



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
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## AGENDA

### REGULAR MEETING OF THE JEROME TOWN COUNCIL

#### JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS

#### TUESDAY, JULY 9, 2019, AT 7:00 P.M.

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Joni Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation.

For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at [www.jerome.az.gov](http://www.jerome.az.gov).

<b>ITEM #1:</b>	<b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b> Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll. Mayor or Mayor's designee to lead the Pledge of Allegiance.	
<b>ITEM #2:</b>	<b>FINANCIAL REPORTS</b> Budget to Actual reports, vendor ledger and balance sheet for June 2019	Discussion/Possible Action
<b>ITEM #3:</b>	<b>STAFF AND COUNCIL REPORTS</b> Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.	Discussion/Possible Action
<b>ITEM #4:</b>	<b>PLANNING AND ZONING AND DESIGN REVIEW MINUTES</b> Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
<b>ITEM #5:</b>	<b>APPROVAL OF MINUTES</b> May 30, 2019 Special meeting; June 4, 2019 special meeting; June 11, 2019 regular meeting; June 13, 2019 special meeting; June 25, 2019 special meeting	Discussion/Possible Action
<b>ITEM #6:</b>	<b>PETITIONS FROM THE PUBLIC</b> <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
<b>ITEM #7</b>	<b>PRESENTATIONS</b>	
	<b>ITEM #7A: PRESENTATION TO POLICE CHIEF ALLEN MUMA</b> Mayor Alex Barber will present a plaque to Police Chief Allen Muma commemorating his 20 years of service to the Town of Jerome.	Sponsored by Mayor Alex Barber Discussion only
	<b>ITEM #7A: SUN CORRIDOR TRAIL</b> Yavapai County Supervisor Tom Thurman will make a presentation and answer questions regarding the proposed Sun Corridor Trail.	Sponsored by Mayor Alex Barber Discussion; Possible Direction
<b>ITEM #8</b>	<b>2019-20 BUDGET</b>	
	<b>ITEM #8A: APPROVAL OF TENTATIVE BUDGET FOR 2019-20</b> Council will review and may approve a tentative budget for the Town of Jerome for the fiscal year ending June 30, 2020. If approved, the public hearing and final adoption of the budget would take place at a special meeting to be held at 7:00 p.m. on July 30, 2018.	Sponsored by Mayor Alex Barber Discussion; Possible Action
<b>ITEM #9:</b>	<b>ORDINANCES</b>	
	<b>ITEM #9A: FIRST READING: ORDINANCE NO. 453, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 301, "AMENDMENTS OR ZONE CHANGES," OF THE JEROME ZONING ORDINANCE</b> Council may conduct the first reading of Ordinance 453, amending the Zoning Ordinance to provide that a majority, rather than a super-majority, of Council may override the recommendations of the Planning & Zoning Commission. The Planning & Zoning Commission held a public hearing on this Ordinance on June 5, 2019 and recommended that Council approve this change.	Sponsored by Mayor Alex Barber Discussion; Possible Action

	<p><b>ITEM #9B: FIRST READING: ORDINANCE NO. 454, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 201, "DEFINITIONS," SECTION 506, "R-2 ZONE, MULTIPLE FAMILY RESIDENTIAL," AND SECTION 507, "C-1 ZONE, GENERAL COMMERCIAL" OF THE JEROME ZONING ORDINANCE</b></p> <p>Council may conduct the first reading of Ordinance No. 454, which would amend the Jerome Zoning Ordinance to limit permitted uses in the R-2 Zone to single- and two-family residential use, and change the conditional uses in the R-2 zone to be identical to those in the R1-5 zone. It would also amend the C-1 zone to include "Three-Family," "Multi-Family," "Apartment Houses," "Hospitals," "Nursing Homes and Convalescent Homes" and "Boarding or Rooming Houses" as conditional uses. The Planning &amp; Zoning Commission held a public hearing on this Ordinance on June 5, 2019 and recommended that Council approve this change.</p>	<p>Sponsored by Mayor Alex Barber Discussion; Possible Action</p>
<b>ITEM #10:</b>	<b>UNFINISHED BUSINESS</b>	
	<p><b>ITEM #10A: UPCOMING FUNDING OPPORTUNITIES</b></p> <p>Council may continue their discussion of upcoming rounds of Community Development Block Grant (CDBG) funding and Freeport-McMoRan's Social Investment funding, and possible projects for which to apply.</p>	<p>Sponsored by Mayor Alex Barber Discussion; Possible Action</p>
	<p><b>ITEM #10B: REVIEW OF TOWN FEES</b></p> <p>Council will review selected fees and determine if changes are necessary.</p>	<p>Sponsored by Mayor Alex Barber Discussion; Possible Action</p>
	<p><b>ITEM #10C: PROPOSALS FOR PARKING KIOSKS</b></p> <p>Council will continue their review of proposals received for parking kiosks and may approve the purchase of same.</p>	<p>Sponsored by Mayor Alex Barber Discussion; Possible Action</p>
<b>ITEM #11:</b>	<b>NEW BUSINESS</b>	
	<p><b>ITEM #11A: PROFESSIONAL AUDITING SERVICES</b></p> <p>Council will review a proposal by current auditor Colby &amp; Powell, LLC for professional auditing services during the next three fiscal years, and may approve a renewed agreement with the firm, or direct staff to solicit Requests for Qualifications from other firms.</p>	<p>Sponsored by Mayor Alex Barber Discussion; Possible Action</p>
<b>ITEM #12:</b>	<p><b>TO AND FROM THE COUNCIL</b></p> <p>Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.</p>	<p>Discussion; Possible Direction</p>
<b>ITEM #13:</b>	<b>ADJOURNMENT</b>	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before \_\_\_\_ p.m. on \_\_\_\_\_, in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk.

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post office, interior posting case

\_\_\_\_\_  
Joni Savage, Deputy Town Clerk

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (1) General  
Department: (10) Revenues & General Fund

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Property Taxes	\$2,775.48	\$11,325.41	\$(8,549.93)	(75.5)%	\$36,425.79	\$47,500.00	\$(11,074.21)	(23.3)%
City Sales Taxes	87,840.97	109,100.00	(21,259.03)	(19.5)	1,034,524.27	1,050,000.00	(15,475.73)	(1.5)
State Sales Taxes	4,173.46	3,780.25	393.21	10.4	45,805.56	45,363.00	442.56	1.0
Urban Revenue Share	15,137.58	15,137.00	0.58	0.0	181,649.76	181,644.00	5.76	0.0
Yavapai County for Library	0.00	0.00	0.00	0.0	17,078.47	19,858.00	(2,779.53)	(14.0)
Vehicle License Tax	2,775.07	2,604.00	171.07	6.6	32,108.47	31,248.00	860.47	2.8
Fines and Forfeitures	6,260.18	5,000.00	1,260.18	25.2	67,458.74	60,000.00	7,458.74	12.4
Building Permits	849.50	558.33	291.17	52.2	5,299.25	5,500.00	(200.75)	(3.7)
Planning & Zoning Fees	450.00	208.33	241.67	116.0	4,484.75	2,500.00	1,984.75	79.4
Parking Revenue	0.00	10,000.00	(10,000.00)	(100.0)	0.00	50,000.00	(50,000.00)	(100.0)
Business Licenses	640.00	800.00	(160.00)	(20.0)	7,770.00	9,000.00	(1,230.00)	(13.7)
Commercial Filming Fees	0.00	171.87	(171.87)	(100.0)	450.00	1,500.00	(1,050.00)	(70.0)
Fire Dept Services Rev	512.00	875.00	(363.00)	(41.5)	6,293.68	7,500.00	(1,206.32)	(16.1)
Franchise Fees	0.00	0.00	0.00	0.0	17,350.66	18,000.00	(649.34)	(3.6)
Police Officer Safety Equip Rev	182.62	175.00	7.62	4.4	2,117.41	2,100.00	17.41	0.8
Police Services	1,050.00	965.10	84.90	8.8	5,456.00	7,500.00	(2,044.00)	(27.3)
Rents	6,623.51	6,543.50	80.01	1.2	79,357.12	78,522.00	835.12	1.1
Utility Reimbursements	247.23	375.00	(127.77)	(34.1)	5,080.28	4,500.00	580.28	12.9
Park User Revenue	0.00	0.00	0.00	0.0	25.00	0.00	25.00	0.0
Wildland Fire Fees	0.00	0.00	0.00	0.0	50,000.00	50,000.00	0.00	0.0
Contributions	0.00	57.28	(57.28)	(100.0)	116.18	500.00	(383.82)	(76.8)
Library Contributions	0.00	380.94	(380.94)	(100.0)	3,351.99	4,000.00	(648.01)	(16.2)
Interest	169.19	20.83	148.36	712.2	1,544.95	250.00	1,294.95	518.0
Sale of Assets	0.00	1,002.61	(1,002.61)	(100.0)	3,971.63	10,000.00	(6,028.37)	(60.3)
Miscellaneous Revenues	186.50	727.63	(541.13)	(74.4)	7,120.32	7,000.00	120.32	1.7
Ins Dividends, Claims, Reimbursements	0.00	114.57	(114.57)	(100.0)	0.00	1,000.00	(1,000.00)	(100.0)
Administrative Charges	13,553.43	13,553.50	(0.07)	0.0	162,641.16	162,642.00	(0.84)	0.0
<b>Net Revenues</b>	<b>\$143,426.72</b>	<b>\$183,476.15</b>	<b>\$(40,049.43)</b>	<b>(21.8)%</b>	<b>\$1,777,481.44</b>	<b>\$1,857,627.00</b>	<b>\$(80,145.56)</b>	<b>(4.3)%</b>
<b>Net Income (Loss)</b>	<b>\$143,426.72</b>	<b>\$183,476.15</b>	<b>\$(40,049.43)</b>	<b>(21.8)%</b>	<b>\$1,777,481.44</b>	<b>\$1,857,627.00</b>	<b>\$(80,145.56)</b>	<b>(4.3)%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (1) General  
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Accounting and Auditing	\$0.00	\$0.00	\$0.00	0.0 %	\$15,275.00	\$17,500.00	\$2,225.00	12.7 %
Advertising, Printing, & Publishing	172.67	266.66	93.99	35.2	3,530.81	3,200.00	(330.81)	(10.3)
Contract Services	232.27	400.00	167.73	41.9	4,905.97	4,800.00	(105.97)	(2.2)
Conventions and Seminars	342.66	114.57	(228.09)	(199.1)	1,706.49	1,000.00	(706.49)	(70.6)
Training & Education	199.00	125.00	(74.00)	(59.2)	2,424.30	1,500.00	(924.30)	(61.6)
Dues, Subs & Memberships	0.00	117.91	117.91	100.0	6,755.32	6,500.00	(255.32)	(3.9)
TPT Collection Fee Exp	0.00	0.00	0.00	0.0	1,091.48	1,107.00	15.52	1.4
Election expenses	0.00	624.00	624.00	100.0	663.25	3,800.00	3,136.75	82.5
Fuel	0.00	0.00	0.00	0.0	44.31	0.00	(44.31)	0.0
Insurance	6,852.16	10,000.00	3,147.84	31.5	21,517.60	28,000.00	6,482.40	23.2
Insurance Deductible Exp	0.00	114.57	114.57	100.0	0.00	1,000.00	1,000.00	100.0
Legal Exp - Gen Gov	1,979.25	1,464.58	(514.67)	(35.1)	11,163.75	14,500.00	3,336.25	23.0
Miscellaneous	(0.63)	0.00	0.63	0.0	3,214.28	3,705.00	490.72	13.2
Bank Fees - Gen Admin	124.67	141.66	16.99	12.0	1,482.47	1,700.00	217.53	12.8
Bank Fees / Merch Svcs	828.74	550.00	(278.74)	(50.7)	6,663.32	6,600.00	(63.32)	(1.0)
Office Supplies	244.47	550.00	305.53	55.6	5,403.27	6,000.00	596.73	9.9
Copier & Equip Lease Expense	756.55	625.00	(131.55)	(21.0)	7,022.55	7,500.00	477.45	6.4
Software Support Exp - GG	347.35	500.00	152.65	30.5	4,596.79	6,000.00	1,403.21	23.4
Computer Hardware & Service	297.72	416.66	118.94	28.5	8,836.68	8,000.00	(836.68)	(10.5)
Operating Supplies - Gen Gov	89.47	66.83	(22.64)	(33.9)	804.63	1,000.00	195.37	19.5
Postage	94.05	333.33	239.28	71.8	5,332.91	4,000.00	(1,332.91)	(33.3)
Rep and Maint - Vehicles	0.00	57.28	57.28	100.0	0.00	500.00	500.00	100.0
Rep and Maint - Equipment	0.00	0.00	0.00	0.0	179.00	0.00	(179.00)	0.0
Shuttle Expenses	159.45	83.33	(76.12)	(91.3)	1,684.06	1,000.00	(684.06)	(68.4)
Small Tools and Equipment	0.00	160.40	160.40	100.0	650.00	1,400.00	750.00	53.6
Telephone	162.89	416.66	253.77	60.9	3,790.25	5,000.00	1,209.75	24.2
Internet Access	0.00	0.00	0.00	0.0	480.00	0.00	(480.00)	0.0
Travel	336.52	41.66	(294.86)	(707.8)	1,358.20	500.00	(858.20)	(171.6)
Tourism 1% Bed Tax	34.18	28.71	(5.47)	(19.1)	8,906.52	9,650.00	743.48	7.7
Community Health	0.00	71.42	71.42	100.0	0.00	500.00	500.00	100.0
Preservation of Historic Buildings	0.00	7,857.14	7,857.14	100.0	4,788.11	55,000.00	50,211.89	91.3
Transfers Out	8,260.12	13,824.99	5,564.87	40.3	132,457.95	201,600.00	69,142.05	34.3
<b>Total Program Expenses</b>	<b>\$21,513.56</b>	<b>\$38,952.36</b>	<b>\$17,438.80</b>	<b>44.8 %</b>	<b>\$266,729.27</b>	<b>\$402,562.00</b>	<b>\$135,832.73</b>	<b>33.7 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$17,369.22	\$17,635.31	\$266.09	1.5 %	\$224,729.65	\$229,259.00	\$4,529.35	2.0 %

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (1) General  
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
FICA Match	1,278.88	1,349.08	70.20	5.2	16,544.48	17,538.00	993.52	5.7
Retirement Match	1,224.48	1,231.62	7.14	0.6	15,916.86	16,011.00	94.14	0.6
Health/Life Insurance	3,192.46	3,249.70	57.24	1.8	41,501.98	42,246.00	744.02	1.8
Workers Compensation	0.00	0.00	0.00	0.0	892.00	1,745.00	853.00	48.9
Unemployment Insurance	41.69	0.00	(41.69)	0.0	1,066.06	950.00	(116.06)	(12.2)
<b>Total General &amp; Administrative Expenses</b>	<b>\$23,106.73</b>	<b>\$23,465.71</b>	<b>\$358.98</b>	<b>1.5 %</b>	<b>\$300,651.03</b>	<b>\$307,749.00</b>	<b>\$7,097.97</b>	<b>2.3 %</b>
<b>Total Expenses</b>	<b>\$44,620.29</b>	<b>\$62,418.07</b>	<b>\$17,797.78</b>	<b>28.5 %</b>	<b>\$567,380.30</b>	<b>\$710,311.00</b>	<b>\$142,930.70</b>	<b>20.1 %</b>
<b>Net Income (Loss)</b>	<b>\$(44,620.29)</b>	<b>\$(62,418.07)</b>	<b>\$17,797.78</b>	<b>28.5 %</b>	<b>(\$567,380.30)</b>	<b>\$(710,311.00)</b>	<b>\$142,930.70</b>	<b>20.1 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (1) General  
Department: (12) Court

