 1st day Installation & training - based on a standard installation. Training Conducted on site and unlimited while technician is available onsite	3		Included
<b>Installation &amp; Training</b>				<b>\$0</b>

#### Part II - Operating Costs - Software Subscription Fees

ANNUAL SOFTWARE SUBSCRIPTION FEES				
Item	Description	Quantity	Unit Price	Extended Price
SW	Cloud Based System Management, Data Storage, Connectivity	3	\$1,140	\$3,420
<b>Annual Software Subscriptions</b>				

venSTATION Multi-Space Meter	\$26,550.00
Installation and Training	\$0.00
Annual Recurring Software Subscriptions including Payment Gateway	\$3,420.00
<b>Total</b>	<b>\$29,970.00</b>

CONSUMABLES				
Item	Description	Quantity	Unit Price	Extended Price
C1	Custom VenTek Annual Pass/Value Cards - Lot of 1000	per card	\$1.50	
C2	Standard Ticket Paper Rolls (Order quantity 10+ rolls) 1" core	per roll	\$50	
C3	Custom Ticket Paper Rolls (Order quantity 55+ rolls) - Estimate only, Actual will be presented after approval	per roll	Quote	
C4	Cleaner - Thermal Printer, box of 25	per cleaner	\$1	
C5	Cleaner - Credit Card Reader, box of 50	per cleaner	\$1	
C6	Bill Acceptor, box of 15	per cleaner	\$3	
C7	Canned Air	per unit	\$5	

#### Notes:

- This Quote Includes Shipping
- Payment Gateway Switching Service - As a Level 1 PCI Service Provider VenTek offers a Secure Electronic gateway operating on its certified, fully-managed, Direct Transaction Processing System ("TPS"). Payment Gateway Switching Service allow VenTek's customers to establish a direct connection between the VenTek System and their Payment Card Processor. VenTek warrants that its TPS product will remain PCI-compliant for the duration of service delivery and that our pricing will be lower than comparable transaction gateway products. Includes Cyber Insurance coverage with client named as an Additional Insured.
- VenVUE System Management, venSTATION Data Hosting and CDMA Cellular Connectivity are billed Annually
- (1) year factory warranty included
- Installation includes securing the unit to a surface prepared per installation drawing, connecting existing electrical inside the unit, installing software, network programming and configuration, and installation of all parts and peripherals necessary for unit operation.
- Installation Quote does not include Site Prep: Concrete or Conduit Work, Pulling Electrical or Communication Cables or Removal of Existing Equipment
- Installation Quote is an estimate based on standard installation. Additional fees billed at time and Material +10%
- Onsite Training is conducted during and/or after installation. If VenTek must come back onsite, time will be billed at \$150/hr. including travel and expenses.
- venVUE System Management training conducted remotely via WebEx
- ADA Compliant for height, control and reach
- All funds due are in U.S. dollars. Terms Net 30 from date of delivery. 1.25% finance charge (15% per annum) applied to balances over 30 days past

**Part III - OPTIONAL FEATURES**

OPTIONAL FEATURES				
Item	Description	Quantity	Unit Price	Extended Price
OPT1	Solar Power Charging System w/ 40 W Solar Panel and 75 AH Battery	per unit	\$1,995	
OPT1a	Hybrid Power Switching Module (Primary - AC, Secondary - Solar)	per unit	\$295	
OPT2	Pay-by-License - Alpha Numeric Key Pad	per unit	\$895	
OPT3	Bill Acceptance	per unit	\$1,536	
OPT3a	Spare Bill Locking Revenue Collection Unit	per unit	\$211	
OPT4	Coin Acceptance	per unit	\$1,245	
OPT4a	Spare Coin Locking Revenue Collection Unit	per unit	\$113	
OPT5	Change Dispensing	per unit	\$2,595	
OPT5a	Change Dispensing \$1.00 Hopper	per unit	\$1,400	
OPT5b	Spare Hopper and Coin Recirculating Assembly	per unit	\$1,633	
OPT6	EMV Smart Card Ready - Includes Pin Pad & RFID Near Field	per unit	\$3,495	
OPT7	Light Bar	per unit	\$600	
OPT8	Gate Relay	per unit	\$365	
OPT9	Custom Graphics venSTATION	per unit	\$630	
OPT9a	Custom Graphics M600/SVI	per unit	\$1,720	
OPT10	Stainless Steel Cabinet - (Quantity must be over 10)	per unit	\$3,586	
OPT11	Custom Color	per unit	\$850	
OPT12	Custom Wrap	per unit	\$495	
OPT13	Braille Graphics	per unit	\$1,995	
OPT14	Contactless Payment Acceptor (Additional Lead Time Required)	per unit	\$665	
OPT15	Bar Code Reader	per unit	\$2,495	
OPT16	QR Code Reader	per unit	\$2,495	
OPT17	CR80 Card Dispensing	per unit	\$2,200	
OPT18	Sticker Dispensing (Additional Lead Time Required)	per unit	\$3,490	
OPT19	Audio Help	per unit	\$616	
OPT20	Security Shutter (venSTATION)	per unit	\$673	
OPT21	M600 Winter Cover	per unit	\$740	
OPT22	venSTATION Overhead Sign Brackets (AC Systems only)	per unit	\$495	
OPT23	Signs for Overhead Brackets	per unit	\$250	
OPT24	Satellite Transceiver	per unit	\$3,495	
ARS6	venVUE System Management Software / Annual Subscription (Secondary Users)	per user	\$295	
ARS7	venVUE System Management Unlimited Users Credentials	Unlimited	\$1,995	
ARS8	Remote Validation - Pay By Space	per pay station	\$10	
SPARES				
Item	Description	Quantity	Unit Price	Extended Price
SP1	Spare 40A Battery	per unit	\$179	
SP2	Spare Credit Card Reader	per unit	\$450	
SP3	Spare Bill Acceptor	per unit	\$956	
SP4	Spare Coin Acceptor	per unit	\$615	
SP5	Spare venSTATION Controller	per unit	\$1,775	
SP6	Spare venSTATION Display	per unit	\$755	
SP7	Spare Printers, Including Cable	per unit	\$1,495	
SP10	Spare keypads 1x4	per unit	\$134	
SP11	Spare keypads 3x4	per unit	\$180	
SP12	Spare Modem GSM/GPRS	per unit	\$522	
SP17	Recommended Spares - Configuration dependent	1 per 10	Quote	
WARRANTY				
Item	Description	Quantity	Unit Price	Extended Price
STDW	Standard Warranty: Free Unlimited Tech Support for 3 Months / Warranty Issues for 12 months	incl.	incl.	incl.
EXTW	Extended 1 Year Factory Warranty (Recommended for years 2+)	3	\$900	
ADVW	Advanced Swap Warranty ( Extended warranty & Loaner program)	1	\$1,300	
OL1	Onsite Service Calls billed at \$150/hr. Including Time and Material	per hour	\$125	
AH1	After Hours Telephone Support Hourly Labor Rate \$150.00/hr. (Billed in 15 min increments)	per hour	\$150	

