



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
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AGENDA

REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, SEPTEMBER 10, 2019, AT 7:00 P.M.

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Joni Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation.

For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at www.jerome.az.gov.

ITEM #1:	CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll. Mayor or Mayor's designee to lead the Pledge of Allegiance.	
ITEM #2:	FINANCIAL REPORTS Budget to Actual reports, vendor ledger and balance sheet for August 2019	Discussion/Possible Action
ITEM #3:	STAFF AND COUNCIL REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.	Discussion/Possible Action
ITEM #4:	ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
ITEM #5:	APPROVAL OF MINUTES August 13 special meeting – open and closed sessions; August 13 regular meeting – open and closed sessions; August 16 special meeting	Discussion/Possible Action
ITEM #6:	PETITIONS FROM THE PUBLIC <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
ITEM #7:	ORDINANCES	
	ITEM #7A: SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 455, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, RESCINDING ORDINANCE 321, ADOPTED DECEMBER 9, 2003, REGARDING FEES, FINES AND OTHER CHARGES FOR THE JEROME PUBLIC LIBRARY Council may conduct the second reading of, and may adopt, Ordinance 455, which would rescind Ordinance 321, adopted on December 9, 2003, and which established fees, fines and other charges for the Jerome Public Library. Ordinance 455, once adopted, would eliminate those fees, fines and charges.	Sponsored by Mayor Alex Barber Discussion: Possible Action
	ITEM #7B: SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 456, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE TO ADD NEW ARTICLE 12-3, "PAY TO PARK" Council may conduct the second reading of, and may adopt, of Ordinance 456, which would add new Article 12-3, "Pay to Park," to the Jerome Town Code, establishing procedures, violations and penalties with respect to paid parking requirements.	Sponsored by Mayor Alex Barber Discussion: Possible Action
	ITEM #7C: FIRST READING – ORDINANCE NO. 457, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 509, "SIGNS," OF ARTICLE V, "USE REGULATIONS," OF THE JEROME ZONING ORDINANCE Council may conduct the first reading of Ordinance 457, which would amend the Jerome Zoning Ordinance regarding signs. The Planning and Zoning Commission conducted a public hearing on the ordinance on August 7, 2019, and has recommended its approval.	Sponsored by Mayor Alex Barber Discussion: Possible Action

ITEM #8:	UNFINISHED BUSINESS	
	<p>ITEM #8A: RESOLUTION NO. 586, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, ESTABLISHING PARKING FEE EXEMPTIONS AND/OR DISCOUNTS</p> <p>Council will discuss the provision of certain exemptions and/or discounts related to parking fees, and may approve a Resolution to effect same.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Direction
ITEM #9	NEW BUSINESS	
	<p>ITEM #9A: CONDITIONAL USE PERMIT – JEROME CLUBHOUSE LLC, 123 HILL STREET</p> <p>Council may approve a Conditional Use Permit for Dewayne Woodworth, Jerome Clubhouse, LLC (123 Hill Street, APN 401-07-169A), located in the C-1 zone, for a change from retail and residential use to residential only use. The Planning and Zoning Commission reviewed this CUP on August 7, 2019 and recommended its approval by Council.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Direction
	<p>ITEM #9B: APPOINTMENT TO PSPRS BOARD</p> <p>Council may approve the appointment of Ian Haney to the PSPRS (Public Safety Personnel Retirement System) Board, for the term ending November 20, 2021.</p>	Sponsored by Vice Mayor Sage Harvey Discussion: Possible Action
	<p>ITEM #9C: RESOLUTION NO. 587, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, ESTABLISHING RATES OF COMPENSATION FOR MEMBERS OF THE GOVERNING BODY TAKING OFFICE ON OR AFTER NOVEMBER 3, 2020</p> <p>Council may approve a Resolution establishing a pay rate for members of future Councils. Said rate would be effective upon the swearing in of the 2020-22 Council members.</p>	Sponsored by Vice Mayor Sage Harvey Discussion: Possible Action
	<p>ITEM #9D: DOWNTOWN PARKING ISSUES</p> <p>Zoning Administrator John Knight will lead Council in a discussion of problems and potential solutions related to parking in the commercial zone.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Action
ITEM #10:	TO AND FROM THE COUNCIL	
	Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.	Discussion: Possible Direction
ITEM #11:	EXECUTIVE SESSION	
	Council may enter into executive session, pursuant to A.R.S. § 38-431.03 (A)(3) and/or (A)(4), to receive legal advice from the Town Attorney (who may participate telephonically) regarding zoning issues related to the Cuban Queen site.	Sponsored by Mayor Alex Barber Discussion: Possible Action
ITEM #11:	ADJOURNMENT	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before ____ p.m. on _____, in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk.

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post office, interior posting case

Jonl Savage, Deputy Town Clerk

Town of Jerome
Budget to Actual Summary
19-Aug

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
10	GF Revenue	\$ 153,473.29	\$ 131,386.10	\$ 22,087.19	\$ 341,017.21	\$ 268,423.00	\$ 72,594.21
	Total	\$ 153,473.29	\$ 131,386.10	\$ 22,087.19	\$ 341,017.21	\$ 268,423.00	\$ 72,594.21
		Expense	Budget	Variance	Expense	Budget	Variance
11	Admin	\$ 54,916.52	\$ 65,638.66	\$ 10,722.14	\$ 104,235.06	\$ 127,900.65	\$ 23,665.59
12	Court	\$ 5,326.49	\$ 6,536.05	\$ 1,209.56	\$ 10,589.76	\$ 13,141.75	\$ 2,551.99
13	Police	\$ 38,423.21	\$ 43,641.95	\$ 5,218.74	\$ 78,136.18	\$ 91,727.50	\$ 13,591.32
14	Fire	\$ 38,021.43	\$ 44,975.69	\$ 6,954.26	\$ 62,055.32	\$ 78,051.85	\$ 15,996.53
15	Library	\$ 6,649.16	\$ 8,056.53	\$ 1,407.37	\$ 16,712.60	\$ 15,975.70	\$ (736.90)
16	P&Z	\$ 9,274.84	\$ 13,135.13	\$ 3,860.29	\$ 11,258.49	\$ 16,138.35	\$ 4,879.86
17	Parks	\$ 44,565.10	\$ 50,128.92	\$ 5,563.82	\$ 45,629.34	\$ 51,902.80	\$ 6,273.46
18	Properties	\$ 15,476.59	\$ 18,507.09	\$ 3,030.50	\$ 25,856.32	\$ 31,876.60	\$ 6,020.28
19	JKAW						
	Total	\$ 212,653.34	\$ 250,620.02	\$ 37,966.68	\$ 354,473.07	\$ 426,715.20	\$ 72,242.13
General	Net Income (Loss)	\$ (59,180.05)	\$ (119,233.92)	\$ 60,053.87	\$ (13,455.86)	\$ (158,292.20)	\$ 144,836.34
		Revenue	Budget	Variance	Revenue	Budget	Variance
50	Water	\$ 25,097.44	\$ 25,250.00	\$ (152.56)	\$ 50,039.86	\$ 50,500.00	\$ (460.14)
51	Sewer	\$ 21,222.07	\$ 21,258.32	\$ (36.25)	\$ 42,254.16	\$ 42,516.80	\$ (262.64)
52	Trash	\$ 15,760.43	\$ 15,916.66	\$ (156.23)	\$ 31,563.32	\$ 31,833.40	\$ (270.08)
	Total	\$ 62,079.94	\$ 62,424.98	\$ (345.04)	\$ 123,857.34	\$ 124,850.20	\$ (992.86)
		Expense	Budget	Variance	Expense	Budget	Variance
50	Water	\$ 14,869.66	\$ 17,700.15	\$ 2,830.49	\$ 27,231.34	\$ 36,700.75	\$ 9,469.41
51	Sewer	\$ 13,938.70	\$ 19,106.76	\$ 5,168.06	\$ 29,102.90	\$ 42,668.90	\$ 13,566.00
52	Trash	\$ 23,026.93	\$ 24,959.69	\$ 1,932.76	\$ 36,391.58	\$ 41,040.85	\$ 4,649.27
	Total	\$ 51,835.29	\$ 61,766.60	\$ 9,931.31	\$ 92,725.82	\$ 120,410.50	\$ 27,684.68
Utilities	Net Income (Loss)	\$ 10,244.65	\$ 658.38	\$ 9,586.27	\$ 31,131.52	\$ 4,439.70	\$ 26,691.82
		Revenue	Budget	Variance	Revenue	Budget	Variance
30	HURF	\$ 201,442.35	\$ 207,217.98	\$ (5,775.63)	\$ 208,536.28	\$ 216,634.20	\$ (8,097.92)
		Expense	Budget	Variance	Expense	Budget	Variance
		\$ 7,328.30	\$ 8,783.59	\$ 1,455.29	\$ 14,422.23	\$ 18,278.10	\$ 3,855.87
Road	Net Income (Loss)	\$ 194,114.05	\$ 198,434.39	\$ (4,320.34)	\$ 194,114.05	\$ 198,356.10	\$ (4,242.05)
	Total Revenue	\$ 416,995.58			\$ 673,410.83		
	Less Total Expense	\$ 271,816.93			\$ 461,621.12		
	Net Income (Loss)	\$ 145,178.65			\$ 211,789.71		

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (1) General
Department: (10) Revenues & General Fund

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Property Taxes	\$1,315.27	\$958.33	\$356.94	37.2 %	\$11,657.97	\$4,916.70	\$6,741.27	137.1 %
City Sales Taxes	87,943.89	76,400.00	11,543.89	15.1	195,891.69	149,200.00	46,691.69	31.3
State Sales Taxes	4,213.91	3,923.33	290.58	7.4	7,493.85	7,846.70	(352.85)	(4.5)
Urban Revenue Share	16,164.31	16,164.33	(0.02)	0.0	32,328.62	32,328.70	(0.08)	0.0
Vehicle License Tax	2,937.73	2,757.50	180.23	6.5	5,490.14	5,515.00	(24.86)	(0.5)
Fines and Forfeitures	7,835.88	5,416.66	2,419.22	44.7	13,917.49	10,833.40	3,084.09	28.5
Building Permits	1,711.25	458.33	1,252.92	273.4	1,998.25	916.70	1,081.55	118.0
Planning & Zoning Fees	360.00	291.66	68.34	23.4	385.00	583.40	(198.40)	(34.0)
Business Licenses	40.00	750.00	(710.00)	(94.7)	600.00	1,500.00	(900.00)	(60.0)
Commercial Filing Fees	0.00	41.66	(41.66)	(100.0)	0.00	83.40	(83.40)	(100.0)
Fire Dept Services Rev	2,204.00	625.00	1,579.00	252.6	7,239.36	1,250.00	5,989.36	479.1
Franchise Fees	0.00	0.00	0.00	0.0	3,596.84	4,500.00	(903.16)	(20.1)
Police Officer Safety Equip Rev	202.72	175.00	27.72	15.8	352.99	350.00	2.99	0.9
Police Services	724.00	1,000.00	(276.00)	(27.6)	1,824.00	2,000.00	(176.00)	(8.8)
Rents	6,648.51	6,543.50	105.01	1.6	13,212.02	13,087.00	125.02	1.0
Utility Reimbursements	337.67	416.66	(78.99)	(19.0)	626.74	833.40	(206.66)	(24.8)
Firewise Wage Reimbursement	7,381.50	1,000.00	6,381.50	638.2	14,145.33	3,750.00	10,395.33	277.2
Contributions	0.00	16.66	(16.66)	(100.0)	0.00	33.40	(33.40)	(100.0)
Library Contributions	0.00	250.00	(250.00)	(100.0)	0.00	500.00	(500.00)	(100.0)
Interest	175.99	133.33	42.66	32.0	350.25	266.70	83.55	31.3
Sale of Assets	0.00	500.00	(500.00)	(100.0)	0.00	1,000.00	(1,000.00)	(100.0)
Miscellaneous Revenues	337.50	583.33	(245.83)	(42.1)	4,028.35	1,166.70	2,861.65	245.3
Ins Dividends, Claims, Reimbursemts	0.00	41.66	(41.66)	(100.0)	0.00	83.40	(83.40)	(100.0)
Administrative Charges	12,939.16	12,939.16	0.00	0.0	25,878.32	25,878.40	(0.08)	0.0
Net Revenues	\$153,473.29	\$131,386.10	\$22,087.19	16.8 %	\$341,017.21	\$268,423.00	\$72,594.21	27.0 %
Net Income (Loss)	\$153,473.29	\$131,386.10	\$22,087.19	16.8 %	\$341,017.21	\$268,423.00	\$72,594.21	27.0 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Program Expenses								
Advertising, Printing, & Publishing	\$660.65	\$333.33	\$(327.32)	(98.2)%	\$1,267.67	\$666.70	\$(600.97)	(90.1)%
Contract Services	2,801.51	1,625.00	(1,176.51)	(72.4)	3,165.64	2,250.00	(915.64)	(40.7)
Conventions and Seminars	567.77	125.00	(442.77)	(354.2)	862.77	250.00	(612.77)	(245.1)
Training & Education	0.00	208.33	208.33	100.0	0.00	416.70	416.70	100.0
Dues, Subs & Memberships	4,550.00	4,550.00	0.00	0.0	5,364.89	5,100.00	(264.89)	(5.2)
TPT Collection Fee Exp	0.00	0.00	0.00	0.0	1,195.19	1,218.00	22.81	1.9
Insurance	89.00	0.00	(89.00)	0.0	212.25	150.00	(62.25)	(41.5)
Insurance Deductible Exp	0.00	41.66	41.66	100.0	0.00	83.40	83.40	100.0
Legal Exp - Gen Gov	838.50	1,000.00	161.50	16.2	1,287.00	2,000.00	713.00	35.7
Miscellaneous	102.71	283.58	180.87	63.8	251.65	567.20	315.55	55.6
Bank Fees - Gen Admin	338.25	141.66	(196.59)	(138.8)	458.64	283.40	(175.24)	(61.8)
Bank Fees / Merch Svcs	732.28	566.66	(165.62)	(29.2)	991.07	1,133.40	142.33	12.6
Office Supplies	746.44	500.00	(246.44)	(49.3)	1,249.09	1,000.00	(249.09)	(24.9)
Copier & Equip Lease Expense	832.56	625.00	(207.56)	(33.2)	1,356.62	1,250.00	(106.62)	(8.5)
Software Support Exp - GG	1,618.03	666.66	(951.37)	(142.7)	1,867.98	1,333.40	(534.58)	(40.1)
Computer Hardware & Service	771.92	833.33	61.41	7.4	771.92	1,666.70	894.78	53.7
Operating Supplies - Gen Gov	0.00	83.33	83.33	100.0	596.79	166.70	(430.09)	(258.0)
Postage	299.40	458.33	158.93	34.7	299.40	916.70	617.30	67.3
Rep and Maint - Vehicles	0.00	41.66	41.66	100.0	0.00	83.40	83.40	100.0
Shuttle Expenses	198.41	125.00	(73.41)	(58.7)	424.26	250.00	(174.26)	(68.7)
Small Tools and Equipment	0.00	83.33	83.33	100.0	38.00	166.70	128.70	77.2
Telephone	174.93	375.00	200.07	53.4	339.70	750.00	410.30	54.7
Travel	46.98	125.00	78.02	62.4	46.98	250.00	203.02	81.2
Tourism 1% Bed Tax	34.45	483.33	448.88	92.9	68.63	966.70	898.07	92.9
Community Health	0.00	41.66	41.66	100.0	0.00	83.40	83.40	100.0
Preservation of Historic Buildings	0.00	4,166.66	4,166.66	100.0	0.00	8,333.40	8,333.40	100.0
Transfers Out	15,833.33	22,000.00	6,166.67	28.0	35,093.19	44,000.00	8,906.81	20.2
Total Program Expenses	\$31,237.12	\$39,483.51	\$8,246.39	20.9 %	\$57,209.33	\$75,335.90	\$18,126.57	24.1 %
General & Administrative Expenses								
Salaries and Wages	\$17,849.79	\$19,667.83	\$1,818.04	9.2 %	\$35,081.74	\$39,335.70	\$4,253.96	10.8 %
Longevity Bonus	144.50	146.00	1.50	1.0	144.50	146.00	1.50	1.0
Payment in Lieu of Medical Benefits	397.60	433.75	36.15	8.3	831.35	867.50	36.15	4.2
FICA Match	1,351.65	1,546.33	194.68	12.6	2,647.47	3,092.70	445.23	14.4
Retirement Match	1,303.33	1,412.66	109.33	7.7	2,566.56	2,825.40	258.84	9.2
Health/Life Insurance	2,611.70	2,895.75	284.05	9.8	5,223.40	5,791.50	568.10	9.8

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Workers Compensation	0.00	0.00	0.00	0.0	472.00	400.25	(71.75)	(17.9)
Unemployment Insurance	20.83	52.83	32.00	60.6	58.71	105.70	46.99	44.5
Total General & Administrative Expenses	\$23,679.40	\$26,155.15	\$2,475.75	9.5 %	\$47,025.73	\$52,564.75	\$5,539.02	10.5 %
Total Expenses	\$54,916.52	\$65,638.66	\$10,722.14	16.3 %	\$104,235.06	\$127,900.65	\$23,665.59	18.5 %
Net Income (Loss)	\$(54,916.52)	\$(65,638.66)	\$10,722.14	16.3 %	(\$104,235.06)	\$(127,900.65)	\$23,665.59	18.5 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (1) General
Department: (12) Court

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$458.33	\$458.33	100.0 %	\$71.55	\$916.70	\$845.15	92.2 %
Conventions and Seminars	0.00	8.33	8.33	100.0	0.00	16.70	16.70	100.0
Training & Education	0.00	43.75	43.75	100.0	0.00	87.50	87.50	100.0
Dues and Subscriptions	0.00	20.83	20.83	100.0	0.00	41.70	41.70	100.0
Miscellaneous	0.00	25.00	25.00	100.0	0.00	50.00	50.00	100.0
Office Supplies	76.79	0.00	(76.79)	0.0	76.79	0.00	(76.79)	0.0
Telephone	71.17	70.00	(1.17)	(1.7)	138.73	140.00	1.27	0.9
Travel	0.00	79.16	79.16	100.0	0.00	158.40	158.40	100.0
Total Program Expenses	\$147.96	\$705.40	\$557.44	79.0 %	\$287.07	\$1,411.00	\$1,123.93	79.7 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,661.90	\$5,251.16	\$589.26	11.2 %	\$9,199.90	\$10,502.40	\$1,302.50	12.4 %
FICA and Medicare	356.63	404.66	48.03	11.9	703.79	809.40	105.61	13.0
Retirement	160.00	174.83	14.83	8.5	320.00	349.70	29.70	8.5
Worker's Compensation	0.00	0.00	0.00	0.0	79.00	69.25	(9.75)	(14.1)
Total General & Administrative Expenses	\$5,178.53	\$5,830.65	\$652.12	11.2 %	\$10,302.69	\$11,730.75	\$1,428.06	12.2 %
Total Expenses	\$5,326.49	\$6,536.05	\$1,209.56	18.5 %	\$10,589.76	\$13,141.75	\$2,551.99	19.4 %
Net Income (Loss)	\$(5,326.49)	\$(6,536.05)	\$1,209.56	18.5 %	\$(10,589.76)	\$(13,141.75)	\$2,551.99	19.4 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (1) General
Department: (13) Police

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$207.25	\$16.66	\$(190.59)	(1144.0)%	\$207.25	\$33.40	\$(173.85)	(520.5)%
Contract Services	0.00	250.00	250.00	100.0	0.00	500.00	500.00	100.0
Training & Education	285.00	208.33	(76.67)	(36.8)	285.00	416.70	131.70	31.6
Dues and Subscriptions	250.00	41.66	(208.34)	(500.1)	250.00	83.40	(166.60)	(199.8)
Fuel	711.47	666.66	(44.81)	(6.7)	1,453.29	1,333.40	(119.89)	(9.0)
Prosecutor Exp	2,052.00	2,500.00	448.00	17.9	3,146.50	5,000.00	1,853.50	37.1
Miscellaneous	200.00	50.00	(150.00)	(300.0)	1,687.50	100.00	(100.00)	(100.0)
Software Service & Support	0.00	0.00	0.00	0.0	0.00	1,000.00	(687.50)	(68.8)
Computer Hardware & Service	0.00	416.66	416.66	100.0	0.00	833.40	833.40	100.0
Operating Supplies - Police	231.18	208.33	(22.85)	(11.0)	944.18	416.70	(527.48)	(126.6)
Postage	62.15	8.33	(53.82)	(646.1)	73.32	16.70	(56.62)	(339.0)
Rep and Maint - Vehicles	814.71	458.33	(356.38)	(77.8)	814.71	916.70	101.99	11.1
Rep and Maint - Equipment	0.00	100.00	100.00	100.0	0.00	200.00	200.00	100.0
Police Officer Safety Equip Exp	0.00	175.00	175.00	100.0	0.00	350.00	350.00	100.0
Small Tools and Equipment	0.00	250.00	250.00	100.0	15.00	500.00	485.00	97.0
Telephone	307.76	333.33	25.57	7.7	570.47	666.70	96.23	14.4
Uniforms	0.00	125.00	125.00	100.0	0.00	250.00	250.00	100.0
Vehicles, Cap Outlay, Police	6,185.58	6,500.00	314.42	4.8	11,185.58	11,500.00	314.42	2.7
Total Program Expenses	\$11,307.10	\$12,308.29	\$1,001.19	8.1 %	\$20,832.80	\$24,117.10	\$3,284.30	13.6 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$19,352.24	\$22,403.75	\$3,051.51	13.6 %	\$36,911.24	\$44,807.50	\$7,896.26	17.6 %
Longevity Bonus	408.00	408.00	0.00	0.0	408.00	408.00	0.00	0.0
FICA and Medicare	1,407.85	1,723.58	315.73	18.3	2,647.31	3,447.20	799.89	23.2
Retirement	2,505.80	2,867.75	361.95	12.6	4,704.18	5,735.50	1,031.32	18.0
Health Insurance	3,426.54	3,860.00	433.46	11.2	6,853.08	7,720.00	866.92	11.2
Worker's Compensation	0.00	0.00	0.00	0.0	5,737.00	5,351.00	(386.00)	(7.2)
Unemployment	15.68	70.58	54.90	77.8	42.57	141.20	98.63	69.9
Total General & Administrative Expenses	\$27,116.11	\$31,333.66	\$4,217.55	13.5 %	\$57,303.38	\$67,610.40	\$10,307.02	15.2 %
Total Expenses	\$38,423.21	\$43,641.95	\$5,218.74	12.0 %	\$78,136.18	\$91,727.50	\$13,591.32	14.8 %
Net Income (Loss)	\$(38,423.21)	\$(43,641.95)	\$5,218.74	12.0 %	\$(78,136.18)	\$(91,727.50)	\$13,591.32	14.8 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (1) General
Department: (14) Fire

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Program Expenses								
Contract Services	\$0.00	\$333.33	\$333.33	100.0 %	\$0.00	\$666.70	\$666.70	100.0 %
Training & Education	718.00	500.00	(218.00)	(43.6)	2,087.12	1,800.00	(1,087.12)	(108.7)
Dispatch Fees	508.25	508.33	0.08	0.0	1,016.50	1,016.70	0.20	0.0
Dues and Subscriptions	75.00	125.00	50.00	40.0	75.00	250.00	175.00	70.0
Fuel	653.28	416.66	(236.62)	(56.8)	1,013.08	833.40	(179.68)	(21.6)
Legal Exp - Fire	0.00	41.66	41.66	100.0	0.00	83.40	83.40	100.0
Medical Expenses	0.00	41.66	41.66	100.0	0.00	83.40	83.40	100.0
Medical Supplies Exp	325.50	250.00	(75.50)	(30.2)	440.70	500.00	59.30	11.9
Miscellaneous	0.00	125.00	125.00	100.0	192.02	250.00	57.98	23.2
Software Service & Support	75.00	0.00	(75.00)	0.0	150.00	0.00	(150.00)	0.0
Operating Supplies - Fire Dept	0.00	83.33	83.33	100.0	0.00	166.70	166.70	100.0
Rep and Maint - Vehicles	8,906.33	8,333.33	(573.00)	(6.9)	9,690.08	9,666.70	(23.38)	(0.2)
Rep and Maint - Equipment	411.74	416.66	4.92	1.2	589.74	833.40	243.66	29.2
Small Tools and Equipment	440.44	833.33	392.89	47.1	749.31	1,666.70	917.39	55.0
Telephone	239.66	416.66	177.00	42.5	573.10	833.40	260.30	31.2
Training Center Assessment	0.00	0.00	0.00	0.0	2,492.00	2,700.00	208.00	7.7
Total Program Expenses	\$12,353.20	\$12,424.95	\$71.75	0.6 %	\$19,068.65	\$20,550.50	\$1,481.85	7.2 %
General & Administrative Expenses								
Salaries and Wages	\$7,227.20	\$10,356.08	\$3,128.88	30.2 %	\$13,787.20	\$20,712.20	\$6,925.00	33.4 %
Volunteer-Employee Volunteer Personnel	1,930.50	2,000.00	69.50	3.5	3,982.50	4,000.00	17.50	0.4
Firewise Personnel	1,715.00	3,600.00	1,885.00	52.4	4,410.50	7,200.00	2,789.50	38.7
FICA and Medicare	676.90	1,372.50	695.60	50.7	1,377.78	2,745.00	1,367.22	49.8
Retirement	12,578.18	12,806.50	228.32	1.8	13,102.98	13,613.00	510.02	3.7
Health Insurance	1,505.80	2,295.00	789.20	34.4	3,011.60	4,590.00	1,578.40	34.4
Worker's Compensation	0.00	0.00	0.00	0.0	3,225.00	4,399.75	1,174.75	26.7
Unemployment	34.65	120.66	86.01	71.3	89.11	241.40	152.29	63.1
Total General & Administrative Expenses	\$25,668.23	\$32,550.74	\$6,882.51	21.1 %	\$42,986.67	\$57,501.35	\$14,514.68	25.2 %
Total Expenses	\$38,021.43	\$44,975.69	\$6,954.26	15.5 %	\$62,055.32	\$78,051.85	\$15,996.53	20.5 %
Net Income (Loss)	\$(38,021.43)	\$(44,975.69)	\$6,954.26	15.5 %	\$(62,055.32)	\$(78,051.85)	\$15,996.53	20.5 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (1) General
Department: (15) Library

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Program Expenses								
Contract Services	\$0.00	\$104.16	\$104.16	100.0 %	\$0.00	\$208.40	\$208.40	100.0 %
Miscellaneous	0.00	41.66	41.66	100.0	0.00	83.40	83.40	100.0
Office Supplies	0.00	25.00	25.00	100.0	0.00	50.00	50.00	100.0
Operating Supplies - Library	0.00	333.33	333.33	100.0	0.00	666.70	666.70	100.0
Print and Non-Print Materials	17.39	324.16	306.77	94.6	568.22	648.40	80.18	12.4
Rep and Maint - Equipment	0.00	16.66	16.66	100.0	0.00	33.40	33.40	100.0
Small Tools and Equipment	506.84	83.33	(423.51)	(508.2)	4,171.01	166.70	(4,004.31)	(2402.1)
Telephone	81.90	83.33	1.43	1.7	81.90	166.70	84.80	50.9
E-Rate Exp	0.00	25.00	25.00	100.0	40.07	50.00	9.93	19.9
Total Program Expenses	\$606.13	\$1,036.63	\$430.50	41.5 %	\$4,861.20	\$2,073.70	\$(2,787.50)	(134.4)%
General & Administrative Expenses								
Salaries and Wages	\$4,463.42	\$5,272.08	\$808.66	15.3 %	\$8,831.93	\$10,544.20	\$1,712.27	16.2 %
Longevity Bonus	185.30	214.00	28.70	13.4	185.30	214.00	28.70	13.4
FICA and Medicare	346.79	407.66	60.87	14.9	672.13	815.40	143.27	17.6
Retirement	268.54	285.08	16.54	5.8	524.54	570.20	45.66	8.0
Health Insurance	752.90	810.00	57.10	7.0	1,505.80	1,620.00	114.20	7.0
Worker's Compensation	0.00	0.00	0.00	0.0	82.00	76.00	(6.00)	(7.9)
Unemployment	26.08	31.08	5.00	16.1	49.70	62.20	12.50	20.1
Total General & Administrative Expenses	\$6,043.03	\$7,019.90	\$976.87	13.9 %	\$11,851.40	\$13,902.00	\$2,050.60	14.8 %
Total Expenses	\$6,649.16	\$8,056.53	\$1,407.37	17.5 %	\$16,712.60	\$15,975.70	\$(736.90)	(4.6)%
Net Income (Loss)	\$(6,649.16)	\$(8,056.53)	\$1,407.37	17.5 %	\$(16,712.60)	\$(15,975.70)	\$(736.90)	(4.6)%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (1) General
Department: (16) P & Z

	Actual	Current Period		%	Actual	Year To Date		%
		Budget	Variance			Budget	Variance	
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$0.00	\$34.60	\$34.60	100.0 %	\$619.98	\$654.60	\$34.62	5.3 %
Contract Services	0.00	125.00	125.00	100.0	0.00	250.00	250.00	100.0
Training & Education	0.00	125.00	125.00	100.0	0.00	250.00	250.00	100.0
Legal Exp - P&Z	5,947.50	6,083.33	135.83	2.2	6,435.00	7,166.70	731.70	10.2
Miscellaneous	0.00	25.00	25.00	100.0	0.00	50.00	50.00	100.0
Operating Supplies - P&Z	0.00	20.83	20.83	100.0	0.00	41.70	41.70	100.0
Small Tools and Equipment	0.00	20.83	20.83	100.0	0.00	41.70	41.70	100.0
Telephone	48.29	50.00	1.71	3.4	96.21	100.00	3.79	3.8
Travel	0.00	41.66	41.66	100.0	0.00	83.40	83.40	100.0
Total Program Expenses	\$5,995.79	\$6,526.25	\$530.46	8.1 %	\$7,151.19	\$8,638.10	\$1,486.91	17.2 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$2,989.92	\$6,121.80	\$3,131.88	51.2 %	\$3,610.20	\$6,771.80	\$3,161.60	46.7 %
FICA and Medicare	228.73	470.50	241.77	51.4	276.17	520.50	244.33	46.9
Worker's Compensation	0.00	0.00	0.00	0.0	148.00	174.75	26.75	15.3
Unemployment	60.40	16.58	(43.82)	(264.3)	72.93	33.20	(39.73)	(119.7)
Total General & Administrative Expenses	\$3,279.05	\$6,608.88	\$3,329.83	50.4 %	\$4,107.30	\$7,500.25	\$3,392.95	45.2 %
Total Expenses	\$9,274.84	\$13,135.13	\$3,860.29	29.4 %	\$11,258.49	\$16,138.35	\$4,879.86	30.2 %
Net Income (Loss)	\$(9,274.84)	\$(13,135.13)	\$3,860.29	29.4 %	(\$11,258.49)	\$(16,138.35)	\$4,879.86	30.2 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (1) General
Department: (17) Parks

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Program Expenses								
Fuel	\$0.00	\$4.16	\$4.16	100.0 %	\$0.00	\$8.40	\$8.40	100.0 %
Legal Exp - Parks	0.00	125.00	125.00	100.0	0.00	250.00	250.00	100.0
Miscellaneous	88.09	16.66	(71.43)	(428.8)	88.09	33.40	(54.69)	(163.7)
Software Service & Support	12.50	33.33	20.83	62.5	25.00	66.70	41.70	62.5
Operating Supplies - Parks	0.00	41.66	41.66	100.0	0.00	83.40	83.40	100.0
R&M Building - Parks	0.00	8.33	8.33	100.0	0.00	16.70	16.70	100.0
Rep and Maint - Vehicles	209.72	208.33	(1.39)	(0.7)	370.92	416.70	45.78	11.0
Rep and Maint - Equipment	0.00	41.66	41.66	100.0	0.00	83.40	83.40	100.0
Rep and Maint - Infrastructure	0.00	166.66	166.66	100.0	0.00	333.40	333.40	100.0
Small Tools and Equipment	13.31	25.00	11.69	46.8	27.46	50.00	22.54	45.1
Telephone	0.00	16.66	16.66	100.0	0.00	33.40	33.40	100.0
Uniform Exp Parks	3.99	41.66	37.67	90.4	20.46	83.40	62.94	75.5
Utilities	193.52	208.33	14.81	7.1	408.47	416.70	8.23	2.0
Purchase of Real Estate-Parks	43,468.30	48,500.00	5,031.70	10.4	43,468.30	48,500.00	5,031.70	10.4
Lease Payments	0.00	0.00	0.00	0.0	21.68	25.00	3.32	13.3
Total Program Expenses	\$43,989.43	\$49,437.44	\$5,448.01	11.0 %	\$44,430.38	\$50,400.60	\$5,970.22	11.8 %
General & Administrative Expenses								
Salaries and Wages	\$431.65	\$498.16	\$66.51	13.4 %	\$831.32	\$996.40	\$165.08	16.6 %
FICA and Medicare	32.29	38.08	5.79	15.2	62.14	76.20	14.06	18.5
Retirement	29.24	39.33	10.09	25.7	56.73	78.70	21.97	27.9
Health Insurance	81.16	114.58	33.42	29.2	162.32	229.20	66.88	29.2
Worker's Compensation	0.00	0.00	0.00	0.0	84.00	119.00	35.00	29.4
Unemployment	1.33	1.33	0.00	0.0	2.45	2.70	0.25	9.3
Total General & Administrative Expenses	\$575.67	\$691.48	\$115.81	16.7 %	\$1,198.96	\$1,502.20	\$303.24	20.2 %
Total Expenses	\$44,565.10	\$50,128.92	\$5,563.82	11.1 %	\$45,629.34	\$51,902.80	\$6,273.46	12.1 %
Net Income (Loss)	\$(44,565.10)	\$(50,128.92)	\$5,563.82	11.1 %	\$(45,629.34)	\$(51,902.80)	\$6,273.46	12.1 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (1) General
Department: (18) Property

