



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

AGENDA REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, OCTOBER 8, 2019, AT 7:00 P.M.

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Joni Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation.

For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at www.jerome.az.gov.

ITEM #1:	CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll. Mayor or Mayor's designee to lead the Pledge of Allegiance.	
ITEM #2:	FINANCIAL REPORTS Budget to Actual reports, vendor ledger and balance sheet for September 2019	Discussion/Possible Action
ITEM #3:	STAFF AND COUNCIL REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.	Discussion/Possible Action
ITEM #4:	ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES Minutes are provided for the information of Council and do not require action.	Discussion/Possible Decision
ITEM #5:	APPROVAL OF MINUTES September 10, 2019 regular meeting; September 19, 2019 special meeting	Discussion/Possible Action
ITEM #6:	PETITIONS FROM THE PUBLIC <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Decision
ITEM #7	PRESENTATIONS	
	ITEM #7A: PRESENTATION TO JEROME FIRE DEPARTMENT The Mayor and Council will present a plaque to the Jerome Fire Department recognizing their heroic firefighting work in saving a home on East Avenue, August 16, 2019.	Sponsored by Mayor Alex Barber Discussion only
	ITEM #7B: 2020 CENSUS Kimberly Robinson will present information regarding the upcoming 2020 Census.	Sponsored by Mayor Alex Barber Discussion/Possible Decision
ITEM #8:	ORDINANCES	
	ITEM #8A: SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 457, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 509, "SIGNS," OF ARTICLE V, "USE REGULATIONS," OF THE JEROME ZONING ORDINANCE Council may conduct the second reading of and adopt Ordinance 457, which would amend the Jerome Zoning Ordinance regarding signs. The Planning and Zoning Commission conducted a public hearing on the ordinance on August 7, 2019 and has recommended its approval.	Sponsored by Mayor Alex Barber Discussion; Possible Action

ITEM #9:	UNFINISHED BUSINESS	
	ITEM #9A: RESIDENTIAL PERMIT PARKING Council will review the current residential permit parking ordinance and consider what changes may be beneficial and may direct staff to prepare an ordinance for consideration at the next meeting.	Sponsored by Vice Mayor Sage Harvey Discussion: Possible Direction
	ITEM #9B: PARKING OVERLAY ZONE Council will review a proposal by the Zoning Administrator for the creation of a parking overlay zone within the C-1 District as a limited pilot program to address parking deficiencies in that district and will seek direction on developing an ordinance to effect same.	Sponsored by Mayor Alex Barber Discussion: Possible Direction
	ITEM #9C: COMPOSITION OF DESIGN REVIEW BOARD Council will consider whether to amend the Zoning Ordinance to eliminate the provision that one member of the Design Review Board shall be a member of the Planning and Zoning Commission designated annually by that Commission, and may direct staff in that regard.	Sponsored by Vice Mayor Sage Harvey Discussion: Possible Direction
	ITEM #9D: CDBG FUNDING Council will discuss the upcoming round of CDBG funding, the timeline and possible projects for same, and may accept funding and schedule the required public hearings.	Sponsored by Mayor Alex Barber Discussion: Possible Action
ITEM #10	NEW BUSINESS	
	ITEM #10A: SIDEWALK ENCROACHMENT POLICY Zoning Administrator John Knight will lead Council in a discussion regarding sidewalk/ROW encroachments and seek direction on developing a policy.	Sponsored by Mayor Alex Barber Discussion: Possible Direction
	ITEM #10B: LANDSCAPING NEAR SLIDING JAIL Council will discuss the possibility of planting trees and landscaping near the Sliding Jail.	Sponsored by Councilmember Jane Moore Discussion: Possible Action
ITEM #11:	TO AND FROM THE COUNCIL Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.	Discussion: Possible Direction
ITEM #12:	ADJOURNMENT	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before _____ p.m. on _____, in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk.

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post office, interior posting case

Joni Savage, Deputy Town Clerk

Town of Jerome
Budget to Actual Summary
19-Sep

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
10	GF Revenue	\$ 151,159.81	\$ 123,327.77	\$ 27,832.04	\$ 492,177.02	\$ 391,750.77	\$ 100,426.25
	Total	\$ 151,159.81	\$ 123,327.77	\$ 27,832.04	\$ 492,177.02	\$ 391,750.77	\$ 100,426.25
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
11	Admin	\$ 47,723.25	\$ 60,220.66	\$ 12,497.41	\$ 151,958.31	\$ 188,121.31	\$ 36,163.00
12	Court	\$ 6,736.86	\$ 7,889.05	\$ 1,152.19	\$ 17,325.14	\$ 21,030.80	\$ 3,705.66
13	Police	\$ 32,007.42	\$ 37,135.95	\$ 5,128.53	\$ 110,181.48	\$ 128,863.45	\$ 18,681.97
14	Fire	\$ 25,137.05	\$ 30,775.69	\$ 5,638.64	\$ 88,134.66	\$ 108,827.54	\$ 20,692.88
15	Library	\$ 6,786.30	\$ 7,842.53	\$ 1,056.23	\$ 23,566.46	\$ 23,818.23	\$ 251.77
16	P&Z	\$ 8,684.85	\$ 10,634.94	\$ 1,950.09	\$ 19,943.34	\$ 26,773.29	\$ 6,829.95
17	Parks	\$ 710.70	\$ 1,678.92	\$ 968.22	\$ 46,340.04	\$ 53,581.72	\$ 7,241.68
18	Properties	\$ 17,876.29	\$ 23,057.09	\$ 5,180.80	\$ 43,732.61	\$ 54,933.69	\$ 11,201.08
19	JKAW						
	Total	\$ 145,662.72	\$ 179,234.83	\$ 33,572.11	\$ 501,182.04	\$ 605,950.03	\$ 104,767.99
General	Net Income (Loss)	\$ 5,497.09	\$ (55,907.06)	\$ 61,404.15	\$ (9,005.02)	\$ (214,199.26)	\$ 205,194.24
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 25,044.27	\$ 25,250.00	\$ (205.73)	\$ 75,084.13	\$ 75,750.00	\$ (665.87)
51	Sewer	\$ 21,102.77	\$ 21,258.32	\$ (155.55)	\$ 63,365.57	\$ 63,775.12	\$ (409.55)
52	Trash	\$ 15,697.91	\$ 15,916.66	\$ (218.75)	\$ 47,261.23	\$ 47,750.06	\$ (488.83)
	Total	\$ 61,844.95	\$ 62,424.98	\$ (580.03)	\$ 185,710.93	\$ 187,275.18	\$ (1,564.25)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 13,128.83	\$ 17,700.15	\$ 4,571.32	\$ 40,360.17	\$ 54,400.90	\$ 14,040.73
51	Sewer	\$ 14,043.63	\$ 19,106.76	\$ 5,063.13	\$ 43,146.53	\$ 61,775.66	\$ 18,629.13
52	Trash	\$ 11,200.48	\$ 14,959.69	\$ 3,759.21	\$ 47,592.06	\$ 56,000.54	\$ 8,408.48
	Total	\$ 38,372.94	\$ 51,766.60	\$ 13,393.66	\$ 131,098.76	\$ 172,177.10	\$ 41,078.34
Utilities	Net Income (Loss)	\$ 23,472.01	\$ 10,658.38	\$ 12,813.63	\$ 54,612.17	\$ 15,098.08	\$ 39,514.09
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
30	HURF	\$ 6,891.10	\$ 9,415.98	\$ (2,524.88)	\$ 215,427.38	\$ 226,050.18	\$ (10,622.80)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
		\$ 6,891.10	\$ 15,083.59	\$ 8,192.49	\$ 21,313.33	\$ 33,361.69	\$ 12,048.36
Road	Net Income (Loss)	\$ -	\$ (5,667.61)	\$ 5,667.61	\$ 194,114.05	\$ 192,688.49	\$ 1,425.56
	Total Revenue	\$ 219,895.86			\$ 893,315.33		
	Less Total Expense	\$ 190,926.76			\$ 653,594.13		
	Net Income (Loss)	\$ 28,969.10			\$ 239,721.20		

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (1) General
Department: (10) Revenues & General Fund

	Actual	Current Period			Actual	Year To Date		
		Budget	Variance	%		Budget	Variance	%
Revenues								
Property Taxes	\$0.00	\$0.00	\$0.00	0.0 %	\$11,657.97	\$4,916.70	\$6,741.27	137.1 %
City Sales Taxes	102,406.19	68,900.00	33,506.19	48.6 (19.4)	298,297.88	218,100.00	80,197.88	36.8 (9.5)
State Sales Taxes	3,163.28	3,923.33	(760.05)	(19.4)	10,657.13	11,770.03	(1,112.90)	(9.5)
Urban Revenue Share	16,164.31	16,164.33	(0.02)	0.0 (0.3)	48,492.93	48,493.03	(0.10)	0.0 (0.4)
Vehicle License Tax	2,747.99	2,757.50	(9.51)	(0.3)	8,238.13	8,272.50	(34.37)	(0.4)
Fines and Forfeitures	2,373.01	5,416.66	(3,043.65)	(56.2)	16,290.50	16,250.06	40.44	0.2
Building Permits	412.25	458.33	(46.08)	(10.1)	2,410.50	1,375.03	1,035.47	75.3 (38.9)
Planning & Zoning Fees	150.00	291.66	(141.66)	(48.6)	535.00	875.06	(340.06)	(38.9)
Parking Revenue	1.50	0.00	1.50	0.0 (28.0)	1.50	0.00	1.50	0.0 (49.3)
Business Licenses	540.00	750.00	(210.00)	(28.0)	1,140.00	2,250.00	(1,110.00)	(49.3)
Commercial Filming Fees	0.00	41.66	(41.66)	(100.0)	0.00	125.06	(125.06)	(100.0)
Fire Dept Services Rev	0.00	625.00	(625.00)	(100.0)	7,239.36	1,875.00	5,364.36	286.1 (20.1)
Franchise Fees	0.00	0.00	0.00	0.0 (69.5)	3,596.84	4,500.00	(903.16)	(20.1)
Police Officer Safety Equip Rev	53.37	175.00	(121.63)	(69.5)	406.36	525.00	(118.64)	(22.6)
Police Services	2,972.47	2,400.00	572.47	23.9	4,796.47	4,400.00	396.47	9.0
Rents	6,563.51	6,543.50	20.01	0.3	19,775.53	19,630.50	145.03	0.7
Utility Reimbursements	309.71	416.66	(106.95)	(25.7)	936.45	1,250.06	(313.61)	(25.1)
Firewise Wage Reimbursement	0.00	0.00	0.00	0.0 (70.0)	14,145.33	3,750.00	10,395.33	277.2 (90.0)
Contributions	5.00	16.66	(11.66)	(70.0)	5.00	50.06	(45.06)	(90.0)
Library Contributions	0.00	250.00	(250.00)	(100.0)	0.00	750.00	(750.00)	(100.0)
Interest	168.06	133.33	34.73	26.0	518.31	400.03	118.28	29.6
Sale of Assets	0.00	500.00	(500.00)	(100.0)	0.00	1,500.00	(1,500.00)	(100.0)
Miscellaneous Revenues	190.00	583.33	(393.33)	(67.4)	4,218.35	1,750.03	2,468.32	141.0 (100.0)
Ins Dividends, Claims, Reimbursements	0.00	41.66	(41.66)	(100.0)	0.00	125.06	(125.06)	(100.0)
Administrative Charges	12,939.16	12,939.16	0.00	0.0	38,817.48	38,817.56	(0.08)	0.0
Net Revenues	\$151,159.81	\$123,327.77	\$27,832.04	22.6 %	\$492,177.02	\$391,750.77	\$100,426.25	25.6 %
Net Income (Loss)	\$151,159.81	\$123,327.77	\$27,832.04	22.6 %	\$492,177.02	\$391,750.77	\$100,426.25	25.6 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Program Expenses								
Advertising, Printing, & Publishing	\$191.64	\$333.33	\$141.69	42.5 %	\$1,459.31	\$1,000.03	\$(459.28)	(45.9)%
Contract Services	485.27	525.00	39.73	7.6	3,650.91	2,775.00	(875.91)	(31.6)
Conventions and Seminars	0.00	125.00	125.00	100.0	862.77	375.00	(487.77)	(130.1)
Training & Education	0.00	208.33	208.33	100.0	0.00	625.03	625.03	100.0
Dues, Subs & Memberships	0.00	150.00	150.00	100.0	5,364.89	5,250.00	(114.89)	(2.2)
TPT Collection Fee Exp	0.00	0.00	0.00	0.0	1,195.19	1,218.00	22.81	1.9
Insurance	0.00	0.00	0.00	0.0	212.25	150.00	(62.25)	(41.5)
Insurance Deductible Exp	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Legal Exp - Gen Gov	1,677.00	1,000.00	(677.00)	(67.7)	2,964.00	3,000.00	36.00	1.2
Miscellaneous	0.00	283.58	283.58	100.0	251.65	850.78	599.13	70.4
Bank Fees - Gen Admin	123.30	141.66	18.36	13.0	581.94	425.06	(156.88)	(36.9)
Bank Fees / Merch Svcs	313.23	566.66	253.43	44.7	1,304.30	1,700.06	395.76	23.3
Office Supplies	275.93	500.00	224.07	44.8	1,525.02	1,500.00	(25.02)	(1.7)
Copier & Equip Lease Expense	652.25	625.00	(27.25)	(4.4)	2,008.87	1,875.00	(133.87)	(7.1)
Software Support Exp - GG	487.44	666.66	179.22	26.9	2,355.42	2,000.06	(355.36)	(17.8)
Computer Hardware & Service	0.00	833.33	833.33	100.0	771.92	2,500.03	1,728.11	69.1
Operating Supplies - Gen Gov	0.00	83.33	83.33	100.0	596.79	250.03	(346.76)	(138.7)
Postage	0.00	458.33	458.33	100.0	299.40	1,375.03	1,075.63	78.2
Rep and Maint - Vehicles	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Shuttle Expenses	141.14	125.00	(16.14)	(12.9)	565.40	375.00	(190.40)	(50.8)
Small Tools and Equipment	0.00	83.33	83.33	100.0	38.00	250.03	212.03	84.8
Telephone	169.05	375.00	205.95	54.9	508.75	1,125.00	616.25	54.8
Travel	75.40	125.00	49.60	39.7	122.38	375.00	252.62	67.4
Tourism 1% Bed Tax	35.07	483.33	448.26	92.7	103.70	1,450.03	1,346.33	92.8
Community Health	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Preservation of Historic Buildings	0.00	4,166.66	4,166.66	100.0	0.00	12,500.06	12,500.06	100.0
Transfers Out	19,580.54	22,000.00	2,419.46	11.0	54,673.73	66,000.00	11,326.27	17.2
Total Program Expenses	\$24,207.26	\$33,983.51	\$9,776.25	28.8 %	\$81,416.59	\$109,319.41	\$27,902.82	25.5 %
General & Administrative Expenses								
Salaries and Wages	\$17,655.62	\$19,667.83	\$2,012.21	10.2 %	\$52,737.36	\$59,003.53	\$6,266.17	10.6 %
Longevity Bonus	228.00	228.00	0.00	0.0	372.50	374.00	1.50	0.4
Payment in Lieu of Medical Benefits	397.60	433.75	36.15	8.3	1,228.95	1,301.25	72.30	5.6
FICA Match	1,343.18	1,546.33	203.15	13.1	3,990.65	4,639.03	648.38	14.0
Retirement Match	1,279.89	1,412.66	132.77	9.4	3,846.45	4,238.06	391.61	9.2
Health/Life Insurance	2,611.70	2,895.75	284.05	9.8	7,835.10	8,687.25	852.15	9.8

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Workers Compensation	0.00	0.00	0.00	0.0	472.00	400.25	(71.75)	(17.9)
Unemployment Insurance	0.00	52.83	52.83	100.0	58.71	158.53	99.82	63.0
Total General & Administrative Expenses	\$23,515.99	\$26,237.15	\$2,721.16	10.4 %	\$70,541.72	\$78,801.90	\$8,260.18	10.5 %
Total Expenses	\$47,723.25	\$60,220.66	\$12,497.41	20.8 %	\$151,958.31	\$188,121.31	\$36,163.00	19.2 %
Net Income (Loss)	\$(47,723.25)	\$(60,220.66)	\$12,497.41	20.8 %	\$(151,958.31)	\$(188,121.31)	\$36,163.00	19.2 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (1) General
Department: (12) Court

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$458.33	\$458.33	100.0 %	\$71.55	\$1,375.03	\$1,303.48	94.8 %
Conventions and Seminars	0.00	8.33	8.33	100.0	0.00	25.03	25.03	100.0
Training & Education	0.00	43.75	43.75	100.0	0.00	131.25	131.25	100.0
Dues and Subscriptions	0.00	20.83	20.83	100.0	0.00	62.53	62.53	100.0
Miscellaneous	158.59	25.00	(133.59)	(534.4)	158.59	75.00	(83.59)	(111.5)
Office Supplies	0.00	0.00	0.00	0.0	76.79	0.00	(76.79)	0.0
Copier & Equip Lease Exp	1,125.00	1,125.00	0.00	0.0	1,125.00	1,125.00	0.00	0.0
Telephone	68.22	70.00	1.78	2.5	205.47	210.00	4.53	2.2
Travel	0.00	79.16	79.16	100.0	0.00	237.56	237.56	100.0
Total Program Expenses	\$1,351.81	\$1,830.40	\$478.59	26.1 %	\$1,637.40	\$3,241.40	\$1,604.00	49.5 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,608.80	\$5,251.16	\$642.36	12.2 %	\$13,808.70	\$15,753.56	\$1,944.86	12.3 %
Longevity Bonus	228.00	228.00	0.00	0.0	228.00	228.00	0.00	0.0
FICA and Medicare	370.01	404.66	34.65	8.6	1,073.80	1,214.06	140.26	11.6
Retirement	178.24	174.83	(3.41)	(2.0)	498.24	524.53	26.29	5.0
Worker's Compensation	0.00	0.00	0.00	0.0	79.00	69.25	(9.75)	(14.1)
Total General & Administrative Expenses	\$5,385.05	\$6,058.65	\$673.60	11.1 %	\$15,687.74	\$17,789.40	\$2,101.66	11.8 %
Total Expenses	\$6,736.86	\$7,889.05	\$1,152.19	14.6 %	\$17,325.14	\$21,030.80	\$3,705.66	17.6 %
Net Income (Loss)	\$(6,736.86)	\$(7,889.05)	\$1,152.19	14.6 %	(\$17,325.14)	\$(21,030.80)	\$3,705.66	17.6 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (1) General
Department: (13) Police

	Current Period			Year To Date				
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Program Expenses								
Advertising, Printing, & Publishing	\$0.00	\$16.66	\$16.66	100.0 %	\$207.25	\$50.06	\$(157.19)	(314.0)%
Contract Services	0.00	250.00	250.00	100.0	0.00	750.00	750.00	100.0
Training & Education	0.00	208.33	208.33	100.0	285.00	625.03	340.03	54.4
Dues and Subscriptions	191.00	41.66	(149.34)	(358.5)	441.00	125.06	(315.94)	(252.6)
Fuel	621.66	666.66	45.00	6.8	2,074.95	2,000.06	(74.89)	(3.7)
Prosecutor Exp	2,997.50	2,500.00	(497.50)	(19.9)	6,144.00	7,500.00	1,356.00	18.1
Miscellaneous	52.12	50.00	(2.12)	(4.2)	252.12	150.00	(102.12)	(68.1)
Software Service & Support	0.00	0.00	0.00	0.0	1,687.50	1,000.00	(687.50)	(68.8)
Computer Hardware & Service	0.00	416.66	416.66	100.0	0.00	1,250.06	1,250.06	100.0
Operating Supplies - Police	0.00	208.33	208.33	100.0	944.18	625.03	(319.15)	(51.1)
Postage	25.50	8.33	(17.17)	(206.1)	98.82	25.03	(73.79)	(294.8)
Rep and Maint - Vehicles	0.00	458.33	458.33	100.0	814.71	1,375.03	560.32	40.7
Rep and Maint - Equipment	456.24	100.00	(356.24)	(356.2)	456.24	300.00	(156.24)	(52.1)
Police Officer Safety Equip Exp	0.00	175.00	175.00	100.0	0.00	525.00	525.00	100.0
Small Tools and Equipment	0.00	250.00	250.00	100.0	15.00	750.00	735.00	98.0
Telephone	290.71	333.33	42.62	12.8	899.06	1,000.03	100.97	10.1
Uniforms	0.00	125.00	125.00	100.0	0.00	375.00	375.00	100.0
Vehicles, Cap Outlay, Police	0.00	0.00	0.00	0.0	11,185.58	11,500.00	314.42	2.7
Total Program Expenses	\$4,634.73	\$5,808.29	\$1,173.56	20.2 %	\$25,505.41	\$29,925.39	\$4,419.98	14.8 %
General & Administrative Expenses								
Salaries and Wages	\$19,617.03	\$22,403.75	\$2,786.72	12.4 %	\$56,528.27	\$67,211.25	\$10,682.98	15.9 %
Longevity Bonus	402.00	402.00	0.00	0.0	810.00	810.00	0.00	0.0
FICA and Medicare	1,427.66	1,723.58	295.92	17.2	4,074.97	5,170.78	1,095.81	21.2
Retirement	2,476.39	2,867.75	391.36	13.6	7,180.57	8,603.25	1,422.68	16.5
Health Insurance	3,426.54	3,860.00	433.46	11.2	10,279.62	11,580.00	1,300.38	11.2
Worker's Compensation	0.00	0.00	0.00	0.0	5,737.00	5,351.00	(386.00)	(7.2)
Unemployment	23.07	70.58	47.51	67.3	65.64	211.78	146.14	69.0
Total General & Administrative Expenses	\$27,372.69	\$31,327.66	\$3,954.97	12.6 %	\$84,676.07	\$98,938.06	\$14,261.99	14.4 %
Total Expenses	\$32,007.42	\$37,135.95	\$5,128.53	13.8 %	\$110,181.48	\$128,863.45	\$18,681.97	14.5 %
Net Income (Loss)	\$(32,007.42)	\$(37,135.95)	\$5,128.53	13.8 %	(\$110,181.48)	(\$128,863.45)	\$18,681.97	14.5 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (1) General
Department: (14) Fire

	Current Period			Year To Date				
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Program Expenses								
Contract Services	\$0.00	\$333.33	\$333.33	100.0 %	\$0.00	\$1,000.03	\$1,000.03	100.0 %
Training & Education	3,660.00	5,000.00	1,340.00	26.8	5,747.12	6,000.00	252.88	4.2
Dispatch Fees	508.25	508.33	0.08	0.0	1,524.75	1,525.03	0.28	0.0
Dues and Subscriptions	0.00	125.00	125.00	100.0	75.00	375.00	300.00	80.0
Fuel	439.76	416.66	(23.10)	(5.5)	1,452.84	1,250.06	(202.78)	(16.2)
Legal Exp - Fire	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Medical Expenses	640.00	41.66	(598.34)	(1436.2)	640.00	125.06	(514.94)	(411.8)
Medical Supplies Exp	153.76	250.00	96.24	38.5	594.46	750.00	155.54	20.7
Miscellaneous	75.00	125.00	50.00	40.0	417.02	375.00	(42.02)	(11.2)
Operating Supplies - Fire Dept	263.62	83.33	(180.29)	(216.4)	263.62	250.03	(13.59)	(5.4)
Rep and Maint - Vehicles	171.22	633.33	462.11	73.0	9,861.30	10,300.03	438.73	4.3
Rep and Maint - Equipment	74.02	416.66	342.64	82.2	663.76	1,250.06	586.30	46.9
Small Tools and Equipment	2,634.65	1,833.33	(801.32)	(43.7)	3,383.96	3,500.03	116.07	3.3
Telephone	461.24	416.66	(44.58)	(10.7)	930.38	1,250.06	319.68	25.6
Training Center Assessment	0.00	0.00	0.00	0.0	2,492.00	2,700.00	208.00	7.7
Total Program Expenses	\$9,081.52	\$10,224.95	\$1,143.43	11.2 %	\$28,046.21	\$30,775.45	\$2,729.24	8.9 %
General & Administrative Expenses								
Salaries and Wages	\$8,810.60	\$10,356.08	\$1,545.48	14.9 %	\$22,597.80	\$31,068.28	\$8,470.48	27.3 %
Volunteer-Employee Volunteer Personnel	1,755.00	2,000.00	245.00	12.3	6,783.75	6,000.00	(783.75)	(13.1)
Firewise Personnel	2,486.00	3,600.00	1,114.00	30.9	6,896.50	10,800.00	3,903.50	36.1
FICA and Medicare	857.00	1,372.50	515.50	37.6	2,234.78	4,117.50	1,882.72	45.7
Retirement	552.44	806.50	254.06	31.5	13,655.42	14,419.50	764.08	5.3
Health Insurance	1,505.80	2,295.00	789.20	34.4	4,517.40	6,885.00	2,367.60	34.4
Worker's Compensation	0.00	0.00	0.00	0.0	3,225.00	4,399.75	1,174.75	26.7
Unemployment	88.69	120.66	31.97	26.5	177.80	362.06	184.26	50.9
Total General & Administrative Expenses	\$16,055.53	\$20,550.74	\$4,495.21	21.9 %	\$60,088.45	\$78,052.09	\$17,963.64	23.0 %
Total Expenses	\$25,137.05	\$30,775.69	\$5,638.64	18.3 %	\$88,134.66	\$108,827.54	\$20,692.88	19.0 %
Net Income (Loss)	\$(25,137.05)	\$(30,775.69)	\$5,638.64	18.3 %	\$(88,134.66)	\$(108,827.54)	\$20,692.88	19.0 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (1) General
Department: (15) Library

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Program Expenses								
Contract Services	\$0.00	\$104.16	\$104.16	100.0 %	\$0.00	\$312.56	\$312.56	100.0 %
Miscellaneous	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Office Supplies	0.00	25.00	25.00	100.0	0.00	75.00	75.00	100.0
Operating Supplies - Library	0.00	333.33	333.33	100.0	0.00	1,000.03	1,000.03	100.0
Print and Non-Print Materials	682.09	324.16	(357.93)	(110.4)	1,250.31	972.56	(277.75)	(28.6)
Rep and Maint - Equipment	0.00	16.66	16.66	100.0	0.00	50.06	50.06	100.0
Small Tools and Equipment	50.00	83.33	33.33	40.0	4,221.01	250.03	(3,970.98)	(1588.2)
Telephone	81.44	83.33	1.89	2.3	230.90	250.03	19.13	7.7
E-Rate Exp	80.14	25.00	(55.14)	(220.6)	120.21	75.00	(45.21)	(60.3)
Total Program Expenses	\$893.67	\$1,036.63	\$142.96	13.8 %	\$5,822.43	\$3,110.33	\$(2,712.10)	(87.2)%
General & Administrative Expenses								
Salaries and Wages	\$4,525.95	\$5,272.08	\$746.13	14.2 %	\$13,357.88	\$15,816.28	\$2,458.40	15.5 %
Longevity Bonus	0.00	0.00	0.00	0.0	185.30	214.00	28.70	13.4
FICA and Medicare	337.43	407.66	70.23	17.2	1,009.56	1,223.06	213.50	17.5
Retirement	263.16	285.08	21.92	7.7	787.70	855.28	67.58	7.9
Health Insurance	752.90	810.00	57.10	7.0	2,258.70	2,430.00	171.30	7.0
Worker's Compensation	0.00	0.00	0.00	0.0	82.00	76.00	(6.00)	(7.9)
Unemployment	13.19	31.08	17.89	57.6	62.89	93.28	30.39	32.6
Total General & Administrative Expenses	\$5,892.63	\$6,805.90	\$913.27	13.4 %	\$17,744.03	\$20,707.90	\$2,963.87	14.3 %
Total Expenses	\$6,786.30	\$7,842.53	\$1,056.23	13.5 %	\$23,566.46	\$23,818.23	\$251.77	1.1 %
Net Income (Loss)	\$(6,786.30)	\$(7,842.53)	\$1,056.23	13.5 %	\$(23,566.46)	\$(23,818.23)	\$251.77	1.1 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (1) General
Department: (16) P & Z

	Current Period			Year To Date				
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Program Expenses								
Advertising, Printing, & Publishing	\$0.00	\$34.54	\$34.54	100.0 %	\$619.98	\$689.14	\$69.16	10.0 %
Contract Services	0.00	125.00	125.00	100.0	0.00	375.00	375.00	100.0
Training & Education	0.00	125.00	125.00	100.0	0.00	375.00	375.00	100.0
Legal Exp - P&Z	3,627.00	3,583.33	(43.67)	(1.2)	10,062.00	10,750.03	688.03	6.4
Miscellaneous	0.00	25.00	25.00	100.0	0.00	75.00	75.00	100.0
Operating Supplies - P&Z	0.00	20.83	20.83	100.0	0.00	62.53	62.53	100.0
Small Tools and Equipment	0.00	20.83	20.83	100.0	0.00	62.53	62.53	100.0
Telephone	48.91	50.00	1.09	2.2	145.12	150.00	4.88	3.3
Travel	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Total Program Expenses	\$3,675.91	\$4,026.19	\$350.28	8.7 %	\$10,827.10	\$12,664.29	\$1,837.19	14.5 %
General & Administrative Expenses								
Salaries and Wages	\$4,567.27	\$6,121.72	\$1,554.45	25.4 %	\$8,177.47	\$12,893.52	\$4,716.05	36.6 %
FICA and Medicare	349.39	470.45	121.06	25.7	625.56	990.95	365.39	36.9
Worker's Compensation	0.00	0.00	0.00	0.0	148.00	174.75	26.75	15.3
Unemployment	92.28	16.58	(75.70)	(456.6)	165.21	49.78	(115.43)	(231.9)
Total General & Administrative Expenses	\$5,008.94	\$6,608.75	\$1,599.81	24.2 %	\$9,116.24	\$14,109.00	\$4,992.76	35.4 %
Total Expenses	\$8,684.85	\$10,634.94	\$1,950.09	18.3 %	\$19,943.34	\$26,773.29	\$6,829.95	25.5 %
Net Income (Loss)	\$(8,684.85)	\$(10,634.94)	\$1,950.09	18.3 %	(\$19,943.34)	\$(26,773.29)	\$6,829.95	25.5 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (1) General
Department: (17) Parks