	Actual	Current Period		Variance	%	Year To Date		Variance	%
		Budget	Budget			Actual	Budget		
<b><u>Program Expenses</u></b>									
Accounting and Auditing	\$1,850.00	\$0.00	\$1,850.00	\$(1,850.00)	0.0 %	\$1,850.00	\$1,800.00	\$(50.00)	(2.8)%
Contract Services	550.00	0.00	(550.00)	(550.00)	0.0	5,191.81	4,350.00	(841.81)	(19.4)
Conventions and Seminars	0.00	40.09	40.09	40.09	100.0	291.14	350.00	58.86	16.8
Training & Education	0.00	29.16	29.16	29.16	100.0	0.00	350.00	350.00	100.0
Dues and Subscriptions	0.00	27.45	27.45	27.45	100.0	161.69	250.00	88.31	35.3
Miscellaneous	0.00	25.00	25.00	25.00	100.0	0.00	300.00	300.00	100.0
Office Supplies	0.00	0.00	0.00	0.00	0.0	76.62	0.00	(76.62)	0.0
Copier & Equip Lease Exp	0.00	0.00	0.00	0.00	0.0	2,250.00	2,250.00	0.00	0.0
Computer Hardware & Service	0.00	0.00	0.00	0.00	0.0	217.18	0.00	(217.18)	0.0
Telephone	(63.34)	83.33	146.67	146.67	176.0	441.44	1,000.00	558.56	55.9
Travel	118.32	66.66	(51.66)	(51.66)	(77.5)	257.52	800.00	542.48	67.8
<b>Total Program Expenses</b>	<b>\$2,454.98</b>	<b>\$271.69</b>	<b>\$(2,183.29)</b>	<b>\$(2,183.29)</b>	<b>(803.6)%</b>	<b>\$10,737.40</b>	<b>\$11,450.00</b>	<b>\$712.60</b>	<b>6.2 %</b>
<b><u>General &amp; Administrative Expenses</u></b>									
Salaries and Wages	\$4,664.90	\$4,576.46	\$(88.44)	\$(88.44)	(1.9)%	\$59,043.23	\$59,494.00	\$450.77	0.8 %
FICA and Medicare	356.87	350.08	(6.79)	(6.79)	(1.9)	4,516.84	4,551.00	34.16	0.8
Retirement	160.00	160.00	0.00	0.00	0.0	2,065.00	2,080.00	15.00	0.7
Worker's Compensation	0.00	0.00	0.00	0.00	0.0	212.00	288.00	76.00	26.4
Unemployment	0.00	0.00	0.00	0.00	0.0	298.00	298.00	0.00	0.0
<b>Total General &amp; Administrative Expenses</b>	<b>\$5,181.77</b>	<b>\$5,086.54</b>	<b>\$(95.23)</b>	<b>\$(95.23)</b>	<b>(1.9)%</b>	<b>\$66,135.07</b>	<b>\$66,711.00</b>	<b>\$575.93</b>	<b>0.9 %</b>
<b>Total Expenses</b>	<b>\$7,636.75</b>	<b>\$5,358.23</b>	<b>\$(2,278.52)</b>	<b>\$(2,278.52)</b>	<b>(42.5)%</b>	<b>\$76,872.47</b>	<b>\$78,161.00</b>	<b>\$1,288.53</b>	<b>1.6 %</b>
<b>Net Income (Loss)</b>	<b>\$(7,636.75)</b>	<b>\$(5,358.23)</b>	<b>\$(2,278.52)</b>	<b>\$(2,278.52)</b>	<b>(42.5)%</b>	<b>\$(76,872.47)</b>	<b>\$(78,161.00)</b>	<b>\$1,288.53</b>	<b>1.6 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (1) General  
Department: (13) Police

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$57.28	\$57.28	100.0 %	\$0.00	\$500.00	\$500.00	100.0 %
Contract Services	0.00	87.50	87.50	100.0	738.38	1,200.00	461.62	38.5
Training & Education	0.00	0.00	0.00	0.0	2,262.00	2,000.00	(262.00)	(13.1)
Dispatch Fees	0.00	0.00	0.00	0.0	35,080.60	35,100.00	19.40	0.1
Dues and Subscriptions	0.00	29.75	29.75	100.0	326.89	500.00	173.11	34.6
Fuel	689.12	666.66	(22.46)	(3.4)	7,315.44	8,000.00	684.56	8.6
Prosecutor Exp	2,123.50	0.00	(2,123.50)	0.0	26,734.00	22,000.00	(4,734.00)	(21.5)
Miscellaneous	0.00	0.00	0.00	0.0	802.74	600.00	(202.74)	(33.8)
Software Service & Support	200.00	100.00	(100.00)	(100.0)	1,100.00	1,700.00	600.00	35.3
Computer Hardware & Service	0.00	375.00	375.00	100.0	7,351.65	10,000.00	2,648.35	26.5
Operating Supplies - Police	253.92	208.33	(45.59)	(21.9)	1,861.07	2,500.00	638.93	25.6
Postage	0.00	8.33	8.33	100.0	33.71	100.00	66.29	66.3
Rep and Maint - Vehicles	116.64	571.03	454.39	79.6	2,009.55	5,500.00	3,490.45	63.5
Rep and Maint - Equipment	0.00	100.00	100.00	100.0	929.70	1,200.00	270.30	22.5
Police Officer Safety Equip Exp	0.00	218.75	218.75	100.0	209.47	2,100.00	1,890.53	90.0
Small Tools and Equipment	864.40	130.00	(734.40)	(564.9)	3,419.81	3,000.00	(419.81)	(14.0)
Telephone	259.73	333.33	73.60	22.1	3,448.06	4,000.00	551.94	13.8
Uniforms	212.92	187.49	(25.43)	(13.6)	706.06	2,000.00	1,293.94	64.7
Operating Equipment	0.00	0.00	0.00	0.0	424.77	0.00	(424.77)	0.0
Vehicles, Cap Outlay, Police	0.00	0.00	0.00	0.0	5,415.58	5,500.00	84.42	1.5
<b>Total Program Expenses</b>	<b>\$4,720.23</b>	<b>\$3,073.45</b>	<b>\$(1,646.78)</b>	<b>(53.6)%</b>	<b>\$100,169.48</b>	<b>\$107,500.00</b>	<b>\$7,330.52</b>	<b>6.8 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$17,625.75	\$19,347.85	\$1,722.10	8.9 %	\$247,973.09	\$251,522.00	\$3,548.91	1.4 %
FICA and Medicare	1,306.94	1,480.08	173.14	11.7	18,444.68	19,241.00	796.32	4.1
Retirement	2,358.19	2,403.31	45.12	1.9	30,338.87	31,243.00	904.13	2.9
Health Insurance	3,049.12	3,073.85	24.73	0.8	39,638.56	39,960.00	321.44	0.8
Worker's Compensation	0.00	0.00	0.00	0.0	18,477.00	23,285.00	4,808.00	20.6
Unemployment	36.57	100.00	63.43	63.4	1,318.81	1,640.00	321.19	19.6
Payroll Adjustment-Police	0.00	0.00	0.00	0.0	(3,101.06)	0.00	3,101.06	0.0
<b>Total General &amp; Administrative Expenses</b>	<b>\$24,376.57</b>	<b>\$26,405.09</b>	<b>\$2,028.52</b>	<b>7.7 %</b>	<b>\$353,089.95</b>	<b>\$366,891.00</b>	<b>\$13,801.05</b>	<b>3.8 %</b>
<b>Total Expenses</b>	<b>\$29,096.80</b>	<b>\$29,478.54</b>	<b>\$381.74</b>	<b>1.3 %</b>	<b>\$453,259.43</b>	<b>\$474,391.00</b>	<b>\$21,131.57</b>	<b>4.5 %</b>
<b>Net Income (Loss)</b>	<b>\$(29,096.80)</b>	<b>\$(29,478.54)</b>	<b>\$381.74</b>	<b>1.3 %</b>	<b>\$(453,259.43)</b>	<b>\$(474,391.00)</b>	<b>\$21,131.57</b>	<b>4.5 %</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 6/1/2019 Through 6/30/2019**

Fund: (1) General  
Department: (14) Fire

	Current Period			Year To Date				
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Contract Services	\$0.00	\$57.28	\$57.28	100.0 %	\$0.00	\$500.00	\$500.00	100.0 %
Training & Education	92.48	0.00	(92.48)	0.0	7,019.81	6,000.00	(1,019.81)	(17.0)
Dispatch Fees	484.08	462.50	(21.58)	(4.7)	5,808.96	5,550.00	(258.96)	(4.7)
Dues and Subscriptions	0.00	83.33	83.33	100.0	1,795.19	1,000.00	(795.19)	(79.5)
Fuel	483.00	458.33	(24.67)	(5.4)	4,310.62	5,500.00	1,189.38	21.6
Legal Exp - Fire	0.00	0.00	0.00	0.0	1,033.50	500.00	(533.50)	(106.7)
Medical Expenses	0.00	41.66	41.66	100.0	539.28	500.00	(39.28)	(7.9)
Medical Supplies Exp	614.41	333.33	(281.08)	(84.3)	2,996.37	4,000.00	1,003.63	25.1
Miscellaneous	0.00	171.87	171.87	100.0	973.73	1,500.00	526.27	35.1
Software Service & Support	0.00	0.00	0.00	0.0	143.20	0.00	(143.20)	0.0
Operating Supplies - Fire Dept	0.00	0.00	0.00	0.0	1,344.14	1,000.00	(344.14)	(34.4)
Rep and Maint - Vehicles	0.00	219.60	219.60	100.0	14,604.31	15,000.00	395.69	2.6
Rep and Maint - Equipment	0.00	416.66	416.66	100.0	2,956.66	5,000.00	2,043.34	40.9
Small Tools and Equipment	1,847.23	1,318.18	(529.05)	(40.1)	13,791.80	15,000.00	1,208.20	8.1
Telephone	330.85	416.66	85.81	20.6	3,244.76	5,000.00	1,755.24	35.1
Training Center Assessment	0.00	0.00	0.00	0.0	2,492.00	2,600.00	108.00	4.2
<b>Total Program Expenses</b>	<b>\$3,852.05</b>	<b>\$3,979.40</b>	<b>\$127.35</b>	<b>3.2 %</b>	<b>\$63,054.33</b>	<b>\$68,650.00</b>	<b>\$5,595.67</b>	<b>8.2 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$7,130.00	\$11,085.71	\$3,955.71	35.7 %	\$112,753.64	\$124,548.00	\$11,794.36	9.5 %
Wildland Personnel	0.00	2,200.00	2,200.00	100.0	31,883.15	38,000.00	6,116.85	16.1
Volunteer-Employee Volunteer Personnel	1,404.00	2,375.00	971.00	40.9	20,613.50	24,000.00	3,386.50	14.1
Firewise Personnel	2,987.50	636.12	(2,351.38)	(369.6)	16,080.50	10,000.00	(6,080.50)	(60.8)
FICA and Medicare	771.38	1,039.15	267.77	25.8	13,226.99	13,888.00	661.01	4.8
Retirement	524.80	845.80	321.00	38.0	19,721.18	21,724.00	2,002.82	9.2
Health Insurance	1,443.20	3,365.86	1,922.66	57.1	21,648.00	27,936.00	6,288.00	22.5
Worker's Compensation	0.00	0.00	0.00	0.0	11,211.00	16,700.00	5,489.00	32.9
Unemployment	60.33	100.00	39.67	39.7	1,467.05	1,497.00	29.95	2.0
Payroll Adjustment-Fire	0.00	0.00	0.00	0.0	(31,883.15)	0.00	31,883.15	0.0
<b>Total General &amp; Administrative Expenses</b>	<b>\$14,321.21</b>	<b>\$21,647.64</b>	<b>\$7,326.43</b>	<b>33.8 %</b>	<b>\$216,721.86</b>	<b>\$278,293.00</b>	<b>\$61,571.14</b>	<b>22.1 %</b>
<b>Total Expenses</b>	<b>\$18,173.26</b>	<b>\$25,627.04</b>	<b>\$7,453.78</b>	<b>29.1 %</b>	<b>\$279,776.19</b>	<b>\$346,943.00</b>	<b>\$67,166.81</b>	<b>19.4 %</b>
<b>Net Income (Loss)</b>	<b>\$(18,173.26)</b>	<b>\$(25,627.04)</b>	<b>\$7,453.78</b>	<b>29.1 %</b>	<b>(\$279,776.19)</b>	<b>(\$346,943.00)</b>	<b>\$67,166.81</b>	<b>19.4 %</b>



**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (1) General  
Department: (15) Library

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Program Expenses</u></b>								
Contract Services	\$0.00	\$120.83	\$120.83	100.0 %	\$200.00	\$1,450.00	\$1,250.00	86.2 %
Dues and Subscriptions	0.00	240.62	240.62	100.0	0.00	2,100.00	2,100.00	100.0
Miscellaneous	0.00	57.28	57.28	100.0	208.00	500.00	292.00	58.4
Office Supplies	50.86	25.00	(25.86)	(103.4)	362.84	300.00	(62.84)	(20.9)
Operating Supplies - Library	710.88	263.02	(447.86)	(170.3)	4,795.76	3,950.00	(845.76)	(21.4)
Print and Non-Print Materials	319.22	324.16	4.94	1.5	3,920.60	3,890.00	(30.60)	(0.8)
Rep and Maint - Equipment	0.00	25.00	25.00	100.0	229.79	300.00	70.21	23.4
Small Tools and Equipment	0.00	268.87	268.87	100.0	608.51	2,500.00	1,891.49	75.7
Telephone	0.00	83.33	83.33	100.0	(138.08)	1,000.00	1,138.08	113.8
E-Rate Exp	40.07	0.00	(40.07)	0.0	280.49	0.00	(280.49)	0.0
Travel	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
<b>Total Program Expenses</b>	<b>\$1,121.03</b>	<b>\$1,408.11</b>	<b>\$287.08</b>	<b>20.4 %</b>	<b>\$10,467.91</b>	<b>\$16,490.00</b>	<b>\$6,022.09</b>	<b>36.5 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$4,383.66	\$4,761.30	\$377.64	7.9 %	\$59,580.62	\$61,897.00	\$2,316.38	3.7 %
FICA and Medicare	326.50	364.23	37.73	10.4	4,443.46	4,735.00	291.54	6.2
Retirement	256.00	256.00	0.00	0.0	3,366.46	3,328.00	(38.46)	(1.2)
Health Insurance	721.60	716.30	(5.30)	(0.7)	9,380.80	9,312.00	(68.80)	(0.7)
Worker's Compensation	0.00	0.00	0.00	0.0	231.00	330.00	99.00	30.0
Unemployment	23.93	30.00	6.07	20.2	570.84	560.00	(10.84)	(1.9)
<b>Total General &amp; Administrative Expenses</b>	<b>\$5,711.69</b>	<b>\$6,127.83</b>	<b>\$416.14</b>	<b>6.8 %</b>	<b>\$77,573.18</b>	<b>\$80,162.00</b>	<b>\$2,588.82</b>	<b>3.2 %</b>
<b>Total Expenses</b>	<b>\$6,832.72</b>	<b>\$7,535.94</b>	<b>\$703.22</b>	<b>9.3 %</b>	<b>\$88,041.09</b>	<b>\$96,652.00</b>	<b>\$8,610.91</b>	<b>8.9 %</b>
<b>Net Income (Loss)</b>	<b>\$(6,832.72)</b>	<b>\$(7,535.94)</b>	<b>\$703.22</b>	<b>9.3 %</b>	<b>\$(88,041.09)</b>	<b>\$(96,652.00)</b>	<b>\$8,610.91</b>	<b>8.9 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (1) General  
Department: (16) P & Z

