



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## AGENDA SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL THURSDAY, MAY 30, 2019 AT 11:00 AM

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting.

Persons with a disability may request an accommodation such as a sign language interpreter by contacting Joni Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall and at the Jerome Public Library.

<b>ITEM #1:</b>	<b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b> Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll. Mayor/Chairperson or designee to lead the Pledge of Allegiance.	
<b>ITEM #2:</b>	<b>PROPOSAL FOR KIOSK PROCUREMENT AND MANAGEMENT</b> Bradley Magee of BMJ Consulting will present a proposal for the purchase and management of parking kiosks. Following the presentation, Council may approve an agreement with the firm.	Sponsored by Mayor Alex Barber Discussion; Possible Action
<b>ITEM #3:</b>	<b>2019-20 BUDGET</b> Council will discuss priorities for the 2019-20 budget year, including but not limited to infrastructure improvements, capital purchases, and staffing, and may direct staff in that regard.	Sponsored by Mayor Alex Barber Discussion; Possible Direction
<b>ITEM #4:</b>	<b>ADJOURNMENT</b>	

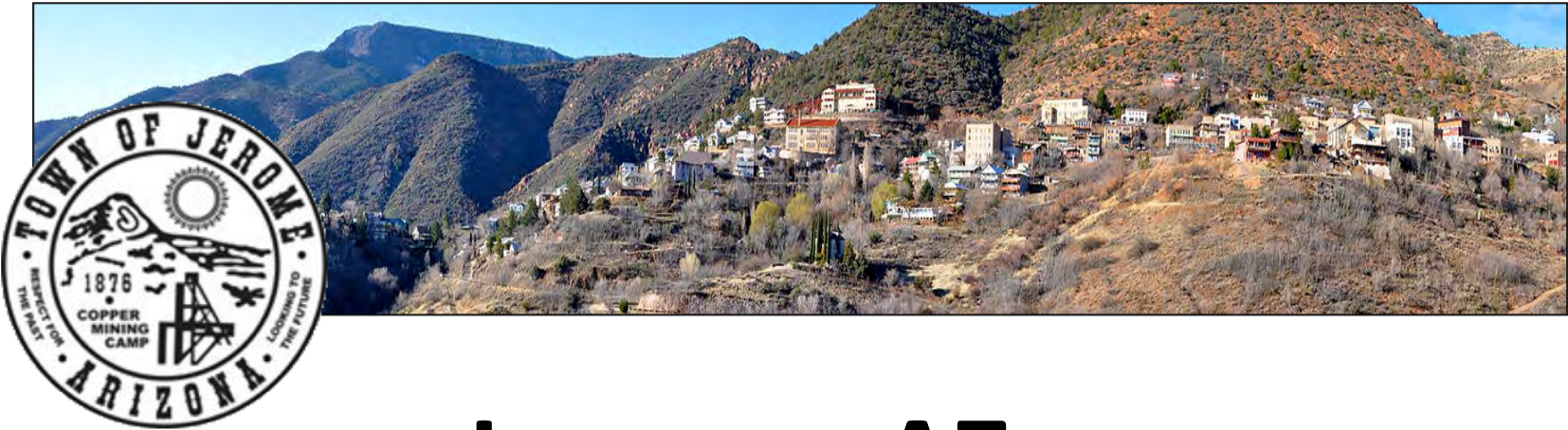
The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

### CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before \_\_\_\_\_ on \_\_\_\_\_ - in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk.

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post Office, interior posting case

\_\_\_\_\_  
J. Savage, Deputy Town Clerk



# Jerome, AZ

Paid Parking Program

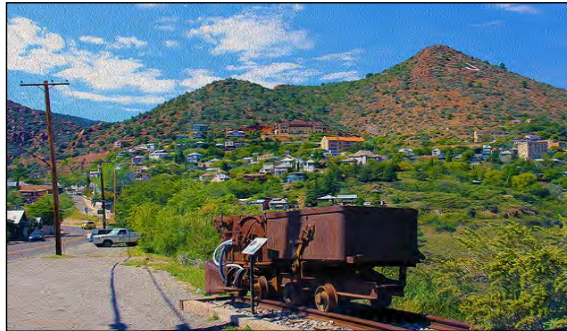
Basic Layout/Map

BMJ Consulting, LLC

Bradley Magee

480-381-1500

# Parking Could be the next “Copper Boom”



Copper mining put Jerome on the map. At one point Jerome was called the “Wickedest Town in the West” as men lived, played and fought while seeking their fortunes in this billion dollar mining camp.

Fast forward to 2019...Long after the mining boom, the people of this community are determined to preserve Jerome’s rich history and cement it’s future. *PARKING can be the new “boom” by providing a solid revenue stream for years to come.*

# Motorcycle Lot



Install 1 Pay Station on a slab, protected by bollards. The pay station should be positioned near the large rocks which currently separate the vehicle and motorcycle parking.



# Main Street



Pay Station Locations – 3 machines

# Hull Avenue



Pay Station Locations – 2 machines



# Pay Station Signage Examples



www.alamy.com - B2NY8F



www.alamy.com - CRDB91



www.alamy.com - E9NG4T



alamy stock photo



# Key Considerations

maximize payment compliance, minimize citations & maximize revenue



- Pay Stations must be a reasonable walking distance



- Pay Stations must be visually “easy to find”

- Pay Stations must be supplemented by concise, clear signage



- Pay Stations must be protected from potential damage inflicted by vehicles





# Key Considerations

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# TOWN OF JEROME

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## MEMO

**FROM:** Candace Gallagher, Town Manager/Clerk  
**TO:** Mayor and Council  
**SUBJECT:** First draft: 2019-20 Town budget  
**DATE:** May 30, 2019

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Here is the first draft of our 2019-20 budget. As first drafted:

- The budget will utilize \$155,000 of our accumulated general fund balance and \$68,000 of our accumulated utility fund balance. As of July 1, 2018, our audit indicates that there was \$986,951 in unrestricted general fund balance and \$85,787 in unrestricted utility fund balance. Those figures may have increased slightly during the current fiscal year. Additional fund balance is available to be utilized for special projects as Council may deem appropriate. Please see the "Fund Balance Recap" sheet for additional details.
- No increases in sales tax or utility fees are anticipated.
- The General Fund is subsidizing the Utilities Fund (sewer budget) by \$43,000, and the HURF fund by \$92,732.
- As in past years, the Sanitation budget includes a \$5,000 transfer to the Capital Fund toward the eventual purchase of a garbage truck. After this transfer, we will have accumulated \$45,000, enough for a substantial downpayment if needed.
- The added 1% bed tax is estimated for FY20 at \$20,000. Its expenditure is split between two places -- General Government salaries and benefits for the shuttle driver, and the line titled "Tourism" in the General Government budget.
- As a starting point for discussion, this budget includes a 2% wage increase. Details are provided on a separate listing.
- You will notice, across all departments, a decrease in the amounts budgeted for Unemployment Insurance. This is because our rate decreased. However, it may change in January again, and we have no way to know what that change may be. We have budgeted for the year based on the current rate.
- You will also notice that, in all departments, insurance expense is budgeted at less than last year. This is because the Risk Pool issued a substantial dividend that will be applied to our property and liability insurance premium for the coming year. Jerome's share of the dividend is just over \$37,000.

**This budget is balanced as presented.**

Generally speaking, routine expenditures and revenues have been budgeted based on prior history and upcoming needs. We attempt to be conservative in budgeting our revenues, so as not to spend money that we don't have. With respect to expenditures, we try to be realistic yet conservative in budgeting

for “controllable” expenses while budgeting sufficiently to accommodate unanticipated situations and emergencies in areas that are difficult to predict, such as repairs and maintenance.

