



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## MINUTES

**REGULAR MEETING OF THE JEROME TOWN COUNCIL**  
**JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS**  
**TUESDAY, SEPTEMBER 11, 2018, AT 7:00 P.M.**

<p><b>ITEM #1:</b></p>	<p><b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b></p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Frank Vander Horst called the meeting to order at 7:01 p.m.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Vander Horst, Vice Mayor Jay Kinsella, and Councilmembers Hunter Bachrach, Alex Barber and Lew Currier.</p> <p>Other staff present were Joni Savage, Deputy Clerk, Melanie Atkin, Accounting Clerk, and Charlotte Page, Acting Zoning Administrator.</p> <p>Mayor or Mayor's designee to lead the Pledge of Allegiance.</p> <p>Melanie Atkin led the pledge.</p>																																										
<p><b>ITEM #2</b> <b>7:04</b></p>	<p><b>FINANCIAL REPORTS</b></p> <p>Budget to Actual reports, vendor ledger and balance sheet for August 2018</p> <p><b>Approval of Financial Reports</b></p> <table border="1" data-bbox="427 953 1325 1073"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER		X	X				KINSELLA	X		X				VANDER HORST			X			
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<p><b>ITEM #3:</b> <b>7:05</b></p>	<p><b>STAFF AND COUNCIL REPORTS</b></p> <p>Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.</p> <p>Ms. Gallagher gave highlights from her staff report.</p> <p>Councilmember Currier asked questions regarding Spectrum Healthcare's visit and proposed space at Town Hall for a Community Healthcare Center.</p> <p>Mayor Vander Horst explained the short-term concept where citizens could have a self-health clinic. He then requested Dr. Jack Dillenberg to approach the dais.</p> <p>7:08 Dr. Dillenberg explained Spectrum Health and Stewart Integrated Health's involvement. It would start as a self-health clinic, one day a week.</p> <p>Ms. Gallagher added that these are just ideas. Any plans would come before Council before implementation.</p> <p>7:14 Councilmember Barber asked for highlights regarding the Intergovernmental Meeting attended by Ms. Gallagher, Mayor Vander Horst and Councilmember Bachrach.</p> <p>7:16 Mayor Vander Horst mentioned a presentation by Northern Arizona Healthcare, and information regarding the "Big Chino Project," which would cause a 3% reduction in the flow of the Verde River. Councilmember Bachrach added his input. The Mayor has sent a letter requesting that the impact of the project on the Verde River be studied.</p> <p><b>Acceptance of Staff Reports</b></p> <table border="1" data-bbox="427 1734 1325 1854"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH		X	X				BARBER			X				CURRIER			X				KINSELLA	X		X				VANDER HORST			X			
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<p><b>ITEM #4:</b> <b>7:24</b></p>	<p><b>PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT</b></p> <p>Minutes are provided for the information of Council and do not require action.</p> <p>Ms. Page read from her report and answered questions from Council.</p>																																										