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$153.34	\$14.30	\$(139.04)	(972.3)%	\$815.30	\$200.00	\$(615.30)	(307.7)%
Contract Services	0.00	171.87	171.87	100.0	0.00	1,500.00	1,500.00	100.0
Training & Education	0.00	114.57	114.57	100.0	265.77	1,000.00	734.23	73.4
Dues and Subscriptions	0.00	11.45	11.45	100.0	0.00	100.00	100.00	100.0
Legal Exp - P&Z	1,472.25	906.45	(565.80)	(62.4)	12,918.75	12,500.00	(418.75)	(3.4)
Map Upgrades and Materials	0.00	11.45	11.45	100.0	0.00	100.00	100.00	100.0
Miscellaneous	0.00	22.90	22.90	100.0	25.85	200.00	174.15	87.1
Software Maintenance & Support	0.00	45.82	45.82	100.0	0.00	400.00	400.00	100.0
Operating Supplies - P&Z	0.00	52.07	52.07	100.0	97.83	500.00	402.17	80.4
Small Tools and Equipment	0.00	57.28	57.28	100.0	76.88	500.00	423.12	84.6
Telephone	47.92	54.16	6.24	11.5	526.99	650.00	123.01	18.9
Travel	0.00	57.28	57.28	100.0	167.05	500.00	332.95	66.6
<b>Total Program Expenses</b>	<b>\$1,673.51</b>	<b>\$1,519.60</b>	<b>\$(153.91)</b>	<b>(10.1)%</b>	<b>\$14,894.42</b>	<b>\$18,150.00</b>	<b>\$3,255.58</b>	<b>17.9 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$3,042.26	\$4,550.25	\$1,507.99	33.1 %	\$48,727.85	\$55,439.00	\$6,711.15	12.1 %
FICA and Medicare	187.61	326.23	138.62	42.5	3,376.74	4,241.00	864.26	20.4
Retirement	203.57	289.58	86.01	29.7	2,992.27	3,475.00	482.73	13.9
Health Insurance	930.22	776.00	(154.22)	(19.9)	10,223.85	9,312.00	(911.85)	(9.8)
Worker's Compensation	0.00	0.00	0.00	0.0	409.00	330.00	(79.00)	(23.9)
Unemployment	10.05	20.00	9.95	49.8	464.23	560.00	95.77	17.1
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,373.71</b>	<b>\$5,962.06</b>	<b>\$1,588.35</b>	<b>26.6 %</b>	<b>\$66,193.94</b>	<b>\$73,357.00</b>	<b>\$7,163.06</b>	<b>9.8 %</b>
<b>Total Expenses</b>	<b>\$6,047.22</b>	<b>\$7,481.66</b>	<b>\$1,434.44</b>	<b>19.2 %</b>	<b>\$81,088.36</b>	<b>\$91,507.00</b>	<b>\$10,418.64</b>	<b>11.4 %</b>
<b>Net Income (Loss)</b>	<b>\$(6,047.22)</b>	<b>\$(7,481.66)</b>	<b>\$1,434.44</b>	<b>19.2 %</b>	<b>\$(81,088.36)</b>	<b>\$(91,507.00)</b>	<b>\$10,418.64</b>	<b>11.4 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (1) General  
Department: (17) Parks

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0 %	\$35.40	\$0.00	\$(35.40)	0.0 %
Fuel	0.00	4.16	4.16	100.0	46.41	50.00	3.59	7.2
Miscellaneous	0.00	23.43	23.43	100.0	93.81	250.00	156.19	62.5
Software Service & Support	0.00	0.00	0.00	0.0	243.47	0.00	(243.47)	0.0
Computer Hardware and Service	0.00	0.00	0.00	0.0	353.75	0.00	(353.75)	0.0
Operating Supplies - Parks	88.37	20.83	(67.54)	(324.2)	892.88	250.00	(632.88)	(253.2)
R&M Building - Parks	0.00	11.45	11.45	100.0	0.00	100.00	100.00	100.0
Rep and Maint - Vehicles	190.39	253.33	62.94	24.8	1,144.17	2,500.00	1,355.83	54.2
Rep and Maint - Equipment	0.00	57.28	57.28	100.0	94.27	500.00	405.73	81.1
Rep and Maint - Infrastructure	0.00	456.66	456.66	100.0	54.11	4,000.00	3,945.89	98.6
Small Tools and Equipment	12.73	52.07	39.34	75.6	175.86	500.00	324.14	64.8
Telephone	0.00	16.66	16.66	100.0	119.51	200.00	80.49	40.2
Uniform Exp Parks	0.00	44.16	44.16	100.0	218.10	400.00	181.90	45.5
Utilities	189.86	179.16	(10.70)	(6.0)	2,314.13	2,150.00	(164.13)	(7.6)
Lease Payments	21.68	83.33	61.65	74.0	557.80	1,000.00	442.20	44.2
<b>Total Program Expenses</b>	<b>\$503.03</b>	<b>\$1,202.52</b>	<b>\$699.49</b>	<b>58.2 %</b>	<b>\$6,333.67</b>	<b>\$11,900.00</b>	<b>\$5,566.33</b>	<b>46.8 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$349.76	\$438.77	\$89.01	20.3 %	\$4,856.55	\$5,704.00	\$847.45	14.9 %
FICA and Medicare	26.55	33.54	6.99	20.8	368.44	436.00	67.56	15.5
Retirement	27.16	34.77	7.61	21.9	347.49	452.00	104.51	23.1
Health Insurance	75.04	94.69	19.65	20.8	984.90	1,231.00	246.10	20.0
Worker's Compensation	0.00	0.00	0.00	0.0	245.00	506.00	261.00	51.6
Unemployment	0.20	1.00	0.80	80.0	20.35	22.00	1.65	7.5
<b>Total General &amp; Administrative Expenses</b>	<b>\$478.71</b>	<b>\$602.77</b>	<b>\$124.06</b>	<b>20.6 %</b>	<b>\$6,822.73</b>	<b>\$8,351.00</b>	<b>\$1,528.27</b>	<b>18.3 %</b>
<b>Total Expenses</b>	<b>\$981.74</b>	<b>\$1,805.29</b>	<b>\$823.55</b>	<b>45.6 %</b>	<b>\$13,156.40</b>	<b>\$20,251.00</b>	<b>\$7,094.60</b>	<b>35.0 %</b>
<b>Net Income (Loss)</b>	<b>\$(981.74)</b>	<b>\$(1,805.29)</b>	<b>\$823.55</b>	<b>45.6 %</b>	<b>\$(13,156.40)</b>	<b>\$(20,251.00)</b>	<b>\$7,094.60</b>	<b>35.0 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (1) General  
Department: (18) Property

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0 %	\$75.72	\$0.00	\$(75.72)	0.0 %
Contract Services	0.00	1,458.32	1,458.32	100.0	4,231.48	14,000.00	9,768.52	69.8
Engineering Fees	0.00	572.90	572.90	100.0	0.00	5,000.00	5,000.00	100.0
Equipment Rentals - Properties	0.00	17.18	17.18	100.0	0.00	150.00	150.00	100.0
Fuel	0.00	4.16	4.16	100.0	93.02	50.00	(43.02)	(86.0)
Legal Exp - Properties	0.00	57.28	57.28	100.0	0.00	500.00	500.00	100.0
Miscellaneous	0.00	0.00	0.00	0.0	1,712.66	1,000.00	(712.66)	(71.3)
Software Service & Support	0.00	0.00	0.00	0.0	243.47	0.00	(243.47)	0.0
Computer Hardware and Service	0.00	0.00	0.00	0.0	573.44	0.00	(573.44)	0.0
Operating Supplies - Properties	442.37	125.00	(317.37)	(253.9)	2,045.83	1,500.00	(545.83)	(36.4)
R&M Building - Properties	96.00	1,616.66	1,520.66	94.1	20,363.87	26,000.00	5,636.13	21.7
Rep and Maint - Vehicles	190.39	248.12	57.73	23.3	1,144.17	2,500.00	1,355.83	54.2
Rep and Maint - Equipment	0.00	57.28	57.28	100.0	94.27	500.00	405.73	81.1
Rep and Maint - Infrastructure	412.29	19,430.25	19,017.96	97.9	4,046.17	118,600.00	114,553.83	96.6
Purchase of Parking Kiosks	0.00	2,500.00	2,500.00	100.0	0.00	15,000.00	15,000.00	100.0
Small Tools and Equipment	12.73	41.66	28.93	69.4	1,329.72	500.00	(829.72)	(165.9)
Uniform Exp Properties	0.00	33.33	33.33	100.0	218.10	400.00	181.90	45.5
Utilities	3,410.53	3,833.33	422.80	11.0	44,649.63	46,000.00	1,350.37	2.9
Lease Payments	21.68	83.33	61.65	74.0	557.80	1,000.00	442.20	44.2
Transfers Out	0.00	0.00	0.00	0.0	21,000.00	21,000.00	0.00	0.0
<b>Total Program Expenses</b>	<b>\$4,585.99</b>	<b>\$30,078.80</b>	<b>\$25,492.81</b>	<b>84.8 %</b>	<b>\$102,379.35</b>	<b>\$253,700.00</b>	<b>\$151,320.65</b>	<b>59.6 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$2,165.72	\$2,716.77	\$551.05	20.3 %	\$30,591.15	\$35,318.00	\$4,726.85	13.4 %
FICA and Medicare	164.41	207.85	43.44	20.9	2,321.10	2,702.00	380.90	14.1
Retirement	168.10	215.38	47.28	22.0	2,151.67	2,800.00	648.33	23.2
Health Insurance	464.72	586.23	121.51	20.7	6,099.38	7,621.00	1,521.62	20.0
Worker's Compensation	0.00	0.00	0.00	0.0	1,385.00	3,135.00	1,750.00	55.8
Unemployment	1.30	9.24	7.94	85.9	127.19	135.00	7.81	5.8
<b>Total General &amp; Administrative Expenses</b>	<b>\$2,964.25</b>	<b>\$3,735.47</b>	<b>\$771.22</b>	<b>20.6 %</b>	<b>\$42,675.49</b>	<b>\$51,711.00</b>	<b>\$9,035.51</b>	<b>17.5 %</b>
<b>Total Expenses</b>	<b>\$7,550.24</b>	<b>\$33,814.27</b>	<b>\$26,264.03</b>	<b>77.7 %</b>	<b>\$145,054.84</b>	<b>\$305,411.00</b>	<b>\$160,356.16</b>	<b>52.5 %</b>
<b>Net Income (Loss)</b>	<b>\$(7,550.24)</b>	<b>\$(33,814.27)</b>	<b>\$26,264.03</b>	<b>77.7 %</b>	<b>(\$145,054.84)</b>	<b>\$(305,411.00)</b>	<b>\$160,356.16</b>	<b>52.5 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (2) Utilities  
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Water Usage Fees	\$14,844.08	\$15,916.66	\$(1,072.58)	(6.7)%	\$178,011.96	\$191,000.00	\$(12,988.04)	(6.8)%
Miscellaneous	432.05	250.00	182.05	72.8	2,797.57	3,000.00	(202.43)	(6.7)
Transfers In	941.67	941.66	0.01	0.0	11,300.04	11,300.00	0.04	0.0
<b>Net Revenues</b>	<b>\$16,217.80</b>	<b>\$17,108.32</b>	<b>\$(890.52)</b>	<b>(5.2)%</b>	<b>\$192,109.57</b>	<b>\$205,300.00</b>	<b>\$(13,190.43)</b>	<b>(6.4)%</b>
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0 %	\$35.43	\$0.00	\$(35.43)	0.0 %
Contract Services	900.00	445.95	(454.05)	(101.8)	10,438.03	11,000.00	561.97	5.1
Training & Education	0.00	85.93	85.93	100.0	0.00	750.00	750.00	100.0
Dues and Subscriptions	0.00	22.90	22.90	100.0	190.50	200.00	9.50	4.8
Permit Fee Exp - Water	1,000.00	0.00	(1,000.00)	0.0	1,379.08	400.00	(979.08)	(244.8)
Engineering Fees	0.00	221.66	221.66	100.0	57.50	2,000.00	1,942.50	97.1
Equipment Rentals	0.00	34.37	34.37	100.0	0.00	300.00	300.00	100.0
Fuel	62.16	200.00	137.84	68.9	1,678.57	2,400.00	721.43	30.1
Insurance	2,704.80	3,875.00	1,170.20	30.2	8,493.79	11,500.00	3,006.21	26.1
Legal Exp - Water	179.00	85.61	(93.39)	(109.1)	3,955.50	3,500.00	(455.50)	(13.0)
Miscellaneous	0.00	23.58	23.58	100.0	668.32	283.00	(385.32)	(136.2)
Software Support Exp - Water	0.00	135.42	135.42	100.0	2,586.02	2,500.00	(86.02)	(3.4)
Computer Service and Hardware	0.00	0.00	0.00	0.0	353.97	0.00	(353.97)	0.0
Operating Supplies - Water	0.00	250.00	250.00	100.0	1,850.04	3,000.00	1,149.96	38.3
R&M Building - Water	0.00	34.37	34.37	100.0	0.00	300.00	300.00	100.0
Rep and Maint - Vehicles	190.51	208.33	17.82	8.6	1,412.89	2,500.00	1,087.11	43.5
Rep and Maint - Equipment	0.00	572.90	572.90	100.0	94.33	5,000.00	4,905.67	98.1
Rep and Maint - Infrastructure	647.30	7,476.91	6,829.61	91.3	7,673.54	55,000.00	47,326.46	86.0
Service Tests/System Testing	166.00	0.00	(166.00)	0.0	1,130.40	700.00	(430.40)	(61.5)
Small Tools and Equipment	12.74	246.87	234.13	94.8	328.57	2,500.00	2,171.43	86.9
Telephone Exp - Water	53.46	83.33	29.87	35.8	707.78	1,000.00	292.22	29.2
DWR Fee Exp	0.00	103.12	103.12	100.0	892.50	900.00	7.50	0.8
Uniform Exp Water	0.00	33.33	33.33	100.0	218.25	400.00	181.75	45.4
Utilities Exp - Water	37.07	41.66	4.59	11.0	449.83	500.00	50.17	10.0
Administrative Charge	4,204.21	4,204.25	0.04	0.0	50,450.52	50,451.00	0.48	0.0
Lease Payments	75.88	166.67	90.79	54.5	4,452.25	6,000.00	1,547.75	25.8
<b>Total Program Expenses</b>	<b>\$10,233.13</b>	<b>\$18,552.16</b>	<b>\$8,319.03</b>	<b>44.8 %</b>	<b>\$99,497.61</b>	<b>\$163,084.00</b>	<b>\$63,586.39</b>	<b>39.0 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$3,820.28	\$4,792.31	\$972.03	20.3 %	\$53,632.44	\$62,300.00	\$8,667.56	13.9 %