## Costs

The costs for PayByPhone cashless parking payment service are listed in the table below.

Table 1 - Service Costs

NO.	ITEM	QTY	COST	TOTAL
<b>ONE TIME SETUP FEES</b>				
1	Mobile Payment Services Set Up Fee	Each	\$1,500.00	\$1,500.00
2	Signage Design and Production: PayByPhone will be responsible for City-approved signage design and production	Each	\$0.00	\$0.00
3	Signage Installation: PayByPhone will not be responsible for any signage installation	N/A		\$0.00
<b>PER TRANSACTION CHARGES</b>				
4	Consumer pays a convenience fee for each parking transaction. The City of Park Ridge will be Merchant of Record and responsible for any credit card processing fees incurred	Per Transaction	\$0.25	\$0.25

### NOTES:

- Should VenTek International be awarded a contract for the parking access and revenue control system with the City of Park Ridge, PayByPhone prefers a separate contract directly with City of Park Ridge for the mobile parking payment service component.
- Initial setup fee includes, but is not limited to configuration, testing and implementation of a dedicated client account within the PayByPhone system; merchant account integration and testing; set up and training on reporting, customer service and other elements of the PayByPhone BackOffice, and marketing coordination. Setup fees are invoiced at contract signing.
- When there is no additional fee on top of the price of parking, consumer uptake and use of the service is significantly higher. Fees are off-set by increased volume, repeat use, extensions to parking sessions paid remotely via the app, and a cost reduction to clients in cash handling and processing.
- All fees and charges are payable within 30 days of invoicing.



Suite 403, 1168 Hamilton Street, Vancouver, BC Canada V6B 2S2  
T +1.800.783.7787 E sales@paybyphone.com W http://paybyphone.com

## Experience & References

### City of Monterey, CA

Randy Malispina  
Interim Parking Maintenance Supervisor  
City Hall, Room 2  
Monterey, CA 93940  
Phone: (831) 646-3990  
831-242-8758  
[malispin@monterey.org](mailto:malispin@monterey.org)  
Seven (7) venSTATIONS (solar)  
Ten (10) SYS VI Pay Stations Two (2) M400s  
Installation Date: Oct 2004  
Application: Marina Front Parking Lots

### University of California – Davis

Transportation & Parking Service  
One Shields Avenue  
Davis, CA 95616

Mr. Johnston  
530-752-8277  
[majohnston@ucdavis.edu](mailto:majohnston@ucdavis.edu)  
Online upgrades, July 2014 – Off Street - Thirty six (36) M400s  
Updating management software and online communications

### City of Union City

Steve Sprotte - Management Analyst III  
34009 Alvarado-Niles Road  
Union City, CA 94587  
510-675-5393  
[steves@unioncity.org](mailto:steves@unioncity.org)

The City currently has 21 venSTATIONS which were purchased between 2011 and 2017 with venVUE® Central Management Software.

### Colorado School of Mines

Dave Berry, Parking Manager  
1318 Maple Street  
Golden, CO 80401  
303-273-3479  
[dberry@mines.edu](mailto:dberry@mines.edu)

21 Pay Stations – The original 14 were on a rent-to-own agreement, which they subsequently bought out. Initially installed in 2010, then installed 7 more in 2014 & 2015. Linked together with venVUE®.





## **Attachments**

venSTATION ATB Product Brief

venSTATION Product Brief

venVUE® Product Brief

# venSTATION ATB

Innovation and excellence

## REAL-TIME PAYMENT PROCESSING & CENTRALIZED SYSTEM MANAGEMENT

- PCI-DSS Level 1 & PA-DSS Data Security Certifications
- Real Time Payment Authorization & Automated Settlement
- Relational System Database
- Central Communications Facility

## MULTIPLE APPLICATIONS

- Parking
- Parks & Recreation
- Amusement Rides

## MULTIPLE PAYMENT METHODS

- Coins & Bills
- SmartCards & Value Cards
- Validations: Cards & Remote
- Credit Cards
- Debit Cards
- Electronic Coupons

## MULTIPLE VENDING MODES

- Permit Only
- Pay for Space Receipt
- Entrance Passes
- Permit & Receipt
- Payment/Credential Gate Access
- Turnstile Access

## NETWORK SUPPORT FOR 2 TO 200+

- DSL, Cable, Frame Relay
- Wi-Fi 802.11 (WPA/WPA2)
- Satellite and Dial-up for Remote Locations
- Digital Cellular Wireless (GPRS/CDMA)