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Program Expenses								
Contract Services	\$0.00	\$466.66	\$466.66	100.0 %	\$1,024.13	\$2,033.40	\$1,009.27	49.6 %
Engineering Fees	0.00	416.66	416.66	100.0	0.00	833.40	833.40	100.0
Equipment Rentals - Properties	0.00	8.33	8.33	100.0	0.00	16.70	16.70	100.0
Fuel	0.00	8.33	8.33	100.0	0.00	16.70	16.70	100.0
Legal Exp - Properties	0.00	41.66	41.66	100.0	0.00	83.40	83.40	100.0
Miscellaneous	791.24	83.33	(707.91)	(849.5)	883.44	166.70	(716.74)	(430.0)
Software Service & Support	12.50	33.33	20.83	62.5	25.00	66.70	41.70	62.5
Operating Supplies - Properties	78.97	125.00	46.03	36.8	144.85	250.00	105.15	42.1
R&M Building - Properties	6,576.00	8,666.66	2,090.66	24.1	7,517.30	10,333.40	2,816.10	27.3
Rep and Maint - Vehicles	209.72	208.33	(1.39)	(0.7)	370.92	416.70	45.78	11.0
Rep and Maint - Equipment	0.00	20.83	20.83	100.0	0.00	41.70	41.70	100.0
Rep and Maint - Infrastructure	320.64	250.00	(70.64)	(28.3)	320.64	500.00	179.36	35.9
Small Tools and Equipment	13.31	20.83	7.52	36.1	24.67	41.70	17.03	40.8
Uniform Exp Properties	3.99	41.66	37.67	90.4	20.46	83.40	62.94	75.5
Utilities	3,905.46	3,833.33	(72.13)	(1.9)	8,090.02	7,666.70	(423.32)	(5.5)
Lease Payments	0.00	0.00	0.00	0.0	21.68	25.00	3.32	13.3
Total Program Expenses	\$11,911.83	\$14,224.94	\$2,313.11	16.3 %	\$18,443.11	\$22,575.60	\$4,132.49	18.3 %
General & Administrative Expenses								
Salaries and Wages	\$2,672.97	\$3,084.75	\$411.78	13.3 %	\$5,147.88	\$6,169.50	\$1,021.62	16.6 %
FICA and Medicare	199.96	236.00	36.04	15.3	384.77	472.00	87.23	18.5
Retirement	181.02	243.66	62.64	25.7	351.22	487.40	136.18	27.9
Health Insurance	502.52	709.33	206.81	29.2	1,005.04	1,418.70	413.66	29.2
Worker's Compensation	0.00	0.00	0.00	0.0	509.00	736.50	227.50	30.9
Unemployment	8.29	8.41	0.12	1.4	15.30	16.90	1.60	9.5
Total General & Administrative Expenses	\$3,564.76	\$4,282.15	\$717.39	16.8 %	\$7,413.21	\$9,301.00	\$1,887.79	20.3 %
Total Expenses	\$15,476.59	\$18,507.09	\$3,030.50	16.4 %	\$25,856.32	\$31,876.60	\$6,020.28	18.9 %
Net Income (Loss)	\$(15,476.59)	\$(18,507.09)	\$3,030.50	16.4 %	\$(25,856.32)	\$(31,876.60)	\$6,020.28	18.9 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Water Usage Fees	\$14,902.44	\$15,000.00	\$(97.56)	(0.7)%	\$29,674.86	\$30,000.00	\$(325.14)	(1.1)%
Miscellaneous	195.00	250.00	(55.00)	(22.0)	365.00	500.00	(135.00)	(27.0)
Transfers In	10,000.00	10,000.00	0.00	0.0	20,000.00	20,000.00	0.00	0.0
Net Revenues	\$25,097.44	\$25,250.00	\$(152.56)	(0.6)%	\$50,039.86	\$50,500.00	\$(460.14)	(0.9)%
Program Expenses								
Contract Services	\$900.00	\$916.66	\$16.66	1.8 %	\$1,800.00	\$1,833.40	\$33.40	1.8 %
Training & Education	0.00	41.66	41.66	100.0	0.00	83.40	83.40	100.0
Dues and Subscriptions	0.00	16.66	16.66	100.0	0.00	33.40	33.40	100.0
Permit Fee Exp - Water	0.00	33.33	33.33	100.0	0.00	66.70	66.70	100.0
Engineering Fees	0.00	112.50	112.50	100.0	0.00	225.00	225.00	100.0
Equipment Rentals	0.00	16.66	16.66	100.0	0.00	33.40	33.40	100.0
Fuel	77.71	166.66	88.95	53.4	140.59	333.40	192.81	57.8
Legal Exp - Water	159.50	1,250.00	1,090.50	87.2	159.50	2,500.00	2,340.50	93.6
Miscellaneous	88.15	56.50	(31.65)	(56.0)	88.15	113.00	24.85	22.0
Software Support Exp - Water	12.50	208.33	195.83	94.0	25.00	416.70	391.70	94.0
Operating Supplies - Water	2,528.88	250.00	(2,278.88)	(911.6)	2,528.88	500.00	(2,028.88)	(405.8)
R&M Building - Water	0.00	16.66	16.66	100.0	0.00	33.40	33.40	100.0
Rep and Maint - Vehicles	209.85	208.33	(1.52)	(0.7)	371.15	416.70	45.55	10.9
Rep and Maint - Equipment	83.49	208.33	124.84	59.9	83.49	416.70	333.21	80.0
Rep and Maint - Infrastructure	314.33	2,083.33	1,769.00	84.9	314.33	4,166.70	3,852.37	92.5
Service Tests/System Testing	15.00	91.66	76.66	83.6	15.00	183.40	168.40	91.8
Small Tools and Equipment	13.32	125.00	111.68	89.3	24.68	250.00	225.32	90.1
Telephone Exp - Water	53.80	83.33	29.53	35.4	107.26	166.70	59.44	35.7
DWR Fee Exp	0.00	75.00	75.00	100.0	0.00	150.00	150.00	100.0
Uniform Exp Water	3.99	41.66	37.67	90.4	20.47	83.40	62.93	75.5
Utilities Exp - Water	35.85	41.66	5.81	13.9	76.63	83.40	6.77	8.1
Administrative Charge	4,019.33	4,019.33	0.00	0.0	8,038.66	8,038.70	0.04	0.0
Lease Payments	0.00	83.33	83.33	100.0	75.88	166.70	90.82	54.5
Total Program Expenses	\$8,515.70	\$10,146.58	\$1,630.88	16.1 %	\$13,869.67	\$20,294.20	\$6,424.53	31.7 %
General & Administrative Expenses								
Salaries and Wages	\$4,775.04	\$5,441.41	\$666.37	12.2 %	\$9,140.73	\$10,882.90	\$1,742.17	16.0 %
FICA and Medicare	357.33	416.25	58.92	14.2	683.32	832.50	149.18	17.9
Retirement	319.34	429.83	110.49	25.7	619.56	859.70	240.14	27.9
Health Insurance	886.42	1,251.33	364.91	29.2	1,772.85	2,502.70	729.85	29.2

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Worker's Compensation	0.00	0.00	0.00	0.0	1,117.00	1,299.25	182.25	14.0
Unemployment	15.83	14.75	(1.08)	(7.3)	28.21	29.50	1.29	4.4
Total General & Administrative Expenses	\$6,353.96	\$7,553.57	\$1,199.61	15.9 %	\$13,361.67	\$16,406.55	\$3,044.88	18.6 %
Total Expenses	\$14,869.66	\$17,700.15	\$2,830.49	16.0 %	\$27,231.34	\$36,700.75	\$9,469.41	25.8 %
Net Income (Loss)	\$10,227.78	\$7,549.85	\$2,677.93	35.5 %	\$22,808.52	\$13,799.25	\$9,009.27	65.3 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Sewer Usage Fees	\$15,388.74	\$15,416.66	\$(27.92)	(0.2)%	\$30,587.21	\$30,833.40	\$(246.19)	(0.8)%
Interest and Investment Earnings	0.00	8.33	(8.33)	(100.0)	0.29	16.70	(16.41)	(98.3)
Transfers In	5,833.33	5,833.33	0.00	0.0	11,666.66	11,666.70	(0.04)	0.0
Net Revenues	\$21,222.07	\$21,258.32	\$(36.25)	(0.2)%	\$42,254.16	\$42,516.80	\$(262.64)	(0.6)%
Program Expenses								
Contract Services	\$3,200.00	\$3,200.00	\$0.00	0.0 %	\$6,400.00	\$6,400.00	\$0.00	0.0 %
Training & Education	0.00	8.33	8.33	100.0	0.00	16.70	16.70	100.0
Permit Fee Exp - Sewer	0.00	104.16	104.16	100.0	0.00	208.40	208.40	100.0
Engineering Fees	0.00	1,666.66	1,666.66	100.0	0.00	3,333.40	3,333.40	100.0
Equipment Rentals	0.00	16.66	16.66	100.0	0.00	33.40	33.40	100.0
Fuel	77.72	175.00	97.28	55.6	140.60	350.00	209.40	59.8
Legal Exp - Sewer	0.00	16.66	16.66	100.0	0.00	33.40	33.40	100.0
Miscellaneous	88.15	27.16	(60.99)	(224.6)	88.15	54.40	(33.75)	(62.0)
Software Support Exp - Sewer	12.50	208.33	195.83	94.0	25.00	416.70	391.70	94.0
Operating Supplies - Sewer	697.21	1,250.00	552.79	44.2	697.21	2,500.00	1,802.79	72.1
R&M Building - Sewer	0.00	8.33	8.33	100.0	0.00	16.70	16.70	100.0
Rep and Maint - Vehicles	209.85	100.00	(109.85)	(109.9)	371.15	200.00	(171.15)	(85.6)
Rep and Maint - Equipment	0.00	625.00	625.00	100.0	0.00	1,250.00	1,250.00	100.0
Rep and Maint - Infrastructure	42.09	2,083.33	2,041.24	98.0	42.09	4,166.70	4,124.61	99.0
Service Tests/System Testing	1,840.20	916.66	(923.54)	(100.8)	1,993.20	1,833.40	(159.80)	(8.7)
Small Tools and Equipment	13.32	125.00	111.68	89.3	24.68	250.00	225.32	90.1
Telephone Exp - Sewer	53.80	75.00	21.20	28.3	107.26	150.00	42.74	28.5
Uniform Exp Sewer	3.99	41.66	37.67	90.4	20.47	83.40	62.93	75.5
Utilities	270.76	250.00	(20.76)	(8.3)	568.48	500.00	(68.48)	(13.7)
Administrative Charge	4,019.33	4,019.33	0.00	0.0	8,038.66	8,038.70	0.04	0.0
Sewer Interest Expense	0.00	0.00	0.00	0.0	3,340.02	3,750.00	409.98	10.9
Lease Payments	0.00	83.33	83.33	100.0	75.88	166.70	90.82	54.5
Total Program Expenses	\$10,528.92	\$15,000.60	\$4,471.68	29.8 %	\$21,932.85	\$33,752.00	\$11,819.15	35.0 %
General & Administrative Expenses								
Salaries and Wages	\$2,556.75	\$2,950.58	\$393.83	13.3 %	\$4,924.06	\$5,901.20	\$977.14	16.6 %
FICA and Medicare	191.27	236.00	44.73	19.0	368.04	472.00	103.96	22.0
Retirement	173.16	233.08	59.92	25.7	335.96	466.20	130.24	27.9
Health Insurance	480.68	678.50	197.82	29.2	961.35	1,357.00	395.65	29.2
Worker's Compensation	0.00	0.00	0.00	0.0	566.00	704.50	138.50	19.7

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Unemployment	7.92	8.00	0.08	1.0	14.64	16.00	1.36	8.5
Total General & Administrative Expenses	\$3,409.78	\$4,106.16	\$696.38	17.0 %	\$7,170.05	\$8,916.90	\$1,746.85	19.6 %
Total Expenses	\$13,938.70	\$19,106.76	\$5,168.06	27.0 %	\$29,102.90	\$42,668.90	\$13,566.00	31.8 %
Net Income (Loss)	\$7,283.37	\$2,151.56	\$5,131.81	238.5 %	\$13,151.26	\$(152.10)	\$13,303.36	8746.5 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (2) Utilities
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Sanitation Usage Fees	\$15,760.43	\$15,833.33	\$(72.90)	(0.5)%	\$31,401.32	\$31,666.70	\$(265.38)	(0.8)%
Miscellaneous	0.00	83.33	(83.33)	(100.0)	162.00	166.70	(4.70)	(2.8)
Net Revenues	\$15,760.43	\$15,916.66	\$(156.23)	(1.0)%	\$31,563.32	\$31,833.40	\$(270.08)	(0.8)%
Program Expenses								
Contract Services	\$0.00	\$41.66	\$41.66	100.0 %	\$0.00	\$83.40	\$83.40	100.0 %
Recycling Contract Exp	120.00	166.66	46.66	28.0	120.00	333.40	213.40	64.0
Training & Education	0.00	25.00	25.00	100.0	0.00	50.00	50.00	100.0
Equipment Rentals	0.00	83.33	83.33	100.0	0.00	166.70	166.70	100.0
Fuel	476.07	708.33	232.26	32.8	822.96	1,416.70	593.74	41.9
Landfill Tipping Fees	2,036.00	1,958.33	(77.67)	(4.0)	3,669.60	3,916.70	247.10	6.3
Miscellaneous	88.15	20.00	(68.15)	(340.8)	88.15	40.00	(48.15)	(120.4)
Software Support Exp - Trash	12.50	0.00	(12.50)	0.0	25.00	0.00	(25.00)	0.0
Operating Supplies - Trash	0.00	16.66	16.66	100.0	0.00	33.40	33.40	100.0
R&M Building - Trash	0.00	12.50	12.50	100.0	0.00	25.00	25.00	100.0
Rep and Maint - Vehicles	828.58	1,000.00	171.42	17.1	1,232.32	2,000.00	767.68	38.4
Rep and Maint - Equipment	0.00	166.66	166.66	100.0	198.47	333.40	134.93	40.5
Small Tools and Equipment	4,963.89	5,108.33	144.44	2.8	4,975.25	5,216.70	241.45	4.6
Telephone Exp - Trash	53.80	75.00	21.20	28.3	107.27	150.00	42.73	28.5
Uniform Exp Trash	3.99	41.66	37.67	90.4	20.47	83.40	62.93	75.5
Administrative Charge	4,019.33	4,019.33	0.00	0.0	8,038.66	8,038.70	0.04	0.0
Transfers Out	5,000.00	5,000.00	0.00	0.0	5,000.00	5,000.00	0.00	0.0
Total Program Expenses	\$17,602.31	\$18,443.45	\$841.14	4.6 %	\$24,298.15	\$26,887.50	\$2,589.35	9.6 %
General & Administrative Expenses								
Salaries and Wages	\$4,067.55	\$4,694.16	\$626.61	13.3 %	\$7,833.74	\$9,388.40	\$1,554.66	16.6 %
FICA and Medicare	304.29	359.08	54.79	15.3	585.52	718.20	132.68	18.5
Retirement	275.48	370.75	95.27	25.7	534.48	741.50	207.02	27.9
Health Insurance	764.70	1,079.50	314.80	29.2	1,529.40	2,159.00	629.60	29.2
Worker's Compensation	0.00	0.00	0.00	0.0	1,587.00	1,120.75	(466.25)	(41.6)
Unemployment	12.60	12.75	0.15	1.2	23.29	25.50	2.21	8.7
Total General & Administrative Expenses	\$5,424.62	\$6,516.24	\$1,091.62	16.8 %	\$12,093.43	\$14,153.35	\$2,059.92	14.6 %
Total Expenses	\$23,026.93	\$24,959.69	\$1,932.76	7.7 %	\$36,391.58	\$41,040.85	\$4,649.27	11.3 %
Net Income (Loss)	\$(7,266.50)	\$(9,043.03)	\$1,776.53	19.6 %	\$(4,828.26)	\$(9,207.45)	\$4,379.19	47.6 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (3) Road

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
HURF Revenue	\$201,361.43	\$201,022.16	\$339.27	0.2 %	\$204,987.21	\$204,242.40	\$744.81	0.4 %
Interest and Investment Earnings Transfers In	80.92	29.16	51.76	177.5	122.54	58.40	64.14	109.8
	0.00	6,166.66	(6,166.66)	(100.0)	3,426.53	12,333.40	(8,906.87)	(72.2)
Net Revenues	\$201,442.35	\$207,217.98	\$(5,775.63)	(2.8)%	\$208,536.28	\$216,634.20	\$(8,097.92)	(3.7)%
Program Expenses								
Engineering Fees	\$0.00	\$166.66	\$166.66	100.0 %	\$0.00	\$333.40	\$333.40	100.0 %
Equipment Rentals - HURF	0.00	125.00	125.00	100.0	0.00	250.00	250.00	100.0
Fuel	0.00	4.16	4.16	100.0	0.00	8.40	8.40	100.0
Miscellaneous	88.14	12.91	(75.23)	(582.7)	88.14	25.90	(62.24)	(240.3)
Software Service & Support	12.50	33.33	20.83	62.5	25.00	66.70	41.70	62.5
Operating Supplies - HURF	0.00	58.33	58.33	100.0	0.00	116.70	116.70	100.0
Public Restroom Supplies	0.00	183.33	183.33	100.0	0.00	366.70	366.70	100.0
R&M Building - HURF	0.00	0.00	0.00	0.0	61.85	0.00	(61.85)	0.0
Rep and Maint - Vehicles	209.83	200.00	(9.83)	(4.9)	371.16	400.00	28.84	7.2
Rep and Maint - Equipment	0.00	29.16	29.16	100.0	0.00	58.40	58.40	100.0
Rep and Maint - Infrastructure	770.29	1,000.00	229.71	23.0	1,001.87	2,000.00	998.13	49.9
Small Tools and Equipment	13.31	41.66	28.35	68.1	24.68	83.40	58.72	70.4
Street Lights	955.01	1,041.66	86.65	8.3	1,909.58	2,083.40	173.82	8.3
Street Supplies	227.31	250.00	22.69	9.1	746.18	500.00	(246.18)	(49.2)
Telephone	0.00	16.66	16.66	100.0	0.00	33.40	33.40	100.0
Uniform Exp - HURF	4.01	41.66	37.65	90.4	20.48	83.40	62.92	75.4
Administrative Charge	881.17	881.16	(0.01)	0.0	1,762.34	1,762.40	0.06	0.0
Lease Payments	0.00	25.00	25.00	100.0	21.69	50.00	28.31	56.6
Total Program Expenses	\$3,161.57	\$4,110.68	\$949.11	23.1 %	\$6,032.97	\$8,222.20	\$2,189.23	26.6 %
General & Administrative Expenses								
Salaries and Wages	\$3,355.09	\$3,612.00	\$256.91	7.1 %	\$6,294.69	\$7,224.00	\$929.31	12.9 %
FICA and Medicare	253.01	276.33	23.32	8.4	474.24	552.70	78.46	14.2
Retirement	146.18	196.75	50.57	25.7	283.61	393.50	109.89	27.9
Health Insurance	405.76	572.75	166.99	29.2	811.52	1,145.50	333.98	29.2
Worker's Compensation	0.00	0.00	0.00	0.0	497.00	710.00	213.00	30.0
Unemployment	6.69	15.08	8.39	55.6	28.20	30.20	2.00	6.6
Total General & Administrative Expenses	\$4,166.73	\$4,672.91	\$506.18	10.8 %	\$8,389.26	\$10,055.90	\$1,666.64	16.6 %
Total Expenses	\$7,328.30	\$8,783.59	\$1,455.29	16.6 %	\$14,422.23	\$18,278.10	\$3,855.87	21.1 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

Fund: (3) Road

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Net Income (Loss)	<u>\$194,114.05</u>	<u>\$198,434.39</u>	<u>\$(4,320.34)</u>	<u>(2.2)%</u>	<u>\$194,114.05</u>	<u>\$198,356.10</u>	<u>\$(4,242.05)</u>	<u>(2.1)%</u>

9/3/19
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Town of Jerome
Balance Sheet
As of 8/31/2019
Fund: (1) General

Assets

Current Assets

LGIP	\$1,635.92	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	5,430.42	
City Sales Taxes	177,519.85	
Franchise Fees	3,915.37	
GF Accounts Receivable	175.00	
Property Taxes	1,501.31	
Rents	(112.25)	
State Sales Taxes	7,188.39	
Court - Checking & Bond Acct	91,921.08	
Court - JCEF Acct	11,606.04	
Court - FTG Acct	5,665.38	
Urban Revenue Sharing	15,136.98	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	121,166.71	
OAZ Checking	167,726.83	
OAZ General Savings	394,100.49	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$1,005,157.52

Other Assets

Due From Other Funds	\$2,175,024.73	
Total Other Assets		2,175,024.73

Total Assets

\$3,180,182.25

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$(13,671.21)	
Federal WH & FICA	(9.81)	
Arizona Withholding	(35.05)	
AFLAC	(408.02)	
Health Insurance	(1,972.57)	
457G Retirement	50.62	
PSPRS	(0.13)	
Customer Deposits	6,760.72	
FD Per Call Payable	16,895.25	
Ganishments Payable	1,735.51	
Wages Payable	16,497.04	
Due To Other Funds	2,340,429.39	
Court Liabilities	6,507.78	
Suspense Account	(543.51)	
Total Current Liabilities		\$2,372,236.01

Total Liabilities

\$2,372,236.01

Net Assets

Unrestricted Funds	734,473.85	
Prior Period Adj - GF	56.13	
Current Year Net Assets	73,416.26	

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Town of Jerome
Balance Sheet
As of 8/31/2019
Fund: (1) General

Total Net Assets

807,946.24

Total Liabilities and Net Assets

\$3,180,182.25

9/3/19
4:48:04 PM

Town of Jerome
Balance Sheet
As of 8/31/2019
Fund: (2) Utilities

Assets

Current Assets

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	62,435.37	
Bond Account	12,875.83	
Replacement & Extension Acct	65,484.34	
Series 2001 Bond Reserve Acct	30,050.55	
Total Current Assets		\$155,846.09

Property, Plant & Equipment

Buildings	\$2,166,541.66	
Operating Equipment	188,014.81	
Buildings	(1,407,754.07)	
Operating Equipment	(158,460.36)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		2,188,088.10

Other Assets

Due From Other Funds	\$761,952.28	
Total Other Assets		761,952.28

Total Assets

\$3,105,886.47

Liabilities and Net Assets

Current Liabilities

Sales Tax Payable	\$922.06	
Customer Deposits	23,402.78	
Compensated Absences	1,653.16	
Bonds Payable	159,682.50	
Other Liabilities	6,354.76	
Due To Other Funds	696,028.77	
Accrued Payroll	1,951.06	
Accrued Interest Payable	3,592.85	
Total Current Liabilities		\$893,587.94

Total Liabilities

\$893,587.94

Net Assets

Unrestricted Fund Balance	798,050.00	
Unrestricted Fund Balance	(157,060.00)	
Unrestricted Fund Balance	1,546,043.98	
Current Year Net Assets	25,264.55	
Total Net Assets		2,212,298.53
Total Liabilities and Net Assets		\$3,105,886.47

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Town of Jerome
Balance Sheet
As of 8/31/2019
Fund: (3) Road

Assets

Current Assets

HURF Accounts Receivable	\$6,631.11	
OAZ HURF Savings	344,171.01	
Total Current Assets	<hr/>	\$350,802.12

Other Assets

Due From Other Funds	\$309,130.54	
Total Other Assets	<hr/>	309,130.54

Total Assets

\$659,932.66

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$470,173.31	
Accrued Payroll	526.64	
Total Current Liabilities	<hr/>	\$470,699.95

Total Liabilities

\$470,699.95

Net Assets

Unrestricted Fund Balance	(4,881.34)	
Current Year Net Assets	194,114.05	
Total Net Assets	<hr/>	189,232.71

Total Net Assets

189,232.71

Total Liabilities and Net Assets

\$659,932.66

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Town of Jerome
Balance Sheet
As of 8/31/2019

Fund: (4) Firefighters Pension & Relief

Assets

Current Assets

Due from State of AZ	\$1,918.32	
Investments - Pension & Relief	138,095.81	
Total Current Assets		\$140,014.13

Other Assets

Due From Other Funds	\$50,575.49	
Total Other Assets		50,575.49

Total Assets

\$190,589.62

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$24,626.47	
Total Current Liabilities		\$24,626.47

Total Liabilities

\$24,626.47

Net Assets

Unrestricted Fund Balance	143,885.68	
Current Year Net Assets	22,077.47	
Total Net Assets		165,963.15
Total Liabilities and Net Assets		\$190,589.62

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4:50:29 PM

Town of Jerome
Balance Sheet
As of 8/31/2019

Fund: (5) Operating Grants

Assets

Current Assets

Opr Grants Receivable	\$5,109.33	
Inventory	13,893.06	
Total Current Assets		\$19,002.39

Other Assets

Due From Other Funds	\$403,796.80	
Total Other Assets		403,796.80

Total Assets

\$422,799.19

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$325,151.36	
Deferred Revenue - Opr Grants	56,964.75	
Total Current Liabilities		\$382,116.11

Total Liabilities

\$382,116.11

Net Assets

Unrestricted Fund Balance	11,960.45	
Current Year Net Assets	28,722.63	
Total Net Assets		40,683.08
Total Liabilities and Net Assets		<u>\$422,799.19</u>

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4:51:09 PM

Town of Jerome
Balance Sheet
As of 8/31/2019
Fund: (6) Capital Grants

Assets

Other Assets

Due From Other Funds	\$552,703.84	
Total Other Assets	<u>552,703.84</u>	\$552,703.84
Total Assets		<u>552,703.84</u>

Liabilities and Net Assets

Current Liabilities

Deferred Revenue - Cap Grants	\$37,456.83	
Due To Other Funds	517,329.31	
Total Current Liabilities	<u>554,786.14</u>	\$554,786.14
Total Liabilities		<u>554,786.14</u>

Net Assets

Restricted Fund Balance	\$31,920.73	
Unrestricted Fund Balance	(35,183.20)	
Current Year Net Assets	<u>1,180.17</u>	
Total Net Assets		(2,082.30)
Total Liabilities and Net Assets		<u>552,703.84</u>

9/3/19
4:51:43 PM

Town of Jerome
Balance Sheet
As of 8/31/2019

Fund: (7) GF Contingencies

Assets

Current Assets

Wildland Fees Receivable	\$22,363.66	
Total Current Assets		\$22,363.66

Other Assets

Due From Other Funds	\$219,596.04	
Total Other Assets		219,596.04

Total Assets		\$241,959.70
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Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$131,165.55	
Total Current Liabilities		\$131,165.55

Total Liabilities		\$131,165.55
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Net Assets

Unrestricted Fund Balance	\$80,209.40	
Current Year Net Assets	30,584.75	

Total Net Assets		110,794.15
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Total Liabilities and Net Assets		\$241,959.70
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9/3/19
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Town of Jerome
Balance Sheet
As of 8/31/2019
Fund: (9) Capital

Assets

Current Assets

OAZ Capital Improvements	\$45,606.04	
Total Current Assets	<u>45,606.04</u>	\$45,606.04

Other Assets

Due From Other Funds	\$47,124.44	
Total Other Assets	<u>47,124.44</u>	47,124.44

Total Assets

\$92,730.48

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$15,000.00	
Total Current Liabilities	<u>15,000.00</u>	\$15,000.00

Total Liabilities

\$15,000.00

Net Assets

Unrestricted Fund Balance	\$67,628.33	
Current Year Net Assets	<u>10,102.15</u>	

Total Net Assets

77,730.48

Total Liabilities and Net Assets

\$92,730.48

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 1002 - XEROX FINANCIAL SERVICES											
080619A 020-0098114-001, 1714329 GG	08/06/19	08/06/19	09/05/19	1.11.6191 - Copier & Equip Lease Expe	\$350.25	\$0.00	\$350.25	08/06/19	10173	ASCUC†	\$0.00
INVOICE 080619A TOTALS:					\$350.25	\$0.00	\$350.25				\$0.00
XEROX FINANCIAL SERVICES TOTALS:					\$350.25	\$0.00	\$350.25				\$0.00
VENDOR: 1008 - MCI COMM SERVICE											
082119F 6N294147 928 649 3034 FD	08/21/19	08/21/19	09/10/19	1.14.6265 - Telephone	\$35.38	\$0.00	\$35.38	08/21/19	10229	ASCUC†	\$0.00
INVOICE 082119F TOTALS:					\$35.38	\$0.00	\$35.38				\$0.00
MCI COMM SERVICE TOTALS:					\$35.38	\$0.00	\$35.38				\$0.00
VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH											
080619C 19-077 sewer	08/06/19	08/06/19	09/05/19	2.51.6192 - Software Support Exp - Sev	\$12.50	\$0.00	\$12.50	08/06/19	10174	ASCUC†	\$0.00
19-077 water				2.50.6192 - Software Support Exp - Wa	\$12.50	\$0.00	\$12.50	08/06/19	10174	ASCUC†	\$0.00
19-077 prop				1.18.6192 - Software Service & Suppor	\$12.50	\$0.00	\$12.50	08/06/19	10174	ASCUC†	\$0.00
19-077 parks				1.17.6192 - Software Service & Suppor	\$12.50	\$0.00	\$12.50	08/06/19	10174	ASCUC†	\$0.00
19-077 trash				2.52.6192 - Software Support Exp - Tra	\$12.50	\$0.00	\$12.50	08/06/19	10174	ASCUC†	\$0.00
19-077 HURF				3.30.6192 - Software Service & Suppor	\$12.50	\$0.00	\$12.50	08/06/19	10174	ASCUC†	\$0.00
INVOICE 080619C TOTALS:					\$75.00	\$0.00	\$75.00				\$0.00
VENDOR: 1033 - BROWN & BROWN LAW OFFICES											
080619I 19-077 GG	08/06/19	08/06/19	09/05/19	1.11.6192 - Software Support Exp - GG	\$120.00	\$0.00	\$120.00	08/06/19	10174	ASCUC†	\$0.00
19-077 FD				1.14.6192 - Software Service & Suppor	\$75.00	\$0.00	\$75.00	08/06/19	10174	ASCUC†	\$0.00
INVOICE 080619I TOTALS:					\$195.00	\$0.00	\$195.00				\$0.00
YAVAPAI CO. EDUCATION TECH TOTALS:					\$270.00	\$0.00	\$270.00				\$0.00
VENDOR: 1040 - GILA ELECTRONICS											
081419J 2238 water	08/14/19	08/14/19	09/13/19	2.50.6170 - Legal Exp - Water	\$140.00	\$0.00	\$140.00	08/14/19	10210	ASCUC†	\$0.00
INVOICE 081419J TOTALS:					\$140.00	\$0.00	\$140.00				\$0.00
BROWN & BROWN LAW OFFICES TOTALS:					\$140.00	\$0.00	\$140.00				\$0.00
VENDOR: 1040 - GILA ELECTRONICS											
080619G 6956 FD	08/06/19	08/06/19	09/05/19	1.14.6250 - Small Tools and Equipment	\$103.76	\$0.00	\$103.76	08/06/19	10175	ASCUC†	\$0.00
INVOICE 080619G TOTALS:					\$103.76	\$0.00	\$103.76				\$0.00
GILA ELECTRONICS TOTALS:					\$103.76	\$0.00	\$103.76				\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 1044 - YAVAPAI CO. FIRE/EMS CHIEFS											
081519L 20-002 FD	08/15/19	08/15/19	09/14/19	1.14.6125 - Dues and Subscriptions	\$75.00	\$0.00	\$75.00	08/15/19	10222	ASCUC†	\$0.00
				INVOICE 081519L TOTALS:	\$75.00	\$0.00	\$75.00				\$0.00
				YAVAPAI CO. FIRE/EMS CHIEFS TOTALS:	\$75.00	\$0.00	\$75.00				\$0.00
VENDOR: 1045 - ARCHIVESOCIAL											
0821190 8265 GG	08/21/19	08/21/19	09/20/19	1.11.6110 - Contract Services	\$2,189.00	\$0.00	\$2,189.00	08/21/19	10230	ASCUC†	\$0.00
				INVOICE 0821190 TOTALS:	\$2,189.00	\$0.00	\$2,189.00				\$0.00
				ARCHIVESOCIAL TOTALS:	\$2,189.00	\$0.00	\$2,189.00				\$0.00
VENDOR: 1046 - ROGER'S CUSTOM HEATING & COOL											
082719JS1 Partial Payment for A/C units per 1	08/27/19	08/27/19	09/26/19	1.18.6215 - R&M Building - Properties	\$6,501.00	\$0.00	\$6,501.00	08/27/19	10248	ASCUC†	\$0.00
				INVOICE 082719JS1 TOTALS:	\$6,501.00	\$0.00	\$6,501.00				\$0.00
				ROGER'S CUSTOM HEATING & COOL TOTALS:	\$6,501.00	\$0.00	\$6,501.00				\$0.00
VENDOR: 1047 - TRA CONSTRUCTION, LLC											
082819MA5 Construction~Jacobsen (CDBG Rehab)	08/28/19	08/28/19	09/27/19	5.40.6103 - Operating Grants Exp	\$18,940.50	\$0.00	\$18,940.50	08/28/19	10250	ASCUC†	\$0.00
				INVOICE 082819MA5 TOTALS:	\$18,940.50	\$0.00	\$18,940.50				\$0.00
				TRA CONSTRUCTION, LLC TOTALS:	\$18,940.50	\$0.00	\$18,940.50				\$0.00
VENDOR: 109 - AFLAC											
082119K 916532	08/21/19	08/21/19	08/21/19	1.10.2405 - AFLAC	\$172.08	\$0.00	\$172.08	08/21/19	10231	ASCUC†	\$0.00
				INVOICE 082119K TOTALS:	\$172.08	\$0.00	\$172.08				\$0.00
				AFLAC TOTALS:	\$172.08	\$0.00	\$172.08				\$0.00
VENDOR: 113 - ALL-MED EQUIPMENT & SERVICES											
080819M 562854 FD	08/08/19	08/08/19	08/08/19	1.14.6181 - Medical Supplies Exp	\$119.04	\$0.00	\$119.04	08/08/19	10185	ASCUC†	\$0.00
				1.14.6181 - Medical Supplies Exp	(\$119.04)	\$0.00	(\$119.04)	08/08/19	10185	ASCUC†	\$119.04
				1.14.6181 - Medical Supplies Exp	\$119.04	\$0.00	\$119.04	08/08/19	10196	ASCUC†	(\$119.04)
				INVOICE 080819M TOTALS:	\$119.04	\$0.00	\$119.04				\$0.00
				ALL-MED EQUIPMENT & SERVICES TOTALS:	\$119.04	\$0.00	\$119.04				\$0.00
VENDOR: 118 - VOICE TELECOM											