**More details:**

**GENERAL FUND REVENUES:**

- Based on sales tax revenues during the current fiscal year to date, which are slightly higher than last year but below what was (optimistically) budgeted, I have budgeted sales tax revenue for FY20 to approximate what we expect to receive this year, with no increase factored in.
- Certain revenue estimates are provided by the League (State sales tax, State Urban Revenue sharing, vehicle license tax and HURF revenues). These figures may be updated soon, now that the State has completed the budget process. My understanding is that each city and town (regardless of population) will be receiving another \$197,000 for capital projects, but I do not have confirmation of this yet.
- Administration Charges to the utility and streets funds are calculated to reallocate a portion of administrative salaries and overhead expenses to the water, sewer, sanitation and streets (HURF) budgets.
- In order to clarify and streamline the process, we have included Firewise reimbursements under General Government (Fire Department) revenues rather than in the Grants fund, and we have split wildlands revenues into monies received for the use of our truck and monies received to reimburse wildlands wages paid to our personnel.
- **No parking revenues have been included yet.** That will be plugged in after discussion with Council.

**GENERAL GOVERNMENT EXPENSES:**

- **I have included \$3,500 under “Conventions and Seminars” to allow for all of you to attend the upcoming League conference in August (held in Tucson).** That should cover registration, lodging, meals and travel.
- You will notice a \$2,000 increase in the amount budgeted for Software Maintenance and Support. This is due primarily to a tri-annual payment to Microsoft for Windows server and user maintenance that will be due in July. I have also increased the amount budgeted for Computer Hardware and Service, based on the recommendation of our IT professional. We do not spend these funds unless it is necessary, but it is good to have them available in case they are needed.
- The amount budgeted for postage has increased due to an increase in postal rates.
- The amount budgeted for “Tourism (from bed tax)” has decreased to \$5,800, due to our reduced anticipated revenue from the additional 1% bed tax. The remaining \$14,200 is accounted for under General Government salaries and wages, as wages and payroll costs for the weekend shuttle driver.
- **No funds have been included yet for “Allowance for preservation of historic buildings.”** Last year, we appropriated \$55,000, of which about \$4,800 was spent to clean up the house on Magnolia and place a lien for those costs. It will be up to Council to determine the level of funding for this line item during the coming year.

**MAGISTRATE COURT EXPENSES:**

- Court salaries now include \$2,500 (plus payroll costs) for a part-time security officer, as now required by law.

**POLICE DEPARTMENT EXPENSES:**

- The Chief has requested that an additional \$4,500 be included in police salaries to provide an “on call” stipend at certain times. **That has been included here (plus \$1,400 in related payroll costs) for your consideration.**

- Prosecutor costs were increased based on our expenditures during the past year, which exceeded the budget for that line item. These funds are only spent when necessary and it is best to provide for them in the event that they are needed.
- At the Chief's request, an additional \$6,000 has been budgeted under "Capital Outlay – Vehicles" for the first year's payment on a new patrol car. **This has been included here for Council's consideration.**

#### **FIRE DEPARTMENT EXPENSES:**

- For the purposes of clarification, Fire Department salaries have been split among four line items: Chief & Duty Officers, Wildlands, Fuel Abatement, and Per Call wages (to include both employee and volunteer per call payments). Wages for fuel abatement were increased, at the Fire Chief's request, from \$10,000 to \$20,000. These wages are reimbursed through Firewise funding. Wildlands wages are reimbursed by State Forestry.
- At the Chief's request, "Contract Services" has been increased by \$3,500 to provide for paid coverage for the Chief when he is able to take time off. **This has been included here for Council's consideration.**
- Dispatch fees have increased in accordance with the new contract pricing.

#### **LIBRARY EXPENSES:**

- Library salaries provide for an Arts Director (yet to be advertised or hired), and an increase in hours for one staffer who will cover in the library for Kathleen Jarvis as she performs those duties in the interim.
- The amount budgeted in the past under Dues & Subscriptions for YLN (Yavapai Library Network) membership is now being deducted from the revenue provided to us by the County.

#### **PROPERTIES EXPENSES:**

- The Properties budget includes, under Repairs and Maintenance, the following:
  - Routine building maintenance - \$20,000
  - Flooring and sinks in Fire Station - \$6,000 (requested by Chief Blair)
  - Routine infrastructure maintenance - \$3,000
  - Repair/replacement of steps next to old Town Hall - \$75,000 (*This is carried over from the prior year, where those funds were budgeted but not spent. Hunter Bachrach, Project Manager, has spoken with contractors to obtain pricing, but that is not yet available. The budgeted figure is subject to change.*)
  - Repair of wall below School Street - \$30,000 (*Also carried over from the prior year.*)

#### **WATER DEPARTMENT REVENUES & EXPENSES:**

- Budgeted water usage fees were increased in FY19 due to the anticipated changes in water rates. That did not take place. The budgeted figure for the coming year was adjusted to approximate what we will actually be taking in during FY19.
- \$30,000 of Utility Fund Balance and \$21,500 of General Fund Balance have been appropriated as revenue to balance the department's budget.
- Infrastructure Repairs & Maintenance have been budgeted as follows:
  - Routine maintenance (as needed): \$25,000
  - Regulator boxes: \$20,000 (recommended by Marty Boland)
  - Springs: \$3,000 (recommended by Henry MacVittie)



### **SEWER DEPARTMENT REVENUES & EXPENSES:**

- Budgeted sewer usage fees were increased in FY19 due to the anticipated changes in rates. That did not take place. The budgeted figure for the coming year was adjusted to approximate what we will actually be taking in during FY19.
- \$30,000 of Utility Fund Balance and \$43,500 of General Fund Balance have been appropriated as revenue to balance the department's budget.
- \$20,000 has been included for engineering fees relative to needed upgrades at the sewer treatment plant.
- The amount budgeted for Operating Supplies has been increased to \$15,000 approximate what was spent during the past year in attempting to meet regulatory limits for ammonia and copper.
- \$25,000 has been budgeted for routine infrastructure maintenance.
- *Numbers included here may change after further discussion with Mr. MacVittie.*

### **SANITATION DEPARTMENT REVENUES & EXPENSES:**

- \$8,000 of Utility Fund Balance has been appropriated as revenue to balance the department's budget.

### **HURF (STREETS) REVENUES AND EXPENSES:**

- The HURF budget is typically subsidized by the General Fund, this year by \$93,401.
- Salaries and associated expenses reflect an increase due to the inadvertent omission last year of the janitor's salary, which has now been included.
- No funds have been budgeted this year for Street Patching. Last year, \$35,000 was budgeted and that work is underway and will be complete by June 30.
- \$25,000 was budgeted last year and never spent for sidewalk repairs in front of Town-owned properties. That amount has been carried over to this year's budget.

### **OPERATING & CAPITAL GRANTS:**

- We are including grant funding as follows:
  - CDBG: \$350,000 (eligible for Town-wide project)
  - FEMA: \$80,000 for extrication equipment
  - Firehouse Subs (Fire): \$20,000 TBA
  - 100 Club (Fire): \$5,000 TBA
  - NAEMS funding (Fire): \$4,500 TBA
  - Miscellaneous operating grants: \$100,000
  - Yavapai-Apache Nation Prop 202 funds: \$18,000 TBA
  - Freeport-McMoRan 2015 funding – School Street access: \$31,000 (carryover)
  - Freeport-McMoRan 2020 funding (TBA): \$30,000
  - USDA 2018 Rural Development (Hotel Jerome): \$56,000 (carryover)
  - ADEQ Brownfields (Hotel Jerome lead paint/asbestos abatement): \$105,000
  - Miscellaneous capital grants: \$200,000
- **NOT YET INCLUDED is grant funding for a healthcare clinic (to be discussed by Council).**
- Additional grants may be added upon the recommendation of staff or Council.