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (2) Utilities  
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
FICA and Medicare Retirement	290.03	366.62	76.59	20.9	4,064.61	4,766.00	701.39	14.7
Health Insurance	296.53	379.92	83.39	21.9	3,795.43	4,939.00	1,143.57	23.2
Worker's Compensation	819.74	1,148.36	328.62	28.6	10,759.09	13,443.00	2,683.91	20.0
Unemployment	0.00	0.00	0.00	0.0	3,316.00	5,531.00	2,215.00	40.0
	2.29	0.00	(2.29)	0.0	240.94	237.00	(3.94)	(1.7)
<b>Total General &amp; Administrative Expenses</b>	<b>\$5,228.87</b>	<b>\$6,687.21</b>	<b>\$1,458.34</b>	<b>21.8 %</b>	<b>\$75,808.51</b>	<b>\$91,216.00</b>	<b>\$15,407.49</b>	<b>16.9 %</b>
<b>Total Expenses</b>	<b>\$15,462.00</b>	<b>\$25,239.37</b>	<b>\$9,777.37</b>	<b>38.7 %</b>	<b>\$175,306.12</b>	<b>\$254,300.00</b>	<b>\$78,993.88</b>	<b>31.1 %</b>
<b>Net Income (Loss)</b>	<b>\$755.80</b>	<b>\$(8,131.05)</b>	<b>\$8,886.85</b>	<b>109.3 %</b>	<b>\$16,803.45</b>	<b>\$(49,000.00)</b>	<b>\$65,803.45</b>	<b>134.3 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (2) Utilities  
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Sewer Usage Fees	\$15,259.86	\$16,750.00	\$(1,490.14)	(8.9)%	\$182,063.20	\$201,000.00	\$(18,936.80)	(9.4)%
Interest and Investment Earnings	4.30	8.33	(4.03)	(48.4)	49.84	100.00	(50.16)	(50.2)
Transfers In	483.33	483.33	0.00	0.0	5,799.96	5,800.00	(0.04)	0.0
<b>Net Revenues</b>	<b>\$15,747.49</b>	<b>\$17,241.66</b>	<b>\$(1,494.17)</b>	<b>(8.7)%</b>	<b>\$187,913.00</b>	<b>\$206,900.00</b>	<b>\$(18,987.00)</b>	<b>(9.2)%</b>
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0 %	\$35.43	\$0.00	\$(35.43)	0.0 %
Contract Services	3,200.00	3,200.00	0.00	0.0	35,200.00	38,400.00	3,200.00	8.3
Training & Education	0.00	17.18	17.18	100.0	0.00	150.00	150.00	100.0
Permit Fee Exp - Sewer	0.00	143.22	143.22	100.0	251.06	1,250.00	998.94	79.9
Engineering Fees	0.00	57.28	57.28	100.0	0.00	500.00	500.00	100.0
Equipment Rentals	0.00	28.64	28.64	100.0	0.00	250.00	250.00	100.0
Fuel	62.17	175.00	112.83	64.5	1,513.79	2,100.00	586.21	27.9
Insurance	3,065.44	4,125.00	1,059.56	25.7	9,626.29	12,500.00	2,873.71	23.0
Legal Exp - Sewer	97.50	28.64	(68.86)	(240.4)	97.50	250.00	152.50	61.0
Miscellaneous	0.00	23.83	23.83	100.0	132.12	286.00	153.88	53.8
Software Support Exp - Sewer	0.00	130.21	130.21	100.0	2,586.01	2,500.00	(86.01)	(3.4)
Computer Hardware and Service	0.00	0.00	0.00	0.0	353.97	0.00	(353.97)	0.0
Operating Supplies - Sewer	0.00	0.00	0.00	0.0	12,273.04	10,000.00	(2,273.04)	(22.7)
R&M Building - Sewer	0.00	34.37	34.37	100.0	0.00	300.00	300.00	100.0
Rep and Maint - Vehicles	190.51	200.00	9.49	4.7	1,144.89	2,400.00	1,255.11	52.3
Rep and Maint - Equipment	0.00	266.43	266.43	100.0	6,515.19	7,800.00	1,284.81	16.5
Rep and Maint - Infrastructure	148.39	2,820.83	2,672.44	94.7	3,834.83	25,000.00	21,165.17	84.7
Service Tests/System Testing	1,201.00	283.81	(917.19)	(323.2)	11,570.00	10,000.00	(1,570.00)	(15.7)
Small Tools and Equipment	1,186.69	156.25	(1,030.44)	(659.5)	1,623.69	1,500.00	(123.69)	(8.2)
Telephone Exp - Sewer	53.46	75.00	21.54	28.7	691.80	900.00	208.20	23.1
Uniform Exp Sewer	0.00	44.03	44.03	100.0	218.25	400.00	181.75	45.4
Utilities	264.43	166.66	(97.77)	(58.7)	3,121.10	2,000.00	(1,121.10)	(56.1)
Administrative Charge	4,204.21	4,204.25	0.04	0.0	50,450.52	50,451.00	0.48	0.0
Sewer Principal Expense	0.00	0.00	0.00	0.0	11,236.77	11,000.00	(236.77)	(2.2)
Sewer Interest Expense	0.00	0.00	0.00	0.0	7,185.70	7,500.00	314.30	4.2
Lease Payments	75.88	166.67	90.79	54.5	4,452.25	6,000.00	1,547.75	25.8
<b>Total Program Expenses</b>	<b>\$13,749.68</b>	<b>\$16,347.30</b>	<b>\$2,597.62</b>	<b>15.9 %</b>	<b>\$164,114.20</b>	<b>\$193,437.00</b>	<b>\$29,322.80</b>	<b>15.2 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$2,071.56	\$2,598.69	\$527.13	20.3 %	\$28,765.72	\$33,783.00	\$5,017.28	14.9 %

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (2) Utilities  
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
FICA and Medicare	157.27	198.77	41.50	20.9	2,186.91	2,584.00	397.09	15.4
Retirement	160.80	206.00	45.20	21.9	2,058.09	2,678.00	619.91	23.1
Health Insurance	444.50	560.77	116.27	20.7	5,834.13	7,290.00	1,455.87	20.0
Worker's Compensation	0.00	0.00	0.00	0.0	1,661.00	2,999.00	1,338.00	44.6
Unemployment	1.25	0.00	(1.25)	0.0	131.15	129.00	(2.15)	(1.7)
<b>Total General &amp; Administrative Expenses</b>	<b>\$2,835.38</b>	<b>\$3,564.23</b>	<b>\$728.85</b>	<b>20.4 %</b>	<b>\$40,637.00</b>	<b>\$49,463.00</b>	<b>\$8,826.00</b>	<b>17.8 %</b>
<b>Total Expenses</b>	<b>\$16,585.06</b>	<b>\$19,911.53</b>	<b>\$3,326.47</b>	<b>16.7 %</b>	<b>\$204,751.20</b>	<b>\$242,900.00</b>	<b>\$38,148.80</b>	<b>15.7 %</b>
<b>Net Income (Loss)</b>	<b>\$(837.57)</b>	<b>\$(2,669.87)</b>	<b>\$1,832.30</b>	<b>68.6 %</b>	<b>\$(16,838.20)</b>	<b>\$(36,000.00)</b>	<b>\$19,161.80</b>	<b>53.2 %</b>



**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (2) Utilities  
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Sanitation Usage Fees	\$15,624.88	\$16,000.00	\$(375.12)	(2.3)%	\$187,222.35	\$192,000.00	\$(4,777.65)	(2.5)%
Miscellaneous	0.00	83.33	(83.33)	(100.0)	739.00	1,000.00	(261.00)	(26.1)
Transfers In	183.33	183.33	0.00	0.0	2,199.96	2,200.00	(0.04)	0.0
<b>Net Revenues</b>	<b>\$15,808.21</b>	<b>\$16,266.66</b>	<b>\$(458.45)</b>	<b>(2.8)%</b>	<b>\$190,161.31</b>	<b>\$195,200.00</b>	<b>\$(5,038.69)</b>	<b>(2.6)%</b>
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0 %	\$35.43	\$0.00	\$(35.43)	0.0 %
Contract Services	0.00	57.28	57.28	100.0	0.00	500.00	500.00	100.0
Recycling Contract Exp	240.00	183.33	(56.67)	(30.9)	1,680.00	2,200.00	520.00	23.6
Training & Education	0.00	34.37	34.37	100.0	0.00	300.00	300.00	100.0
Equipment Rentals	0.00	114.57	114.57	100.0	968.37	1,000.00	31.63	3.2
Fuel	357.62	716.66	359.04	50.1	7,174.08	8,600.00	1,425.92	16.6
Insurance	3,606.40	4,750.00	1,143.60	24.1	11,325.05	15,000.00	3,674.95	24.5
Landfill Tipping Fees	1,800.00	1,974.55	174.55	8.8	19,320.00	23,500.00	4,180.00	17.8
Miscellaneous	0.00	43.12	43.12	100.0	93.86	460.00	366.14	79.6
Software Support Exp - Trash	0.00	66.66	66.66	100.0	1,728.04	2,000.00	271.96	13.6
Computer Hardware and Service	0.00	0.00	0.00	0.0	353.97	0.00	(353.97)	0.0
Operating Supplies - Trash	0.00	20.83	20.83	100.0	65.54	250.00	184.46	73.8
R&M Building - Trash	0.00	17.18	17.18	100.0	0.00	150.00	150.00	100.0
Rep and Maint - Vehicles	898.23	1,232.50	334.27	27.1	5,258.37	12,000.00	6,741.63	56.2
Rep and Maint - Equipment	0.00	401.03	401.03	100.0	94.33	3,500.00	3,405.67	97.3
R&M Trash - Infrastructure	0.00	0.00	0.00	0.0	18.15	0.00	(18.15)	0.0
Small Tools and Equipment	12.74	135.41	122.67	90.6	78.77	1,300.00	1,221.23	93.9
Telephone Exp - Trash	53.47	75.00	21.53	28.7	723.54	900.00	176.46	19.6
Uniform Exp Trash	0.00	43.95	43.95	100.0	218.25	400.00	181.75	45.4
Administrative Charge	4,204.21	4,204.25	0.04	0.0	50,450.52	50,451.00	0.48	0.0
Transfers Out	0.00	0.00	0.00	0.0	5,000.00	5,000.00	0.00	0.0
<b>Total Program Expenses</b>	<b>\$11,172.67</b>	<b>\$14,070.69</b>	<b>\$2,898.02</b>	<b>20.6 %</b>	<b>\$104,586.27</b>	<b>\$127,511.00</b>	<b>\$22,924.73</b>	<b>18.0 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$3,295.67	\$4,134.23	\$838.56	20.3 %	\$45,763.60	\$53,745.00	\$7,981.40	14.9 %
FICA and Medicare	250.20	316.23	66.03	20.9	3,471.86	4,111.00	639.14	15.5
Retirement	255.81	327.69	71.88	21.9	3,274.23	4,260.00	985.77	23.1
Health Insurance	707.16	892.08	184.92	20.7	9,281.54	11,597.00	2,315.46	20.0
Worker's Compensation	0.00	0.00	0.00	0.0	4,654.00	4,771.00	117.00	2.5
Unemployment	1.98	0.00	(1.98)	0.0	208.41	205.00	(3.41)	(1.7)

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (2) Utilities  
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Total General &amp; Administrative Expenses</b>	<u>\$4,510.82</u>	<u>\$5,670.23</u>	<u>\$1,159.41</u>	<u>20.4 %</u>	<u>\$66,653.64</u>	<u>\$78,689.00</u>	<u>\$12,035.36</u>	<u>15.3 %</u>
<b>Total Expenses</b>	<u>\$15,683.49</u>	<u>\$19,740.92</u>	<u>\$4,057.43</u>	<u>20.6 %</u>	<u>\$171,239.91</u>	<u>\$206,200.00</u>	<u>\$34,960.09</u>	<u>17.0 %</u>
<b>Net Income (Loss)</b>	<u>\$124.72</u>	<u>\$(3,474.26)</u>	<u>\$3,598.98</u>	<u>103.6 %</u>	<u>\$18,921.40</u>	<u>\$(11,000.00)</u>	<u>\$29,921.40</u>	<u>272.0 %</u>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (3) Road

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
HURF Revenue	\$3,186.51	\$3,285.00	\$(98.49)	(3.0)%	\$39,362.31	\$39,420.00	\$(57.69)	(0.1)%
Interest and Investment Earnings	39.65	15.00	24.65	164.3	334.90	180.00	154.90	86.1
Transfers In	6,651.79	12,193.95	(5,542.16)	(45.5)	57,157.99	126,300.00	(69,142.01)	(54.7)
<b>Net Revenues</b>	<b>\$9,877.95</b>	<b>\$15,493.95</b>	<b>\$(5,616.00)</b>	<b>(36.2)%</b>	<b>\$96,855.20</b>	<b>\$165,900.00</b>	<b>\$(69,044.80)</b>	<b>(41.6)%</b>
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0 %	\$35.41	\$0.00	\$(35.41)	0.0 %
Engineering Fees	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Equipment Rentals - HURF	0.00	171.87	171.87	100.0	0.00	1,500.00	1,500.00	100.0
Fuel	0.00	0.00	0.00	0.0	46.43	0.00	(46.43)	0.0
Insurance	1,803.20	2,000.00	196.80	9.8	5,662.52	8,000.00	2,337.48	29.2
Miscellaneous	0.00	40.96	40.96	100.0	93.86	437.00	343.14	78.5
Software Service & Support	0.00	0.00	0.00	0.0	243.63	0.00	(243.63)	0.0
Computer Hardware and Service	0.00	0.00	0.00	0.0	353.95	0.00	(353.95)	0.0
Operating Supplies - HURF	0.00	41.66	41.66	100.0	599.35	500.00	(99.35)	(19.9)
Public Restroom Supplies	345.05	198.43	(146.62)	(73.9)	2,084.95	2,250.00	165.05	7.3
R&M Building - HURF	0.00	34.37	34.37	100.0	0.00	300.00	300.00	100.0
Rep and Maint - Vehicles	190.49	200.00	9.51	4.8	1,144.90	2,400.00	1,255.10	52.3
Rep and Maint - Equipment	355.02	40.09	(314.93)	(785.6)	449.38	350.00	(99.38)	(28.4)
Rep and Maint - Infrastructure	0.00	9,316.25	9,316.25	100.0	4,729.66	68,000.00	63,270.34	93.0
Small Tools and Equipment	12.73	41.66	28.93	69.4	182.43	500.00	317.57	63.5
Street Lights	954.57	1,041.66	87.09	8.4	11,708.86	12,500.00	791.14	6.3
Street Supplies	1,845.03	312.50	(1,532.53)	(490.4)	4,017.13	3,000.00	(1,017.13)	(33.9)
Telephone	0.00	16.66	16.66	100.0	119.51	200.00	80.49	40.2
Uniform Exp - HURF	0.00	38.32	38.32	100.0	218.26	350.00	131.74	37.6
Administrative Charge	940.80	940.83	0.03	0.0	11,289.60	11,290.00	0.40	0.0
Lease Payments	21.69	584.84	563.15	96.3	5,557.78	10,900.00	5,342.22	49.0
<b>Total Program Expenses</b>	<b>\$6,468.58</b>	<b>\$15,020.10</b>	<b>\$8,551.52</b>	<b>56.9 %</b>	<b>\$48,537.61</b>	<b>\$124,477.00</b>	<b>\$75,939.39</b>	<b>61.0 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$2,675.00	\$2,193.69	\$(481.31)	(21.9)%	\$37,181.21	\$28,518.00	\$(8,663.21)	(30.4)%
FICA and Medicare	203.62	167.84	(35.78)	(21.3)	2,828.94	2,182.00	(646.94)	(29.6)
Retirement	135.74	173.92	38.18	22.0	1,737.37	2,261.00	523.63	23.2
Health Insurance	375.24	447.77	72.53	16.2	4,924.96	5,821.00	896.04	15.4
Worker's Compensation	0.00	0.00	0.00	0.0	1,453.00	2,532.00	1,079.00	42.6
Unemployment	19.77	7.19	(12.58)	(175.0)	192.11	109.00	(83.11)	(76.2)
<b>Total General &amp; Administrative Expenses</b>	<b>\$3,409.37</b>	<b>\$2,990.41</b>	<b>\$(418.96)</b>	<b>(14.0)%</b>	<b>\$48,317.59</b>	<b>\$41,423.00</b>	<b>\$(6,894.59)</b>	<b>(16.6)%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2019 Through 6/30/2019