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
082819MA3 208461 PD	08/28/19	08/28/19	08/28/19	1.13.6265 - Telephone	\$12.74	\$0.00	\$12.74	08/28/19	10251	ASCUC†	\$0.00
INVOICE 082819MA3 TOTALS:					\$12.74	\$0.00	\$12.74				\$0.00
VENDOR: 119 - APS					\$12.74	\$0.00	\$12.74				\$0.00
080119P 943806 roof	08/01/19	08/01/19	08/16/19	1.18.6285 - Utilities	\$15.66	\$0.00	\$15.66	08/01/19	10157	ASCUC†	\$0.00
INVOICE 080119P TOTALS:					\$15.66	\$0.00	\$15.66				\$0.00
082119S 149044 street lights	08/21/19	08/21/19	09/05/19	3.30.6255 - Street Lights	\$955.01	\$0.00	\$955.01	08/21/19	10232	ASCUC†	\$0.00
INVOICE 082119S TOTALS:					\$955.01	\$0.00	\$955.01				\$0.00
A.P.S.-32											
6506951 PD	08/28/19	08/28/19	09/12/19	1.18.6285 - Utilities	\$186.53	\$0.00	\$186.53	08/28/19	10252	ASCUC†	\$0.00
3216010 Hotel Jerome				1.18.6285 - Utilities	\$38.46	\$0.00	\$38.46	08/28/19	10252	ASCUC†	\$0.00
6109570 Perkinsville Road				1.18.6285 - Utilities	\$106.81	\$0.00	\$106.81	08/28/19	10252	ASCUC†	\$0.00
4246290 WWTP				2.51.6285 - Utilities	\$270.76	\$0.00	\$270.76	08/28/19	10252	ASCUC†	\$0.00
0421621 Fire Station				1.18.6285 - Utilities	\$485.76	\$0.00	\$485.76	08/28/19	10252	ASCUC†	\$0.00
5613490 Upper Park 2				1.17.6285 - Utilities	\$73.93	\$0.00	\$73.93	08/28/19	10252	ASCUC†	\$0.00
0024240 Lower Park				1.17.6285 - Utilities	\$37.39	\$0.00	\$37.39	08/28/19	10252	ASCUC†	\$0.00
8061950 Sunshine Hill Water Tank				2.50.6285 - Utilities Exp - Water	\$35.85	\$0.00	\$35.85	08/28/19	10252	ASCUC†	\$0.00
2383901 Upper Park				1.17.6285 - Utilities	\$44.51	\$0.00	\$44.51	08/28/19	10252	ASCUC†	\$0.00
8468241 Middle Park				1.17.6285 - Utilities	\$37.69	\$0.00	\$37.69	08/28/19	10252	ASCUC†	\$0.00
2353720 FD Gulch				1.18.6285 - Utilities	\$42.96	\$0.00	\$42.96	08/28/19	10252	ASCUC†	\$0.00
7575770 Civic Center				1.18.6285 - Utilities	\$1,811.29	\$0.00	\$1,811.29	08/28/19	10252	ASCUC†	\$0.00
1976520 Co-op				1.18.6285 - Utilities	\$202.10	\$0.00	\$202.10	08/28/19	10252	ASCUC†	\$0.00
2839800 Ghost Pepper				1.18.6285 - Utilities	\$85.86	\$0.00	\$85.86	08/28/19	10252	ASCUC†	\$0.00
INVOICE A.P.S.-32 TOTALS:					\$3,459.90	\$0.00	\$3,459.90				\$0.00
VENDOR: 120 - ARROW EXPRESS					\$4,430.57	\$0.00	\$4,430.57				\$0.00
080119L Sewer sample shipping - 109416	08/01/19	08/01/19	08/31/19	2.51.6240 - Service Tests/System Testi	\$45.00	\$0.00	\$45.00	08/01/19	10158	ASCUC†	\$0.00
INVOICE 080119L TOTALS:					\$45.00	\$0.00	\$45.00				\$0.00
082119R Sewer sample shipping - 122164	08/21/19	08/21/19	09/20/19	2.51.6240 - Service Tests/System Testi	\$45.00	\$0.00	\$45.00	08/21/19	10233	ASCUC†	\$0.00
INVOICE 082119R TOTALS:					\$45.00	\$0.00	\$45.00				\$0.00
ARROW EXPRESS TOTALS:					\$90.00	\$0.00	\$90.00				\$0.00
VENDOR: 122 - AT&T											\$0.00
082119P	08/21/19	08/21/19	09/20/19								\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
287251435682x08152019		1.13.6265		Telephone	\$45.52	\$0.00	\$45.52	08/21/19	10234	ASCUC†	\$0.00
INVOICE 082119P TOTALS:					\$45.52	\$0.00	\$45.52				\$0.00
VENDOR: 157 - BOUND TREE MEDICAL, LLC											
082119M	08/21/19	09/20/19									
103795, 100934606 FD		1.14.6181		Medical Supplies Exp	\$103.23	\$0.00	\$103.23	08/21/19	10235	ASCUC†	\$0.00
INVOICE 082119M TOTALS:					\$103.23	\$0.00	\$103.23				\$0.00
AT&T TOTALS:					\$45.52	\$0.00	\$45.52				\$0.00
082219U	08/22/19	09/21/19									
103795, 83312428 FD		1.14.6181		Medical Supplies Exp	\$103.23	\$0.00	\$103.23	08/22/19	10243	ASCUC†	\$0.00
INVOICE 082219U TOTALS:					\$103.23	\$0.00	\$103.23				\$0.00
BOUND TREE MEDICAL, LLC TOTALS:					\$206.46	\$0.00	\$206.46				\$0.00
VENDOR: 165 - MAVERIK FLEET											
081319FUEL	08/13/19	09/12/19									
Fuel for Town Shuttle, GG		1.11.6245		Shuttle Expenses	\$198.41	\$0.00	\$198.41	08/13/19	10207	ASCUC†	\$0.00
Fuel for Fire Department, FD		1.14.6145		Fuel	\$317.93	\$0.00	\$317.93	08/13/19	10207	ASCUC†	\$0.00
Finance Fee		1.11.6186		Bank Fees - Gen Admin	\$217.07	\$0.00	\$217.07	08/13/19	10207	ASCUC†	\$0.00
Fuel for Police, PD		1.13.6145		Fuel	\$711.47	\$0.00	\$711.47	08/13/19	10207	ASCUC†	\$0.00
INVOICE 081319FUEL TOTALS:					\$1,444.88	\$0.00	\$1,444.88				\$0.00
081319PW1	08/13/19	09/12/19									
Fuel, Sewer		2.51.6220		Rep and Maint - Vehicles	\$74.45	\$0.00	\$74.45	08/13/19	10207	ASCUC†	\$0.00
Fuel, Water		2.50.6220		Rep and Maint - Vehicles	\$74.45	\$0.00	\$74.45	08/13/19	10207	ASCUC†	\$0.00
Fuel, Prop		1.18.6220		Rep and Maint - Vehicles	\$74.40	\$0.00	\$74.40	08/13/19	10207	ASCUC†	\$0.00
Fuel, Parks		1.17.6220		Rep and Maint - Vehicles	\$74.40	\$0.00	\$74.40	08/13/19	10207	ASCUC†	\$0.00
Fuel, Trash		2.52.6220		Rep and Maint - Vehicles	\$74.45	\$0.00	\$74.45	08/13/19	10207	ASCUC†	\$0.00
Fuel, HURF		3.30.6220		Rep and Maint - Vehicles	\$74.45	\$0.00	\$74.45	08/13/19	10207	ASCUC†	\$0.00
INVOICE 081319PW1 TOTALS:					\$446.60	\$0.00	\$446.60				\$0.00
081319PW2	08/13/19	09/12/19									
Small Tools & Equipment, Sewer		2.51.6250		Small Tools and Equipment	\$13.32	\$0.00	\$13.32	08/13/19	10207	ASCUC†	\$0.00
Small Tools & Equipment, Water		2.50.6250		Small Tools and Equipment	\$13.32	\$0.00	\$13.32	08/13/19	10207	ASCUC†	\$0.00
Small Tools & Equipment, Prop		1.18.6250		Small Tools and Equipment	\$13.31	\$0.00	\$13.31	08/13/19	10207	ASCUC†	\$0.00
Small Tools & Equipment, Parks		1.17.6250		Small Tools and Equipment	\$13.31	\$0.00	\$13.31	08/13/19	10207	ASCUC†	\$0.00
Small Tools & Equipment, Trash		2.52.6250		Small Tools and Equipment	\$13.32	\$0.00	\$13.32	08/13/19	10207	ASCUC†	\$0.00
Small Tools & Equipment, HURF		3.30.6250		Small Tools and Equipment	\$13.31	\$0.00	\$13.31	08/13/19	10207	ASCUC†	\$0.00
INVOICE 081319PW2 TOTALS:					\$79.89	\$0.00	\$79.89				\$0.00
MAVERIK FLEET TOTALS:					\$1,971.37	\$0.00	\$1,971.37				\$0.00
VENDOR: 167 - OFFICE DEPOT											
080119I	08/01/19	09/30/19									
63266436, 344446171001 GG		1.11.6190		Office Supplies	\$43.41	\$0.00	\$43.41	08/01/19	10159	ASCUC†	\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
INVOICE 080119I TOTALS:					\$43.41	\$0.00	\$43.41				\$0.00
080619B	08/06/19	08/06/19	10/05/19	1.11.6190 - Office Supplies	\$99.54	\$0.00	\$99.54	08/06/19	10176	ASCUC	\$0.00
63266436, 353391069001	GG			1.11.6190 - Office Supplies	\$106.05	\$0.00	\$106.05	08/06/19	10176	ASCUC	\$0.00
63266436, 353433498001	GG			1.11.6190 - Office Supplies	\$2.61	\$0.00	\$2.61	08/06/19	10176	ASCUC	\$0.00
63266436, 344451093001	GG				\$208.20	\$0.00	\$208.20				\$0.00
INVOICE 080619B TOTALS:					\$208.20	\$0.00	\$208.20				\$0.00
OFFICE DEPOT TOTALS:					\$251.61	\$0.00	\$251.61				\$0.00
VENDOR: 168 - CENTURY LINK											
CENTURYLINK-40											
928 634 2245 PD	08/28/19	08/28/19	09/12/19	1.13.6265 - Telephone	\$33.86	\$0.00	\$33.86	08/28/19	10253	ASCUC	\$0.00
928 634 7943 GG				1.11.6265 - Telephone	\$164.19	\$0.00	\$164.19	08/28/19	10253	ASCUC	\$0.00
928 634 8992 PD				1.13.6265 - Telephone	\$175.22	\$0.00	\$175.22	08/28/19	10253	ASCUC	\$0.00
928 639 0574 LB				1.15.6265 - Telephone	\$81.90	\$0.00	\$81.90	08/28/19	10253	ASCUC	\$0.00
928 649 2776 PD				1.13.6265 - Telephone	\$40.42	\$0.00	\$40.42	08/28/19	10253	ASCUC	\$0.00
928 649 3034 FD				1.14.6265 - Telephone	\$126.35	\$0.00	\$126.35	08/28/19	10253	ASCUC	\$0.00
928 649 3250 CT				1.12.6265 - Telephone	\$71.17	\$0.00	\$71.17	08/28/19	10253	ASCUC	\$0.00
INVOICE CENTURYLINK-40 TOTALS:					\$693.11	\$0.00	\$693.11				\$0.00
VENDOR: 202 - PSP RETIREMENT SYSTEM											
080619J											
210-19 PD	08/06/19	08/06/19	08/06/19	1.13.6185 - Miscellaneous	\$200.00	\$0.00	\$200.00	08/06/19	10177	ASCUC	\$0.00
INVOICE 080619J TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
PSP RETIREMENT SYSTEM TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
VENDOR: 203 - SMART DOCUMENT SOLUTIONS											
082119N											
8910 GG	08/21/19	08/21/19	08/21/19	1.11.6191 - Copier & Equip Lease Expe	\$482.31	\$0.00	\$482.31	08/21/19	10236	ASCUC	\$0.00
INVOICE 082119N TOTALS:					\$482.31	\$0.00	\$482.31				\$0.00
SMART DOCUMENT SOLUTIONS TOTALS:					\$482.31	\$0.00	\$482.31				\$0.00
VENDOR: 204 - SEDONA RECYCLES, INC											
080619H											
Recycling Services, 819 RE	08/06/19	08/06/19	08/06/19	2.52.6111 - Recycling Contract Exp	\$120.00	\$0.00	\$120.00	08/06/19	10178	ASCUC	\$0.00
INVOICE 080619H TOTALS:					\$120.00	\$0.00	\$120.00				\$0.00
SEDONA RECYCLES, INC TOTALS:					\$120.00	\$0.00	\$120.00				\$0.00
VENDOR: 207 - HOME DEPOT CREDIT SERVICES											
080119M											
	08/01/19	08/01/19	08/21/19								\$0.00

V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
3429 HURF		3.30.6230		Rep and Maint - Infrastruct	\$644.03	\$0.00	\$644.03	08/01/19	10160	ASCUC†	\$0.00
				INVOICE 080119M TOTALS:	\$644.03	\$0.00	\$644.03				\$0.00
JUN30080119N	08/01/19	08/01/19	08/21/19	3.30.6230 - Rep and Maint - Infrastruct	\$126.26	\$0.00	\$126.26	08/01/19	10160	ASCUC†	\$0.00
3429 HURF				INVOICE JUN30080119N TOTALS:	\$126.26	\$0.00	\$126.26				\$0.00
				HOME DEPOT CREDIT SERVICES TOTALS:	\$770.29	\$0.00	\$770.29				\$0.00
VENDOR: 218 - VERIZON WIRELESS											
VERIZON-37											
928 300 5987 PZ Barry	08/06/19	08/06/19	08/31/19	1.16.6265 - Telephone	\$37.55	\$0.00	\$37.55	08/06/19	10179	ASCUC†	\$0.00
928 300 8701 FD Rusty				1.14.6265 - Telephone	\$67.19	\$0.00	\$67.19	08/06/19	10179	ASCUC†	\$0.00
928 301 1878 water				2.50.6265 - Telephone Exp - Water	\$11.84	\$0.00	\$11.84	08/06/19	10179	ASCUC†	\$0.00
928 301 1878 sewer				2.51.6265 - Telephone Exp - Sewer	\$11.84	\$0.00	\$11.84	08/06/19	10179	ASCUC†	\$0.00
928 301 1878 trash				2.52.6265 - Telephone Exp - Trash	\$11.84	\$0.00	\$11.84	08/06/19	10179	ASCUC†	\$0.00
928 301 2381 water				2.50.6265 - Telephone Exp - Water	\$11.84	\$0.00	\$11.84	08/06/19	10179	ASCUC†	\$0.00
928 301 2381 sewer				2.51.6265 - Telephone Exp - Sewer	\$11.84	\$0.00	\$11.84	08/06/19	10179	ASCUC†	\$0.00
928 301 2381 trash				2.52.6265 - Telephone Exp - Trash	\$11.84	\$0.00	\$11.84	08/06/19	10179	ASCUC†	\$0.00
928 821 0133 shuttle driver - Leo				1.11.6285 - Tourism 1% Bed Tax	\$34.45	\$0.00	\$34.45	08/06/19	10179	ASCUC†	\$0.00
928 821 8243 water Xanadu				2.50.6265 - Telephone Exp - Water	\$7.91	\$0.00	\$7.91	08/06/19	10179	ASCUC†	\$0.00
928 821 8243 sewer Xanadu				2.51.6265 - Telephone Exp - Sewer	\$7.91	\$0.00	\$7.91	08/06/19	10179	ASCUC†	\$0.00
928 821 8243 trash Xanadu				2.52.6265 - Telephone Exp - Trash	\$7.91	\$0.00	\$7.91	08/06/19	10179	ASCUC†	\$0.00
928 821 8335 water Lyle				2.50.6265 - Telephone Exp - Water	\$11.48	\$0.00	\$11.48	08/06/19	10179	ASCUC†	\$0.00
928 821 8335 sewer Lyle				2.51.6265 - Telephone Exp - Sewer	\$11.48	\$0.00	\$11.48	08/06/19	10179	ASCUC†	\$0.00
928 821 8335 trash Lyle				2.52.6265 - Telephone Exp - Trash	\$10.73	\$0.00	\$10.73	08/06/19	10179	ASCUC†	\$0.00
access charges water				2.50.6265 - Telephone Exp - Water	\$10.73	\$0.00	\$10.73	08/06/19	10179	ASCUC†	\$0.00
access charges sewer				2.51.6265 - Telephone Exp - Sewer	\$10.73	\$0.00	\$10.73	08/06/19	10179	ASCUC†	\$0.00
access charges trash				2.52.6265 - Telephone Exp - Trash	\$10.74	\$0.00	\$10.74	08/06/19	10179	ASCUC†	\$0.00
access charges GG				1.11.6265 - Telephone	\$10.74	\$0.00	\$10.74	08/06/19	10179	ASCUC†	\$0.00
access charges FD				1.14.6265 - Telephone	\$10.74	\$0.00	\$10.74	08/06/19	10179	ASCUC†	\$0.00
access charges PZ				1.16.6265 - Telephone	\$10.74	\$0.00	\$10.74	08/06/19	10179	ASCUC†	\$0.00
				INVOICE VERIZON-37 TOTALS:	\$332.81	\$0.00	\$332.81				\$0.00
				VERIZON WIRELESS TOTALS:	\$332.81	\$0.00	\$332.81				\$0.00
VENDOR: 223 - LEAGUE OF AZ CITIES AND TOWNS											
082819MA11											
Annual League Dues	08/28/19	08/28/19	08/28/19	1.11.6125 - Dues, Subs & Membership†	\$4,550.00	\$0.00	\$4,550.00	08/28/19	10254	ASCUC†	\$0.00
				INVOICE 082819MA11 TOTALS:	\$4,550.00	\$0.00	\$4,550.00				\$0.00
				LEAGUE OF AZ CITIES AND TOWNS TOTALS:	\$4,550.00	\$0.00	\$4,550.00				\$0.00
VENDOR: 224 - LEGEND											
080119R											
Acct 00-0001475, Inv. 1910310 sewer	08/01/19	08/01/19	08/31/19	2.51.6240 - Service Tests/System Testi	\$51.00	\$0.00	\$51.00	08/01/19	10161	ASCUC†	\$0.00
				INVOICE 080119R TOTALS:	\$51.00	\$0.00	\$51.00				\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
INVOICE 080119R TOTALS:					\$51.00	\$0.00	\$51.00				\$0.00
080819N	08/08/19	08/08/19	09/07/19								
Acct 00-0001475, Inv. 1911010 sewer				2.51.6240 - Service Tests/System Testi	\$77.40	\$0.00	\$77.40	*V 08/08/19	10186	ASCUC†	\$0.00
				2.51.6240 - Service Tests/System Testi	(\$77.40)	\$0.00	(\$77.40)	*V 08/08/19	10186	ASCUC†	\$77.40
				2.51.6240 - Service Tests/System Testi	\$77.40	\$0.00	\$77.40	08/08/19	10197	ASCUC†	(\$77.40)
Acct 00-0001475, Inv. 1910781 sewer				2.51.6240 - Service Tests/System Testi	\$998.40	\$0.00	\$998.40	*V 08/08/19	10186	ASCUC†	\$0.00
				2.51.6240 - Service Tests/System Testi	(\$998.40)	\$0.00	(\$998.40)	*V 08/08/19	10186	ASCUC†	\$998.40
				2.51.6240 - Service Tests/System Testi	\$998.40	\$0.00	\$998.40	08/08/19	10197	ASCUC†	(\$998.40)
INVOICE 080819N TOTALS:					\$1,075.80	\$0.00	\$1,075.80				\$0.00
081419I	08/14/19	08/14/19	09/13/19								
Acct 00-0001475, Inv. 1911441				2.51.6240 - Service Tests/System Testi	\$114.00	\$0.00	\$114.00	08/14/19	10211	ASCUC†	\$0.00
INVOICE 081419I TOTALS:					\$114.00	\$0.00	\$114.00				\$0.00
082819MA6	08/28/19	08/28/19	09/27/19								
Acct 00-0001475, Inv. 1911848 sewer				2.51.6240 - Service Tests/System Testi	\$247.00	\$0.00	\$247.00	08/28/19	10255	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1911848 water				2.50.6240 - Service Tests/System Testi	\$15.00	\$0.00	\$15.00	08/28/19	10255	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1912171 sewer				2.51.6240 - Service Tests/System Testi	\$262.40	\$0.00	\$262.40	08/28/19	10255	ASCUC†	\$0.00
INVOICE 082819MA6 TOTALS:					\$524.40	\$0.00	\$524.40				\$0.00
LEGEND TOTALS:					\$1,765.20	\$0.00	\$1,765.20				\$0.00
VENDOR: 237 - UNISOURCE ENERGY SERVICES											
UNISOURCE-38	08/15/19	08/15/19	09/04/19								
693726 PD				1.18.6285 - Utilities	\$21.75	\$0.00	\$21.75	08/15/19	10223	ASCUC†	\$0.00
059982 FD				1.18.6285 - Utilities	\$29.15	\$0.00	\$29.15	08/15/19	10223	ASCUC†	\$0.00
750593 Civic Center				1.18.6285 - Utilities	\$29.15	\$0.00	\$29.15	08/15/19	10223	ASCUC†	\$0.00
435334 Town yard				1.18.6285 - Utilities	\$21.33	\$0.00	\$21.33	08/15/19	10223	ASCUC†	\$0.00
235334 Co-op				1.18.6285 - Utilities	\$21.75	\$0.00	\$21.75	08/15/19	10223	ASCUC†	\$0.00
INVOICE UNISOURCE-38 TOTALS:					\$123.13	\$0.00	\$123.13				\$0.00
UNISOURCE ENERGY SERVICES TOTALS:					\$123.13	\$0.00	\$123.13				\$0.00
VENDOR: 238 - VERDE VALLEY HARDWARE											
080619K	08/06/19	08/06/19	08/21/19								
2860 sewer				2.51.6220 - Rep and Maint - Vehicles	\$0.73	\$0.00	\$0.73	08/06/19	10184	ASCUC†	\$0.00
2860 water				2.50.6220 - Rep and Maint - Vehicles	\$0.73	\$0.00	\$0.73	08/06/19	10184	ASCUC†	\$0.00
2860 prop				1.18.6220 - Rep and Maint - Vehicles	\$0.73	\$0.00	\$0.73	08/06/19	10184	ASCUC†	\$0.00
2860 parks				1.17.6220 - Rep and Maint - Vehicles	\$0.73	\$0.00	\$0.73	08/06/19	10184	ASCUC†	\$0.00
2860 trash				2.52.6220 - Rep and Maint - Vehicles	\$0.73	\$0.00	\$0.73	08/06/19	10184	ASCUC†	\$0.00
2860 HURF				3.30.6220 - Rep and Maint - Vehicles	\$0.73	\$0.00	\$0.73	08/06/19	10184	ASCUC†	\$0.00
INVOICE 080619K TOTALS:					\$4.38	\$0.00	\$4.38				\$0.00
080619L	08/06/19	08/06/19	08/21/19								
2860 FD				1.14.6250 - Small Tools and Equipment	\$81.23	\$0.00	\$81.23	08/06/19	10184	ASCUC†	\$0.00
2860 prop				1.18.6230 - Rep and Maint - Infrastruct	\$206.89	\$0.00	\$206.89	08/06/19	10184	ASCUC†	\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

09/03/19
11:52:16 AM

Invoice Number	Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
2860 FD	1.14.6225 - Rep and Maint - Equipment					\$255.74	\$0.00	\$255.74	08/06/19	10184	ASCUC†	\$0.00
2860 prop	1.18.6185 - Miscellaneous					\$51.31	\$0.00	\$51.31	08/06/19	10184	ASCUC†	\$0.00
2860 sewer	2.51.6230 - Rep and Maint - Infrastruct					\$42.09	\$0.00	\$42.09	08/06/19	10184	ASCUC†	\$0.00
	INVOICE 080619L TOTALS:					\$637.26	\$0.00	\$637.26				\$0.00
	VERDE VALLEY HARDWARE TOTALS:					\$641.64	\$0.00	\$641.64				\$0.00
VENDOR: 246 - SOUTHWEST RISK SERVICES												
071619DCR		08/21/19	08/21/19	08/21/19								
50096 GG					1.11.6155 - Insurance	(\$123.25)	\$0.00	(\$123.25)	08/21/19	10224	ASCUC†	\$0.00
	INVOICE 071619DCR TOTALS:					(\$123.25)	\$0.00	(\$123.25)				\$0.00
082119A		08/21/19	08/21/19	08/21/19								
50096 GG					1.11.6155 - Insurance	\$123.25	\$0.00	\$123.25	08/21/19	10224	ASCUC†	\$0.00
	INVOICE 082119A TOTALS:					\$123.25	\$0.00	\$123.25				\$0.00
	SOUTHWEST RISK SERVICES TOTALS:					\$0.00	\$0.00	\$0.00				\$0.00
VENDOR: 247 - HILL BROTHERS CHEMICAL CO												
082219Q		08/22/19	08/22/19	09/21/19								
4842000, 4464938 water					2.50.6195 - Operating Supplies - Water	\$2,528.88	\$0.00	\$2,528.88	08/22/19	10244	ASCUC†	\$0.00
4842000, 4464938 sewer					2.51.6195 - Operating Supplies - Sewer	\$697.21	\$0.00	\$697.21	08/22/19	10244	ASCUC†	\$0.00
	INVOICE 082219Q TOTALS:					\$3,226.09	\$0.00	\$3,226.09				\$0.00
	HILL BROTHERS CHEMICAL CO TOTALS:					\$3,226.09	\$0.00	\$3,226.09				\$0.00
VENDOR: 249 - POSTMASTER												
082819NL		08/27/19	08/27/19	08/27/19								
Postage September/October Newslette					1.11.6200 - Postage	\$64.40	\$0.00	\$64.40	08/27/19	10247	ASCUC†	\$0.00
	INVOICE 082819NL TOTALS:					\$64.40	\$0.00	\$64.40				\$0.00
082819MA2		08/28/19	08/28/19	08/28/19								
Postage Annual Bulk Fees Permit #5					1.11.6200 - Postage	\$235.00	\$0.00	\$235.00	08/28/19	10256	ASCUC†	\$0.00
	INVOICE 082819MA2 TOTALS:					\$235.00	\$0.00	\$235.00				\$0.00
	POSTMASTER TOTALS:					\$299.40	\$0.00	\$299.40				\$0.00
VENDOR: 252 - NAPA AUTO PARTS												
080819O		08/08/19	08/08/19	08/28/19								
31380 sewer					2.51.6220 - Rep and Maint - Vehicles	\$74.43	\$0.00	\$74.43	08/08/19	10187	ASCUC†	\$0.00
					2.51.6220 - Rep and Maint - Vehicles	(\$74.43)	\$0.00	(\$74.43)	08/08/19	10187	ASCUC†	\$74.43
					2.51.6220 - Rep and Maint - Vehicles	\$74.43	\$0.00	\$74.43	08/08/19	10198	ASCUC†	(\$74.43)
					2.50.6220 - Rep and Maint - Vehicles	\$74.43	\$0.00	\$74.43	08/08/19	10187	ASCUC†	\$0.00
					2.50.6220 - Rep and Maint - Vehicles	(\$74.43)	\$0.00	(\$74.43)	08/08/19	10187	ASCUC†	\$74.43
					2.50.6220 - Rep and Maint - Vehicles	\$74.43	\$0.00	\$74.43	08/08/19	10198	ASCUC†	(\$74.43)
					1.18.6220 - Rep and Maint - Vehicles	\$74.39	\$0.00	\$74.39	08/08/19	10187	ASCUC†	\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv. Date	Post. Date	Due. Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
				1.18.6220 - Rep and Maint - Vehicles		\$0.00	(\$74.39)	08/08/19	10187	ASCUC†	\$74.39
				1.18.6220 - Rep and Maint - Vehicles		\$0.00	\$74.39	08/08/19	10198	ASCUC†	(\$74.39)
31380 parks				1.17.6220 - Rep and Maint - Vehicles	\$74.39	\$0.00	\$74.39	08/08/19	10187	ASCUC†	\$0.00
				1.17.6220 - Rep and Maint - Vehicles		\$0.00	(\$74.39)	08/08/19	10187	ASCUC†	\$74.39
				1.17.6220 - Rep and Maint - Vehicles		\$0.00	\$74.39	08/08/19	10198	ASCUC†	(\$74.39)
31380 trash				2.52.6220 - Rep and Maint - Vehicles	\$74.43	\$0.00	\$74.43	08/08/19	10187	ASCUC†	\$0.00
				2.52.6220 - Rep and Maint - Vehicles		\$0.00	(\$74.43)	08/08/19	10187	ASCUC†	\$74.43
				2.52.6220 - Rep and Maint - Vehicles		\$0.00	\$74.43	08/08/19	10198	ASCUC†	(\$74.43)
31380 HURF				3.30.6220 - Rep and Maint - Vehicles	\$74.43	\$0.00	\$74.43	08/08/19	10187	ASCUC†	\$0.00
				3.30.6220 - Rep and Maint - Vehicles		\$0.00	(\$74.43)	08/08/19	10187	ASCUC†	\$74.43
				3.30.6220 - Rep and Maint - Vehicles		\$0.00	\$74.43	08/08/19	10198	ASCUC†	(\$74.43)
				INVOICE 0808190 TOTALS:	\$446.50	\$0.00	\$446.50				\$0.00
080819P	08/08/19	08/08/19	08/28/19	1.18.6195 - Operating Supplies - Prope	\$78.97	\$0.00	\$78.97	08/08/19	10187	ASCUC†	\$0.00
31380 prop				1.18.6195 - Operating Supplies - Prope		\$0.00	(\$78.97)	08/08/19	10187	ASCUC†	\$78.97
				1.18.6195 - Operating Supplies - Prope		\$0.00	\$78.97	08/08/19	10198	ASCUC†	(\$78.97)
31380 PD				1.13.6220 - Rep and Maint - Vehicles	\$727.16	\$0.00	\$727.16	08/08/19	10187	ASCUC†	\$0.00
				1.13.6220 - Rep and Maint - Vehicles		\$0.00	(\$727.16)	08/08/19	10187	ASCUC†	\$727.16
				1.13.6220 - Rep and Maint - Vehicles		\$0.00	\$727.16	08/08/19	10198	ASCUC†	(\$727.16)
31380 FD				1.14.6220 - Rep and Maint - Vehicles	\$629.89	\$0.00	\$629.89	08/08/19	10187	ASCUC†	\$0.00
				1.14.6220 - Rep and Maint - Vehicles		\$0.00	(\$629.89)	08/08/19	10187	ASCUC†	\$629.89
				1.14.6220 - Rep and Maint - Vehicles		\$0.00	\$629.89	08/08/19	10198	ASCUC†	(\$629.89)
31380 trash				2.52.6220 - Rep and Maint - Vehicles	\$618.73	\$0.00	\$618.73	08/08/19	10187	ASCUC†	\$0.00
				2.52.6220 - Rep and Maint - Vehicles		\$0.00	(\$618.73)	08/08/19	10187	ASCUC†	\$618.73
				2.52.6220 - Rep and Maint - Vehicles		\$0.00	\$618.73	08/08/19	10198	ASCUC†	(\$618.73)
				INVOICE 080819P TOTALS:	\$2,054.75	\$0.00	\$2,054.75				\$0.00
				NAPA AUTO PARTS TOTALS:	\$2,501.25	\$0.00	\$2,501.25				\$0.00
VENDOR: 254 - VERDE VALLEY NEWSPAPERS											\$0.00
081519JS2	08/15/19	08/15/19	08/25/19	1.11.6105 - Advertising, Printing, & Pub	\$410.10	\$0.00	\$410.10	08/15/19	10220	ASCUC†	\$0.00
146862; 2019-20 Budget posting, GG				INVOICE 081519JS2 TOTALS:	\$410.10	\$0.00	\$410.10				\$0.00
				VERDE VALLEY NEWSPAPERS TOTALS:	\$410.10	\$0.00	\$410.10				\$0.00
VENDOR: 255 - CITY OF COTTONWOOD											\$0.00
080819Q	08/08/19	08/08/19	08/08/19	1.14.6120 - Dispatch Fees	\$508.25	\$0.00	\$508.25	08/08/19	10188	ASCUC†	\$0.00
Dispatch fees FD				1.14.6120 - Dispatch Fees		\$0.00	(\$508.25)	08/08/19	10188	ASCUC†	\$508.25
				1.14.6120 - Dispatch Fees		\$0.00	\$508.25	08/08/19	10199	ASCUC†	(\$508.25)
				INVOICE 080819Q TOTALS:	\$508.25	\$0.00	\$508.25				\$0.00
				CITY OF COTTONWOOD TOTALS:	\$508.25	\$0.00	\$508.25				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS											
080819R	08/08/19	08/08/19	09/02/19	2.50.6110 - Contract Services	\$900.00	\$0.00	\$900.00	08/08/19	10189	ASCUC†	\$0.00
water, July 2019, 1014367				2.50.6110 - Contract Services		\$0.00	(\$900.00)	08/08/19	10189	ASCUC†	\$900.00
				2.50.6110 - Contract Services		\$0.00	\$900.00	08/08/19	10200	ASCUC†	(\$900.00)
WWTP, July 2019, 1014367				2.51.6110 - Contract Services	\$3,200.00	\$0.00	\$3,200.00	08/08/19	10189	ASCUC†	\$0.00
				2.51.6110 - Contract Services		\$0.00	(\$3,200.00)	08/08/19	10189	ASCUC†	\$3,200.00
				2.51.6110 - Contract Services		\$0.00	\$3,200.00	08/08/19	10200	ASCUC†	(\$3,200.00)
supplies for water storage tanks, 1				2.50.6230 - Rep and Maint - Infrastruct	\$30.70	\$0.00	\$30.70	08/08/19	10189	ASCUC†	\$0.00
				2.50.6230 - Rep and Maint - Infrastruct		\$0.00	(\$30.70)	08/08/19	10189	ASCUC†	\$30.70
				2.50.6230 - Rep and Maint - Infrastruct		\$0.00	\$30.70	08/08/19	10200	ASCUC†	(\$30.70)
				INVOICE 080819R TOTALS:	\$4,130.70	\$0.00	\$4,130.70				\$0.00
				CONTRACT WASTEWATER OPERATIONS TOTALS:	\$4,130.70	\$0.00	\$4,130.70				\$0.00
VENDOR: 287 - KS STATE BANK											
080119D	08/01/19	08/01/19	08/31/19	1.13.7025 - Vehicles, Cap Outlay, Polic	\$5,415.58	\$0.00	\$5,415.58	08/01/19	10162	ASCUC†	\$0.00
3348580 PD				INVOICE 080119D TOTALS:	\$5,415.58	\$0.00	\$5,415.58				\$0.00
				KS STATE BANK TOTALS:	\$5,415.58	\$0.00	\$5,415.58				\$0.00
VENDOR: 300 - REESE'S TIRE & AUTOTIRE PROS											
080119J	08/01/19	08/01/19	08/31/19	1.13.6220 - Rep and Maint - Vehicles	\$85.00	\$0.00	\$85.00	08/01/19	10163	ASCUC†	\$0.00
46768 PD labor				1.13.6220 - Rep and Maint - Vehicles		\$0.00	\$2.55	08/01/19	10163	ASCUC†	\$0.00
46768 PD parts				INVOICE 080119J TOTALS:	\$87.55	\$0.00	\$87.55				\$0.00
				INVOICE 071619CCR TOTALS:	(\$1.20)	\$0.00	(\$1.20)				\$0.00
071619CCR	08/21/19	08/21/19	09/20/19	2.51.6220 - Rep and Maint - Vehicles	(\$0.20)	\$0.00	(\$0.20)	08/21/19	10225	ASCUC†	\$0.00
45961 sewer parts				2.50.6220 - Rep and Maint - Vehicles		\$0.00	(\$0.20)	08/21/19	10225	ASCUC†	\$0.00
45961 water parts				1.18.6220 - Rep and Maint - Vehicles		\$0.00	(\$0.20)	08/21/19	10225	ASCUC†	\$0.00
45961 prop parts				1.17.6220 - Rep and Maint - Vehicles		\$0.00	(\$0.20)	08/21/19	10225	ASCUC†	\$0.00
45961 parks parts				2.52.6220 - Rep and Maint - Vehicles		\$0.00	(\$0.20)	08/21/19	10225	ASCUC†	\$0.00
45961 trash parts				3.30.6220 - Rep and Maint - Vehicles		\$0.00	(\$0.20)	08/21/19	10225	ASCUC†	\$0.00
45961 HURF parts				INVOICE 071619CCR TOTALS:	(\$1.20)	\$0.00	(\$1.20)				\$0.00
VENDOR: 071619FCR											
071619FCR	08/21/19	08/21/19	09/20/19	2.51.6220 - Rep and Maint - Vehicles	(\$6.67)	\$0.00	(\$6.67)	08/21/19	10225	ASCUC†	\$0.00
45961 sewer labor				2.50.6220 - Rep and Maint - Vehicles		\$0.00	(\$6.67)	08/21/19	10225	ASCUC†	\$0.00
45691 water labor				1.18.6220 - Rep and Maint - Vehicles		\$0.00	(\$6.66)	08/21/19	10225	ASCUC†	\$0.00
45961 prop labor				1.17.6220 - Rep and Maint - Vehicles		\$0.00	(\$6.66)	08/21/19	10225	ASCUC†	\$0.00
45961 parks labor				2.52.6220 - Rep and Maint - Vehicles		\$0.00	(\$6.67)	08/21/19	10225	ASCUC†	\$0.00
45961 trash labor				3.30.6220 - Rep and Maint - Vehicles		\$0.00	(\$6.67)	08/21/19	10225	ASCUC†	\$0.00
45961 HURF labor				INVOICE 071619FCR TOTALS:	(\$40.00)	\$0.00	(\$40.00)				\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
45958 FD labor		1.14.6220		Rep and Maint - Vehicles	(\$51.94)	\$0.00	(\$51.94)	08/21/19	10225	ASCUC†	\$0.00
				INVOICE 071619GCR TOTALS:	(\$51.94)	\$0.00	(\$51.94)				\$0.00
071619HCR 45958 FD parts	08/21/19	08/21/19	09/20/19	1.14.6220 - Rep and Maint - Vehicles	(\$731.81)	\$0.00	(\$731.81)	08/21/19	10225	ASCUC†	\$0.00
				INVOICE 071619HCR TOTALS:	(\$731.81)	\$0.00	(\$731.81)				\$0.00
082119B 45961 sewer parts	08/21/19	08/21/19	09/20/19	2.51.6220 - Rep and Maint - Vehicles	\$0.20	\$0.00	\$0.20	08/21/19	10225	ASCUC†	\$0.00
45961 water parts		2.50.6220		Rep and Maint - Vehicles	\$0.20	\$0.00	\$0.20	08/21/19	10225	ASCUC†	\$0.00
45961 prop parts		1.18.6220		Rep and Maint - Vehicles	\$0.20	\$0.00	\$0.20	08/21/19	10225	ASCUC†	\$0.00
45961 parks parts		1.17.6220		Rep and Maint - Vehicles	\$0.20	\$0.00	\$0.20	08/21/19	10225	ASCUC†	\$0.00
45961 trash parts		2.52.6220		Rep and Maint - Vehicles	\$0.20	\$0.00	\$0.20	08/21/19	10225	ASCUC†	\$0.00
45961 HURF		3.30.6220		Rep and Maint - Vehicles	\$0.20	\$0.00	\$0.20	08/21/19	10225	ASCUC†	\$0.00
				INVOICE 082119B TOTALS:	\$1.20	\$0.00	\$1.20				\$0.00
082119C 45961 sewer labor	08/21/19	08/21/19	09/20/19	2.51.6220 - Rep and Maint - Vehicles	\$6.67	\$0.00	\$6.67	08/21/19	10225	ASCUC†	\$0.00
45961 water labor		2.50.6220		Rep and Maint - Vehicles	\$6.67	\$0.00	\$6.67	08/21/19	10225	ASCUC†	\$0.00
45961 prop labor		1.18.6220		Rep and Maint - Vehicles	\$6.66	\$0.00	\$6.66	08/21/19	10225	ASCUC†	\$0.00
45961 parks labor		1.17.6220		Rep and Maint - Vehicles	\$6.66	\$0.00	\$6.66	08/21/19	10225	ASCUC†	\$0.00
45961 trash labor		2.52.6220		Rep and Maint - Vehicles	\$6.67	\$0.00	\$6.67	08/21/19	10225	ASCUC†	\$0.00
45961 HURF labor		3.30.6220		Rep and Maint - Vehicles	\$6.67	\$0.00	\$6.67	08/21/19	10225	ASCUC†	\$0.00
				INVOICE 082119C TOTALS:	\$40.00	\$0.00	\$40.00				\$0.00
082119D 45958 FD parts	08/21/19	08/21/19	09/20/19	1.14.6220 - Rep and Maint - Vehicles	\$731.81	\$0.00	\$731.81	08/21/19	10225	ASCUC†	\$0.00
45958 FD labor		1.14.6220		Rep and Maint - Vehicles	\$51.94	\$0.00	\$51.94	08/21/19	10225	ASCUC†	\$0.00
				INVOICE 082119D TOTALS:	\$783.75	\$0.00	\$783.75				\$0.00
				REESE'S TIRE & AUTOTIRE PROS TOTALS:	\$87.55	\$0.00	\$87.55				\$0.00
VENDOR: 310 - VERDE VALLEY CHIEFS ASSOC											
080619F 20-002 FD	08/06/19	08/06/19	08/06/19	1.14.6125 - Dues and Subscriptions	\$50.00	\$0.00	\$50.00	08/06/19	10181	ASCUC†	\$0.00
				1.14.6125 - Dues and Subscriptions	(\$50.00)	\$0.00	(\$50.00)	08/15/19	10181	ASCUC†	\$50.00
				1.14.6125 - Dues and Subscriptions	\$50.00	\$0.00	\$50.00	08/21/19	10228	ASCUC†	(\$50.00)
				INVOICE 080619F TOTALS:	\$50.00	\$0.00	\$50.00				\$0.00
080619FCR 20-002 FD	08/15/19	08/15/19	08/15/19	1.14.6125 - Dues and Subscriptions	(\$50.00)	\$0.00	(\$50.00)	08/21/19	10228	ASCUC†	\$0.00
				INVOICE 080619FCR TOTALS:	(\$50.00)	\$0.00	(\$50.00)				\$0.00
071619BCR 20-005 FD	08/21/19	08/21/19	08/21/19	1.14.6270 - Training Center Assesmer	(\$2,492.00)	\$0.00	(\$2,492.00)	08/21/19	10228	ASCUC†	\$0.00
				INVOICE 071619BCR TOTALS:	(\$2,492.00)	\$0.00	(\$2,492.00)				\$0.00
082119E	08/21/19	08/21/19	08/21/19								