### **CAPITAL FUND:**

- With the transfer this year of another \$5,000 from the Sanitation budget, we will have accumulated \$45,000 toward the eventual purchase of a new garbage truck.

### **CONTINGENCIES:**

We budget for contingencies so that if funds that are not anticipated in the regular budget are received, they can be spent. We have included the following in the Contingency budgets:

- Revenue from the sale or lease of real property (Clarkdale cemetery property)

- Excess donations
- Excess sales tax revenues
- Excess wildlands revenues
- Excess parking revenues
- Water and sewer connection fees

I hope this memo will answer any questions you have as we begin this year's budget process. I believe we have accommodated the routine expenditures fairly well, and I would request input from Council regarding:

- Any special projects or purchases you wish to fund and to what extent. Projects and purchases could be funded utilizing additional fund balance. I have asked Marty, Allen and Rusty to attend our first meeting to discuss their priorities.
  - Marty has discussed the purchase of a water truck for Public Works in the past. It was included in last year's contingency budget, but has not yet been included here.
  - Council may wish to consider the purchase of a new (used) golf cart for Admin.
- Wages and staffing levels
  - We have discussed in the past adding a full-time employee to Public Works. That has not yet been included in the budget.
  - As previously stated, this budget includes an across-the-board 2% wage increase, which can be adjusted by Council as you see fit.

Some estimated figures for routine expenditures, as well as grants anticipated, are still under review and are subject to minor adjustments as needed.

As a reminder, we should adopt the tentative budget at our regular July meeting, and adopt the final budget at a special meeting to be scheduled for July 30. After the tentative budget is adopted, changes can still be made, but the budget may not be increased.

My thanks, as always, to our amazing staff for their input and cooperation during this process. A very special thanks to Melanie Atkin, who assisted with this process and was a tremendous help to me in creating this first draft.

**TOWN OF JEROME  
BUDGET CALENDAR 2019-20**

	<u>PROPOSED DATE</u>	<u>Legal Requirement</u>
Adopt tentative budget	9-Jul	<a href="#">On or before third Monday in July (7/15) A.R.S. 42-17101</a>
Publish budget once a week for two consecutive weeks; include time and place of budget hearing and a statement indicating where proposed budget may be examined.	17-Jul 24-Jul	<a href="#">A.R.S. 42-17103</a>
Publish tentative budget summary on website and make available at library	15-Jul	<a href="#">within seven days of adoption</a>
Hold Public Hearing on budget and property tax levy.	30-Jul	<a href="#">On or before 14th day before the tax levy is adopted</a>
Convene special meeting to adopt final proposed budget.	30-Jul	<a href="#">Following public hearing</a>
Publish final adopted budget on website and make available at library	3-Aug	<a href="#">within seven days of adoption</a>
Adopt property tax levy and forward certified copy of tax levy resolution to county.	13-Aug	<a href="#">On or before third Monday in August (8/19)</a>



## FUND BALANCE RECAP:

UNRESTRICTED general fund balance @ 7/1/18, per audited financial statements	\$986,951
Less: Anticipated deficit FY19	\$0
<b>NET ESTIMATED UNRESTRICTED FUND BALANCE @ 7/1/18</b>	<b>\$986,951</b>

2019-20 GENERAL FUND OPERATING EXPENSES (per draft): net of capital projects and subsidies to other funds	1,878,527
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<b>FUND BALANCE PERCENTAGE</b>	<b>52.54%</b>
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Minimum fund balance per Financial Operations Manual adopted by Council: 25% of general fund operating expenses	\$469,632
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<b>Potentially available for use*</b>	<b>\$517,319</b>
<b>Used in this draft (excluding contingencies)</b>	<b>(\$155,000)</b>

<b>General Fund Balance remaining available for use</b>	<b>\$362,319</b>
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<i>Total General fund balance remaining</i>	<i>\$831,951</i>
<i>Percentage of GF operating expenses</i>	<i>44.3%</i>

Utilities Fund Balance @ 7/1/18	\$85,787
Plus: Anticipated surplus FY19	\$20,000
<b>TOTAL ESTIMATED UTILITIES FUND BALANCE @ 7/1/19</b>	<b>\$105,787</b>

Utilized in this draft	68,000
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<b>Utilities Fund Balance remaining for use</b>	<b>\$37,787</b>
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TOWN OF JEROME  
BUDGET WORKSHEET  
2019-20