## REMOTE RATE MANAGEMENT PROGRAMMABLE BY...

- Variable Rates
- Flat Rates
- Multiple Picks
- Variable Time Durations
- Times of Day
- Days of Week
- Specific Dates (Special Events)

## REAL-TIME LOCAL/ REMOTE REPORTING & NOTIFICATION

- Audit Reports
- Sales Reports
- Cash Collection Reports
- Service Alerts
- Intrusion Detection
- Enforcement Reports

PAY & DISPLAY

PAY BY SPACE

PAY BY LICENSE



### Interface

Large, easy to read LCD display  
ATM-style menu driven interface  
Custom graphics & colors available

### Payment Processing

US & Canadian & International Currency  
Customer-controlled electronic pay cards  
PCI Compliant Credit Card Processing  
VISA, Mastercard, AMEX and Discover  
Tokens Programmable value  
Coin Escrow Feature

### Ticket Printer

Low maintenance thermal printer  
In excess of 3,500 tickets per paper roll

### Security

1.5mm Stainless steel construction  
Audible & remote alarm capability  
Separate access cash system  
High-strength, Double-locking Coin vault  
1,000 Note Double-locking Bill Cassette  
Audit reports & Complete Transaction Log History

### Dimensions

Approximately 16" x 66" x 12.4"  
Meets ADA and AODA Requirements

### Power Sources

110v AC (w/optional Battery Backup)  
Solar - Battery

# venSTATION

Innovation and excellence

## REAL-TIME PAYMENT PROCESSING & CENTRALIZED SYSTEM MANAGEMENT

- PCI-DSS Level 1 & PA-DSS Data Security Certifications
- Real Time Payment Authorization & Automated Settlement
- Relational System Database
- Central Communications Facility

## MULTIPLE PAYMENT METHODS

- Coins & Bills
- SmartCards & Value Cards
- Validations: Cards & Remote
- Credit Cards
- Debit Cards
- Electronic Coupons

## MULTIPLE VENDING MODES

- Permit Issuance
- License Plate Recognition
- Handheld and/or Vehicle Mounted Enforcement
- Integration with LPR Optical Readers and Enforcement Systems
- DMV Integration for Residency Validation

## NETWORK SUPPORT FOR 2 TO 200+

- DSL, Cable, Frame Relay
- Wi-Fi 802.11 (WPA/WPA2)
- Satellite and Dial-up for Remote Locations
- Digital Cellular Wireless (GPRS/CDMA)

## REMOTE RATE MANAGEMENT PROGRAMMABLE BY...

- Variable Rates
- Flat Rates
- Multiple Picks
- Variable Time Durations
- Times of Day
- Days of Week
- Specific Dates (Special Events)

## REAL-TIME LOCAL/ REMOTE REPORTING & NOTIFICATION

- Audit Reports
- Sales Reports
- Cash Collection Reports
- Service Alerts
- Intrusion Detection
- Enforcement Reports

## PAY BY LICENSE



### Interface

Large, easy to read LCD display  
ATM-style menu driven interface  
Custom graphics & colors available  
Full QWERTY Illuminated Keypad

### Payment Processing

US & Canadian & International Currency  
Customer-controlled electronic pay cards  
PCI Compliant Credit Card Processing  
VISA, Mastercard, AMEX and Discover  
Tokens: Programmable value

### Change Giving (Optional)

All Coin Denominations  
Programmable Coin Acceptor  
600 Coin Capacity Coin Hopper

### Ticket Printer

Low maintenance thermal printer  
In excess of 5,000 tickets per paper roll

### Security

10 Gauge steel with 1/4" steel reinforcement  
Maximum security Medeco lock  
Audible & remote alarm capability  
Sealed cash system  
High-strength, Double-locking Coin bag  
1,000 Note Double-locking Bill Cassette  
Audit reports & Complete Transaction Log History

### Dimensions

Approximately 25" x 58" x 15" h  
Full ADA with max keypad height of 54"

### Power Sources

110v A/C (w/optional Battery Backup)  
Solar - Battery

## venVUE®

Your Secure, Web-Based Software  
For Sales Revenue Management

### CONNECT

- The power of the Cloud; no software or applications to install.
- Access venVUE from any web-enabled PC, laptop or Smartphone.

#### *For Pay Station Networks*

- Visualize real-time device status, transaction counts and operation details for each location independently.
- Create, update or alter rates remotely and have changes download automatically.
- Generate instant device status alerts to staff via email and/or text messaging.

### PROCESS

- Authorize web or pay station-based credit/debit card sales transactions in real-time on a PCI-Certified payment platform.
- Efficiently process electronic payment refunds.

### REPORT

- Quickly view, print, and/or export data from your revenue system using a full suite of report forms.
- Sales reports based on transaction type, location, date, permit value, and/or product type.
- Electronic payment transactions; pending or settled by date of sale or date of settlement.

#### *For Pay Station Networks*

- Cash Transactions showing details on bills/coins inserted and change dispensed for each transaction.
- Event reports showing operational history of each device.
- Interim and Final Cash Audit reporting for each device.

### CUSTOMIZE

- Electronic coupons providing up to 100% discount for permit purchases.
- Use your web-based mobile device for enforcement, permit issuance and to monitor space occupancy through space sensors.
- Accept alternate electronic payments such as Annual Pass, value or campus cards.

#### *For Pay Station Networks*

- Remote validation for pay-by-space settings - add time from web based devices.
- Allow customers to add time using Pay-by-Cell.
- Multiple Custom Permits based on pick selection.