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Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
20-005 FD		1.14.6270		Training Center Assesmer	\$2,492.00	\$0.00	\$2,492.00	08/21/19	10228	ASCUC†	\$0.00
				INVOICE 082119E TOTALS:	\$2,492.00	\$0.00	\$2,492.00				\$0.00
VERDE VALLEY CHIEFS ASSOC TOTALS:											
					\$0.00	\$0.00	\$0.00				\$0.00
VENDOR: 354 - JEROME HISTORICAL SOCIETY, INC											
082219MA1	08/22/19	08/22/19	09/21/19								
Purchase of Sliding Jail Area Prope		1.17.6290		Purchase of Real Estate-P&E	\$43,468.30	\$0.00	\$43,468.30	08/22/19	10242	ASCUC†	\$0.00
				INVOICE 082219MA1 TOTALS:	\$43,468.30	\$0.00	\$43,468.30				\$0.00
JEROME HISTORICAL SOCIETY, INC TOTALS:											
					\$43,468.30	\$0.00	\$43,468.30				\$0.00
VENDOR: 356 - SMELTER CITY IRON WORKS, LTD											
080119C	08/01/19	08/01/19	08/31/19								
78136 water		2.50.6225		Rep and Maint - Equipment	\$83.49	\$0.00	\$83.49	08/01/19	10164	ASCUC†	\$0.00
				INVOICE 080119C TOTALS:	\$83.49	\$0.00	\$83.49				\$0.00
SMELTER CITY IRON WORKS, LTD TOTALS:											
					\$83.49	\$0.00	\$83.49				\$0.00
VENDOR: 375 - PERSONNEL SAFETY ENTERPRISES											
080819S	08/08/19	08/08/19	09/07/19								
80001143, 1101915011 sewer		2.51.6185		Miscellaneous	\$73.48	\$0.00	\$73.48	08/08/19	10190	ASCUC†	\$0.00
		2.51.6185		Miscellaneous	(\$73.48)	\$0.00	(\$73.48)	08/08/19	10190	ASCUC†	\$73.48
		2.51.6185		Miscellaneous	\$73.48	\$0.00	\$73.48	08/08/19	10201	ASCUC†	(\$73.48)
80001143, 1101915011 water		2.50.6185		Miscellaneous	\$73.48	\$0.00	\$73.48	08/08/19	10190	ASCUC†	\$0.00
		2.50.6185		Miscellaneous	(\$73.48)	\$0.00	(\$73.48)	08/08/19	10190	ASCUC†	\$73.48
		2.50.6185		Miscellaneous	\$73.48	\$0.00	\$73.48	08/08/19	10201	ASCUC†	(\$73.48)
80001143, 1101915011 prop		1.18.6185		Miscellaneous	\$73.43	\$0.00	\$73.43	08/08/19	10190	ASCUC†	\$0.00
		1.18.6185		Miscellaneous	(\$73.43)	\$0.00	(\$73.43)	08/08/19	10190	ASCUC†	\$73.43
		1.18.6185		Miscellaneous	\$73.43	\$0.00	\$73.43	08/08/19	10201	ASCUC†	(\$73.43)
80001143, 1101915011 parks		1.17.6185		Miscellaneous	\$73.43	\$0.00	\$73.43	08/08/19	10190	ASCUC†	\$0.00
		1.17.6185		Miscellaneous	(\$73.43)	\$0.00	(\$73.43)	08/08/19	10190	ASCUC†	\$73.43
		1.17.6185		Miscellaneous	\$73.43	\$0.00	\$73.43	08/08/19	10201	ASCUC†	(\$73.43)
80001143, 1101915011 trash		2.52.6185		Miscellaneous	\$73.48	\$0.00	\$73.48	08/08/19	10190	ASCUC†	\$0.00
		2.52.6185		Miscellaneous	(\$73.48)	\$0.00	(\$73.48)	08/08/19	10190	ASCUC†	\$73.48
		2.52.6185		Miscellaneous	\$73.48	\$0.00	\$73.48	08/08/19	10201	ASCUC†	(\$73.48)
80001143, 1101915011 HURF		3.30.6185		Miscellaneous	\$73.47	\$0.00	\$73.47	08/08/19	10190	ASCUC†	\$0.00
		3.30.6185		Miscellaneous	(\$73.47)	\$0.00	(\$73.47)	08/08/19	10190	ASCUC†	\$73.47
		3.30.6185		Miscellaneous	\$73.47	\$0.00	\$73.47	08/08/19	10201	ASCUC†	(\$73.47)
				INVOICE 080819S TOTALS:	\$440.77	\$0.00	\$440.77				\$0.00
081419B											
101191 GG	08/14/19	08/14/19	09/13/19								
101192 prop		1.11.6190		Office Supplies	\$182.96	\$0.00	\$182.96	08/14/19	10212	ASCUC†	\$0.00
		1.18.6185		Miscellaneous	\$194.38	\$0.00	\$194.38	08/14/19	10212	ASCUC†	\$0.00
				INVOICE 081419B TOTALS:	\$377.34	\$0.00	\$377.34				\$0.00

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Town of Jerome

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082119J 80001143, 101193 PD	08/21/19	08/21/19	09/20/19	1.13.6195 - Operating Supplies - Police	\$231.18	\$0.00	\$231.18	08/21/19	10237	ASCUC†	\$0.00
				INVOICE 082119J TOTALS:	\$231.18	\$0.00	\$231.18				\$0.00
				PERSONNEL SAFETY ENTERPRISES TOTALS:	\$1,049.29	\$0.00	\$1,049.29				\$0.00
VENDOR: 399 - YAVAPAI COLLEGE											\$0.00
081419A 50048309 FD	08/14/19	08/14/19	09/13/19	1.14.6116 - Training & Education	\$330.00	\$0.00	\$330.00	08/14/19	10208	ASCUC†	\$0.00
				INVOICE 081419A TOTALS:	\$330.00	\$0.00	\$330.00				\$0.00
CR-0000002 S0048309 FD	08/14/19	08/14/19	08/15/19	1.14.6116 - Training & Education	(\$330.00)	\$0.00	(\$330.00)	08/14/19		ASCUC†	\$0.00
				INVOICE CR-0000002 TOTALS:	(\$330.00)	\$0.00	(\$330.00)				\$0.00
				YAVAPAI COLLEGE TOTALS:	\$0.00	\$0.00	\$0.00				\$0.00
VENDOR: 450 - #1 FOOD STORE											\$0.00
080819T Jerome FD, July 2019	08/08/19	08/08/19	08/08/19	1.14.6145 - Fuel	\$335.35	\$0.00	\$335.35	08/08/19	10191	ASCUC†	\$0.00
				1.14.6145 - Fuel	(\$335.35)	\$0.00	(\$335.35)	08/08/19	10191	ASCUC†	\$335.35
				1.14.6145 - Fuel	\$335.35	\$0.00	\$335.35	08/08/19	10202	ASCUC†	(\$335.35)
				INVOICE 080819T TOTALS:	\$335.35	\$0.00	\$335.35				\$0.00
				#1 FOOD STORE TOTALS:	\$335.35	\$0.00	\$335.35				\$0.00
VENDOR: 502 - DANA KEPNER CO											\$0.00
082119G 5124, 9015215 water	08/21/19	08/21/19	09/20/19	2.50.6230 - Rep and Maint - Infrastruct	\$279.49	\$0.00	\$279.49	08/21/19	10238	ASCUC†	\$0.00
				INVOICE 082119G TOTALS:	\$279.49	\$0.00	\$279.49				\$0.00
				DANA KEPNER CO TOTALS:	\$279.49	\$0.00	\$279.49				\$0.00
VENDOR: 513 - HANSON AGGREGATES LLC											\$0.00
081419K 1108003 HURF	08/14/19	08/14/19	09/13/19	3.30.6260 - Street Supplies	\$227.31	\$0.00	\$227.31	08/14/19	10213	ASCUC†	\$0.00
				INVOICE 081419K TOTALS:	\$227.31	\$0.00	\$227.31				\$0.00
				HANSON AGGREGATES LLC TOTALS:	\$227.31	\$0.00	\$227.31				\$0.00
VENDOR: 551 - TRAF-O-TERIA SYSTEM											\$0.00
JUN30080119Q 17030 PD	08/01/19	08/01/19	08/31/19	1.13.6105 - Advertising, Printing, & Put	\$207.25	\$0.00	\$207.25	08/01/19	10165	ASCUC†	\$0.00
				INVOICE JUN30080119Q TOTALS:	\$207.25	\$0.00	\$207.25				\$0.00
				TRAF-O-TERIA SYSTEM TOTALS:	\$207.25	\$0.00	\$207.25				\$0.00

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VENDOR: 663 - TOWN OF JEROME											
082819MA7 Monthly P&I Sewer Bond Transfer	08/28/19	08/28/19	08/28/19	1.10.2999 - Suspense Account	\$1,600.00	\$0.00	\$1,600.00	08/28/19	10258	ASCUC†	\$0.00
				INVOICE 082819MA7 TOTALS:	\$1,600.00	\$0.00	\$1,600.00				\$0.00
VENDOR: 692 - WILLIAM LIONBERGER											
082819MA8 Monthly R&E Sewer Bond Transfer	08/28/19	08/28/19	08/28/19	1.10.2999 - Suspense Account	\$455.00	\$0.00	\$455.00	08/28/19	10257	ASCUC†	\$0.00
				INVOICE 082819MA8 TOTALS:	\$455.00	\$0.00	\$455.00				\$0.00
				TOWN OF JEROME TOTALS:	\$2,055.00	\$0.00	\$2,055.00				\$0.00
VENDOR: 716 - AHS RESCUE											
080119E reimbursement PD	08/01/19	08/31/19		1.13.6116 - Training & Education	\$285.00	\$0.00	\$285.00	08/01/19	10166	ASCUC†	\$0.00
				INVOICE 080119E TOTALS:	\$285.00	\$0.00	\$285.00				\$0.00
				WILLIAM LIONBERGER TOTALS:	\$285.00	\$0.00	\$285.00				\$0.00
VENDOR: 725 - DIESEL DIRECT WEST											
082219T 20548 FD	08/22/19	09/21/19		1.14.6250 - Small Tools and Equipment	\$152.74	\$0.00	\$152.74	08/22/19	10245	ASCUC†	\$0.00
				INVOICE 082219T TOTALS:	\$152.74	\$0.00	\$152.74				\$0.00
				AHS RESCUE TOTALS:	\$152.74	\$0.00	\$152.74				\$0.00
VENDOR: 735 - FOUR-D LLC											
080119F 18583, 83224864 water	08/01/19	08/16/19		2.50.6145 - Fuel	\$35.39	\$0.00	\$35.39	08/01/19	10167	ASCUC†	\$0.00
				18583, 83224864 sewer	\$35.40	\$0.00	\$35.40	08/01/19	10167	ASCUC†	\$0.00
				18583, 83224864 trash	\$287.91	\$0.00	\$287.91	08/01/19	10167	ASCUC†	\$0.00
				INVOICE 080119F TOTALS:	\$358.70	\$0.00	\$358.70				\$0.00
082119H 18583, 83244010 water	08/21/19	09/05/19		2.50.6145 - Fuel	\$42.32	\$0.00	\$42.32	08/21/19	10239	ASCUC†	\$0.00
				18583, 83244010 sewer	\$42.32	\$0.00	\$42.32	08/21/19	10239	ASCUC†	\$0.00
				18583, 83244010 trash	\$188.16	\$0.00	\$188.16	08/21/19	10239	ASCUC†	\$0.00
				INVOICE 082119H TOTALS:	\$272.80	\$0.00	\$272.80				\$0.00
				DIESEL DIRECT WEST TOTALS:	\$631.50	\$0.00	\$631.50				\$0.00
VENDOR: 735 - FOUR-D LLC											
080119A 724 GG	08/01/19	08/31/19		1.11.6193 - Computer Hardware & Serv	\$150.00	\$0.00	\$150.00	08/01/19	10168	ASCUC†	\$0.00
				INVOICE 080119A TOTALS:	\$150.00	\$0.00	\$150.00				\$0.00

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VENDOR: 747 - TOWN OF JEROME PR											
082819MA9 Monthly Payroll Transfer	08/28/19	08/28/19	08/28/19	1.10.2999 - Suspense Account	\$90,000.00	\$0.00	\$90,000.00	08/28/19	10259	ASCUC†	\$0.00
INVOICE 082819MA9 TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
TOWN OF JEROME PR TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
VENDOR: 748 - SIMS MACKIN, LTD											
081419F 25730 GG 25730 PZ 25730 water	08/14/19	08/14/19	09/13/19	1.11.6170 - Legal Exp - Gen Gov 1.16.6170 - Legal Exp - P&Z 2.50.6170 - Legal Exp - Water	\$838.50 \$5,947.50 \$19.50	\$0.00 \$0.00 \$0.00	\$838.50 \$5,947.50 \$19.50	08/14/19 08/14/19 08/14/19	10214 10214 10214	ASCUC† ASCUC† ASCUC†	\$0.00 \$0.00 \$0.00
INVOICE 081419F TOTALS:					\$6,805.50	\$0.00	\$6,805.50				\$0.00
SIMS MACKIN, LTD TOTALS:					\$6,805.50	\$0.00	\$6,805.50				\$0.00
VENDOR: 754 - ARIZONA BUG COMPANY											
081519JS1 Termite Treatment @301 Main, Prop	08/15/19	08/15/19	09/14/19	1.18.6215 - R&M Building - Properties	\$75.00	\$0.00	\$75.00	08/15/19	10221	ASCUC†	\$0.00
INVOICE 081519JS1 TOTALS:					\$75.00	\$0.00	\$75.00				\$0.00
ARIZONA BUG COMPANY TOTALS:					\$75.00	\$0.00	\$75.00				\$0.00
VENDOR: 773 - AZ MUNICIPAL RISK RET POOL P&C											
082119I 40001406-08052019 GG	08/21/19	08/21/19	08/21/19	1.11.6155 - Insurance	\$89.00	\$0.00	\$89.00	08/21/19	10240	ASCUC†	\$0.00
INVOICE 082119I TOTALS:					\$89.00	\$0.00	\$89.00				\$0.00
AZ MUNICIPAL RISK RET POOL P&C TOTALS:					\$89.00	\$0.00	\$89.00				\$0.00
VENDOR: 793 - TOWN OF JEROME - UTILITIES											
TOJUTILITIES-36 7002-01 Civic Center 7015-01 Fire station 7031-01 Library 7054-01 Police station 7060-01 Town yard	08/06/19	08/06/19	09/05/19	1.18.6285 - Utilities 1.18.6285 - Utilities 1.18.6285 - Utilities 1.18.6285 - Utilities 1.18.6285 - Utilities	\$216.90 \$137.56 \$137.56 \$177.32 \$137.56	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$216.90 \$137.56 \$137.56 \$177.32 \$137.56	08/06/19 08/06/19 08/06/19 08/06/19 08/06/19	10182 10182 10182 10182 10182	ASCUC† ASCUC† ASCUC† ASCUC† ASCUC†	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00
INVOICE TOJUTILITIES-36 TOTALS:					\$806.90	\$0.00	\$806.90				\$0.00
TOWN OF JEROME - UTILITIES TOTALS:					\$806.90	\$0.00	\$806.90				\$0.00
VENDOR: 794 - BANKCARD CENTER TOJ											
081319BC	08/13/19	08/13/19	09/12/19								\$0.00

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Bordello with J. Knight, Gg		1.11.6185		Miscellaneous	\$27.50	\$0.00	\$27.50	08/13/19	10206	ASCUC†	\$0.00
Soundcloud dues, GG		1.11.6192		Software Support Exp - GG	\$144.00	\$0.00	\$144.00	08/13/19	10206	ASCUC†	\$0.00
INVOICE 081319BC TOTALS:					\$171.50	\$0.00	\$171.50				\$0.00
BANKCARD CENTER TOJ TOTALS:					\$171.50	\$0.00	\$171.50				\$0.00
VENDOR: 795 - BANKCARD CENTER WF											
082719WF	08/27/19	08/27/19	09/26/19								
1961; AZ Fire Training, FD		1.14.6116		Training & Education	\$718.00	\$0.00	\$718.00	08/27/19	10246	ASCUC†	\$0.00
P111 Tires,Ford Exped handle repair		1.14.6220		Rep and Maint - Vehicles	\$927.62	\$0.00	\$927.62	08/27/19	10246	ASCUC†	\$0.00
Vent fan repair, FD		1.14.6250		Small Tools and Equipment	\$102.71	\$0.00	\$102.71	08/27/19	10246	ASCUC†	\$0.00
Knox Box for Hotel Jerome, Prop		1.18.6185		Miscellaneous	\$448.51	\$0.00	\$448.51	08/27/19	10246	ASCUC†	\$0.00
Wildland Pack Accessories, WL		7.25.6276		Wildlands Exp - Contingent	\$921.44	\$0.00	\$921.44	08/27/19	10246	ASCUC†	\$0.00
INVOICE 082719WF TOTALS:					\$3,118.28	\$0.00	\$3,118.28				\$0.00
BANKCARD CENTER WF TOTALS:					\$3,118.28	\$0.00	\$3,118.28				\$0.00
VENDOR: 801 - TD AMERITRADE											
081419MA1	08/14/19	08/14/19	08/14/19								
Town Contribution JFD #929-976042		4.60.6235		Retirement Exp FD P&R	\$12,000.00	\$0.00	\$12,000.00	08/14/19	10209	ASCUC†	\$0.00
State Contribution JFD #929-976042		4.60.6235		Retirement Exp FD P&R	\$2,164.37	\$0.00	\$2,164.37	08/14/19	10209	ASCUC†	\$0.00
INVOICE 081419MA1 TOTALS:					\$14,164.37	\$0.00	\$14,164.37				\$0.00
TD AMERITRADE TOTALS:					\$14,164.37	\$0.00	\$14,164.37				\$0.00
VENDOR: 806 - PRESCOTT LAW GROUP, PLC											
081419H	08/14/19	08/14/19	09/13/19								
2011-00019, 2708		1.13.6172		Prosecutor Exp	\$2,052.00	\$0.00	\$2,052.00	08/14/19	10215	ASCUC†	\$0.00
INVOICE 081419H TOTALS:					\$2,052.00	\$0.00	\$2,052.00				\$0.00
PRESCOTT LAW GROUP, PLC TOTALS:					\$2,052.00	\$0.00	\$2,052.00				\$0.00
VENDOR: 815 - SPECIALTY PAVING & GRADING,LLC											
080819MA1	08/08/19	08/08/19	08/08/19								
Paving upper & lower parking lots		6.70.6185		Misc Exp - Cap Grants	\$21,278.31	\$0.00	\$21,278.31	08/08/19	10205	ASCUC†	\$0.00
INVOICE 080819MA1 TOTALS:					\$21,278.31	\$0.00	\$21,278.31				\$0.00
SPECIALTY PAVING & GRADING,LLC TOTALS:					\$21,278.31	\$0.00	\$21,278.31				\$0.00
VENDOR: 847 - JASPER LANNING											
082819MA10	08/28/19	08/28/19	08/28/19								
Lanning JFD Pension Cashout		4.60.6235		Retirement Exp FD P&R	\$4,027.51	\$0.00	\$4,027.51	08/28/19	10260	ASCUC†	\$0.00
Lanning JFD Pension Cashout 10% WH		4.60.2401		Fed WH Payable FD P&R	(\$402.75)	\$0.00	(\$402.75)	08/28/19	10260	ASCUC†	\$0.00
INVOICE 082819MA10 TOTALS:					\$3,624.76	\$0.00	\$3,624.76				\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 860 - VVMC OCCUPATIONAL MEDICINE					\$3,624.76	\$0.00	\$3,624.76				\$0.00
JASPER LANNING TOTALS:											
081419G	08/14/19	08/14/19	09/13/19	2.51.6185 - Miscellaneous	\$14.67	\$0.00	\$14.67	08/14/19	10216	ASCUC†	\$0.00
2362 sewer				2.50.6185 - Miscellaneous	\$14.67	\$0.00	\$14.67	08/14/19	10216	ASCUC†	\$0.00
2362 water				1.18.6185 - Miscellaneous	\$14.66	\$0.00	\$14.66	08/14/19	10216	ASCUC†	\$0.00
2362 prop				1.17.6185 - Miscellaneous	\$14.66	\$0.00	\$14.66	08/14/19	10216	ASCUC†	\$0.00
2362 parks				2.52.6185 - Miscellaneous	\$14.67	\$0.00	\$14.67	08/14/19	10216	ASCUC†	\$0.00
2362 trash				3.30.6185 - Miscellaneous	\$14.67	\$0.00	\$14.67	08/14/19	10216	ASCUC†	\$0.00
2362 HURF				INVOICE 081419G TOTALS:	\$88.00	\$0.00	\$88.00				\$0.00
VVMC OCCUPATIONAL MEDICINE TOTALS:					\$88.00	\$0.00	\$88.00				\$0.00
VENDOR: 871 - NORTHERN AZ FIRE SERVICES											
080119G	08/01/19	08/01/19	08/31/19	1.14.6220 - Rep and Maint - Vehicles	\$1,530.00	\$0.00	\$1,530.00	08/01/19	10169	ASCUC†	\$0.00
1338 FD labor				1.14.6220 - Rep and Maint - Vehicles	\$848.64	\$0.00	\$848.64	08/01/19	10169	ASCUC†	\$0.00
1338 FD parts				INVOICE 080119G TOTALS:	\$2,378.64	\$0.00	\$2,378.64				\$0.00
080619D	08/06/19	08/06/19	09/05/19	1.14.6220 - Rep and Maint - Vehicles	\$1,085.00	\$0.00	\$1,085.00	08/06/19	10183	ASCUC†	\$0.00
1343 FD labor				1.14.6220 - Rep and Maint - Vehicles	\$479.01	\$0.00	\$479.01	08/06/19	10183	ASCUC†	\$0.00
1343 FD parts				INVOICE 080619D TOTALS:	\$1,564.01	\$0.00	\$1,564.01				\$0.00
080619E	08/06/19	08/06/19	09/05/19	1.14.6220 - Rep and Maint - Vehicles	\$410.00	\$0.00	\$410.00	08/06/19	10183	ASCUC†	\$0.00
1342 FD labor				1.14.6220 - Rep and Maint - Vehicles	\$291.72	\$0.00	\$291.72	08/06/19	10183	ASCUC†	\$0.00
1342 FD parts				INVOICE 080619E TOTALS:	\$701.72	\$0.00	\$701.72				\$0.00
080819U	08/08/19	08/08/19	09/07/19	1.14.6220 - Rep and Maint - Vehicles	\$1,610.00	\$0.00	\$1,610.00	08/08/19	10192	ASCUC†	\$0.00
1341 FD labor				1.14.6220 - Rep and Maint - Vehicles	(\$1,610.00)	\$0.00	(\$1,610.00)	08/08/19	10192	ASCUC†	\$1,610.00
				1.14.6220 - Rep and Maint - Vehicles	\$1,610.00	\$0.00	\$1,610.00	08/08/19	10203	ASCUC†	(\$1,610.00)
				1.14.6220 - Rep and Maint - Vehicles	\$1,094.45	\$0.00	\$1,094.45	08/08/19	10192	ASCUC†	\$0.00
				1.14.6220 - Rep and Maint - Vehicles	(\$1,094.45)	\$0.00	(\$1,094.45)	08/08/19	10192	ASCUC†	\$1,094.45
				1.14.6220 - Rep and Maint - Vehicles	\$1,094.45	\$0.00	\$1,094.45	08/08/19	10203	ASCUC†	(\$1,094.45)
				INVOICE 080819U TOTALS:	\$2,704.45	\$0.00	\$2,704.45				\$0.00
NORTHERN AZ FIRE SERVICES TOTALS:					\$7,348.82	\$0.00	\$7,348.82				\$0.00
VENDOR: 910 - WOLFE COMMUNICATIONS											
080119H	08/01/19	08/01/19	08/01/19	1.14.6225 - Rep and Maint - Equipment	\$67.00	\$0.00	\$67.00	08/01/19	10170	ASCUC†	\$0.00
9820 FD				INVOICE 080119H TOTALS:	\$67.00	\$0.00	\$67.00				\$0.00
082119L	08/21/19	08/21/19	08/21/19								