	Current Period			Year To Date				
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Program Expenses								
Fuel	\$0.00	\$4.16	\$4.16	100.0 %	\$0.00	\$12.56	\$12.56	100.0 %
Legal Exp - Parks	0.00	125.00	125.00	100.0	0.00	375.00	375.00	100.0
Miscellaneous	0.00	16.66	16.66	100.0	88.09	50.06	(38.03)	(76.0)
Software Service & Support	12.50	33.33	20.83	62.5	37.50	100.03	62.53	62.5
Operating Supplies - Parks	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
R&M Building - Parks	0.00	8.33	8.33	100.0	0.00	25.03	25.03	100.0
Rep and Maint - Vehicles	93.54	208.33	114.79	55.1	464.46	625.03	160.57	25.7
Rep and Maint - Equipment	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Rep and Maint - Infrastructure	0.00	166.66	166.66	100.0	0.00	500.06	500.06	100.0
Small Tools and Equipment	14.87	25.00	10.13	40.5	42.33	75.00	32.67	43.6
Telephone	0.00	16.66	16.66	100.0	0.00	50.06	50.06	100.0
Uniform Exp Parks	0.00	41.66	41.66	100.0	20.46	125.06	104.60	83.6
Utilities	0.00	208.33	208.33	100.0	408.47	625.03	216.56	34.6
Purchase of Real Estate-Parks	0.00	0.00	0.00	0.0	43,468.30	48,500.00	5,031.70	10.4
Lease Payments	43.36	50.00	6.64	13.3	65.04	75.00	9.96	13.3
Total Program Expenses	\$164.27	\$987.44	\$823.17	83.4 %	\$44,594.65	\$51,388.04	\$6,793.39	13.2 %
General & Administrative Expenses								
Salaries and Wages	\$405.63	\$498.16	\$92.53	18.6 %	\$1,236.95	\$1,494.56	\$257.61	17.2 %
FICA and Medicare	30.30	38.08	7.78	20.4	92.44	114.28	21.84	19.1
Retirement	28.49	39.33	10.84	27.6	85.22	118.03	32.81	27.8
Health Insurance	81.16	114.58	33.42	29.2	243.48	343.78	100.30	29.2
Worker's Compensation	0.00	0.00	0.00	0.0	84.00	119.00	35.00	29.4
Unemployment	0.85	1.33	0.48	36.1	3.30	4.03	0.73	18.1
Total General & Administrative Expenses	\$546.43	\$691.48	\$145.05	21.0 %	\$1,745.39	\$2,193.68	\$448.29	20.4 %
Total Expenses	\$710.70	\$1,678.92	\$968.22	57.7 %	\$46,340.04	\$53,581.72	\$7,241.68	13.5 %
Net Income (Loss)	\$(710.70)	\$(1,678.92)	\$968.22	57.7 %	(\$46,340.04)	\$(53,581.72)	\$7,241.68	13.5 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (1) General
Department: (18) Property

	Current Period			Year To Date				
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Program Expenses								
Contract Services	\$0.00	\$466.66	\$466.66	100.0 %	\$1,024.13	\$2,500.06	\$1,475.93	59.0 %
Engineering Fees	0.00	416.66	416.66	100.0	0.00	1,250.06	1,250.06	100.0
Equipment Rentals - Properties	0.00	8.33	8.33	100.0	0.00	25.03	25.03	100.0
Fuel	0.00	8.33	8.33	100.0	0.00	25.03	25.03	100.0
Legal Exp - Properties	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Miscellaneous	23.70	83.33	59.63	71.6	907.14	250.03	(657.11)	(262.8)
Software Service & Support	12.50	33.33	20.83	62.5	37.50	100.03	62.53	62.5
Operating Supplies - Properties	0.00	125.00	125.00	100.0	144.85	375.00	230.15	61.4
R&M Building - Properties	3,427.15	3,666.66	239.51	6.5	10,944.45	14,000.06	3,055.61	21.8
Rep and Maint - Vehicles	93.54	208.33	114.79	55.1	464.46	625.03	160.57	25.7
Rep and Maint - Equipment	0.00	20.83	20.83	100.0	0.00	62.53	62.53	100.0
Rep and Maint - Infrastructure	7,447.28	7,250.00	(197.28)	(2.7)	7,767.92	7,750.00	(17.92)	(0.2)
Purchase of Parking Kiosks	2,482.28	2,500.00	17.72	0.7	2,482.28	2,500.00	17.72	0.7
Small Tools and Equipment	14.87	20.83	5.96	28.6	39.54	62.53	22.99	36.8
Uniform Exp Properties	0.00	41.66	41.66	100.0	20.46	125.06	104.60	83.6
Utilities	948.18	3,833.33	2,885.15	75.3	9,038.20	11,500.03	2,461.83	21.4
Lease Payments	43.36	50.00	6.64	13.3	65.04	75.00	9.96	13.3
Total Program Expenses	\$14,492.86	\$18,774.94	\$4,282.08	22.8 %	\$32,935.97	\$41,350.54	\$8,414.57	20.3 %
General & Administrative Expenses								
Salaries and Wages	\$2,511.77	\$3,084.75	\$572.98	18.6 %	\$7,659.65	\$9,254.25	\$1,594.60	17.2 %
FICA and Medicare	187.63	236.00	48.37	20.5	572.40	708.00	135.60	19.2
Retirement	176.29	243.66	67.37	27.6	527.51	731.06	203.55	27.8
Health Insurance	502.52	709.33	206.81	29.2	1,507.56	2,128.03	620.47	29.2
Worker's Compensation	0.00	0.00	0.00	0.0	509.00	736.50	227.50	30.9
Unemployment	5.22	8.41	3.19	37.9	20.52	25.31	4.79	18.9
Total General & Administrative Expenses	\$3,383.43	\$4,282.15	\$898.72	21.0 %	\$10,796.64	\$13,583.15	\$2,786.51	20.5 %
Total Expenses	\$17,876.29	\$23,057.09	\$5,180.80	22.5 %	\$43,732.61	\$54,933.69	\$11,201.08	20.4 %
Net Income (Loss)	\$(17,876.29)	\$(23,057.09)	\$5,180.80	22.5 %	(\$43,732.61)	\$(54,933.69)	\$11,201.08	20.4 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Water Usage Fees	\$14,834.27	\$15,000.00	\$(165.73)	(1.1)%	\$44,509.13	\$45,000.00	\$(490.87)	(1.1)%
Miscellaneous	210.00	250.00	(40.00)	(16.0)	575.00	750.00	(175.00)	(23.3)
Transfers In	10,000.00	10,000.00	0.00	0.0	30,000.00	30,000.00	0.00	0.0
Net Revenues	\$25,044.27	\$25,250.00	\$(205.73)	(0.8)%	\$75,084.13	\$75,750.00	\$(665.87)	(0.9)%
Program Expenses								
Contract Services	\$1,170.00	\$916.66	\$(253.34)	(27.6)%	\$2,970.00	\$2,750.06	\$(219.94)	(8.0)%
Training & Education	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Dues and Subscriptions	0.00	16.66	16.66	100.0	0.00	50.06	50.06	100.0
Permit Fee Exp - Water	0.00	33.33	33.33	100.0	0.00	100.03	100.03	100.0
Engineering Fees	0.00	112.50	112.50	100.0	0.00	337.50	337.50	100.0
Equipment Rentals	0.00	16.66	16.66	100.0	0.00	50.06	50.06	100.0
Fuel	57.81	166.66	108.85	65.3	198.40	500.06	301.66	60.3
Legal Exp - Water	198.50	1,250.00	1,051.50	84.1	358.00	3,750.00	3,392.00	90.5
Miscellaneous	35.10	56.50	21.40	37.9	123.25	169.50	46.25	27.3
Software Support Exp - Water	339.98	208.33	(131.65)	(63.2)	364.98	625.03	260.05	41.6
Operating Supplies - Water	0.00	250.00	250.00	100.0	2,528.88	750.00	(1,778.88)	(237.2)
R&M Building - Water	0.00	16.66	16.66	100.0	0.00	50.06	50.06	100.0
Rep and Maint - Vehicles	93.60	208.33	114.73	55.1	464.75	625.03	160.28	25.6
Rep and Maint - Equipment	0.00	208.33	208.33	100.0	83.49	625.03	541.54	86.6
Rep and Maint - Infrastructure	971.20	2,083.33	1,112.13	53.4	1,285.53	6,250.03	4,964.50	79.4
Service Tests/System Testing	15.00	91.66	76.66	83.6	30.00	275.06	245.06	89.1
Small Tools and Equipment	53.61	125.00	71.39	57.1	78.29	375.00	296.71	79.1
Telephone Exp - Water	54.63	83.33	28.70	34.4	161.89	250.03	88.14	35.3
DWR Fee Exp	0.00	75.00	75.00	100.0	0.00	225.00	225.00	100.0
Uniform Exp Water	0.00	41.66	41.66	100.0	20.47	125.06	104.59	83.6
Utilities Exp - Water	0.00	41.66	41.66	100.0	76.63	125.06	48.43	38.7
Administrative Charge	4,019.33	4,019.33	0.00	0.0	12,057.99	12,058.03	0.04	0.0
Lease Payments	151.76	83.33	(68.43)	(82.1)	227.64	250.03	22.39	9.0
Total Program Expenses	\$7,160.52	\$10,146.58	\$2,986.06	29.4 %	\$21,030.19	\$30,440.78	\$9,410.59	30.9 %
General & Administrative Expenses								
Salaries and Wages	\$4,430.71	\$5,441.41	\$1,010.70	18.6 %	\$13,571.44	\$16,324.31	\$2,752.87	16.9 %
FICA and Medicare	330.97	416.25	85.28	20.5	1,014.29	1,248.75	234.46	18.8
Retirement	310.98	429.83	118.85	27.7	930.54	1,289.53	358.99	27.8
Health Insurance	886.43	1,251.33	364.90	29.2	2,659.28	3,754.03	1,094.75	29.2

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Worker's Compensation	0.00	0.00	0.00	0.0	1,117.00	1,299.25	182.25	14.0
Unemployment	9.22	14.75	5.53	37.5	37.43	44.25	6.82	15.4
Total General & Administrative Expenses	\$5,968.31	\$7,553.57	\$1,585.26	21.0 %	\$19,329.98	\$23,960.12	\$4,630.14	19.3 %
Total Expenses	\$13,128.83	\$17,700.15	\$4,571.32	25.8 %	\$40,360.17	\$54,400.90	\$14,040.73	25.8 %
Net Income (Loss)	\$11,915.44	\$7,549.85	\$4,365.59	57.8 %	\$34,723.96	\$21,349.10	\$13,374.86	62.6 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Sewer Usage Fees	\$15,264.99	\$15,416.66	\$(151.67)	(1.0)%	\$45,852.20	\$46,250.06	\$(397.86)	(0.9)%
Interest and Investment Earnings	4.45	8.33	(3.88)	(46.6)	13.38	25.03	(11.65)	(46.5)
Transfers In	5,833.33	5,833.33	0.00	0.0	17,499.99	17,500.03	(0.04)	0.0
Net Revenues	\$21,102.77	\$21,258.32	\$(155.55)	(0.7)%	\$63,365.57	\$63,775.12	\$(409.55)	(0.6)%
Program Expenses								
Contract Services	\$3,470.00	\$3,200.00	\$(270.00)	(8.4)%	\$9,870.00	\$9,600.00	\$(270.00)	(2.8)%
Training & Education	0.00	8.33	8.33	100.0	0.00	25.03	25.03	100.0
Permit Fee Exp - Sewer	0.00	104.16	104.16	100.0	0.00	312.56	312.56	100.0
Engineering Fees	0.00	1,666.66	1,666.66	100.0	0.00	5,000.06	5,000.06	100.0
Equipment Rentals	0.00	16.66	16.66	100.0	0.00	50.06	50.06	100.0
Fuel	57.82	175.00	117.18	67.0	198.42	525.00	326.58	62.2
Legal Exp - Sewer	0.00	16.66	16.66	100.0	0.00	50.06	50.06	100.0
Miscellaneous	0.00	27.16	27.16	100.0	88.15	81.56	(6.59)	(8.1)
Software Support Exp - Sewer	339.98	208.33	(131.65)	(63.2)	364.98	625.03	260.05	41.6
Operating Supplies - Sewer	0.00	1,250.00	1,250.00	100.0	697.21	3,750.00	3,052.79	81.4
R&M Building - Sewer	0.00	8.33	8.33	100.0	0.00	25.03	25.03	100.0
Rep and Maint - Vehicles	93.60	100.00	6.40	6.4	464.75	300.00	(164.75)	(54.9)
Rep and Maint - Equipment	0.00	625.00	625.00	100.0	0.00	1,875.00	1,875.00	100.0
Rep and Maint - Infrastructure	53.29	2,083.33	2,030.04	97.4	95.38	6,250.03	6,154.65	98.5
Service Tests/System Testing	2,552.00	916.66	(1,635.34)	(178.4)	4,545.20	2,750.06	(1,795.14)	(65.3)
Small Tools and Equipment	14.88	125.00	110.12	88.1	39.56	375.00	335.44	89.5
Telephone Exp - Sewer	54.63	75.00	20.37	27.2	161.89	225.00	63.11	28.0
Uniform Exp Sewer	0.00	41.66	41.66	100.0	20.47	125.06	104.59	83.6
Utilities	0.00	250.00	250.00	100.0	568.48	750.00	181.52	24.2
Administrative Charge	4,019.33	4,019.33	0.00	0.0	12,057.99	12,058.03	0.04	0.0
Sewer Interest Expense	0.00	0.00	0.00	0.0	3,340.02	3,750.00	409.98	10.9
Lease Payments	151.76	83.33	(68.43)	(82.1)	227.64	250.03	22.39	9.0
Total Program Expenses	\$10,807.29	\$15,000.60	\$4,193.31	28.0 %	\$32,740.14	\$48,752.60	\$16,012.46	32.8 %
General & Administrative Expenses								
Salaries and Wages	\$2,402.57	\$2,950.58	\$548.01	18.6 %	\$7,326.63	\$8,851.78	\$1,525.15	17.2 %
FICA and Medicare	179.47	236.00	56.53	24.0	547.51	708.00	160.49	22.7
Retirement	168.63	233.08	64.45	27.7	504.59	699.28	194.69	27.8
Health Insurance	480.67	678.50	197.83	29.2	1,442.02	2,035.50	593.48	29.2
Worker's Compensation	0.00	0.00	0.00	0.0	566.00	704.50	138.50	19.7

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Unemployment	5.00	8.00	3.00	37.5	19.64	24.00	4.36	18.2
Total General & Administrative Expenses	\$3,236.34	\$4,106.16	\$869.82	21.2 %	\$10,406.39	\$13,023.06	\$2,616.67	20.1 %
Total Expenses	\$14,043.63	\$19,106.76	\$5,063.13	26.5 %	\$43,146.53	\$61,775.66	\$18,629.13	30.2 %
Net Income (Loss)	\$7,059.14	\$2,151.56	\$4,907.58	228.1 %	\$20,219.04	\$1,999.46	\$18,219.58	911.2 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (2) Utilities
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Sanitation Usage Fees	\$15,697.91	\$15,833.33	\$(135.42)	(0.9)%	\$47,099.23	\$47,500.03	\$(400.80)	(0.8)%
Miscellaneous	0.00	83.33	(83.33)	(100.0)	162.00	250.03	(88.03)	(35.2)
Net Revenues	\$15,697.91	\$15,916.66	\$(218.75)	(1.4)%	\$47,261.23	\$47,750.06	\$(488.83)	(1.0)%
Program Expenses								
Contract Services	\$0.00	\$41.66	\$41.66	100.0 %	\$0.00	\$125.06	\$125.06	100.0 %
Recycling Contract Exp	120.00	166.66	46.66	28.0	240.00	500.06	260.06	52.0
Training & Education	0.00	25.00	25.00	100.0	0.00	75.00	75.00	100.0
Equipment Rentals	0.00	83.33	83.33	100.0	0.00	250.03	250.03	100.0
Fuel	348.42	708.33	359.91	50.8	1,171.38	2,125.03	953.65	44.9
Landfill Tipping Fees	1,388.40	1,958.33	569.93	29.1	5,058.00	5,875.03	817.03	13.9
Miscellaneous	0.00	20.00	20.00	100.0	88.15	60.00	(28.15)	(46.9)
Software Support Exp - Trash	12.50	0.00	(12.50)	0.0	37.50	0.00	(37.50)	0.0
Operating Supplies - Trash	0.00	16.66	16.66	100.0	0.00	50.06	50.06	100.0
R&M Building - Trash	0.00	12.50	12.50	100.0	0.00	37.50	37.50	100.0
Rep and Maint - Vehicles	93.60	1,000.00	906.40	90.6	1,325.92	3,000.00	1,674.08	55.8
Rep and Maint - Equipment	0.00	166.66	166.66	100.0	198.47	500.06	301.59	60.3
Small Tools and Equipment	14.88	108.33	93.45	86.3	4,990.13	5,325.03	334.90	6.3
Telephone Exp - Trash	54.65	75.00	20.35	27.1	161.92	225.00	63.08	28.0
Uniform Exp Trash	0.00	41.66	41.66	100.0	20.47	125.06	104.59	83.6
Administrative Charge	4,019.33	4,019.33	0.00	0.0	12,057.99	12,058.03	0.04	0.0
Transfers Out	0.00	0.00	0.00	0.0	5,000.00	5,000.00	0.00	0.0
Total Program Expenses	\$6,051.78	\$8,443.45	\$2,391.67	28.3 %	\$30,349.93	\$35,330.95	\$4,981.02	14.1 %
General & Administrative Expenses								
Salaries and Wages	\$3,822.26	\$4,694.16	\$871.90	18.6 %	\$11,656.00	\$14,082.56	\$2,426.56	17.2 %
FICA and Medicare	285.52	359.08	73.56	20.5	871.04	1,077.28	206.24	19.1
Retirement	268.27	370.75	102.48	27.6	802.75	1,112.25	309.50	27.8
Health Insurance	764.70	1,079.50	314.80	29.2	2,294.10	3,238.50	944.40	29.2
Worker's Compensation	0.00	0.00	0.00	0.0	1,587.00	1,120.75	(466.25)	(41.6)
Unemployment	7.95	12.75	4.80	37.6	31.24	38.25	7.01	18.3
Total General & Administrative Expenses	\$5,148.70	\$6,516.24	\$1,367.54	21.0 %	\$17,242.13	\$20,669.59	\$3,427.46	16.6 %
Total Expenses	\$11,200.48	\$14,959.69	\$3,759.21	25.1 %	\$47,592.06	\$56,000.54	\$8,408.48	15.0 %
Net Income (Loss)	\$4,497.43	\$956.97	\$3,540.46	370.0 %	(\$330.83)	\$(6,250.48)	\$7,919.65	96.0 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2019 Through 9/30/2019

Fund: (3) Road

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
HURF Revenue	\$3,044.46	\$3,220.16	\$(175.70)	(5.5)%	\$208,031.67	\$207,462.56	\$569.11	0.3 %
Interest and Investment Earnings	99.43	29.16	70.27	241.0	221.97	87.56	134.41	153.5
Transfers In	3,747.21	6,166.66	(2,419.45)	(39.2)	7,173.74	18,500.06	(11,326.32)	(61.2)
Net Revenues	\$6,891.10	\$9,415.98	\$(2,524.88)	(26.8)%	\$215,427.38	\$226,050.18	\$(10,622.80)	(4.7)%
Program Expenses								
Engineering Fees	\$0.00	\$166.66	\$166.66	100.0 %	\$0.00	\$500.06	\$500.06	100.0 %
Equipment Rentals - HURF	0.00	125.00	125.00	100.0	0.00	375.00	375.00	100.0
Fuel	0.00	4.16	4.16	100.0	0.00	12.56	12.56	100.0
Miscellaneous	0.00	12.91	12.91	100.0	88.14	38.81	(49.33)	(127.1)
Software Service & Support	12.50	33.33	20.83	62.5	37.50	100.03	62.53	62.5
Operating Supplies - HURF	0.00	58.33	58.33	100.0	0.00	175.03	175.03	100.0
Public Restroom Supplies	0.00	183.33	183.33	100.0	0.00	550.03	550.03	100.0
R&M Building - HURF	0.00	6,300.00	6,300.00	100.0	61.85	6,300.00	6,238.15	99.0
Rep and Maint - Vehicles	93.59	200.00	106.41	53.2	464.75	600.00	135.25	22.5
Rep and Maint - Equipment	0.00	29.16	29.16	100.0	0.00	87.56	87.56	100.0
Rep and Maint - Infrastructure	381.55	1,000.00	618.45	61.8	1,383.42	3,000.00	1,616.58	53.9
Small Tools and Equipment	14.90	41.66	26.76	64.2	39.58	125.06	85.48	68.4
Street Lights	955.01	1,041.66	86.65	8.3	2,864.59	3,125.06	260.47	8.3
Street Supplies	685.70	250.00	(435.70)	(174.3)	1,431.88	750.00	(681.88)	(90.9)
Telephone	0.00	16.66	16.66	100.0	0.00	50.06	50.06	100.0
Uniform Exp - HURF	0.00	41.66	41.66	100.0	20.48	125.06	104.58	83.6
Administrative Charge	881.17	881.16	(0.01)	0.0	2,643.51	2,643.56	0.05	0.0
Lease Payments	43.38	25.00	(18.38)	(73.5)	65.07	75.00	9.93	13.2
Total Program Expenses	\$3,067.80	\$10,410.68	\$7,342.88	70.5 %	\$9,100.77	\$18,632.88	\$9,532.11	51.2 %
General & Administrative Expenses								
Salaries and Wages	\$3,041.92	\$3,612.00	\$570.08	15.8 %	\$9,336.61	\$10,836.00	\$1,499.39	13.8 %
FICA and Medicare	229.05	276.33	47.28	17.1	703.29	829.03	125.74	15.2
Retirement	142.36	196.75	54.39	27.6	425.97	590.25	164.28	27.8
Health Insurance	405.76	572.75	166.99	29.2	1,217.28	1,718.25	500.97	29.2
Worker's Compensation	0.00	0.00	0.00	0.0	497.00	710.00	213.00	30.0
Unemployment	4.21	15.08	10.87	72.1	32.41	45.28	12.87	28.4
Total General & Administrative Expenses	\$3,823.30	\$4,672.91	\$849.61	18.2 %	\$12,212.56	\$14,728.81	\$2,516.25	17.1 %
Total Expenses	\$6,891.10	\$15,083.59	\$8,192.49	54.3 %	\$21,313.33	\$33,361.69	\$12,048.36	36.1 %

Town of Jerome
Income Statement
 (Original Budget to Actual Comparison)
 For the period of 9/1/2019 Through 9/30/2019

Fund: (3) Road

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Net Income (Loss)	<u>\$0.00</u>	<u>\$(5,667.61)</u>	<u>\$5,667.61</u>	<u>100.0 %</u>	<u>\$194,114.05</u>	<u>\$192,688.49</u>	<u>\$1,425.56</u>	<u>0.7 %</u>

10/1/19
2:01:16 PM

Town of Jerome
Balance Sheet
As of 9/30/2019
Fund: (1) General

Assets

Current Assets

LGIP	\$1,635.92	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	5,430.42	
City Sales Taxes	177,519.85	
Franchise Fees	3,915.37	
GF Accounts Receivable	150.00	
Property Taxes	1,501.31	
Rents	(112.25)	
State Sales Taxes	7,188.39	
Court - Checking & Bond Acct	91,921.08	
Court - JCEF Acct	11,606.04	
Court - FTG Acct	5,665.38	
Urban Revenue Sharing	15,136.98	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	118,853.67	
OAZ Checking	200,749.14	
OAZ General Savings	394,262.08	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$1,036,003.38

Other Assets

Due From Other Funds	\$2,232,160.92	
Total Other Assets		2,232,160.92

Total Assets

\$3,268,164.30

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$(13,671.21)	
Federal WH & FICA	(9.81)	
Arizona Withholding	(35.05)	
AFLAC	(408.30)	
Health Insurance	(3,014.50)	
457G Retirement	50.63	
PSPRS	(0.15)	
Customer Deposits	6,760.72	
FD Per Call Payable	19,696.50	
Ganishments Payable	1,735.51	
Wages Payable	16,497.04	
Due To Other Funds	2,420,058.06	
Court Liabilities	6,507.78	
Suspense Account	1,600.00	
Total Current Liabilities		\$2,455,767.22

Total Liabilities

\$2,455,767.22

Net Assets

Unrestricted Funds	734,473.85	
Prior Period Adj - GF	56.13	
Current Year Net Assets	77,867.10	

10/1/19
2:01:16 PM

Town of Jerome
Balance Sheet
As of 9/30/2019
Fund: (1) General

Total Net Assets

812,397.08

Total Liabilities and Net Assets

\$3,268,164.30

10/1/19
2:04:18 PM

Town of Jerome
Balance Sheet
As of 9/30/2019
Fund: (2) Utilities

Assets

Current Assets

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	57,464.60	
Bond Account	14,476.70	
Replacement & Extension Acct	67,547.77	
Series 2001 Bond Reserve Acct	30,054.34	
Total Current Assets		\$154,543.41

Property, Plant & Equipment

Buildings	\$2,166,541.66	
Operating Equipment	188,014.81	
Buildings	(1,407,754.07)	
Operating Equipment	(158,460.36)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		2,188,088.10

Other Assets

Due From Other Funds	\$830,126.50	
Total Other Assets		830,126.50

Total Assets

\$3,172,758.01

Liabilities and Net Assets

Current Liabilities

Sales Tax Payable	\$916.87	
Customer Deposits	23,306.69	
Compensated Absences	1,653.16	
Bonds Payable	159,682.50	
Other Liabilities	6,354.76	
Due To Other Funds	739,520.94	
Accrued Payroll	1,951.06	
Accrued Interest Payable	3,592.85	
Total Current Liabilities		\$936,978.83

Total Liabilities

\$936,978.83

Net Assets

Unrestricted Fund Balance	798,050.00	
Unrestricted Fund Balance	(157,060.00)	
Unrestricted Fund Balance	1,546,043.98	
Current Year Net Assets	48,745.20	
Total Net Assets		2,235,779.18
Total Liabilities and Net Assets		\$3,172,758.01

10/1/19
2:07:13 PM

Town of Jerome
Balance Sheet
As of 9/30/2019
Fund: (3) Road

Assets

Current Assets

HURF Accounts Receivable	\$6,631.11	
OAZ HURF Savings	347,314.90	
Total Current Assets		\$353,946.01

Other Assets

Due From Other Funds	\$315,922.21	
Total Other Assets		315,922.21

Total Assets

\$669,868.22

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$480,108.87	
Accrued Payroll	526.64	
Total Current Liabilities		\$480,635.51

Total Liabilities

\$480,635.51

Net Assets

Unrestricted Fund Balance	(4,881.34)	
Current Year Net Assets	194,114.05	
Total Net Assets		189,232.71
Total Liabilities and Net Assets		\$669,868.22

10/1/19
2:07:54 PM

Town of Jerome
Balance Sheet
As of 9/30/2019

Fund: (4) Firefighters Pension & Relief

Assets

Current Assets

Due from State of AZ	\$1,918.32	
Investments - Pension & Relief	138,095.81	
Total Current Assets		\$140,014.13

Other Assets

Due From Other Funds	\$55,238.27	
Total Other Assets		55,238.27

Total Assets		\$195,252.40
---------------------	--	---------------------

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$26,693.89	
Total Current Liabilities		\$26,693.89

Total Liabilities		\$26,693.89
--------------------------	--	--------------------

Net Assets

Unrestricted Fund Balance	143,885.68	
Current Year Net Assets	24,672.83	
Total Net Assets		168,558.51
Total Liabilities and Net Assets		\$195,252.40

10/1/19
2:08:43 PM

Town of Jerome
Balance Sheet
As of 9/30/2019

Fund: (5) Operating Grants

Assets

Current Assets

Opr Grants Receivable	\$5,109.33	
Inventory	13,893.06	
Total Current Assets		\$19,002.39

Other Assets

Due From Other Funds	\$403,796.80	
Total Other Assets		403,796.80

Total Assets

\$422,799.19

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$325,761.87	
Deferred Revenue - Opr Grants	56,964.75	
Total Current Liabilities		\$382,726.62

Total Liabilities

\$382,726.62

Net Assets

Unrestricted Fund Balance	11,960.45	
Current Year Net Assets	28,112.12	

Total Net Assets

40,072.57

Total Liabilities and Net Assets

\$422,799.19

10/1/19
2:09:34 PM

Town of Jerome
Balance Sheet
As of 9/30/2019

Fund: (6) Capital Grants

Assets

Other Assets

Due From Other Funds	\$552,703.84	
Total Other Assets	<u>552,703.84</u>	\$552,703.84
Total Assets		<u>552,703.84</u>

Liabilities and Net Assets

Current Liabilities

Deferred Revenue - Cap Grants	\$37,456.83	
Due To Other Funds	518,359.84	
Total Current Liabilities	<u>555,816.67</u>	\$555,816.67
Total Liabilities		<u>555,816.67</u>

Net Assets

Restricted Fund Balance	\$31,920.73	
Unrestricted Fund Balance	(35,183.20)	
Current Year Net Assets	<u>149.64</u>	
Total Net Assets		<u>(3,112.83)</u>
Total Liabilities and Net Assets		<u>552,703.84</u>

10/1/19
2:10:10 PM

Town of Jerome
Balance Sheet
As of 9/30/2019

Fund: (7) GF Contingencies

Assets

Current Assets

Wildland Fees Receivable

\$22,363.66

Total Current Assets

\$22,363.66

Other Assets

Due From Other Funds

\$219,596.04

Total Other Assets

219,596.04

Total Assets

\$241,959.70

Liabilities and Net Assets

Current Liabilities

Due To Other Funds

\$131,165.55

Total Current Liabilities

\$131,165.55

Total Liabilities

\$131,165.55

Net Assets

Unrestricted Fund Balance

\$80,209.40

Current Year Net Assets

30,584.75

Total Net Assets

110,794.15

Total Liabilities and Net Assets

\$241,959.70

10/1/19
2:10:37 PM

Town of Jerome
Balance Sheet
As of 9/30/2019
Fund: (9) Capital

Assets

Current Assets

OAZ Capital Improvements	\$45,615.86	
Total Current Assets	<u>45,615.86</u>	\$45,615.86

Other Assets

Due From Other Funds	\$47,124.44	
Total Other Assets	<u>47,124.44</u>	47,124.44

Total Assets		<u><u>\$92,740.30</u></u>
---------------------	--	---------------------------

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$15,000.00	
Total Current Liabilities	<u>15,000.00</u>	\$15,000.00

Total Liabilities		<u>\$15,000.00</u>
--------------------------	--	--------------------

Net Assets

Unrestricted Fund Balance	\$67,628.33	
Current Year Net Assets	<u>10,111.97</u>	

Total Net Assets		<u>77,740.30</u>
-------------------------	--	------------------

Total Liabilities and Net Assets		<u><u>\$92,740.30</u></u>
---	--	---------------------------