Fund: (3) Road

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Total Expenses</b>	\$9,877.95	\$18,010.51	\$8,132.56	45.2 %	\$96,855.20	\$165,900.00	\$69,044.80	41.6 %
<b>Net Income (Loss)</b>	\$0.00	\$(2,516.56)	\$2,516.56	100.0 %	\$0.00	\$0.00	\$0.00	0.0 %

7/2/19  
11:16:20 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 6/30/2019**  
**Fund: (1) General**

**Assets**

**Current Assets**

LGIP	\$1,635.92	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	5,430.42	
City Sales Taxes	177,519.85	
Franchise Fees	3,915.37	
GF Accounts Receivable	150.00	
Property Taxes	1,501.31	
Rents	(112.25)	
State Sales Taxes	7,188.39	
Court - Checking & Bond Acct	91,921.08	
Court - JCEF Acct	11,606.04	
Court - FTG Acct	5,665.38	
Urban Revenue Sharing	15,136.98	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	22,199.33	
OAZ Checking	208,029.63	
OAZ General Savings	393,766.75	
OAZ CTL Business Savings	5.00	
<b>Total Current Assets</b>		<b>\$946,134.20</b>

**Other Assets**

Due From Other Funds	\$1,783,001.15	
<b>Total Other Assets</b>		<b>1,783,001.15</b>

**Total Assets**

**\$2,729,135.35**

**Liabilities and Net Assets**

**Current Liabilities**

Accounts Payable	\$(13,756.12)	
Federal WH & FICA	(9.81)	
Arizona Withholding	(35.05)	
AFLAC	(411.10)	
Health Insurance	72.17	
457G Retirement	0.02	
PSPRS	(0.12)	
Customer Deposits	6,760.72	
FD Per Call Payable	12,912.75	
Ganishments Payable	1,735.51	
Wages Payable	16,497.04	
Due To Other Funds	1,877,889.46	
Court Liabilities	6,507.78	
<b>Total Current Liabilities</b>		<b>\$1,908,163.25</b>
<b>Total Liabilities</b>		<b>\$1,908,163.25</b>

**Net Assets**

Unrestricted Funds	734,473.85	
Prior Period Adj - GF	56.13	
Current Year Net Assets	86,442.12	
<b>Total Net Assets</b>		<b>820,972.10</b>

7/2/19  
11:16:20 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 6/30/2019**  
**Fund: (1) General**

**Total Liabilities and Net Assets**

**\$2,729,135.35**

7/2/19  
11:18:02 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 6/30/2019**  
**Fund: (2) Utilities**

**Assets**

**Current Assets**

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	59,089.42	
Bond Account	9,815.56	
Replacement & Extension Acct	65,719.34	
Series 2001 Bond Reserve Acct	30,050.55	
<b>Total Current Assets</b>		<b>\$149,674.87</b>

**Property, Plant & Equipment**

Buildings	\$2,166,541.66	
Operating Equipment	188,014.81	
Buildings	(1,407,754.07)	
Operating Equipment	(158,460.36)	
Infrastructure	1,399,746.06	
<b>Total Property, Plant &amp; Equipment</b>		<b>2,188,088.10</b>

**Other Assets**

Due From Other Funds	\$637,917.85	
<b>Total Other Assets</b>		<b>637,917.85</b>

**Total Assets**

**\$2,975,680.82**

**Liabilities and Net Assets**

**Current Liabilities**

Sales Tax Payable	\$930.76	
Customer Deposits	23,313.07	
Compensated Absences	1,653.16	
Bonds Payable	159,682.50	
Other Liabilities	6,354.76	
Due To Other Funds	597,035.65	
Accrued Payroll	1,951.06	
Accrued Interest Payable	3,592.85	
<b>Total Current Liabilities</b>		<b>\$794,513.81</b>

**Total Liabilities**

**\$794,513.81**

**Net Assets**

Unrestricted Fund Balance	798,050.00	
Unrestricted Fund Balance	(157,060.00)	
Unrestricted Fund Balance	1,546,043.98	
Current Year Net Assets	(5,866.97)	
<b>Total Net Assets</b>		<b>2,181,167.01</b>
<b>Total Liabilities and Net Assets</b>		<b>\$2,975,680.82</b>

7/2/19  
11:18:43 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 6/30/2019**  
**Fund: (3) Road**

**Assets**

**Current Assets**

HURF Accounts Receivable	\$6,631.11	
OAZ HURF Savings	139,061.26	
<b>Total Current Assets</b>		<b>\$145,692.37</b>

**Other Assets**

Due From Other Funds	\$100,716.80	
<b>Total Other Assets</b>		<b>100,716.80</b>

**Total Assets**

**\$246,409.17**

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$250,763.87	
Accrued Payroll	526.64	
<b>Total Current Liabilities</b>		<b>\$251,290.51</b>

**Total Liabilities**

**\$251,290.51**

**Net Assets**

Unrestricted Fund Balance	(4,881.34)	
<b>Current Year Net Assets</b>		<b>(4,881.34)</b>
<b>Total Net Assets</b>		<b>(4,881.34)</b>
<b>Total Liabilities and Net Assets</b>		<b>\$246,409.17</b>



7/2/19  
11:19:17 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 6/30/2019**

Fund: (4) Firefighters Pension & Relief

**Assets**

**Current Assets**

Due from State of AZ	\$1,918.32	
Investments - Pension & Relief	138,095.81	
<b>Total Current Assets</b>		<b>\$140,014.13</b>

**Other Assets**

Due From Other Funds	\$34,547.98	
<b>Total Other Assets</b>		<b>34,547.98</b>

<b>Total Assets</b>		<b>\$174,562.11</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$6,434.59	
<b>Total Current Liabilities</b>		<b>\$6,434.59</b>

<b>Total Liabilities</b>		<b>\$6,434.59</b>
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**Net Assets**

Unrestricted Fund Balance	143,885.68	
Current Year Net Assets	24,241.84	
<b>Total Net Assets</b>		<b>168,127.52</b>
<b>Total Liabilities and Net Assets</b>		<b>\$174,562.11</b>

7/2/19  
11:19:46 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 6/30/2019**

Fund: (5) Operating Grants

**Assets**

**Current Assets**

Opr Grants Receivable	\$5,109.33	
Inventory	13,893.06	
<b>Total Current Assets</b>		<b>\$19,002.39</b>

**Other Assets**

Due From Other Funds	\$289,732.55	
<b>Total Other Assets</b>		<b>289,732.55</b>

**Total Assets**

**\$308,734.94**

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$292,407.08	
Deferred Revenue - Opr Grants	56,964.75	
<b>Total Current Liabilities</b>		<b>\$349,371.83</b>

**Total Liabilities**

**\$349,371.83**

**Net Assets**

Unrestricted Fund Balance	11,960.45	
Current Year Net Assets	(52,597.34)	
<b>Total Net Assets</b>		<b>(40,636.89)</b>
<b>Total Liabilities and Net Assets</b>		<b>\$308,734.94</b>

7/2/19  
11:20:23 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 6/30/2019**  
**Fund: (6) Capital Grants**

**Assets**

**Other Assets**

Due From Other Funds  
Total Other Assets

\$552,703.84

\$552,703.84

**Total Assets**

**\$552,703.84**

**Liabilities and Net Assets**

**Current Liabilities**

Deferred Revenue - Cap Grants  
Due To Other Funds  
Total Current Liabilities

\$37,456.83

495,565.89

\$533,022.72

**Total Liabilities**

**\$533,022.72**

**Net Assets**

Restricted Fund Balance  
Unrestricted Fund Balance  
Current Year Net Assets

\$31,920.73

(35,183.20)

22,943.59

**Total Net Assets**

**19,681.12**

**Total Liabilities and Net Assets**

**\$552,703.84**

7/2/19  
11:20:57 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 6/30/2019**  
**Fund: (7) GF Contingencies**

**Assets**

**Current Assets**

Wildland Fees Receivable	\$22,363.66	
Total Current Assets	<u>22,363.66</u>	\$22,363.66

**Other Assets**

Due From Other Funds	\$219,596.04	
Total Other Assets	<u>219,596.04</u>	219,596.04

**Total Assets**

\$241,959.70

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$130,244.11	
Total Current Liabilities	<u>130,244.11</u>	\$130,244.11

**Total Liabilities**

\$130,244.11

**Net Assets**

Unrestricted Fund Balance	\$80,209.40	
Current Year Net Assets	31,506.19	
Total Net Assets	<u>111,715.59</u>	111,715.59

**Total Liabilities and Net Assets**

\$241,959.70

7/2/19  
11:21:27 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 6/30/2019**  
**Fund: (9) Capital**

**Assets**

**Current Assets**

OAZ Capital Improvements	\$40,587.86	
Total Current Assets		\$40,587.86

**Other Assets**

Due From Other Funds	\$47,124.44	
Total Other Assets		47,124.44

<b>Total Assets</b>		<b>\$87,712.30</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$15,000.00	
Total Current Liabilities		\$15,000.00

<b>Total Liabilities</b>		<b>\$15,000.00</b>
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**Net Assets**

Unrestricted Fund Balance	\$67,628.33	
Current Year Net Assets	5,083.97	

<b>Total Net Assets</b>		<b>72,712.30</b>
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<b>Total Liabilities and Net Assets</b>		<b>\$87,712.30</b>
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**Town of Jerome**  
**AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)**  
 Ledger as of : 6/1/2019 to 6/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 1002 - XEROX FINANCIAL SERVICES</b>											
060619A 020-0098114-001, 1637318 GG	06/06/19	06/06/19	07/06/19	1.11.6191 - Copier & Equip Lease Expe INVOICE 060619A TOTALS:	\$321.03 \$321.03	\$0.00 \$0.00	\$321.03 \$321.03	06/06/19	10012	ASCUC†	\$0.00 \$0.00
<b>XEROX FINANCIAL SERVICES TOTALS:</b>											
					\$321.03	\$0.00	\$321.03				\$0.00
<b>VENDOR: 1008 - MCI COMM SERVICE</b>											
061919A 6N294147 928 649 3034 FD	06/19/19	06/19/19	07/09/19	1.14.6265 - Telephone INVOICE 061919A TOTALS:	\$33.91 \$33.91	\$0.00 \$0.00	\$33.91 \$33.91	06/19/19	10054	ASCUC†	\$0.00 \$0.00
<b>MCI COMM SERVICE TOTALS:</b>											
					\$33.91	\$0.00	\$33.91				\$0.00
<b>VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH</b>											
060619B 18-374 GG 18-355 GG	06/06/19	06/06/19	07/06/19	1.11.6192 - Software Support Exp - GG 1.15.6266 - E-Rate Exp INVOICE 060619B TOTALS:	\$270.40 \$40.07 \$310.47	\$0.00 \$0.00 \$0.00	\$270.40 \$40.07 \$310.47	06/06/19 06/06/19	10013 10013	ASCUC† ASCUC†	\$0.00 \$0.00 \$0.00
<b>YAVAPAI CO. EDUCATION TECH TOTALS:</b>											
					\$310.47	\$0.00	\$310.47				\$0.00
<b>VENDOR: 1033 - BROWN &amp; BROWN LAW OFFICES</b>											
061919B jerome-2168 water	06/19/19	06/19/19	07/19/19	2.50.6170 - Legal Exp - Water INVOICE 061919B TOTALS:	\$140.00 \$140.00	\$0.00 \$0.00	\$140.00 \$140.00	06/19/19	10055	ASCUC†	\$0.00 \$0.00
<b>BROWN &amp; BROWN LAW OFFICES TOTALS:</b>											
					\$140.00	\$0.00	\$140.00				\$0.00
<b>VENDOR: 1034 - R &amp; R CONSTRUCTION AND ELECT.</b>											
062519MA2 CDBG Construction/Sanchez Inv#1083	06/25/19	06/25/19	07/25/19	5.40.6103 - Operating Grants Exp INVOICE 062519MA2 TOTALS:	\$32,000.00 \$32,000.00	\$0.00 \$0.00	\$32,000.00 \$32,000.00	06/25/19	10073	ASCUC†	\$0.00 \$0.00
<b>R &amp; R CONSTRUCTION AND ELECT. TOTALS:</b>											
					\$32,000.00	\$0.00	\$32,000.00				\$0.00
<b>VENDOR: 1039 - ART WORKS CONCRETE &amp; COATINGS</b>											
061119MA1 Form and Finish, Oil Forms ROC20206	06/11/19	06/11/19	07/11/19	6.70.6185 - Misc Exp - Cap Grants INVOICE 061119MA1 TOTALS:	\$2,600.00 \$2,600.00	\$0.00 \$0.00	\$2,600.00 \$2,600.00	06/11/19	10037	ASCUC†	\$0.00 \$0.00
<b>062519MA1 Concrete Curb &amp; Gutter ROC 202062</b>											
					\$18,972.00	\$0.00	\$18,972.00	06/25/19	10072	ASCUC†	\$0.00 \$0.00
<b>062519MA1 Concrete Curb &amp; Gutter ROC 202062</b>											
					\$18,972.00	\$0.00	\$18,972.00				\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2019 to 6/30/2019