Fund	Dept	Acct#		ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
			<b>General Government Revenue</b>				
1	10		Use of General Fund fund balance	266,000		155,000	
1	10	4001	Primary & Personal Prop. Tax	47,500	47,500	47,500	
1	10	4005	City Sales Tax	1,050,000	1,025,000	1,025,000	
1	10	4010	State Sales Tax	45,363	45,000	47,815	
1	10	4015	State Urban Revenue Sharing	181,644	181,650	198,537	
1	10	4030	Vehicle License Tax	31,248	31,670	33,525	
1	10	4045	Business License Revenue	9,000	8,200	9,000	
1	10	4050	Commercial Filming Fees	1,500	500	500	
1	10	4055	Utility Franchises / Licenses	18,000	17,351	18,000	
1	10	4300	Interest Earned	250	1,550	1,600	
1	10	4400	Sale of Assets	10,000	5,000	6,000	
1	10	4500	Miscellaneous Revenue	7,000	7,000	7,000	
1	10	4510	Insurance dividend and claims	1,000	0	500	
1	10	4200	Contributions	500	140	200	
1	10	4600	Administration Charge to Utilities Fund	151,352	151,352	146,853	
1	10	4600	Administration Charge to Streets	11,290	11,290	10,843	
			<b>Total General Government Revenues</b>	<b>1,831,647</b>		<b>1,707,873</b>	
1	10	4035	Fines & Forfeitures	60,000	66,500	65,000	
			<b>Total Court Revenue</b>	<b>60,000</b>		<b>65,000</b>	
1	10	4064	Dedicated PD Revenue from court fees	2,100	2,100	2,100	
1	10	4065	Police Services Revenue	7,500	5,500	6,000	
			<b>Total Police Department Revenue</b>	<b>9,600</b>		<b>8,100</b>	
1	10	4090	Fire Department Wildlands Revenue - Truck	50,000	50,000	50,000	
1	10	NEW	Fire Department Wildlands Revenue - Wage reimbursement			38,000	
1	10	NEW	Fire Department Firewise Reimbursements			20,000	Previously under Grants
1	10	4053	Fire Department Services Revenue	7,500	7,000	7,500	
			<b>Total Fire Department Revenue</b>	<b>57,500</b>		<b>115,500</b>	
1	10	4020	Library Funds From Yavapai Co	19,858	19,120	19,000	
1	10	4070	Civic Center Rents (bottom floor)	9,115	9,115	9,115	
1	10	4200	Contributions and Miscellaneous	4,000	3,500	3,000	
			<b>Total Library Revenue</b>	<b>32,973</b>		<b>31,115</b>	
1	10	4041	Planning & Zoning Fees	2,500	4,000	3,500	
1	10	4040	Building Permits	5,500	5,500	5,500	
			<b>Total Planning &amp; Zoning Revenue</b>	<b>8,000</b>		<b>9,000</b>	
1	10	4042	Parking Revenue	50,000	-	-	COUNCIL INPUT NEEDED
1	10	4080	Utility Reimbursements	4,500	5,300	5,000	
1	10	4070	Property Rentals	69,407	69,407	69,407	
			<b>Total Properties Revenue</b>	<b>123,907</b>		<b>74,407</b>	
			<b>Total General Fund Revenues</b>	<b>\$ 2,123,627</b>		<b>\$ 2,010,995</b>	
			<b>General Government Expenses</b>				
1	11	5001	Salaries & Wages	229,259	225,585	233,706	
1	11	5010	FICA Match	17,538	16,734	17,879	
1	11	5011	Retirement Match	16,011	15,927	16,328	
1	11	5012	Health / Life Insurance	42,246	41,645	44,001	
1	11	5013	Workers Compensation	1,745	1,327	1,586	
1	11	5014	Unemployment Insurance	950	1,037	634	
1	11	6101	Accounting & Auditing	17,500	15,275	17,500	
1	11	6105	Advertising, Printing & Publishing	3,200	4,000	4,000	
1	11	6110	Contract Services	4,800	4,900	5,000	ADP
1	11	6115	Conventions & Seminars	1,000	1,200	3,500	
1	11	6116	Training and Education	1,500	2,200	2,500	
1	11	6125	Dues, Subs. & Memberships	6,500	6,600	6,600	AMCA; NACOG; League ; VRGreenway
1	11	6126	TPT Collection Fee expense (ADOR)	1,107	1,091	1,218	
1	11	6130	Election Expenses	3,800	663	0	
1	11	6155	Insurance	28,000	22,165	20,200	Dividend return to be applied will reduce
1	11	6156	Insurance Deductibles	1,000	0	500	
1	11	6170	Legal	14,500	10,000	12,000	
1	11	6185	Miscellaneous	3,705	3,500	3,947	
1	11	6186	Bank charges	1,700	1,500	1,700	
1	11	6188	Bank fees/Merch services	6,600	6,700	6,800	Credit card fees and machine lease
1	11	6190	Office Supplies	6,000	5,800	6,000	
1	11	6191	Copier and Equip Lease	7,500	6,800	7,500	Copier; Postage meter
1	11	6192	Software Maintenance and Support	6,000	5,055	8,000	DataWest; Microsoft (every 3 years); CY
1	11	6193	Computer Hardware and Service	8,000	8,500	10,000	
1	11	6195	Operating Supplies	1,000	800	1,000	
1	11	6200	Postage	4,000	4,500	5,500	Postage cost increasing
1	11	6220	Rep and Maint - Vehicles	500	0	500	
1	11	6225	Rep and Maint - Equipment	0	179	0	
1	11	6245	Shuttle Expenses	1,000	1,750	1,500	
1	11	6250	Small Tools & Minor Equipment (under \$5,000)	1,400	900	1,000	
1	11	6265	Telephone	5,000	4,000	4,500	
1	11	6275	Travel	500	1,250	1,500	
1	11	6285	Tourism (from bed tax)	9,650	9,350	5,800	Plus shuttle driver salary/benefits
1	11	6286	Community Health	500	0	500	
1	11	6287	Allowance for preservation of historic buildings	55,000	4,788		COUNCIL INPUT NEEDED
1	11	9500	Transfer to Operating Grants Fund - CDBG SSP Match	56,000	56,000	0	
1	11	9500	Transfer to Utilities Fund - Water	11,300	11,300	21,500	
1	11	9500	Transfer to Utilities Fund - Sewer	5,800	5,800	43,500	
1	11	9500	Transfer to Utilities Fund - Sanitation	2,200	2,200	0	
1	11	9500	Transfer to HURF	126,300	53,400	93,401	
			<b>Total General Government Expenses</b>	<b>710,311</b>		<b>611,300</b>	
			<b>Magistrate Court Expenses</b>				
1	12	5001	Salaries & Wages	59,494	58,875	62,649	

TOWN OF JEROME  
BUDGET WORKSHEET  
2019-20

				ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
1	12	5010	FICA	4,551	4,505	4,793	
1	12	5011	Retirement	2,080	2,065	2,080	
1	12	5013	Workmen's Comp	288	280	273	
1	12	5014	Unemployment	298	298	234	
1	12	6101	Accounting and Auditing	1,800	1,800	0	
1	12	6110	Contract Services	4,350	5,500	5,500	DUI cases
1	12	6115	Conventions and Seminars	350	100	100	
1	12	6116	Training and Education	350	0	525	
1	12	6125	Dues and Subscriptions	250	250	250	
1	12	6185	Miscellaneous Expense	300	0	300	
1	12	6191	Copier and Equipment Lease	2,250	2,250	2,250	
1	12	6265	Telephone	1,000	583	840	
1	12	6275	Travel	800	800	950	
<b>Total Magistrate Court Expenses</b>				<b>78,161</b>		<b>80,744</b>	
<b>Police Department Expenses</b>							
1	13	5001	Salaries & Wages	251,522	250,975	262,172	
1	13	5010	FICA Match	19,241	18,870	20,056	
1	13	5011	Retirement Match	31,243	30,590	33,388	
1	13	5012	Health / Life Insurance	39,960	39,640	46,320	
1	13	5013	Workers Compensation	23,285	23,580	20,118	
1	13	5014	Unemployment	1,640	1,485	852	
1	13	6105	Advertising, Printing & Publishing	500	0	200	
1	13	6110	Contract Services	1,200	915	1,000	YavCo/ New emp testing
1	13	6116	Training and Education	2,000	2,500	2,500	
1	13	6120	Dispatch	35,100	35,100	35,100	
1	13	6125	Dues and Subscriptions	500	500	500	
1	13	6145	Fuel	8,000	7,255	8,000	
1	13	6172	Prosecutor	22,000	28,150	30,000	
1	13	6185	Miscellaneous	600	850	600	
1	13	6192	Software Service & Support	1,700	1,000	1,000	Crimestar, Saltus
1	13	6193	Computer Hardware & Service	10,000	7,500	5,000	
1	13	6195	Operating Supplies	2,500	1,780	2,500	
1	13	6200	Postage	100	50	100	
1	13	6220	Rep and Maint - Vehicles	5,500	3,100	5,500	
1	13	6225	Rep and Maint -Equipment	1,200	1,200	1,200	
1	13	6234	Police Dept Safety Equipment	2,100	2,100	2,100	
1	13	6250	Small Tools & Equipment (under \$5,000)	3,000	3,000	3,000	
1	13	6265	Telephone	4,000	3,500	4,000	
1	13	6280	Uniforms	2,000	650	1,500	
1	13	7025	Capital Outlay - Vehicles	5,500	5,416	11,500	Includes new patrol car purchase
<b>Total Police Department Expenses</b>				<b>474,391</b>		<b>498,206</b>	
<b>Fire Department Expenses</b>							
1	14	5001	Salaries & Wages - Chief, Duty officers	181,548	161,860	121,810	Only Chief & Duty Officers on This Line
1	14	5002	Wildlands wages			38,000	New Line Item, previously included abo
1	14	5003	Volunteer-Employee Per Call Personnel	15,000	22,070	24,000	Employee per call previously included a
1	14	5004	Fuel abatement wages			20,000	New Line Item, previously included abo
1	14	5010	FICA Match	13,888	13,450	14,444	
1	14	5011	Retirement	9,724	8,150	9,505	
1	14	5011-A	Retirement - Volunteer Contribution	12,000	12,000	12,000	
1	14	5012	Health Insurance	27,936	22,370	29,160	
1	14	5013	Workers Compensation	16,700	14,200	15,792	
1	14	5014	Unemployment	1,497	1,460	1,122	
1	14	6110	Contract Services	500	0	4,000	Includes coverage for Chief FY20
1	14	6116	Education and Training	6,000	7,000	6,000	
1	14	6120	Dispatch	5,550	5,550	6,100	
1	14	6125	Dues and Subscriptions	1,000	1,450	1,500	
1	14	6145	Fuel	5,500	4,370	5,000	
1	14	6170	Legal	500	1,500	500	
1	14	6180	Medical Expenses	500	550	500	
1	14	6181	Medical Supplies	4,000	2,500	3,000	
1	14	6185	Miscellaneous	1,500	1,500	1,500	
1	14	6195	Operating Supplies	1,000	1,500	1,000	
1	14	6220	Rep and Maint - Vehicles	15,000	15,000	16,000	
1	14	6225	Rep and Maint - Equipment	5,000	4,500	5,000	
1	14	6250	Small Tools & Equipment (under \$5000)	15,000	15,000	10,000	
1	14	6265	Telephone	5,000	3,250	5,000	
1	14	6270	Training Center Assessment	2,600	2,492	2,700	
<b>Total Fire Department Expenses</b>				<b>346,943</b>		<b>353,633</b>	
<b>Library Expenses</b>							INCLUDES ARTS PROGRAM
1	15	5001	Salaries & Wages	61,897	59,635	69,996	
1	15	5010	FICA Match	4,735	4,450	5,355	
1	15	5011	Retirement	3,328	3,370	3,395	
1	15	5012	Health Insurance	9,312	9,385	9,720	
1	15	5013	Workers Compensation	330	290	336	
1	15	5014	Unemployment	560	572	477	
1	15	6110	Contract services	1,450	500	500	County IT services
1	15	6125	Dues and Subscriptions	2,100	-	-	YLN membership
1	15	6185	Miscellaneous	500	250	500	
1	15	6190	Office Supplies	300	320	300	
1	15	6195	Operating Supplies	3,950	3,950	4,000	
1	15	6205	Print and Non-Print Materials	3,890	3,890	3,890	
1	15	6225	R&M - Equipment	300	-	200	
1	15	6250	Small Tools & Equipment (under \$5,000)	2,500	750	1,000	
1	15	6265	Telephone (net of County contribution)	1,000	-	1,000	
1	15	6266	E-Rate	-	300	300	
1	15	6275	Travel	500	-	-	
<b>Total Library Expenses</b>				<b>96,652</b>		<b>100,969</b>	
<b>Planning &amp; Zoning Expenses</b>							
1	16	5001	Salaries & Wages	55,439	50,150	55,175	
1	16	5010	FICA Match	4,241	3,490	4,221	
1	16	5011	Retirement Match	3,475	3,085	3,435	
1	16	5012	Health / Life Insurance	9,312	10,225	12,519	