WEB BASED ACCESS ANYWHERE

COMPLETE CLOUD BASED REVENUE CONTROL

PCI CERTIFIED NETWORK

venVUE® Controlled  
User Access

Remote Access &  
Configuration  
to Information  
& Settings

PCI Credit Card  
Processing  
& Refund  
Capability

Real Time Sales Data  
& Device Status

# StradaPAL

## General design

Anti-corrosive steel

Size: (HxWxD) 65.90" x 18.70" x 14.92" - Ground mounting pedestal permits a variation of terminal height, up to an additional 5.39"

Weight: 198.42 lb

Standard colors:



Temperature - Humidity: -13°F to +131°F / up to 95% relative humidity at 131°F

EN 12414 / CE marking

## User Interface

7" color screen

- 7" LCD TFT monitor with LED back lighting, 262,144 colors
- Monitor dimensions: 5.98" x 3.58"
- Monitor resolution: 800 x 480 pixels

Capacitive keyboard

- 3 standard versions (Pay&Display / PayByPlate / PayBySpace)
- Customization on demand

## Payment

Coin selector

- Patented motor-driven coin selector: maximum 14 different types of coins or tokens (programmable)
- Automatic opening upon coin insertion
- Multi-criteria coins identification

Bank Note acceptor (option)

- Cashcode SM/MSM backload validator
- 4-way acceptance

Cashless version

Contact & contactless payment kits: smartcards & bank cards, EMV 2000, PCI-PED, UKCC, Mifare®, ISO 14443, NFC

## Collection

2 patented collection methods:

- Transfer - fixed cashbox with removable canister: 3.31 lb empty; approx. 48.5 lb full / 5.8 l
- Rapide - exchangeable cashbox: 3.53 lb empty; approx. 43.21 lb full / 4.6 l
  - Bank Note Acceptor (option) - separate exchangeable cashbox & stacker
    - Coins: 6.03 lb empty; approx 24.91 lb full of 2,000 quarters / 3.5 l
    - Bill stacker: 1,000 bills

## Power supply

Solar or Mains

## Security

Money storage EN 14450 Level 2 certified

Attack detection

Additional shieldings and security enhancements

## Ticket

Thermal graphic printer - Horizontal or vertical printing - Text and logo - 203 dots per inch per line - 448 dots per column  
Paper or self-adhesive tickets

- Without BNA option: standard format (w x l) 2.36" x 2.75" - capacity up to 6,500 tickets
- With BNA option: 4" minimum length - capacity up to 4,500 tickets

## Communications

3G modem, Ethernet

## Environment

More than 95% recyclable (ISO 22628) / European directives - RoHS and WEEE

*Some of the features described may be optional.  
Due to continual product development, specifications are subject to change without notice.*



Parkeon has always maintained that motorists should be offered multiple parking payment options to ensure optimum convenience and compliance. Whoosh! adds to Parkeon's large portfolio, enabling parking fees to be charged to a chosen credit/debit card.



Coins



Chip & PIN  
credit/debit cards



Contactless  
bank cards



E-payments



Season  
tickets/permits



Pre-pay  
and/or Pre-book

Fully  
integrates in  
**myParkfolio**  
with all other  
payment  
methods



### WHOOSH! FOR OPERATORS

- Offers an economical and cost-effective solution to provide mobile phone-based parking payment services.
- Completely integrates with Parkeon's myParkfolio centralized management solution with all other payment methods, including cash, credit/debit cards, smart cards, permits, as well as on-line systems.
- Supports incremental hourly, daily, weekly and monthly tariffs, as well as annual permits.
- Reduces frequency of cash collections and ticket management.
- Allows rate changes to be managed remotely on-line.
- Available as a stand-alone solution.
- Quick enforcement of mobile phone payments via web based application or integrated with 3rd party enforcement technologies.

### WHOOSH! SALES CHANNELS

- Website for on-line payment.
- Smartphones (App for iPhone and Android).
- Internet mobile.
- Mobile phones (Interactive Voice Response, SMS payment).

### WHOOSH! FOR MOTORISTS

- Offers an additional and convenient means of payment.
- Provides on-line account management and receipts for registered users.
- Generates reminders before time expires.
- Enables users to extend parking periods remotely via their mobile device (within local parking restrictions).

Parkeon, INC  
40 Twoson Drive, Suite 7  
Moorestown, NJ 08057  
USA  
P1-855-234-8000

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myParkfolio, WHOOSH!  
are trademarks of Parkeon.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Founded 1876  
Incorporated 1899

## RESOLUTION NO. 574

### A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON AUGUST 28, 2018

**WHEREAS**, the Town of Jerome, Yavapai County, Arizona, held a primary election on the 28th day of August, 2018, for the election of five (5) Council members, and a public question regarding staggered four-year terms for Council members; and

**WHEREAS**, the election returns have been presented to and have been canvassed by the Town Council;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, as follows:

1. That the total number of ballots cast at said primary election, as shown by the poll lists or reported by the county, was 204.
2. That the number of ballots rejected was 6.
3. That the votes cast for the candidates for Councilmember were as follows:

<i><b>Name</b></i>	<i><b>Vote Total</b></i>
Bachrach, Hunter	121
Barber, Christina "Alex"	122
Bartell, Nicholas	62
Dillenberg, Jack	113
Harvey, Sage Q.	98
Vander Horst, Frank	92
Worth, Mandy	96
Write in	3

4. That it is hereby found, determined and declared of record, that that the following five candidates did receive more than one-half of the total number of valid votes cast for the office sought and are hereby issued certificates of election:

Bachrach, Hunter  
Barber, Christina "Alex"  
Dillenberg, Jack  
Harvey, Sage Q.  
Worth, Mandy

5. That the votes cast for the public question, "Shall the common council of the Town of Jerome, Yavapai County, Arizona, have four-year staggered terms beginning with the election held in 2020, in accordance with Resolution No. 565?" were as follows:

YES: 89

NO: 82

6. That it is hereby found, determined and declared of record that four-year staggered terms were approved by the voters of the Town of Jerome.
7. That this resolution shall be in full force and effect immediately upon its adoption.