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 1001 - INTELLICORP RECORDS, INC.											
090419E 1063788 GG	09/04/19	09/04/19	10/04/19	1.11.6110 - Contract Services	\$54.00	\$0.00	\$54.00	09/04/19	10263	ASCUC†	\$0.00
				INVOICE 090419E TOTALS:	\$54.00	\$0.00	\$54.00				\$0.00
VENDOR: 1002 - XEROX FINANCIAL SERVICES											
091119F 020-0098114-001, 1756233 GG	09/11/19	09/11/19	10/11/19	1.11.6191 - Copier & Equip Lease Expe	\$321.03	\$0.00	\$321.03	09/11/19	10288	ASCUC†	\$0.00
				1.11.6191 - Copier & Equip Lease Expe	(\$321.03)	\$0.00	(\$321.03)	09/11/19	10288	ASCUC†	\$321.03
				1.11.6191 - Copier & Equip Lease Expe	\$321.03	\$0.00	\$321.03	09/11/19	10297	ASCUC†	(\$321.03)
				INVOICE 091119F TOTALS:	\$321.03	\$0.00	\$321.03				\$0.00
VENDOR: 1008 - MCI COMM SERVICE											
092619P 6N294147 928 649 3034 FD	09/26/19	09/26/19	10/16/19	1.14.6265 - Telephone	\$35.38	\$0.00	\$35.38	09/26/19	10337	ASCUC†	\$0.00
				INVOICE 092619P TOTALS:	\$35.38	\$0.00	\$35.38				\$0.00
VENDOR: 1019 - ARROWHEAD GARAGE DOORS											
092619M e-mail 9-23-19 prop	09/26/19	09/26/19	10/26/19	1.18.6215 - R&M Building - Properties	\$284.00	\$0.00	\$284.00	09/26/19	10338	ASCUC†	\$0.00
				INVOICE 092619M TOTALS:	\$284.00	\$0.00	\$284.00				\$0.00
VENDOR: 1020 - AMERICAN TECHNOLOGIES, INC											
JUN30091819D 106077, AS49120996-001 prop	09/18/19	09/18/19	10/18/19	1.18.6230 - Rep and Maint - Infrastruct	\$6,240.00	\$0.00	\$6,240.00	09/18/19	10307	ASCUC†	\$0.00
				INVOICE JUN30091819D TOTALS:	\$6,240.00	\$0.00	\$6,240.00				\$0.00
VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH											
090419A 19-115 GG	09/04/19	09/04/19	10/04/19	1.11.6192 - Software Support Exp - GG	\$120.00	\$0.00	\$120.00	09/04/19	10264	ASCUC†	\$0.00
				1.14.6185 - Miscellaneous	\$75.00	\$0.00	\$75.00	09/04/19	10264	ASCUC†	\$0.00
				INVOICE 090419A TOTALS:	\$195.00	\$0.00	\$195.00				\$0.00
090419B 19-115 sewer	09/04/19	09/04/19	10/04/19	2.51.6192 - Software Support Exp - Sew	\$12.50	\$0.00	\$12.50	09/04/19	10264	ASCUC†	\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
19-115 water				2.50.6192 - Software Support Exp - Wa	\$12.50	\$0.00	\$12.50	09/04/19	10264	ASCUC†	\$0.00
19-115 prop				1.18.6192 - Software Service & Suppor	\$12.50	\$0.00	\$12.50	09/04/19	10264	ASCUC†	\$0.00
19-115 parks				1.17.6192 - Software Service & Suppor	\$12.50	\$0.00	\$12.50	09/04/19	10264	ASCUC†	\$0.00
19-115 trash				2.52.6192 - Software Support Exp - Tra	\$12.50	\$0.00	\$12.50	09/04/19	10264	ASCUC†	\$0.00
19-115 HURF				3.30.6192 - Software Service & Suppor	\$12.50	\$0.00	\$12.50	09/04/19	10264	ASCUC†	\$0.00
				INVOICE 090419B TOTALS:	\$75.00	\$0.00	\$75.00				\$0.00
090419C	09/04/19	09/04/19	10/04/19	1.15.6266 - E-Rate Exp	\$40.07	\$0.00	\$40.07	09/04/19	10264	ASCUC†	\$0.00
19-096 LB				INVOICE 090419C TOTALS:	\$40.07	\$0.00	\$40.07				\$0.00
090419G	09/04/19	09/04/19	10/04/19	1.15.6266 - E-Rate Exp	\$40.07	\$0.00	\$40.07	09/04/19	10264	ASCUC†	\$0.00
19-057 LB				INVOICE 090419G TOTALS:	\$40.07	\$0.00	\$40.07				\$0.00
				YAVAPAI CO. EDUCATION TECH TOTALS:	\$350.14	\$0.00	\$350.14				\$0.00
				VENDOR: 1030 - ALEX BARBER							\$0.00
090419O	09/04/19	09/04/19	10/04/19	1.11.6275 - Travel	\$38.86	\$0.00	\$38.86	09/04/19	10265	ASCUC†	\$0.00
mileage reimbursement GG				INVOICE 090419O TOTALS:	\$38.86	\$0.00	\$38.86				\$0.00
				ALEX BARBER TOTALS:	\$38.86	\$0.00	\$38.86				\$0.00
				VENDOR: 1033 - BROWN & BROWN LAW OFFICES							\$0.00
091819C	09/18/19	09/18/19	10/18/19	2.50.6170 - Legal Exp - Water	\$140.00	\$0.00	\$140.00	09/18/19	10308	ASCUC†	\$0.00
2280 water				INVOICE 091819C TOTALS:	\$140.00	\$0.00	\$140.00				\$0.00
				BROWN & BROWN LAW OFFICES TOTALS:	\$140.00	\$0.00	\$140.00				\$0.00
				VENDOR: 1048 - LASER ETCHED, LLC							\$0.00
090419H	09/04/19	09/04/19	10/04/19	1.13.6185 - Miscellaneous	\$52.12	\$0.00	\$52.12	09/04/19	10266	ASCUC†	\$0.00
11957 PD				INVOICE 090419H TOTALS:	\$52.12	\$0.00	\$52.12				\$0.00
				LASER ETCHED, LLC TOTALS:	\$52.12	\$0.00	\$52.12				\$0.00
				VENDOR: 1049 - MARK KESSNER							\$0.00
091019JS1	09/10/19	09/10/19	10/10/19	1.18.6215 - R&M Building - Properties	\$1,985.00	\$0.00	\$1,985.00	09/10/19	10287	ASCUC†	\$0.00
Labor-Tile Install at FD				INVOICE 091019JS1 TOTALS:	\$1,985.00	\$0.00	\$1,985.00				\$0.00
				MARK KESSNER TOTALS:	\$1,985.00	\$0.00	\$1,985.00				\$0.00
				VENDOR: 109 - AFLAC							\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
091819H Acct # DN513, Inv. 336239	09/18/19	09/18/19	09/18/19	1.10.2405 - AFLAC	\$172.08	\$0.00	\$172.08	09/18/19	10309	ASCUC†	\$0.00
INVOICE 091819H TOTALS:					\$172.08	\$0.00	\$172.08				\$0.00
AFLAC TOTALS:					\$172.08	\$0.00	\$172.08				\$0.00
VENDOR: 113 - ALL-MED EQUIPMENT & SERVICES											
092619N 568125 FD	09/26/19	09/26/19	09/26/19	1.14.6181 - Medical Supplies Exp	\$119.04	\$0.00	\$119.04	09/26/19	10339	ASCUC†	\$0.00
INVOICE 092619N TOTALS:					\$119.04	\$0.00	\$119.04				\$0.00
ALL-MED EQUIPMENT & SERVICES TOTALS:					\$119.04	\$0.00	\$119.04				\$0.00
VENDOR: 119 - APS											
090419P 943806 roof	09/04/19	09/04/19	09/19/19	1.18.6285 - Utilities	\$13.89	\$0.00	\$13.89	09/04/19	10267	ASCUC†	\$0.00
INVOICE 090419P TOTALS:					\$13.89	\$0.00	\$13.89				\$0.00
092519H 149044 street lights	09/25/19	09/25/19	10/10/19	3.30.6255 - Street Lights	\$955.01	\$0.00	\$955.01	09/25/19	10324	ASCUC†	\$0.00
INVOICE 092519H TOTALS:					\$955.01	\$0.00	\$955.01				\$0.00
APS TOTALS:					\$968.90	\$0.00	\$968.90				\$0.00
VENDOR: 120 - ARROW EXPRESS											
090419J Sewer sample shipping - 122168	09/04/19	09/04/19	10/04/19	2.51.6240 - Service Tests/System Testi	\$45.00	\$0.00	\$45.00	09/04/19	10268	ASCUC†	\$0.00
INVOICE 090419J TOTALS:					\$45.00	\$0.00	\$45.00				\$0.00
092519G Sewer sample shipping - 122172	09/25/19	09/25/19	10/25/19	2.51.6240 - Service Tests/System Testi	\$45.00	\$0.00	\$45.00	09/25/19	10325	ASCUC†	\$0.00
INVOICE 092519G TOTALS:					\$45.00	\$0.00	\$45.00				\$0.00
ARROW EXPRESS TOTALS:					\$90.00	\$0.00	\$90.00				\$0.00
VENDOR: 122 - AT&T											
092619Q 287251435682x09152019	09/26/19	09/26/19	10/26/19	1.13.6265 - Telephone	\$45.52	\$0.00	\$45.52	09/26/19	10340	ASCUC†	\$0.00
INVOICE 092619Q TOTALS:					\$45.52	\$0.00	\$45.52				\$0.00
AT&T TOTALS:					\$45.52	\$0.00	\$45.52				\$0.00
VENDOR: 141 - ARIZONA SUPREME COURT											
090419N 2020-95 CT	09/04/19	09/04/19	09/04/19	1.12.6191 - Copier & Equip Lease Exp	\$1,125.00	\$0.00	\$1,125.00	09/04/19	10269	ASCUC†	\$0.00
INVOICE 090419N TOTALS:					\$1,125.00	\$0.00	\$1,125.00				\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date Account	Due.Date	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 165 - MAVERIK FLEET										
091619FUEL	09/16/19	10/16/19				\$1,125.00				\$0.00
60981381; Shuttle Fuel, GG		1.11.6245 - Shuttle Expenses		\$141.14	\$0.00	\$141.14	09/16/19	10306	ASCUC†	\$0.00
Fire Department Fuel, FD		1.14.6145 - Fuel		\$176.71	\$0.00	\$176.71	09/16/19	10306	ASCUC†	\$0.00
Police Department Fuel, PD		1.13.6145 - Fuel		\$621.66	\$0.00	\$621.66	09/16/19	10306	ASCUC†	\$0.00
		INVOICE 091619FUEL TOTALS:		\$939.51	\$0.00	\$939.51				\$0.00
091619PW1										
PW Vehicle Fuel, Sewer	09/16/19	10/16/19		\$61.17	\$0.00	\$61.17	09/16/19	10306	ASCUC†	\$0.00
PW Vehicle Fuel, Water		2.51.6220 - Rep and Maint - Vehicles		\$61.17	\$0.00	\$61.17	09/16/19	10306	ASCUC†	\$0.00
PW Vehicle Fuel, Prop		1.18.6220 - Rep and Maint - Vehicles		\$61.13	\$0.00	\$61.13	09/16/19	10306	ASCUC†	\$0.00
PW Vehicle Fuel, Parks		1.17.6220 - Rep and Maint - Vehicles		\$61.13	\$0.00	\$61.13	09/16/19	10306	ASCUC†	\$0.00
PW Vehicle Fuel, Trash		2.52.6220 - Rep and Maint - Vehicles		\$61.17	\$0.00	\$61.17	09/16/19	10306	ASCUC†	\$0.00
PW Vehicle Fuel, HURF		3.30.6220 - Rep and Maint - Vehicles		\$61.15	\$0.00	\$61.15	09/16/19	10306	ASCUC†	\$0.00
		INVOICE 091619PW1 TOTALS:		\$366.92	\$0.00	\$366.92				\$0.00
091619PW2										
PW Small Equipment Fuel, Sewer	09/16/19	10/16/19		\$7.89	\$0.00	\$7.89	09/16/19	10306	ASCUC†	\$0.00
PW Small Equipment Fuel, Water		2.51.6250 - Small Tools and Equipment		\$7.89	\$0.00	\$7.89	09/16/19	10306	ASCUC†	\$0.00
PW Small Equipment Fuel, Prop		1.18.6250 - Small Tools and Equipment		\$7.88	\$0.00	\$7.88	09/16/19	10306	ASCUC†	\$0.00
PW Small Equipment Fuel, Parks		1.17.6250 - Small Tools and Equipment		\$7.88	\$0.00	\$7.88	09/16/19	10306	ASCUC†	\$0.00
PW Small Equipment Fuel, Trash		2.52.6250 - Small Tools and Equipment		\$7.89	\$0.00	\$7.89	09/16/19	10306	ASCUC†	\$0.00
PW Small Equipment Fuel, HURF		3.30.6250 - Small Tools and Equipment		\$7.89	\$0.00	\$7.89	09/16/19	10306	ASCUC†	\$0.00
		INVOICE 091619PW2 TOTALS:		\$47.32	\$0.00	\$47.32				\$0.00
VENDOR: 167 - OFFICE DEPOT										
091119H	09/11/19	11/10/19								
63266436, 371757684001 GG		1.11.6190 - Office Supplies		\$13.56	\$0.00	\$13.56	09/11/19	10289	ASCUC†	\$0.00
		1.11.6190 - Office Supplies			\$0.00	(\$13.56)	09/11/19	10289	ASCUC†	\$13.56
		1.11.6190 - Office Supplies			\$0.00	\$13.56	09/11/19	10298	ASCUC†	(\$13.56)
		1.11.6190 - Office Supplies		\$4.21	\$0.00	\$4.21	09/11/19	10289	ASCUC†	\$0.00
		1.11.6190 - Office Supplies			\$0.00	(\$4.21)	09/11/19	10289	ASCUC†	\$4.21
		1.11.6190 - Office Supplies			\$0.00	\$4.21	09/11/19	10298	ASCUC†	(\$4.21)
		INVOICE 091119H TOTALS:		\$17.77	\$0.00	\$17.77				\$0.00
091819G										
63266436, 374508492001 GG	09/18/19	11/17/19		\$87.22	\$0.00	\$87.22	09/18/19	10310	ASCUC†	\$0.00
		1.11.6190 - Office Supplies		\$87.22	\$0.00	\$87.22				\$0.00
		INVOICE 091819G TOTALS:		\$87.22	\$0.00	\$87.22				\$0.00
		OFFICE DEPOT TOTALS:		\$104.99	\$0.00	\$104.99				\$0.00
VENDOR: 168 - CENTURY LINK										
V - Denotes Voided Check Entries										

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
CENTURYLINK-41	09/25/19	09/25/19	10/10/19								
928 634 2245 PD				1.13.6265 - Telephone	\$32.43	\$0.00	\$32.43	09/25/19	10326	ASCUCH	\$0.00
928 634 6647 FD				1.14.6265 - Telephone	\$0.00	\$0.00	\$0.00				\$0.00
928 634 6714 sewer				2.51.6265 - Telephone Exp - Sewer	\$0.00	\$0.00	\$0.00				\$0.00
928 634 6714 water				2.50.6265 - Telephone Exp - Water	\$0.00	\$0.00	\$0.00				\$0.00
928 634 6714 trash				2.52.6265 - Telephone Exp - Trash	\$0.00	\$0.00	\$0.00				\$0.00
928 634 6714 parks				1.17.6265 - Telephone	\$0.00	\$0.00	\$0.00				\$0.00
928 634 6714 HURF				3.30.6265 - Telephone	\$0.00	\$0.00	\$0.00				\$0.00
928 634 7943 GG				1.11.6265 - Telephone	\$158.31	\$0.00	\$158.31	09/25/19	10326	ASCUCH	\$0.00
928 634 8992 PD				1.13.6265 - Telephone	\$173.81	\$0.00	\$173.81	09/25/19	10326	ASCUCH	\$0.00
928 639 0574 LB				1.15.6265 - Telephone	\$81.44	\$0.00	\$81.44	09/25/19	10326	ASCUCH	\$0.00
928 649 2776 PD				1.13.6265 - Telephone	\$38.95	\$0.00	\$38.95	09/25/19	10326	ASCUCH	\$0.00
928 649 3034 FD				1.14.6265 - Telephone	\$123.50	\$0.00	\$123.50	09/25/19	10326	ASCUCH	\$0.00
928 649 3250 CT				1.12.6265 - Telephone	\$68.22	\$0.00	\$68.22	09/25/19	10326	ASCUCH	\$0.00
INVOICE CENTURYLINK-41 TOTALS:					\$676.66	\$0.00	\$676.66				\$0.00
VENDOR: 188 - DATA WEST											
CENTURY LINK TOTALS:					\$676.66	\$0.00	\$676.66				\$0.00
091819E	09/18/19	09/18/19	10/18/19								
4427890967, CT1434387 water				2.50.6110 - Contract Services	\$270.00	\$0.00	\$270.00	09/18/19	10311	ASCUCH	\$0.00
4427890967, CT1434387 sewer				2.51.6110 - Contract Services	\$270.00	\$0.00	\$270.00	09/18/19	10311	ASCUCH	\$0.00
INVOICE 091819E TOTALS:					\$540.00	\$0.00	\$540.00				\$0.00
DATA WEST TOTALS:					\$540.00	\$0.00	\$540.00				\$0.00
VENDOR: 203 - SMART DOCUMENT SOLUTIONS											
091819B	09/18/19	09/18/19	09/18/19								
C10253, CT1221-01, 9231 GG				1.11.6191 - Copier & Equip Lease Expe	\$155.57	\$0.00	\$155.57	09/18/19	10312	ASCUCH	\$0.00
INVOICE 091819B TOTALS:					\$155.57	\$0.00	\$155.57				\$0.00
SMART DOCUMENT SOLUTIONS TOTALS:					\$155.57	\$0.00	\$155.57				\$0.00
VENDOR: 204 - SEDONA RECYCLES, INC											
090519V	09/05/19	09/05/19	09/05/19								
Recycling Services, 919				2.52.6111 - Recycling Contract Exp	\$120.00	\$0.00	\$120.00	09/05/19	10278	ASCUCH	\$0.00
INVOICE 090519V TOTALS:					\$120.00	\$0.00	\$120.00				\$0.00
SEDONA RECYCLES, INC TOTALS:					\$120.00	\$0.00	\$120.00				\$0.00
VENDOR: 207 - HOME DEPOT CREDIT SERVICES											
090419Q	09/04/19	09/04/19	09/24/19								
3429 FD				1.14.6250 - Small Tools and Equipment	\$507.07	\$0.00	\$507.07	09/04/19	10270	ASCUCH	\$0.00
3429 water				2.50.6185 - Miscellaneous	\$35.10	\$0.00	\$35.10	09/04/19	10270	ASCUCH	\$0.00
3429 HURF				3.30.6230 - Rep and Maint - Infrastruct	\$324.90	\$0.00	\$324.90	09/04/19	10270	ASCUCH	\$0.00
INVOICE 090419Q TOTALS:					\$867.07	\$0.00	\$867.07				\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
HOME DEPOT CREDIT SERVICES TOTALS:											
					\$867.07	\$0.00	\$867.07				\$0.00
VENDOR: 218 - VERIZON WIRELESS											
VERIZON-38	09/05/19		09/30/19								
928 300 5987 PZ Barry				1.16.6265 - Telephone	\$38.17	\$0.00	\$38.17	09/05/19	10279	ASCUC†	\$0.00
928 300 8701 FD Rusty				1.14.6265 - Telephone	\$67.82	\$0.00	\$67.82	09/05/19	10279	ASCUC†	\$0.00
928 301 1878 water				2.50.6265 - Telephone Exp - Water	\$12.05	\$0.00	\$12.05	09/05/19	10279	ASCUC†	\$0.00
928 301 1878 sewer				2.51.6265 - Telephone Exp - Sewer	\$12.05	\$0.00	\$12.05	09/05/19	10279	ASCUC†	\$0.00
928 301 1878 trash				2.52.6265 - Telephone Exp - Trash	\$12.06	\$0.00	\$12.06	09/05/19	10279	ASCUC†	\$0.00
928 301 2381 water				2.50.6265 - Telephone Exp - Water	\$12.05	\$0.00	\$12.05	09/05/19	10279	ASCUC†	\$0.00
928 301 2381 sewer				2.51.6265 - Telephone Exp - Sewer	\$12.05	\$0.00	\$12.05	09/05/19	10279	ASCUC†	\$0.00
928 301 2381 trash				2.52.6265 - Telephone Exp - Trash	\$12.06	\$0.00	\$12.06	09/05/19	10279	ASCUC†	\$0.00
928 821 0133 shuttle driver - Leo				1.11.6285 - Tourism 1% Bed Tax	\$35.07	\$0.00	\$35.07	09/05/19	10279	ASCUC†	\$0.00
928 821 8243 water Xanadu				2.50.6265 - Telephone Exp - Water	\$8.11	\$0.00	\$8.11	09/05/19	10279	ASCUC†	\$0.00
928 821 8243 sewer Xanadu				2.51.6265 - Telephone Exp - Sewer	\$8.11	\$0.00	\$8.11	09/05/19	10279	ASCUC†	\$0.00
928 821 8243 trash Xanadu				2.52.6265 - Telephone Exp - Trash	\$8.12	\$0.00	\$8.12	09/05/19	10279	ASCUC†	\$0.00
928 821 8335 water Lyle				2.50.6265 - Telephone Exp - Water	\$11.69	\$0.00	\$11.69	09/05/19	10279	ASCUC†	\$0.00
928 821 8335 sewer Lyle				2.51.6265 - Telephone Exp - Sewer	\$11.69	\$0.00	\$11.69	09/05/19	10279	ASCUC†	\$0.00
928 821 8335 trash Lyle				2.52.6265 - Telephone Exp - Trash	\$11.68	\$0.00	\$11.68	09/05/19	10279	ASCUC†	\$0.00
access charges water				2.50.6265 - Telephone Exp - Water	\$10.73	\$0.00	\$10.73	09/05/19	10279	ASCUC†	\$0.00
access charges sewer				2.51.6265 - Telephone Exp - Sewer	\$10.73	\$0.00	\$10.73	09/05/19	10279	ASCUC†	\$0.00
access charges trash				2.52.6265 - Telephone Exp - Trash	\$10.74	\$0.00	\$10.74	09/05/19	10279	ASCUC†	\$0.00
access charges GG				1.11.6265 - Telephone	\$10.74	\$0.00	\$10.74	09/05/19	10279	ASCUC†	\$0.00
access charges FD				1.14.6265 - Telephone	\$10.74	\$0.00	\$10.74	09/05/19	10279	ASCUC†	\$0.00
access charges PZ				1.16.6265 - Telephone	\$10.74	\$0.00	\$10.74	09/05/19	10279	ASCUC†	\$0.00
				INVOICE VERIZON-38 TOTALS:	\$337.19	\$0.00	\$337.19				\$0.00
VENDOR: 224 - LEGEND											
090419D	09/04/19		10/04/19								
Acct 00-0001475, Inv. 1912411				2.51.6240 - Service Tests/System Testi	\$304.00	\$0.00	\$304.00	09/04/19	10271	ASCUC†	\$0.00
				INVOICE 090419D TOTALS:	\$304.00	\$0.00	\$304.00				\$0.00
091119I	09/11/19		10/11/19								
Acct 00-0001475, Inv. 1906687 sewe				2.51.6240 - Service Tests/System Testi	\$75.00	\$0.00	\$75.00	09/11/19	10290	ASCUC†	\$0.00
				2.51.6240 - Service Tests/System Testi	(\$75.00)	\$0.00	(\$75.00)	09/11/19	10290	ASCUC†	\$75.00
				2.51.6240 - Service Tests/System Testi	\$75.00	\$0.00	\$75.00	09/11/19	10299	ASCUC†	(\$75.00)
				2.51.6240 - Service Tests/System Testi	\$313.40	\$0.00	\$313.40	09/11/19	10290	ASCUC†	\$0.00
				2.51.6240 - Service Tests/System Testi	(\$313.40)	\$0.00	(\$313.40)	09/11/19	10290	ASCUC†	\$313.40
				2.51.6240 - Service Tests/System Testi	\$313.40	\$0.00	\$313.40	09/11/19	10299	ASCUC†	(\$313.40)
				INVOICE 091119I TOTALS:	\$388.40	\$0.00	\$388.40				\$0.00
091819J	09/18/19		10/18/19								
Acct 00-0001475, Inv. 1913107 sewe				2.51.6240 - Service Tests/System Testi	\$201.00	\$0.00	\$201.00	09/18/19	10313	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1913129 sewe				2.51.6240 - Service Tests/System Testi	\$411.00	\$0.00	\$411.00	09/18/19	10313	ASCUC†	\$0.00

V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of: 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Acct 00-0001475, Inv. 1913346 sewe				2.51.6240 - Service Tests/System Testi	\$262.40	\$0.00	\$262.40	09/18/19	10313	ASCUC#	\$0.00
				INVOICE 091819J TOTALS:	\$874.40	\$0.00	\$874.40				\$0.00
092519L	09/25/19	09/25/19	10/25/19								
Acct 00-0001475, Inv. 1913640				2.51.6240 - Service Tests/System Testi	\$262.40	\$0.00	\$262.40	09/25/19	10327	ASCUC#	\$0.00
Acct 00-0001475, Inv. 1913642				2.51.6240 - Service Tests/System Testi	\$51.00	\$0.00	\$51.00	09/25/19	10327	ASCUC#	\$0.00
				INVOICE 092519L TOTALS:	\$313.40	\$0.00	\$313.40				\$0.00
092619O	09/26/19	09/26/19	10/26/19								
Acct 00-0001475, Inv. 1913974 sewe				2.51.6240 - Service Tests/System Testi	\$262.40	\$0.00	\$262.40	09/26/19	10341	ASCUC#	\$0.00
Acct 00-0001475, Inv. 1914040 sewe				2.51.6240 - Service Tests/System Testi	\$319.40	\$0.00	\$319.40	09/26/19	10341	ASCUC#	\$0.00
Acct 00-0001475, Inv. 1914040 wate				2.50.6240 - Service Tests/System Testi	\$15.00	\$0.00	\$15.00	09/26/19	10341	ASCUC#	\$0.00
				INVOICE 092619O TOTALS:	\$596.80	\$0.00	\$596.80				\$0.00
				LEGEND TOTALS:	\$2,477.00	\$0.00	\$2,477.00				\$0.00
VENDOR: 237 - UNISOURCE ENERGY SERVICES											
UNISOURCE-39	09/18/19	09/18/19	10/08/19								
693726 PD				1.18.6285 - Utilities	\$21.75	\$0.00	\$21.75	09/18/19	10314	ASCUC#	\$0.00
055982 FD				1.18.6285 - Utilities	\$33.41	\$0.00	\$33.41	09/18/19	10314	ASCUC#	\$0.00
750593 Civic Center				1.18.6285 - Utilities	\$29.15	\$0.00	\$29.15	09/18/19	10314	ASCUC#	\$0.00
435334 Town yard				1.18.6285 - Utilities	\$21.33	\$0.00	\$21.33	09/18/19	10314	ASCUC#	\$0.00
235334 Co-op				1.18.6285 - Utilities	\$21.75	\$0.00	\$21.75	09/18/19	10314	ASCUC#	\$0.00
				INVOICE UNISOURCE-39 TOTALS:	\$127.39	\$0.00	\$127.39				\$0.00
				UNISOURCE ENERGY SERVICES TOTALS:	\$127.39	\$0.00	\$127.39				\$0.00
VENDOR: 238 - VERDE VALLEY HARDWARE											
090519R	09/05/19	09/05/19	09/20/19								
2860 HURF				3.30.6230 - Rep and Maint - Infrastruct	\$56.65	\$0.00	\$56.65	09/05/19	10281	ASCUC#	\$0.00
2860 FD				1.14.6250 - Small Tools and Equipment	\$603.23	\$0.00	\$603.23	09/05/19	10281	ASCUC#	\$0.00
2860 prop				1.18.6230 - Rep and Maint - Infrastruct	\$16.46	\$0.00	\$16.46	09/05/19	10281	ASCUC#	\$0.00
				INVOICE 090519R TOTALS:	\$676.34	\$0.00	\$676.34				\$0.00
090519S	09/05/19	09/05/19	09/20/19								
2860 sewer				2.51.6250 - Small Tools and Equipment	\$6.99	\$0.00	\$6.99	09/05/19	10281	ASCUC#	\$0.00
2860 water				2.50.6250 - Small Tools and Equipment	\$6.99	\$0.00	\$6.99	09/05/19	10281	ASCUC#	\$0.00
2860 prop				1.18.6250 - Small Tools and Equipment	\$6.99	\$0.00	\$6.99	09/05/19	10281	ASCUC#	\$0.00
2860 parks				1.17.6250 - Small Tools and Equipment	\$6.99	\$0.00	\$6.99	09/05/19	10281	ASCUC#	\$0.00
2860 trash				2.52.6250 - Small Tools and Equipment	\$6.99	\$0.00	\$6.99	09/05/19	10281	ASCUC#	\$0.00
2860 HURF				3.30.6250 - Small Tools and Equipment	\$7.01	\$0.00	\$7.01	09/05/19	10281	ASCUC#	\$0.00
				INVOICE 090519S TOTALS:	\$41.96	\$0.00	\$41.96				\$0.00
				VERDE VALLEY HARDWARE TOTALS:	\$718.30	\$0.00	\$718.30				\$0.00
VENDOR: 255 - CITY OF COTTONWOOD											
091119G	09/11/19	09/11/19	09/11/19								
											\$0.00