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				ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
1	16	5013	Workers Compensation	330	540	635	
1	16	5014	Unemployment Insurance	560	480	199	
1	16	6105	Advertising, Printing & Publishing	200	760	1,000	
1	16	6110	Contract Services	1,500	0	1,500	Hearing officer
1	16	6115	Conventions and Seminars	0		0	
1	16	6116	Training and Education	1,000	500	1,500	
1	16	6125	Dues and Subscriptions	100	0	0	
1	16	6170	Legal	12,500	12,500	13,000	
1	16	6175	Map Upgrades / Copies	100	0	0	
1	16	6185	Miscellaneous	200	40	300	
1	16	6192	Software Maintenance & Support	400	0	0	
1	16	6195	Operating Supplies	500	120	250	
1	16	6250	Small Tools & Equipment (under \$5,000)	500	100	250	
1	16	6265	Telephone	650	530	600	
1	16	6275	Travel	500	300	500	
<b>Total Planning &amp; Zoning Expenses</b>				<b>91,507</b>		<b>95,084</b>	
<b>Parks Expenses</b>							
1	17	5001	Salaries & Wages	5,704	4,830	5,567	
1	17	5010	FICA Match	436	370	426	
1	17	5011	Retirement Match	452	350	441	
1	17	5012	Health Insurance	1,231	990	1,311	
1	17	5013	Workers Compensation	506	325	445	
1	17	5014	Unemployment Insurance	22	22	14	
1	17	6145	Fuel	50	50	50	
1	17	6185	Misc. Expenses	250	150	200	
1	17	6192	Software Service and Support	0		400	
1	17	6195	Operating Supplies	250	850	500	
1	17	6215	Rep and Maint - Building	100	0	100	
1	17	6220	Rep and Maint - Vehicles	2,500	700	2,500	
1	17	6225	Rep and Maint - Equipment	500	50	500	
1	17	6230	Rep and Maint - Infrastructure (routine)	4,000	20	2,000	
1	17	6250	Small Tools & Equipment (under \$5,000)	500	200	500	
1	17	6265	Telephone	200	200	200	
1	17	6280	Uniforms	400	250	300	
1	17	6285	Utilities	2,150	2,300	2,300	
1	17	8040	Lease Payments	1,000	537	300	
<b>Total Parks Expenses</b>				<b>20,251</b>		<b>18,054</b>	
<b>Properties Expenses</b>							
1	18	5001	Salaries & Wages	35,318	31,250	34,475	
1	18	5010	FICA Match	2,702	2,400	2,637	
1	18	5011	Retirement Match	2,800	2,245	2,732	
1	18	5012	Health / Life Insurance	7,621	6,100	8,121	
1	18	5014	Unemployment Insurance	135	120	85	
1	18	5013	Workers Compensation	3,135	2,030	2,755	
1	18	6110	Contract Services	14,000	5,300	10,000	Elevator inspection; Project managemen
1	18	6140	Engineering Fees	5,000	0	5,000	
1	18	6142	Equipment Rental	150	0	100	
1	18	6145	Fuel	50	110	100	
1	18	6170	Legal Services	500	0	500	
1	18	6185	Miscellaneous Expense	1,000	1,700	1,000	
1	18	6192	Software Service and Support	0		400	
1	18	6195	Operating Supplies	1,500	1,690	1,500	
1	18	6215	Rep and Maint - Buildings (routine)	20,000	16,500	20,000	
1	18	6215	Rep and Maint - Buildings (special)	6,000	6,000	6,000	Flooring/Sinks for Fire House Areas 19-
1	18	6220	Rep and Maint - Vehicles	2,500	1,000	2,500	
1	18	6225	Rep and Maint - Equipment	500	40	250	
1	18	6230	Rep and Maint - Infrastructure (routine)	3,600	2,200	3,000	
1	18	6230	Rep and Maint - Infrastructure (Steps next to old Town Hall)	75,000	0	75,000	Not spent in FY19
1	18	6230	Rep and Maint - Infrastructure (Old Town Yard to parking)	10,000	8,300	0	
1	18	6230	Rep and Maint - Infrastructure (wall below School Street)	30,000	0	30,000	Not spent in FY19
1	18	6250	Small Tools & Equipment (under \$5,000)	500	150	250	
1	18	6280	Uniforms	400	300	300	
1	18	6285	Utilities	46,000	46,000	46,000	
1	18	9500	TRANSFER to Grants Fund (USDA Grant match - Hotel Jerome)	21,000	21,000	0	
1	18	6242	Purchase of parking kiosks	15,000	0	0	
1	18	8040	Lease Payments	1,000	540	300	
<b>Total Properties Expenses</b>				<b>305,411</b>		<b>253,005</b>	
<b>Total General Fund Expenses</b>				<b>2,123,627</b>		<b>2,010,995</b>	
<b>Water Department Revenue</b>							
2	50	4085	Water Usage Fees	191,000	178,500	180,000	
2	50	4100	Water Connection Fees	0		0	
Use of UTILITY FUND BALANCE				49,000		30,000	
2	50	4900	TRANSFER from General Fund	11,300	11,300	21,500	
2	50	4500	Miscellaneous Water Revenue	3,000	2,500	3,000	
<b>Total Water Department Revenue</b>				<b>254,300</b>		<b>234,500</b>	
<b>Water Department Expenses</b>							
2	50	5001	Salaries & Wages	62,300	54,500	60,813	
2	50	5010	FICA Match	4,766	4,150	4,652	
2	50	5011	Retirement Match	4,939	3,890	4,820	
2	50	5012	Health / Life Insurance	13,443	10,760	14,326	
2	50	5013	Workers Compensation	5,531	4,480	4,859	
2	50	5014	Unemployment Insurance	237	237	149	
2	50	6110	Contract Services	11,000	10,500	11,000	
2	50	6116	Training and Education	750	0	500	
2	50	6125	Dues, Subs. & Memberships	200	200	200	
2	50	6135	Permit Fees	400	380	400	
2	50	6140	Engineering Fees	2,000	60	1,500	
2	50	6142	Equipment Rentals	300	0	200	
2	50	6145	Fuel	2,400	1,650	2,000	
2	50	6155	Insurance	11,500	8,800	9,500	