**APPROVED AND ADOPTED** in open session of the Jerome Town Council on this 11<sup>th</sup> day of September, 2018.

---

Frank Vander Horst, Mayor

ATTEST:

APPROVED AS TO FORM:

---

Candace B. Gallagher, CMC, Town Clerk

---

William Sims, Town Attorney

**Elections**  
**Lynn A. Constabile**  
Elections Director  
928 771-3250  
928 771-3446 (Fax)

**Yavapai County Recorder**  
**Leslie M. Hoffman**  
County Recorder  
1015 Fair Street-Room 228  
Prescott, Arizona 86305  
928-771-3244  
928-771-3258 (Fax)

**Voter Registration**  
**Laurin Custis**  
Registrar of Voters  
928-771-3248  
928-771-3446 (Fax)



## **CERTIFICATION OF ELECTION RESULTS**

**For the**

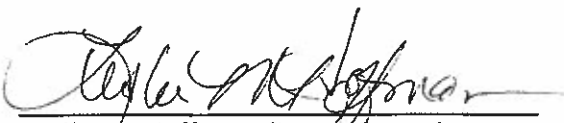
### **TOWN OF JEROME PRIMARY ELECTION**

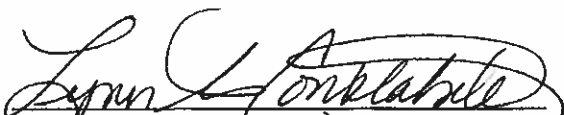
**AUGUST 28, 2018**

### **YAVAPAI COUNTY, ARIZONA**

We, Leslie M. Hoffman, Yavapai County Recorder, and Lynn A. Constabile, Yavapai County Elections Director, hereby certify that the attached foregoing vote results contains a full, true, and correct copy of the vote tabulations for the August 28, 2018 Town of Jerome Primary Election.

Dated this 5<sup>th</sup> day of September, 2018

  
Leslie M. Hoffman, County Recorder

  
Lynn A. Constabile, Elections Director

Election Summary Report  
AUGUST 28, 2018/ 28 DE AGOSTO DE 2018  
COUNTY OF YAVAPAI / CONDADO DE YAVAPAI  
STATE OF ARIZONA / ESTADO DE ARIZONA  
PRIMARY ELECTION RESULTS  
UNOFFICIAL FINAL RESULTS

Early Ballots, 25 of 25 Vote Centers, and Provisionals Reporting

Date: 9/4/2018  
Time: 11:35:50 AM  
Page 1/1

Registered Voters 379 - Total Ballots 204 : 53.83%

JEROME COUNCIL MEMBER: 2-YEAR TERM  
( NON PARTISAN )

Number of Precincts	1	
Precincts Reporting	1	100.00%
Vote For 5		
Total Votes	707	

BACHRACH, HUNTER	121	17.11%
BARBER, CHRISTINA "ALEX" R	122	17.26%
BARTELL, NICHOLAS	62	8.77%
DILLENBERG, JACK	113	15.98%
HARVEY, SAGE Q	98	13.86%
VANDER HORST, FRANK	92	13.01%
WORTH, MANDY	96	13.58%
Write-In	3	0.42%

TOWN OF JEROME - QUESTION

Number of Precincts	1	
Precincts Reporting	1	100.00%
Vote For 1		
Total Votes	171	

FOR 4 YEAR STAGGERED TERMS	89	52.05%
AGAINST 4 YEAR STAGGERED TERMS	82	47.95%



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## RESOLUTION NO. 575

### RECITING CERTAIN FEES RELATED TO GARBAGE COLLECTION

**WHEREAS**, certain fees relating to garbage collection have been previously established by Council, and some are stated in the Town Code; and

**WHEREAS**, the Town Code has been amended to remove the specific fees listed in Chapter 9, "Garbage," and to state that they are set by Resolution of Council; and

**WHEREAS**, the fees recited herein represent no increase in previously established fees;

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Jerome, Arizona that the following fees are hereby established by Resolution of Council:

#### DUMPSTERS:

Type A Dumpster rental fee, for each 30 days or any part of a 30-day period	\$150.00
Dumpster pickup/emptying fee	\$114.00
Prohibited items (surcharge, per dumpster, per pickup)	\$240.00

#### GARBAGE COLLECTION:

Unscheduled (special) garbage pickup	\$54.00
--------------------------------------	---------

**PASSED AND APPROVED** by majority vote of the Jerome Town Council on \_\_\_\_\_, 2018.

APPROVED:

\_\_\_\_\_  
Frank Vander Horst, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Town Attorney

Voting record:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH						
BARBER						
CURRIER						
KINSELLA						
VANDER HORST						

YC CONTRACT NO. 2018-233  
AGREEMENT FOR E-RATE SERVICES  
BETWEEN  
THE TOWN OF JEROME LIBRARY  
AND YAVAPAI COUNTY

1. **Parties.**

THE TOWN OF JEROME LIBRARY (hereinafter referred to as "Library").

Yavapai County through the Yavapai County School Superintendent (hereinafter referred to as "YCSS").

Library and YCSS may each be referred individually as a "Party" or "party," and collectively as the "Parties" or "parties."

2. **Purpose.**

2.1 Universal Service Administrative Company's Schools and Library Program (SLD), commonly known as "E-Rate Services," provides discounts of up to 90% to assist most schools and libraries in the United States to obtain affordable telecommunications and internet access. YCSS assists school districts, individual schools, and libraries with the paperwork necessary to comply with applicable regulations to obtain available E-Rate Services.