V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Dispatch fees - September 2019	FD										
1.14.6120 - Dispatch Fees				1.14.6120 - Dispatch Fees	\$508.25	\$0.00	\$508.25	09/11/19	10291	ASCUC†	\$0.00
1.14.6120 - Dispatch Fees				1.14.6120 - Dispatch Fees	\$508.25	\$0.00	(\$508.25)	09/11/19	10291	ASCUC†	\$508.25
1.14.6120 - Dispatch Fees				1.14.6120 - Dispatch Fees	\$508.25	\$0.00	\$508.25	09/11/19	10300	ASCUC†	(\$508.25)
INVOICE 091119G TOTALS:					\$508.25	\$0.00	\$508.25				\$0.00
CITY OF COTTONWOOD TOTALS:					\$508.25	\$0.00	\$508.25				\$0.00
VENDOR: 260 - CYMA SYSTEMS, INC											
092519B	09/25/19	09/25/19	09/25/19								
113238 GG				1.11.6192 - Software Support Exp - GG	\$327.49	\$0.00	\$327.49	09/25/19	10328	ASCUC†	\$0.00
113238 water				2.50.6192 - Software Support Exp - Wa	\$327.48	\$0.00	\$327.48	09/25/19	10328	ASCUC†	\$0.00
113238 sewer				2.51.6192 - Software Support Exp - Sev	\$327.48	\$0.00	\$327.48	09/25/19	10328	ASCUC†	\$0.00
INVOICE 092519B TOTALS:					\$982.45	\$0.00	\$982.45				\$0.00
CYMA SYSTEMS, INC TOTALS:					\$982.45	\$0.00	\$982.45				\$0.00
VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS											
090519U	09/05/19	09/05/19	09/30/19								
water, August 2019				2.50.6110 - Contract Services	\$900.00	\$0.00	\$900.00	09/05/19	10282	ASCUC†	\$0.00
WWTP, August 2019				2.51.6110 - Contract Services	\$3,200.00	\$0.00	\$3,200.00	09/05/19	10282	ASCUC†	\$0.00
INVOICE 090519U TOTALS:					\$4,100.00	\$0.00	\$4,100.00				\$0.00
CONTRACT WASTEWATER OPERATIONS TOTALS:					\$4,100.00	\$0.00	\$4,100.00				\$0.00
VENDOR: 273 - TAPCO											
092519A	09/25/19	09/25/19	10/25/19								
1648426 prop				1.18.6242 - Purchase of Parking Kiosks	\$945.05	\$0.00	\$945.05	09/25/19	10329	ASCUC†	\$0.00
INVOICE 092519A TOTALS:					\$945.05	\$0.00	\$945.05				\$0.00
TAPCO TOTALS:					\$945.05	\$0.00	\$945.05				\$0.00
VENDOR: 285 - JOAN DWYER											
092519J	09/25/19	09/25/19	10/25/19								
reimbursement CT				1.12.6185 - Miscellaneous	\$21.81	\$0.00	\$21.81	09/25/19	10330	ASCUC†	\$0.00
INVOICE 092519J TOTALS:					\$21.81	\$0.00	\$21.81				\$0.00
JOAN DWYER TOTALS:					\$21.81	\$0.00	\$21.81				\$0.00
VENDOR: 304 - PITNEY BOWES GLOBAL											
091119E	09/11/19	09/11/19	10/11/19								
12100693, 3103377317 GG				1.11.6191 - Copier & Equip Lease Expe	\$175.65	\$0.00	\$175.65	09/11/19	10292	ASCUC†	\$0.00
				1.11.6191 - Copier & Equip Lease Expe	(\$175.65)	\$0.00	(\$175.65)	09/11/19	10292	ASCUC†	\$175.65
				1.11.6191 - Copier & Equip Lease Expe	\$175.65	\$0.00	\$175.65	09/11/19	10301	ASCUC†	(\$175.65)
INVOICE 091119E TOTALS:					\$175.65	\$0.00	\$175.65				\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
PITNEY BOWES GLOBAL TOTALS:											
					\$175.65	\$0.00	\$175.65				\$0.00
VENDOR: 349 - ALERT											\$0.00
091119D	09/11/19	09/11/19	10/11/19	1.13.6225 - Rep and Maint - Equipment	\$456.24	\$0.00	\$456.24	*V 09/11/19	10293	ASCUC†	\$0.00
10-140, 19-1150 PD				1.13.6225 - Rep and Maint - Equipment	(\$456.24)	\$0.00	(\$456.24)	*V 09/11/19	10293	ASCUC†	\$456.24
				1.13.6225 - Rep and Maint - Equipment	\$456.24	\$0.00	\$456.24	09/11/19	10302	ASCUC†	(\$456.24)
				INVOICE 091119D TOTALS:	\$456.24	\$0.00	\$456.24				\$0.00
				ALERT TOTALS:	\$456.24	\$0.00	\$456.24				\$0.00
VENDOR: 384 - USA BLUE BOOK											\$0.00
090419M	09/04/19	09/04/19	10/04/19	2.51.6230 - Rep and Maint - Infrastruct	\$53.29	\$0.00	\$53.29	09/04/19	10272	ASCUC†	\$0.00
959133 sewer				INVOICE 090419M TOTALS:	\$53.29	\$0.00	\$53.29				\$0.00
				USA BLUE BOOK TOTALS:	\$53.29	\$0.00	\$53.29				\$0.00
VENDOR: 399 - YAVAPAI COLLEGE											\$0.00
092519I	09/25/19	09/25/19	10/25/19	1.14.6116 - Training & Education	\$3,660.00	\$0.00	\$3,660.00	09/25/19	10331	ASCUC†	\$0.00
S0048745 FD				INVOICE 092519I TOTALS:	\$3,660.00	\$0.00	\$3,660.00				\$0.00
				YAVAPAI COLLEGE TOTALS:	\$3,660.00	\$0.00	\$3,660.00				\$0.00
VENDOR: 427 - MUNICIPAL EMERGENCY SERVICES											\$0.00
092519E	09/25/19	09/25/19	10/25/19	1.14.6250 - Small Tools and Equipment	\$107.10	\$0.00	\$107.10	09/25/19	10332	ASCUC†	\$0.00
QT1294141 FD				INVOICE 092519E TOTALS:	\$107.10	\$0.00	\$107.10				\$0.00
				MUNICIPAL EMERGENCY SERVICES TOTALS:	\$107.10	\$0.00	\$107.10				\$0.00
VENDOR: 450 - #1 FOOD STORE											\$0.00
091119A	09/11/19	09/11/19	09/11/19	1.14.6145 - Fuel	\$263.05	\$0.00	\$263.05	*V 09/11/19	10294	ASCUC†	\$0.00
Jerome FD, Aug. 2019				1.14.6145 - Fuel	(\$263.05)	\$0.00	(\$263.05)	*V 09/11/19	10294	ASCUC†	\$263.05
				1.14.6145 - Fuel	\$263.05	\$0.00	\$263.05	09/11/19	10303	ASCUC†	(\$263.05)
				INVOICE 091119A TOTALS:	\$263.05	\$0.00	\$263.05				\$0.00
				#1 FOOD STORE TOTALS:	\$263.05	\$0.00	\$263.05				\$0.00
VENDOR: 502 - DANA KEPNER CO											\$0.00
090419L	09/04/19	09/04/19	10/04/19	2.50.6250 - Small Tools and Equipment	\$38.73	\$0.00	\$38.73	09/04/19	10273	ASCUC†	\$0.00
5124, 9015685-00 water				1.18.6230 - Rep and Maint - Infrastruct	\$1,190.82	\$0.00	\$1,190.82	09/04/19	10273	ASCUC†	\$0.00
5124, 9015686-00 prop											

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
INVOICE 090419L TOTALS:					\$1,229.55	\$0.00	\$1,229.55				\$0.00
DANA KEPNER CO TOTALS:					\$1,229.55	\$0.00	\$1,229.55				\$0.00
VENDOR: 513 - HANSON AGGREGATES LLC											
090419F 30299267 FMI grant 2019	09/04/19	09/04/19	10/04/19	6.70.4455 - Capital Grants Reserve	\$1,030.53	\$0.00	\$1,030.53	09/04/19	10274	ASCUCU†	\$0.00
INVOICE 090419F TOTALS:					\$1,030.53	\$0.00	\$1,030.53				\$0.00
091819I 1109909 HURF	09/18/19	09/18/19	10/18/19	3.30.6260 - Street Supplies	\$269.70	\$0.00	\$269.70	09/18/19	10315	ASCUCU†	\$0.00
INVOICE 091819I TOTALS:					\$269.70	\$0.00	\$269.70				\$0.00
VENDOR: 625 - YAVAPAI COUNTY EMERGENCY MGMT.											
092519F 91819-6 PD	09/25/19	09/25/19	10/25/19	1.13.6125 - Dues and Subscriptions	\$191.00	\$0.00	\$191.00	09/25/19	10333	ASCUCU†	\$0.00
INVOICE 092519F TOTALS:					\$191.00	\$0.00	\$191.00				\$0.00
VENDOR: 663 - TOWN OF JEROME											
092419MA2 R&E Sewer Bond Transfer	09/24/19	09/24/19	09/24/19	1.10.2999 - Suspense Account	\$455.00	\$0.00	\$455.00	09/24/19	10321	ASCUCU†	\$0.00
INVOICE 092419MA2 TOTALS:					\$455.00	\$0.00	\$455.00				\$0.00
092419MA3 P&I Sewer Bond Transfer	09/24/19	09/24/19	09/24/19	1.10.2999 - Suspense Account	\$1,600.00	\$0.00	\$1,600.00	09/24/19	10320	ASCUCU†	\$0.00
INVOICE 092419MA3 TOTALS:					\$1,600.00	\$0.00	\$1,600.00				\$0.00
TOWN OF JEROME TOTALS:					\$2,055.00	\$0.00	\$2,055.00				\$0.00
VENDOR: 725 - DIESEL DIRECT WEST											
090419I 18583, 83262654 water	09/04/19	09/04/19	09/19/19	2.50.6145 - Fuel	\$26.62	\$0.00	\$26.62	09/04/19	10275	ASCUCU†	\$0.00
18583, 83262654 sewer				2.51.6145 - Fuel	\$26.62	\$0.00	\$26.62	09/04/19	10275	ASCUCU†	\$0.00
18583, 83262654 trash				2.52.6145 - Fuel	\$152.47	\$0.00	\$152.47	09/04/19	10275	ASCUCU†	\$0.00
INVOICE 090419I TOTALS:					\$205.71	\$0.00	\$205.71				\$0.00
092519C 18583, 83286203 water	09/25/19	09/25/19	10/10/19	2.50.6145 - Fuel	\$31.19	\$0.00	\$31.19	09/25/19	10334	ASCUCU†	\$0.00
18583, 83286203 sewer				2.51.6145 - Fuel	\$31.20	\$0.00	\$31.20	09/25/19	10334	ASCUCU†	\$0.00
18583, 83286203 trash				2.52.6145 - Fuel	\$195.95	\$0.00	\$195.95	09/25/19	10334	ASCUCU†	\$0.00
INVOICE 092519C TOTALS:					\$258.34	\$0.00	\$258.34				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 747 - TOWN OF JEROME PR											
092419MA1 Payroll Transfer	09/24/19	09/24/19	09/24/19	1.10.2999 - Suspense Account	\$90,000.00	\$0.00	\$90,000.00	09/24/19	10322	ASCUC#	\$0.00
INVOICE 092419MA1 TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
TOWN OF JEROME PR TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
VENDOR: 748 - SIMS MACKIN, LTD											
091819F 25762 GG	09/18/19	09/18/19	10/18/19	1.11.6170 - Legal Exp - Gen Gov	\$1,677.00	\$0.00	\$1,677.00	09/18/19	10316	ASCUC#	\$0.00
25762 PZ				1.16.6170 - Legal Exp - P&Z	\$3,627.00	\$0.00	\$3,627.00	09/18/19	10316	ASCUC#	\$0.00
25762 water				2.50.6170 - Legal Exp - Water	\$58.50	\$0.00	\$58.50	09/18/19	10316	ASCUC#	\$0.00
INVOICE 091819F TOTALS:					\$5,362.50	\$0.00	\$5,362.50				\$0.00
SIMS MACKIN, LTD TOTALS:					\$5,362.50	\$0.00	\$5,362.50				\$0.00
VENDOR: 793 - TOWN OF JEROME - UTILITIES											
TOJUTILITIES-37											
7002-01 Civic Center	09/05/19	09/05/19	10/05/19	1.18.6285 - Utilities	\$216.90	\$0.00	\$216.90	09/05/19	10283	ASCUC#	\$0.00
7015-01 Fire station				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	09/05/19	10283	ASCUC#	\$0.00
7031-01 Library				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	09/05/19	10283	ASCUC#	\$0.00
7054-01 Police station				1.18.6285 - Utilities	\$177.32	\$0.00	\$177.32	09/05/19	10283	ASCUC#	\$0.00
7060-01 Town yard				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	09/05/19	10283	ASCUC#	\$0.00
INVOICE TOJUTILITIES-37 TOTALS:					\$806.90	\$0.00	\$806.90				\$0.00
TOWN OF JEROME - UTILITIES TOTALS:					\$806.90	\$0.00	\$806.90				\$0.00
VENDOR: 794 - BANKCARD CENTER TOJ											
091019BB											
Jones Ford clips, Sewer	09/10/19	09/10/19	10/10/19	2.51.6220 - Rep and Maint - Vehicles	\$1.59	\$0.00	\$1.59	09/10/19	10286	ASCUC#	\$0.00
Jones Ford clips, Water				2.50.6220 - Rep and Maint - Vehicles	\$1.59	\$0.00	\$1.59	09/10/19	10286	ASCUC#	\$0.00
Jones Ford clips, Prop				1.18.6220 - Rep and Maint - Vehicles	\$1.59	\$0.00	\$1.59	09/10/19	10286	ASCUC#	\$0.00
Jones Ford clips, Parks				1.17.6220 - Rep and Maint - Vehicles	\$1.59	\$0.00	\$1.59	09/10/19	10286	ASCUC#	\$0.00
Jones Ford clips, Trash				2.52.6220 - Rep and Maint - Vehicles	\$1.59	\$0.00	\$1.59	09/10/19	10286	ASCUC#	\$0.00
Jones Ford clips, HURF				3.30.6220 - Rep and Maint - Vehicles	\$1.60	\$0.00	\$1.60	09/10/19	10286	ASCUC#	\$0.00
INVOICE 091019BB TOTALS:					\$9.55	\$0.00	\$9.55				\$0.00
091019BC											
2415: indeed Employment Adv, GG	09/10/19	09/10/19	10/10/19	1.11.6105 - Advertising, Printing, & Pub	\$191.64	\$0.00	\$191.64	09/10/19	10286	ASCUC#	\$0.00
Archive Social Subscription, GG				1.11.6110 - Contract Services	\$199.00	\$0.00	\$199.00	09/10/19	10286	ASCUC#	\$0.00
Ink Cartridges & Office Supplies, G				1.11.6190 - Office Supplies	\$170.94	\$0.00	\$170.94	09/10/19	10286	ASCUC#	\$0.00
Hosting, GG				1.11.6192 - Software Support Exp - GG	\$39.95	\$0.00	\$39.95	09/10/19	10286	ASCUC#	\$0.00
Postage, PD				1.13.6200 - Postage	\$25.50	\$0.00	\$25.50	09/10/19	10286	ASCUC#	\$0.00
Print & Non print, LIB				1.15.6205 - Print and Non-Print Materia	\$682.09	\$0.00	\$682.09	09/10/19	10286	ASCUC#	\$0.00

Town of Jerome
AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number	Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
	Old Book Room Book Shelf, LIB		1.15.6250		Small Tools and Equipment	\$50.00	\$0.00	\$50.00	09/10/19	10286	ASCUC†	\$0.00
	Ice, PROP		1.18.6185		Miscellaneous	\$23.70	\$0.00	\$23.70	09/10/19	10286	ASCUC†	\$0.00
	Sign Posts, PROP		1.18.6242		Purchase of Parking Kiosks	\$1,537.23	\$0.00	\$1,537.23	09/10/19	10286	ASCUC†	\$0.00
	Permit Parking Signs, HURF		3.30.6260		Street Supplies	\$416.00	\$0.00	\$416.00	09/10/19	10286	ASCUC†	\$0.00
	INVOICE 091019BC TOTALS:					\$3,336.05	\$0.00	\$3,336.05				\$0.00
	BANKCARD CENTER TOJ TOTALS:					\$3,345.60	\$0.00	\$3,345.60				\$0.00
	VENDOR: 795 - BANKCARD CENTER WF											
092419WF		09/24/19	09/24/19	10/24/19								
	1961; Medical Supplies, FD		1.14.6181		Medical Supplies Exp	\$34.72	\$0.00	\$34.72	09/24/19	10323	ASCUC†	\$0.00
	Printer ink, FD		1.14.6195		Operating Supplies - Fire D	\$263.62	\$0.00	\$263.62	09/24/19	10323	ASCUC†	\$0.00
	Fire Repair P-111, FD		1.14.6220		Rep and Maint - Vehicles	\$171.22	\$0.00	\$171.22	09/24/19	10323	ASCUC†	\$0.00
	Fire Hose Direct & Decals, FD		1.14.6250		Small Tools and Equipment	\$1,417.25	\$0.00	\$1,417.25	09/24/19	10323	ASCUC†	\$0.00
	Blair cell phone repair, FD		1.14.6265		Telephone	\$223.80	\$0.00	\$223.80	09/24/19	10323	ASCUC†	\$0.00
	Tile FD Bathroom, Prop		1.18.6215		R&M Building - Properties	\$1,158.15	\$0.00	\$1,158.15	09/24/19	10323	ASCUC†	\$0.00
	Travel, Grant		5.40.6238		Fire Dept Exp - Opr Grants	\$610.51	\$0.00	\$610.51	09/24/19	10323	ASCUC†	\$0.00
	INVOICE 092419WF TOTALS:					\$3,879.27	\$0.00	\$3,879.27				\$0.00
	BANKCARD CENTER WF TOTALS:					\$3,879.27	\$0.00	\$3,879.27				\$0.00
	VENDOR: 806 - PRESCOTT LAW GROUP, PLC											
091119B		09/11/19	09/11/19	10/11/19								
	2011-00019, 2742 PD		1.13.6172		Prosecutor Exp	\$2,997.50	\$0.00	\$2,997.50	09/11/19	10295	ASCUC†	\$0.00
			1.13.6172		Prosecutor Exp	(\$2,997.50)	\$0.00	(\$2,997.50)	09/11/19	10295	ASCUC†	\$2,997.50
			1.13.6172		Prosecutor Exp	\$2,997.50	\$0.00	\$2,997.50	09/11/19	10304	ASCUC†	(\$2,997.50)
	INVOICE 091119B TOTALS:					\$2,997.50	\$0.00	\$2,997.50				\$0.00
	PRESCOTT LAW GROUP, PLC TOTALS:					\$2,997.50	\$0.00	\$2,997.50				\$0.00
	VENDOR: 852 - INFINITY FIRE COMMUNICATIONS											
092519D		09/25/19	09/25/19	10/25/19								
	19246 FD		1.14.6225		Rep and Maint - Equipment	\$74.02	\$0.00	\$74.02	09/25/19	10335	ASCUC†	\$0.00
	INVOICE 092519D TOTALS:					\$74.02	\$0.00	\$74.02				\$0.00
	INFINITY FIRE COMMUNICATIONS TOTALS:					\$74.02	\$0.00	\$74.02				\$0.00
	VENDOR: 860 - VVMC OCCUPATIONAL MEDICINE											
091119C		09/11/19	09/11/19	10/11/19								
	2379 FD		1.14.6180		Medical Expenses	\$640.00	\$0.00	\$640.00	09/11/19	10296	ASCUC†	\$0.00
			1.14.6180		Medical Expenses	(\$640.00)	\$0.00	(\$640.00)	09/11/19	10296	ASCUC†	\$640.00
			1.14.6180		Medical Expenses	\$640.00	\$0.00	\$640.00	09/11/19	10305	ASCUC†	(\$640.00)
	INVOICE 091119C TOTALS:					\$640.00	\$0.00	\$640.00				\$0.00
	VVMC OCCUPATIONAL MEDICINE TOTALS:					\$640.00	\$0.00	\$640.00				\$0.00

V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv. Date	Post. Date	Due. Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 866 - DEERE CREDIT, INC.											
JDCFL2-8											
510001614248, JD 210L prop	09/05/19	09/05/19	10/05/19	1.18.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	09/05/19	10284	ASCUC†	\$0.00
510001614248, JD210L parks				1.17.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	09/05/19	10284	ASCUC†	\$0.00
510001614248, JD210L water				2.50.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	09/05/19	10284	ASCUC†	\$0.00
510001614248, JD210L sewer				2.51.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	09/05/19	10284	ASCUC†	\$0.00
510001614248, JD210L HURF				3.30.8040 - Lease Payments	\$21.69	\$0.00	\$21.69	09/05/19	10284	ASCUC†	\$0.00
				INVOICE JDCFL2-8 TOTALS:	\$216.81	\$0.00	\$216.81				\$0.00
JDCFL2-9											
510001614248, JD 210L prop	09/26/19	09/26/19	10/26/19	1.18.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	09/26/19	10342	ASCUC†	\$0.00
510001614248, JD210L parks				1.17.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	09/26/19	10342	ASCUC†	\$0.00
510001614248, JD210L water				2.50.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	09/26/19	10342	ASCUC†	\$0.00
510001614248, JD210L sewer				2.51.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	09/26/19	10342	ASCUC†	\$0.00
510001614248, JD210L HURF				3.30.8040 - Lease Payments	\$21.69	\$0.00	\$21.69	09/26/19	10342	ASCUC†	\$0.00
				INVOICE JDCFL2-9 TOTALS:	\$216.81	\$0.00	\$216.81				\$0.00
				DEERE CREDIT, INC. TOTALS:	\$433.62	\$0.00	\$433.62				\$0.00
VENDOR: 882 - MILO ROCHA											
090519MA1											
Rocha FD Pension Cash Out	09/05/19	09/05/19	09/05/19	4.60.6235 - Retirement Exp FD P&R	\$2,067.42	\$0.00	\$2,067.42	09/05/19	10277	ASCUC†	\$0.00
Rocha FD Pension Cash Out 10% WH				4.60.2401 - Fed WH Payable FD P&R	(\$206.74)	\$0.00	(\$206.74)	09/05/19	10277	ASCUC†	\$0.00
				INVOICE 090519MA1 TOTALS:	\$1,860.68	\$0.00	\$1,860.68				\$0.00
				MILO ROCHA TOTALS:	\$1,860.68	\$0.00	\$1,860.68				\$0.00
VENDOR: 934 - MARTIN BOLAND											
092419MA4											
Reimbursement/Overpayment of Supp L	09/24/19	09/24/19	09/24/19	1.10.2406 - Health Insurance	\$19.56	\$0.00	\$19.56	09/24/19	8792	NBACK	\$0.00
				INVOICE 092419MA4 TOTALS:	\$19.56	\$0.00	\$19.56				\$0.00
				MARTIN BOLAND TOTALS:	\$19.56	\$0.00	\$19.56				\$0.00
VENDOR: 936 - RED ROCK AUTO GLASS											
091819A											
931179 sewer labor	09/18/19	09/18/19	10/18/19	2.51.6220 - Rep and Maint - Vehicles	\$14.17	\$0.00	\$14.17	09/18/19	10317	ASCUC†	\$0.00
931179 water labor				2.50.6220 - Rep and Maint - Vehicles	\$14.17	\$0.00	\$14.17	09/18/19	10317	ASCUC†	\$0.00
931179 prop labor				1.18.6220 - Rep and Maint - Vehicles	\$14.16	\$0.00	\$14.16	09/18/19	10317	ASCUC†	\$0.00
931179 parks labor				1.17.6220 - Rep and Maint - Vehicles	\$14.16	\$0.00	\$14.16	09/18/19	10317	ASCUC†	\$0.00
931179 trash labor				2.52.6220 - Rep and Maint - Vehicles	\$14.17	\$0.00	\$14.17	09/18/19	10317	ASCUC†	\$0.00
931179 HURF labor				3.30.6220 - Rep and Maint - Vehicles	\$14.17	\$0.00	\$14.17	09/18/19	10317	ASCUC†	\$0.00
				INVOICE 091819A TOTALS:	\$85.00	\$0.00	\$85.00				\$0.00
091819L											
931179 sewer parts	09/18/19	09/18/19	10/18/19	2.51.6220 - Rep and Maint - Vehicles	\$16.67	\$0.00	\$16.67	09/18/19	10317	ASCUC†	\$0.00

V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
931179 water parts		2.50.6220		Rep and Maint - Vehicles	\$16.67	\$0.00	\$16.67	09/18/19	10317	ASCUC†	\$0.00
931179 prop parts		1.18.6220		Rep and Maint - Vehicles	\$16.66	\$0.00	\$16.66	09/18/19	10317	ASCUC†	\$0.00
931179 parks parts		1.17.6220		Rep and Maint - Vehicles	\$16.66	\$0.00	\$16.66	09/18/19	10317	ASCUC†	\$0.00
931179 trash parts		2.52.6220		Rep and Maint - Vehicles	\$16.67	\$0.00	\$16.67	09/18/19	10317	ASCUC†	\$0.00
931179 HURF parts		3.30.6220		Rep and Maint - Vehicles	\$16.67	\$0.00	\$16.67	09/18/19	10317	ASCUC†	\$0.00
				INVOICE 091819L TOTALS:	\$100.00	\$0.00	\$100.00				\$0.00
				RED ROCK AUTO GLASS TOTALS:	\$185.00	\$0.00	\$185.00				\$0.00
VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.											
091819K	09/18/19	09/18/19	10/18/19	Health Insurance - September 2019,	\$12,566.75	\$0.00	\$12,566.75	09/18/19	10318	ASCUC†	\$0.00
				1.10.2406 - Health Insurance	\$12,566.75	\$0.00	\$12,566.75				\$0.00
				INVOICE 091819K TOTALS:	\$12,566.75	\$0.00	\$12,566.75				\$0.00
VENDOR: 968 - PATRIOT DISPOSAL, INC.											
090519T	09/05/19	09/05/19	10/05/19	0040, 2539 trash	\$1,388.40	\$0.00	\$1,388.40	09/05/19	10285	ASCUC†	\$0.00
				2.52.6165 - Landfill Tipping Fees	\$1,388.40	\$0.00	\$1,388.40				\$0.00
				INVOICE 090519T TOTALS:	\$1,388.40	\$0.00	\$1,388.40				\$0.00
VENDOR: 978 - MCMASTER-CARR											
091819JS	09/18/19	09/18/19	10/18/19	Walnut Springs Door Project, Water	\$971.20	\$0.00	\$971.20	09/18/19	10319	ASCUC†	\$0.00
				2.50.6230 - Rep and Maint - Infrastruct	\$971.20	\$0.00	\$971.20				\$0.00
				INVOICE 091819JS TOTALS:	\$971.20	\$0.00	\$971.20				\$0.00
VENDOR: 999 - ROSA CAYS											
090419K	09/04/19	09/04/19	10/04/19	mileage reimbursement GG	\$36.54	\$0.00	\$36.54	09/04/19	10276	ASCUC†	\$0.00
				1.11.6275 - Travel	\$36.54	\$0.00	\$36.54				\$0.00
				INVOICE 090419K TOTALS:	\$36.54	\$0.00	\$36.54				\$0.00
				ROSA CAYS TOTALS:	\$36.54	\$0.00	\$36.54				\$0.00
VENDOR: ONETIM - JON MARTINEZ											
092519K	09/25/19	09/25/19	10/25/19	reimbursement CT	\$136.78	\$0.00	\$136.78	09/25/19	10336	ASCUC†	\$0.00
				1.12.6185 - Miscellaneous	\$136.78	\$0.00	\$136.78				\$0.00
				INVOICE 092519K TOTALS:	\$136.78	\$0.00	\$136.78				\$0.00
				JON MARTINEZ TOTALS:	\$136.78	\$0.00	\$136.78				\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2019 to 9/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
LEDGER TOTALS:					<u>\$160,716.03</u>	<u>\$0.00</u>	<u>\$160,716.03</u>				<u>\$0.00</u>

For the meeting of October 8, 2019

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Candace B. Gallagher, Town Manager/Clerk

I am pleased to note that, as of October 5, 2019, I have completed 10 years of service to Jerome as Town Manager and Clerk. THANK YOU to everyone that I have worked with over the past 10 years. It continues to be a great pleasure to serve the town that I love so dearly!

My activities over the past month have included:

- With John Knight, met with representatives of NACOG and ADOT to review our drainage projects and funding for same.
- Compiled and provided information to consultants for water and sewer rates analysis.
- Worked with Henry MacVittie and Town Engineer in preparing the RFQ (Request for Qualifications) for engineering regarding our wastewater treatment plant, and advertised same.
- Updated Town Code and Zoning Ordinance with all ordinances adopted to date and posted on website. Hard copies are available upon request.
 - Also improved online posting of the Town Code by extracting and posting each Chapter individually, in addition to the entire Code.
- With Mayor Barber and Henry MacVittie met with USDA inspector to provide information regarding our wastewater treatment plant (a requirement of our longstanding loan).
- With assistance from Town Attorney, prepared and finalized Memorandum of Understanding with Jerome Indie Film Festival for their event, collected Certificate of Insurance for same, and assured that TPT license listed Jerome as a program city.
- Began process of purging outdated records in accordance with statutory requirements, and instructed staff regarding same.
- Continued work with NACOG regarding our CDBG Housing Rehabilitation grant.
- Continued work with ADEQ and USDA regarding funding for the Hotel Jerome.
- Reviewed and approved several business license applications.
- Continued maintenance of Town of Jerome website and Facebook page.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to day-to-day issues requiring my attention, including public records requests and activities related to Planning & Zoning and the parking kiosks.

***** CONGRATULATIONS TO: *****

Fire Department Duty Officer Ian Haney who completed one year of service to the Town on October 3.

Following are a water flows report and an accounting of sales tax revenues through August. As always, please feel free to contact me with any questions or concerns.

Candace

WATER FLOWS REPORT

Some fluctuations due to turnout or turn-in of springs as needed.

Reading Date	WALNUT GPM	VERDE GPM
Water restrictions at Level I		
4-Sept	47	204
10-Sept	47	204
17-Sept	47	205
24-Sept	47	205
Water restrictions suspended		
1-Oct	47	215
8-Oct	47	175
12-Oct	47	34
15-Oct	47	85
22-Oct	47	85
29-Oct	47	88
20-Nov	56.6	118
26-Nov	56.5	118
4-Dec	56.5	115
10-Dec	56.5	87
21-Dec	56.5	144
24-Dec	56.5	139
2019 9-Jan	56.5	140
14-Jan	56.5	141
23-Jan	56.5	86
5-Feb	52.1	102
12-Feb	56.6	91
26-Feb	71	132
4-Mar	77	215
11-Mar	95	125
18-Mar	101	226
22-Mar	115	220
26-Mar	123	203
1-Apr	88.8	174
9-Apr	82.5	128
16-Apr	82.5	113
22-Apr	77.2	212
29-Apr	71.4	217
6-May	77.2	205
21-May	71.3	193
28-May	66.4	192
3-Jun	66.4	185
10-Jun	56.6	180
17-Jun	61	178
24-Jun	56.5	175
1-Jul	52	175
8-Jul	52	210
15-Jul	52.1	220
22-Jul	52.1	210
29-Jul	52.1	202
6-Aug	52.1	199
13-Aug	52.1	180
19-Aug	52.1	230
26-Aug	43.5	225
3-Sept	43.5	228
9-Sept	52.1	230
16-Sept	47.5	212
23-Sept	43.5	210
30-Sept	40	212

TOWN OF JEROME, AZ
 CITY SALES TAXES PER ADOR ONLINE REPORTS
 SALES TAX REVENUES

	FYE 2020 BUDGET	FY2020 actual	Budget +/-	FY2019 actual	Compared to prior year +/-
July	72,800	88,280	15,480	72,844	15,436
August	76,400	94,652	18,252	76,404	18,248
September	68,900			68,834	
October	92,300			92,254	
November	104,300			104,329	
December	79,100			79,084	
January	83,600			83,596	
February	61,400			61,341	
March	72,600			72,552	
April	114,500			114,414	
May	116,500			116,468	
June	84,600			84,593	
Total YTD	1,027,000	182,932	33,732	1,026,713	33,684

TOWN OF JEROME, AZ
 Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues
 FY2020 vs FY2019

	RESTAURANTS/BARS (Bus Class 11)		ACCOMMODATION (Bus Class 44/144/325/344)		RETAIL (Bus Class 17)		
	FY2020 actual	FY2019 actual +/-	FY2020 actual	FY2019 actual +/-	FY2020 actual	FY2019 actual	+/-
July	39,559	26,851 12,708	11,815	11,874 (59)	29,123	26,056	3,067
August	33,614	38,048 (4,434)	12,450	9,666 2,784	32,101	21,251	10,850
September		29,273		9,229		22,174	
October		34,900		11,638		34,689	
November		40,216		15,297		39,245	
December		26,815		11,218		32,211	
January		31,708		9,268		31,875	
February		21,469		8,266		23,048	
March		27,938		10,104		24,579	
April		46,247		17,631		42,905	
May		40,791		14,838		52,098	
June		31,907		12,843		32,687	
Total YTD	73,173	396,163 8,274	24,265	141,872 2,725	61,224	382,818	13,917

Added 1% Bed Tax

July	1,818	TOTAL TO DATE	1,818
August	1,929		3,747
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			



Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: blair@jeromefire.us

Fire Chief's Report

Month: September Year: 2019

Calls by Type	Number	Resident	Non-Resident
EMS Calls	14	3	11
Residential Fire	0	0	0
Commercial Fire	0	0	0
Wildland	0	0	0
Still Assignment	5	4	1
Special Duty	29	24	5
Snake Removal	5	5	0
Tech Rope Rescue	0	0	0
MVA/Rescue	5	1	4
HazMat	0	0	0
Dispatch	0	0	0
Totals:	58	37	21
Total Calls Chief on Scene	28		
Total JFD Meetings Chief Attended	5		

Department Meetings and Drills	Number
Officer's Meeting	2
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 236
--	------------------

Fire Chief Meetings	Date
Verde Valley Chiefs Meeting	09/04/2019

Education, Yavapai College Summer/Spring Semester:

- This fall, Keith Lazaro, Kerry Lee, and Rusty San Felice are attending the EMT Basic course. State Fire School was attended by James Paisano, Ian Haney, and Keith Lazaro.