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv. Date	Post. Date	Due. Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
9851 FD				1.14.6225 - Rep and Maint - Equipment	\$89.00	\$0.00	\$89.00	08/21/19	10241	ASCUC†	\$0.00
				INVOICE 082119L TOTALS:	\$89.00	\$0.00	\$89.00				\$0.00
				WOLFE COMMUNICATIONS TOTALS:	\$156.00	\$0.00	\$156.00				\$0.00
VENDOR: 936 - RED ROCK AUTO GLASS											\$0.00
080119K	08/01/19	08/01/19	08/31/19	2.51.6220 - Rep and Maint - Vehicles	\$16.67	\$0.00	\$16.67	08/01/19	10171	ASCUC†	\$0.00
588791 sewer labor				2.50.6220 - Rep and Maint - Vehicles	\$16.67	\$0.00	\$16.67	08/01/19	10171	ASCUC†	\$0.00
588791 water labor				1.18.6220 - Rep and Maint - Vehicles	\$16.66	\$0.00	\$16.66	08/01/19	10171	ASCUC†	\$0.00
588791 prop labor				1.17.6220 - Rep and Maint - Vehicles	\$16.66	\$0.00	\$16.66	08/01/19	10171	ASCUC†	\$0.00
588791 parks labor				2.52.6220 - Rep and Maint - Vehicles	\$16.67	\$0.00	\$16.67	08/01/19	10171	ASCUC†	\$0.00
588791 trash labor				3.30.6220 - Rep and Maint - Vehicles	\$16.67	\$0.00	\$16.67	08/01/19	10171	ASCUC†	\$0.00
588791 HURF labor				INVOICE 080119K TOTALS:	\$100.00	\$0.00	\$100.00				\$0.00
080119S	08/01/19	08/01/19	08/31/19	2.51.6220 - Rep and Maint - Vehicles	\$35.01	\$0.00	\$35.01	08/01/19	10171	ASCUC†	\$0.00
588791 sewer parts				2.50.6220 - Rep and Maint - Vehicles	\$35.01	\$0.00	\$35.01	08/01/19	10171	ASCUC†	\$0.00
588791 water parts				1.18.6220 - Rep and Maint - Vehicles	\$34.99	\$0.00	\$34.99	08/01/19	10171	ASCUC†	\$0.00
588791 prop parts				1.17.6220 - Rep and Maint - Vehicles	\$34.99	\$0.00	\$34.99	08/01/19	10171	ASCUC†	\$0.00
588791 parks parts				2.52.6220 - Rep and Maint - Vehicles	\$35.01	\$0.00	\$35.01	08/01/19	10171	ASCUC†	\$0.00
588791 trash parts				3.30.6220 - Rep and Maint - Vehicles	\$34.99	\$0.00	\$34.99	08/01/19	10171	ASCUC†	\$0.00
588791 HURF parts				INVOICE 080119S TOTALS:	\$210.00	\$0.00	\$210.00				\$0.00
VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.											\$0.00
080119B	08/01/19	08/01/19	08/31/19	1.10.2406 - Health Insurance	\$12,555.65	\$0.00	\$12,555.65	08/01/19	10172	ASCUC†	\$0.00
Health Insurance - 0719-46				INVOICE 080119B TOTALS:	\$12,555.65	\$0.00	\$12,555.65				\$0.00
082819MA4	08/28/19	08/28/19	09/27/19	1.10.2406 - Health Insurance	\$12,577.85	\$0.00	\$12,577.85	08/28/19	10261	ASCUC†	\$0.00
Health Insurance - August 2019				INVOICE 082819MA4 TOTALS:	\$12,577.85	\$0.00	\$12,577.85				\$0.00
VENDOR: 968 - PATRIOT DISPOSAL, INC.											\$0.00
080819V	08/08/19	08/08/19	09/07/19	2.52.6165 - Landfill Tipping Fees	\$2,036.00	\$0.00	\$2,036.00	08/08/19	10193	ASCUC†	\$0.00
0040, 2518 trash				2.52.6165 - Landfill Tipping Fees	(\$2,036.00)	\$0.00	(\$2,036.00)	08/08/19	10193	ASCUC†	\$2,036.00
				2.52.6165 - Landfill Tipping Fees	\$2,036.00	\$0.00	\$2,036.00	08/08/19	10204	ASCUC†	(\$2,036.00)
				INVOICE 080819V TOTALS:	\$2,036.00	\$0.00	\$2,036.00				\$0.00
				PATRIOT DISPOSAL, INC. TOTALS:	\$2,036.00	\$0.00	\$2,036.00				\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 8/1/2019 to 8/31/2019

Invoice Number Description	Inv. Date	Post. Date	Due. Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 995 - MELANIE ATKIN											
082819MA1 Mileage Reimbursement/Seminar	08/28/19	08/28/19	09/27/19	1.11.6275 - Travel	\$46.98	\$0.00	\$46.98	08/28/19	10262	ASCUCF	\$0.00
INVOICE 082819MA1 TOTALS:					\$46.98	\$0.00	\$46.98				\$0.00
MELANIE ATKIN TOTALS:					\$46.98	\$0.00	\$46.98				\$0.00
VENDOR: ONETIM - CONNER HOTEL											
081419C refund for unneeded business licens	08/14/19	08/14/19	09/13/19	1.10.4045 - Business Licenses	\$200.00	\$0.00	\$200.00	08/14/19	10217	ASCUCF	\$0.00
INVOICE 081419C TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
CONNER HOTEL TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
VENDOR: ONETIM - HAUNTED HAMBURGER											
081419E refund for unneeded business licens	08/14/19	08/14/19	09/13/19	1.10.4045 - Business Licenses	\$200.00	\$0.00	\$200.00	08/14/19	10219	ASCUCF	\$0.00
INVOICE 081419E TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
HAUNTED HAMBURGER TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
VENDOR: ONETIM - MILE HIGH INN											
082719JS4PD Delivery of New Patrol Car	08/14/19	08/14/19	09/13/19	1.10.4045 - Business Licenses	\$200.00	\$0.00	\$200.00	08/14/19	10218	ASCUCF	\$0.00
INVOICE 081419D TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
MILE HIGH INN TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
VENDOR: ONETIM - S & S TRANSPORT											
082719JS4PD Delivery of New Patrol Car	08/27/19	08/27/19	09/26/19	1.13.7025 - Vehicles, Cap Outlay, Polic	\$770.00	\$0.00	\$770.00	08/27/19	10249	ASCUCF	\$0.00
INVOICE 082719JS4PD TOTALS:					\$770.00	\$0.00	\$770.00				\$0.00
S & S TRANSPORT TOTALS:					\$770.00	\$0.00	\$770.00				\$0.00
LEDGER TOTALS:					\$289,761.33	\$0.00	\$289,761.33				\$0.00

For the meeting of September 10, 2019

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Candace B. Gallagher, Town Manager/Clerk

My activities over the past month have included:

- Prepared deed and completed transaction with the Jerome Historical Society for repurchase of three parcels near the Sliding Jail, as authorized by Council. These parcels are now once again in the Town's possession.
- Finalized agreement with Willdan to provide water/wastewater rates analysis, and in the process of compiling information requested by the firm.
- Prepared and submitted grant application to Freeport-McMoRan Copper & Gold Foundation for \$30,000 toward restoring School Street access to Jerome Town Hall.
- Made final edits and posted online the September-October Town newsletter.
- Attended regular meetings of the Planning & Zoning Commission and Design Review Board.
- With Mayor Barber and John Knight, attended meeting of the Jerome Historical Society regarding Town's inquiry about their providing parking for the Cuban Queen project. They have declined.
- With Mayor Barber, attended biannual Mayors, Managers, Tribes and Supervisors meeting in Camp Verde.
- With Mayor Barber, Councilmember Moore and Councilmember Worth, attended quarterly intergovernmental meeting in Cottonwood.
- Issued press release regarding paid parking.
- Coordinated and set dates for Council field trips to Diaz Street (September 12) and our springs (September 19).
- Continued work with NACOG regarding our CDBG Housing Rehabilitation grant.
- Continued work with ADEQ and USDA regarding funding for the Hotel Jerome, and prepared and submitted one-year extension request for USDA grant (which has been approved).
- Reviewed and approved several business license applications.
- Continued maintenance of Town of Jerome website and Facebook page.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to day-to-day issues requiring my attention, including public records requests and activities related to Planning & Zoning.

***** CONGRATULATIONS TO: *****

Public Works Director Marty Boland who completed three years of service (this time around!) to the Town on August 1

Public Works crew member Gary Allen who completed one year of service to the Town on August 20

Accountant Melanie Atkin, who completed two years of service to the Town on August 21

Police Lieutenant Rusty San Felice, who completed seven years of service to the Town on August 27

Following are a water flows report and an accounting of sales tax revenues through July. As always, please feel free to contact me with any questions or concerns.

Candace

WATER FLOWS REPORT

Some fluctuations due to turnout or turn-in of springs as needed.

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
<u>Water restrictions at Level I</u>		
6-Aug	39.5	202
13-Aug	39.5	202
20-Aug	39	200
4-Sept	47	204
10-Sept	47	204
17-Sept	47	205
24-Sept	47	205
<u>Water restrictions suspended</u>		
1-Oct	47	215
8-Oct	47	175
12-Oct	47	34
15-Oct	47	85
22-Oct	47	85
29-Oct	47	88
20-Nov	56.6	118
26-Nov	56.5	118
4-Dec	56.5	115
10-Dec	56.5	87
21-Dec	56.5	144
24-Dec	56.5	139
2019 9-Jan	56.5	140
14-Jan	56.5	141
23-Jan	56.5	86
5-Feb	52.1	102
12-Feb	56.6	91
26-Feb	71	132
4-Mar	77	215
11-Mar	95	125
18-Mar	101	226
22-Mar	115	220
26-Mar	123	203
1-Apr	88.8	174
9-Apr	82.5	128
16-Apr	82.5	113
22-Apr	77.2	212
29-Apr	71.4	217
6-May	77.2	205
21-May	71.3	193
28-May	66.4	192
3-Jun	66.4	185
10-Jun	56.6	180
17-Jun	61	178
24-Jun	56.5	175
1-Jul	52	175
8-Jul	52	210
15-Jul	52.1	220
22-Jul	52.1	210
29-Jul	52.1	202
6-Aug	52.1	199
13-Aug	52.1	180
19-Aug	52.1	230
26-Aug	43.5	225

TOWN OF JEROME, AZ
 CITY SALES TAXES PER ADOR ONLINE REPORTS
 SALES TAX REVENUES

	FYE 2020 BUDGET	FY2020 actual	Budget +/-	FY2019 actual	Compared to prior year +/-
July	72,800	88,280	15,480	72,844	15,436
August	76,400		(76,400)	76,404	
September	68,900		(68,900)	68,834	
October	92,300		(92,300)	92,254	
November	104,300		(104,300)	104,329	
December	79,100		(79,100)	79,084	
January	83,600		(83,600)	83,596	
February	61,400		(61,400)	61,341	
March	72,600		(72,600)	72,552	
April	114,500		(114,500)	114,414	
May	116,500		(116,500)	116,468	
June	84,600		(84,600)	84,593	
Total YTD	1,027,000	88,280	(938,720)	1,026,713	15,436

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues
FY2020 vs FY2019

	RESTAURANTS/BARS (Bus Class 11)		ACCOMMODATION (Bus Class 44/144/325/344)		RETAIL (Bus Class 17)		
	FY2020 actual	FY2019 actual +/-	FY2020 actual	FY2019 actual +/-	FY2020 actual	FY2019 actual	+/-
July	39,559	26,851	11,815	11,874	29,123	26,056	3,067
August		38,048		9,566		21,251	
September		29,273		9,229		22,174	
October		34,900		11,638		34,689	
November		40,216		15,297		39,245	
December		26,815		11,218		32,211	
January		31,708		9,268		31,875	
February		21,469		8,266		23,048	
March		27,938		10,104		24,579	
April		46,247		17,631		42,905	
May		40,791		14,838		52,098	
June		31,907		12,843		32,687	
Total YTD	39,559	396,163	11,815	141,872	29,123	382,818	3,067

Added 1% Bed Tax

July	1,818	
August		
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		
TOTAL TO DATE	1,818	

**JEROME MUNICIPAL COURT
CASH REPORT
MONTH OF AUGUST 2019**

TOWN REVENUE

TRAFFIC & CRIMINAL FINES	\$	1,576.24
DEFENS DRIVING DIVERSION FEE	\$	-
ATTORNEY FEES REIMBURSEMENT	\$	94.79
DEFAULT FEE	\$	461.98
OFFICER SAFETY EQUIPMENT - PD	\$	53.37
DEFERRED PROSECUTION FEE	\$	240.00
LICENSE PLATE VIOLATION		
OVER PAYMENT FORFEITED		
WARRANT FEE		
TOTAL TOWN REVENUE	\$	2,426.38

COURT REVENUE			YTD
COURT ENHANCEMENT FEE	\$	20.00	\$ 48,761.01
COURT SECURITY FEE	\$	305.00	\$ 4,600.00

REMITTED DIRECT CLEAN ELECTION FUND (16-949D;16-954C)

CLEAN ELECTION FUND (16-949D;16-954C)	\$	160.43
CRIMINAL JUSTICE ENHANCE FUND	\$	689.67
DNA STATE 3%	\$	10.89
FARE SPECIAL COLLECTION	\$	45.98
FARE DELINQUENCY FEE		
FARE ENHANCED SPEC COLLECT FEE	\$	71.56
FARE ENHANCED DELINQUENCY FEE	\$	147.00
FILL THE GAP 7%	\$	99.39
DUI ABATEMENT FUND ASSESSMENT	\$	-
JUDICIAL COLLECTION ENHANCE FUND	\$	117.00
DRUG & GANG ENFORCEMENT		
PEACE OFFICER TRAINING EQUIP FUND	\$	46.27
MED SERV ENHANCE 11% (36-2219.01;23-116.0)	\$	208.55
2011 ADDTNL ASSMT-STATE TRSR	\$	106.83
PRISON CONSTRUCTION	\$	318.02
PROBATION SURCHARGE	\$	267.03
ADPS FORENSIC FUND	\$	98.23
PUBLIC SAFETY EQUIPMENT FUND	\$	328.00
VICTIM COMPENSATION/ASSIST FUND	\$	39.11
VICTIMS RIGHTS ENFOR ASSMT FUND	\$	26.68
VICTIM'S RIGHT FUND	\$	64.94
TOTAL STATE REVENUE	\$	2,845.58

REMITTED DIRECT JAIL (INCARCERATION FEES)

JAIL (INCARCERATION FEES)	\$	50.21
2011 ADDTNL ASSMT - CNTY TRSR	\$	13.37
TOTAL COUNTY REVENUE	\$	63.58

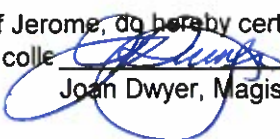
LOCAL JCEF/ TIME PAYMENT ALLOCATION RECEIVED	\$	63.00	YTD
Total Funds Available			\$ 12,930.38

UNAPPLIED PAYMENTS

TOTAL RECEIPTED FOR THE MONTH	\$	5,723.54
--------------------------------------	-----------	-----------------

BONDS	Received During the Month	
	Bonds Forfeited to Pay Fines	\$ -
	Open Bonds	

I, Joan Dwyer, Magistrate for the Town of Jerome, do hereby certify that the foregoing is a true & accurate account of the funds collected during the month of
AUGUST, 2019


Joan Dwyer, Magistrate

COURT REVENUE

2019-2020 TOWN REVENUE

June - May

	Gross	PD Equip Fund	NET to Town
June	\$ 6,231.88	\$ 150.27	\$ 6,081.61
July	\$ 8,038.60	\$ 202.72	\$ 7,835.88
August	\$ 2,426.38	\$ 53.37	\$ 2,373.01
Sept			
October			
November			
December			
2019			
January			
February			
March			
April			
May			

TOTAL \$ 16,696.86 \$ 406.36 \$ 16,290.50

NOTE:

Month noted in column reflects prior month revenue
i.e., June column is money received in May

Other Court Monies (as of 8-31-2019)

JCEF	\$ 12,930.38
Fill the Gap	\$ 8,009.83
Court Security Fund	\$ 4,600.00
Court Enhancement Funds 2	\$ 48,761.01
Court Enhancement Funds 1	\$ 31,392.97
2008-2011	\$ 958.77
Fare Money	

TOTAL

\$ 106,652.96

CHARGES

Civil Traffic Criminal Criminal Traffic DUI

	*CEF	SECURITY FEE	Civil Traffic	Criminal	Criminal Traffic	DUI
	\$ 72.89	\$ 805.00	47	2		1
	\$ 55.72	\$ 1,045.00	28	11		4
	\$ 20.00	\$ 305.00	22	4	2	1

\$ 148.61 \$ 2,155.00 97 17 2 6

*Court Enhancement Fund

funds transferred to Court on 10-19-2017



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



September 3, 2019

TO: Honorable Mayor and Jerome Town Council

FROM: Allen L. Muma, Chief of Police

Lt. San Felice has been acting Chief while I have been on vacation and has done a great job, I want to thank him for all his hard work.

During my vacation I have continued to work on a few projects so that we are able to keep things on schedule. I was also in contact with Lt. San Felice every week, sometimes more often. I fielded a number of citizen contacts as well since so many have my cell phone.

The parking kiosks have been ordered; I have had web meetings with the vendor in an effort to get the kiosks programmed without delaying the production time. I have worked with the Town Manager as well getting the required credit card processing in place. At this point the kiosks are scheduled to be shipped on September 20th. I would like to recommend that we offer a contest for local artists to paint the kiosks, they submit a proposed design, we judge them (or have a public voting) and let them paint and/or decorate the six kiosks. When I checked into changing the color of the kiosks, the price increased, and production time doubled (Out to December). I am still exploring the wraps but have yet to get a company or a price. I have been in touch with Marty and he is getting the pads completed for the kiosks. I have worked with Tapco Traffic Signs for all the signage and finalized artwork two weeks ago with signage to be delivered mid-September. So currently, everything is on schedule for installation around October 1.

We ordered and took delivery of the new patrol car. It is a 2018 Ford Explorer Interceptor all-wheel drive with 155 miles on the odometer. MSRP on this vehicle is around \$35,000.00, we purchased it for \$21,500.00 plus the cost of the emergency equipment through the dealer I have purchased the last three vehicles from. I buy them reconditioned and save up to 50%. We paid off the 2014 police Tahoe and financed this one through the same governmental program. We will be taking the 2006 Dodge Charger out of the fleet and selling it. The graphics for the new unit will be delivered mid-September and applied as soon as possible.

The 2008 Ford Police Explorer was involved in a deer vs. patrol car accident while responding to a domestic violence complaint in August and was totaled by the insurance company. The officer was not injured. Since the insurance company paid us for the vehicle, we chose to keep it for the salvage cost. We have the parts on the other 2008 Explorer to fix the front-end damage, which will allow us to keep it on the road without having to buy a new replacement.

Per Arizona Chiefs of Police, I am the longest seated police chief currently in Arizona!

Respectfully,
Allen L. Muma
Chief of Police



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



September 3, 2019

TO: Honorable Mayor and Jerome Town Council

FROM: Allen L. Muma, Chief of Police

Attached please find the police activity reports for August 2019.

During the month of August you will see 4 reported thefts in the Call for Service report. One of these was at Nellie Bly. This was a shoplifting with video. We shared the video, as did Nellie Bly on social media. There are no other leads in that case. The other cases were a stolen bike on Clark St., Fed Ex package on Center Ave., and a gas can on Main St. There is no discernable pattern and the thefts seem to be unrelated.

There was one burglary reported. The location of incident was the old High School Auditorium. It seems unknown suspects entered the facility and took two fire extinguishers from there cases on the wall and discharged them down the hallways. We obtained some evidence on the scene and will look into it further. The building manager frequently leaves the building unlocked to facilitate ghost tours. We suggested some alternative ways to accommodate the tours and have the building remain secure. The building manager also discussed placing a camera security system in the building.

There were several accident responses this month. One significant accident was just above town past the overlook. There was an excellent and timely response by Jerome Police and Fire, as well as Verde Valley Ambulance. The agencies coordinated their efforts and worked seamlessly to transfer patient care and transportation. Unfortunately, this turned out to be a fatal accident due to the trauma the driver sustained.

Puscifer clothing and record store had a significant event on August 29th and 30th. There was significant visitor increase due to the release of a Tool album. We arranged for extra resources from the Sheriff's Office uniformed volunteers as well as uniformed Arizona Rangers. The event went off without any problems and the crowds were lighter than expected. We are very grateful to the AZ Rangers and Yavapai County Sheriff's Office for their help.

Respectfully,

Allen L. Muma
Chief of Police

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 09/03/2019
Page : 1
Agency : JPD

Calls For Service Totals By Call Type

08/01/2019 to 08/31/2019

Call Type	Totals
10-34 Motorist Assist	1
240 Assault	1
247 Civil Problem	3
410 Criminal Damage	1
459 Burglary	1
459A Burglar Alarm	1
487 Theft	4
692 DUI	2
903 Follow-Up	13
908F Found Property	6
908L Lost or Stolen Property	4
918 Mentally Ill Person	1
961 Accident - No injuries	3
962 Accident - With Injuries	2
AA Agency Assist	9
ACPD Assist Clarkdale PD	6
ADD Aggressive Driving Detail	1
ADPS Assist DPS	2
AF Assist Fire Department	8
AYCSO Assist YCSO	2
CA Citizen Assist	8
CO Call Out	2
CRT Court Appearance	1
DIS Disorderly Conduct	3
DL Dog License	1
ES Escort Services	2
FF Family Fight	1
FIP False Information to Police Officer	1
HAR Harrassment	2
HSE Hampshire Speed Enforcement	10
HUC 911 Hang Up Call	1
ME Medical Emergency	1
MEET Meeting	1
OA Officer Assist	1
OT Oversize Truck	8
PARK Parking Complaint	4
PARKV Parking Violation	9
PS Civil Paper Service	1

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 09/03/2019
Page : 2
Agency : JPD

Calls For Service Totals By Call Type

08/01/2019 to 08/31/2019

Call Type		Totals
SC	Security Check	14
SD	Security Detail	3
SED	Special Event Detail	1
SLC	Street Light Check	1
SS	Suspicious Situation	2
SW	Search Warrant Executed	3
T/S	Traffic Stop	47
TF	Trip & Fall / Slip & Fall	1
TO	Traffic Offense	1
VM	Vehicle Maintenance	1
WA	Warrant Arrest	1
Grand Total for all calls		203

TOWN OF JEROME

Monthly Council Staff Report from the Deputy Clerk: September 3, 2019

This report covers the month of August 2019.

- ❖ Prepared September-October Newsletter.
- ❖ Prepared packets, posted, attended and transcribed action minutes for Council, Planning and Zoning and Design Review Board.
- ❖ Continue with Retention and Records Destruction.
- ❖ Balanced bank accounts daily and reconciled all bank accounts monthly.
- ❖ Performed Notary services throughout the month on several occasions.
- ❖ Assisted residents, co-workers and councilmembers with various questions and research requests throughout the month.
- ❖ Processed credit card invoices and several other on demand invoices, payments and checks.

Thank you,

Joni Savage

Deputy Clerk



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 120th Anniversary
1899 - 2019

August 2019 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, weed whip and mow.
- RECYCLE: Pickup cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, weed whip
- SEWER: Repair lines.

OTHER PROJECTS

- Parking lot grading and paving.
- Curb forming, grading and pour.
- Walk the sewer trunk line.
- Assemble and swap out new trash cans.
- Shift column on F-250, brakes on the dodge.
- Move furniture and desks in town hall and court.
- Sewer line behind town hall.
- Flume ditch.
- Work on road on Cleopatra hill headed to tanks.
- Work on Teryx.



TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331

Barry Wolstencroft, Building Official

Office: (928) 634-7943 Fax: (928) 634-0715 b.wolstencroft@jerome.az.gov

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AUGUST 2019

- Received plans for a new single-family dwelling at 221 Dundee Ave.
- Issued permit for various electrical upgrade and new metal roof at 569 Main Street.
- Issued permit for demo and rebuild bathroom at 875 Gulch Road.
- Issued permit for deck reinforcement at 817 Hampshire Ave.
- Continuing footing inspections at 128 School Street.
- Issued permit for a deck at 209 Fourth Street.

Barry Wolstencroft, Building Inspector

Yavapai County News

The Yavapai Library Network FY2017-2018 Annual Report is available in the Library For anyone interested in the Network happenings.

Library

Four new Desktop computers have been installed in the Library for Public use.

The Windows 10 Operating system brings our users an up to date platform for research, job searching and browsing.

The old computers will be set up for use in a Computer basics class to be offered in the next few months.

Jerome Community Art Workshop

Library Staff are meeting and planning our Fall Workshops,

We will be offering Quilting Classes, Felting workshops, Nuno and Needle Felting, Glass Mosaic and Paper Beads in the September-October Class Schedule.

Kristen Muenz has been hired as our new Art Room Assistant she is very familiar with social media and will be taking over as social secretary for the program.



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TOWN OF JEROME, ARIZONA
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(928) 634-7943 FAX (928) 634-0715

September 2019 staff report for August activity respectfully submitted by Rosa Cays

Utilities

Current debt (45 days past due—*Town Code states account is "delinquent" after 30 days*):

Twelve shut-off notices went out with August utility statements. Three yellow tags were delivered to premises for nonpayment; one other tag was delivered to residents whose utility bills keep getting returned, requesting legitimate mailing address. No water was shut off in August.

Balance owed on these accounts from July billing: \$3492.78

Balance owed at end of July: \$546.97

A copy of the September AR Aging report is attached.

Business Licenses

New: 1

Renewed: 12

In process: 19

Renewal reminders went out to 11 businesses whose licenses expire in September.

Rentals

All rental accounts were paid for August. A late fee of \$25 was paid on one account.

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$122.46)	\$0.00	\$0.00	\$0.00	(\$1,427.23)	(\$1,549.69)
Water	\$0.00	\$4,685.88	\$374.06	\$168.83	\$0.00	\$270.39	\$5,499.16
Sewer	\$0.00	\$6,003.20	\$485.31	\$216.71	\$0.00	\$522.58	\$7,227.80
Trash	\$0.00	\$8,057.84	\$831.58	\$216.66	\$0.00	\$848.07	\$9,954.15
Tax	\$0.00	\$453.12	\$36.85	\$16.63	\$0.00	\$39.24	\$545.84
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$50.00	\$10.00	\$20.00	\$10.00	\$2,020.00	\$2,110.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)							
Subtotal --->	\$0.00	\$19,127.58	\$1,737.80	\$638.83	\$10.00	\$2,273.05	\$23,787.26
UserType: Residential							
Credit	\$0.00	(\$905.99)	(\$662.94)	(\$762.08)	(\$46.41)	(\$1,621.88)	(\$3,999.30)
Water	\$0.00	\$8,747.92	\$2,325.72	\$465.84	\$92.60	\$1,602.72	\$13,234.80
Sewer	\$0.00	\$8,260.21	\$2,707.80	\$520.04	\$0.00	\$2,875.52	\$14,363.57
Trash	\$0.00	\$6,523.08	\$2,217.08	\$393.75	\$17.34	\$1,559.15	\$10,710.40
Tax	\$0.00	\$847.16	\$222.59	\$33.08	\$6.67	\$245.82	\$1,355.32
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.55	\$63.55
Late Fee	\$0.00	\$190.00	\$60.00	\$90.00	\$30.00	\$5,469.45	\$5,839.45
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Residential (8)							
Subtotal --->	\$0.00	\$23,662.38	\$6,870.25	\$740.63	\$100.20	\$10,194.33	\$41,567.79
UserType: Municipal							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$169.69	\$0.00	\$0.00	\$0.00	\$0.00	\$169.69
Sewer	\$0.00	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	\$16.69	\$0.00	\$0.00	\$0.00	\$0.00	\$16.69
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Municipal (8)							
Subtotal --->	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$60.00)	(\$60.00)	\$0.00	(\$3.50)	\$0.00	(\$123.50)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$5,255.64	\$0.00	\$0.00	\$0.00	\$347.36	\$5,603.00
Gas	\$0.00	\$21.75	\$0.00	\$0.00	\$0.00	\$0.00	\$21.75
Electric	\$0.00	\$202.10	\$0.00	\$0.00	\$0.00	\$0.00	\$202.10
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)							
Subtotal --->	\$0.00	\$5,419.49	(\$60.00)	\$0.00	(\$3.50)	\$347.36	\$5,703.35
UserType: Default							
Credit	\$0.00	\$530.00	\$0.00	\$0.00	\$0.00	(\$530.00)	\$0.00
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)							
Subtotal --->	\$0.00	\$530.00	\$0.00	\$0.00	\$0.00	(\$530.00)	\$0.00
Grand Total (35)	\$0.00	\$49,329.45	\$8,548.05	\$1,379.46	\$106.70	\$12,284.74	\$71,648.40

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$558.45)	(\$722.94)	(\$762.08)	(\$49.91)	(\$3,579.11)	(\$5,672.49)
Water	\$0.00	\$13,603.49	\$2,699.78	\$634.67	\$92.60	\$1,873.11	\$18,903.65
Sewer	\$0.00	\$14,481.11	\$3,193.11	\$736.75	\$0.00	\$3,398.10	\$21,809.07
Trash	\$0.00	\$14,766.84	\$3,048.66	\$610.41	\$17.34	\$2,407.22	\$20,850.47
Tax	\$0.00	\$1,316.97	\$259.44	\$49.71	\$6.67	\$285.06	\$1,917.85
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.55	\$63.55
Late Fee	\$0.00	\$240.00	\$70.00	\$110.00	\$40.00	\$7,489.45	\$7,949.45
Rent	\$0.00	\$5,255.64	\$0.00	\$0.00	\$0.00	\$347.36	\$5,603.00
Gas	\$0.00	\$21.75	\$0.00	\$0.00	\$0.00	\$0.00	\$21.75
Electric	\$0.00	\$202.10	\$0.00	\$0.00	\$0.00	\$0.00	\$202.10
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	\$0.00	\$49,329.45	\$8,548.05	\$1,379.46	\$106.70	\$12,284.74	\$71,648.40

Customer Count = 386



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

AUGUST 2019 STAFF REPORT

From: Melanie Atkin, Accounting/HR Clerk m.atkin@jerome.az.gov

To: The Mayor and Council

Accounting Duties:

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly transfers for HURF, Admin Charges, and Water/Sewer/Trash.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created an August summary budget to actual report for General, Utility, and Road funds.

HR Duties:

- ❖ Chief Blair hired a full-time duty officer this month. Entered the employee's information in the payroll system and through the E-Verify and AZ New Hire systems.

Other:

- ❖ Attended a collections law seminar in Prescott on August 26th. Very informative and eye-opening seminar! The processes/policies that businesses must adopt and laws that have to be followed to collect on bad debt is very consumer focused, making it hard to recover on collections.



TOWN OF JEROME

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**REGULAR MEETING OF THE TOWN OF JEROME
 PLANNING AND ZONING COMMISSION**
DATE: Wednesday, June 5, 2019 TIME: 7:00 pm
PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

Minutes

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Planning & Zoning Commission and to the general public that the Planning & Zoning Commission will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Planning & Zoning Commission will attend either in person or by telephone, video or internet conferencing. The Planning & Zoning Commission may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Lance Schall called the meeting to order at 7:00 p.m.

Roll call was taken by Charlotte Page. Commission members present were Chair Lance Schall, Vice Chair Joe Testone, Commissioners Jessamyn Ludwig, Scott Hudson and Henry Vincent.

7:00 (00:40) ITEM 2: PETITIONS FROM THE PUBLIC -There were no petitions from the public.

7:01 (00:50) ITEM 3: APPROVAL OF MINUTES: Minutes of Regular Meeting May 1, 2019

Motion to Approve the Minutes of May 1, 2019

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			X			
Ludwig		X	X			
Schall			X			
Testone	X		X			
Vincent			X			

7:02 (02:25) ITEM 4: LOT LINE ADJUSTMENT, 101 HILL ST.

APPLICANT: Andrea Prince

MAILING ADDRESS: PO Box 998

PROJECT ADDRESS: 101 Hill St.

OWNER OF RECORD: Andrea Prince

ZONE: C-1

APN: 401-07-189

Lot line adjustment is proposed between 101 Hill St. and the adjacent neighbor property 123 Hill St.

Motion to Approve the Lot Line Adjustment

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson		X	X			
Ludwig			X			
Schall	X		X			
Testone			X			
Vincent			X			

7:05 p.m. (03:50) ****OPENING OF PUBLIC HEARING****

ITEM 5: PUBLIC COMMENT: PROPOSED TEXT AMENDMENT TO SECTION 201. DEFINITIONS, SECTION 506. "R-2" ZONE, MULTIPLE FAMILY RESIDENTIAL AND SECTION 507. C-1 ZONE

The Commission shall conduct a public hearing on a proposed text amendment to the Zoning Ordinance. As proposed, the text amendments will have the effect of limiting permitted residential use in the R-2 Zone to single and two-family residential use, the C-1 Zone will be amended to include additional conditional uses. A



TOWN OF JEROME

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draft for the proposed change was included in the packet for this meeting and posted as required in Section 301(C). The Commission has set this hearing pursuant to Jerome Zoning Ordinance Section 301(C) Commission Action. The Commission may continue the Public Hearing to a time and place certain if necessary.

7:06 (6:25) Curtis Lindner, a resident of Jerome said, "I just have a couple of questions, as I've been following this I don't really understand the R2 zone designation that is being proposed in its entirety, because there are already uses going on there in this area that's being considered. I don't know that we all know what those uses are because I think there is triplex uses and other things going on and does this adequately address what they're trying to achieve. That's basically my comment, my understanding from what I'm reading from the Council it's given instruction to send this back to you guys to kind of vet that out and come up with something that allows two units per lot or opposed to as one. Does that adequately, really address that and do you have all the information about what is actually going on there? These other uses they're going to be grandfathered in. And, also the applicant that was originally here, when I was here at the last meeting they said they wanted a triplex use for their lot and they had put a lot of intent and money out with the highway study and all that to achieve that and then was being pushed back to what we see here today. I just want to get that out there so it's in the record. Thank you." (Transcribed verbatim as requested by Zoning Administrator.)

******CLOSE OF PUBLIC HEARING**** 7:10 p.m. Chair Schall Closed the Public Hearing.**

7:10 (09:25) ITEM 6: REVIEW PUBLIC COMMENT AND COMMISSION DISCUSSION OF PROPOSED TEXT AMENDMENTS TO SECTION 506. "R-2" ZONE, MULTIPLE FAMILY RESIDENTIAL AND SECTION 507 C-1 ZONE

A draft for the proposed change is posted on the town website and at Town Hall. Commission will review the proposed text amendments requested by Council in ordinance form and consider public input for possible recommendations to Council.

Commissioner Vincent said his understanding is the rezone doesn't include Star Flagg's building if that is the triplex you are referring to. (Mr. Vincent addressed his statement to Mr. Lindner. Mr. Lindner did not verbally respond but it was understood that was the building he was referring to as a triplex.)

Vice Chair Schall said he recollected some discussion about a triplex, but the petitioners were amenable to a duplex.

Ms. Page said the Prop 207 waiver/agreement was drafted to limit use and included duplex and triplex.

Commissioner Vincent clarified what they originally sent to Council was for duplex or triplex use in the new zone. Then the Council suggested limiting it to duplex only and I believe we'll send it back to Council approving the R2 to single family or duplex.