2.2 The purpose of this Agreement for E-Rate Services between Library and YCSS (hereinafter referred to as this "Agreement") is that Library retains YCSS to provide consulting about and assistance with E-Rate Services pursuant to a service program under A.R.S. §§ 15-301, 15-302, and/or 15-365.

2.3 The E-Rate Services provided by YCSS are intended to support and enhance student achievement by assisting and guiding Library to plan, procure, and implement essential technology assets.

3. **Statutory Authority.**

3.1 The office of county school superintendent is designated as a local education agency for the purpose of serving as an education service agency that is eligible to receive and spend local, state, and federal monies to provide programs and services to school districts, charter schools, county free library districts, and municipal libraries within that county. See A.R.S. § 15-301. YCSS has the authority to provide assistance with E-Rate Services to Library pursuant to A.R.S. §§ 15-301 (Office of County School Superintendent), 15-302 (Powers and Duties), and/or 15-365 (Service Programs Operated Through the Office of a County School Superintendent).

3.2 Library has authority to retain YCSS for consulting about and assistance with E-Rate Services pursuant to A.R.S. §§ 15-365 (Service Programs Operated Through the Office of a County School Superintendent) and 18-402(E) (Statewide E-Rate Program Fund)

4. **Duration/Term.** This Agreement's term is for 3 years and shall be effective from July 1, 2018 until June 30, 2021.
5. **Termination.** The parties may terminate this Agreement with thirty (30) days written notice. This Agreement is also subject to the cancellation provisions of A.R.S. § 38-511. Any termination of this Agreement shall not relieve the parties of responsibility for its costs incurred prior to the effective date of the termination.
6. **Scope of Work: Services and Duties Provided by YCSS.** Under this Agreement, YCSS shall provide the following services to Library:
  - 6.1 YCSS shall consult with and guide Library on Library's E-Rate application for FY 2018-19, 2019-20, and 2020-21.
  - 6.2 YCSS shall provide Library with information on and assistance with the E-Rate process and share technical advice on related services and equipment.
  - 6.3 With respect to E-Rate Services procurement, YCSS shall:
    - (a) prepare bid documents and contract documents necessary to procure and contract for E-Rate Services;
    - (b) assist Library in publishing the call for bids;
    - (c) assist Library with compliance with federal and state procurement regulations; and
    - (d) assist Library in scoring and evaluating all bids received.
  - 6.4 YCSS shall assist Library in filing, which may include the YCSS filing the forms on behalf of Library, the following E-Rate forms: Form 470, 471, 472 (BEAR), 486, and any necessary extension letters, appeals, and/or other related forms.
  - 6.5 YCSS shall assist Library with Program Integrity Assurance (PIA) review of Federal Communications Commission (FCC) forms filed by Library.
  - 6.6 YCSS shall assist Library with its determination on reasonable means and methods to obtain the maximum E-Rate discount allowed in accordance with governing rules and regulations.

- 6.7 YCSS shall assist Library with its determination on reasonable means and methods to reduce and minimize costs for both E-Rate eligible and ineligible services.
- 6.8 YCSS shall perform all other reasonable, customary, and lawful E-Rate tasks to assist Library during this Agreement's term.
- 6.9 YCSS makes no promises or guarantees to Library with respect to available E-Rate Services and any discounts and/or reimbursements payable to Library. If the FCC and/or SLD requests any adjustments from Library and/or requests any adjustments to any discounts and/or reimbursements made to Library, such adjustments are the sole responsibility of Library.
- 6.10 YCSS shall not accept any gratuity, gift, favor, service, or opportunity from any service provider.
7. **Services Not Provided By YCSS.** YCSS will not select the final E-Rate vendor or advise Library which vendor to select.
8. **Scope of Work: Duties Provided by Library.** Under this Agreement, Library shall provide the following duties and warranties to YCSS:
- 8.1 Library shall provide all information reasonably requested by YCSS in a timely manner.
- 8.2 Library shall designate a responsible, authorized person to:
- (a) serve as a point of contact for SLD under the direction of the FCC;
  - (b) review all E-Rate Forms;
  - (c) sign all E-Rate Forms; and
  - (d) deal with YCSS on all matters relating to this Agreement.
- 8.3 Library shall fully comply with all E-Rate rules and regulations and all other applicable federal and state laws, including the obligation to certify the representations in and execute the Letter of Agency form attached as Exhibit 1 incorporated by reference herein. Library certifies and warranties all information provided to YCSS and certifies and warranties all information provided to the FCC and/or SLD whether provided directly by Library or whether provided by YCSS on behalf of Library.
- 8.4 Library acknowledges and agrees that if the FCC and/or SLD requests any

adjustments from Library and/or requests any adjustments to any discounts and/or reimbursements made to Library, such adjustments are the sole responsibility of Library.

8.5 Library shall not accept any gratuity, gift, favor, service, or opportunity from any service provider.

9. **Payment and Consideration.** Within 30 days after YCSS invoices Library, Library shall pay YCSS the invoiced amount for all services provided under this Agreement as follows:

\$200.00 for FY 2018-19.

\$200.00 for FY 2019-20.

\$200.00 for FY 2020-21.

10. **Insurance.** The parties shall maintain appropriate insurance. Certificates of Insurance shall be provided to a party upon request.