Additional Training:

- On September 28th a Ropes Rescue Steep Angle course was instructed by Rope Tech Kerry Lee.
- On September 12th Air-pack training was instructed by Ian Haney
- On September 19th Hydrant layout and attack training was instructed by Jay Kinsella

Department Affairs and On-going Projects

- Our September 2019 call volume is down by 4 calls over last August 62 calls, totaling 58 calls this month. Our year to date call volume is 497 compared with 513 calls YTD 2018. September 2019 was barely slower than September 2018. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- In regard to the new HME-Ahrens Engine; the Department needs to do additional training on the driving and operation of this new apparatus. This includes pump operation, training with different hose loads, and defensive driving training. Sixteen feet of hard suction is now in service on the engine. The rear step was delivered and should be mounted soon. A small leak was found on the main drain valve and was fixed.
- There has been a reoccurring shifting issues happening on E-112. After extensive investigative work by Northern Arizona Fire, they have found a faulty module. The item has been repaired and E-112 is fully back in service.
- Jerome Fire held its annual Jerome Fire Picnic for the Town of Jerome at Station 11. The Jerome Ukulele group provided entertainment. The event was well attended, and awards were given out for years of service.
- There are 8 business licenses up for review this month.
- Station 11 hosted screenings for the Jerome Film Festival.
- Jerome Fire helped facilitate the Arizona VW Bus Club event at Gold King Mine. They donated 2,000 dollars to the Jerome Fire Auxiliary.
- The Chamber of Commerce and the Probation Supervisors meetings were held at Station 11 this month.
- Duty Officer Haney has been attending Pulse Point meetings and Training and Safety meetings, as well as petitioning for PSPRS membership.
- PAWUIC meetings have been reassigned to Duty Officer Haney for administrative handling.
- Jerome Fire welcomes the new hire, Kylie Streck for the Duty Officer Position.

Prevention

- We have had a total of 22 visits to the burn pile in September with 30 loads of trimmings, slash and brush for a total of 14 combined Jerome citizen hours. Adding to those totals are 156 hours of Firewise crew for a Grand Total of 170 hours combined. We have a part-time crew of 4 overseen by the Chief. If you need assistance, and haven't filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush and grasses.

September Fire and EMS Report:

Incident	Date	Time	Day of week	Select Type	Additional Info	#On
19-326	9/1/19	7:00:00 AM	Sun.	Special Duty Resident	Uphill run event	1
19-327	9/1/19	11:00:00 AM	Sun.	MVA/Rescue Non-Resident	MC motorcycle down no injury	1
19-328	9/1/19	6:30:00 PM	Sun.	Special Duty Resident	removed road hazards after storm	2
19-329	9/2/19	4:00:00 PM	Mon.	Special Duty Resident	removed road hazards after storm	2
19-330	9/3/19	1:00:00 PM	Tues.	Special Duty Resident	removed road hazards; assist JPW	3
19-331	9/5/19	3:30:00 PM	Thurs.	Special Duty Resident	vehicle Lockout	2
19-332	9/6/19	10:00:00 AM	Fri.	Snake Removal & Relocation	3.5-foot king snake	2
19-333	9/7/19	6:00:00 AM	Sat.	Special Duty Resident	station Staffing	1
19-334	9/7/19	6:00:00 PM	Sat.	Special Duty Non-Resident	vehicle lockout	1
19-335	9/8/17	6:00:00 AM	Sun.	Special Duty Resident	Station Staffing	1
115	9/8/19	11:39:00 AM	Sun.	Still Assignment Non-Resident	activated Fire Alarm	5
19-336	9/10/19	9:00:00 AM	Tues.	Special Duty Resident	Station staffing	3
19-337	9/10/19	11:30:00 AM	Tues.	Snake Removal & Relocation	Nothing found	2
19-338	9/10/19	2:00:00 PM	Tues.	Special Duty Resident	Assist citizen with brush pile	3
19-339	9/11/19	11:00:00 AM	Wed.	Special Duty Resident	Commercial walk-thru pre-plan	2
19-340	9/12/19	11:30:00 AM	Thurs.	Snake Removal & Relocation	Nothing found	1
19-341	9/12/19	12:30:00 PM	Thurs.	Special Duty Resident	Assist JPD with oversized	1
116	9/12/19	2:01:00 PM	Thurs.	Special Duty Resident	RV tow and rescue	5
19-342	9/13/19	12:00:00 PM	Fri.	EMS Resident	78 YOF small abrasion to left arm	2
19-343	9/14/19	5:30:00 PM	Sat.	Special Duty Resident	Cleared road hazards after storm	2
19-344	9/14/19	6:15:00 PM	Sat.	Special Duty Resident	Opened station for power outage	1
19-345	9/15/19	12:00:00 PM	Sun.	Special Duty Resident	Report of dogs left in car; nothing found	2
19-346	9/16/19	8:30:00 AM	Mon.	Special Duty Resident	74 YOF Welfare Check	2
Incident	Date	Time	Day of week	Select Type	Additional Info	#On

Incident	Date	Time	Day of week	Select Type	Additional Info	#On
19-347	9/16/19	9:00:00 AM	Mon.	Special Duty Resident	Bat rescue	2
19-348	9/16/19	11:00:00 AM	Mon.	EMS Resident	78 YOF left Arm laceration	2
19-349	9/16/19	11:30:00 AM	Mon.	Special Duty Non-Resident	disabled vehicle	2
19-350	9/16/19	12:30:00 PM	Mon.	Special Duty Non-Resident	Assist JPD with oversized	2
117	9/17/19	11:20:00 AM	Tues.	Snake Removal & Relocation	3-foot green Mojave	8
19-351	9/17/19	11:00:00 AM	Tues.	Special Duty Resident	station staffing	3
118	9/17/19	11:46:00 AM	Tues.	Snake Removal & Relocation	snake call; nothing found	7
119	9/17/19	3:41:00 PM	Tues.	MVA/Rescue Non-Resident	motorcycle MVA w/ injuries	9
19-352	9/18/19	10:15:00 AM	Wed.	Special Duty Resident	Assist citizen with brush pile	1
120	9/18/19	12:14:00 PM	Wed.	EMS Non-Resident	EMS: 8 YOM bicycle accident	6
121	9/19/19	2:27:00 PM	Thurs.	MVA/Rescue Non-Resident	MVA vs. Tree nothing found	7
122	9/20/19	12:37:00 PM	Fri.	MVA/Rescue Non-Resident	MVA MC 37 YOM with injuries	9
19-353	9/20/19	2:15:00 PM	Fri.	Special Duty Resident	Assist JPW with sewer	2
19-354	9/20/19	2:30:00 PM	Fri.	EMS Non-Resident	EMS: 64 YOF rolled ankle	4
19-355	9/20/19	3:30:00 PM	Fri.	Special Duty Non-Resident	vehicle Lockout	1
19-356	9/21/19	12:00:00 AM	Sat.	Special Duty Resident	station Staffing	2
123	9/21/19	4:00:00 PM	Sat.	EMS Non-Resident	EMS: 28YOF fainting	5
19-357	9/23/19	11:30:00 AM	Mon.	Still Assignment Resident	Still: smell of gas	2
19-358	9/23/19	8:00:00 PM	Mon.	MVA/Rescue Resident	MVA non-injury vehicle off retaining wall	1
19-359	9/24/19	5:45:00 PM	Tues.	Special Duty Non-Resident	Assisted PD with oversized	2
124	9/25/19	8:15:00 AM	Wed.	EMS Resident	62 YOF unknown medical	5
19-360	9/25/19	9:00:00 AM	Wed.	Still Assignment Resident	Burnt burn pile	5
19-361	9/25/19	2:00:00 PM	Wed.	EMS Non-Resident	46 YOF left leg puncture	2
125	9/25/19	2:42:00 PM	Wed.	EMS Non-Resident	57 YOF unknown medical	6
19-362	9/25/19	8:00:00 PM	Wed.	Still Assignment Resident	Put out burn pile	2
19-363	9/26/19	10:00:00 PM	Thurs.	Special Duty Resident	Skunk capture and release	2
19-364	9/27/19	12:15:00 PM	Fri.	EMS Non-Resident	67 YOM welfare check	2
126	9/27/19	1:00:00 PM	Fri.	EMS Non-Resident	50 YOM Bicycle Down	6
19-365	9/27/19	3:30:00 PM	Fri.	Still Assignment Resident	Check for smell of gas	1
127	9/27/19	2:18:00 PM	Fri.	EMS Non-Resident	55 YOF Unknown Medical	5
19-366	9/28/19	12:00:00 PM	Sat.	Special Duty Resident	Station Staffing	3
19-367	9/28/19	3:00:00 PM	Sat.	EMS Non-Resident	50 YOM welfare check	3
128	9/28/19	5:40:00 PM	Sat.	EMS Non-Resident	5 YOM fall injury	6
129	9/28/19	7:23:00 PM	Sat.	EMS Non-Resident	43 YOF chest pains	7
19-368	9/29/19	7:30:00 AM	Sun.	Special Duty Resident	Station Staffing VW Bus Club	2
Incident	Date	Time	Day of week	Select Type	Additional Info	# On

September 2019 Burn Pile Log

Date	Address	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs.
3-Sep	United Verde Mine		1		2	6	12.0
3-Sep	United Verde Mine		1		3	6	18.0
4-Sep	East Ave		1		2	6	12.0
9-Sep	Beale and Douglas		1		1	6	6.0
10-Sep	Douglas and Various Sites		1	2	1	6	6.0
11-Sep	Unknown Location		1	4			0.0
11-Sep	TOJ Center Park and Town Properties			3	1	3	3.0
12-Sep	115 4th Street			2	1	2	2.0
12-Sep	Beale		1	3	2	5	9.0
16-Sep	Douglas Road		1		2	6	12.0
17-Sep	Douglas Road		1	3	2	6	12.0
18-Sep	Douglas road/ Beale		1		2	5	9.0
19-Sep	662 Main			3	1	2	2.0
23-Sep	Perkinsville Road		1		2	6	12.0
23-Sep	446 Clark St.			2	1	3	3.0
23-Sep	Diaz		1	4	2	3	6.0
24-Sep	300 level parking lot/ Douglas		1		2	4	8.0
25-Sep	100 UVX (burnt brush pile)		1		2	8	16.0
25-Sep	1000 Perkinsville Rd.						0.0
27-Sep	100 Hill St.			2	1	2	2.0
27-Sep	Remington			2	1	2	2.0
30-Sep	105 Douglas Road		1		3	6	18.0
	Totals	0	15	30	34	92	170.0
14.0	Jerome Citizen Hours	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs.

Rusty Blair Chief JVFD

Library Staff Report, September, 2019

Yavapai County News

YES (Yavapai Events Services) Training is beginning this Month. More info will be in the October report.

Library

The New Library Computers are up and running thanks to Sherryl Masterman from Yavapai County MIS. Several site visits were needed to transfer software to the new machines but all is in order for the present.

Statistics

During the Month of August, Jerome Patrons placed 132 Holds; Library Staff added 27 new items and registered 5 new patrons for a Total of 269 Current Users.

Library Fundraiser

"Haunted Jerome" the new book by locals Pat Jacobson and Midge Steuber is now available at the Library . This has become a very popular fundraiser, Pick up your copy and support your Library.

Jerome Community Art Workshop

Workshops are being planned for November, Stay tuned for Copper Kaleidoscopes, Rope Basket Making and Quilting , To be added to the Jerome Community Workshop events notice send an e-mail to jeromeartworkshop@gmail.com.

Librarian, Kathleen Jarvis

TOWN OF JEROME

Monthly Council Staff Report from the Deputy Clerk: October 1, 2019

This report covers the month of September 2019.

- ❖ Prepared packets, posted, attended and transcribed action minutes for Council, Planning and Zoning and Design Review Board.
- ❖ Continue with Retention and Records Destruction. This includes accounting for all council and board packets, which are permanent records.
- ❖ Balanced bank accounts daily and reconciled all bank accounts monthly.
- ❖ Performed Notary services throughout the month on several occasions.
- ❖ Assisted residents, co-workers and councilmembers with various questions and research requests throughout the month.
- ❖ Processed credit card invoices and several other on demand invoices, payments and checks.

Thank you,

Joni Savage

Deputy Clerk



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

SEPTEMBER 2019 STAFF REPORT

From: Melanie Atkin, Accounting Clerk/HR Coordinator m.atkin@jerome.az.gov

To: The Mayor and Council

Accounting Duties:

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly transfers for HURF, Admin Charges, and Water/Sewer/Trash.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created a September summary budget to actual report for General, Utility, and Road funds.
- ❖ Beginning the process of gathering audit documentation and working with the CPA to complete audit workpapers. Planning for the audit to be completed in December 2019.

HR Duties:

- ❖ Had three new hires this month for the library, fire wise activities, and court security. Entered the employees' information in the payroll system and through the E-Verify and AZ New Hire systems.
- ❖ Assisted an employee with enrolling for their benefits. Sent all applicable documentation to KAIROS and our retirement plan.

Town of Jerome – Zoning Administrator’s Report



Council Meeting Date: Tuesday, October 8, 2019

Prepared by: John Knight, Zoning Administrator

Agenda Item #4

➤ Planning & Zoning Commission

○ Wednesday, October 2, 2019

- Jerome Winery Relocation to 114 Jerome Av.
- Educational Item – Building Height Discussion

➤ Other Items

- Preparing Parking Maps
- Administrative Items
 - Updating Planning Applications
 - Application Process Checklist for Internal Use
 - Process Spreadsheets/Charts for Public
- Hotel Jerome
- Easements for Drainage
- Code Enforcement – Nothing to Report
- Short Term Vacation Rental List/Map



TOWN OF JEROME
 POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943 FAX (928) 634-0715

**REGULAR MEETING OF THE TOWN OF JEROME
 DESIGN REVIEW BOARD**

DATE: Monday, August 12, 2019 TIME: 7:00 pm
PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

MINUTES

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:03 p.m.
Joni Savage called roll. Present were Chair Brice Wood, Henry Vincent, Tyler Christensen and John McDonald. Vice Chair Danny Smith was absent.
Additional staff present was John Knight, Zoning Administrator.

7:03 (01:22) ITEM 2: APPROVAL OF MINUTES: Minutes of July 8, and July 22, 2019.

Motion to Approve the Meeting Minutes of July 8, 2019

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD		X	X			
SMITH					X	
CHRISTENSEN			X			
MCDONALD	X		X			
VINCENT			X			

Motion to Approve the Meeting Minutes of July 22, 2019

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH					X	
CHRISTENSEN		X	X			
MCDONALD			X			
VINCENT			X			

7:05 (04:25) ITEM 3: PETITIONS FROM THE PUBLIC - *There were no petitions from the public.*

7:05 (04:35) ITEM 4: REPORT/SUMMARY OF P&Z ACTIVITIES HENRY VINCENT, P&Z LIASION
Mr. Vincent gave the Board an update from the Planning and Zoning meeting of August 7, 2019.

7:08 (06:30) ITEM 5: FINAL REVIEW OF TANDEM PARKING AND FIRE ESCAPE

APPLICANT: Dewayne Woodworth

ADDRESS: 123 Hill St.

OWNER OF RECORD: Jerome Clubhouse LLC

ZONE: C-1

APN: 401-07-169A

Applicant is seeking final approval for the proposed tandem parking and fire escape.

Motion For Final Approval of This Project Including the Fire Escape Design

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH					X	
CHRISTENSEN			X			
MCDONALD		X	X			
VINCENT	X		X			

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

7:14 (14:08) ITEM 6: REVIEW OF REBUILD ON A PORTION OF THE HOME

APPLICANT: Tom Anderson/Christina Barber
ADDRESS: 875 Gulch Road

ZONE: AR

OWNER OF RECORD: Barber Christina R & Cynthia R JT

APN: 401-09-013

Applicant is seeking approval to rebuild a portion of the home due to health and safety issues. Exterior materials are like for like. Footprint of structure is 1' smaller on the bathroom, roofline will be extended from 6' to 8'.

7:16 (16:50) Tom Anderson, the Contractor spoke.

Motion to Approve as Submitted

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH					X	
CHRISTENSEN		X	X			
MCDONALD			X			
VINCENT			X			

7:18 (17:55) ITEM 7: BUSINESS SIGN RELOCATION

APPLICANT: Richard and Karen Hernandez
ADDRESS: PO Box 215

ZONE: C-1

OWNER OF RECORD: Jerome Historical Society

APN: 401-06-026L5

Applicant seeks approval for the sign "Jerome Jewelry and Gifts" currently located at 114 Jerome Avenue to be moved to 331 Main Street and replace the current sign of "Patsy's Parlor."

Motion to Approve as Presented

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH					X	
CHRISTENSEN	X		X			
MCDONALD		X	X			
VINCENT			X			

7:21(19:20) ITEM 8: REPLACE ONE WINDOW AND NEW METAL ROOF ON RESIDENCE

APPLICANT: Barbara Roque-Lucero
ADDRESS: PO Box 402

ZONE: C-1

OWNWER OF RECORD: Lucero Barbara A Roque

APN: 401-06-101B

Applicant seeks approval to replace two windows and a metal roof at 569 Main Street.

7:22 (20:05) Mr. Anderson answered questions from Chair Wood.

Motion to Approve the Roof and New Window as Submitted

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH					X	
CHRISTENSEN		X	X			
MCDONALD			X			
VINCENT			X			

7:24 (23:20) ITEM 9: FUTURE AGENDA ITEMS- There were no future agenda items.

ITEM 10: ADJOURN

Motion to Adjourn at 7:25

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD		X	X			
SMITH					X	
CHRISTENSEN	X		X			
MCDONALD			X			
VINCENT			X			

Approval on next page.

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, August 12, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

MINUTES

Respectfully submitted by Joni Savage on September 9, 2019.

Approved: Brian Wood Date: 9-9-19
Design Review Board Chair

Attest: Hannely Date: 9/9/19
Design Review Board Vice Chair



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME PLANNING AND ZONING COMMISSION

DATE: Wednesday, August 7, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

MINUTES

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Lance Schall called the meeting to order at 7:01 p.m.

Roll call was taken by Joni Savage. Commission members present were Chair Lance Schall, Vice Chair Joe Testone, Commissioners Jessamyn Ludwig, Scott Hudson and Henry Vincent was present telephonically.

Staff present were John Knight, Zoning Administrator, Candace Gallagher, Town Manager/Clerk and Joni Savage, Deputy Clerk.

7:02 (02:20) ITEM 2: PETITIONS FROM THE PUBLIC – *There were no petitions from the public.*

7:02 (02:30) ITEM 3: APPROVAL OF MINUTES: Minutes of the Special Joint Meeting of May 9, 2019 and Regular Minutes of June 5, 2019

Motion to Approve the Minutes of May 9 and June 5, 2019

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			X			
Ludwig		x	X			
Schall			X			
Testone	x		X			
Vincent			X			

7:04 (03:25) **OPENING OF PUBLIC HEARING******

ITEM 4: PUBLIC COMMENT: PROPOSED TEXT AMENDMENT TO SECTION 509. SIGNS

The Commission shall conduct a public hearing on a proposed text amendment to the Zoning Ordinance. As proposed, the text amendments will have the effect of defining permitted temporary signage and correct some of the existing chapter in regard to current practices. A draft for the proposed change was included in the packet for this meeting and posted on the Town website, and public notice provided as required in Section 301(C). The Commission has set this hearing pursuant to Jerome Zoning Ordinance Section 301(C) Commission Action. The Commission may continue the Public Hearing to a time and place certain if necessary.

******CLOSE OF PUBLIC HEARING**** 7:05 (04:05)**

7:05 (04:19) ITEM 5: REVIEW PUBLIC COMMENT AND COMMISSION DISCUSSION OF PROPOSED TEXT AMENDMENTS TO SECTION 509. SIGNS

A draft for the proposed change is posted on the town website and at Town Hall. Commission will review the proposed text amendments in ordinance form and consider public input for possible recommendations to Council.

Chair Schall gave direction to staff to make suggested corrections from Ms. Gallagher.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943 FAX (928) 634-0715

Founded 1876
 Incorporated 1899

Motion to Forward the Text Amendments to Section 509. Signs to the Council with the Addition of the Definitions Discussed

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			X			
Ludwig			X			
Schall	X		X			
Testone		X	X			
Vincent			X			

7:11 (11:30) ITEM 6: CONDITIONAL USE PERMIT – CURRENTLY MIXED-USE CHANGE TO RESIDENTIAL ONLY

APPLICANT: Dewayne Woodworth

ADDRESS: 123 Hill St.

ZONE: C-1

OWNER OF RECORD: Jerome Clubhouse LLC

APN: 401-07-169A

Applicant is seeking a change in his property from retail and residential to residential only. A Conditional Use Permit also requires Council approval.

Motion to Approve the Conditional Use Permit

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			X			
Ludwig			X			
Schall	X		X			
Testone		X	X			
Vincent			X			

7:16 (16:38) ITEM 7: FINAL REVIEW OF TANDEM PARKING AND FIRE ESCAPE

APPLICANT: Dewayne Woodworth

ADDRESS: 123 Hill St.

ZONE: C-1

OWNER OF RECORD: Jerome Clubhouse LLC

APN: 401-07-169A

Applicant is seeking final approval for the proposed tandem parking and fire escape.

7:18 (18:55) Bob Wood approached the dais and spoke on behalf of Dewayne Woodworth.

John Knight commented that they have more parking spaces than what is required, so if they have to eliminate one of the spaces they are in compliance. He wanted to note there is nothing in our Zoning Ordinance that allows or prohibits tandem parking.

Motion to Approve the Tandem Parking and Fire Escape for 123 Hill Street

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson		X	X			
Ludwig			X			
Schall			X			
Testone	X		X			
Vincent			X			

7:24 (25:10) ITEM 8: REQUEST FOR DEMOLITION AND TO REBUILD A PORTION OF THE HOME

APPLICANT: Tom Anderson /Christina Barber

ADDRESS: 875 Gulch Road

ZONE: AR

OWNER OF RECORD: Barber Christina R & Cynthia R JT

APN: 401-09-013

Applicant is seeking approval to demolish and rebuild a portion of the home due to health and safety issues.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

7:26 (27:45) Tom Anderson, the contractor explained the drawings to the commission.

7:27 (28:30) Christina "Alex" Barber, owner of the home spoke.

Motion to Approve Demolition and Rebuild at 875 Gulch Road

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			X			
Ludwig			X			
Schall	x		X			
Testone		x	X			
Vincent			X			

7:29 (30:10) ITEM 9: FUTURE AGENDA ITEMS

Mr. Knight mentioned a deck and the Cuban Queen may be upcoming on the agenda.

Ms. Ludwig asked about the three benches on Jerome Avenue.

Ms. Savage said the building inspector had measured and there was enough space on the sidewalk. She added that in prior years an applicant applied to the Design Review Board for permission to place a bench in front of their store.

Mr. Knight said he would find out. He thought we should have some policy in place.

Chair Schall gave direction to staff to find out if the benches were on Town or private property.

Ms. Ludwig brought up the problem of "hostess stands" on the sidewalk.

ITEM 10: ADJOURN

Adjourned at 7:35 p.m.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson		X	X			
Ludwig			X			
Schall			X			
Testone	X		X			
Vincent			X			

Approval on next page.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME
PLANNING AND ZONING COMMISSION
DATE: Wednesday, August 7, 2019 TIME: 7:00 pm
PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

Respectfully submitted by Joni Savage on September 4, 2019

Approved: [Signature]
Planning & Zoning Commission Chair

Date: 9/4/2019

Attest: [Signature]
Planning & Zoning Commission Vice Chair

Date: 9/4/19



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

MINUTES SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL THURSDAY, SEPTEMBER 19, 2019 AT 8:30 AM

<p>ITEM #1:</p>	<p>CALL TO ORDER/ROLL CALL</p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Alex Barber called the meeting to order at 8:42 a.m.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane Moore and Dr. Jack Dillenberg.</p> <p>Additional staff present were Kathleen Jarvis, Librarian, Allen Muma, Police Chief and Joni Savage, Deputy Clerk.</p>																																										
<p>ITEM #2: 8:42 (2:26)</p>	<p>RESOLUTION NO. 586, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, ESTABLISHING PARKING FEE EXEMPTIONS AND/OR DISCOUNTS</p> <p>Council will discuss the provision of certain exemptions and/or discounts related to parking fees and may approve a Resolution to effect same.</p> <p>Council reviewed a list of possible categories for exemptions or discounted parking fees. Those categories included (1) those with handicapped placards; (2) first responders in private vehicles on official Town business; (3) residents in the C-1 district that are not required to have off-street parking; (4) guests of overnight accommodations in the C-1 district that are not required to have off-street parking; (5) residents outside of the C-1 district; (6) business owners; and (7) business employees.</p> <p>8:54 (15:20) Anne Conlin, a Jerome business owner, gave her thoughts.</p> <p>8:57 (18:35) Bridgette Hausler, a Jerome business owner, asked if the shuttle would run seven days a week.</p> <p>8:59 (20:04) Randall Hunt, a Jerome resident, expressed his opinion.</p> <p>9:01 (21:50) Eric Jurisin, a Jerome business owner, added his comments.</p> <p>9:02 (22:30) Anne Conlin spoke again.</p> <p>Following the discussion, Mayor Barber summarized that exemptions will be given to those with handicapped placards and to First Responders in private vehicles on official Town business. No other exemptions will be given at this time.</p> <p><u>Motion to Approve Resolution No. 586, Establishing Parking Fee Exemptions and/or Discounts, to include exemptions only for handicapped placards and first responders in private vehicles on official Town business, and noting that residents in the C-1 district will be addressed when revisions to the residential parking ordinance are discussed.</u></p> <p>Councilmember Moore <u>amended her motion to add that this will be reviewed by Council in six months.</u></p> <table border="1" data-bbox="389 1759 1209 1879"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Vice Mayor Harvey thanked Chief Muma for all of the work he had done on this.</p> <p>Mayor Barber spoke about her devotion to the Town.</p>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY		X	X				MOORE	X		X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BARBER			X																																								
DILLENBERG			X																																								
HARVEY		X	X																																								
MOORE	X		X																																								
WORTH			X																																								

ITEM #3:	ADJOURNMENT						
	<i>Motion to Adjourn 9:13 a.m.</i>						
	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
	BARBER	X		X			
	DILLENBERG			X			
	HARVEY		X	X			
	MOORE			X			
	WORTH			X			

APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____

DRAFT



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943 FAX (928) 634-0715

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL
JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 10, 2019, AT 7:00 P.M.