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				ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
2	50	6170	Legal	3,500	4,130	5,000	
2	50	6185	Miscellaneous Expense	283	700	630	
2	50	6192	Software Maintenance & Support	2,500	1,500	2,500	DataWest; Census; CYMA
2	50	6195	Operating Supplies	3,000	2,500	3,000	
2	50	6215	Rep and Maint - Building	300	0	200	
2	50	6220	Rep and Maint - Vehicles	2,500	1,500	2,500	
2	50	6225	Rep and Maint - Equipment	5,000	500	2,500	
2	50	6230	Rep and Maint - Infrastructure (routine)	25,000	500	25,000	
2	50	6230	Rep and Maint - Infrastructure (regulator boxes)	20,000	5,000	20,000	
2	50	6230	Rep and Maint - Infrastructure (springs)	10,000	5,000	3,000	
2	50	6240	Service Tests/System Testing	700	1,000	1,100	
2	50	6250	Small Tools & Equipment (under \$5,000)	2,500	400	1,500	
2	50	6265	Telephone	1,000	700	1,000	
2	50	6271	DWR Fee	900	893	900	
2	50	6280	Uniforms	400	300	300	
2	50	6285	Utilities	500	450	500	
2	50	6290	Administration charge	50,451	50,451	48,951	
2	50	8040	Lease Payments - GANNON (Down Payment)	2,500	2,500	0	
2	50	8040	Lease Payments	3,500	1,880	1,000	
<b>Total Water Department Expenses</b>				<b>254,300</b>		<b>234,500</b>	
<b>Sewer Department Revenue</b>							
2	51	4085	Sewer Usage Fees	201,000	182,730	185,000	
2	51	4500	Miscellaneous Sewer Revenue	0		0	
			Use of UTILITY FUND BALANCE	36,000		30,000	
2	51	4900	TRANSFER from General Fund	5,800	5,800	43,500	
2	51	4300	Interest and Investment Earnings	100	50	100	
<b>Total Sewer Revenue</b>				<b>242,900</b>		<b>258,600</b>	
<b>Sewer Department Expenses</b>							
2	51	5001	Salaries & Wages	33,783	29,650	32,976	
2	51	5010	FICA Match	2,584	2,275	2,637	
2	51	5011	Retirement Match	2,678	2,155	2,613	
2	51	5012	Health / Life Insurance	7,290	5,850	7,768	
2	51	5013	Workers Compensation	2,999	2,300	2,635	
2	51	5014	Unemployment Insurance	129	129	81	
2	51	6110	Contract Services	38,400	38,400	38,400	
2	51	6116	Training and Education	150	0	100	
2	51	6135	Permit Fees	1,250	1,251	1,250	
2	51	6140	Engineering Fees	500	0	20,000	
2	51	6142	Equipment Rentals	250	0	200	
2	51	6145	Fuel	2,100	1,550	2,100	
2	51	6155	Insurance	12,500	9,900	10,500	
2	51	6170	Legal	250	0	200	
2	51	6185	Miscellaneous	286	150	289	
2	51	6192	Software Support	2,500	1,500	2,500	
2	51	6195	Operating Supplies	10,000	15,000	15,000	
2	51	6215	Rep and Maint - Building	300	0	200	
2	51	6220	Rep and Maint - Vehicles	2,400	750	1,500	
2	51	6225	Rep and Maint - Equipment	7,800	7,000	7,500	
2	51	6230	Rep and Maint - Infrastructure (routine)	25,000	1,500	25,000	
2	51	6240	Service Tests/System Testing	10,000	11,000	10,000	
2	51	6250	Small Tools & Equipment (under \$5,000)	1,500	500	1,500	
2	51	6265	Telephone	900	670	900	
2	51	6280	Uniforms	400	300	300	
2	51	6285	Utilities	2,000	3,100	3,000	
2	51	6290	Administration charge	50,451	50,451	48,951	
2	51	8010	Bond Principal	11,000	11,237	12,000	
2	51	8020	Bond Interest	7,500	7,186	7,500	
2	51	8040	Lease Payments - GANNON (Down Payment)	2,500	2,500	0	
2	51	8040	Lease Payments	3,500	1,880	1,000	
<b>Total Sewer Expenses</b>				<b>242,900</b>		<b>258,600</b>	
<b>Sanitation Department Revenue</b>							
2	52	4085	Sanitation Service Fees	192,000	188,095	190,000	
			Use of UTILITY FUND BALANCE	11,000		8,000	
2	52	4900	TRANSFER from General Fund	2,200	2,200	0	
2	52	4500	Miscellaneous Sanitation Revenue	1,000	900	1,000	
<b>Total Sanitation Revenue</b>				<b>206,200</b>		<b>199,000</b>	
<b>Sanitation Department Expense</b>							
2	52	5001	Salaries & Wages	53,745	46,500	52,462	
2	52	5010	FICA Match	4,111	3,550	4,013	
2	52	5011	Retirement Match	4,260	3,370	4,158	
2	52	5012	Health / Life Insurance	11,597	9,290	12,358	
2	52	5013	Workers Compensation	4,771	6,150	4,192	
2	52	5014	Unemployment Insurance	205	205	129	
2	52	6110	Contract Services	500	0	500	
2	52	6111	Recycling Contract Services	2,200	1,600	2,000	
2	52	6116	Training & Education	300	0	200	
2	52	6142	Equipment Rental	1,000	1,000	1,000	
2	52	6145	Fuel	8,600	7,800	8,500	
2	52	6155	Insurance	15,000	11,620	12,500	
2	52	6165	Landfill Tipping Fees	23,500	19,200	23,500	
2	52	6185	Miscellaneous	460	100	687	
2	52	6192	Software Support	2,000	1,500	2,000	
2	52	6195	Operating Supplies	250	100	200	
2	52	6215	Rep and Maint - Building	150	0	150	
2	52	6220	Rep and Maint - Vehicles	12,000	5,500	12,000	
2	52	6225	Rep and Maint - Equipment	3,500	100	2,000	
2	52	6250	Small Tools & Minor Equipment	1,300	100	1,300	
2	52	6265	Telephone	900	750	900	
2	52	6280	Uniforms	400	300	300	
2	52	6290	Administration charge	50,451	50,451	48,951	
			Transfer to Capital Fund	5,000	5,000	5,000	
<b>Total Sanitation Expenses</b>				<b>206,200</b>		<b>199,000</b>	