Ms. Page said this is changing the zoning ordinance and not necessarily the motion made by this commission.

Commissioner Ludwig asked why recreation vehicle is not included under with the definition of mobile home. She said there is no place where it says recreation vehicles are not allowed.

Chair Schall gave direction to staff to look at the definitions and make things clearer within the definitions.

Ms. Page said they had to make a recommendation to Council.

Chair Schall gave direction to staff to take back to Council as written.



TOWN OF JEROME

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7:25 p.m. (25:05) ****OPENING OF PUBLIC HEARING****

ITEM 7: PUBLIC COMMENT: PROPOSED TEXT AMENDMENT TO SECTION 301. AMENDMENTS OR ZONE CHANGES

The Commission shall conduct a public hearing on a proposed text amendment to the Zoning Ordinance. As proposed, this text amendment will provide that Council's action to overrule Commission recommendations for rezoning or amendments to the Zoning Ordinance would require a majority vote, removing a provision requiring the vote of three-fourths of the members voting. A draft for the proposed change was included in the packet for this meeting and posted as required in Section 301(C). The Commission has set this hearing pursuant to Jerome Zoning Ordinance Section 301(C) Commission Action. The Commission may continue the Public Hearing to a time and place certain if necessary.

7:25 (25:44) Curtis Lindner spoke about this, it has been one of his pet peeves. It took a super majority vote to turn down a recommendation of Planning and Zoning. He believes we have been operating in a vacuum. He doesn't understand how long this has been going on and how many decisions were made. On a legal standpoint it is what we were supposed to be doing all along. He wants to make the point to this body that Planning and Zoning sits as an appointed non-regulatory way and makes recommendations to Council. The fact they are not voted in, they cannot legislate so, this is entirely appropriate and should be a simple majority to pass things on to Council. He wants that on the record.

******CLOSE OF PUBLIC HEARING**** 7:28 p.m. Chair Schall Closed the Public Hearing.**

7:28 (28:19) ITEM 8: REVIEW PUBLIC COMMENT AND COMMISSION DISCUSSION OF PROPOSED TEXT AMENDMENT TO SECTION 301. AMENDMENTS OR ZONE CHANGES,

A draft for the proposed change is posted on the town website and at Town Hall. The Commission will review the proposed text amendment in ordinance form as requested by Council and consider any public input for possible recommendation to Council.

Ms. Page pointed out we are making a change to Article 3 procedures or actual zoning changes. It will not change Planning and Zoning decisions, there is an appeal process which is not related to this whatsoever. This is for text amendments to the zoning ordinance or rezoning.

Chair Schall gave direction to staff to forward to the Council as written.

7:29 (29:43) ITEM 9: COMMISSION DISCUSSION SECTION 509. SIGNS

The Commission will review recommendations from Design Review Board for possible text amendment to SECTION 509. SIGNS.

Ms. Page explained this regulates all signs in the city. Intent was to bring an application so that a business would apply for a temporary sign. We went through a hearing process and the businesses didn't support the change, so Council sent it back. It went back to DRB and they made recommendations and were more specific about signs, clarification in definitions, posting for parking lots on private property will no longer need to be approved. Menu boards allowed without permit.

(33:32) Commissioner Vincent also gave an update from the Design Review Board.

The Commission discussed items that should have Conditional Use Permits.

Chair Schall gave direction to staff to go to public hearing with a notification to the Chamber.



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Ms. Page said it will be produced as an ordinance.

7:45 (45:50) ITEM 10: FUTURE AGENDA ITEMS

Ms. Ludwig would like to know about the three benches on Jerome Avenue.

Chair Schall said to direct staff to look into those.

Ms. Page said staff would look into RV research. She said Final Site plan review does have an appeal process. It doesn't belong under "Grading and Excavating" and should be put into the regular part of the procedure for this. She spoke further about changes to the Zoning Ordinance and said that her point is the motion made by this commission does not match up to the R2 zoning change made.

Chair Schall asked to put it on the agenda to re-discuss and make sure they're in alignment.

Ms. Page tried to explain again that the original motion said that they would allow duplexes and triplexes and now the R2 zone will only allow duplexes. She is assuming that Council wants those to line up. This is only for the R2 zone change in the book.

Commissioner Vincent said this commission will have to make a motion to approve the rezoning of the Hampshire Avenue and send it back to Council. Is that what you're trying to explain.

Ms. Page responded, that's what I think. She said that she thinks she understands what is going on here.

ITEM 11: ADJOURN

Adjourned at 7:53 p.m.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			X			
Ludwig			X			
Schall		X	X			
Testone	X		X			
Vincent			X			

Approval on next page.



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REGULAR MEETING OF THE TOWN OF JEROME PLANNING AND ZONING COMMISSION

DATE: Wednesday, June 5, 2019 TIME: 7:00 pm
PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

Respectfully submitted by Joni Savage on August 7, 2019

Approved: *[Signature]*

Planning & Zoning Commission Chair

Date: 8/7/2019

Attest: *[Signature]*

Planning & Zoning Commission Vice Chair

Date: 8/7/19



TOWN OF JEROME, ARIZONA

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MINUTES SPECIAL JOINT MEETING OF THE JEROME TOWN COUNCIL AND THE JEROME PLANNING & ZONING COMMISSION

JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS
 THURSDAY, MAY 9, 2019 AT 5:00 P.M.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and above referenced boards and commission, and to the General Public, that the that the above meeting will be held.

Persons with a disability may request an accommodation such as a sign language interpreter by contacting Jani Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall and at the Jerome Public Library.

<p>ITEM #1:</p>	<p>CALL TO ORDER/ROLL CALL Mayor to call meeting to order. Mayor Alex Barber called the meeting to order at 5:06 p.m. Town Clerk and Zoning Administrator will call the roll. <i>Town Manager/Clerk Candace Gallagher called the roll for Council. Present were Mayor Barber, Vice Mayor Sage Harvey, Councilmembers Mandy Worth, Jane Moore and Dr. Jack Dillenberg was present telephonically.</i> <i>Charlotte Page, Zoning Administrator called role for the Planning and Zoning Commission. Present were Chair Schall, Commissioners Henry Vincent, Scott Hudson and Jessamyn Ludwig. Joe Testone was not present.</i></p>																																											
<p>ITEM #2: 5:08</p>	<p>EXECUTIVE SESSION Council and the Planning and Zoning Commission will convene in executive session pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4) to receive legal advice from the Town Attorney regarding the possible development of the former Cuban Queen property. No action will be taken upon reconvening into open session. <u>Motion to Go Into Executive Session to Speak With the Attorney</u></p> <table border="1" data-bbox="386 1543 1209 1669"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X				<p>Sponsored by Mayor Alex Barber Discussion/Possible Direction</p>
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																						
BARBER	X		X																																									
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HARVEY		X	X																																									
MOORE			X																																									
WORTH			X																																									
<p>ITEM #3:</p>	<p>ADJOURNMENT Council and the Commission returned to open session at 6:51 p.m. and the meeting was immediately adjourned. <u>Adjourned at 6:51</u></p> <table border="1" data-bbox="386 1816 1209 1942"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X				
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TOWN OF JEROME

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SPECIAL JOINT MEETING OF THE JEROME TOWN COUNCIL AND THE PLANNING AND ZONING COMMISSION

DATE: Thursday, May 9, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

Respectfully submitted by Joni Savage on August 7, 2019

Approved:

Planning & Zoning Commission Chair

Date:

8/7/2019

Attest:

Planning & Zoning Commission Vice Chair

Date:

8/7/19



TOWN OF JEROME

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REGULAR MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD

DATE: Monday, July 8, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER

600 Clark St., JEROME, ARIZONA 86331

MINUTES

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:00 p.m.

Joni Savage called roll. Present were Chair Brice Wood, Vice Chair Danny Smith, Henry Vincent, Tyler Christensen and John McDonald.

Staff present Joni Savage, Deputy Clerk.

7:00 (00:40) ITEM 2: APPROVAL OF MINUTES: Minutes of June 10, 2019.

Motion to Approve the Meeting Minutes of June 10, 2019

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH		X	X			
CHRISTENSEN			X			
MCDONALD	X		X			
VINCENT			X			

7:01 (01:44) ITEM 3: PETITIONS FROM THE PUBLIC - *There were no petitions from the public.*

7:01 (01:55) ITEM 4: REPORT/SUMMARY OF RECENT P&Z ACTIVITIES HENRY VINCENT, P&Z LIASION

Mr. Vincent had nothing to share since the July Planning and Zoning Meeting had been cancelled.

7:02 (02:20) ITEM 5: 595 MAIN STREET, DEMOLITION OF ACCESSORY BUILDING

APPLICANT: Mansel Mathews

MAILING ADDRESS: PO Box 1273

ZONE: C-1 & R1-5

PROJECT ADDRESS: 593 Main St. (as per application)

APN: 401-10-007C

OWNER OF RECORD: Mansel Mathews

Removal of a dilapidated accessory building to be considered for approval.

7:03 (3:38) *Mr. Mathews was in attendance and spoke.*

Motion to Approve the Demolition of an Accessory Building

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH		X	X			
CHRISTENSEN			X			
MCDONALD			X			
VINCENT			X			

7:03 (3:50) ITEM 6: 327 REMINGTON WAY, METAL ROOF AND EXTERIOR DOOR/CONCRETE LANDING

APPLICANT: Patricia Jacobson

MAILING ADDRESS: PO Box 232

ZONE: AR

PROJECT ADDRESS: 327 Remington Way

APN: 401-03-037A

OWNER OF RECORD: Patricia Sue Jacobson

Replacement of metal roof and back exterior door with concrete landing to be considered for approval.

Motion to Approve the Metal Roof, Exterior Door and Concrete Landing

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH			X			
CHRISTENSEN		X	X			
MCDONALD	X		X			
VINCENT			X			

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7:06 (06:45) ITEM 7: 655 CENTER AVENUE, NEW ROOF

APPLICANT: Mary H. Williams

MAILING ADDRESS: PO Box 834

PROJECT ADDRESS: 655 Center Avenue

OWNER OF RECORD: Mary H. Williams

ZONE: R1-5

APN: 401-08-028D

Replacement of a roof to be considered for approval.

7:07 (7:40) *Mary Williams was present and stated the metal roof color was called "Old Town Gray."*

Motion to Approve the New Roof at 655 Center Avenue

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH	X		X			
CHRISTENSEN			X			
MCDONALD		X	X			
VINCENT			X			

7:08 (08:44) ITEM 8: FUTURE AGENDA ITEMS

Chair Wood wanted to talk about District Signs at the next meeting.

ITEM 9: ADJOURN

Adjourned at 7:09 p.m.

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH		X	X			
CHRISTENSEN			X			
MCDONALD			X			
VINCENT			X			

Approval on next page.

TOWN OF JEROME

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REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, July 8, 2019 TIME: 7:00 pm
PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

MINUTES

Respectfully submitted by Joni Savage on August 12, 2019.

Approved:  Date: 8-12-19
Design Review Board Chair

Attest:  Date: 8/12/19
Design Review Board ~~Vice Chair~~ Member



TOWN OF JEROME

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SPECIAL MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD

DATE: Monday, July 22, 2019

TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER 600 Clark St.

MINUTES

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:00 p.m.

Joni Savage called roll. Present were Chair Brice Wood, Henry Vincent, Tyler Christensen and John McDonald.

Staff present Joni Savage, Deputy Clerk.

7:00 (00:24) ITEM 2: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

7:00 (00:30) ITEM 3: REQUEST FOR APPROVAL TO REPLACE PORCH DECK AND STAIRS WITH TREX®

APPLICANT: Carol Wittner Roland

ZONE: C-1

ADDRESS: 549 School Street

OWNER OF RECORD: Roland Carol J Revocable Trust

APN: 401-06-043

PO Box 2885, Sedona, AZ 86339

The applicant asks for approval to change the porch deck and stairs from wood to Trex® material.

Motion to Approve Replacement of Porch Deck and Stairs Trex®

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH			X			
CHRISTENSEN		X			X	
MCDONALD	X		X			
VINCENT			X			

7:02 2:25 Carol Wittner Roland spoke.

7:04 ITEM 4: FUTURE AGENDA ITEMS

No future items were discussed.

7:04 ITEM 5: ADJOURNMENT

Adjourned at 7:04 p.m.

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH					X	
CHRISTENSEN			X			
MCDONALD		X	X			
VINCENT			X			

Approval on next page.

TOWN OF JEROME

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SPECIAL MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, July 22, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

MINUTES

Respectfully submitted by Joni Savage on August 12, 2019.

Approved: Brian Wood Date: 8-12-19
Design Review Board Chair

Attest: Henry Clay Date: 8/12/19
Design Review Board ~~Vice Chair~~ Member



TOWN OF JEROME, ARIZONA

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MINUTES SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL TUESDAY, AUGUST 13, 2019 AT 6:00 PM

<p>ITEM #1:</p>	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Alex Barber called the meeting to order at 6:02 pm.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Alex Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane Moore and Dr. Jack Dillenberg.</p> <p>Additional staff present were John Knight, Zoning Administrator and Jani Savage, Deputy Clerk.</p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance.</p>																																										
<p>ITEM #2:</p> <p>6:03 (1:25)</p> <p>6:13 (11:55)</p> <p>6:25 (23:15)</p>	<p>PETITIONS FROM THE PUBLIC</p> <p>Curtis Lindner, a resident, spoke at length regarding developing the lot where the Cuban Queen had been located.</p> <p>Charlotte Page, former Zoning Administrator, read from a prepared statement, speaking at length about the Cuban Queen project.</p> <p>Mayor Barber and other members of the Council responded to the criticism.</p>																																										
<p>ITEM #3:</p> <p>6:27 (24:55)</p> <p>6:57 (P.2)</p>	<p>EXECUTIVE SESSION</p> <p>Motion to go into Executive Session</p> <table border="1" data-bbox="402 1192 1247 1318"> <thead> <tr> <th>COUNCIL MEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Council may convene in executive session, pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4) for the purpose of discussion and consultation for legal advice with the Town Attorney, who may participate telephonically, regarding issues related to the proposed redevelopment of the Cuban Queen.</p> <p>Mayor Barber reconvened the meeting and said there would be a statement.</p> <p>6:57 (00:21) Ms. Gallagher reiterated the direction given to staff to formally reach out to the Jerome Historical Society to see if they would be willing to provide five spaces of parking for the Cuban Queen project.</p> <p>6:58 (00:45) Councilmember Moore addressed the comments made by Ms. Page regarding variances.</p>	COUNCIL MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
COUNCIL MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
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HARVEY		X	X																																								
MOORE			X																																								
WORTH			X																																								
<p>ITEM #4:</p>	<p>ADJOURNMENT</p> <p>The Meeting Adjourned at 7:00 P.M.</p> <table border="1" data-bbox="402 1732 1247 1850"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
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DILLENBERG			X																																								
HARVEY		X	X																																								
MOORE			X																																								
WORTH			X																																								

APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____

DRAFT



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POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

MINUTES REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, AUGUST 13, 2019, AT 7:00 P.M.

<p>ITEM #1:</p>	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Alex Barber called the meeting to order at 7:10 p.m.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey and Councilmembers, Mandy Worth, Jane Moore and Dr. Jack Dillenberg.</p> <p>Additional staff present were Melanie Atkin, Accounting; John Knight, Zoning Administrator; and Joni Savage, Deputy Clerk. The Town Attorney, Bill Sims, was also present.</p> <p>Mayor or Mayor's designee to lead the Pledge of Allegiance.</p> <p>The Mayor noted that the Pledge had been said at the special meeting conducted an hour earlier. The Mayor rearranged the agenda to address item #'s 9B, 7A, 7B, 10A and then return to Item #2.</p> <p><u>Motion to Arrange the Agenda to Item 9B, 7A, 7B, 10A and then back to Item #2</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>These items are reflected in these minutes in the order originally agendized.</p>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG		X	X				HARVEY			X				MOORE			X				WORTH			X			
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<p>ITEM #2: 7:59 (49:20)</p>	<p>FINANCIAL REPORTS</p> <p>Budget to Actual reports, vendor ledger and balance sheet for July 2019</p> <p><u>Motion to Approve the Financial Reports</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY			X				MOORE			X				WORTH		X	X			
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<p>ITEM #3: 8:00 (50:08)</p>	<p>STAFF AND COUNCIL REPORTS</p> <p>Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.</p> <p>Mayor Barber thanked staff for stepping up to fill in during the absence of a Zoning Administrator. She also thanked Chief Blair and Marty Boland and staff for all of the hard work done paving the parking areas.</p> <p>Ms. Gallagher read from her staff report and answered questions from the Council. The Council continued discussion on Town-Owned properties.</p> <p><u>Motion to Approve Staff Reports</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE		X	X				WORTH			X			
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<p>ITEM #4: 8:13 (1:03:05)</p>	<p>PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES</p> <p>Minutes are provided for the information of Council and do not require action.</p> <p>The Mayor discussed the minutes.</p> <p>Councilmember Worth asked if the Zoning Administrator had anything to add.</p> <p>John Knight, newly hired Zoning Administrator, said that there was not much to update them on other than that the Clubhouse is moving forward.</p>																																										

<p>ITEM #5: 8:15 (1:05:00)</p>	<p>APPROVAL OF MINUTES</p> <p>July 2 special meeting; July 9 regular meeting; July 25 special meeting; July 30 special meeting I; July 30 special meeting II</p> <p><u>Motion to Approve the Special Meeting Minutes of July 2, July 25 and July 30, 2019 I & II and the Regular Minutes of July 9, 2019</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG		X	X				HARVEY	X		X				MOORE			X				WORTH			X			
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<p>BREAK</p>	<p>Mayor Barber called a ten-minute break. The meeting reconvened at 8:25 p.m.</p>																																										
<p>ITEM #6: 8:25 (Pt 2)</p>	<p>PETITIONS FROM THE PUBLIC</p> <p>Former Zoning Administrator Charlotte Page had submitted a Petition to speak. Mayor Barber asked Ms. Page if she intended to repeat what she had read aloud at the 6:00 p.m. Special Meeting. Ms. Page responded, "More or less," and said that she wanted to add a brief statement about rezoning.</p> <p>Mayor Barber noted that she would enforce the three-minute time limit, which had not been enforced at the earlier meeting.</p> <p>8:26 (00:53) Ms. Page spoke about rezoning and the waiver that property owners had signed, which she said did not match the ordinance on this agenda amending the R2 zone. She then began reading again from her statement regarding 324 Queen Street.</p> <p>Vice Mayor Harvey called a point of order and said that this statement had already been recorded and was a part of the public record.</p> <p>Ms. Page continued to read her statement.</p> <p>Mayor Barber noted that the three-minute time limit expired.</p>																																										
<p>ITEM #7 7:17 (06:55)</p> <p>7:22 (12:57)</p>	<p>PRESENTATIONS</p> <p>ITEM #7A: FRIENDS OF THE VERDE RIVER</p> <p>Laura Jones will make a presentation regarding Friends of the Verde River.</p> <p>Laura Jones was unavailable. Karon Leigh attended in her place, and updated the Council on current events.</p> <p>ITEM #7B: SCHOOL CONSOLIDATION</p> <p>Mike Westcott, Superintendent of Mingus Union High School, and Danny Brown, Superintendent of the Clarkdale-Jerome Elementary School, will speak about the impacts of school consolidation.</p> <p>Mike Westcott explained the consolidation.</p> <p>7:29 (17:25) Danny Brown spoke about the neutrality of Clarkdale-Jerome Elementary School.</p> <p>Both gentlemen answered questions from Council, and Mayor Barber thanked them for attending.</p>																																										
<p>ITEM #8: 9:00 (01:55)</p>	<p>ORDINANCES</p> <p>ITEM #8A: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO. 453, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 301, "AMENDMENTS OR ZONE CHANGES," OF THE JEROME ZONING ORDINANCE</p> <p>Council may conduct the second reading of, and may adopt, Ordinance 453, amending the Zoning Ordinance to provide that a majority, rather than a super-majority, of Council may override the recommendations of the Planning & Zoning Commission. The Planning & Zoning Commission held a public hearing on this Ordinance on June 5, 2019 and recommended that Council approve this change.</p> <p>Mayor Barber read Ordinance No. 453 in title.</p> <p><u>Motion to Adopt Ordinance No. 453</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY	X		X				MOORE		X	X				WORTH			X			
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9:02 (02:45)

ITEM #8B: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO. 454, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 201, "DEFINITIONS," SECTION 506, "R-2 ZONE, MULTIPLE FAMILY RESIDENTIAL," AND SECTION 507, "C-1 ZONE, GENERAL COMMERCIAL" OF THE JEROME ZONING ORDINANCE

Council may conduct the second reading of, and may adopt, Ordinance No. 454, which would amend the Jerome Zoning Ordinance to limit permitted uses in the R-2 Zone to single- and two-family residential use, and change the conditional uses in the R-2 zone to be identical to those in the R1-5 zone. It would also amend the C-1 zone to include "Three-Family," "Multi-Family," "Apartment Houses," "Hospitals," "Nursing Homes and Convalescent Homes" and "Boarding or Rooming Houses" as conditional uses. The Planning & Zoning Commission held a public hearing on this Ordinance on June 5, 2019 and recommended that Council approve this change.

Mayor Barber read Ordinance No. 454 in title.

Councilmember Moore commented that she was pleased to see this ordinance being enacted, and spoke of its benefits. She asked the Town Attorney about Prop 207 as it relates to this ordinance.

9:03 (4:04) Mr. Sims replied that adopting this text amendment to the Zoning Code does not require a Prop 207 waiver, and the statement made earlier was incorrect.

Motion to Adopt Ordinance No. 454

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

9:03 (05:43)

ITEM #8C: FIRST READING – ORDINANCE NO. 455, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, RESCINDING ORDINANCE 321, ADOPTED DECEMBER 9, 2003, REGARDING FEES, FINES AND OTHER CHARGES FOR THE JEROME PUBLIC LIBRARY

Council may conduct the first reading of Ordinance 455, which would rescind Ordinance 321, adopted on December 9, 2003, and which established fees, fines and other charges for the Jerome Public Library. Ordinance 455, once adopted, would eliminate those fees, fines and charges.

Mayor Barber read Ordinance No. 455 in title only.

Ms. Gallagher noted for the record that the librarian fully supports this.

ITEM #9:

UNFINISHED BUSINESS

9:05 (07:09)

ITEM #9A: RESOLUTION NO. 584, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF PROPERTY WITHIN THE TOWN A CERTAIN SUM OF MONEY FOR FISCAL YEAR 2019-20 TO BE ASSESSED AGAINST THE VALUATION OF REAL PROPERTY FOR PRIMARY TAX PURPOSES

Council may approve Resolution #584, adopting the municipal tax levy for the fiscal year ending June 30, 2020. A public hearing on the budget and tax levy was held on July 30, 2019. No increase in the tax levy is proposed.

Ms. Gallagher pointed out that the tax levy has not changed from the prior year, and because our assessed valuation has increased, the tax rate has gone down.

Motion to Pass Resolution No. 584

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

7:13 (P11 02:15)

ITEM #9B: BUYBACK OF SLIDING JAIL PROPERTY

Council may authorize the buyback of Yavapai County Parcels #401-06-138, 401-06-0768 and 401-06-140A from the Jerome Historical Society in accordance with the Development Agreement previously entered into between the parties.

Jay Kinsella represented the Historical Society, and noted that there was an error of \$24.00 in the accounting that had been submitted, as it included an estimated cost for one item. The total is actually \$24.00 less than he had estimated. The Historical Society would like the Town to prepare the Quit Claim Deed, and it will revert to the deed restrictions from 1967.

The Council thanked Mr. Kinsella and the Historical Society.

Mayor Barber said that she looks forward to working with the Jerome Historical Society again.

Motion to Buyback the Sliding Jail Property at the Price of \$43,467.30 plus \$1.00, plus incurring the fees for the Quit Claim Deed

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

ITEM #10: NEW BUSINESS

7:38 (27:52)

ITEM #10A: JEROME FILM FESTIVAL

Toni Ross and Jason Ryan will present their requests for use of Town property (Fire Station and Lower Park) as venues for the upcoming Jerome Indie Film Festival, and for permission to hang a banner across from the Spirit Room.

Toni Ross and Jason Ryan spoke about the Film Festival. The dates are September 26 thru the 29th. They are bringing hot dogs and hamburgers to the Town Picnic and she said that Chief Blair has invited the filmmakers to attend.

Mayor Barber asked if there would be a fee to use these venues.

Ms. Gallagher said that this would be up to the Council.

Mayor Barber and Council asked questions and Ms. Ross and Mr. Ryan responded.

Mr. Sims noted that the Town will need to see documentation of liability insurance. In addition, there needs to be documentation that proves the film festival will be a benefit to the community.

The Council discussed their request to hang a banner on Town property in the space that is typically used by non-profits. No decision was reached regarding the banner.

7:53(42:33) Kevin Savage from the Chamber of Commerce noted they are about art and Jerome is an artist's community.

Motion to Allow the Film Festival to Use the Fire Department and Middle Park. Motion Amended to require an agreement to be approved by the Town Attorney, Town Manager and a Councilmember.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY			X			
MOORE			X			
WORTH		X	X			

Councilmember Moore requested that festival goers park at the 300 level lot.

ITEM #11: EXECUTIVE SESSION

8:58 (Pt 3)

ITEM #11A: EXECUTIVE SESSION - WATER ISSUES

Upon a public majority vote of the members constituting a quorum, the Council may hold an executive session with outside water counsel via telephone with regard to pending litigation in the Gila River Adjudication, legal issues regarding the Town's water supply and the Town's water rates, which is not open to the public pursuant to: A.R.S. § 38-431.03(A)(3); A.R.S. §38-431.03(A)(4); and/or A.R.S. § 38-431.03(A)(7).

Motion to enter into Executive Session at 8:29 pm

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

ITEM #11B: WATER/WASTEWATER RATE ANALYSIS

Following the executive session, Council may return to open session and may consider and act to approve a letter agreement with Willdan Financial Services to provide a water/wastewater rate analysis.

Motion to Approve the Proposal from Willdan Financial Services to provide a water/wastewater rate analysis at the cost of \$12,000 and to use the Funds awarded by Freeport-McMoran for Water Planning

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
WORTH	X		X			

ITEM #12: TO AND FROM THE COUNCIL

9:06 (08:30)

Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.

Mayor Barber said that she would like to talk about community gardens.

Councilmember Dillenberg reported that the dental van will be in Jerome on September 20th with three dentists volunteering. Residents and employees of businesses in Jerome are invited to participate.

Councilmember Worth said that she would like to have someone from Yavapai College attend a Council meeting to provide an update on educational activities. She also reported that she and her husband are organizing a benefit concert for the Food Bank to take place on September 15th.

Vice Mayor Harvey thanked the Fire Department, Police Department and Town Crew for all that they do. "They don't get enough gratitude," she said.

Councilmember Moore stressed the importance of trees, saying "We do not want to lose our trees." She also mentioned the League of Cities Resolutions Committee, and said that she would like to have seen the Resolution list on the meeting agenda so that Council could express its support or lack of support for each of those.

Mr. Sims advised that Council could share their opinions regarding the Resolutions with the Town Manager, who could then provide a summary to Councilmember Worth, who will be representing Jerome on the Resolutions Committee.

Ms. Gallagher requested that Council decide on a date for a special meeting to be held regarding parking kiosks. It was agreed that Council would meet on the coming Friday, August 16, at 9 a.m.

ITEM #13: ADJOURNMENT

Motion to Adjourn 9:20

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

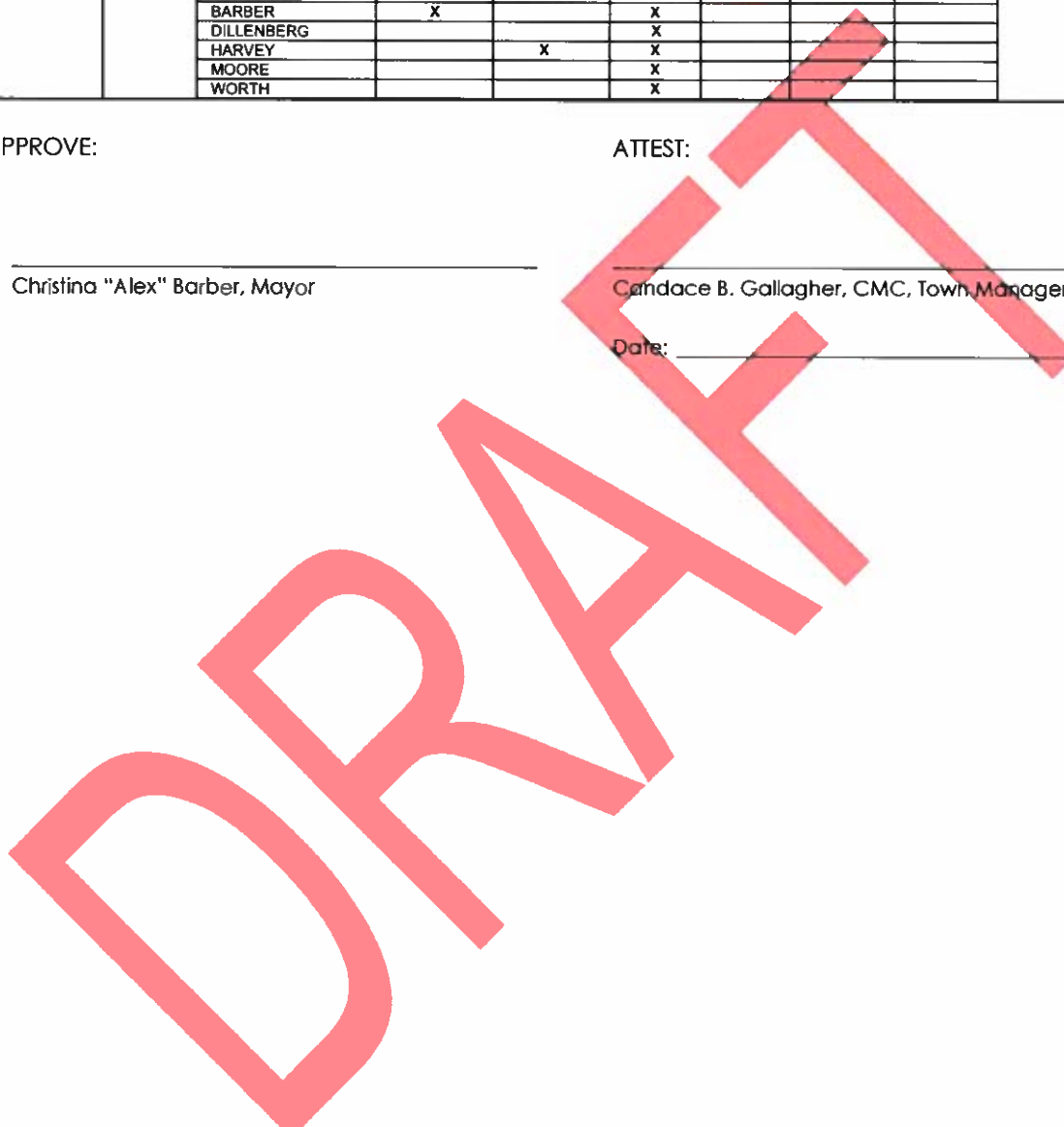
APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____





TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

MINUTES SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL FRIDAY, AUGUST 16, 2019 AT 9:00 AM

<p>ITEM #1:</p>	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Alex Barber called the meeting to order at 9:10 a.m.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Alex Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane Moore and Dr. Jack Dillenberg.</p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance.</p> <p>The Council moved on to Item #2.</p>																																										
<p>ITEM #2: 9:10 (00:50)</p>	<p>RESOLUTION NO. 585, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, ESTABLISHING FEES, HOURS AND LOCATIONS FOR PARKING KIOSKS WITHIN THE TOWN OF JEROME</p> <p>Council will discuss and may establish fees, hours and locations for paid parking kiosks within the Town of Jerome.</p> <p>The Council discussed parking fees, kiosk locations, hours and times.</p> <p>It was agreed that the Resolution would read as follows:</p> <ol style="list-style-type: none"> 1. FEES for parking in kiosk parking areas are hereby established as follows: Four hours: Three dollars (\$3.00) Full day: Five dollars (\$5.00) 2. HOURS of paid parking in kiosk parking areas are hereby established as 9 a.m. to 6 p.m., seven days a week. 3. LOCATIONS of paid parking kiosks are hereby established as follows: <ol style="list-style-type: none"> a. Lower parking lot beside the Sliding Jail b. Entire middle parking lot off Hull Avenue, to include both sides of Hull Avenue from the entrance to the lower Sliding Jail parking lot to the Visitors' Center, and on the west side of Hull Avenue to First Avenue. c. The east side of Main Street from School Street to First Avenue. d. The entire lot across from the Connor Hotel, including motorcycle parking areas. <p><u>Motion to Pass Resolution No. 585 as Stated Above</u></p> <table border="1" data-bbox="386 1585 1209 1707"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG		X	X				HARVEY	X		X				MOORE			X				WORTH			X			
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ITEM #3:
9:42 (32:30)

FIRST READING: ORDINANCE NO. 456, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE TO ADD NEW ARTICLE 12-3, "PAY TO PARK"

Council may conduct the first reading of an ordinance to add new Article 12-3, "Pay to Park," to the Jerome Town Code.

Mayor Barber read Ordinance No. 456 in title only.

Ms. Gallagher left the chambers to retrieve additional information.

Mayor Barber called for a five-minute break.

Motion to Take a 5-Minute Break at 9:44 a.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

9:51 P12

Upon reconvening, Ms. Gallagher directed Council to Ordinance 456 Appendix "A", 12-3-3 Pay to Park. She instructed them to add an item C, as recommended by the Town Attorney. After discussion, it was agreed to add the new paragraph, to read as follows: "If a person has a valid permit to park within the pay-to-park area, the person need not purchase a time period for the vehicle to remain within a parking space, but the person must display the permit so that it is visible from the exterior of the vehicle. All other requirements of Section 12-3 are applicable to any vehicle parked with a valid parking permit."

It was agreed to add a statement to 12-3-3 A. that Council may opt, by the adoption of a Resolution, to provide exemptions or discounted fees or to suspend fees.