ITEM #1:	<p>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</p> <p>Mayor/Chairperson to call meeting to order. <i>Mayor Alex Barber called the meeting to order at 7:00 p.m.</i></p> <p>Town Clerk to call and record the roll. <i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane Moore and Dr. Jack Dillenberg.</i></p> <p><i>Other staff present were: Melanie Atkin, Accounting; John Knight, Zoning Administrator; and Joni Savage, Deputy Clerk.</i></p> <p>Mayor or Mayor's designee to lead the Pledge of Allegiance. <i>Mayor Barber led the pledge.</i></p>																																										
ITEM #2: 7:01 (00:37)	<p>FINANCIAL REPORTS</p> <p>Budget to Actual reports, vendor ledger and balance sheet for August 2019</p> <p style="text-align: center;"><u>Motion to Approve the Financial Reports</u></p> <table border="1" data-bbox="407 911 1230 1033"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BARBER	X		X																																								
DILLENBERG			X																																								
HARVEY		X	X																																								
MOORE			X																																								
WORTH			X																																								
ITEM #3: 7:03 (02:51)	<p>STAFF AND COUNCIL REPORTS</p> <p>Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.</p> <p><i>Ms. Gallagher noted pertinent information from her staff report.</i></p> <p><i>Several councilmembers made comments and had questions for Ms. Gallagher.</i></p> <p style="text-align: center;"><u>Motion to Approve Staff Reports</u></p> <table border="1" data-bbox="407 1287 1243 1409"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG		X	X				HARVEY			X				MOORE			X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BARBER	X		X																																								
DILLENBERG		X	X																																								
HARVEY			X																																								
MOORE			X																																								
WORTH			X																																								
ITEM #4: 7:13 (13:20)	<p>ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES</p> <p>Minutes are provided for the information of Council and do not require action.</p> <p><i>John Knight shared relevant information from his staff report.</i></p> <p><i>Vice Mayor Harvey pointed out a correction that needed to be made to the July 22, 2019 Design Review Board minutes.</i></p> <p><i>Councilmember Worth had a question about zoning enforcement at a property on Hampshire.</i></p>																																										

<p>ITEM #5: 7:20 (20:44)</p>	<p>APPROVAL OF MINUTES August 13 special meeting – open and closed sessions; August 13 regular meeting – open and closed sessions; August 16 special meeting</p> <p><u>Motion to Approve the Open and Closed Session Special Meeting Minutes of August 13, 2019</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>x</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>x</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><u>Motion to Approve the Open and Closed Regular Meeting Minutes of August 13, 2019</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>x</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>x</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><u>Motion to Approve the Special Meeting Minutes of August 16, 2019</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td>x</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>x</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	x		X				DILLENBERG			X				HARVEY		x	X				MOORE			X				WORTH			X				COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	x		X				DILLENBERG			X				HARVEY		x	X				MOORE			X				WORTH			X				COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER		x	X				DILLENBERG			X				HARVEY	x		X				MOORE			X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																																																																																																									
BARBER	x		X																																																																																																																												
DILLENBERG			X																																																																																																																												
HARVEY		x	X																																																																																																																												
MOORE			X																																																																																																																												
WORTH			X																																																																																																																												
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																																																																																																									
BARBER	x		X																																																																																																																												
DILLENBERG			X																																																																																																																												
HARVEY		x	X																																																																																																																												
MOORE			X																																																																																																																												
WORTH			X																																																																																																																												
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																																																																																																									
BARBER		x	X																																																																																																																												
DILLENBERG			X																																																																																																																												
HARVEY	x		X																																																																																																																												
MOORE			X																																																																																																																												
WORTH			X																																																																																																																												
<p>ITEM #6: 7:22</p>	<p>PETITIONS FROM THE PUBLIC</p> <p>7:22 (22:05) Robert Altherr, a Jerome business owner, stated that he is opposed to the Town charging for parking. Councilmember Moore noted that "Petitions from the Public" is intended to allow comment regarding items that are not on the agenda.</p> <p>7:26 (25:50) Curtis Lindner invited Council to a joint session to be conducted by Yavapai County on October 10th at 9:00 regarding vacation rentals. It will take place at the County Annex building.</p>																																																																																																																														
<p>ITEM #7: 7:30 (29:35)</p> <p>7:31 (30:34)</p>	<p>ORDINANCES</p> <p>ITEM #7A: SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 455, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, RESCINDING ORDINANCE 321, ADOPTED DECEMBER 9, 2003, REGARDING FEES, FINES AND OTHER CHARGES FOR THE JEROME PUBLIC LIBRARY</p> <p>Council may conduct the second reading of, and may adopt, Ordinance 455, which would rescind Ordinance 321, adopted on December 9, 2003, and which established fees, fines and other charges for the Jerome Public Library. Ordinance 455, once adopted, would eliminate those fees, fines and charges.</p> <p><u>Motion to Adopt Ordinance No. 455</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>x</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>x</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td></td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>ITEM #7B: SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 456, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE TO ADD NEW ARTICLE 12-3, "PAY TO PARK"</p> <p>Council may conduct the second reading of, and may adopt, of Ordinance 456, which would add new Article 12-3, "Pay to Park," to the Jerome Town Code, establishing procedures, violations and penalties with respect to paid parking requirements.</p> <p>Vice Mayor Harvey reiterated the need for funds for our infrastructure. Councilmember Moore clarified what the audience wished to comment on.</p> <p>7:33 (33:39) Randall Hunt, a Jerome resident, said that he had not seen the text posted. He asked that it be put in the library. Vice Mayor Harvey read a letter from Steve Cheifetz. (Attached.)</p> <p>7:40 (40:30) Eric Jurisin, a Jerome business owner, spoke about paid parking. 7:45 (45:00) Deborah Mongeon, a Jerome resident suggested that donations be solicited at the parking kiosks. 7:50 (50:00) Liz Gale, a Jerome business owner, remarked about the survey. 7:54 (54:35) Bill Sotiros, a Jerome business owner predicted that paid parking will be detrimental to the businesses.</p>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	x		X				DILLENBERG		x	X				HARVEY				X			MOORE			X				WORTH			X																																																																																							
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																																																																																																									
BARBER	x		X																																																																																																																												
DILLENBERG		x	X																																																																																																																												
HARVEY				X																																																																																																																											
MOORE			X																																																																																																																												
WORTH			X																																																																																																																												

Motion to Adopt Ordinance No. 456

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

7:56
(56:00)

ITEM #7C: FIRST READING -- ORDINANCE NO. 457, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 509, "SIGNS," OF ARTICLE V, "USE REGULATIONS," OF THE JEROME ZONING ORDINANCE

Council may conduct the first reading of Ordinance 457, which would amend the Jerome Zoning Ordinance regarding signs. The Planning and Zoning Commission conducted a public hearing on the ordinance on August 7, 2019 and has recommended its approval.

Council reviewed this ordinance at some length. The issue of temporary holiday decorations was raised. Ms. Gallagher suggested that this could be addressed as a separate ordinance, if Council prefers. It was agreed that the ordinance would be slightly amended to provide that the Town Manager would be delegated to approve special event banners on Town property for those events that take place regularly, and that if the manager is unsure or if it is a first-time event, it would come to Council for approval. Ms. Gallagher recommended one additional change to clarify that all special event banners must be removed within three business days. These changes will be made to the pending ordinance.

8:12

Motion to take a Break at 8:12 p.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

ITEM #8:

UNFINISHED BUSINESS

8:26 (Pt. 2)

ITEM #8A: RESOLUTION NO. 586, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, ESTABLISHING PARKING FEE EXEMPTIONS AND/OR DISCOUNTS

Council will discuss the provision of certain exemptions and/or discounts related to parking fees, and may approve a Resolution to effect same.

Mayor Barber referred to a worksheet provided by Ms. Gallagher.

They discussed Category 1, Handicapped placards. After discussion they decided that anyone with a handicapped placard would be exempt from paying a fee in the paid parking areas.

8:34 (08:30) Eric Jurisin, a Jerome business owner commented about handicap parking.

Vice Mayor Harvey noted that paid parking would be from 9:00 a.m. to 6:00 p.m.

Mayor Barber moved on to Category 2, First Responders in private vehicles on official Town business. After discussion, Council concluded that this category should be exempt with a hang tag.

8:39 (13:15) Liz Gale spoke on the topic.

They moved on to Category 3, Residents in the C-1 that are not required to provide off-street parking. They discussed the possibility of one permit per unit being exempt with proof that the CUP for the residential use did not require off-street parking. Direction was given to staff to put a list together of the CUPs for residential units in the C-1 zone, and to put this on the next meeting agenda.

8:43 (17:10) Randall Hunt had questions about the topic.

8:52 (26:55) Eric Jurisin spoke on the topic.

The Council then discussed Category 4, Guests of overnight accommodations in C-1 that are not required to provide off-street parking.

Council discussed that a code would be provided to the hotel owners to exempt one vehicle per lodging unit, provided that the hotel is up to date with sales tax, licenses and utility bills, and that they were not required to provide off-street parking.

8:57 (31:19) Anne Conlin, owner of the Conner Hotel, suggested that Council change the hours of the paid parking.

9:01 (35:46) Liz Gale spoke again.

The Council discussed Category 5, Residents outside of C-1.

9:13 (47:50) Eric Jurisin spoke again.

9:21 (55:45) Bill Sotiros suggested giving all 444 residents free parking.

Councilmember Worth gave direction to staff to gather further information.

9:30 (1:04:43) Eric Jurisin spoke again.

9:31 (1:05:47) Officer Mark Boan spoke.

9:32 (1:06:19) Liz Gale continued to add comments.

9:38 (1:12:38) Bill Sotiros addressed Categories 6 (business owners), 7 (business employees), and 8 (regular visitors).

9:44 (1:18:50) Rebekah Kennedy, a Jerome resident and business owner spoke.

It was generally agreed to disregard Category 8 (regular visitors) and remove that from the list.
 It was summarized that staff will gather further information regarding categories 3 (Residents in C-1 that are not required to have off-street parking) and 5 (residents outside of C-1).

Motion to Change hours of paid parking to 10 a.m. to 4:00 p.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER				X		
DILLENBERG	X		X			
HARVEY			X			
MOORE			X			
WORTH		X	X			

Motion to Table action on the Resolution to a special meeting

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY			X			
MOORE		X	X			
WORTH	X		X			

It was agreed that the Resolution would be discussed again at a special meeting to be held at 8:30 a.m. on Thursday, September 19.

ITEM #9

NEW BUSINESS

9:54
(1:28:48)

ITEM #9A: CONDITIONAL USE PERMIT – JEROME CLUBHOUSE LLC, 123 HILL STREET

Council may approve a Conditional Use Permit for Dewayne Woodworth, Jerome Clubhouse, LLC (123 Hill Street, APN 401-07-169A), located in the C-1 zone, for a change from retail and residential use to residential only use. The Planning and Zoning Commission reviewed this CUP on August 7, 2019 and recommended its approval by Council.

Ms. Gallagher read aloud a letter from Andrea Prince (attached).

9:57 (1:30:52) Dewayne Woodworth spoke.

10:00 (1:33:31) Dewayne Woodworth spoke about not wanting to have Vacation Rentals and that he can build safeguards into the HOA.

10:04(1:36:35) Dewayne Woodworth spoke again.

10:07(1:39:16) Rebekah Kennedy commented on construction noise.

Motion to Approve with Conditions to Abide by the Zoning Ordinance and Building Codes

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

10:08 (1:41:50) Rebekah Kennedy spoke about a conditional use not conforming to what had been originally presented.

10:10
(1:43:55)

ITEM #9B: APPOINTMENT TO PSPRS BOARD

Council may approve the appointment of Ian Haney to the PSPRS (Public Safety Personnel Retirement System) Board, for the term ending November 20, 2021.

Motion to Approve Ian Haney for the PSPRS Board

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

10:11
(1:45:20)

ITEM #9C: RESOLUTION NO. 587, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, ESTABLISHING RATES OF COMPENSATION FOR MEMBERS OF THE GOVERNING BODY TAKING OFFICE ON OR AFTER NOVEMBER 3, 2020

Council may approve a Resolution establishing a pay rate for members of future Councils. Said rate would be effective upon the swearing in of the 2020-22 Council members.

Ms. Gallagher read a letter from Hunter Bachrach (attached).

Councilmembers discussed and decided not to make a motion. No action was taken.

10:23
(1:57:45)

ITEM #9D: DOWNTOWN PARKING ISSUES

Zoning Administrator John Knight will lead Council in a discussion of problems and potential solutions related to parking in the commercial zone.

John Knight talked about parking problems in the C-1 zone and possible solutions. Council expressed interest in two of the five possible solutions presented: an in-lieu payment system, and a parking overlay district (pilot program).

Mayor Barber stated that she is not ready to take action at this time.

ITEM #10:
10:44
(2:18:22)

TO AND FROM THE COUNCIL

Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.

	<p>Councilmember Worth spoke about the Hotel Jerome project and asked that we be placed on the October DRB agenda for the windows replacement. She also asked that we find a way to mitigate the dust emanating from the old Town yard parking lot, and that we consider updates to the residential parking ordinance.</p> <p>Vice Mayor Harvey mentioned roads needing pothole repair, stated that she would like to update our Code regarding vacation rentals in light of recent legislation, and that she would like to amend the Zoning Ordinance to remove the provision that one member of Planning & Zoning serves as a member liaison to the Design Review Board.</p> <p>Councilmember Dillenberg reported that a Dental Van offering free dental services will be in Jerome on Friday, September 20th and every appointment has been filled.</p> <p>Councilmember Worth reminded everyone about a fundraiser coming up at the Spirit Room on September 15th.</p>																																										
<p>ITEM #11:</p>	<p>EXECUTIVE SESSION</p> <p>Council may enter into executive session, pursuant to A.R.S. § 38-431.03 (A)(3) and/or (A)(4), to receive legal advice from the Town Attorney (who may participate telephonically) regarding zoning issues related to the Cuban Queen site.</p> <p><i>No executive session was conducted.</i></p>																																										
<p>ITEM #12:</p>	<p>ADJOURNMENT</p> <p>Motion to Adjourn 10:52 p.m.</p> <table border="1" data-bbox="402 716 1227 837"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG		X	X				HARVEY	X		X				MOORE			X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BARBER			X																																								
DILLENBERG		X	X																																								
HARVEY	X		X																																								
MOORE			X																																								
WORTH			X																																								

APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____

From: swcheifetz@gmail.com

Subject: Parking Vote

Date: September 5, 2019 at 11:26 AM

To: Alex Barber a.barber@jerome.az.gov, s.harvey@jerome.az.gov, j.dillenberg@jerome.az.gov, j.moore@jerome.az.gov, m.worth@jerome.az.gov

Cc: Candace Gallagher c.gallagher@jerome.az.gov



I just wanted to write and commend the Town Council for its recent votes seeking to establish some sort of paid parking. While the need to raise money to repair our failing infrastructure is obvious, it often seems that the Town spends much time talking about options for raising money without actually trying anything new. While many residents are vocal about their opposition to change of any sort, especially when addressing such sacred issues as charging for metered water and for parking, the Town Council's unanimous decision to lead on these issues rather than follow I think bodes well for the Town's future.

While in this Town the old adage that "no good deed goes unpunished" often leads to inaction, doing nothing in the face of adversity is often not a good long term strategy. While none of us knows for sure that the benefits of trying new ideas will outweigh the costs, at least by moving forward trying strategies that have worked for other towns, we put Jerome in a position to experiment, improve and hopefully move forward in addressing issues of significant importance. I greatly appreciate your choice to risk public ridicule and political popularity by focusing on principle and doing what you believe to be right.

Thank you for graciously volunteering your time and efforts to improve our Town.

Steve Cheifetz

Joni Savage

From: Andrea Prince <surgeonshouse@surgeonshouse.com>
Sent: Tuesday, September 10, 2019 6:53 PM
To: Joni Savage
Subject: TONIGHT'S TOWN COUNCIL MEETING, SPECIFICALLY CONCERNING THE CUP FOR THE CLUBHOUSE

Esteemed Council members, I regret not speaking with you personally tonight however as so many of us local small business persons, I am still working. I very much appreciate the forum of this email being read.

Other than the Owner, I suspect that not many will feel more keenly the effects of whatever the Clubhouse becomes more than myself as his closest downhill neighbor and the owner of my part of Hill St which as we know is his only realistic access. May I first say that I wish Dewayne the best of good fortune foremost in appropriately saving an iconic structure and breathing new life into it. My hope and request of the Council and all Town boards is that as they equitably apply and exercise the zoning ordinance, they consider the impact of the magnitude of construction and traffic to his neighbors. Thanks for your investment in serving Jerome in this selfless fashion and for listening.

Andrea prince, owner of the surgeon's house

From: **Hunter Bachrach** sparksandsmoke@msn.com
Subject: **September 10 2019 Town Council Agenda Item 9C; Resolution 587**
Date: **September 10, 2019 at 9:42 AM**
To: **Candace Gallagher** c.gallagher@jerome.az.gov
Cc: **vstarinkas** vstarinkas@verdenews.com

HB

Dear Ms Gallagher. Please read the following letter of opposition to this resolution into the public record at the September 10 2019 Town Council Meeting.

Jerome Town Council Members: I urge you to vote NO on resolution 587 and any future resolution calling for monetary compensation for the elected position you now hold.

Volunteerism has a long-standing history in Jerome and must be preserved. Each of you was elected (with one exception) by the town citizenry to the Jerome Town Council to serve as a volunteer. You knew this going into the job, as did the public. It has ever been thus. Now (with 4 of the 5 of you having less than one year in the position) you are considering voting yourselves financial compensation for the position, should you be reelected in 2020.

A change such as this would motivate candidates to run for the position, not solely because they wish to help the town (as it is now), but simply because they need the money. If the resolution were to pass, it could certainly bring less dedicated candidates to the position and would be detrimental to the Town of Jerome.

You were fully aware that the position of Town Councilperson in Jerome is a volunteer position when you ran in the 2018 election. If volunteering has become untenable for you, may I suggest that you don't seek reelection, but perhaps encourage and support others who have the time and the best interests of the Town in mind to run for the position.

Don't destroy the time-honored tradition of volunteerism in the Jerome Town Council.

Hunter Bachrach - Jerome Town Council Member, 2016-2018.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

ORDINANCE NO. 457

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 509, "SIGNS," OF ARTICLE V, "USE REGULATIONS," OF THE JEROME ZONING ORDINANCE

WHEREAS, the Jerome Planning & Zoning Commission held a public hearing on August 7, 2019, regarding certain changes to the Jerome Zoning Ordinance regarding sign regulations; and

WHEREAS, the Commission has recommended that the Zoning Ordinance be so amended;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, as follows:

Section 1. Section 509, "Signs," of the Jerome Zoning Ordinance is hereby amended as set forth on Exhibit A, attached (additions underlined, deletions in ~~strikeout text~~).

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS ____ DAY OF _____ 2019.

Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney

ORDINANCE NO. 457 EXHIBIT "A"

SECTION 509. SIGNS

A. PURPOSE

This section provides a set of standards for the design and construction of signs within the Town of Jerome. The purpose of this section is to encourage the preservation of historic buildings and artifacts, to protect the general public from damage and injury, to protect property values, to preserve the beauty and unique character of Jerome, to aid in the free-flow of traffic within the town, and to promote the tourist industry which is important to the economy of Jerome, and the Historic Overlay District.

B. DEFINITIONS

Within and for the purposes of this section, the following definitions, and only these definitions, apply.

1. Sign - An object meant to convey a message through the use of words or symbols. A sign can be painted on one surface, or both surfaces, be free-standing or be signs supported by a pole or be attached to a building. All exterior whether public or private, are regulated by this ordinance.
2. Area - A rectangular area calculated by drawing horizontal and vertical lines from all sign extremities excluding those which are essentially sign supports.
3. Sign, Campaign - A sign whose sole purpose is to advertise a political candidate or issue.
4. Sign, District - A sign which advertises one or more than one business in a single building or area. A district sign operates as a directory with a heading stating the district and uniform nameplate signs for those businesses within the district.
5. Sign, Canopy - A sign mounted on or painted on a canopy or awning.
6. Sign, Free-Standing - A sign not attached to or supported by a building.
7. Sign, Height - The vertical distance from the ground directly under the ~~to the sign~~ to the highest lowest point of the sign.
8. Sign, Interior - Signs within a building not accessible from outside. Interior signs are not regulated by this ordinance, ~~except if stating a business name and placed within twenty four (24) inches of a window. Such signs will fall under the sixteen (16) square foot rule and require Design Review Board approval.~~
9. Sign, Gas Generated - Gas generated signs or signs illuminated by gas generated lighting, other than those existing on June 14, 1977, are prohibited.
10. Sign, Off-premise - A sign not located on the premises of the business which it advertises. A district sign is not an off-premises sign.
11. Sign, On-premise - A sign, the content of which relates to the premises on which it is located, referring exclusively to the name, location, products, persons, accommodations, services, or activities of or on those premises, or the sale or lease of those premises.

12. Sign, Nameplate - A sign which is limited to the name and/or business of the residents of the premises, not exceeding two inches by twelve inches (2" x 12").
13. Sign, Business Door Identification - A nameplate sign of a business name on an entry door, not exceeding two inches by twelve inches (2" x 12").
14. Sign, Projecting - A building mounted sign which projects from and is supported by a wall of a building.
15. Sign, Wall - A sign attached flush to the exterior surface of a building, or permanently applied to a window of a building. The sign must not project above the roof. Light sources aimed at the wall sign may project further.
16. Sign, Historical/Historical Period - A sign in use in Jerome during the period between 1876 and 1953.
17. Sign, Service - An interior sign whose purpose is not to advertise the business displaying the sign, but to inform or provide for the safety of the public. Signs such as credit card placards, directional signs, "No Smoking" signs, and menu boards are examples of service signs.
18. Sign, Open/Closed - A sign indicating that a place of business is open or closed.
19. Sign, Temporary - A sign displayed for not more than forty-five (45) consecutive days or a total of ~~ninety-one hundred~~ (100~~90~~) days in a calendar year.
- ~~19.~~20. Organization - an organized body of people with a particular purpose, such as a society, association, civic or charitable group, or similar, whether non-profit or for-profit.

C. APPLICABILITY

The provisions of this section shall apply to all signs placed or maintained within the Town of Jerome with the exception of the following:

1. Non-illuminated names of buildings, dates ~~of~~ of erection, monument citations, commemorative tablets and the like when carved into stone, concrete, metal or any other permanent type construction and made an integral part of a permitted structure or made flush to the ground.
2. Signs required by law or signs of a duly constituted governmental body, such as traffic signs, warning signs, or no trespassing signs.
3. Signs placed by a public utility for the safety, welfare, or convenience of the public, such as signs identifying high voltage, public telephone, or underground cables.
- ~~3.~~4. Notices regarding parking, directions or trespassing on private property.
- ~~4.~~5. Signs upon a vehicle, provided that any such vehicle is actively used for bona fide delivery or other business purposes.
- ~~5.~~6. Temporary holiday decorations.

D. PERMITS

1. A sign permit shall be required before a permanent sign may be placed, constructed, reconstructed, or altered within the Town of Jerome with the exception of the following:
 - a. Name-plate signs ~~and~~ business door identifiers not exceeding two inches by twelve inches (2" x 12").

- b. Repainting or maintenance of signs, provided there is no change in size, shape, wording, composition, or color.
 - c. Political signs ~~and other temporary signs~~.
 - d. On-site menu boards, either in a wall-mounted case or window display.
 - e. Exterior temporary signs.
2. An application for a permanent sign permit shall be filed with the Zoning Administrator on a form prescribed by the Zoning Administrator. The application shall be accompanied by eight identical copies of the sign plans. Each copy shall be on one or more sheets of paper measuring not more than twenty-four inches by thirty-six inches (24"x 36") drawn to scale, which shall show the following:
- a. Signature of the applicant.
 - b. The name and address of the sign owner and sign erector.
 - c. Drawings showing the design, dimensions, color, material, and structure of the sign.
 - d. A drawing or photograph of the building facade indicating the proposed location of the sign, and all other existing signs maintained on the premises and regulated by this ordinance.
 - e. Proposed method of lighting the sign.
 - f. Any additional information which the Design Review Board may require in order to decide on the application.
 - g. Payment of a non-refundable, one-time filing fee in an amount established by a schedule adopted by resolution of the Council and filed in the offices of the Town Clerk. Applicant may re-submit a modified plan without paying an additional fee. Payment of the filing fee shall be waived when the applicant is an agency of the Town, County, State or Federal Government.
3. Plan Review
- The Zoning Administrator shall review and accept completed plans in accordance with the provisions of Section 303. These plans shall be placed on the agenda of the next Design Review Board meeting.
4. Design Review
- The Design Review Board shall, in accordance with the provisions of Section 304, deny, approve, or conditionally approve any application for a sign permit. Upon approval of an application by the Design Review Board, the Zoning Administrator shall be instructed to issue the sign permit.
5. The Design Review Board may waive the requirements of this section in order to allow the preservation or restoration of signs or commercial graphics which are determined to be of historical significance.

E. REGULATIONS APPLICABLE TO SIGNS IN ALL ZONES

1. The design, color, shape, materials and style of signs shall be subject to review and approval of the Design Review Board.
2. All signs shall be constructed, designed, or attached to structures in conformance with the building code adopted by the Town of Jerome.

3. No sign shall be constructed, erected or lit in such a manner as to interfere in any way with the flow of traffic on the public right of way, or present a traffic hazard.
4. Free-standing signs shall not exceed four (4) feet in height.
5. There shall be no off-premise signs.
6. Organizations as defined herein ~~may apply for a~~ are allowed Temporary Signs without a permit or review for ~~from the Design Review Board or for~~ temporary special event banners or signs. Banners for special events must be removed within three (3) days of the close of any event and may not be hung on Town property without permission of the Town of Jerome. The Town Manager may approve special event banners to be hung on Town property for recurring events. Banners to be hung on Town property for first time events shall be approved by the Town Council.
7. Lighting shall be directed at the sign from an external incandescent light source, and shall be installed so as to avoid any glare or reflection into any adjacent property, or onto a street or alley so as to create a traffic hazard. These restrictions shall apply to internally lighted signs, which may be allowed if constructed of metal or wood. No internally lit signs that are constructed of acrylic or plastic are allowed. ~~shall be prohibited.~~ No sign that flashes or blinks shall be permitted outside. No visible bulbs, neon tubing, or luminous paints, shall be permitted as part of any sign.
8. No sign or part of a sign shall have mechanically moving parts or audible devices.
9. Political signs shall be permitted up to a total area of six (6) square feet in area for each premise, but shall not be placed in the public right-of-way or upon power or telephone poles. Political signs may be erected no earlier than sixty (60) days prior to any primary or general election; they shall be removed within ten (10) days after the election.
10. One (1) real estate sign located on the property it refers to will be permitted ~~upon the application and payment in accordance with Section 509.2.~~
 - a. The sign shall be a maximum size of eighteen inches by twenty-four inches (18" x 24"). Additionally, one (1) rider denoting the name of the agent not exceeding six inches by 24 inches (6" x 24") may be attached to the real estate sign. Upon opening of an escrow, an additional rider not exceeding six inches by twenty-four inches (6" x 24") and containing the word "sold" or "pending" may be attached. Any other types of descriptive riders are specifically prohibited.
 - ~~b. A duly licensed real estate brokerage company may apply for a blanket permit which will allow placement of a real estate sign on each property which they have listed for sale or lease. The blanket permit fee will be an amount established by a schedule adopted by resolution of the Town Council and filed in the office of the Town Clerk.~~
 - e.b. All real estate signs must be removed within three (3) days of any transfer of ownership (recordation) of the property.
11. Contractor identification signs or Contractor and/or Architect identification signs may be erected for the duration of construction. Such construction signs are to be removed seven days after a certificate of occupancy is issued. The signs shall not exceed four (4) square feet in area. Also, signs warning of construction debris or denoting project sponsored by a funding source may be erected.
12. Any existing nonconforming sign may be continued in use; if such a sign is damaged, it may be restored or repaired. If a new sign is constructed, it must conform to the provisions of this chapter.

13. Once a year it shall be the duty of the Zoning Administrator to review all district signs and make appropriate recommendations to the Design Review Board.
14. Signs shall be removed upon thirty (30) days of business relocation or closure.
15. If any sign becomes a danger to the public or becomes deteriorated or is abandoned, the property owner, or owner of the sign shall be notified to remove or repair the sign. If he/she does not comply within ten (10) days, the Zoning Administrator shall have the sign removed and the cost assessed to the owner of the property on which such sign is located.

F. REGULATIONS APPLICABLE TO SIGNS IN RESIDENTIAL ZONES

1. One nameplate sign not exceeding two inches by twelve inches (2"x 12") indicating the names of the occupants or business, and one set of numbers four inches by twelve inches (4"x 12") indicating the street address shall be allowed for each dwelling unit without a permit.
2. One non-illuminated sign not exceeding eight (8) square feet in area shall be allowed on premises only to identify a home business and requires a permit. A two-sided sign is one sign.
3. No sign shall extend above the eaves line of a building, or extend higher than ten (10) feet above the ground directly below it.

G. REGULATIONS APPLICABLE TO SIGNS IN COMMERCIAL AND INDUSTRIAL ZONES

1. No more than two (2) signs are permitted for any one business except that a business having frontage on and physical access from two (2) or more streets will be allowed a total of three (3) signs.
2. The area of any single wall, projecting, free-standing or canopy sign shall not exceed sixteen (16) square feet.
3. No sign shall extend above the roof of the building to which it is attached.
4. The bottom of any projecting sign shall be no lower than eight (8) feet above the ground directly below it.
5. No part of any projecting or free-standing sign may project over any roadway.
6. One (1) set of address numbers not exceeding four inches by twelve inches (4" x 12") in total area shall be allowed in addition to normal sign allowances.
7. District signs, in addition to other allowed signs, will be considered on a case by case basis by the Design Review Board.
8. Temporary signs, such as "sale" signs are allowed in addition to other signs. Temporary signs must meet all restrictions for signs in this section in addition to the following:
 - a. No temporary sign may exceed eight (8) square feet.
 - b. No business may display a temporary sign more than ~~ninety one hundred (10090)~~ days per calendar year, or forty-five (45) consecutive days.
 - c. No permit is required for temporary signs.

Examples of unrestricted temporary signs - one (1) day sign or special sign allowed (one per business):

- Chalkboards or signs that change daily for menu specials
- Signs for special events that have limited use, such as Art Walk announcements

- Sandwich boards / A-Frame signs (allowed in vestibules and on private property, but not on public sidewalks)

Examples of restricted temporary signs (maximum 100 days per year and no more than 45 consecutive days):

- Banners
- "Sale" and other exterior product advertising

9. Exterior signs indicating open and closed are permitted in addition to normal sign allowances. These signs should be no more than four (4) square feet in area. Such an exterior open/closed sign requires a permit and approval from the Design Review Board.
10. Standard copyright signs offering information on incidental services or recommendations, e.g., ~~AAA or Bank Americard~~ VISA, MasterCard, WiFi, etc., are permitted in addition to normal sign allowances, provided:
 - a. They conform to all provisions contained in this section.
 - b. They are inside a window.
 - c. There is no more than one (1) sign per incidental service per public entrance to the business.
 - d. No sign's area shall exceed sixteen (16) square inches.

JEROME TOWN CODE EXCERPT

ARTICLE 12-2: RESIDENTIAL PARKING

ARTICLE 12-2: Residential Parking

- 12-2-1 Findings and purpose
- 12-2-2 Definitions
- 12-2-3 Residential Parking Restrictions and Permits
- 12-2-4 Issuance of Residential Parking Permits
- 12-2-5 Transfer or sale of Residential Parking Permit
- 12-2-6 Parking in residential parking permit zone without permit prohibited
- 12-2-7 Trailers parked in residential areas
- 12-2-8 Temporary permits
- 12-2-9 Residential Parking Lots
- 12-2-10 Prima Facie Liability
- 12-2-11 Exemptions

Section 12-2-1 Findings and purpose

The Council finds that, in certain areas of the Town, visitor parking impinges upon the need of residents to be able to utilize a reasonable amount of parking space on a street near their own homes. Additionally, the Town of Jerome has a limited number of public parking spaces and areas for residents to park. This article is adopted in order to allow a reasonable accommodation between the needs of our visitors and the needs of Town residents for parking spaces.

(Ord. 432, 12/12/2017)

Section 12-2-2 Definitions

For the purposes of this article, the following words and phrases shall have the meanings respectively ascribed to them by this section:

“Parking” means the stopping or standing of a vehicle, whether occupied or not.

“Street” or “Highway” means the entire width between boundary lines of every right-of-way if a part of the right-of-way is open to the public for purposes of vehicular travel.

“Recognized dwelling unit” means a dwelling unit as defined by the Jerome Zoning Ordinance.

“Trailer” means a vehicle without motive power, designed for carrying persons or property and for being drawn by a motor vehicle.

“Resident” means a person(s) whose domicile is within the town limits of the Town of Jerome.