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				ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
			<b>HURF Revenue</b>				
3	30	4020	Highway User Revenue	39,420	39,420	39,248	
3	30	4300	HURF Interest	180	335	350	
3	30	4900	Transfer from General Fund	126,300	55,400	93,401	
<b>Total HURF Revenue</b>				<b>165,900</b>		<b>132,999</b>	
			<b>HURF Expenses</b>				
3	30	5001	Salaries & Wages	28,518	38,150	40,913	Janitor inadvertently omitted FY19
3	30	5010	FICA Match	2,182	2,920	3,130	
3	30	5011	Retirement Match	2,261	1,830	2,206	
3	30	5012	Health/Life Insurance	5,821	5,100	6,557	
3	30	5013	Workers Compensation	2,532	1,950	2,682	
3	30	5014	Unemployment Insurance	109	195	168	
3	30	6140	Engineering Fees	2,000	0	2,000	
3	30	6142	Equipment Rentals	1,500	0	1,500	
3	30	6145	Fuel	0	46	50	
3	30	6155	Liability Insurance	8,000	5,900	6,500	
3	30	6185	Miscellaneous Expense	437	100	300	
3	30	6192	Software Service & Support	0		400	
3	30	6195	Operating Supplies	500	650	700	
3	30	6210	Public Restroom Supplies	2,250	1,700	2,200	
3	30	6215	Repair & Maintenance - Building	300	0	300	
3	30	6220	Repair & Maintenance - Vehicles	2,400	1,200	2,400	
3	30	6225	Repair & Maintenance - Equipment	350	50	350	
3	30	6230	Repair & Maintenance - Infrastructure (routine R&M)	8,000	8,000	8,000	
3	30	6230	Repair & Maintenance - Street patching	35,000	35,000	0	
3	30	6230	Repair & Maintenance - Infrastructure (SIDEWALKS)	25,000	1,000	25,000	Not spent FY19
3	30	6250	Small Tools & Equipment	500	200	500	
3	30	6255	Street Lights	12,500	11,700	12,500	
3	30	6260	Street Supplies	3,000	2,500	3,000	
3	30	6265	Telephone	200	160	200	
3	30	6280	Uniforms	350	250	300	
3	30	6290	Administration Charge	11,290	11,290	10,843	
3	30	8040	Lease Payments - GANNON (Down Payment)	10,000	5,000	0	
3	30	8040	Lease Payments	900	540	300	
<b>Total HURF Expenses</b>				<b>165,900</b>		<b>132,999</b>	
			<b>Fire Department P&amp;R Revenue</b>				
4	60	4250	Town Contribution	10,000	12,000	12,000	
4	60	4255	State Pension Contribution	2,500	1,918	2,500	
4	60	4256	Receipts from Retirement Fund	10,000	6,435	10,000	
<b>Total Fire P&amp;R Revenue</b>				<b>22,500</b>		<b>24,500</b>	
			<b>Fire Department P&amp;R Expenses</b>				
4	60	6110	Contract Services (Admin Fees)	2,000	-	2,000	
4	60	6235	Retirement/Refunds/Distributions	20,500	6,435	22,500	
<b>Total Fire P&amp;R Expenses</b>				<b>22,500</b>		<b>24,500</b>	
			<b>Operating Grants Revenue</b>				
5	40	4100	CDBG	300,000		350,000	
5	40	4100	TRANSFER IN from General Government	56,000	56,000		
5	40	4067	Police: AZPOST Funding	0		0	
5	40	4067	Police: Bulletproof vest funding	800			
5	40	4067	Police: GOHS Grant	4,000	3,101		
5	40	4066	Police: RICO Revenue	0		0	
5	40	4068	Fire: FEMA	111,000	88,808	80,000	Extraction 19-20
5	40	4068	Fire: Fuel Abatement Grants	18,000	7,500	0	Moved to GF revenue
5	40	4068	Fire: Firehouse Subs Grant	25,000	0	20,000	
5	40	4068	Fire: 100 Club grant	10,000		5,000	
5	40	4068	Fire: State Fire School (training)	1,000	1,000	1,000	
5	40	4068	Fire: NEAMS funding	4,000		4,500	
5	40	4100	Other housing related grants	50,000		0	
5	40	4100	MISCELLANEOUS grants	75,000		100,000	
5	40	4100	Yavapai County Storm Drainage/Flood Control	30,000		-	Rolling over to FY 2021
<b>Total Operating Grants Revenues</b>				<b>684,800</b>		<b>560,500</b>	
			<b>Operating Grants Expenses</b>				
5	40	6103	CDBG: Housing Rehabilitation	300,000		350,000	
5	40	6103	CDBG Grant Match	56,000	56,000		
5	40	6237	Police: Bulletproof vest funding	800	0		
5	40	6237	Police: GOHS Grant	4,000	3,101		
5	40	6236	Police: RICO expenses	0		0	
5	40	6238	Fire: FEMA SCBA's	111,000	77,563	80,000	Extraction 19-20
5	40	6238	Fire: Fuel Abatement Grant	18,000	7,500		Moved to FD budget
5	40	6238	Fire: Firehouse Subs Grant	25,000	0	20,000	
5	40	6238	Fire: 100 Club grant	10,000		5,000	
5	40	6238	Fire: State Fire School (training)	1,000	967	1,000	
5	40	6238	Fire: NEAMS funding	4,000		4,500	
5	40	6103	Other housing related grants (NACOG)	50,000	32,340	0	
5	40	6185	MISCELLANEOUS grants	75,000	0	100,000	Includes grantwriter expense
5	40	6140	Yavapai County Storm Drainage/Flood Control	30,000		-	
<b>Total Operating Grants Expenses</b>				<b>684,800</b>		<b>560,500</b>	
			<b>Capital Grants Revenue</b>				
6	70	4105	Yavapai Apache Nation Gaming Donation	18,000	18,051	18,000	
6	70	4900	TRANSFER IN from General Government:	21,000	21,000		
		4105	Freeport McMoRan - Social Investment 2015 (School Street access)	20,000		31,000	Carryover
		4105	Freeport McMoRan - Social Investment 2019 (Parking lot improvements)	30,000	28,000	0	
		4105	Freeport-McMoRan - Social Investment 2020	0		30,000	Project TBD
		4105	Fire: AFG Truck	600,000	418,477	0	
		4105	USDA Rural Development 2017 - Hotel Jerome repairs	13,000	13,468	0	
		4105	USDA Rural Development 2018 - Hotel Jerome repairs	56,500		56,500	Carryover
6	70	4100	Brownfields grant: Lead Paint Abatement (Hotel Jerome)	75,000	24,100	105,000	
		4105	<b>Grant for Healthcare Clinic</b>	<b>50,000</b>			<b>NEEDS COUNCIL INPUT</b>
		4105	Miscellaneous Capital Grants	200,000		200,000	