It was also agreed to add a provision that revenues generated from paid parking shall be dedicated to improving public safety and infrastructure including streets, sidewalks, water and sewer.

The second reading of the ordinance will take place at the regular Council meeting of September 10.

ITEM #4: ADJOURNMENT

Motion to Adjourn at 10:16 a.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

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ORDINANCE NO. 455

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, RESCINDING ORDINANCE 321, ADOPTED DECEMBER 9, 2003, REGARDING FEES, FINES AND OTHER CHARGES FOR THE JEROME PUBLIC LIBRARY

WHEREAS, on December 9, 2003, the Jerome Town Council adopted Ordinance No. 321, which established fees, fines and other charges for the Jerome Public Library; and

WHEREAS, it is the desire of the current Jerome Town Council to rescind that ordinance and thereby eliminate the fees that it established;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Ordinance No. 321, adopted on December 9, 2003 and entitled "AN ORDINANCE OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA INSTITUTING AND ESTABLISHING FEES, FINES AND OTHER CHARGES FOR THE JEROME PUBLIC LIBRARY," is hereby RESCINDED.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS ____ DAY OF _____ 2019.

Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney

Date of first reading: 8/13/19

Dates of publication: _____

Date of adoption: _____

Date of posting: _____

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						



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ORDINANCE NO. 456

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE TO ADD NEW ARTICLE 12-3, "PAY TO PARK"

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. The Jerome Town Code is hereby amended by the addition of NEW Article 12-3, "Pay to Park," as set forth in Appendix A hereto.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS ____ DAY OF _____ 2019.

Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney

Date of first reading: 8/16/19
Date of adoption: _____

Dates of publication: _____
Date of posting: _____

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						

ORDINANCE 456

APPENDIX "A"

Section 12-3. Pay-to-Park

12-3-1. Definitions: Whenever any words and phrases used in this chapter are not defined herein but are defined in the State laws regulating the operation of vehicles, the definitions therein shall be deemed to apply to such words and phrases used herein.

In this chapter, unless the context otherwise requires:

1. "Public parking" means parking spaces within the right-of-way and parking spaces within parking lots owned, leased, or otherwise under the control of the Town outside of the right-of-way.
2. "Parking meters" means any pay-to-park equipment leased or owned by the Town, including but not limited to mechanical devices, kiosks, or other multi-space metering equipment, which may or may not be adjacent to the parking space, that accepts payment for the use of parking spaces.
3. "Parking permit" means any valid permit issued to an employee, resident, guest, or otherwise as authorized by the Town of Jerome. In the event that said permit is a digital registry of the license plates of vehicles permitted to park in parking-permit-required areas, the license plate itself is the parking permit for the purposes of this chapter.
5. "Parking-permit-required areas" means any areas that are designated or marked by signs indicating that the areas are subject to parking restrictions.
6. "Pay-to-park areas" means any areas where a time period must be purchased at a parking meter by a person for a vehicle to remain within a parking space.

12-3-2 Manual of Uniform Traffic Control Devices

The Manual of Uniform Traffic Control Devices, as amended and adopted by the Arizona Highway Commission, in conformance with Title 28, chapter 6, article 3, of the Arizona Revised Statutes, 1971, together with all subsequent official rulings on requests for interpretations, changes and experimentation, is hereby adopted as the official document governing all aspects of the installation and operation of traffic-control devices on public ways within the Town.

12-3-3 Pay to Park

- A. The Town of Jerome, by a resolution of its Council, will set the "pay to park" locations, hours and days of operations as well as the fees to be charged.
- B. Council may opt to provide exemptions or discounted fees, or to suspend fees from time to time, by the adoption of a Resolution effecting same.
- C. Operational Procedure to Be Followed: Immediately after parking a vehicle within a pay-to-park parking space, the person in the vehicle shall purchase a time period for the vehicle to remain within said parking space. To purchase a time period, a person must deposit an acceptable form of payment in the nearest parking meter as indicated on the parking meter and follow operational procedures in accordance with the instructions posted on the parking meter. The vehicle may remain within said parking space only for the time period(s) purchased. Failure to deposit payment or follow the operational procedures shall constitute a violation of this Article, subject to the penalties set forth herein.
- D. If a person has a valid permit to park within the pay-to-park area, the person need not purchase a time period for the vehicle to remain within a parking space, but the person must display the permit so that it is visible from the exterior of the vehicle. All other requirements of Section 12-3 are applicable to any vehicle parked with a valid parking permit.

12-3-4. Overtime Parking Violations:

It is unlawful for any person to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such person to remain parked within any pay-to-park parking space beyond the time for which payment has been made. Any person who causes a vehicle to remain within a pay-to-park parking space overtime, or for more time than purchased, shall be in violation of this Article and subject to the penalties set forth herein.

12-3-5. Other Parking Meter Violations:

The following shall constitute violations relating to parking meters, and are subject to the penalties set forth herein:

- (A) To deface, damage, tamper with, open or willfully break, destroy or attempt in any manner to impair the function of any parking meter.

(B) To deposit or cause to be deposited in any parking meter any slugs, devices, or other substitutes for lawful payment as indicated on the parking meter.

(C) To make use of or operate any parking meter for the purpose of advertising or solicitation of business, either directly or indirectly.

(D) To permit, cause, or allow a bicycle, news rack, animal, or any other thing to be attached to or to be leaned against a parking meter.

(E) To permit, cause or allow any sign, symbol, sticker, graffiti or similar writings, photos or artwork to be written, etched, attached, hung or posted in any manner on a parking meter without the express written consent of the Town.

12-3-6. Parking-Permit-Required Areas:

Parking any vehicle in violation of any parking restriction as indicated and marked with signage shall constitute a violation of this Article and is subject to the penalties set forth herein.

12-3-7. Other Parking Permit Violations:

The following shall constitute violations relating to permit parking and are subject to the penalties set forth herein:

(A) To falsely represent oneself as eligible for a parking permit or to furnish false information in an application for a parking permit.

(B) To assign or transfer a parking permit, with or without consideration, monetary or otherwise.

(C) To copy, produce, or create a facsimile of or counterfeit of a parking permit, or to display a facsimile or counterfeit parking permit for purposes of parking in parking-permit-required areas.

(D) To use, or to allow the use of, a parking permit for a vehicle other than the specific vehicle for which the permit was issued.

12-3-8 Re-parking Prohibited:

If a vehicle has been parked in an area on any street where parking is limited or restricted to a specified maximum period of time by official signs posted at that location, it is prohibited and a violation of this Article to repark said vehicle within three hundred (300) feet of the location where it was first parked within the following four (4) hour period.

12-3-9. Parking within Lines or Markings:

It is unlawful to park any vehicle across lines or markings painted upon the curb or street to designate a parking space or to park a vehicle in such a position that it shall not be entirely within the space designated by such lines or markings.

12-3-10 Notice of Violation:

- A. In an action involving unlawful parking, a copy of the notice need not be personally served upon the owner or operator of the vehicle but may be served by conspicuously attaching a copy to the vehicle.
- B. The notice shall include the date, time and location of the violation, the State license number of the vehicle unlawfully parked, reference to the Town ordinance or code provision violated, the sanction for the violation, and notice that within fifteen (15) calendar days from the day on which the notice was issued the sanction for the violation must be paid and received by the Town of Jerome office designated by the Town Manager or a written request for a hearing to contest the alleged violation must be made and received by the Town of Jerome office designated by the Town Manager.

12-3-11. Response to Notice of Violation, Review and Hearing:

- A. Within fifteen (15) calendar days from the day on which the notice was issued, the person or persons liable for the parking violation shall respond to the notice by:
 - 1. Paying the civil sanction prescribed for the violation to the Town of Jerome office designated by the Town Manager; or
 - 2. Submitting a written request for a hearing to contest the alleged parking violation to the Town of Jerome office designated by the Town Manager. That designated office will then forward the violation to the Jerome Municipal Court for a hearing.

In the event the fifteenth day from the day on which the notice was issued falls on a Saturday, Sunday or legal holiday, then the person or persons liable for the parking violation shall respond by the next regular business day following the fifteenth day.

B. A civil traffic hearing for a parking violation may be heard by a civil traffic hearing officer at the Jerome Municipal Court pursuant to applicable State statutes and the Arizona Supreme Court Rules of Procedure in Civil Traffic Violation Cases. The hearing officer may make such orders as may be necessary and proper to dispose of such cases. Any fines imposed by the hearing officer shall not be less than a base fine of ten dollars (\$10.00) excluding State surcharges and fees. Fines imposed after a civil traffic hearing shall be paid to the Jerome Municipal Court. The Jerome Municipal Court shall transmit the portion of the fee due to the Town of Jerome to the Town Treasurer who shall account for the same per the Town budget.

12-3-12. Violations and Penalties

A. All violations of this Article shall be adjudicated as civil traffic violation cases as provided in title 28, Arizona Revised Statutes, as amended.

(1) For the first violation of this Article, or a violation more than one (1) year following a previous violation, a fine will be imposed in the amount of twenty-five dollars (\$25.00) excluding state surcharges and fees.

(2) For a violation within one (1) year from a violation described in this section, a fine will be imposed in the amount of fifty dollars (\$50.00) excluding state surcharges and fees.

(3) Minimum Fine: If payment of the fine is received or notice to contest is filed within fifteen (15) days of issuance of the notice of violation, the sanction for a violation of this chapter upon payment of the sanction or upon conviction shall be not less than ten dollars (\$10.00) plus State surcharges and assessments.

(4) Maximum Fine: Every person held responsible for a violation of any provision of this section shall be penalized by a civil sanction not to exceed two hundred fifty dollars (\$250.00), excluding surcharges and assessments.

(5) Prompt payment: If payment is received within 24 hours of the notice of violation, the fine amount will be fifty percent (50%) of the fine amount listed on the notice of violation.

Depositing the notice of violation with the proper discounted fine amount within twenty-four (24) hours in the drop box at the police department is sufficient evidence of prompt payment. Said fines may also be paid on-line or at a paid parking kiosk within Jerome.

(6). Default Judgment and Penalty Assessment: If the person or persons liable for a parking violation fail to respond within fifteen (15) days of the issuance of the notice, a default judgment shall be entered against the registered owner of the vehicle.

B. Disposition of Fines: Funds collected from fines on parking violations shall be turned over to the Town Treasurer who shall account for the same per the Town budget.

12-3-13 Enforcement

Any peace officer or duly authorized agent of the Town may stop and detain a person as is reasonably necessary to investigate an actual or suspected violation of this Article, and to serve a copy of the traffic complaint for any alleged violation of said Article, and make appropriate court appearances in the prosecution of said offense.

12-3-14 Parking Revenues to be Dedicated

Revenues generated from parking fees shall be dedicated to improving public safety and infrastructure, including streets, sidewalks, and water and sewer infrastructure.



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TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
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ORDINANCE NO. 457

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 509, "SIGNS," OF ARTICLE V, "USE REGULATIONS," OF THE JEROME ZONING ORDINANCE

WHEREAS, the Jerome Planning & Zoning Commission held a public hearing on August 7, 2019, regarding certain changes to the Jerome Zoning Ordinance regarding sign regulations; and

WHEREAS, the Commission has recommended that the Zoning Ordinance be so amended;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, as follows:

Section 1. Section 509, "Signs," of the Jerome Zoning Ordinance is hereby amended as set forth on Exhibit A, attached (additions underlined, deletions in ~~strikeout text~~).

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA,
THIS ____ DAY OF _____ 2019.

Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney

ORDINANCE NO. 457 EXHIBIT "A"

SECTION 509. SIGNS

A. PURPOSE

This section provides a set of standards for the design and construction of signs within the Town of Jerome. The purpose of this section is to encourage the preservation of historic buildings and artifacts, to protect the general public from damage and injury, to protect property values, to preserve the beauty and unique character of Jerome, to aid in the free-flow of traffic within the town, and to promote the tourist industry which is important to the economy of Jerome, and the Historic Overlay District.

B. DEFINITIONS

Within and for the purposes of this section, the following definitions, and only these definitions, apply.

1. Sign - An object meant to convey a message through the use of words or symbols. A sign can be painted on one surface, or both surfaces, be free-standing or be signs supported by a pole or be attached to a building. All exterior whether public or private, are regulated by this ordinance.
2. Area - A rectangular area calculated by drawing horizontal and vertical lines from all sign extremities excluding those which are essentially sign supports.
3. Sign, Campaign - A sign whose sole purpose is to advertise a political candidate or issue.
4. Sign, District - A sign which advertises one or more than one business in a single building or area. A district sign operates as a directory with a heading stating the district and uniform nameplate signs for those businesses within the district.
5. Sign, Canopy - A sign mounted on or painted on a canopy or awning.
6. Sign, Free-Standing - A sign not attached to or supported by a building.
7. Sign, Height - The vertical distance from the ground directly under the ~~to the sign~~ to the highest lowest point of the sign.
8. Sign, Interior - Signs within a building not accessible from outside. Interior signs are not regulated by this ordinance, ~~except if stating a business name and placed within twenty four (24) inches of a window. Such signs will fall under the sixteen (16) square foot rule and require Design Review Board approval.~~
9. Sign, Gas Generated - Gas generated signs or signs illuminated by gas generated lighting, other than those existing on June 14, 1977, are prohibited.
10. Sign, Off-premise - A sign not located on the premises of the business which it advertises. A district sign is not an off-premises sign.
11. Sign, On-premise - A sign, the content of which relates to the premises on which it is located, referring exclusively to the name, location, products, persons, accommodations, services, or activities of or on those premises, or the sale or lease of those premises.

12. Sign, Nameplate - A sign which is limited to the name and/or business of the residents of the premises, not exceeding two inches by twelve inches (2" x 12").
13. Sign, Business Door Identification - A nameplate sign of a business name on an entry door, not exceeding two inches by twelve inches (2" x 12").
14. Sign, Projecting - A building mounted sign which projects from and is supported by a wall of a building.
15. Sign, Wall - A sign attached flush to the exterior surface of a building, or permanently applied to a window of a building. The sign must not project above the roof. Light sources aimed at the wall sign may project further.
16. Sign, Historical/Historical Period - A sign in use in Jerome during the period between 1876 and 1953.
17. Sign, Service - An interior sign whose purpose is not to advertise the business displaying the sign, but to inform or provide for the safety of the public. Signs such as credit card placards, directional signs, "No Smoking" signs, and menu boards are examples of service signs.
18. Sign, Open/Closed - A sign indicating that a place of business is open or closed.
19. Sign, Temporary - A sign displayed for not more than forty-five (45) consecutive days or a total of ~~ninety one hundred (10090)~~ days in a calendar year.
- ~~19.~~20. Organization - an organized body of people with a particular purpose, such as a society, association, civic or charitable group, or similar, whether non-profit or for-profit.

C. APPLICABILITY

The provisions of this section shall apply to all signs placed or maintained within the Town of Jerome with the exception of the following:

1. Non-illuminated names of buildings, dates ~~of~~ of erection, monument citations, commemorative tablets and the like when carved into stone, concrete, metal or any other permanent type construction and made an integral part of a permitted structure or made flush to the ground.
2. Signs required by law or signs of a duly constituted governmental body, such as traffic signs, warning signs, or no trespassing signs.
3. Signs placed by a public utility for the safety, welfare, or convenience of the public, such as signs identifying high voltage, public telephone, or underground cables.
- ~~3.~~4. Notices regarding parking, directions or trespassing on private property.
- ~~4.~~5. Signs upon a vehicle, provided that any such vehicle is actively used for bona fide delivery or other business purposes.
- ~~5.~~6. Temporary holiday decorations.

D. PERMITS

1. A sign permit shall be required before a permanent sign may be placed, constructed, re-constructed, or altered within the Town of Jerome with the exception of the following:
 - a. Name-plate signs ~~and~~ business door identifiers not exceeding two inches by twelve inches (2" x 12").

- b. Repainting or maintenance of signs, provided there is no change in size, shape, wording, composition, or color.
 - c. Political signs ~~and other temporary signs~~.
 - d. On-site menu boards, either in a wall-mounted case or window display.
 - e. Exterior temporary signs.
2. An application for a permanent sign permit shall be filed with the Zoning Administrator on a form prescribed by the Zoning Administrator. The application shall be accompanied by eight identical copies of the sign plans. Each copy shall be on one or more sheets of paper measuring not more than twenty-four inches by thirty-six inches (24" x 36") drawn to scale, which shall show the following:
 - a. Signature of the applicant.
 - b. The name and address of the sign owner and sign erector.
 - c. Drawings showing the design, dimensions, color, material, and structure of the sign.
 - d. A drawing or photograph of the building facade indicating the proposed location of the sign, and all other existing signs maintained on the premises and regulated by this ordinance.
 - e. Proposed method of lighting the sign.
 - f. Any additional information which the Design Review Board may require in order to decide on the application.
 - g. Payment of a non-refundable, one-time filing fee in an amount established by a schedule adopted by resolution of the Council and filed in the offices of the Town Clerk. Applicant may re-submit a modified plan without paying an additional fee. Payment of the filing fee shall be waived when the applicant is an agency of the Town, County, State or Federal Government.
 3. Plan Review

The Zoning Administrator shall review and accept completed plans in accordance with the provisions of Section 303. These plans shall be placed on the agenda of the next Design Review Board meeting.
 4. Design Review

The Design Review Board shall, in accordance with the provisions of Section 304, deny, approve, or conditionally approve any application for a sign permit. Upon approval of an application by the Design Review Board, the Zoning Administrator shall be instructed to issue the sign permit.
 5. The Design Review Board may waive the requirements of this section in order to allow the preservation or restoration of signs or commercial graphics which are determined to be of historical significance.

E. REGULATIONS APPLICABLE TO SIGNS IN ALL ZONES

1. The design, color, shape, materials and style of signs shall be subject to review and approval of the Design Review Board.
2. All signs shall be constructed, designed, or attached to structures in conformance with the building code adopted by the Town of Jerome.

3. No sign shall be constructed, erected or lit in such a manner as to interfere in any way with the flow of traffic on the public right of way, or present a traffic hazard.
4. Free-standing signs shall not exceed four (4) feet in height.
5. There shall be no off-premise signs.
6. Organizations as defined herein ~~may apply for a~~ are allowed Temporary Signs without a permit or review for ~~from the Design Review Board or for~~ temporary special event banners or signs. Banners for special events may not be hung on Town property without permission of the Town of Jerome, and must be removed within three (3) days of the close of any event.
7. Lighting shall be directed at the sign from an external incandescent light source, and shall be installed so as to avoid any glare or reflection into any adjacent property, or onto a street or alley so as to create a traffic hazard. These restrictions shall apply to ~~internally lighted signs,~~ which may be allowed if constructed of metal or wood. No internally lit signs that are constructed of acrylic or plastic are allowed. ~~shall be prohibited.~~ No sign that flashes or blinks shall be permitted outside. No visible bulbs, neon tubing, or luminous paints, shall be permitted as part of any sign.
8. No sign or part of a sign shall have mechanically moving parts or audible devices.
9. Political signs shall be permitted up to a total area of six (6) square feet in area for each premise, but shall not be placed in the public right-of-way or upon power or telephone poles. Political signs may be erected no earlier than sixty (60) days prior to any primary or general election; they shall be removed within ten (10) days after the election.
10. One (1) real estate sign located on the property it refers to will be permitted ~~upon the application and payment in accordance with Section 509.2.~~
 - a. The sign shall be a maximum size of eighteen inches by twenty-four inches (18" x 24"). Additionally, one (1) rider denoting the name of the agent not exceeding six inches by 24 inches (6" x 24") may be attached to the real estate sign. Upon opening of an escrow, an additional rider not exceeding six inches by twenty-four inches (6" x 24") and containing the word "sold" or "pending" may be attached. Any other types of descriptive riders are specifically prohibited.
 - ~~b. A duly licensed real estate brokerage company may apply for a blanket permit which will allow placement of a real estate sign on each property which they have listed for sale or lease. The blanket permit fee will be an amount established by a schedule adopted by resolution of the Town Council and filed in the office of the Town Clerk.~~
 - e.b. All real estate signs must be removed within three (3) days of any transfer of ownership (recordation) of the property.
11. Contractor identification signs or Contractor and/or Architect identification signs may be erected for the duration of construction. Such construction signs are to be removed seven days after a certificate of occupancy is issued. The signs shall not exceed four (4) square feet in area. Also, signs warning of construction debris or denoting project sponsored by a funding source may be erected.
12. Any existing nonconforming sign may be continued in use; if such a sign is damaged, it may be restored or repaired. If a new sign is constructed, it must conform to the provisions of this chapter.
13. Once a year it shall be the duty of the Zoning Administrator to review all district signs and make appropriate recommendations to the Design Review Board.
14. Signs shall be removed upon thirty (30) days of business relocation or closure.

15. If any sign becomes a danger to the public or becomes deteriorated or is abandoned, the property owner, or owner of the sign shall be notified to remove or repair the sign. If he/she does not comply within ten (10) days, the Zoning Administrator shall have the sign removed and the cost assessed to the owner of the property on which such sign is located.

F. REGULATIONS APPLICABLE TO SIGNS IN RESIDENTIAL ZONES

1. One nameplate sign not exceeding two inches by twelve inches (2"x 12") indicating the names of the occupants or business, and one set of numbers four inches by twelve inches (4"x 12") indicating the street address shall be allowed for each dwelling unit without a permit.
2. One non-illuminated sign not exceeding eight (8) square feet in area shall be allowed on premises only to identify a home business and requires a permit. A two-sided sign is one sign.
3. No sign shall extend above the eaves line of a building, or extend higher than ten (10) feet above the ground directly below it.

G. REGULATIONS APPLICABLE TO SIGNS IN COMMERCIAL AND INDUSTRIAL ZONES

1. No more than two (2) signs are permitted for any one business except that a business having frontage on and physical access from two (2) or more streets will be allowed a total of three (3) signs.
2. The area of any single wall, projecting, free-standing or canopy sign shall not exceed sixteen (16) square feet.
3. No sign shall extend above the roof of the building to which it is attached.
4. The bottom of any projecting sign shall be no lower than eight (8) feet above the ground directly below it.
5. No part of any projecting or free-standing sign may project over any roadway.
6. One (1) set of address numbers not exceeding four inches by twelve inches (4" x 12") in total area shall be allowed in addition to normal sign allowances.
7. District signs, in addition to other allowed signs, will be considered on a case by case basis by the Design Review Board.
8. Temporary signs, such as "sale" signs are allowed in addition to other signs. Temporary signs must meet all restrictions for signs in this section in addition to the following:
 - a. No temporary sign may exceed eight (8) square feet.
 - b. No business may display a temporary sign more than ~~ninety-one hundred (10090)~~ days per calendar year, or forty-five (45) consecutive days.
 - c. No permit is required for temporary signs.

Examples of unrestricted temporary signs - one (1) day sign or special sign allowed (one per business):

- Chalkboards or signs that change daily for menu specials
- Signs for special events that have limited use, such as Art Walk announcements
- Sandwich boards / A-Frame signs (allowed in vestibules and on private property, but not on public sidewalks)

Examples of restricted temporary signs (maximum 100 days per year and no more than 45 consecutive days):

- Banners

- "Sale" and other exterior product advertising

9. Exterior signs indicating open and closed are permitted in addition to normal sign allowances. These signs should be no more than four (4) square feet in area. Such an exterior open/closed sign requires a permit and approval from the Design Review Board.
10. Standard copyright signs offering information on incidental services or recommendations, e.g., ~~AAA or Bank Americard~~ VISA, MasterCard, WiFi, etc., are permitted in addition to normal sign allowances, provided:
 - a. They conform to all provisions contained in this section.
 - b. They are inside a window.
 - c. There is no more than one (1) sign per incidental service per public entrance to the business.
 - d. No sign's area shall exceed sixteen (16) square inches.



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TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

RESOLUTION NO. 586

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, ESTABLISHING PARKING FEE EXEMPTIONS AND/OR DISCOUNTS

WHEREAS, Ordinance No. 456 was adopted by the Jerome Town Council on September 10, 2019, adding new Section 12-3, "Pay to Park," to the Jerome Town Code; and

WHEREAS, Section 12-3-3 B. of the Ordinance provides that Council may opt to provide exemptions or discounted parking fees, or to suspend fees from time to time, by the adoption of a Resolution effecting same;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that the following exemptions and/or discounted fees are hereby established:

To be determined during discussion at the September 10 meeting

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the ____ day of _____, 2019.

APPROVED:

Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Town Attorney



TOWN OF JEROME

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PLANNING & ZONING COMMISSION

APPLICANT		FOR OFFICE USE ONLY CONDITIONAL USE PERMIT			
Project Name: The Jerome ClubHouse	Parcel Number(s): 401-07-169A	Fee	100.00		
Project Address: 123 Hill St		Receipt	Check # 1064		
		Zone			
		Date	8-7-19		
		Taken By	Savage		
		Parking Req's:		Met	Y N
		Final action			A D
Property Owner(s): The Jerome ClubHouse LLC		Applicant/Agent:			
Mailing Address: 930 S Main St suit 2D		Mailing Address:			
City: Cottonwood		City:			
State: AZ		State:			
Zip Code: 86326		Zip Code:			
Phone: 928 274-1216		Phone:			
Email: ctwdn1939@gmail.com		Email:			
State Request (proposed usage requiring permit and other information pertinent to the consideration of granting requested permit):					
8 unit Apartment / Houses only					
No Retail					
I hereby certify that the information submitted on this application is complete and accurate to the best of my knowledge and that I am the owner or authorized agent of the same as stated in the attached documentation.					
Signature: 					
Print Name: Dewey A Woodworth					
Date: 8-7-2019					



TOWN OF JEROME

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Motion to Forward the Text Amendments to Section 509. Signs to the Council with the Addition of the Definitions Discussed

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			X			
Ludwig			X			
Schall	X		X			
Testone		X	X			
Vincent			X			

7:11 (11:30) ITEM 6: CONDITIONAL USE PERMIT – CURRENTLY MIXED-USE CHANGE TO RESIDENTIAL ONLY

APPLICANT: Dewayne Woodworth
 ADDRESS: 123 Hill St.
 OWNER OF RECORD: Jerome Clubhouse LLC

ZONE: C-1
 APN: 401-07-169A

Applicant is seeking a change in his property from retail and residential to residential only. Conditional Use Permit also requires Council approval.

Motion to Approve the Conditional Use Permit

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			X			
Ludwig			X			
Schall	X		X			
Testone		X	X			
Vincent			X			

7:16 (16:38) ITEM 7: FINAL REVIEW OF TANDEM PARKING AND FIRE ESCAPE

APPLICANT: Dewayne Woodworth
 ADDRESS: 123 Hill St.
 OWNER OF RECORD: Jerome Clubhouse LLC

ZONE: C-1
 APN: 401-07-169A

Applicant is seeking final approval for the proposed tandem parking and fire escape.

7:18 (18:55) Bob Wood approached the dais and spoke on behalf of Dewayne Woodworth.

John Knight commented that they have more parking spaces than what is required, so if they have to eliminate one of the spaces they are in compliance. He wanted to note there is nothing in our Zoning Ordinance that allows or prohibits tandem parking.

Motion to Approve the Tandem Parking and Fire Escape for 123 Hill Street

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson		X	X			
Ludwig			X			
Schall			X			
Testone	X		X			
Vincent			X			

7:24 (25:10) ITEM 8: REQUEST FOR DEMOLITION AND TO REBUILD A PORTION OF THE HOME

APPLICANT: Tom Anderson /Christina Barber
 ADDRESS: 875 Gulch Road

ZONE: AR
 APN: 401-09-013

OWNER OF RECORD: Barber Christina R & Cynthia R JT

Applicant is seeking approval to demolish and rebuild a portion of the home due to health and safety issues.



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TOWN OF JEROME

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RESOLUTION NO. 587

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, ESTABLISHING RATES OF COMPENSATION FOR MEMBERS OF THE GOVERNING BODY TAKING OFFICE ON OR AFTER NOVEMBER 3, 2020

WHEREAS, Section 2-1-5 of the Jerome Town Code provides that the Mayor and members of the Common Council may be compensated at rates to be established by Resolution of the governing body; and

WHEREAS, it is the desire of the Town Council to establish rates of compensation for the Mayor and Council members taking office on or after November 3, 2020;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that the Mayor and members of the Jerome Town Council taking office after November 1, 2020 shall be compensated at the following rates:

Mayor \$ _____ per _____

Council member \$ _____ per _____

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the ____ day of _____, 2019.

APPROVED:

Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Town Attorney



Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: blair@jeromefire.us

Item #3

Fire Chief's Report

Month: August Year: 2019

Calls by Type	Number	Resident	Non-Resident
EMS Calls	19	8	11
Residential Fire	1	1	0
Commercial Fire	0	0	0
Wildland	1	1	0
Still Assignment	10	9	1
Special Duty	45	24	21
Snake Removal	11	11	0
Tech Rope Rescue	0	0	0
MVA/Rescue	10	8	2
HazMat	0	0	0
Dispatch	1	1	0
Totals:	98	63	35
Total Calls Chief on Scene	90		
Total JFD Meetings Chief Attended	7		

Department Meetings and Drills	Number
Officer's Meeting	0
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 336
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Fire Chief Meetings	Date
Fire Marshall Meeting	08/06/2019
Verde Valley Chiefs Meeting	08/07/2019
County Wide	08/22/2019

Education, Yavapai College Summer/Spring Semester:

- Ian Haney is attending an Advanced Fire Behavior course for the Summer semester. This fall, Keith Lazaro, Kerry Lee, and Rusty San Felice are attending the EMT Basic course. State Fire School registration is beginning. James Paisano and Ian Haney are taking Intermediate Live Fire. Keith Lazaro is taking Vehicle Stabilization and Patient Extrication.

Additional Training:

- On August 24th a Ropes Rescue Steep Angle course was instructed by Officer Kerry Lee.
- On August 8th Assistant Chief Irwin conducted a Mobile Attack Training.
- August 15th Jay Kinsella conducted scene size up training on Center Ave.
- August 22nd Ian Haney conducted Horizontal Standpipe Training.
- August 29th James Paisano conducted Firefighter Rescue and CPR.

Department Affairs and On-going Projects

- Our August 2019 call volume is up by 31 calls over last August 67 calls, totaling 98 calls this month. Our year to date call volume is 439 compared with 451 calls YTD 2018. August 2019 was significantly busier than August 2018. Due to a sharp increase in calls this August, and all the upcoming events scheduled for September, we expect our YTD calls to far exceed last year. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- In regard to the new HME-Ahrens Engine; the Department needs to do additional training on the driving and operation of this new apparatus. This includes pump operation, training with different hose loads, and defensive driving training. 16 feet of hard suction hose was ordered. A small leak was found on the main drain valve and was fixed.
- There has been a reoccurring shifting issues happening on E-112. After extensive investigative work by Northern Arizona Fire, they have found a faulty module. A loaner module has been installed while we wait for a new one to be received from Allison Transmission.
- Jerome Fire attended National Night Out on August 6th.
- The State Fire Marshalls met at Station 11 this month. Agencies from all over Northern Arizona were given a tour of the Jerome State Park.
- Chief Blair has been continually working with the Jerome State Park to upgrade their existing sprinkler system and water flow needs. The Engineers for the project were met on 08-20.
- Station 11's facilities have been used by the Department of Economic Security, Probation Supervisors Meeting, and the Chamber of Commerce.
- The Probation crew has been up once this month with a total crew of 6 to aid in fuel mitigation efforts.
- There are 7 business licenses up for review this month.
- Duty Officer Haney has been attending Pulse Point meetings and Training and Safety meetings, as well as petitioning for PSPRS membership.

- PAWUIC meetings have been reassigned to Duty Officer Haney for administrative handling.
- The open Duty Officer position has been filled by the new hire, Kylie Streck.

Prevention

- We have had a total of 36 visits to the burn pile in June with 75 loads of trimmings, slash and brush for a total of 107 combined Jerome citizen hours. Adding to those totals are 226 hours of Firewise crew for a Grand Total of 361 hours combined. We have a part-time crew of 4 overseen by the Chief. If you need assistance, and haven't filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush and grasses.

July Fire and EMS Report:

Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs.	# per	T Hrs.
19-259	8/1/19	3:00:00 PM	Thurs.	Special Duty Resident	Removed road hazards	0.5	2	1.0
19-260	8/1/19	6:00:00 PM	Thurs.	Still Assignment Resident	Put out hot spots in burn pile	0.5	3	1.5
19-261	8/2/19	8:00:00 AM	Fri.	Still Assignment Resident	Put out hot spots in burn pile	0.5	2	1.0
19-262	8/2/19	11:30:00 AM	Fri.	EMS Resident	49 YOM burn	0.5	1	0.5
84	8/2/19	4:13:00 PM	Fri.	MVA/Rescue Non-Resident	Single vehicle south bound 1 patient	0.8	12	9.0
85	8/2/19	7:55:00 PM	Fri.	EMS Non-Resident	31 YOM burn from hot food	0.8	5	3.8
19-263	8/2/19	8:15:00 PM	Fri.	Special Duty Non-Resident	Assisted JPD with stuck vehicle	0.5	5	2.5
86	8/3/19	7:52:00 AM	Sat.	Still Assignment Resident	Checked alarm	0.5	7	3.5
87	8/3/19	5:58:00 PM	Sat.	MVA/Rescue Non-Resident	2 vehicle head on collision	3.0	13	39.0
19-264	8/3/19	10:00:00 AM	Sat.	Snake Removal & Relocation	No snake found	0.5	3	1.5
19-265	8/3/19	3:30:00 PM	Sat.	Special Duty Resident	Provided sandbags for flooding conditions	0.5	1	0.5
88	8/3/19	10:49:00 PM	Sat.	EMS Non-Resident	54 YOF unknown medical	0.5	6	3.0
19-266	8/3/19	8:00:00 AM	Sun.	Special Duty Resident	Deployed cones for paving project	1.0	1	1.0
Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs.	# per	T Hrs.

Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs.	# per	T Hrs.
89	8/4/19	9:56:00 PM	Sun.	Still Assignment Resident	Checked for smoke in area	0.5	5	2.5
19-267	8/4/19	11:30:00 PM	Sun.	MVA/Rescue Resident	Vehicle vs. deer. 1 patient	1.0	3	3.0
19-268	8/5/19	7:00:00 AM	Mon.	Special Duty Resident	Assisted JPW with dead deer removal	0.5	1	0.5
19-269	8/5/19	8:00:00 AM	Mon.	Special Duty Non-Resident	Assisted JPD with oversized vehicle	0.3	1	0.3
90	8/5/19	12:48:00 PM	Mon.	Snake Removal & Relocation	4-foot diamondback	1.0	2	2.0
19-270	8/6/19	10:45:00 AM	Tues.	Special Duty Non-Resident	Assisted JPD with disabled vehicle	0.5	3	1.5
19-271	8/6/19	1:00:00 PM	Tues.	Special Duty Non-Resident	Assisted JPD with oversized escort	0.5	1	0.5
19-272	8/6/19	4:00:00 PM	Tues.	Special Duty Non-Resident	Staffing for National Night out event	3.0	5	15.0
91	8/6/19	6:30:00 PM	Tues.	Still Assignment Non-Resident	Smoke in area	0.5	6	3.0
92	8/6/19	7:25:00 PM	Tues.	EMS Non-Resident	54 YOF unknown medical	0.5	6	3.0
19-273	8/7/19	3:30:00 PM	Wed.	Special Duty Non-Resident	Assist JPD with oversized	0.5	1	0.5
93	8/7/19	10:04:00 AM	Wed.	MVA/Rescue Non-Resident	Single vehicle TRT 1 patient 100'	2.0	11	22.0
19-274	8/8/19	8:30:00 AM	Thurs.	Special Duty Non-Resident	Assist JPD with oversized	0.3	2	0.5
94	8/9/19	5:07:00 AM	Fri.	Still Assignment Resident	Activated alarm nothing found	0.5	6	3.0
19-275	8/9/19	9:00:00 AM	Fri.	Special Duty Resident	Cleared off J	6.0	4	24.0
19-276	8/9/19	9:30:00 AM	Fri.	Special Duty Resident	Station Staffing	5.5	2	11.0
19-277	8/9/19	2:30:00 PM	Fri.	EMS Resident	46 YOF welfare check; unknown medical	0.5	5	2.5
19-278	8/10/19	7:45:00 AM	Sat.	Special Duty Non-Resident	Assisted JPD with oversized	0.3	2	0.5
19-279	8/10/19	8:10:00 AM	Sat.	Special Duty Non-Resident	Assisted citizen with disabled vehicle	0.5	2	1.0
95	8/10/19	1:20:00 PM	Sat.	EMS Resident	59 YOF unknown medical	0.8	4	3.0
96	8/10/19	11:07:00 PM	Sat.	Still Assignment Resident	Activated alarm nothing found	0.3	3	0.8
19-280	8/11/19	10:30:00 AM	Sun.	Special Duty Resident	Checked on water leak	0.8	1	0.8
19-281	8/12/19	12:40:00 PM	Mon.	Special Duty Non-Resident	Assisted JPD with oversized	0.5	2	1.0
Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs.	# per	T Hrs.

Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs.	# per	T Hrs.
97	8/12/19	1:27:00 PM	Mon.	MVA/Rescue Non-Resident	50 YOM 1 car rollover	2.0	10	20.0
19-282	8/12/19	1:15:00 PM	Mon.	Special Duty Non-Resident	Assist JPD with oversized	0.3	1	0.3
98	8/12/19	1:40:00 PM	Mon.	Wildland	Wildland fire on 89A	0.3	5	1.3
99	8/12/19	9:47:00 PM	Mon.	Still Assignment Resident	Report of bad smell	0.3	4	1.0
19-283	8/13/19	2:00:00 PM	Tues.	Special Duty Non-Resident	Recovered personal items	0.5	2	1.0
19-284	8/13/19	3:00:00 PM	Tues.	Special Duty Non-Resident	Assisted JPD with vehicle lock-out	0.5	2	1.0
19-285	8/14/19	6:45:00 AM	Wed.	EMS Resident	70 YOF with injuries; welfare check	0.3	1	0.3
19-286	8/16/19	10:00:00 AM	Fri.	Snake Removal & Relocation	3.5-foot black tail rattlesnake	0.5	1	0.5
100	8/16/19	6:10:00 PM	Fri.	EMS Non-Resident	40 YOF fall injuries	0.5	5	2.5
101	8/16/19	6:56:00 PM	Fri.	Residential Fire	Below grade fire	6.0	9	54.0
102	8/17/19	6:56:00 AM	Sat.	Special Duty Resident	Fire investigation	1.3	2	2.5
19-287	8/17/19	8:00:00 AM	Sat.	Snake Removal & Relocation	3-foot timber rattlesnake	0.5	2	1.0
19-288	8/17/19	8:10:00 AM	Sat.	Special Duty Resident	Removed road hazards	0.3	2	0.5
103	8/17/19	5:16:00 PM	Sat.	EMS Non-Resident	Suicide threat. YCSO at hang glider pad	1.8	5	8.8
19-289	8/17/19	8:20:00 AM	Sat.	Snake Removal & Relocation	4-foot black tail rattlesnake	0.3	2	0.5
19-290	8/18/19	3:51:00 AM	Sun.	Special Duty Resident	Weekend staffing	3.0	2	6.0
19-291	8/18/19	9:30:00 AM	Mon.	EMS Non-Resident	Assisted JPD with oversized vehicle	0.5	1	0.5
19-292	8/20/19	11:00:00 AM	Tues.	Special Duty Resident	Captured and released bat	0.5	2	1.0
19-293	8/20/19	11:30:00 AM	Tues.	MVA/Rescue Non-Resident	Motorcycle down non-injury	0.5	2	1.0
104	8/20/19	1:06:00 PM	Tues.	EMS Non-Resident	31 YOF breathing problem	0.5	8	4.0
19-294	8/21/19	8:00:00 AM	Wed.	Special Duty Resident	Assisted JPW with concrete	2.0	2	4.0
105	8/21/19	8:22:00 PM	Wed.	EMS Non-Resident	68 YOF Fall	0.5	3	1.5
19-295	8/22/19	6:30:00 AM	Thurs.	Special Duty Non-Resident	Assisted JPD with oversized	0.8	1	0.8
Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs.	# per	T Hrs.

Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs.	# per	T Hrs.
19-296	8/22/19	7:45:00 AM	Thurs.	Special Duty Resident	Assisted citizen with disabled vehicle	0.3	2	0.5
19-297	8/22/19	9:30:00 AM	Thurs.	EMS Resident	39 YOF with a burn injury; basic first aid	0.3	1	0.3
19-298	8/22/19	10:45:00 AM	Thurs.	Special Duty Resident	Bat removal	0.5	3	1.5
106	8/22/19	11:30:00 AM	Thurs.	EMS Non-Resident	49 YOM EMS	0.5	6	3.0
19-299	8/22/19	12:30:00 PM	Thurs.	Snake Removal & Relocation	Reported snake, nothing found	0.5	2	1.0
19-300	8/23/19	7:50:00 AM	Fri.	Still Assignment Resident	Smoke detector check	0.5	1	0.5
19-301	8/23/19	11:30:00 AM	Fri.	Special Duty Resident	Assisted fire investigator	0.8	2	1.5
19-302	8/23/19	12:30:00 PM	Fri.	Snake Removal & Relocation	3.5-foot rattlesnake, caught and released	1.0	2	2.0
19-303	8/23/19	6:00:00 PM	Fri.	Dispatch Error	Dispatch error	0.3	6	1.5
19-304	8/24/19	1:00:00 PM	Sat.	EMS Non-Resident	33 YOF allergic reaction	0.5	3	1.5
19-305	8/24/19	12:00:00 PM	Sat.	Special Duty Resident	Station Staffing	3.0	3	9.0
107	8/24/19	6:22:00 PM	Sat.	MVA/Rescue Non-Resident	59 YOF; motorcycle down	0.5	6	3.0
19-306	8/24/19	7:30:00 PM	Sat.	Snake Removal & Relocation	3-foot rattlesnake	0.5	2	1.0
108	8/25/19	11:00:00 AM	Sun.	MVA/Rescue Non-Resident	19 YOM motorcycle down with injuries	1.0	6	6.0
19-307	8/25/19	3:15:00 PM	Sun.	MVA/Rescue Resident	Weekend staffing	2.0	1	2.0
19-308	8/25/19	7:45:00 AM	Mon.	Special Duty Non-Resident	Towed disabled Shamrock Truck	2.0	1	1.0
19-309	8/26/19	12:00:00 PM	Mon.	EMS Resident	44 YOM bump on his head; welfare check	2.0	0	0.5
19-310	8/27/19	1:30:00 PM	Tues.	Special Duty Non-Resident	Assisted JPD with oversized vehicle	0.5	2	1.0
19-311	8/28/19	10:30:00 AM	Wed.	Special Duty Resident	Assisted citizen with disabled vehicle	0.3	2	0.5
19-312	8/28/19	10:45:00 AM	Wed.	Still Assignment Resident	Checked on vehicle trailer smoking	0.3	2	0.5
109	8/28/19	1:53:00 PM	Wed.	Snake Removal & Relocation	3-foot rattlesnake	0.5	1	0.5
19-313	8/28/19	1:00:00 PM	Wed.	Special Duty Resident	Assist JPW with overflow	3.0	1	3.0
Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs.	# per	T Hrs.

Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs.	# per	T Hrs.
19-314	8/28/19	5:30:00 PM	Wed.	Special Duty Non-Resident	Towed a stuck utility vehicle	0.8	3	2.3
19-315	8/29/19	9:30:00 AM	Thurs.	Special Duty Resident	Station Staffing	4.5	5	22.5
19-316	8/29/19	9:30:00 AM	Thurs.	Special Duty Resident	Mitigated hazards (Bees)	0.3	2	0.5
19-317	8/29/19	11:00:00 AM	Thurs.	Special Duty Resident	Assessed building for wildlife issues	0.5	2	1.0
110	8/29/19	12:39:00 PM	Thurs.	EMS Non-Resident	27 YOF breathing problems	0.5	6	3.0
19-318	8/29/19	5:30:00 PM	Thurs.	Special Duty Resident	Removed road hazards	0.5	3	1.5
19-319	8/30/19	9:45:00 AM	Fri.	Special Duty Non-Resident	Stuck box truck, winched out	1.0	5	5.0
19-320	8/30/19	11:15:00 AM	Fri.	Special Duty Non-Resident	Oversized vehicle	0.3	4	1.0
19-321	8/30/19	12:00:00 PM	Fri.	Special Duty Resident	Station Staffing	4.0	5	20.0
111	8/30/19	12:28:00 PM	Fri.	EMS Resident	79 YOF unknown medical issue	0.5	8	4.0
19-322	8/30/19	1:00:00 PM	Fri.	EMS Resident	79 YOF heat related event	1.5	3	4.5
19-323	8/30/19	3:00:00 PM	Fri.	Special Duty Non-Resident	Assist JPD with oversized vehicle	1.0	4	4.0
19-324	8/30/19	4:15:00 PM	Fri.	Special Duty Resident	Assist elderly with housing heat issue	0.3	2	0.5
19-325	8/30/19	5:00:00 PM	Fri.	MVA/Rescue Non-Resident	Vehicle over retaining wall	0.8	5	3.8
112	8/30/19	8:40:00 PM	Fri.	Snake Removal & Relocation	4-foot diamondback	0.5	4	2.0
113	8/31/19	2:32:00 PM	Sat.	EMS Non-Resident	48 YOM 2 fainting episodes	0.5	4	2.0
114	8/31/19	4:26:00 PM	Sat.	Snake Removal & Relocation	Investigated; nothing found	0.3	3	0.8
Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs.	# per	T Hrs.

August 2019 Burn Pile Log

Date	Address	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs.
2-Aug	200 Bell Road			2	1	2	2.0
2-Aug	217 2nd			2	1	2	2.0
2-Aug	659 Holly			2	1	2	2.0
2-Aug	Firewise Beale & UVX		1		2	6	12.0
6-Aug	Highway 89A		1		2	6	12.0
6-Aug	300 Lower Bell		1	2	2	4	8.0
7-Aug	Main Street		1		2	6	12.0
8-Aug	Main Street		1	2	2	5	10.0
9-Aug	699 Verde			2	1	2	2.0
9-Aug	TOJ PW			1	2	2	4.0
9-Aug	Jerome J		1		3	5	15.0
12-Aug	120 Juarez Street			1	1	1	1.0
10-Aug	Jerome Ave			8	4	8	32.0
12-Aug	Historical Properties			8	4	8	32.0
12-Aug	110 Dundee			1	1	1	1.0
13-Aug	Deception		1	8	1	8	8.0
13-Aug	208 Fifth Street			4	1	4	4.0
14-Aug	Deception		1		1	4	4.0
14-Aug	4th Street		1		1	2	2.0
14-Aug	Magnolia 26			1	1	2	2.0
15-Aug	Probation Crew Clark & Center	1			6	4	24.0
16-Aug	4th Street		1		1	6	6.0
16-Aug	727 East Ave.			2	1	3	3.0
16-Aug	327 Main			2	1	3	3.0
19-Aug	Deception		1	3	3	7	21.0
20-Aug	501 Dundee		1	3	3	6	18.0
20-Aug	41 Magnolia			1	1	1	1.0
21-Aug	Deception		1	5	3	7	21.0
22-Aug	Third & Fourth		1	4	2	6	12.0
22-Aug	731 East Ave		1	3	2	4	8.0
24-Aug	120 Juarez Street			2	2	4	8.0
26-Aug	Gulch Road		1		3	7	21.0
27-Aug	Parks			2	3	4	12.0
27-Aug	Gulch Road		1		3	6	18.0
28-Aug	1000 Perkinsville Burn Permit						0.0
28-Aug	Gulch Road		1	4	3	6	18.0
	Totals	1	18	75	71	154	361.0
107.0	Jerome Citizen Hours	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs.

Rusty Blair Chief JVFD

Town of Jerome – Zoning Administrator’s Report

Council Meeting Date: Tuesday, September 10, 2019

Prepared by: John Knight, Zoning Administrator

Agenda Item #4



- **Planning & Zoning Commission**
 - **Wednesday, August 7, 2019**
 - Sign Ordinance Update (note – 1st Reading at 9/10/2019 Council meeting)
 - Jerome Clubhouse CUP (note – on 9/10/2019 agenda)
 - Jerome Clubhouse Final Review of Tandem Parking & Fire Escape
 - Barber Home Demo and Rebuild portion of home
 - **Wednesday, September 4, 2019**
 - Tomlinson Deck
 - Additions to Work Program/Goal Setting by P&Z
 - Discussion on a definition of Small Projects
 - Discussion on Parking Solutions in the C-1
 - Sidewalk Encroachment Policy
 - Education items – Variances & Non-conforming Uses/Buildings

- **Design Review Board – Monday, August 12, 2019**
 - Jerome Club House Final Review of Tandem Parking
 - Barber Home Demo and Rebuild portion of home

- **Other Items**
 - **Administrative Items**
 - Updating Planning Applications
 - Application Process Checklist for Internal Use
 - Process Spreadsheets/Charts for Public
 - Hotel Jerome
 - Easements for Drainage
 - Code Enforcement – 860 Hampshire
 - Small Cell Tower Ordinance
 - Short Term Vacation Rental List/Map



TOWN OF JEROME

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ZONING ADMINISTRATOR REPORT

Town Council

September 10, 2019

ITEM 9D:

Prepared by:

Approved by:

Action:

Downtown Parking Issues

John Knight, Zoning Administrator

Candace Gallagher, Town Manager

Discussion and possible direction to Staff

Background: Parking for existing and proposed buildings in the C-1 Zone continues to be a challenge. Many of the buildings in the downtown area were constructed prior to the advent of the automobile and therefore did not provide parking. In addition, the topography in Jerome presents unique challenges to providing on-site parking. In the past, a variety of strategies have been used to meet the parking demand in the C-1. These included providing parking on-site, using existing on-street and public parking lots, and requesting parking variances. The demand for additional parking will continue to increase as existing businesses expand, and new buildings get constructed.

The issue of parking in the C-1 has recently come to the forefront with the proposed construction on the site of the former Cuban Queen. For this building to be constructed, the applicant will need to address the parking issue. The applicant is proposing a mix of retail and lodging. Currently, the Zoning Code requires 1 parking space for every 300 square of retail and 1 space per room. Depending on the actual mix of uses and size of the building, the proposed uses will require somewhere between five (5) and seven (7) parking spaces.

Recommendation: Staff recommends the Council consider a pilot project that includes a small Parking District that affects the east side of the C-1 Zone. This would be implemented as an "Overlay Zone." Should this pilot project be successful it could be expanded to cover other parts of the C-1. An Ordinance and Map Amendment will be required in order to implement a Parking District.

Other Jurisdictions: Other jurisdictions have addressed parking in their downtown/historical districts in a variety of ways. For example, Cottonwood exempts parking requirements for uses in the area they call the "Cottonwood Commercial Historic District". Flagstaff has implemented a "Parking Management District" and requires new uses to pay an in-lieu parking fee. Prescott has established regulations that allow buildings constructed prior to 1968 to be exempt from certain parking standards. Sedona has designated most of their Uptown area as a PD (Planned Development) and provided specific standards that address parking. Although these solutions may work for these jurisdictions, Jerome has unique challenges that may require a more focused approach.

Zoning Ordinance Analysis – The Zoning Ordinance currently requires all new uses and new construction in the C-1 to provide parking. This could include on-site parking or off-site parking (with a deed restriction or easement). Refer to Section 510 (attached). Existing uses are "grandfathered in" and are not required to provide additional parking provided that the historical use continues. This becomes a challenge when businesses change from a use with a low parking demand (like retail) to a use with a

high parking demand (like a restaurant). This also creates a challenge for buildings that are interested in developing “mixed-use” and adding residential above their existing retail stores. Unless they can provide additional parking, these businesses are not allowed to expand or change to a more intensive use.

Potential Solutions: A variety of solutions have been discussed over the years to address parking in the C-1. Some of these are noted below.

1. **Remove Parking Requirement in the C-1:** Apparently this has been discussed as a possible solution by previous Councils. Although this is relatively easy to implement, it doesn't address parking demand and may lead to additional parking congestion problems.
2. **In-lieu Fees:** In lieu of providing some (or all) of their required parking, applicants would have the option of paying a per space fee that would be earmarked toward future parking improvements. An in-lieu fee system was adopted in the past but was eliminated based on advice from the Town attorney. In order to implement an in-lieu parking fee, the Town would need to perform a detailed study identifying the cost of implementing parking improvements and then divide those improvements by the anticipated number of spaces that would be using those improvements. This could include items such as paving, circulation improvements, acquiring land for parking, or even structured parking. This should be considered by the Town as a longer-term strategy to address parking needs.
3. **Change the Zoning Ordinance to allow Commercial Parking in Residential Zones:** Current Zoning standards require off-site parking for uses in the C-1 to be located in the C-1. ***While this may be a possible temporary solution, it may be a bad precedent.*** A variation to this would be to consider rezoning some residential areas adjacent to C-1.
4. **Historical Building Exemption:** One solution would be to exempt existing historical buildings in the C-1 from the parking requirements. Although this would address parking for some buildings in the downtown, it does not address parking on sites of former buildings (the Cuban Queen for example). It also does not sufficiently address the potential increased parking demand for properties that propose to convert to more intensive uses – for example changing from retail to a 50-seat restaurant or adding residential units above existing retail uses.
5. **Parking Overlay District:** This strategy would include the creation of a new Zoning Overlay District to address parking in key locations. This District could provide an exemption for new or expanded uses provided they add or improve parking on publicly owned lots in Town. If the Council is interested in pursuing this option, this could be implemented as a pilot project. Maps are attached showing possible boundaries of a Parking District Pilot Project. Should the Council be interested in pursuing one of these options, staff will return with an implementation program and schedule.

Attachments –

1. Survey of Parking Other Jurisdictions
2. Zoning Code Section 510 – Parking
3. Parking District Boundary Options

SECTION 510. PARKING AND LOADING REQUIREMENTS

A. PURPOSE

The purpose of this section is to alleviate or prevent congestion of the public streets, and to promote the safety and welfare of the public by establishing minimum requirements for the off-street parking of motor vehicles in accordance with the use to which the property is put, It is the further purpose of this section to place upon the property owner the primary responsibility for relieving public streets of the burden of on-street parking.

B. GENERAL REGULATIONS

1. A parking space shall mean an area of not less than one hundred sixty (160) square feet with a minimum width of eight (8) feet and a minimum depth of twenty (20) feet which is specifically designated for and used for the parking of automobiles and light trucks.
2. An applicant for a new building permit must submit plans showing the off-street parking required by this subsection. These plans must show location, arrangement, and dimensions of the off-street parking, turning spaces, drives, aisles, and ingress and egress, and must be approved by the Zoning Administrator in accordance with the provisions of Section 303.
3. Whenever a permit has been issued in compliance with the requirements of this section, subsequent use of the structure, or use of land is conditioned upon the unqualified availability of off-street parking as shown in the plans submitted prerequisite to receiving the permit.
4. A base number of parking spaces shall be established for an existing building's designated use, at the time of the passage of the ordinance. A building's subsequent change of use that would normally decrease the number of off-street parking spaces shall not reduce the established base number of parking spaces. A change of use that would decrease the parking spaces would be able to change back to a higher use without penalty of losing spaces for five (5) years. Any subsequent change of use that requires an increase of off street parking spaces beyond the established base number of parking spaces shall be in accordance with the schedules set forth in Section 510.D.
5. It is unlawful to reduce the amount of existing parking below the minimum required by this section without first supplying other spaces as are required.
6. In the event of mixed uses, the total requirement for off-street parking spaces is the sum of the requirements of the various uses computed separately.
7. All off-street parking shall have access to/from a public street.
8. In calculating the total number of required off-street parking spaces, fractional amounts over fifty (50) percent shall be regarded as the next highest number.
9. A minimum of one (1) space is required for any use.

C. DESIGN AND LOCATION OF PARKING SPACES

1. Residential Uses:
 - a. Required off-street parking shall be located on the same lot or parcel as the use it is intended to serve.
 - b. Off-street parking spaces, driveways, and access ways shall be properly graded to prevent impoundment of surface water.
2. Non-residential Uses:

- a. Required off-street parking shall be located within the C.1. Zone. Whenever the use of a separate lot or parcel is proposed for fulfillment of minimum parking requirements the owner shall submit as part of his application satisfactory assurance that the separate lot or parcel is permanently committed to parking use by deed restriction or recorded easement.
- b. Off-street parking spaces, driveways, and access ways shall be fully improved with an all-weather, dust-free surface, and properly drained to prevent impoundment of surface water.
- c. Off-street parking spaces shall be situated in a manner which will not result in automobiles backing onto a public street.

A variance from the requirement of Section C.2.c. may be granted by the Board of Adjustment if compliance with this section is geographically impossible. If such a variance is granted, it shall be required as a condition of the variance that traffic signs shall be placed by the Town, after approval by the Design Review Board, and paid for by the applicant, alerting crossing traffic of automobiles backing onto public streets in all areas except those abutting the State highway.

D. SCHEDULE OF REQUIRED OFF-STREET PARKING SPACES

- 1. Off-street parking spaces shall be provided for each specified use in accordance with the following schedule. "Usable area" as used herein shall mean the area capable of being devoted to the specified use (does not include such spaces as kitchens, restrooms, hallways, etc.). If the use of any structure is changed, off-street parking shall be required and provided under the new use.

USE	SPACE REQUIRED
a. Boarding House	1 space per unit
b. Bowling alley	4 spaces per alley or lane
c. Church or other place of worship	1 space per 6 seats (each 30 inches of bench space is considered 1 seat), plus 1 space per 50 sq. ft. of usable area not used for seating
d. Day care center	2 spaces plus 1 space per 500 sq. ft. of usable floor area
e. Home occupation	No additional space
f. Hospital or nursing home	1 space per 2 beds
g. Hotel or motel	1 space per rental unit
h. Manufacturing, industry	1 space per 500 sq. ft. of wholesaling usable area
i. Medical, dental office, or clinic	3 spaces per doctor
j. Offices	1 space per 300 sq. ft. of usable area
k. Public assembly place such as auditorium meeting hall or theater	1 space per 6 seats (each 30 inches of bench space is considered 1 seat), plus. 1 space per 100 sq. ft. of usable area
l. Residential (except apartment)	2 spaces per dwelling unit
m. Residential (apartment)	1 1/2 spaces per dwelling unit
n. Restaurant or bar	1 space per 6 seats (each 30 inches of bench space is considered 1 seat) plus 1 space per 100 sq. ft. of usable area
o. Retail and service uses	1 space per 300 sq. ft. of usable area
p. School (elementary and middle)	1 space per employee
q. School (other than elementary and middle)	1 space per 10 seats in main auditorium or 3 spaces per classroom whichever is greater

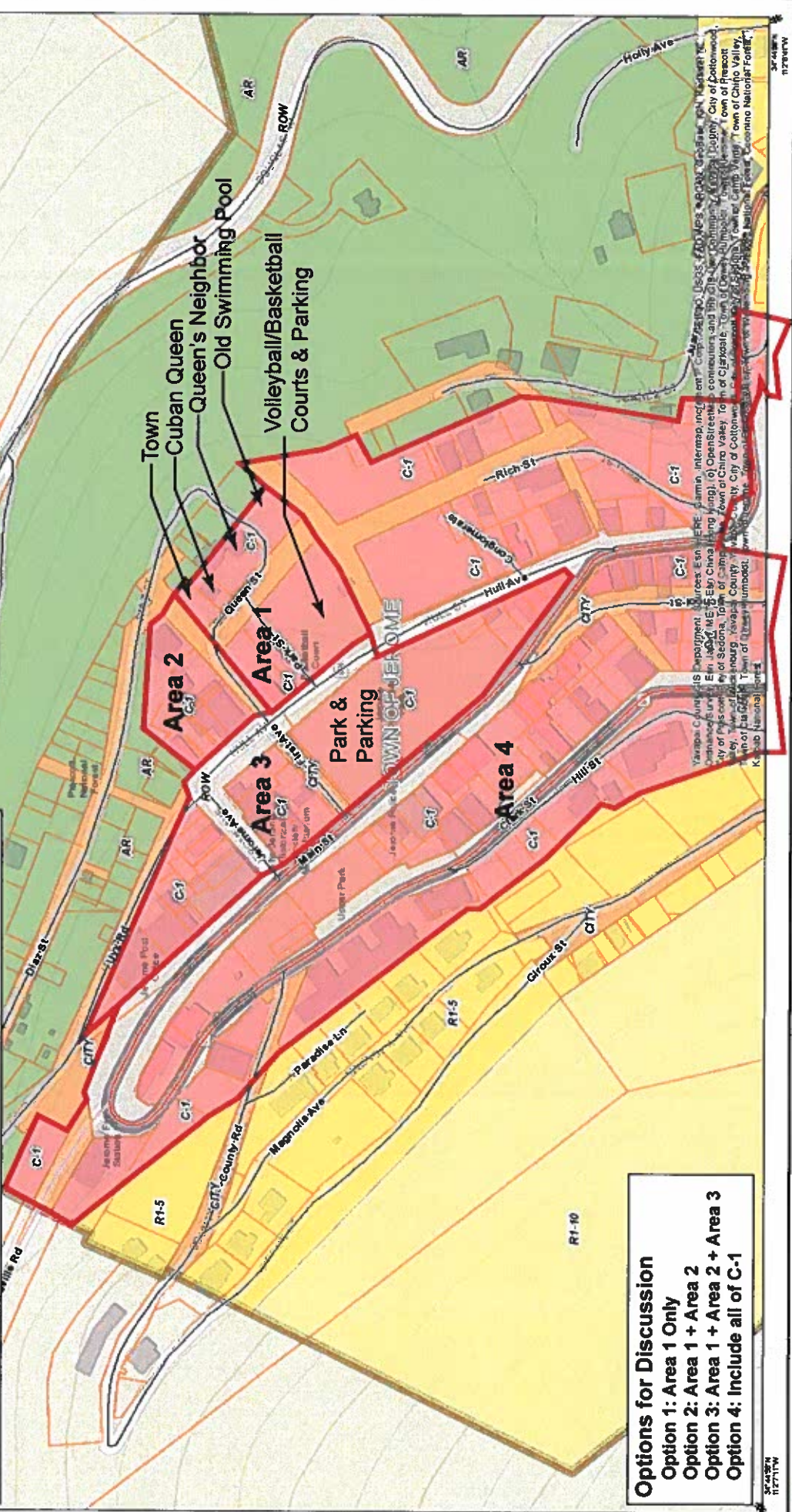
r.	Service station	2 spaces, plus 1 space per service bay
s.	Warehouse	1 space per 2,000 sq. ft. of usable area
t.	Studio	1 space per 500 sq. ft. of usable area
u.	Spirituos Liquor Tasting Facility	1 space per 300 sq. ft. of usable area

2. Requirements for a specific use not listed in this section shall be determined by the Planning and Zoning Commission based on the requirements of the most similar use listed.

[Ord. No. 324; Ord. No. 408]

Parking District Overlay Boundary Options

Updated: Sept. 4, 2019



- Options for Discussion**
- Option 1: Area 1 Only
 - Option 2: Area 1 + Area 2
 - Option 3: Area 1 + Area 2 + Area 3
 - Option 4: Include all of C-1

C-1 continues off map



12,200
Map Created 8/20/19

Disclaimer: The information is believed to be true and accurate, but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the terms, conditions and disclaimer provided on the website for the Town of Jerome. The information is provided for informational purposes only and may vary from the use of this site.



Summary of Parking Ordinances Other Jurisdictions

Updated: 9/4/2019

Prepared by: John Knight, Jerome Zoning Administrator

Jurisdiction	General Standards	Historic/Downtown Standards	Notes
Jerome	<p>Section 510</p> <p>Hotel/Boarding House – 1 space per Unit</p> <p>Retail – 1 space per 300 sf</p>	n/a	510.C.2.a. Off-site parking allowed anywhere in the C-1 w/ceed restriction or easement (No separate provision for downtown or historic district. No exceptions for ex. Buildings/uses.
Clarkdale	<p>Section 4-0210</p> <p>Hotel/Motel – 1 space per Unit</p> <p>Retail – 1 space per 200 sf</p>		<p>4-0120.3.a. Off-street parking space required herein shall be located on the lot, except that required parking space for any use mounting to ten (10) such spaces or more may be located in any permissible location not farther than three hundred (300) feet distant in a direct line from the nearest part of such use.</p> <p>Exempted Areas: Lots 1 - 10, Block 44, the westerly ½ of Lot 10 and Lots 11 - 16, Block 45 Clarkdale Subdivision are exempt from the standards specified in Section 4-12 A 1.a above.</p>
Cottonwood	<p>Section 406.D.8.b.</p> <p>Hotel – 1 per guestroom</p> <p>Retail – 1 per 300 sf</p>	<p>406.G.3.</p> <p>Exempt Parking. Except as described in this Section, properties located in the Cottonwood Commercial Historic District, shall be exempt from the off-street parking and loading schedule as set forth in Section 406. "Parking and Loading Requirements."</p>	<p>406.B.7 Exceptions for uses located near public parking lots: The Community Development Director may administratively approve a reduction of up to 50% of required off-street parking for non-residential uses located within 300 feet of a City of Cottonwood owned public parking lot, as measured from the building entrance to the parking lot. Appeal of the decision of the Director shall be to the Planning and Zoning Commission.</p> <p>406.C.2.b Off-site parking: The Community Development Director may approve the location of required off street parking spaces on a separate lot from the lot on which the principal use is located subject</p>

Jurisdiction	General Standards	Historic/Downtown Standards	Notes
			<p>to the following conditions (note – must be w/in 300’ . See Code for additional requirements).</p> <p>406.D.7. Includes a provision that allows the Community Development Director to grant a parking reduction if certain findings are met.</p>
Flagstaff	<p>Lodging – 1 per 3 employees on largest work shift plus 1 per room or suite for rent plus 1 per 3 persons at the maximum capacity of each public meeting and/or banquet room</p> <p>Retail – 1 per 300 sf</p>	<p>See notes section re: Uses within a Parking Management District.</p>	<p>10.50.80.020.F.2 Uses Within a Parking Management District. The parking requirements required by this division shall not apply, except as provided by the parking management district.</p> <p>10-50.80.070.B In-Lieu Fee. The owner of any property upon which a development is proposed may pay an in-lieu parking fee if the City approves it as part of the site plan review. A request to pay the in-lieu fee for more than 15 parking spaces must be approved by the Council. The Council shall make the following findings before approving any in-lieu fee proposal:</p> <ol style="list-style-type: none"> 1. The development is within a parking management district; 2. There is available or planned public parking capacity to offset this demand; 3. The public parking will be made available within a reasonable time period of the approval of this development; and 4. The fee option is available only if an existing or planned parking facility exists within 600 feet of the site, or within a distance set by the parking management district. The fee shall be the current value of land and parking construction costs per space needed, as determined by an adopted parking management plan.
Prescott	<p>Motels/Hotels – 1 per guest room + 1/employee/shift</p> <p>General Retail – 1 per 200 sf</p>	<p>4.9.4.C.2. Notwithstanding the off-street parking requirements of Sec. 6.2, Off-street Parking, off-street parking within the DTB shall not be required for permitted uses within buildings constructed prior to 1968. For uses in buildings</p>	<p>The Prescott standards exempt “Permitted Uses” from requiring parking in the Downtown Business District.</p>

Jurisdiction	General Standards	Historic/Downtown Standards	Notes
Sedona	<p>Lodging – 1 per Unit</p> <p>Retail – 1 per 250 sf</p>	<p>constructed from 1968 to the present, retail stores, restaurants and other hospitality-related uses in the Retail, Service and Business Categories as defined by Sec. 11.1.5E.3 a. and Sec. 11.1.5E.3.c shall not be required to provide off-street parking. It shall be the applicant's responsibility to provide sufficient documentation as to the construction date of the building.</p>	<p>5.5.B (3) Exemptions</p> <p>The following shall be exempt from the requirements in Table 5.2, Required Off-Street Parking Spaces, but shall comply with parking area design standards if parking is provided:</p> <p>a. Properties containing less than 5,000 square feet of lot area, except for single-family and duplex dwellings.</p> <p>b. Expansions or enlargements that increase the square footage of an existing conforming structure or conforming use by less than 15 percent gross floor area; provided, that any existing off-street parking remains unaltered.</p> <p>Note – most of Sedona's "Uptown" area is within a PD, Planned Development District. These PDs have their own standards that are unique to each PD.</p>