JEROME TOWN CODE EXCERPT

ARTICLE 12-2: RESIDENTIAL PARKING

"Motor Vehicle" means a device in, on or by which a person or property is or may be transported or drawn on a public right-of-way, with motive power, excluding devices moved by human power or used exclusively on stationary rails or tracks.

"Parking space," for the purposes of this ordinance, means an area of approximately 20 feet in length by approximately 8 feet in width. It is understood that the Town of Jerome is unique in the construction of its roads and that it does not conform to the assumptions set forth in the Uniform Traffic Code and therefore usable parking spaces may or may not conform to normally accepted standards.

(Ord. 432, 12/12/2017)

Section 12-2-3 Residential Parking Restrictions and Permits

Parking located on the following streets shall be limited to residents with a residential parking permit only:

- A. County Road, School Street, Center Street, First Street (between Verde Ave and Center Street), Second Street (between Verde Ave and Center Street), Third Street (between Verde Ave and Center Street), Fourth Street (between Verde Ave and Center Street), Fifth Street (between Verde Ave and Center Street), Sixth Street (between Verde Ave and Center Street) , Hull Road, Verde Avenue, Holly Street, and East Avenue.

(Ord. 432, 12/12/2017)

Section 12-2-4 Issuance of Residential Parking Permits

Persons occupying residences with frontage along a street or portion of a street designated for residential permit parking, who desire to park a motor vehicle on a public street, may apply to the Police Department for residential parking permits as outlined in this article.

- A. Recognized dwelling units with frontage along a street or portion of a street designated for residential permit parking shall be entitled to receive one free residential parking permit, per recognized dwelling unit, for a single motor vehicle owned or operated by a person residing in the dwelling unit by registering the motor vehicle with the Jerome police department. The following information must be submitted to the police department: the name of the registered owner (this information must match the Arizona Department of Motor Vehicle registration for said vehicle), the make and color of the motor vehicle, the vehicle's license plate number and the address of the dwelling unit the vehicle is attached to. No more than one free residential parking permit shall be issued per recognized dwelling unit. Free residential parking permits shall not be issued to households required by zoning to have onsite parking on their property.
- B. An inventory of usable parking spaces shall be conducted for each street subject to residential parking by permit. The Jerome Police Chief, Zoning Administrator and Fire Chief will approve the spaces and determine the final number of spaces available on each street. Once the inventory is

JEROME TOWN CODE EXCERPT

ARTICLE 12-2: RESIDENTIAL PARKING

completed and the number of spaces available is determined, it will be compared to the number of residential parking permit applications. If the number of residential parking permit applications exceeds the number of available parking spaces, permits will be issued by random lottery pick. If the number of available parking spaces exceeds the number of residential parking permit applications submitted, extra spaces will be available for purchase as set forth in 12-2-4(C), with final selection determined by lottery pick.

- C. Persons occupying recognized dwelling units with frontage along a street or portion of a street designated for residential permit parking may, subject to availability of parking spaces as set forth in Section 12-2-4(B), purchase up to one additional residential parking permit as authorized by Section 12-2-4(B), by paying a fee to the Town of Jerome as set forth in Section 12-2-4(G).
- D. Residential Parking permits shall be issued by the Police Department and shall be valid for that motor vehicle, and the street designated thereon, until such time as ownership of the vehicle changes, or the residency of the owner of the vehicle changes. The permit shall become immediately invalid when (i) the person to whom the permit is issued moves to another residence, whether or not such residence has frontage on the posted area, or (ii) when the vehicle is sold.
- E. It shall be the responsibility of the residential parking permit holder to notify the Jerome Police Department regarding any changes in the information provided in their original application, including changes in vehicles or changes in residency.
- F. Priority will be given to the issuance of residential parking permits issued to dwelling unit(s) with a motor vehicle bearing Arizona Disability license plates. In the event of a lottery pick for permits pursuant to Section 12-2-4(B) for a specific street, motor vehicles displaying Arizona Disability license plates will be granted a permit before lottery picks are made. Additionally, application can be made to the Town of Jerome for placement of a "Disabled Vehicle Parking Only" sign on the street where the registered owner of a motor vehicle bearing Arizona Disability license plates occupies a legal dwelling unit. Costs of this installation, if approved, shall be the responsibility of the applicant.
- G. The fee for additional residential parking permits issued pursuant to Section 12-2-4(C) shall be set by Resolution of the Town Council.

(Ord. 432, 12/12/2017)

Section 12-2-5 Transfer or sale of residential parking permit

It is unlawful to sell, transfer, or convey, or to offer to sell, transfer, or convey, any parking permit or placard issued pursuant to this article for any money or consideration whatsoever. Additionally, it shall

JEROME TOWN CODE EXCERPT

ARTICLE 12-2: RESIDENTIAL PARKING

be unlawful to use or display a residential parking permit on any motor vehicle not assigned to that permit.

(Ord. 432, 12/12/2017)

Section 12-2-6 Parking in residential parking permit zone without permit prohibited

No person shall stop, stand or park a motor vehicle in a zone designated for the exclusive use of vehicles which display a residential parking permit issued pursuant to this article unless such person displays a valid residential parking permit or temporary parking permit.

(Ord. 432, 12/12/2017)

Section 12-2-7 Trailers parked in residential areas.

The parking of trailers shall be prohibited on streets restricted to residential parking only as outlined in Section 12-2-3.

No person shall park a trailer in a public parking lot designated for residential parking only, without first obtaining a parking permit for said trailer. The Town of Jerome may designate areas in which trailers may be parked for longer periods of time, and may charge a fee for this parking. The following information must be submitted to the police department for a trailer parking permit; the name of the registered owner (this information must match the Arizona Department of Motor Vehicle registration for said trailer), the description of the trailer, the trailer's license plate number and the address of the dwelling unit the trailer is attached to.

This section does not apply to any trailer parked completely on private property as long as it is in compliance with the Jerome Town Zoning Ordinance.

(Ord. 432, 12/12/2017)

Section 12-2-8 Temporary Permits

The owner or occupant of a residential property with frontage along a street or portion of a street designated for permit parking may make application to the Police Department for a temporary residential parking permit for use by a visitor to their property. Temporary permits may be obtained by notifying the Jerome Police Department, by telephone or email, of the make, color and registration plate of the motor vehicle, and the residence the vehicle is attached to. Upon notifying the police department, the owner will place a white piece of paper, no smaller than 5 ½ inches by 8 ½ inches, with the following information: the registration plate number of the vehicle, the address in the residential area the vehicle is associated with and the date the temporary permit was placed in the vehicle. This temporary permit will be placed on the dash of the vehicle clearly visible from the outside by any person who may walk by. Such permit will be valid for seven (7) days. There shall be no fee for temporary permits.

JEROME TOWN CODE EXCERPT

ARTICLE 12-2: RESIDENTIAL PARKING

(Ord. 432, 12/12/2017)

Section 12-2-9 Residential Parking Lots

The Town of Jerome may designate area(s) as "Residential Parking Lots" in which a resident of the Town of Jerome may apply for a Parking Permit(s) to park motor vehicle(s) and / or trailer(s) that do not qualify for a permit as outlined in Section 12-2-4(A), 12-2-4(B), 12-2-7 or 12-2-8 of this ordinance.

(Ord. 432, 12/12/2017)

Section 12-2-10 Prima Facie Liability

Whenever any motor vehicle shall have been parked in violation of any of the provisions of this ordinance prohibiting or restricting parking, the person in whose name such vehicle is registered shall be *prima facie* responsible for such violation.

(Ord. 432, 12/12/2017)

Section 12-2-11 Exemptions

No residential parking permit will be required for any motor vehicle parked completely upon private property. However, if the motor vehicle will be parked at any time in a residential parking area on a public street, the vehicle must display a permanent or temporary parking permit.

Municipal emergency vehicles shall be exempt for this ordinance.

Trailers parked in residential parking only areas to load or unload for periods of no longer than 8 hours are exempt from enforcement.

Commercial delivery vehicles actively engaged in the delivery or pickup of packages or supplies are exempt from enforcement.

(Ord. 432, 12/12/2017)



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

OFFICE (928) 634-7943 FAX (928) 634-0715

ZONING ADMINISTRATOR REPORT

Town Council

October 8, 2019

ITEM 9B: Parking Overlay Zone (Overlay District & In-Lieu Fee)
Prepared by: John Knight, Zoning Administrator
Approved by: Candace Gallagher, Town Manager
Action: Initiate Amendment to Zoning Ordinance to Add Sections 510 and 512

Background: At the previous regular Council Meeting on September 10, 2019, the Council discussed various strategies to address parking in the C-1 Zone. At that meeting, the Council expressed interest in both a Parking Overlay District and an In-Lieu Fee Program. Based on discussions with the Town Attorney, he recommended that these two programs be combined into a single program.

Code Requirements:

Section 510. Parking and Loading Requirements: The Zoning Code currently requires all new development and new uses to provide "Off-street" parking spaces for each proposed use. Parking requirements for some common uses include:

- Retail (and Wine Tasting) - 1 space per 300 square feet
- Hotels & Boarding Houses - 1 space per room
- Restaurants - 1 space per 6 seats
- Apartments - 1.5 spaces per unit

The Code requires that the parking be constructed both "Off-street" and "On-Site". In other words, adjacent public street parking does not count toward meeting the parking requirement. There is also a provision in the Code that allows parking to be provided "Off-site" on a separate lot provided that the parking is also located in the C-1 Zone and that the parking be "...permanently committed...by deed restriction or recorded easement."

Section 301. Amendments or Zone Changes: This Section allows the Council to initiate a Code Amendment by motion or by petition of property owners.

Section 30.A. Purpose *The Council may, from time to time as the public necessity, convenience, general welfare, or good zoning practice requires, change the district boundaries or amend, change, repeal or supplement the regulations herein established. Such change or amendment may be initiated by the Council or the Commission on its own motion or by petition of one or more owners of real property within the area proposed to be changed.*

Discussion: Under current parking requirements, new development, or expansion of uses in existing buildings in the C-1, is often restricted by the inability to provide off-street parking. Many of the buildings in the C-1 Zone have no off-street parking and/or have slope issues that make it impractical to provide off-street parking. Although the Zoning Ordinance allows “Off-site” parking to be provided on another lot in the C-1, there are very few sites available to provide that parking. Furthermore, the Off-site parking is restricted to a specific building, so it does little to address the overall parking demand.

One solution is to create a Parking Overlay District and establish an In-Lieu parking fee. Refer to the attached map of proposed boundaries for the Overlay District. Uses within the proposed boundaries of the District would still have the option of providing their own Off-street (or Off-Site) parking. However, a provision would be added that would allow users to either pay an In-Lieu fee or improve existing publicly owned lots by adding additional parking spaces. The goal is to increase the supply of public spaces so that these spaces could be used by anyone.

There are two areas where parking improvements could be made to existing Town owned parcels. These include (1) the area where the volleyball court is located and (2) a lot that is below the Hotel Jerome – see graphic below. A concept plan is attached that shows the potential parking that could be added or improved in the area of the existing volleyball court. This diagram shows that approximately 28 spaces could be improved in this area.

Should the Council choose to initiate the proposed amendment, a more detailed plan will be needed, and improvement costs will be calculated. These costs will be used in creating an in-lieu parking fee.

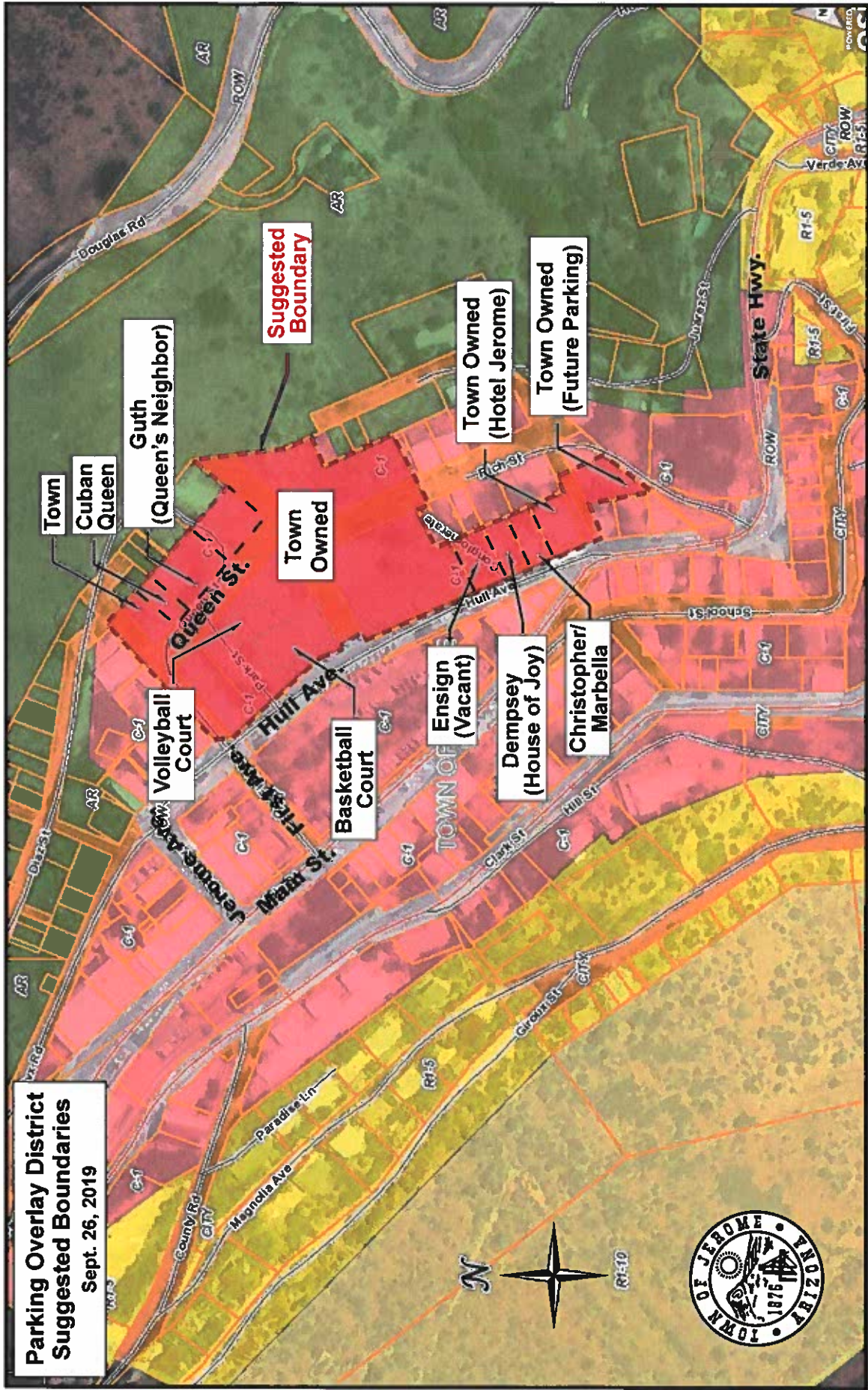


Recommendation: Staff recommends the Council consider initiating an Ordinance Amendment to Sections 510 and 512 and direct staff to return with a Schedule and Work Program to create a Parking Overlay District and associated In-Lieu fee.

Attachments –

1. Map of Proposed Overlay District Boundaries
2. Concept Plan of “Volleyball Parking Lot”

Attachment 1



Attachment 2





TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk *CDG*
ITEM: 9C: COMPOSITION OF DESIGN REVIEW BOARD
MEETING DATE: October 8, 2019

This item is on our agenda at Council's request to review this paragraph of Section 106 of our Zoning Ordinance regarding the Design Review Board:

B. COMPOSITION; TERMS OF MEMBERS; VACANCIES; COMPENSATION OF MEMBERS

The Design Review Board of the Town of Jerome shall be composed of five (5) members. The membership shall consist of a Town Planning and Zoning Commission member and four (4) residents of Jerome, who shall be persons qualified by design background, training or experience, to be appointed by the Town Council. The member of the Planning and Zoning Commission shall be designated annually by the Commission and may not serve as Chair of the Design Review Board concurrently with serving as Chair of the Planning and Zoning Commission. ...

Here is the history of recent discussions in this regard:

- | | |
|-----------------------|---|
| March 12, 2019 | Council directed staff to ask the Planning & Zoning Commission for their recommendation as to whether this portion of the ordinance should be changed to eliminate the provision that one member of DRB would be a member of P&Z. |
| April 3, 2019 | P&Z discussed and referred it to DRB for their recommendation. |
| May 13, 2019 | DRB discussed and voted (4 ayes, 1 abstention) to NOT change the ordinance and continue the shared position. It was not further reviewed by P&Z. |
| June 11, 2019 | The DRB decision was noted in the Zoning Administrator's report at the June Council meeting. |

During this process, the Town Attorney was asked if there was a legal problem in having a member of P&Z sit also on DRB. He responded that, because actions of one board are not subject to review by the other, there is no legal problem with a member sitting on both boards.

With respect to the process of amending the ordinance, our Zoning Ordinance states:

The Council may, from time to time as the public necessity, convenience, general welfare, or good zoning practice requires, change the district boundaries or amend, change, repeal or supplement the regulations herein established. Such change or amendment may be initiated by the Council or the Commission on its own motion or by petition of one or more owners of real property within the area proposed to be changed.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk *CBG*
ITEM: 9D: CDBG Funding
MEETING DATE: October 8, 2019

Jerome is eligible to receive our "guaranteed round" of federal Community Development Block Grant funds in 2020 in the amount of \$359,170. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. While, in the past, the Town has not been income-qualified for town-wide projects, that has recently changed, so our options have broadened. CDBG-funded town-wide projects in the past have included Town Hall improvements, construction of our fire station, construction of the two water tanks on Sunshine Hill, refurbishment of our Cleopatra Hill water tanks, and replacement of the water line on Clark Street. NACOG assists the Town with these grants.

Some examples of possible uses include the following:

- Public infrastructure (e.g., water, wastewater, street improvements);
- Community facilities (e.g., parks, health clinics, libraries, senior or youth centers);
- Housing (e.g., owner-occupied or multi-family rehab, utility connections on private property, new housing constructed by a non-profit);
- Public services (e.g., paying the salary of an additional staff person to expand a Head Start program, purchasing a van to transport persons with disabilities, equipment and rent to start a new job training program); and
- Economic development (e.g., a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion).

INELIGIBLE ACTIVITIES: A general rule of thumb is that CDBG may NOT fund activities for 1) the conduct of government or general government expenses; 2) political or religious purposes; 3) construction of new permanent residential structures EXCEPT as allowed by a community-based development organizations (CBDO).

Chief Blair has recommended that this funding go toward extension of water lines and hydrants down Dundee, Deception, Diaz and Holly Streets.

The Town must conduct two public hearings to receive input on potential projects.

Following is a proposed timeline:

AT THIS MEETING	<i>Approve MOTION TO ACCEPT our 2019 CDBG funding allocation</i>
AT THIS MEETING	<p><i>Set date for two public hearings.</i></p> <p>The first public hearing to get project input does not need to be scheduled during a Council meeting but can be if the Council requests that. Having it outside of a Council meeting is preferred because it allows for a more flexible format and more discussion. <i>Suggested date/time: Tuesday, November 19, 2019 at 5:30 p.m.</i></p> <p>The second public hearing should take place at a Council meeting, where Council will formally announce the prioritized projects and pass the required Resolutions. <i>Suggested date/time: Tuesday, January 14, 2020 at 7:00 p.m.</i></p> <p>Notices of both hearings must be published as a display ad and posted at our three posting locations at least 16 days prior to the hearing.</p>

November 19, 2019	Conduct first public hearing.
December 10, 2019 (regular meeting date)	Council reviews and prioritizes potential projects.
January 14, 2020 (regular meeting date)	Conduct second public hearing as part of Council meeting, announce projects and adopt required Resolutions.
By January 30, 2020	Staff to send <i>Letter of Intent</i> to NACOG.
February/March	Staff works with NACOG to compile and submit grant application.
By August 31, 2020	Award letter expected from ADOH.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 120th Anniversary
1899 - 2019

SEPTEMBER 2019 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip
- SEWER: Repair lines.

OTHER PROJECTS

- Fix meter box lids to hold "eye" for reader
- Cut trees in Middle parking lot, and cut weeds in walkways throughout town
- Grade Dundee, some of Gulch, and cold patch throughout town. Cleaned edge of road on Douglas.
- Worked on Gannon (oil leak), Jeep (electrical), Dump truck (fuel), Garbage truck (radiator), F-250 (U-joints), and Brush 111 (fire truck)
- Installed Bollards for parking Kiosks.
- Water leak on Main St. and Mine Rd.
- Fix sink in Library and toilet in CO-OP.
- Sewer leak in manhole on Main St. and snaked sewer on 1st St.
- Repaired gate at the sewer plant.
- Dealt with the gutters during the rain.

Regulator Checks

Did the weekly regulator checks. Had to replace a copper line on Giroux and County.

**JEROME MUNICIPAL COURT
CASH REPORT
MONTH OF SEPTEMBER 2019**

TOWN REVENUE

TRAFFIC & CRIMINAL FINES	\$	2,481.42
DEFENS DRIVING DIVERSION FEE	\$	-
ATTORNEY FEES REIMBURSEMENT	\$	33.33
DEFAULT FEE	\$	235.00
OFFICER SAFETY EQUIPMENT - PD	\$	87.48
DEFERRED PROSECUTION FEE	\$	480.00
LICENSE PLATE VIOLATION		
OVER PAYMENT FORFEITED		
WARRANT FEE		
TOTAL TOWN REVENUE	\$	3,317.23

COURT REVENUE			YTD
COURT ENHANCEMENT FEE	\$	32.78	\$ 46,866.64
COURT SECURITY FEE	\$	430.00	\$ 5,030.00

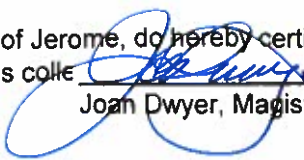
REMITTED DIREC*		
CLEAN ELECTION FUND (16-949D;16-954C)	\$	286.82
CRIMINAL JUSTICE ENHANCE FUND	\$	1,159.29
DNA STATE 3%	\$	15.01
FARE SPECIAL COLLECTION	\$	7.98
FARE DELINQUENCY FEE		
FARE ENHANCED SPEC COLLECT FEE	\$	40.58
FARE ENHANCED DELINQUENCY FEE	\$	0.11
FILL THE GAP 7%	\$	167.07
DUI ABATEMENT FUND ASSESSMENT	\$	-
JUDICIAL COLLECTION ENHANCE FUND	\$	104.00
DRUG & GANG ENFORCEMENT	\$	147.24
PEACE OFFICER TRAINING EQUIP FUND	\$	75.05
MED SERV ENHANCE 11% (36-2219.01;23-116.0)	\$	350.64
2011 ADDTNL ASSMT-STATE TRSR	\$	174.99
PRISON CONSTRUCTION	\$	479.02
PROBATION SURCHARGE	\$	437.45
ADPS FORENSIC FUND	\$	168.50
PUBLIC SAFETY EQUIPMENT FUND	\$	150.00
VICTIM COMPENSATION/ASSIST FUND	\$	67.09
VICTIMS RIGHTS ENFOR ASSMT FUND	\$	43.78
VICTIM'S RIGHT FUND	\$	111.53
TOTAL STATE REVENUE	\$	3,986.15

REMITTED DIREC*		
JAIL (INCARCERATION FEES)	\$	71.67
2011 ADDTNL ASSMT - CNTY TRSR	\$	21.86
TOTAL COUNTY REVENUE	\$	93.53

LOCAL JCEF/ TIME PAYMENT ALLOCATION RECEIVED	\$	56.00	YTD
Total Funds Available			\$ 12,986.38
UNAPPLIED PAYMENTS	\$	310.00	
TOTAL RECEIPTED FOR THE MONTH	\$	8,225.69	

BONDS	Received During the Month	
	Bonds Forfeited to Pay Fines	\$ -
	Open Bonds	none

I, Joan Dwyer, Magistrate for the Town of Jerome, do hereby certify that the foregoing is a true & accurate account of the funds collected during the month of SEPTEMBER, 2019



Joan Dwyer, Magistrate



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

October 2019 staff report for August activity respectfully submitted by Rosa Cays

Utilities

Current debt (45 days past due—*Town Code states account is "delinquent" after 30 days*):

A total of 24 shut-off notices went out with September utility statements. Ten yellow tags were delivered to premises for nonpayment. Payments were essentially made on all accounts. No water was shut off.

Balance owed on these accounts from July billing: \$8088.34

Balance owed at end of July: \$1536.82

A copy of the October AR Aging report is attached.

Business Licenses

New: 3

Renewed: 11

In process: 9

Renewal reminders went out to 18 businesses whose licenses expire in October.

Rentals

All rental accounts were paid for September.

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$125.97)	\$0.00	\$0.00	\$0.00	(\$1,128.83)	(\$1,254.80)
Water	\$0.00	\$4,302.71	\$217.68	\$0.00	\$0.00	\$270.39	\$4,790.78
Sewer	\$0.00	\$5,513.65	\$310.52	\$0.00	\$0.00	\$522.58	\$6,346.75
Trash	\$0.00	\$7,478.31	\$427.76	\$0.00	\$0.00	\$848.07	\$8,754.14
Tax	\$0.00	\$415.99	\$10.38	\$0.00	\$0.00	\$39.24	\$465.61
Misc	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00
Late Fee	\$0.00	\$10.00	\$20.00	\$10.00	\$10.00	\$2,030.00	\$2,080.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)	\$0.00	\$17,609.69	\$986.34	\$10.00	\$10.00	\$2,581.45	\$21,197.48
Subtotal --->							
UserType: Residential							
Credit	\$0.00	(\$515.14)	(\$162.78)	(\$502.94)	(\$489.44)	(\$1,623.09)	(\$3,293.39)
Water	\$0.00	\$8,791.71	\$1,566.79	\$336.45	\$103.91	\$1,492.80	\$12,291.66
Sewer	\$0.00	\$8,307.34	\$1,565.35	\$375.80	\$60.41	\$2,875.52	\$13,184.42
Trash	\$0.00	\$6,542.12	\$1,227.47	\$289.96	\$60.78	\$1,455.11	\$9,575.44
Tax	\$0.00	\$846.74	\$150.33	\$26.42	\$6.67	\$235.44	\$1,265.60
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.55	\$63.55
Late Fee	\$0.00	\$160.00	\$80.00	\$40.00	\$30.00	\$5,449.45	\$5,759.45
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Residential (8)	\$0.00	\$24,132.77	\$4,427.16	\$565.69	(\$227.67)	\$9,948.78	\$38,846.73
Subtotal --->							
UserType: Municipal							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$169.69	\$0.00	\$0.00	\$0.00	\$0.00	\$169.69
Sewer	\$0.00	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	\$16.69	\$0.00	\$0.00	\$0.00	\$0.00	\$16.69
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Municipal (8)	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00
Subtotal --->							

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$60.00)	(\$60.00)	(\$8.25)	\$0.00	\$0.00	(\$128.25)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$5,336.39	\$0.00	\$0.00	\$0.00	\$347.36	\$5,683.75
Gas	\$0.00	\$21.75	\$0.00	\$0.00	\$0.00	\$0.00	\$21.75
Electric	\$0.00	\$202.33	\$0.00	\$0.00	\$0.00	\$0.00	\$202.33
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)	\$0.00	\$5,500.47	(\$60.00)	(\$8.25)	\$0.00	\$347.36	\$5,779.58
Subtotal --->	\$0.00	\$5,500.47	(\$60.00)	(\$8.25)	\$0.00	\$347.36	\$5,779.58
UserType: Default							
Credit	\$0.00	\$0.00	\$530.00	\$0.00	\$0.00	(\$530.00)	\$0.00
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)	\$0.00	\$0.00	\$530.00	\$0.00	\$0.00	(\$530.00)	\$0.00
Subtotal --->	\$0.00	\$0.00	\$530.00	\$0.00	\$0.00	(\$530.00)	\$0.00
Grand Total (35)	\$0.00	\$47,832.93	\$5,883.50	\$567.44	(\$217.67)	\$12,347.59	\$66,413.79
----->	\$0.00	\$47,832.93	\$5,883.50	\$567.44	(\$217.67)	\$12,347.59	\$66,413.79

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$701.11)	\$307.22	(\$511.19)	(\$489.44)	(\$3,281.92)	(\$4,676.44)
Water	\$0.00	\$13,264.11	\$1,784.47	\$336.45	\$103.91	\$1,763.19	\$17,252.13
Sewer	\$0.00	\$14,038.69	\$1,875.87	\$375.80	\$60.41	\$3,398.10	\$19,748.87
Trash	\$0.00	\$14,206.35	\$1,655.23	\$289.96	\$60.78	\$2,303.18	\$18,515.50
Tax	\$0.00	\$1,279.42	\$160.71	\$26.42	\$6.67	\$274.68	\$1,747.90
Misc	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$63.55	\$78.55
Late Fee	\$0.00	\$170.00	\$100.00	\$50.00	\$40.00	\$7,479.45	\$7,839.45
Rent	\$0.00	\$5,336.39	\$0.00	\$0.00	\$0.00	\$347.36	\$5,683.75
Gas	\$0.00	\$21.75	\$0.00	\$0.00	\$0.00	\$0.00	\$21.75
Electric	\$0.00	\$202.33	\$0.00	\$0.00	\$0.00	\$0.00	\$202.33
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	\$0.00	\$47,832.93	\$5,883.50	\$567.44	(\$217.67)	\$12,347.59	\$66,413.79

Customer Count = 383



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



October 2, 2019

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for September 2019.

The September "Calls for Service" report contained no significant calls. There continues to be a significant number of parking related calls. We made it through Thunder Valley Rally as well as the VW Bus Festival and the Jerome Film Festival with only minor problems. We did get extra patrol help from the Arizona Rangers on several of the days.

We continue to work on the accreditation program for the police department.

We are working on updated hardware and software for parking enforcement operations. This included department network reconfiguration as well as significant hardware and software changes.

I continue working on the paid parking program. The kiosks have arrived, installation is scheduled for October 11. All signage has arrived and will be installed in the next ten days or so. I am arranging software installation and training with no hard date yet.

We are in the process of transitioning to NIBRS (National Incident Based Reporting System) from UCR (Uniform Crime Reporting) due to Federal requirements. This involves programming changes in our police RMS software as well as testing and approval through the Department of Public Safety.