<p><b>ITEM #5:</b> 7:37</p>	<p><b>PETITIONS FROM THE PUBLIC</b> - There were no petitions from the public.</p>																																																																																																																														
<p><b>ITEM #6:</b> 7:37</p>	<p><b>PRESENTATIONS</b></p> <p><b>LIFETIME ACHIEVEMENT AWARD – ANNE BASSETT</b></p> <p>Council will award a Certificate of Lifetime Achievement to Anne Bassett, recognizing her years of service and dedication to the Town of Jerome as a Councilmember, Board member and artist.</p> <p><b>Motion to approve award to Anne Bassett</b></p> <table border="1" data-bbox="428 401 1326 520"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>The framed certificate and a gift card to Mount Hope Foods was accepted by Nancy Driver on behalf of Anne Bassett.</p>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER		X	X				KINSELLA	X		X				VANDER HORST			X																																																																																							
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<p><b>ITEM #7:</b> 7:39</p>	<p><b>CONSENT AGENDA</b></p> <p>The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.</p> <p>Mayor Vander Horst explained that the first two items under A. would need to be pulled because Vice Mayor Kinsella wasn't in attendance. Also, Councilmember Currier asked that B. be pulled for discussion.</p> <p><b>A. Council Meeting Minutes:</b></p> <ul style="list-style-type: none"> <li>• August 14, 2018 regular meeting</li> <li>• August 21, 2018 regular meeting continued</li> <li>• July 3, 2018 special meeting</li> <li>• June 20, 2018 special meeting</li> <li>• June 6, 2018 special meeting</li> </ul> <p><b>B. Agreement for Participation in the Yavapai County Educational Technology Consortium</b></p> <p>This agreement will allow the Town to participate in shared and enhanced educational technology opportunities among community colleges, school districts, and charter schools located in Yavapai County.</p> <p><b>Approval of minutes from July 3, June 6 and June 20, 2018.</b></p> <table border="1" data-bbox="428 1178 1326 1297"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><b>Approval of minutes from August 14 and August 21, 2018.</b></p> <table border="1" data-bbox="428 1367 1326 1486"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Following an explanation by Mayor Vander Horst:</p> <p><b>Approval of agreement for participation in the consortium.</b></p> <table border="1" data-bbox="428 1587 1326 1707"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER			X				CURRIER		X	X				KINSELLA	X		X				VANDER HORST			X				COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH	X		X				BARBER			X				CURRIER		X	X				KINSELLA						X	VANDER HORST			X				COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER		X	X				CURRIER	X		X				KINSELLA			X				VANDER HORST			X			
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<p><b>ITEM #8:</b></p>	<p><b>ORDINANCES</b></p>																																										
<p>7:43</p>	<p><b>ITEM #8A: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO. 440, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 2-4-1, "REGULAR MEETINGS," OF THE JEROME TOWN CODE REGARDING AVAILABILITY OF COUNCIL MEETING PACKETS</b></p> <p>Council may conduct the second reading of, and may adopt, Ordinance No. 440, amending Section 2-4-1 of the Town Code to provide that preliminary meeting packets for regular Council meetings will be available on the Town website on the Thursday prior to the meeting date, and that the agenda may be revised up until 24 hours prior to the meeting.</p> <p><i>Mayor Vander Horst noted that nothing would ever be added to an agenda without the Mayor's approval, and any agenda item can be tabled at the meeting.</i></p> <p><i>Ms. Gallagher explained that this arose because a member of the public pointed out that packets were not being provided in accordance with the timeline stipulated in the Town Code (the Tuesday prior to the meeting.) They are provided on the Thursday prior, which has been the practice since before she began working here nine years ago. This ordinance will bring the Code into conformance with the longstanding practice. She added that it is State law that agendas must be posted at least 24 hours prior to the meeting.</i></p> <p><i>7:51 Councilmember-elect Sage Harvey spoke to oppose the ordinance.</i></p> <p><i>7:52 Resident Suzy Mound spoke to oppose the ordinance and added that she would like to continue to have the agenda packet emailed to her rather than simply posted on the internet.</i></p> <p><i>Councilmember Currier, Vice Mayor Kinsella and Councilmember Bachrach each spoke in favor of the ordinance.</i></p> <p style="text-align: center;"><b>Approval to amend Section 2-4-1 in the Town Code.</b></p> <table border="1" data-bbox="428 898 1328 1018"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BACHRACH</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> </tr> <tr> <td>CURRIER</td> <td></td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>KINSELLA</td> <td style="text-align: center;">X</td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>VANDER HORST</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BACHRACH			X				BARBER				X			CURRIER		X	X				KINSELLA	X		X				VANDER HORST			X			
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<p>7:58</p>	<p><b>ITEM #8B: FIRST READING: ORDINANCE NO. 441, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING CHAPTER 9, "GARBAGE," OF THE JEROME TOWN CODE</b></p> <p>Council may conduct the first reading of Ordinance No. 441, amending the Town Code regarding garbage collection. The Ordinance would provide that a maximum of three 40-lb. cans (or the equivalent) will be collected, require that all garbage be bagged, prohibit the disposal in garbage of dead animals, move fees from the Code to a Resolution, and eliminate certain redundancies.</p> <p><i>Mayor Vander Horst read Ordinance 441 in title only.</i></p> <p><i>Members of the Council made comments about this ordinance and its necessity.</i></p>																																										
<p><b>ITEM #9:</b></p> <p>8:04</p>	<p><b>UNFINISHED BUSINESS</b></p>																																										
<p>8:24</p>	<p><b>ITEM #9A: REVIEW OF EXPENDITURES TO DATE BY JEROME HISTORICAL SOCIETY ON SLIDING JAIL AREA</b></p> <p>Council will review expenditures to date by the Jerome Historical Society in connection with the Sliding Jail area, in light of the Development Agreement entered into with the JHS.</p> <p><i>Ms. Gallagher had received information from the Historical Society showing that what they have spent to date totals \$35,069. The accounting did not include any labor costs, as all of the labor was performed by volunteers.</i></p> <p><i>This was discussed at some length, wherein it was stated that, if the Town had done this work, the cost would have been much greater, possibly over \$400,000.</i></p> <p><i>It was suggested by Ms. Barber that Vice Mayor Kinsella should leave the dais due to a conflict of interest. Mr. Currier agreed, and asked Mr. Kinsella to speak from the floor as a representative of the Historical Society in order to answer questions from Council.</i></p> <p><i>Vice Mayor Kinsella left the dais at that time, and spoke from the floor to explain in great detail the costs associated with the project and the volunteer labor involved, and to provide information about the proposed slot drain. He answered questions from the Council.</i></p> <p><i>Councilmember Currier and Councilmember Bachrach commended the Historical Society for all that they have done and Mr. Bachrach asked Mr. Kinsella to convey to the Society his thanks and deep appreciation.</i></p>																																										
	<p><b>ITEM #9B: PARKING KIOSKS</b></p> <p>Council will review information and pricing regarding parking kiosks for the Middle parking lot area, and may approve the purchase of same.</p>																																										

Ms. Gallagher spoke about the quotations she received on solar kiosks. Two quotes were received after soliciting several firms. They were approximately \$8,100 and \$8,800 per kiosk, respectively.