11. **Indemnification.** To the fullest extent permitted by law, Library shall defend, indemnify, and hold harmless YCSS, its departments, officers, officials, and employees without limitation from and against any and all claims, damages, losses, liabilities, fees, fines or expenses (including, but not limited to, attorney fees, court costs, and cost of appellate proceedings) relating to, arising from, resulting from or alleged to have arisen or resulted from this Agreement. Library's duty to defend, indemnify, and hold harmless YCSS, its departments, officers, officials, and employees shall arise in connection with any and all claims, damages, losses, liabilities, fees, fines or expenses that are attributable to bodily injury, personal injury, sickness, disease, death or damage to, or destruction of, tangible or intangible property including the loss of use therefrom, caused in whole or in part by any act, error, mistake or omission of Library, its departments, officers, officials, employees, vendors, subcontractors, or anyone for whose acts Library may be liable. Library agrees to waive all rights of subrogation against the YCSS, its departments, officers, officials, and employees. The insurance, its limits, amount and type required herein shall in no way be construed as limiting the scope of this indemnity.

12. **Limitation of Liability.** To the fullest extent permitted by law, Library agrees that the liability of YCSS, its departments, officers, officials, agents, and/or employees, in connection with services hereunder to Library and to all persons having contractual relationships with them, for all causes of action, including, but not limited to, breach of contract and tort, including any negligent act, errors and/or omissions of YCSS, its departments, officers, officials, agents, and/or employees is limited to the total fees actually paid by Library to YCSS for services rendered by YCSS under this Agreement.

13. **Notices.** All notices under this Agreement must be in writing and sent to the appropriate

person. Notices will be deemed properly given if sent by personal delivery or certified U.S. mail, postage prepaid, return receipt requested, addressed as follows:

If to Library to:  
The Town of Jerome Library  
Attn: Kathleen Jarvis  
PO Box 335  
Jerome, AZ 86331

If to YCSS to:  
Tim Carter, Yavapai County School Superintendent  
2970 Centerpointe East Drive  
Prescott, AZ 86301

The parties shall have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other parties. Notice is effective on the date of actual receipt or three days after the date of mailing, whichever is earlier.

14. **Relationship of Parties.** Nothing contained in this Agreement shall be deemed or construed as creating a joint venture, partnership, agency, employment or fiduciary relationship between the parties. The Parties' employees shall not be considered employees of the other Party, and neither Party's personnel will, by virtue of this Agreement, be entitled or eligible, by reason of this Agreement, to participate in any benefits or privileges given or extended by the other Party to its employees.
15. **Third Parties.** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against Library or YCSS. This Agreement is not intended to benefit any third party.
16. **Implied Contract Terms.** Each provision of law and any terms required by law to be in this Agreement are a part of this Agreement as if fully stated herein.
17. **Assignment.** No party to this Agreement may assign any of its rights or responsibilities under this Agreement, either voluntarily or involuntarily, whether by merger, consolidation, dissolution, operation of law, or any other manner, except with the prior written consent of the other parties. No party may delegate any performance under this Agreement, except with the prior written consent of the other parties. Any purported assignment of rights or delegation of performance in violation of this section is void.
18. **Waiver.** A party's failure or neglect to enforce any term, covenant, condition, right, or duty in this Agreement does not constitute a waiver of any term, covenant condition, right, or duty, nor is it deemed to be a waiver of that party's rights or remedies under this Agreement. A waiver or extension is only effective if it is in writing and signed by the party granting it. No single or partial exercise of any right or remedy will preclude any other or further exercise of any right or remedy. One or more waivers by a party of any

term, covenant, condition, right, or duty in this Agreement shall not be construed as a waiver of a subsequent default or breach of the same covenant, term, condition, right, or duty.

19. **Headings and Construction of Agreement.** In construing this Agreement, all headings and titles are for the convenience of the parties and for organizational purposes only and shall not be considered in interpreting the meaning of any provision in this Agreement or considered a part of this Agreement. Whenever required by the context, each number shall include the plural, each gender shall include all genders, and unless the context otherwise requires, the word "person" shall include corporation, firm or association. This Agreement shall not be construed as if prepared by one of the parties, but rather according to its fair meaning as a whole, as if both parties had prepared it.
20. **Compliance with Law.** The parties shall comply with all applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities in performing this Agreement, including environmental laws.
21. **Immigration Law Compliance.** The parties hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws applicable to their employment of their employees and with the requirements of A.R.S. §§ 23-214 and 41-4401 (together the "State and Federal Immigration Laws"). A breach of the foregoing warranty shall be deemed a material breach of the contract, and the parties shall have the right to terminate this Agreement for such a breach, in addition to any other applicable remedies. The parties retain the legal right to inspect the papers of each contractor, subcontractor or employee who performs work pursuant to this Agreement to verify performance of the foregoing warranty of compliance with the State and Federal Immigration Laws.
22. **Fingerprint and E-verify.** If required, and only to the extent required, the parties shall comply with the fingerprinting provisions in A.R.S. § 15-512(H) and the e-verify provisions in A.R.S. § 41-4401.
23. **Non-discrimination.** The parties shall comply with the Office of the Arizona Governor Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.
24. **Workers' Compensation.** For purposes of workers' compensation, an employee of a party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another party pursuant to this Agreement, is deemed to be an employee of both the party who is his primary employer and the party under whose jurisdiction or control or within whose jurisdiction he is then working, as

provided by A.R.S. § 23-1022(D). The primary employer party of such employee shall be solely liable for payment of workers' compensation benefits for the purposes of this section. The parties herein shall comply with the provisions of A.R.S. § 23-1022(E) by posting the public notice required.