Invoice Number Description	Inv. Date	Post. Date	Due. Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>ART WORKS CONCRETE &amp; COATINGS TOTALS:</b>											
					<b>\$21,572.00</b>	<b>\$0.00</b>	<b>\$21,572.00</b>				<b>\$0.00</b>
<b>VENDOR: 1040 - GILA ELECTRONICS</b>											
061219A 6771 FD	06/12/19	06/12/19	07/12/19	1.14.6250 - Small Tools and Equipment	\$563.31	\$0.00	\$563.31	06/12/19	10038	ASCUC†	\$0.00
<b>INVOICE 061219A TOTALS:</b>					<b>\$563.31</b>	<b>\$0.00</b>	<b>\$563.31</b>				<b>\$0.00</b>
<b>GILA ELECTRONICS TOTALS:</b>											
					<b>\$563.31</b>	<b>\$0.00</b>	<b>\$563.31</b>				<b>\$0.00</b>
<b>VENDOR: 1041 - FRED PRYOR SEMINARS</b>											
062019M 20-27253897 GG	06/20/19	06/20/19	07/20/19	1.11.6115 - Conventions and Seminars	\$199.00	\$0.00	\$199.00	06/20/19	10067	ASCUC†	\$0.00
<b>INVOICE 062019M TOTALS:</b>					<b>\$199.00</b>	<b>\$0.00</b>	<b>\$199.00</b>				<b>\$0.00</b>
<b>FRED PRYOR SEMINARS TOTALS:</b>											
					<b>\$199.00</b>	<b>\$0.00</b>	<b>\$199.00</b>				<b>\$0.00</b>
<b>VENDOR: 109 - AFLAC</b>											
061919C Acct # DN513, Inv. 062396	06/19/19	06/19/19	06/19/19	1.10.2405 - AFLAC	\$198.00	\$0.00	\$198.00	06/19/19	10056	ASCUC†	\$0.00
<b>INVOICE 061919C TOTALS:</b>					<b>\$198.00</b>	<b>\$0.00</b>	<b>\$198.00</b>				<b>\$0.00</b>
<b>AFLAC TOTALS:</b>											
					<b>\$198.00</b>	<b>\$0.00</b>	<b>\$198.00</b>				<b>\$0.00</b>
<b>VENDOR: 113 - ALL-MED EQUIPMENT &amp; SERVICES</b>											
061219H 553781 FD	06/12/19	06/12/19	06/12/19	1.14.6181 - Medical Supplies Exp	\$119.04	\$0.00	\$119.04	06/12/19	10039	ASCUC†	\$0.00
<b>INVOICE 061219H TOTALS:</b>					<b>\$119.04</b>	<b>\$0.00</b>	<b>\$119.04</b>				<b>\$0.00</b>
<b>ALL-MED EQUIPMENT &amp; SERVICES TOTALS:</b>											
					<b>\$119.04</b>	<b>\$0.00</b>	<b>\$119.04</b>				<b>\$0.00</b>
<b>VENDOR: 118 - VOCE TELECOM</b>											
062619B 208461, 191660070 PD	06/26/19	06/26/19	06/26/19	1.13.6285 - Telephone	\$12.37	\$0.00	\$12.37	06/26/19	10074	ASCUC†	\$0.00
<b>INVOICE 062619B TOTALS:</b>					<b>\$12.37</b>	<b>\$0.00</b>	<b>\$12.37</b>				<b>\$0.00</b>
<b>VOCE TELECOM TOTALS:</b>											
					<b>\$12.37</b>	<b>\$0.00</b>	<b>\$12.37</b>				<b>\$0.00</b>
<b>VENDOR: 119 - APS</b>											
060619C 943806 roof	06/06/19	06/06/19	06/21/19	1.18.6285 - Utilities	\$15.23	\$0.00	\$15.23	06/06/19	10014	ASCUC†	\$0.00
<b>INVOICE 060619C TOTALS:</b>					<b>\$15.23</b>	<b>\$0.00</b>	<b>\$15.23</b>				<b>\$0.00</b>
<b>VENDOR: 109 - APS</b>											
062019O 149044 street lights	06/20/19	06/20/19	07/05/19	3.30.6255 - Street Lights	\$954.57	\$0.00	\$954.57	06/20/19	10068	ASCUC†	\$0.00
<b>INVOICE 062019O TOTALS:</b>					<b>\$954.57</b>	<b>\$0.00</b>	<b>\$954.57</b>				<b>\$0.00</b>

\*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2019 to 6/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>A.P.S.-30</b>	<b>06/26/19</b>	<b>06/26/19</b>	<b>07/11/19</b>								
0421621 Fire station				1.18.6285 - Utilities	\$466.25	\$0.00	\$466.25	06/26/19	10075	ASCUC	\$0.00
2353720 FD gulch				1.18.6285 - Utilities	\$42.28	\$0.00	\$42.28	06/26/19	10075	ASCUC	\$0.00
2383901 Upper park				1.17.6285 - Utilities	\$45.53	\$0.00	\$45.53	06/26/19	10075	ASCUC	\$0.00
5613490 Upper park 2				1.17.6285 - Utilities	\$66.10	\$0.00	\$66.10	06/26/19	10075	ASCUC	\$0.00
8468241 Middle park				1.17.6285 - Utilities	\$38.50	\$0.00	\$38.50	06/26/19	10075	ASCUC	\$0.00
0024200 Lower park				1.17.6285 - Utilities	\$39.73	\$0.00	\$39.73	06/26/19	10075	ASCUC	\$0.00
3216010 Hotel Jerome				1.18.6285 - Utilities	\$40.22	\$0.00	\$40.22	06/26/19	10075	ASCUC	\$0.00
2839800 Ghost Pepper				1.18.6285 - Utilities	\$78.12	\$0.00	\$78.12	06/26/19	10075	ASCUC	\$0.00
1976520 Co-op				1.18.6285 - Utilities	\$176.01	\$0.00	\$176.01	06/26/19	10075	ASCUC	\$0.00
7575770 Civic Center				1.18.6285 - Utilities	\$1,264.72	\$0.00	\$1,264.72	06/26/19	10075	ASCUC	\$0.00
6506951 PD				1.18.6285 - Utilities	\$155.53	\$0.00	\$155.53	06/26/19	10075	ASCUC	\$0.00
4246290 WWTP				2.51.6285 - Utilities	\$264.43	\$0.00	\$264.43	06/26/19	10075	ASCUC	\$0.00
1490440 Street lights				3.30.6255 - Street Lights	\$0.00	\$0.00	\$0.00				\$0.00
9438060 Roof				1.18.6285 - Utilities	\$99.37	\$0.00	\$99.37	06/26/19	10075	ASCUC	\$0.00
6109570 Parkinsville Road				1.18.6285 - Utilities	\$37.07	\$0.00	\$37.07	06/26/19	10075	ASCUC	\$0.00
8061950 Sunshine Hill water tank				2.50.6285 - Utilities Exp - Water	\$37.07	\$0.00	\$37.07	06/26/19	10075	ASCUC	\$0.00
				<b>INVOICE A.P.S.-30 TOTALS:</b>	<b>\$2,813.86</b>	<b>\$0.00</b>	<b>\$2,813.86</b>				<b>\$0.00</b>
				<b>APS TOTALS:</b>	<b>\$3,783.66</b>	<b>\$0.00</b>	<b>\$3,783.66</b>				<b>\$0.00</b>
<b>VENDOR: 120 - ARROW EXPRESS</b>											
061919D	06/19/19	06/19/19	07/19/19								
Sewer sample shipping - 112144				2.51.6240 - Service Tests/System Testi	\$45.00	\$0.00	\$45.00	06/19/19	10057	ASCUC	\$0.00
				<b>INVOICE 061919D TOTALS:</b>	<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>				<b>\$0.00</b>
				<b>ARROW EXPRESS TOTALS:</b>	<b>\$45.00</b>	<b>\$0.00</b>	<b>\$45.00</b>				<b>\$0.00</b>
<b>VENDOR: 122 - AT&amp;T</b>											
062619C	06/26/19	06/26/19	07/26/19								
287251435682x06152019 PD				1.13.6265 - Telephone	\$45.52	\$0.00	\$45.52	06/26/19	10076	ASCUC	\$0.00
				<b>INVOICE 062619C TOTALS:</b>	<b>\$45.52</b>	<b>\$0.00</b>	<b>\$45.52</b>				<b>\$0.00</b>
				<b>AT&amp;T TOTALS:</b>	<b>\$45.52</b>	<b>\$0.00</b>	<b>\$45.52</b>				<b>\$0.00</b>
<b>VENDOR: 157 - BOUND TREE MEDICAL, LLC</b>											
060619D	06/06/19	06/06/19	07/06/19								
103795, 63036920				5.40.6238 - Fire Dept Exp - Opr Grants	\$1,655.00	\$0.00	\$1,655.00	06/06/19	10015	ASCUC	\$0.00
103795, 83211750				5.40.6238 - Fire Dept Exp - Opr Grants	\$983.29	\$0.00	\$983.29	06/06/19	10015	ASCUC	\$0.00
103795, 83211749				5.40.6238 - Fire Dept Exp - Opr Grants	\$866.93	\$0.00	\$866.93	06/06/19	10015	ASCUC	\$0.00
103795, 83215978				5.40.6238 - Fire Dept Exp - Opr Grants	\$299.78	\$0.00	\$299.78	06/06/19	10015	ASCUC	\$0.00
				<b>INVOICE 060619D TOTALS:</b>	<b>\$3,805.00</b>	<b>\$0.00</b>	<b>\$3,805.00</b>				<b>\$0.00</b>
<b>060619E</b>	<b>06/06/19</b>	<b>06/06/19</b>	<b>07/06/19</b>								
103795, 83215979 FD				1.14.6181 - Medical Supplies Exp	\$461.86	\$0.00	\$461.86	06/06/19	10015	ASCUC	\$0.00
103795, 83217534 FD				1.14.6181 - Medical Supplies Exp	\$33.51	\$0.00	\$33.51	06/06/19	10015	ASCUC	\$0.00

V - Denotes Voided Check Entries



Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2019 to 6/30/2019

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<b>VENDOR: 165 - WEX BANK</b>											
<b>INVOICE 060619E TOTALS:</b>					\$495.37	\$0.00	\$495.37				\$0.00
<b>BOUND TREE MEDICAL, LLC TOTALS:</b>					\$4,300.37	\$0.00	\$4,300.37				\$0.00
061119FUEL	06/11/19	06/11/19	07/11/19	1.11.6245 - Shuttle Expenses	\$159.45	\$0.00	\$159.45	06/11/19	10036	ASCUC†	\$0.00
Fuel, Shuttle				1.14.6145 - Fuel	\$483.00	\$0.00	\$483.00	06/11/19	10036	ASCUC†	\$0.00
Fuel, FD				1.13.6145 - Fuel	\$689.12	\$0.00	\$689.12	06/11/19	10036	ASCUC†	\$0.00
Fuel, PD				<b>INVOICE 061119FUEL TOTALS:</b>	<b>\$1,331.57</b>	<b>\$0.00</b>	<b>\$1,331.57</b>				<b>\$0.00</b>
<b>061119PW1</b>											
Fuel, Sewer	06/11/19	06/11/19	07/11/19	2.51.6220 - Rep and Maint - Vehicles	\$26.32	\$0.00	\$26.32	06/11/19	10036	ASCUC†	\$0.00
Fuel, Water				2.50.6220 - Rep and Maint - Vehicles	\$26.32	\$0.00	\$26.32	06/11/19	10036	ASCUC†	\$0.00
Fuel, Prop				1.18.6220 - Rep and Maint - Vehicles	\$26.30	\$0.00	\$26.30	06/11/19	10036	ASCUC†	\$0.00
Fuel, Parks				1.17.6220 - Rep and Maint - Vehicles	\$26.30	\$0.00	\$26.30	06/11/19	10036	ASCUC†	\$0.00
Fuel, Trash				2.52.6220 - Rep and Maint - Vehicles	\$26.32	\$0.00	\$26.32	06/11/19	10036	ASCUC†	\$0.00
Fuel, HURF				3.30.6220 - Rep and Maint - Vehicles	\$26.32	\$0.00	\$26.32	06/11/19	10036	ASCUC†	\$0.00
				<b>INVOICE 061119PW1 TOTALS:</b>	<b>\$157.88</b>	<b>\$0.00</b>	<b>\$157.88</b>				<b>\$0.00</b>
<b>061119PW2</b>											
Fuel for small engines, Sewer	06/11/19	06/11/19	07/11/19	2.51.6250 - Small Tools and Equipment	\$12.74	\$0.00	\$12.74	06/11/19	10036	ASCUC†	\$0.00
Fuel for small engines, Water				2.50.6250 - Small Tools and Equipment	\$12.74	\$0.00	\$12.74	06/11/19	10036	ASCUC†	\$0.00
Fuel for small engines, Prop				1.18.6250 - Small Tools and Equipment	\$12.73	\$0.00	\$12.73	06/11/19	10036	ASCUC†	\$0.00
Fuel for small engines, Parks				1.17.6250 - Small Tools and Equipment	\$12.73	\$0.00	\$12.73	06/11/19	10036	ASCUC†	\$0.00
Fuel for small engines, Trash				2.52.6250 - Small Tools and Equipment	\$12.74	\$0.00	\$12.74	06/11/19	10036	ASCUC†	\$0.00
Fuel for small engines, HURF				3.30.6250 - Small Tools and Equipment	\$12.73	\$0.00	\$12.73	06/11/19	10036	ASCUC†	\$0.00
				<b>INVOICE 061119PW2 TOTALS:</b>	<b>\$76.41</b>	<b>\$0.00</b>	<b>\$76.41</b>				<b>\$0.00</b>
<b>WEX BANK TOTALS:</b>					<b>\$1,565.86</b>	<b>\$0.00</b>	<b>\$1,565.86</b>				<b>\$0.00</b>
<b>VENDOR: 168 - CENTURY LINK</b>											
<b>CENTURYLINK-38</b>											
928 634 2245 PD	06/26/19	06/26/19	07/11/19	1.13.6265 - Telephone	\$30.94	\$0.00	\$30.94	06/26/19	10077	ASCUC†	\$0.00
928 634 6647 FD				1.14.6265 - Telephone	\$0.00	\$0.00	\$0.00				\$0.00
928 634 6714 sewer				2.51.6265 - Telephone Exp - Sewer	\$0.00	\$0.00	\$0.00				\$0.00
928 634 6714 water				2.50.6265 - Telephone Exp - Water	\$0.00	\$0.00	\$0.00				\$0.00
928 634 6714 trash				2.51.6265 - Telephone Exp - Sewer	\$0.00	\$0.00	\$0.00				\$0.00
928 634 6714 parks				1.17.6265 - Telephone	\$0.00	\$0.00	\$0.00				\$0.00
928 634 6714 HURF				3.30.6265 - Telephone	\$0.00	\$0.00	\$0.00				\$0.00
928 634 7943 GG				1.11.6265 - Telephone	\$152.15	\$0.00	\$152.15	06/26/19	10077	ASCUC†	\$0.00
928 634 8992 PD				1.13.6265 - Telephone	\$170.90	\$0.00	\$170.90	06/26/19	10077	ASCUC†	\$0.00
928 639 0574 LB				1.12.6265 - Telephone	(\$63.34)	\$0.00	(\$63.34)	06/26/19	10077	ASCUC†	\$0.00
928 649 2776 PD				1.14.6265 - Telephone	\$37.41	\$0.00	\$37.41	06/26/19	10077	ASCUC†	\$0.00
928 649 3034 FD				1.14.6265 - Telephone	\$118.65	\$0.00	\$118.65	06/26/19	10077	ASCUC†	\$0.00
928 649 3250 CT				1.14.6265 - Telephone	\$65.14	\$0.00	\$65.14	06/26/19	10077	ASCUC†	\$0.00
				<b>INVOICE CENTURYLINK-38 TOTALS:</b>	<b>\$511.85</b>	<b>\$0.00</b>	<b>\$511.85</b>				<b>\$0.00</b>