Council discussed the matter at some length. Councilmember Barber said that individuals who pay for utilities in Jerome should not have to pay to park.

Mayor Vander Horst opened the topic to the public and asked the two recently-elected officials present to state their views.

8:34 Sage Harvey, a newly-elected Councilmember, stated that she did not like the idea, and doesn't think a kiosk belongs in Jerome, however she understands the need. She agreed with Councilmember Barber that you should not have to pay if you pay a water bill here.

8:35 Jack Dillenberg, a newly-elected Councilmember, expressed support for the concept, noting that our visitors should have to pay for the needs of this community. He added that he doesn't think that businesses will be hurt by this.

8:37 Susan Small, an employee in Jerome, said that she feels it is discriminatory to have paid parking in only that area, and that it would create a hardship for the businesses there. She also stated that this item was not on the agenda until the last day.

Mayor Vander Horst asked Ms. Gallagher when this was put on the agenda.

Ms. Gallagher responded that it was on the agenda last Thursday.

8:38 Marty Smith, a Jerome business owner, said that he appreciates diversification and spoke about parking kiosks in Sedona. He talked about the agenda and 24-hour prior notification. He also talked about selling spare parts at the Town Yard to generate income.

8:43 Eric Jurisin, a Jerome business owner, said he is not against this, and doesn't think it would put him out of business. He believes infrastructure should pay for itself. He added that he believes metering water usage should be first.

8:48 Mansel Matthews, a Jerome resident, said that he is against this but sees the benefits. He added that we should "get rid of our parking ordinance" and that there should be "paid parking everywhere."

Mayor Vander Horst closed the public comments.

The Council continued discussion.

Mayor Vander Horst gave **direction to staff** to put together a group of citizens, business owners (that are residents) and Council members to look further into this.

ITEM #10:

**NEW BUSINESS**

9:04

**ITEM #10A: RESOLUTION NO. 574, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON AUGUST 28, 2018**

Council may adopt Resolution 574, declaring and adopting the results of the August 28, 2018 primary election.

**Adopt Resolution 574.**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH	X		X			
BARBER			X			
CURRIER			X			
KINSELLA		X	X			
VANDER HORST			X			

9:05

**ITEM #10B: RESOLUTION NO. 575, RECITING CERTAIN FEES RELATED TO GARBAGE COLLECTION**

Council may adopt Resolution 575, reciting fees previously established by Council for dumpster rental, pickup and surcharges, and for unscheduled (special) garbage pickups.

*It was discussed and agreed that the line item fee regarding "prohibited items" would be removed from this Resolution, and that the Code would be reviewed in that regard.*

**Amend (to remove "prohibited items" fee) and adopt Resolution No. 575.**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH	X		X			
BARBER		X	X			
CURRIER			X			
KINSELLA			X			
VANDER HORST			X			

9:09

**ITEM #10C: AGREEMENT FOR E-RATE SERVICES**

Council may approve an agreement between the Town of Jerome Library and Yavapai County for E-Rate services, to obtain affordable telecommunications and internet access.

*Mayor Vander Horst left the dais as he has a conflict.*

*Vice Mayor Kinsella explained the agreement.*

*Ms. Gallagher said that, since 2015, participating in this agreement has saved the Town \$11,513.*

**Approval of the agreement.**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH	X		X			
BARBER			X			
CURRIER		X	X			
KINSELLA			X			
VANDER HORST						X

*Mayor Vander Horst returned to the dais.*

ITEM #11:  
9:11

**TO AND FROM THE COUNCIL**

Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.

*Councilmembers reminisced about the events of 9/11, seventeen years ago.*

*Councilmember Barber thanked the councilmembers, staff and volunteers.*

*Mayor Vander Horst asked Ms. Gallagher to do a "doodle poll" for the water task force.*

ITEM #12:

**ADJOURNMENT**

**Adjourned at 9:12**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BACHRACH			X			
BARBER			X			
CURRIER		X	X			
KINSELLA	X		X			
VANDER HORST			X			

APPROVE:

ATTEST:

\_\_\_\_\_  
Frank Vander Horst, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_