25. **Non-appropriation of funds.** The parties recognize and acknowledge that YCSS is a governmental entity and this Agreement's validity is based upon the availability of public funding. In the event public funds are not appropriated for the performance of YCSS's obligations under this Agreement, then YCSS shall notify the other party(ies) in writing of any such non-allocation of funds at the earliest possible date, and this Agreement shall automatically expire without penalty to YCSS. If YCSS's allocation of funds is reduced, then the scope of this Agreement may be reduced, if appropriate, or this Agreement may be cancelled without further duty or obligation.
26. **Governing Law.** This Agreement shall in all respects be interpreted and construed in accordance with and governed by the laws of the State of Arizona. Any changes in governing laws, rules, and regulations that do not materially affect this Agreement will apply during the term of this Agreement and will not require an amendment.
27. **Material Change in Law or Regulation.** In the event of adoption of legislation, regulations, or instructions or the initiation of an enforcement action by a governmental agency, any of which materially affects the legality of this Agreement or the relationship among the parties hereto, either party may propose amendments to this Agreement to bring this Agreement into conformity with such laws. If Library and YCSS are unable to reach agreement on the renegotiation of this Agreement within thirty (30) days of the initiation of negotiations, then either party may terminate this Agreement upon written notice to the other party.
28. **Severability/Unenforceable Provisions.** In the event that any of the provisions of this Agreement are held to be unenforceable or invalid, the validity and enforceability of the remaining provisions shall not be affected and effect shall be given to the intent manifested by the provisions held enforceable and valid. If any of the provisions of this Agreement are inapplicable to a person or circumstance, the same provisions shall remain applicable to all other persons and circumstances.
29. **Alternative Dispute Resolution.** Pursuant to A.R.S. § 12-1518, disputes under this Agreement may be resolved through the use of arbitration.
30. **Waiver of Jury Trial.** The parties hereby waive their respective rights to trial by jury in any action or proceeding arising out of this Agreement.
31. **Written Certification Pursuant to A.R.S. § 35-393.01.** The parties are not currently engaged in, and agree for the duration of this Agreement to not engage in, a boycott of Israel.

32. **Parol Evidence.** This Agreement is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms used in this Agreement.
33. **Entire Agreement.** This Agreement contains the entire, integrated agreement of the parties and there are no oral agreements, understandings, or representations relied upon by the parties. This Agreement supersedes all prior negotiations, representations, or agreements, whether written or oral. Any modifications or amendments to this Agreement must be in writing and signed by all parties.
34. **Execution in Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. The signature page of any counterpart may be detached therefrom without impairing the legal effect of the signature(s) thereon, provided such signature page is attached to any other counterpart identical thereto. Each of the Parties may sign any number of copies of this Agreement. Each signed copy shall be deemed to be an original, but all of them together shall represent one and the same agreement.
35. **Legal Agreement.** This Agreement is an important, binding legal document, and each Party warrants it has had an opportunity to consult with an attorney about the terms set forth herein. By signing this Agreement, each person signing this Agreement represents and warrants that he or she is duly authorized and has the legal capacity to execute this Agreement and understands the meaning of all terms contained herein and agrees to their application and enforceability.

### **APPROVALS**

The parties hereto have caused this Agreement to be executed by their duly authorized officials and have affixed their signatures to this Agreement on the date written below.

**Library:**

THE TOWN OF JEROME LIBRARY

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Printed Name and Title

This Agreement has been reviewed by the undersigned who has determined that it is in the appropriate form and is within the power and authority granted to Library.

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Legal Counsel for Library

**YCSS:**

Yavapai County through the Yavapai County School Superintendent

\_\_\_\_\_  
Tim Carter

Date: \_\_\_\_\_

This Agreement has been reviewed by the undersigned who has determined that it is in the appropriate form and is within the power and authority granted to YCSS.

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Legal Counsel for YCSS

**APPROVED BY:**

\_\_\_\_\_  
Chairman  
Yavapai County Board of Supervisors

Date: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Clerk of the Board

September 10, 2018

<b>Sales Quote -</b>			
<b>Contact : Allen Muma</b>			
<b>StradaPAL Cashless pay station</b>			
(Accepts credit/debit cards only)			
<b>Includes:</b>			
Custom Configuration (Pay & Display, Pay by Plate, Pay by Space)			
Solar power			
Credit/Debit Card Reader			
4G Modem and Antenna Kit			
7" Color Display			
Thermal Graphic Printer w/Self Sharpening Receipt Cutting Blade			
1 Rolls of Paper			
Personalized Software Including Programming and Testing			
Instructional Graphics and Personalized Rate Plate			
Mechanical maintenance door lock			
Multi Lingual Button			
Increment and Max Buttons for Credit Card Payments			
Credit Card Software and myParkfolio License Fees			
Limited One Year Warranty			
	<b>QUANTITY</b>	<b>PRICE</b>	<b>TOTAL</b>
StradaPAL Cashless pay station	3	\$6,698	\$20,094
Shipping	3	\$0	\$0
Training & Installation (to the prepared ground)	1	\$1,500	\$1,500
<b>TOTAL</b>	<b>3</b>	<b>\$8,198</b>	<b>\$21,594</b>
<b>Recommended Options</b>			
Receipt Paper roll	3	\$57	\$171
<b>TOTAL Recommended Options</b>			<b>\$171</b>
<b>TOTAL Including Options</b>	<b>3</b>		<b>\$21,765</b>

Note: All prices are excluding applicable taxes. Site preparation is not included in this quote.



### **BOS Management Fees**

#### **myParkfolio Back-Office Software Management System**

##### **Includes:**

2 way wireless connectivity  
Wireless airtime fees  
On-line access to hosted secure server  
Processing and storage of all transactions, maintenance, alarms, & statistic.  
Database space  
PCI Level 1 Certified real-time credit card authorization account set-up and management  
Secure user rights management

Monthly Fees	Monthly Total
3	\$156

\$52

#### **Back Office Options:**

Please send questions to:

**David Guevara**  
**Business Development Manager**  
**Parkeon**  
**40 Twosome Drive, suite 7, Moorestown, NJ 08057**  
**Phone: 214-531-9513**  
**Email [dguevara@parkeon.com](mailto:dguevara@parkeon.com)**