TOWN OF JEROME  
BUDGET WORKSHEET  
2019-20

				ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
<b>Total Capital Grants Revenue</b>				<b>1,083,500</b>		<b>440,500</b>	
<b>Capital Grants Expenses</b>							
6	70	6185	Yavapai Apache Nation Gaming Donation	18,000	15,359	18,000	
		6185	Freeport McMoRan - Social Investment 2015 (School Street Access)	20,000		31,000	Carryover
		6185	Freeport McMoRan - Social Investment 2019	30,000	28,000		
		6185	Freeport-McMoRan - Social Investment 2020	0		30,000	
6	70	7025	Fire: AFG Truck	600,000	411,224	0	
		6185	USDA Rural Development - Hotel Jerome repairs	13,000	13,468	0	
		6185	USDA Rural Development 2018 - Hotel Jerome repairs	56,500		56,500	Carryover
		6185	USDA RD Grant Match - Hotel Jerome	21,000	21,000	0	
		6185	Brownfields grant: Lead Paint Abatement (Hotel Jerome)	75,000	24,100	105,000	
		<b>6185</b>	<b>Healthcare Clinic</b>	<b>50,000</b>			<b>NEEDS COUNCIL INPUT</b>
		6185	Miscellaneous Capital Grants	200,000		200,000	
<b>Total Capital Grants Expenses</b>				<b>1,083,500</b>		<b>440,500</b>	
<b>Capital Fund Revenues</b>							
9	57	4900	Contribution from Sanitation Account	5,000	5,000	5,000	
9	57	4520	CARRYOVER Capital Fund	35,000	35,000	40,000	
<b>Total Capital Fund Revenues</b>				<b>40,000</b>		<b>45,000</b>	
<b>Capital Fund Expenses</b>							
9	57	7025	Downpayment on new garbage truck	40,000	40,000	45,000	
<b>Total Capital Fund Expenses</b>				<b>40,000</b>		<b>45,000</b>	
<b>General Fund Contingencies Revenue</b>							
7	25	4295	Excess City Sales Tax	100,000	-	100,000	
		4295	Sale or Lease of Real Property	1,000,000		1,000,000	
		4295	Additional Library Donations	2,000		2,000	
		4295	Revenue from liens on preserved buildings	55,000		-	
		4295	Budgeted fund balance	328,000		4,000	
7	25	4090	Excess Wildlands Fire Fees	90,000		50,000	
7	25	4520	CARRYOVER: Wildlands Fees FY18	40,000		-	
7	25	4285	Excess Parking Revenue	50,000		50,000	
<b>Total General Fund contingency revenues</b>				<b>1,665,000</b>		<b>1,206,000</b>	
<b>General Fund Contingencies Expenses</b>							
7	25	6295	Use of proceeds from Sale or Lease of Real Property	1,000,000		1,000,000	
		6295	Use of additional library donations	2,000		2,000	
		6295	Use of Fund Balance for Hotel Jerome repairs	50,000		-	
		6295	Use of Fund Balance for Grant match - FEMA	4,000	4,440	4,000	Extrication 19-20
		7025	Use of Fund Balance for Grant match - Fire truck	30,000	20,923	-	
		6295	Use of Fund Balance to TRANSFER TO UTILITY FUND CONTINGENCIES	25,000			
		6295	Use of Fund Balance for Purchase of real property for parking	125,000		-	
		6295	Use of Fund Balance for payoff of sewer bonds	154,000		-	
		6295	Use of excess sales tax for repair of Parade steps	30,000		30,000	
7	25	7025	Use of excess sales tax for purchase of shuttle van	10,000		-	
		6295	Use of excess city sales tax for cinder spreader	5,000		-	
		6295	Use of excess city sales tax for other purposes	50,000		70,000	
7	25	6276	Use of Excess Wildlands Fire Fees	90,000		50,000	
		6276	CARRYOVER: Wildlands Fees FY18	40,000		-	
7	25	6285	Use of excess Parking Revenue	50,000		50,000	
<b>Total General Fund contingency expenses</b>				<b>1,665,000</b>		<b>1,206,000</b>	
<b>Utilities Fund Contingencies Revenue</b>							
8	55	4295	Water connection fees	10,000		10,000	
			TRANSFER from General Fund Contingencies	25,000			
			Sewer connection fees	11,000		11,000	
<b>Total Utilities Fund contingency revenues</b>				<b>46,000</b>		<b>21,000</b>	
<b>Utilities Fund Contingencies Expenses</b>							
8	55	6295	Purchase of water truck	25,000		-	
			Use of proceeds from Water connection fees	10,000		10,000	
			Use of proceeds from Sewer connection fees	11,000		11,000	
<b>Total Utilities Fund contingency expenses</b>				<b>46,000</b>		<b>21,000</b>	
<b>RECAP:</b>							
<b>REVENUES:</b>							
			General Government	1,831,647		1,707,873	
			Magistrate Court	60,000		65,000	
			Police Department	9,600		8,100	
			Fire Department	57,500		115,500	
			Library	32,973		31,115	
			Planning & Zoning	8,000		9,000	
			Properties	123,907		74,407	
<b>Total General Fund Revenues</b>				<b>2,123,627</b>		<b>2,010,995</b>	
			Water Department	254,300		234,500	
			Sewer	242,900		258,600	
			Sanitation	206,200		199,000	
<b>Total Utilities Fund Revenues</b>				<b>703,400</b>		<b>692,100</b>	
			HURF	165,900		132,999	
<b>Total HURF Fund Revenue</b>				<b>165,900</b>		<b>132,999</b>	
			Fire Dep't. P & R Fund	22,500		24,500	
<b>Total Fire Dept P&amp;R Fund Revenue</b>				<b>22,500</b>		<b>24,500</b>	
			Operating Grant Fund	684,800		560,500	
<b>Total Operating Grant Fund Revenue</b>				<b>684,800</b>		<b>560,500</b>	
			Capital Grant Fund	1,083,500		440,500	
<b>Total Capital Grant Fund Revenue</b>				<b>1,083,500</b>		<b>440,500</b>	



TOWN OF JEROME  
BUDGET WORKSHEET  
2019-20

	ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
General Fund Contingencies	1,665,000		1,206,000	
<b>Total General Fund Contingencies Revenue</b>	<b>1,665,000</b>		<b>1,206,000</b>	
Utilities Fund Contingencies	46,000		21,000	
<b>Total Utilities Fund Contingencies Revenue</b>	<b>46,000</b>		<b>21,000</b>	
Capital Fund	40,000		45,000	
<b>Total Capital Fund Revenue</b>	<b>40,000</b>		<b>45,000</b>	
<b>Revenue Totals</b>	<b>6,534,727</b>		<b>5,133,594</b>	
<b>EXPENSES:</b>				
General Government	710,311		611,300	
Magistrate Court	78,161		80,744	
Police Department	474,391		498,206	
Fire Department	346,943		353,633	
Library	96,652		100,969	
Planning & Zoning	91,507		95,084	
Parks	20,251		18,054	
Properties	305,411		253,005	
(Rounding adjustment)				
<b>Total General Fund Expenses</b>	<b>2,123,627</b>		<b>2,010,995</b>	
Water Department	254,300		234,500	
Sewer	242,900		258,600	
Sanitation	206,200		199,000	
<b>Total Utilities Fund Expenses</b>	<b>703,400</b>		<b>692,100</b>	
HURF	165,900		132,999	
<b>Total HURF Fund Expenses</b>	<b>165,900</b>		<b>132,999</b>	
Fire Dep't. P & R Fund	22,500		24,500	
<b>Total Fire Dept P&amp;R Expenses</b>	<b>22,500</b>		<b>24,500</b>	
Operating Grant Fund	684,800		560,500	
<b>Total Operating Grant Fund Expenses</b>	<b>684,800</b>		<b>560,500</b>	
Capital Grant Fund	1,083,500		440,500	
<b>Total Capital Grant Fund Expenses</b>	<b>1,083,500</b>		<b>440,500</b>	
General Fund Contingencies	1,665,000		1,206,000	
<b>Total General Fund Contingencies Expenses</b>	<b>1,665,000</b>		<b>1,206,000</b>	
Utilities Fund Contingencies	46,000		21,000	
<b>Total Utilities Fund Contingencies Expenses</b>	<b>46,000</b>		<b>21,000</b>	
Capital Fund	40,000		45,000	
<b>Total Capital Fund Expenses</b>	<b>40,000</b>		<b>45,000</b>	
<b>Expense Totals</b>	<b>6,534,727</b>		<b>5,133,594</b>	
<b>Budget (Deficit) excess</b>	<b>-</b>		<b>-</b>	
<b>(Deficit)/excess by fund:</b>				
General Fund	-		-	
Utilities Fund	-		-	
HURF Special Revenue Fund	-		-	
Fire Dept P&R Fiduciary Fund	-		-	
Operating Grants Fund	-		-	
Capital Grants Fund	-		-	
General Fund Contingencies	-		-	
Utilities Fund Contingencies	-		-	
Capital Fund	-		-	
<b>Total</b>	<b>-</b>		<b>-</b>	