Respectfully,

Allen L. Muma,
Chief of Police



JEROME POLICE DEPARTMENT
305 MAIN STREET
JEROME, AZ 86331
(928) 634-8992

Date : 10/03/2019
Page : 1
Agency : JPD

Calls For Service Totals By Call Type

09/01/2019 to 09/30/2019

Call Type	Totals
10-34 Motorist Assist	1
205 Trespass	1
247 Civil Problem	1
415D Drunk Disturbance	1
459 Burglary	1
500 Welfare Check	2
585 Traffic Hazard	1
692 DUI	4
901 Injured Person	1
903 Follow-Up	7
908F Found Property	8
908L Lost or Stolen Property	3
917 Abandoned Vehicle	2
961 Accident - No injuries	1
AA Agency Assist	7
AC Animal Cruelty	1
ACP Assist Cottonwood PD	1
ACPD Assist Clarkdale PD	6
ADPS Assist DPS	3
AF Assist Fire Department	1
AYCSO Assist YCSO	1
CA Citizen Assist	3
DIS Disorderly Conduct	1
ES Escort Services	1
FP Foot Patrol	1
HAR Harrassment	2
HSE Hampshire Speed Enforcement	14
HUC 911 Hang Up Call	1
INFO Information	4
LV Liquor License Violations	1
ME Medical Emergency	6
MEET Meeting	1
NE Noise Enforcement Activities	1
NR Narcotics Related Incident	1
NV Noise Violation / Town Code	1
OA Officer Assist	2
OT Oversize Truck	9
PARK Parking Complaint	8



JEROME POLICE DEPARTMENT
305 MAIN STREET
JEROME, AZ 86331
(928) 634-8992

Date : 10/03/2019
Page : 2
Agency : JPD

Calls For Service Totals By Call Type

09/01/2019 to 09/30/2019

Call Type		Totals
PARKV	Parking Violation	24
SC	Security Check	22
SLC	Street Light Check	2
SS	Suspicious Situation	2
T/S	Traffic Stop	81
TCD	Traffic Control Duties	1
TO	Traffic Offense	4
TRN	Training	2
VM	Vehicle Maintenance	3
WA	Warrant Arrest	2
Grand Total for all calls		254



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

OFFICE (928) 634-7943 FAX (928) 634-0715

ZONING ADMINISTRATOR REPORT

Town Council
October 8, 2019

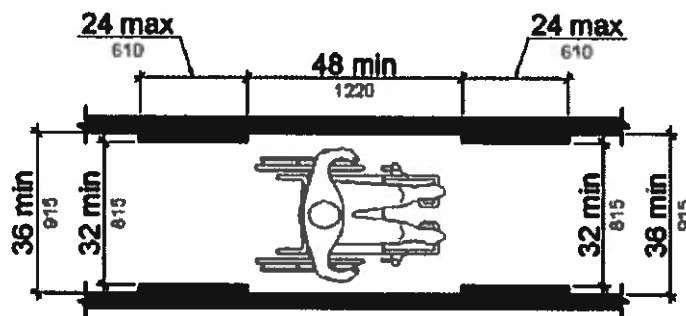
ITEM 10A: Sidewalk Encroachment Policy
Prepared by: John Knight, Zoning Administrator
Approved by: Candace Gallagher, Town Manager
Action: Discussion and Direction to Staff

Background: There has recently been discussion on what items are allowed on the sidewalks in the C-1 District. Anything on the sidewalk is within the public right of way and considered an “encroachment”. Common encroachments include benches, hostess stands, trash cans, signs, awnings, utilities (like gas meters), and various “sculptures” and artistic features. The right of way belongs to the Town or to ADOT. Under a previous agreement with ADOT, the Town is responsible for ADOT sidewalks within the Town limits.

Town Code Requirements: Town Code Article 14-4 governs work in Town right of way. Specifically, Section 14-4.A. relates to permits for encroachments – see below. A copy of the full text is attached.

14-4-1.A. A permit is required for all construction work in, or encroachments on public rights-of-way, sidewalks, curbs, bridges, pedestrian walks, and bicycle paths owned or maintained by the Town of Jerome where held by deed, easement, dedication, or other claim of right. Construction work includes excavation, pavement cuts, or structural alterations such as sidewalks, curb cuts, or drainage structures. The permit shall be applied for on a form provided by the Public Works Department.

ADA Requirements: Under the Americans with Disabilities Act (ADA), a minimum of 36” in width is generally required. Smaller widths (down to 32”) are allowed for short (less than 24”) distances. See below for diagram. An excerpt of the ADA Regulations is also attached.



Zoning Code Requirements: The only section of the Zoning Code that addresses encroachments relates to projecting signs. Under Section 509.G., signs are required to be at least 8' above the ground.

Section 509.G.

1. No more than two (2) signs are permitted for any one business except that a business having frontage on and physical access from two (2) or more streets will be allowed a total of three (3) signs.
2. The area of any single wall, projecting, free-standing or canopy sign shall not exceed sixteen (16) square feet.
3. No sign shall extend above the roof of the building to which it is attached.
4. The bottom of any projecting sign shall be no lower than eight (8) feet above the ground directly below it.

Fire Code: The Fire Code has various exiting requirements based on occupant load. These are primarily related to inside buildings and on private property – as opposed to sidewalks. However, it's important to note that the Fire Code requires a minimum clear width of 36" for exit passageways.

[B] 1023.2 Width. The minimum width of *exit passageways* shall be determined as specified in Section 1005.1 but such width shall not be less than 44 inches (1118 mm), except that *exit passageways* serving an occupant load of less than 50 shall not be less than 36 inches (914 mm) in width. The required width of *exit passageways* shall be unobstructed.

Other Requirements: Under an intergovernmental agreement (IGA) approved by the Town in 2007, the Town is responsible for the maintenance and repair of the sidewalks within the ADOT right of way. Although the IGA does not specifically mention encroachments, ADOT has essentially turned over responsibility of the sidewalks to the Town.

2. The Town shall be responsible for:
 - a. Street sweeping and cleaning, repair of sidewalks, handrails that do not serve as vehicular guard rails, and all Town utilities underneath the paved surface of SR 89A, and similar routine or emergency maintenance.
 - b. Maintenance of landscaping (including water).
 - c. Street lighting and street lighting maintenance. Maintenance consists of all routine and emergency repairs and replacement of equipment and includes electrical energy costs.
 - d. Removal of sand, rock and other debris in the roadway caused by natural slides or other unusual natural causes.
 - e. Parking striping (after initial installation), street name and parking signs, and all other signage per ADOT standards.
 - f. Complying with the "Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD), as per A.R.S. 28-641, during all maintenance operations conducted by the Town on State Highway right-of-way.
 - g. Obtaining an encroachment permit and keeping on file per established procedures through ADOT's Prescott District Office for all planned routine/normal and emergency maintenance work for areas under this Agreement within the State's right-of-way.
 - h. Ensuring all work performed under the provisions of this Agreement shall be performed in a manner satisfactory to the State.

Discussion: The Town either owns the sidewalk right of way or has the responsibility to maintain the ADOT sidewalk right of way (per the IGA). The Town has both the right and responsibility to govern what may be placed on or above the sidewalk. In the past, there has not been clear standards or guidelines on what encroachments are allowed. This has resulted in an eclectic mix of items – trash cans, artwork, planters, benches, signs, etc. Except for signs, there has not been a clear permitting process, so businesses simply added benches and other items in front of their stores.

Key Issues/Questions for discussion are as follows:

1. **Permit Process:** Does the Town want to create a permitting process (and permit fee) to allow placement of items on or above the sidewalks?
2. **Standards:** Should design and safety standards be developed to address what items look like and where they can be placed?
3. **Items Allowed:** What items should be allowed to be in the right of way? The following items below are the most common.
4. **Utilities:** Utilities such as gas meters are common items on the sidewalk. Staff recommends that utilities continue to be allowed on the sidewalk provided that a minimum width of 36" is maintained.



5. **Projecting Signs & Awnings:** Projecting signs and awnings are already addressed in the Zoning Ordinance. Staff recommends that these continue to be allowed provided that they go through the Design Review process and are a minimum of 8' above the sidewalk (per the Zoning Code).



6. **Sandwich Board Signs:** These are prohibited by the Sign Ordinance and should continue to be prohibited. A periodic enforcement effort may be needed to keep these signs off the sidewalk.



7. **Benches:** Benches are the most common item placed on the sidewalk. The types of benches vary dramatically. The main question is whether the Town should allow only a single type of bench to be placed on the sidewalk. If so, there should be a transition period where businesses are asked to remove/replace existing benches that are currently in front of their businesses. Some benches were placed by community groups, some by private businesses, and some by the Town. Some of these are very old and should be replaced. Some have been placed recently but are not consistent with the new benches placed by the Town. Note that the Town currently has 5 or 6 of the new style benches that could be used to replace some of the older benches. The brass plaques on some of the community placed benches (like the ones that list the Jerome High School graduating classes) could be moved onto the new style benches.





8. **Trash Cans:** The Town is in the process of removing the older wine barrel trash cans and replacing them with the new metal trash cans. The Town previously purchased a small number of cans and hopes to purchase another ten or more next year. Eventually, all the wine barrel trash cans will be replaced with the new metal receptacles.



9. **Newspaper Racks:** There are a few newspaper racks on the sidewalk. Although the Town can create standards on what the racks look like, the content and type of papers being distributed is protected by various free speech laws. Additional research is needed to determine whether and how these can be regulated.



10. Miscellaneous Items: There are a variety of other items on the sidewalk that generally fall into the realm of either art or mining equipment. There are also cigarette butt holders and hostess stands. Although the cigarette holders these might not be attractive, they are far better than having cigarette butts on the sidewalk. The question for the Council is what types of other items should be allowed or not allowed.



Recommendation: The Council should provide direction to staff on whether a sidewalk encroachment policy should be developed. This would also include a permit process and permit fee. The Council may also wish to provide general direction on what items are allowed and what standards should be required for items placed on the sidewalk. Should a policy be developed, the Council may want to obtain input from the Planning & Zoning Commission as well as the Design Review Board.

Attachments –

1. Town Code Article 14-4
2. ADA Standards
3. ADOT/Jerome IGA

Attachment 1
Excerpt from Town Code

ARTICLE 14-4 Work in Town Rights-of-Ways

14-4-1 Permit Required

14-4-2 Permit Fee

14-4-3 Bonding

14-4-4 Minimum Standards for Public Works Constructions

14-4-5 Liability

- 14-4-6 Violations and Enforcement
- 14-4-7 Work Intended to Become Public Property
- 14-4-8 Use of Town Rights-of-Way
- 14-4-9 Priority of Public Works Code and Standard Specifications for Street Classifications
- 14-4-10 Variances

Section 14-4-1 Permit Required

- A. A permit is required for all construction work in, or encroachments on public rights-of-way, sidewalks, curbs, bridges, pedestrian walks, and bicycle paths owned or maintained by the Town of Jerome where held by deed, easement, dedication, or other claim of right. Construction work includes excavation, pavement cuts, or structural alterations such as sidewalks, curb cuts, or drainage structures. The permit shall be applied for on a form provided by the Public Works Department.
- B. In the event of an actual emergency threatening public health and safety, encroachments, including excavations for necessary public utility repairs, are allowed without a permit, provided that a permit is applied for the next workday, all traffic control and safety devices necessary are used, and final repairs are not performed until authorized by the Town of Jerome.

[Ord. 328, 6/27/2006]

Reviser's Note: Ordinance 328 was not dated. Minutes of the June 27, 2006 Council meeting evidence its approval on that date.

Section 14-4-2 Permit Fee

Permit fees are due upon the issuance of a permit and will be in an amount set by a resolution of the Town of Jerome Council.

[Ord. 328, 6/27/2006]

Section 14-4-3 Bonding

The Town of Jerome reserves the right to require a performance bond, in an amount determined by the Town Public Works Director.

[Ord. 328, 6/27/2006]

Section 14-4-4 Minimum Standards for Public Works Construction

The certain document known as MAG or "Public Works Standard Codes", is hereby referred to and adopted as the Public Works Code of the Town of Jerome and made a part hereof as if fully set out in this Article.

[Ord. 328, 6/27/2006]

Section 14-4-5 Liability

The Permittee assumes all responsibility and liability for any damage to any property or injury to any person while using a public road caused by or arising out of the exercise of the permit and will hold the Town of Jerome harmless from any liability or responsibility for same. The Permittee shall and will provide and maintain at all times sufficient barriers, danger signals, lanterns, and detours, and shall and will take other such safety measures until satisfactory completion of work.

[Ord. 328, 6/27/2006]

Section 14-4-6 Violations and Enforcement

- A. In the event the conditions of a permit are violated or a permit is not obtained, the Town of Jerome's Public Works Director may order that all work cease until the violation is corrected or a permit obtained. If the work is abandoned and not repaired to Town specifications, the Town may repair the work and recover the costs of repair from the Permittee responsible. In the event an obstruction of a public road occurs without a permit so as to cause an immediate public hazard, the Town may remove the obstruction and seek reimbursement of all costs involved from the responsible person. Any person commencing work without a permit shall be required to obtain a permit and shall pay twice the usual permit fee.

- B. Any person who shall violate any provisions of the MAG or "Public Works Standard Codes" hereby adopted or fails to comply therewith, or who shall violate or fails to comply with any order made thereunder or who shall build in violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate or permit issued and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the Building Office, within the time fixed herein, shall severally, for each and every such violation and noncompliance, respectively, be guilty of a Class 1 misdemeanor. This is punishable by a fine or by imprisonment or by both such fine and imprisonment as set forth by the court. The imposition of one penalty of any violation shall not excuse the violation or permit it to continue. All such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each 10 days that prohibited conditions are maintained shall constitute a separate offense.

[Ord. 328, 6/27/2006]

Section 14-4-7 Work Intended to Become Public Property

All improvements which are intended to become public property of the Town of Jerome shall be constructed in accordance to the standards and specifications set forth in this article and shall be constructed according to the plans approved by the Public Works Director.

[Ord. 328, 6/27/2006]

Section 14-4-8 Use of Town Rights-of-Way

Commercial traffic shall not be allowed on any Town roadway, unless in service to a property owner, resident, or business on that roadway. All commercial traffic must abide by State Highway and Arizona Department of Transportation Regulations.

[Ord. 328, 6/27/2006]

Section 14-4-9 Priority of Public Works Code and Standard Specifications for Street Classifications

The Town of Jerome shall not accept for ownership, or maintenance, any street that is not in conformance with the Public Works Code and Standard Specifications for Street Classification, except when the Town Council determines it, to be in the best interests of the Town of Jerome to accept, for ownership or maintenance, substandard streets.

[Ord. 328, 6/27/2006]

Section 14-4-10 Variances

The Public Works Director is authorized to grant variances from the restrictions and conditions specified herein provided the public safety and welfare will be protected.

[Ord. 328, 6/27/2006]

Attachment 2
Excerpt from ADA Standards

CHAPTER 4: ACCESSIBLE ROUTES

401 General

401.1 Scope. The provisions of Chapter 4 shall apply where required by Chapter 2 or where referenced by a requirement in this document.

402 Accessible Routes

402.1 General. Accessible routes shall comply with 402.

402.2 Components. Accessible routes shall consist of one or more of the following components: walking surfaces with a running slope not steeper than 1:20, doorways, ramps, curb ramps excluding the flared sides, elevators, and platform lifts. All components of an accessible route shall comply with the applicable requirements of Chapter 4.

Advisory 402.2 Components. Walking surfaces must have running slopes not steeper than 1:20, see 403.3. Other components of accessible routes, such as ramps (405) and curb ramps (406), are permitted to be more steeply sloped.

403 Walking Surfaces

403.1 General. Walking surfaces that are a part of an accessible route shall comply with 403.

403.2 Floor or Ground Surface. Floor or ground surfaces shall comply with 302.

403.3 Slope. The running slope of walking surfaces shall not be steeper than 1:20. The cross slope of walking surfaces shall not be steeper than 1:48.

403.4 Changes in Level. Changes in level shall comply with 303.

403.5 Clearances. Walking surfaces shall provide clearances complying with 403.5.

EXCEPTION: Within employee work areas, clearances on common use circulation paths shall be permitted to be decreased by work area equipment provided that the decrease is essential to the function of the work being performed.

403.5.1 Clear Width. Except as provided in 403.5.2 and 403.5.3, the clear width of walking surfaces shall be 36 inches (915 mm) minimum.

EXCEPTION: The clear width shall be permitted to be reduced to 32 inches (815 mm) minimum for a length of 24 inches (610 mm) maximum provided that reduced width segments are separated by segments that are 48 inches (1220 mm) long minimum and 36 inches (915 mm) wide minimum.

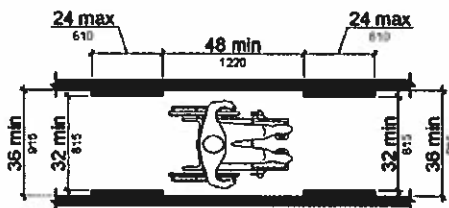


Figure 403.5.1 Clear Width of an Accessible Route

403.5.2 Clear Width at Turn. Where the accessible route makes a 180 degree turn around an element which is less than 48 inches (1220 mm) wide, clear width shall be 42 inches (1065 mm) minimum approaching the turn, 48 inches (1220 mm) minimum at the turn and 42 inches (1065 mm) minimum leaving the turn.

EXCEPTION: Where the clear width at the turn is 60 inches (1525 mm) minimum compliance with 403.5.2 shall not be required.

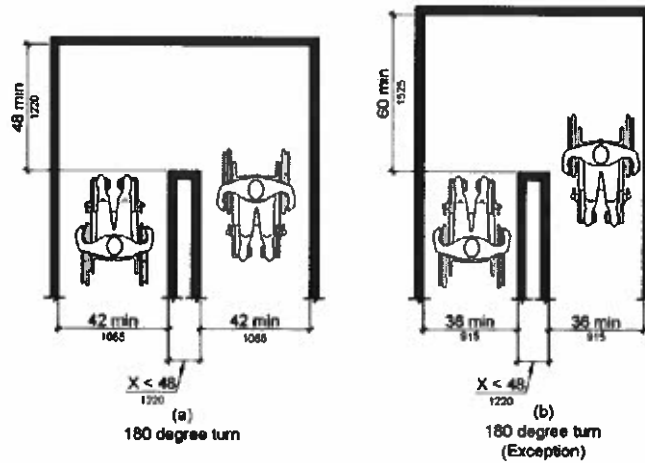


Figure 403.5.2 Clear Width at Turn

403.5.3 Passing Spaces. An accessible route with a clear width less than 60 inches (1525 mm) shall provide passing spaces at intervals of 200 feet (61 m) maximum. Passing spaces shall be either: a space 60 inches (1525 mm) minimum by 60 inches (1525 mm) minimum; or, an intersection of two walking surfaces providing a T-shaped space complying with 304.3.2 where the base and arms of the T-shaped space extend 48 inches (1220 mm) minimum beyond the intersection.

403.6 Handrails. Where handrails are provided along walking surfaces with running slopes not steeper than 1:20 they shall comply with 505.

Advisory 403.6 Handrails. Handrails provided in elevator cabs and platform lifts are not required to comply with the requirements for handrails on walking surfaces.

Attachment 3
ADOT/Jerome IGA

5 I
R07-0483TRN
adway Maintenance

Section: Town of Jerome
TRACS No.: MAINTAGR
Budget Source Item No.: n/a

INTERGOVERNMENTAL AGREEMENT
MASTER ROADWAY MAINTENANCE

COPY

BETWEEN
THE STATE OF ARIZONA
AND
TOWN OF JEROME

THIS AGREEMENT is entered into this date June 26th, 2007, pursuant to the Arizona Revised Statutes § 11-951 through 11-954, as amended, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION (the "State") and the TOWN OF JEROME, acting by and through its MAYOR and TOWN COUNCIL (the "Town"). The State and the Town are collectively referred to as "Parties".

I. RECITALS

1. The State is empowered by Arizona Revised Statutes § 28-401 to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the State.
2. The Town is empowered by Arizona Revised Statutes § 9-240 to enter into this Agreement and has by resolution, a copy of which is attached hereto and made a part hereof, resolved to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the Town.
3. It is in the best interests of and of mutual benefit to the STATE and the TOWN to enter into this Agreement related to those portions of State Route 89A ("SR 89A") located within the Town of Jerome, which are an integral part of the Town's street system and which form necessary and convenient links in the State Highway System.
4. The purpose of this Agreement is to identify and define the responsibilities of the State and the Town for the routine and emergency maintenance and improvements to SR 89A, between MP 343.6 – MP 346.5 within the Town, as delineated on Exhibit A, is attached hereto and made a part hereof.
5. This Agreement shall supercede any existing street maintenance Agreements, including JPA 86-012 (AG Contract No. KR86-1767, filed with the Secretary of State on 12/31/86, No. 11659), with the Town of Jerome within the Agreement Limits.

THEREFORE, in consideration of the mutual covenants expressed herein, it is agreed as follows:

28997

 with the Secretary of State
 Dated: 6-26-07

 Secretary of State

II. SCOPE OF WORK

1. The State shall be responsible for:

a. Construction of improvements to or repairs of existing and future roadway pavement, curbs, medians, channelization, guard rails and retaining walls necessary for safe and unobstructed operation of and travel on the highway. Said improvements shall include, but shall not be limited to, resurfacing, resealing, construction and replacement of the roadway and accessory structures such as curbs and guardrails.

b. Maintenance of the asphalt or other form of pavement from pavement edge to pavement edge and the following items:

i. Bridges and drainage ("drainage" shall include drainage structures under the roadway, but does not include side drainage or structures placed under the roadway by the Town of Jerome); and

ii. Standard Guardrails placed for the safe operation of vehicular traffic and standard R/W fence.

c. Granting the Town an encroachment permit, and ensure the permit is on file per established procedures through ADOT's Prescott District Office, for all planned routine/normal and emergency maintenance work for areas within the boundaries of this Agreement within the State's right-of-way.

d. Furnishing and maintaining all traffic control signs (except street name and parking signs), and lane, crosswalk and initial parking striping. Any electrical devices, including but not limited to traffic signals and intersection lighting, will be covered by separate Agreement and will be governed by that Agreement.

e. Snow removal on the paved surface of SR 89A.

2. The Town shall be responsible for:

a. Street sweeping and cleaning, repair of sidewalks, handrails that do not serve as vehicular guard rails, and all Town utilities underneath the paved surface of SR 89A, and similar routine or emergency maintenance.

b. Maintenance of landscaping (including water).

c. Street lighting and street lighting maintenance. Maintenance consists of all routine and emergency repairs and replacement of equipment and includes electrical energy costs.

d. Removal of sand, rock and other debris in the roadway caused by natural slides or other unusual natural causes.

e. Parking striping (after initial installation), street name and parking signs, and all other signage per ADOT standards.

f. Complying with the "Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD), as per A.R.S. 28-641, during all maintenance operations conducted by the Town on State Highway right-of-way.

g. Obtaining an encroachment permit and keeping on file per established procedures through ADOT's Prescott District Office for all planned routine/normal and emergency maintenance work for areas under this Agreement within the State's right-of-way.

h. Ensuring all work performed under the provisions of this Agreement shall be performed in a manner satisfactory to the State.

III. MISCELLANEOUS PROVISIONS

1. **Term of Agreement.** The terms, conditions and provisions of this Agreement shall remain in full force and effect. In the event the Town fails to budget or provide for its responsibilities set forth herein, the State shall not be obligated to be responsible for the Town's maintenance responsibilities. This agreement may be terminated by mutual written consent of the Parties hereto, or unless this Agreement violates any Arizona law, rule or regulation, either now enacted or which may be enacted in the future.

2. **Annexations.** Upon the annexation of any area by the Town which is traversed by a State Highway, that length of such highway which is within the annexation boundaries shall become subject to the terms of this Agreement. The Town shall then furnish the State with a revised map indicating the portion or portions of State's highway affected, which shall be incorporated herein as an amendment to Exhibit A.

3. **Indemnification.** Each party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or other expenses (including, but not limited to, reasonable attorneys' fees) (hereinafter collectively referred to as "claims") arising out of bodily injury of any person (including death), property damage and any other claims (including, but not limited to, claims of derivative or vicarious liability), which are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees or volunteers.

4. This Agreement shall become effective upon filing with the Secretary of State.

5. This Agreement may be cancelled in accordance with Arizona Revised Statutes § 38-511.

6. The provisions of Arizona Revised Statutes § 35-214 are applicable to this Agreement.

7. In the event of any controversy, which may arise out of this Agreement, the parties hereto agree to abide by required arbitration as is set forth for public works contracts in Arizona Revised Statutes § 12-1518.

8. All notices or demands upon any party to this Agreement shall be in writing and shall be delivered in person or sent by mail, addressed as follows:

Arizona Department of Transportation
 Joint Project Administration
 205 S. 17th Avenue, Mail Drop 616E
 Phoenix, Arizona 85007
 (602) 712-7525
 (602) 712-7424 Fax

Town of Jerome
 Attn: Public Works Director
 P.O. Box 335
 Jerome, Arizona 86331
 (928) 634-7943
 (928) 634-0715 Fax

9. This Agreement is subject to all applicable provisions of the Americans with Disability Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable Federal regulations under the Act, including 28 CFR Parts 35 and 36. The parties to this Agreement shall comply with Executive Order Number 99-4 issued by the Governor of the State of Arizona and incorporated herein by reference regarding "Non-Discrimination".

10. **Non-Availability of Funds:** Every payment obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which the funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments as a result of termination under this paragraph.

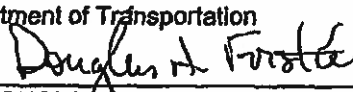
11. In accordance with Arizona Revised Statutes § 11-952 (D) attached hereto and incorporated herein is the written determination of each party's legal counsel and that the Parties are authorized under the laws of this State to enter into this Agreement and that the Agreement is in proper form.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first above written.

TOWN OF JEROME

By 
BOB BOWMAN
Mayor

STATE OF ARIZONA

Department of Transportation
By 
DOUGLAS A. FORSTIE, P.E.
Deputy State Engineer, Operations

ATTEST:

By 
BALTAZAR LOZANO
Clerk

G:\Jerome Master Roadway Maintenance Agreement
Initial draft 8/22/06
1/24/07 Draft 3 ghc
Final 4/8/07 ghc/sd

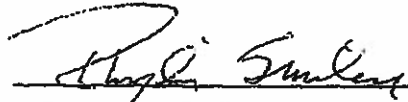
JPA 06-105

ATTORNEY APPROVAL FORM FOR THE TOWN OF JEROME

I have reviewed the above referenced Intergovernmental Agreement between the State of Arizona, acting by and through its DEPARTMENT OF TRANSPORTATION, and the TOWN OF JEROME, an Agreement among public agencies which, has been reviewed pursuant to A.R.S. § 11-951 through § 11-954 and declare this Agreement to be in proper form and within the powers and authority granted to the Town under the laws of the State of Arizona.

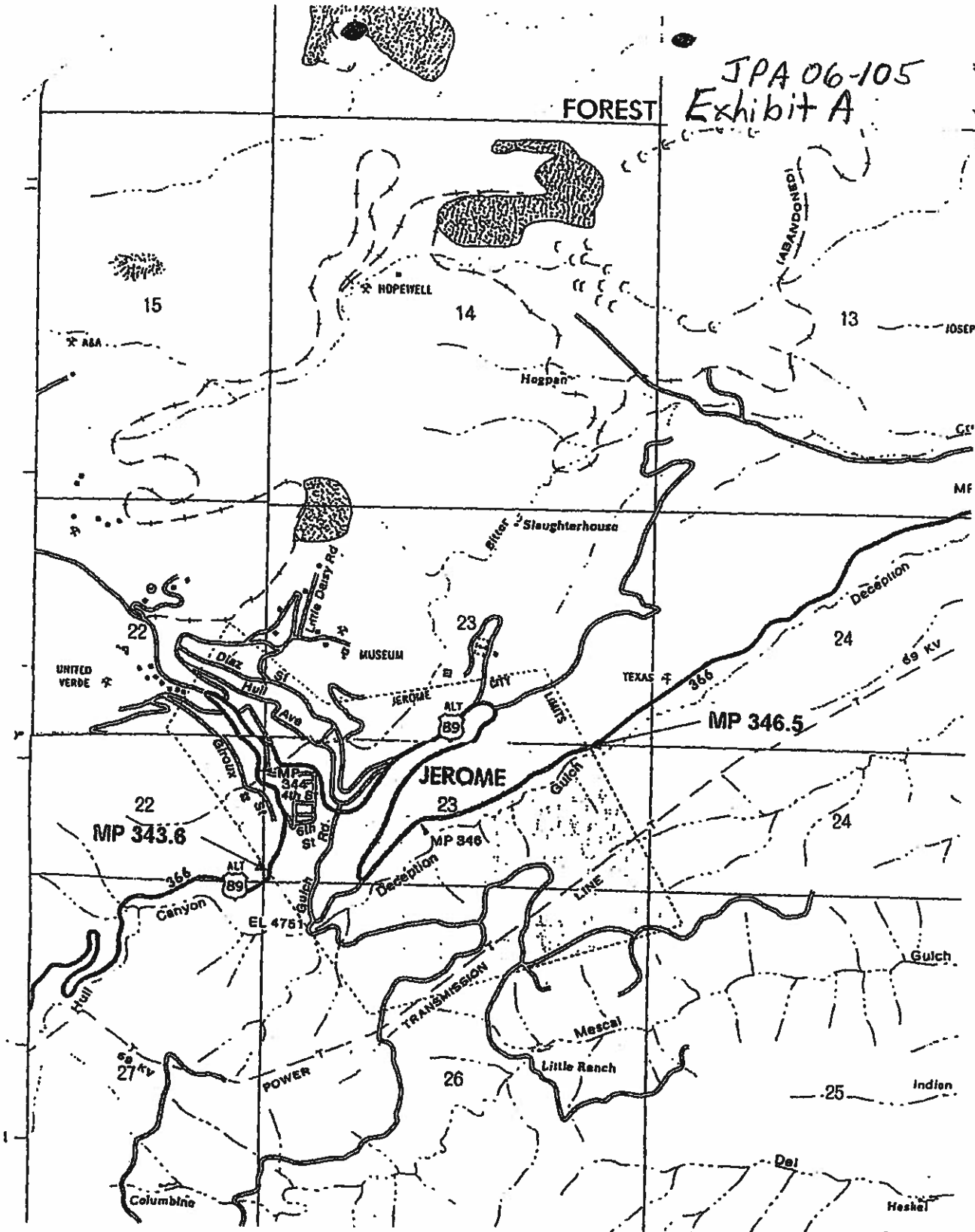
No opinion is expressed as to the authority of the State to enter into this Agreement.

DATED this 10th day of April, 2007.



CURTIS, GOODWIN, SULLIVAN, UDALL & SHWAB, P.L.C.
by Phyllis Smiley
Town Attorney

JPA 06-105
Exhibit A



Suggested Parking Lot Redesign



10 +/-
Parking
Spaces

Add Trees &
Landscaping

New
Multi-purpose
Sport Court

Add
Landscaping

18 +/-
Parking
Spaces

Add Trees &
Landscaping

Add
Trees

Town
Owned

Existing
Volleyball
Court

Existing
Basketball
Court

Town
Owned

Town
Right of Way

Queen's
Neighbor

Vander
Horst
Property

(old Swimming
Pool)

Queen St

Park St

Shelby
Jail

Updated: Oct 30, 2019