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Town of Jerome

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<b>VENDOR: 185 - COTTONWOOD EXPRESS LUBE</b>											
061319J	06/13/19	06/13/19	06/13/19		\$511.85	\$0.00	\$511.85				\$0.00
48819 PD				1.13.6220 - Rep and Maint - Vehicles	\$72.57	\$0.00	\$72.57	06/13/19	10049	ASCUCF	\$0.00
48734 PD				1.13.6220 - Rep and Maint - Vehicles	\$44.07	\$0.00	\$44.07	06/13/19	10049	ASCUCF	\$0.00
				<b>INVOICE 061319J TOTALS:</b>	<b>\$116.64</b>	<b>\$0.00</b>	<b>\$116.64</b>				<b>\$0.00</b>
<b>VENDOR: 200 - ALLEN MUMA</b>											
060619F	06/06/19	06/06/19	06/06/19		\$54.80	\$0.00	\$54.80				\$0.00
680870909 GG				1.11.6105 - Advertising, Printing, & Pub	\$54.80	\$0.00	\$54.80	06/06/19	10016	ASCUCF	\$0.00
				<b>INVOICE 060619F TOTALS:</b>	<b>\$54.80</b>	<b>\$0.00</b>	<b>\$54.80</b>				<b>\$0.00</b>
<b>VENDOR: 203 - SMART DOCUMENT SOLUTIONS</b>											
061919E	06/19/19	06/19/19	06/19/19		\$259.87	\$0.00	\$259.87				\$0.00
C10253, CT1221-01, 8303 GG				1.11.6191 - Copier & Equip Lease Expe	\$259.87	\$0.00	\$259.87	06/19/19	10058	ASCUCF	\$0.00
				<b>INVOICE 061919E TOTALS:</b>	<b>\$259.87</b>	<b>\$0.00</b>	<b>\$259.87</b>				<b>\$0.00</b>
<b>VENDOR: 204 - SEDONA RECYCLES, INC</b>											
060619G	06/06/19	06/06/19	06/06/19		\$240.00	\$0.00	\$240.00				\$0.00
Recycling Services, 619				2.52.6111 - Recycling Contract Exp	\$240.00	\$0.00	\$240.00	06/06/19	10017	ASCUCF	\$0.00
				<b>INVOICE 060619G TOTALS:</b>	<b>\$240.00</b>	<b>\$0.00</b>	<b>\$240.00</b>				<b>\$0.00</b>
<b>VENDOR: 207 - HOME DEPOT CREDIT SERVICES</b>											
060619I	06/06/19	06/06/19	06/26/19		\$539.25	\$0.00	\$539.25				\$0.00
3429 FD				1.14.6250 - Small Tools and Equipment	\$355.02	\$0.00	\$355.02	06/06/19	10018	ASCUCF	\$0.00
3429 HURF				3.30.6225 - Rep and Maint - Equipment	\$412.29	\$0.00	\$412.29	06/06/19	10018	ASCUCF	\$0.00
3429 prop				1.18.6230 - Rep and Maint - Infrastruct	\$43.89	\$0.00	\$43.89	06/06/19	10018	ASCUCF	\$0.00
3429 HURF				3.30.6260 - Street Supplies	\$99.81	\$0.00	\$99.81	06/06/19	10018	ASCUCF	\$0.00
3429 prop				1.18.6195 - Operating Supplies - Prope	(\$0.63)	\$0.00	(\$0.63)	06/06/19	10018	ASCUCF	\$0.00
3429 GG				1.11.6185 - Miscellaneous	\$1,449.63	\$0.00	\$1,449.63	06/06/19	10018	ASCUCF	\$0.00
				<b>INVOICE 060619I TOTALS:</b>	<b>\$1,449.63</b>	<b>\$0.00</b>	<b>\$1,449.63</b>				<b>\$0.00</b>
<b>VENDOR: 210 - PITNEY BOWES, INC-SUPPLIES</b>											
				<b>HOME DEPOT CREDIT SERVICES TOTALS:</b>	<b>\$1,449.63</b>	<b>\$0.00</b>	<b>\$1,449.63</b>				<b>\$0.00</b>

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062619D 0012100693, 1013337390 GG	06/26/19	06/26/19	06/26/19	1.11.6200 - Postage	\$29.65	\$0.00	\$29.65	06/26/19	10078	ASCUC†	\$0.00
INVOICE 062619D TOTALS:					\$29.65	\$0.00	\$29.65				\$0.00
PITNEY BOWES, INC-SUPPLIES TOTALS:					\$29.65	\$0.00	\$29.65				\$0.00
<b>VENDOR: 218 - VERIZON WIRELESS</b>											
<b>VERIZON-35</b>											
928 300 5987 PZ Barry	06/06/19	06/06/19	07/01/19	1.16.6265 - Telephone	\$37.18	\$0.00	\$37.18	06/06/19	10019	ASCUC†	\$0.00
928 300 8701 FD Rusty				1.14.6265 - Telephone	\$65.00	\$0.00	\$65.00	06/06/19	10019	ASCUC†	\$0.00
928 301 1878 water				2.50.6265 - Telephone Exp - Water	\$11.75	\$0.00	\$11.75	06/06/19	10019	ASCUC†	\$0.00
928 301 1878 sewer				2.51.6265 - Telephone Exp - Sewer	\$11.75	\$0.00	\$11.75	06/06/19	10019	ASCUC†	\$0.00
928 301 1878 trash				2.52.6265 - Telephone Exp - Trash	\$11.75	\$0.00	\$11.75	06/06/19	10019	ASCUC†	\$0.00
928 301 2381 water				2.50.6265 - Telephone Exp - Water	\$11.75	\$0.00	\$11.75	06/06/19	10019	ASCUC†	\$0.00
928 301 2381 sewer				2.51.6265 - Telephone Exp - Sewer	\$11.75	\$0.00	\$11.75	06/06/19	10019	ASCUC†	\$0.00
928 301 2381 trash				2.52.6265 - Telephone Exp - Trash	\$11.75	\$0.00	\$11.75	06/06/19	10019	ASCUC†	\$0.00
928 821 0133 shuttle driver - Leo				1.11.6285 - Tourism 1% Bed Tax	\$34.18	\$0.00	\$34.18	06/06/19	10019	ASCUC†	\$0.00
928 821 8243 water Xanadu				2.50.6265 - Telephone Exp - Water	\$7.84	\$0.00	\$7.84	06/06/19	10019	ASCUC†	\$0.00
928 821 8243 sewer Xanadu				2.51.6265 - Telephone Exp - Sewer	\$7.84	\$0.00	\$7.84	06/06/19	10019	ASCUC†	\$0.00
928 821 8243 trash Xanadu				2.52.6265 - Telephone Exp - Trash	\$7.84	\$0.00	\$7.84	06/06/19	10019	ASCUC†	\$0.00
928 821 8335 water Lyle				2.50.6265 - Telephone Exp - Water	\$11.39	\$0.00	\$11.39	06/06/19	10019	ASCUC†	\$0.00
928 821 8335 sewer Lyle				2.51.6265 - Telephone Exp - Sewer	\$11.39	\$0.00	\$11.39	06/06/19	10019	ASCUC†	\$0.00
928 821 8335 trash Lyle				2.52.6265 - Telephone Exp - Trash	\$11.40	\$0.00	\$11.40	06/06/19	10019	ASCUC†	\$0.00
access charges water				2.50.6265 - Telephone Exp - Water	\$10.73	\$0.00	\$10.73	06/06/19	10019	ASCUC†	\$0.00
access charges sewer				2.51.6265 - Telephone Exp - Sewer	\$10.73	\$0.00	\$10.73	06/06/19	10019	ASCUC†	\$0.00
access charges trash				2.52.6265 - Telephone Exp - Trash	\$10.73	\$0.00	\$10.73	06/06/19	10019	ASCUC†	\$0.00
access charges GG				1.11.6265 - Telephone	\$10.74	\$0.00	\$10.74	06/06/19	10019	ASCUC†	\$0.00
access charges FD				1.14.6265 - Telephone	\$10.74	\$0.00	\$10.74	06/06/19	10019	ASCUC†	\$0.00
access charges PZ				1.16.6265 - Telephone	\$10.74	\$0.00	\$10.74	06/06/19	10019	ASCUC†	\$0.00
INVOICE VERIZON-35 TOTALS:					\$328.97	\$0.00	\$328.97				\$0.00
<b>VENDOR: 224 - LEGEND</b>											
<b>061219F</b>											
Acct 00-0001475, Inv. 1907654 sewer	06/12/19	06/12/19	07/12/19	2.51.6240 - Service Tests/System Testi	\$51.00	\$0.00	\$51.00	06/12/19	10040	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1907655 sewer				2.51.6240 - Service Tests/System Testi	\$75.00	\$0.00	\$75.00	06/12/19	10040	ASCUC†	\$0.00
INVOICE 061219F TOTALS:					\$126.00	\$0.00	\$126.00				\$0.00
<b>061319M</b>											
Acct 00-0001475, Inv. 1908170 sewer	06/13/19	06/13/19	07/13/19	2.51.6240 - Service Tests/System Testi	\$51.00	\$0.00	\$51.00	06/13/19	10050	ASCUC†	\$0.00
INVOICE 061319M TOTALS:					\$51.00	\$0.00	\$51.00				\$0.00
<b>061919F</b>											
Acct 00-0001475, Inv. 1908289 sewer	06/19/19	06/19/19	07/19/19	2.51.6240 - Service Tests/System Testi	\$75.00	\$0.00	\$75.00	06/19/19	10059	ASCUC†	\$0.00
INVOICE 061919F TOTALS:					\$75.00	\$0.00	\$75.00				\$0.00

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Town of Jerome

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<b>062019P</b>											
Acct 00-0001475, Inv. 1908562 wate	06/20/19	06/20/19	07/20/19	2.50.6240 - Service Tests/System Testi	\$136.00	\$0.00	\$136.00	06/20/19	10069	ASCUC†	\$0.00
				<b>INVOICE 062019P TOTALS:</b>	<b>\$136.00</b>	<b>\$0.00</b>	<b>\$136.00</b>				<b>\$0.00</b>
<b>062619E</b>											
Acct 00-0001475, Inv. 1908732 sewe	06/26/19	06/26/19	07/26/19	2.51.6240 - Service Tests/System Testi	\$277.00	\$0.00	\$277.00	06/26/19	10079	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1908732 wate	06/26/19	06/26/19	07/26/19	2.50.6240 - Service Tests/System Testi	\$15.00	\$0.00	\$15.00	06/26/19	10079	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1902437 sewe	06/26/19	06/26/19	07/26/19	2.51.6240 - Service Tests/System Testi	\$277.00	\$0.00	\$277.00	06/26/19	10079	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1902437 wate	06/26/19	06/26/19	07/26/19	2.50.6240 - Service Tests/System Testi	\$15.00	\$0.00	\$15.00	06/26/19	10079	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1906026 sewe	06/26/19	06/26/19	07/26/19	2.51.6240 - Service Tests/System Testi	\$75.00	\$0.00	\$75.00	06/26/19	10079	ASCUC†	\$0.00
Acct 00-0001475, Inv. 1901967 sewe	06/26/19	06/26/19	07/26/19	2.51.6240 - Service Tests/System Testi	\$275.00	\$0.00	\$275.00	06/26/19	10079	ASCUC†	\$0.00
				<b>INVOICE 062619E TOTALS:</b>	<b>\$934.00</b>	<b>\$0.00</b>	<b>\$934.00</b>				<b>\$0.00</b>
				<b>LEGEND TOTALS:</b>	<b>\$1,322.00</b>	<b>\$0.00</b>	<b>\$1,322.00</b>				<b>\$0.00</b>
<b>VENDOR: 237 - UNISOURCE ENERGY SERVICES</b>											
<b>UNISOURCE-36</b>											
693726 PD	06/19/19	06/19/19	07/09/19	1.18.6285 - Utilities	\$21.77	\$0.00	\$21.77	06/19/19	10060	ASCUC†	\$0.00
055982 FD	06/19/19	06/19/19	07/09/19	1.18.6285 - Utilities	\$47.33	\$0.00	\$47.33	06/19/19	10060	ASCUC†	\$0.00
750593 Civic Center	06/19/19	06/19/19	07/09/19	1.18.6285 - Utilities	\$116.76	\$0.00	\$116.76	06/19/19	10060	ASCUC†	\$0.00
435334 Town yard	06/19/19	06/19/19	07/09/19	1.18.6285 - Utilities	\$45.10	\$0.00	\$45.10	06/19/19	10060	ASCUC†	\$0.00
235334 Co-op	06/19/19	06/19/19	07/09/19	1.18.6285 - Utilities	\$34.94	\$0.00	\$34.94	06/19/19	10060	ASCUC†	\$0.00
				<b>INVOICE UNISOURCE-36 TOTALS:</b>	<b>\$265.90</b>	<b>\$0.00</b>	<b>\$265.90</b>				<b>\$0.00</b>
				<b>UNISOURCE ENERGY SERVICES TOTALS:</b>	<b>\$265.90</b>	<b>\$0.00</b>	<b>\$265.90</b>				<b>\$0.00</b>
<b>VENDOR: 238 - VERDE VALLEY HARDWARE</b>											
<b>060619H</b>											
2860 parks	06/06/19	06/06/19	06/21/19	1.17.6195 - Operating Supplies - Parks	\$88.37	\$0.00	\$88.37	06/06/19	10021	ASCUC†	\$0.00
2860 FD	06/06/19	06/06/19	06/21/19	1.14.6250 - Small Tools and Equipment	\$585.78	\$0.00	\$585.78	06/06/19	10021	ASCUC†	\$0.00
2860 sewer	06/06/19	06/06/19	06/21/19	2.51.6230 - Rep and Maint - Infrastruct	\$148.39	\$0.00	\$148.39	06/06/19	10021	ASCUC†	\$0.00
				<b>INVOICE 060619H TOTALS:</b>	<b>\$822.54</b>	<b>\$0.00</b>	<b>\$822.54</b>				<b>\$0.00</b>
				<b>VERDE VALLEY HARDWARE TOTALS:</b>	<b>\$822.54</b>	<b>\$0.00</b>	<b>\$822.54</b>				<b>\$0.00</b>
<b>VENDOR: 249 - POSTMASTER</b>											
<b>062719NL</b>											
Postage for July, August 2019 Newsle	06/27/19	06/27/19	06/27/19	1.11.6200 - Postage	\$64.40	\$0.00	\$64.40	06/27/19	10088	ASCUC†	\$0.00
				<b>INVOICE 062719NL TOTALS:</b>	<b>\$64.40</b>	<b>\$0.00</b>	<b>\$64.40</b>				<b>\$0.00</b>
				<b>POSTMASTER TOTALS:</b>	<b>\$64.40</b>	<b>\$0.00</b>	<b>\$64.40</b>				<b>\$0.00</b>
<b>VENDOR: 254 - VERDE VALLEY NEWSPAPERS</b>											
<b>061319W</b>											
145596: Legal Notice Ordinance 449, Zoning Notice	06/13/19	06/13/19	06/23/19	1.11.6105 - Advertising, Printing, & Pub	\$117.87	\$0.00	\$117.87	06/13/19	10048	ASCUC†	\$0.00
	06/13/19	06/13/19	06/23/19	1.16.6105 - Advertising, Printing, & Put	\$153.34	\$0.00	\$153.34	06/13/19	10048	ASCUC†	\$0.00

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Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2019 to 6/30/2019

07/02/19  
11:27:42 AM

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 255 - CITY OF COTTONWOOD</b>											
061219D Dispatch fees - June 2019 FD	06/12/19	06/12/19	06/12/19	1.14.6120 - Dispatch Fees	\$484.08	\$0.00	\$484.08	06/12/19	10041	ASCUC#	\$0.00
<b>INVOICE 061219D TOTALS:</b>					<b>\$484.08</b>	<b>\$0.00</b>	<b>\$484.08</b>				<b>\$0.00</b>
<b>CITY OF COTTONWOOD TOTALS:</b>											
<b>VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS</b>											
061219G water, May 2019, 1014314 WWTP, May 2019, 1014314 supplies for spring maintenance, 10	06/12/19	06/12/19	07/07/19	2.50.6110 - Contract Services 2.51.6110 - Contract Services 2.50.6230 - Rep and Maint - Infrastruct	\$900.00 \$3,200.00 \$62.62	\$0.00 \$0.00 \$0.00	\$900.00 \$3,200.00 \$62.62	06/12/19 06/12/19 06/12/19	10042 10042 10042	ASCUC# ASCUC# ASCUC#	\$0.00 \$0.00 \$0.00
<b>INVOICE 061219G TOTALS:</b>					<b>\$4,162.62</b>	<b>\$0.00</b>	<b>\$4,162.62</b>				<b>\$0.00</b>
<b>CONTRACT WASTEWATER OPERATIONS TOTALS:</b>					<b>\$4,162.62</b>	<b>\$0.00</b>	<b>\$4,162.62</b>				<b>\$0.00</b>
<b>VENDOR: 270 - KATHLEEN JARVIS</b>											
062719J reimbursement LB	06/27/19	06/27/19	07/04/19	1.15.6195 - Operating Supplies - Librar	\$389.40	\$0.00	\$389.40	06/27/19	10085	ASCUC#	\$0.00
<b>INVOICE 062719J TOTALS:</b>					<b>\$389.40</b>	<b>\$0.00</b>	<b>\$389.40</b>				<b>\$0.00</b>
<b>KATHLEEN JARVIS TOTALS:</b>					<b>\$389.40</b>	<b>\$0.00</b>	<b>\$389.40</b>				<b>\$0.00</b>
<b>VENDOR: 300 - REESE'S TIRE &amp; AUTOTIRE PROS</b>											
060619J 42846 trash labor 42846 trash parts	06/06/19	06/06/19	07/06/19	2.52.6220 - Rep and Maint - Vehicles 2.52.6220 - Rep and Maint - Vehicles	\$86.94 \$620.78	\$0.00 \$0.00	\$86.94 \$620.78	06/06/19 06/06/19	10022 10022	ASCUC# ASCUC#	\$0.00 \$0.00
<b>INVOICE 060619J TOTALS:</b>					<b>\$707.72</b>	<b>\$0.00</b>	<b>\$707.72</b>				<b>\$0.00</b>
<b>VENDOR: 300 - REESE'S TIRE &amp; AUTOTIRE PROS</b>											
061319L 44309 sewer labor 44309 water labor 44309 prop labor 44309 parks labor 44309 trash labor 44309 HURF labor	06/13/19	06/13/19	07/13/19	2.51.6220 - Rep and Maint - Vehicles 2.50.6220 - Rep and Maint - Vehicles 1.18.6220 - Rep and Maint - Vehicles 1.17.6220 - Rep and Maint - Vehicles 2.52.6220 - Rep and Maint - Vehicles 3.30.6220 - Rep and Maint - Vehicles	\$13.34 \$13.34 \$13.33 \$13.33 \$13.34 \$13.32	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$13.34 \$13.34 \$13.33 \$13.33 \$13.34 \$13.32	06/13/19 06/13/19 06/13/19 06/13/19 06/13/19 06/13/19	10051 10051 10051 10051 10051 10051	ASCUC# ASCUC# ASCUC# ASCUC# ASCUC# ASCUC#	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
<b>INVOICE 061319L TOTALS:</b>					<b>\$80.00</b>	<b>\$0.00</b>	<b>\$80.00</b>				<b>\$0.00</b>
<b>VENDOR: 300 - REESE'S TIRE &amp; AUTOTIRE PROS</b>											
061319N 44309 sewer parts 44309 water parts 44309 prop parts	06/13/19	06/13/19	07/13/19	2.51.6220 - Rep and Maint - Vehicles 2.50.6220 - Rep and Maint - Vehicles 1.18.6220 - Rep and Maint - Vehicles	\$83.32 \$83.32 \$83.27	\$0.00 \$0.00 \$0.00	\$83.32 \$83.32 \$83.27	06/13/19 06/13/19 06/13/19	10051 10051 10051	ASCUC# ASCUC# ASCUC#	\$0.00 \$0.00 \$0.00

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Town of Jerome

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44309 parks parts				1.17.6220 - Rep and Maint - Vehicles	\$83.27	\$0.00	\$83.27	06/13/19	10051	ASCUC†	\$0.00
44309 trash parts				2.52.6220 - Rep and Maint - Vehicles	\$83.32	\$0.00	\$83.32	06/13/19	10051	ASCUC†	\$0.00
44309 HURF parts				3.30.6220 - Rep and Maint - Vehicles	\$83.32	\$0.00	\$83.32	06/13/19	10051	ASCUC†	\$0.00
				<b>INVOICE 061319N TOTALS:</b>	<b>\$499.82</b>						<b>\$0.00</b>
				<b>REESE'S TIRE &amp; AUTOTIRE PROS TOTALS:</b>	<b>\$1,287.54</b>						<b>\$0.00</b>
<b>VENDOR: 304 - PITNEY BOWES GLOBAL</b>											
060619K	06/06/19	06/06/19	07/06/19	1.11.6191 - Copier & Equip Lease Expe	\$175.65	\$0.00	\$175.65	06/06/19	10023	ASCUC†	\$0.00
12100693, 3103162087 GG				<b>INVOICE 060619K TOTALS:</b>	<b>\$175.65</b>						<b>\$0.00</b>
				<b>PITNEY BOWES GLOBAL TOTALS:</b>	<b>\$175.65</b>						<b>\$0.00</b>
<b>VENDOR: 356 - SMELTER CITY IRON WORKS, LTD</b>											
060619L	06/06/19	06/06/19	07/06/19	3.30.6260 - Street Supplies	\$718.25	\$0.00	\$718.25	06/06/19	10024	ASCUC†	\$0.00
78010 HURF				<b>INVOICE 060619L TOTALS:</b>	<b>\$718.25</b>						<b>\$0.00</b>
				<b>SMELTER CITY IRON WORKS, LTD TOTALS:</b>	<b>\$718.25</b>						<b>\$0.00</b>
<b>VENDOR: 375 - PERSONNEL SAFETY ENTERPRISES</b>											
060619M	06/06/19	06/06/19	07/06/19	1.15.6195 - Operating Supplies - Librat	\$321.48	\$0.00	\$321.48	06/06/19	10025	ASCUC†	\$0.00
80001143, 1101914306 LB				1.13.6195 - Operating Supplies - Police	\$253.92	\$0.00	\$253.92	06/06/19	10025	ASCUC†	\$0.00
80001143, 1101914304 PD				1.11.6190 - Office Supplies	\$244.47	\$0.00	\$244.47	06/06/19	10025	ASCUC†	\$0.00
80001143, 1101914303 GG				<b>INVOICE 060619M TOTALS:</b>	<b>\$819.87</b>						<b>\$0.00</b>
				<b>PERSONNEL SAFETY ENTERPRISES TOTALS:</b>	<b>\$819.87</b>						<b>\$0.00</b>
<b>VENDOR: 427 - MUNICIPAL EMERGENCY SERVICES</b>											
060619N	06/06/19	06/06/19	07/06/19	6.70.6185 - Misc Exp - Cap Grants	\$1,152.63	\$0.00	\$1,152.63	06/06/19	10026	ASCUC†	\$0.00
IN1339870				6.70.6185 - Misc Exp - Cap Grants	\$144.12	\$0.00	\$144.12	06/06/19	10026	ASCUC†	\$0.00
IN1341564				<b>INVOICE 060619N TOTALS:</b>	<b>\$1,296.75</b>						<b>\$0.00</b>
				<b>MUNICIPAL EMERGENCY SERVICES TOTALS:</b>	<b>\$1,296.75</b>						<b>\$0.00</b>
<b>VENDOR: 502 - DANA KEPNER CO</b>											
061919G	06/19/19	06/19/19	07/19/19	2.50.6230 - Rep and Maint - Infrastruct	\$584.68	\$0.00	\$584.68	06/19/19	10061	ASCUC†	\$0.00
5124, 9014274 water				<b>INVOICE 061919G TOTALS:</b>	<b>\$584.68</b>						<b>\$0.00</b>
				<b>DANA KEPNER CO TOTALS:</b>	<b>\$584.68</b>						<b>\$0.00</b>

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Town of Jerome

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<b>VENDOR: 513 - HANSON AGGREGATES LLC</b>											
0606190	06/06/19	06/06/19	07/06/19	3.30.6260 - Street Supplies	\$151.02	\$0.00	\$151.02	06/06/19	10027	ASCUC†	\$0.00
1104665 HURF				3.30.6260 - Street Supplies	\$381.32	\$0.00	\$381.32	06/06/19	10027	ASCUC†	\$0.00
1104737 HURF				<b>INVOICE 0606190 TOTALS:</b>	<b>\$532.34</b>	<b>\$0.00</b>	<b>\$532.34</b>				<b>\$0.00</b>
<b>VENDOR: 528 - ALVEY SIGNS</b>											
061919H	06/19/19	06/19/19	07/19/19	3.30.6260 - Street Supplies	\$550.55	\$0.00	\$550.55	06/19/19	10062	ASCUC†	\$0.00
1105249 HURF				<b>INVOICE 061919H TOTALS:</b>	<b>\$550.55</b>	<b>\$0.00</b>	<b>\$550.55</b>				<b>\$0.00</b>
062619F	06/26/19	06/26/19	07/26/19	6.70.4105 - Capital Grants Revenue	\$2,022.78	\$0.00	\$2,022.78	06/26/19	10060	ASCUC†	\$0.00
30296978 grant				<b>INVOICE 062619F TOTALS:</b>	<b>\$2,022.78</b>	<b>\$0.00</b>	<b>\$2,022.78</b>				<b>\$0.00</b>
				<b>HANSON AGGREGATES LLC TOTALS:</b>	<b>\$3,105.67</b>	<b>\$0.00</b>	<b>\$3,105.67</b>				<b>\$0.00</b>
<b>VENDOR: 571 - NORTHERN CHEMICAL COMPANY</b>											
061919I	06/19/19	06/19/19	07/19/19	1.18.6195 - Operating Supplies - Prope	\$342.56	\$0.00	\$342.56	06/19/19	10063	ASCUC†	\$0.00
061419 prop				<b>INVOICE 061919I TOTALS:</b>	<b>\$342.56</b>	<b>\$0.00</b>	<b>\$342.56</b>				<b>\$0.00</b>
				<b>ALVEY SIGNS TOTALS:</b>	<b>\$342.56</b>	<b>\$0.00</b>	<b>\$342.56</b>				<b>\$0.00</b>
<b>VENDOR: 577 - JEROME MUNICIPAL COURT</b>											
060619P	06/06/19	06/06/19	07/06/19	3.30.6210 - Public Restroom Supplies	\$61.97	\$0.00	\$61.97	06/06/19	10028	ASCUC†	\$0.00
2135, 677764-01 HURF				<b>INVOICE 060619P TOTALS:</b>	<b>\$61.97</b>	<b>\$0.00</b>	<b>\$61.97</b>				<b>\$0.00</b>
				<b>NORTHERN CHEMICAL COMPANY TOTALS:</b>	<b>\$61.97</b>	<b>\$0.00</b>	<b>\$61.97</b>				<b>\$0.00</b>
<b>VENDOR: 628 - NACOG</b>											
060619Q	06/06/19	06/06/19	07/06/19	1.12.6101 - Accounting and Auditing	\$1,850.00	\$0.00	\$1,850.00	06/12/19	10029	ASCUC†	(\$1,850.00)
611660 CT				1.12.6101 - Accounting and Auditing	\$1,850.00	\$0.00	\$1,850.00	06/06/19	10029	ASCUC†	\$0.00
				1.12.6101 - Accounting and Auditing	(\$1,850.00)	\$0.00	(\$1,850.00)	06/06/19	10029	ASCUC†	\$1,850.00
				1.12.6101 - Accounting and Auditing	\$1,850.00	\$0.00	\$1,850.00	06/12/19	10043	ASCUC†	(\$1,850.00)
				1.12.6101 - Accounting and Auditing	(\$1,850.00)	\$0.00	(\$1,850.00)	06/12/19	10043	ASCUC†	\$1,850.00
				<b>INVOICE 060619Q TOTALS:</b>	<b>\$1,850.00</b>	<b>\$0.00</b>	<b>\$1,850.00</b>				<b>\$0.00</b>
CR-0000002	06/12/19	06/12/19	07/06/19	1.12.6101 - Accounting and Auditing	(\$1,850.00)	\$0.00	(\$1,850.00)	06/12/19		ASCUC†	\$0.00
611660 CT				<b>INVOICE CR-0000002 TOTALS:</b>	<b>(\$1,850.00)</b>	<b>\$0.00</b>	<b>(\$1,850.00)</b>				<b>\$0.00</b>
				<b>JEROME MUNICIPAL COURT TOTALS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>				<b>\$0.00</b>

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Town of Jerome

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061919J Contract 134-18 (OOHR)	06/19/19	06/19/19 5.40.6110 - Contract Services Exp - Op	06/19/19	\$22,686.75	\$0.00	\$22,686.75	06/19/19	10064	ASCUC†	\$0.00
		INVOICE 061919J TOTALS:		\$22,686.75	\$0.00	\$22,686.75				\$0.00
<b>VENDOR: 656 - ADEQ</b>										
061319I B2022255 water	06/13/19	06/13/19 2.50.6135 - Permit Fee Exp - Water	07/13/19	\$1,000.00	\$0.00	\$1,000.00	06/13/19	10052	ASCUC†	\$0.00
		INVOICE 061319I TOTALS:		\$1,000.00	\$0.00	\$1,000.00				\$0.00
<b>VENDOR: 663 - TOWN OF JEROME</b>										
060519MA1 R&E Sewer Bond Transfer	06/05/19	06/05/19 1.10.2999 - Suspense Account	06/05/19	\$455.00	\$0.00	\$455.00	06/05/19	10010	ASCUC†	\$0.00
		INVOICE 060519MA1 TOTALS:		\$455.00	\$0.00	\$455.00				\$0.00
060519MA2 P&I Sewer Bond Transfer	06/05/19	06/05/19 1.10.2999 - Suspense Account	06/05/19	\$1,600.00	\$0.00	\$1,600.00	06/05/19	10009	ASCUC†	\$0.00
		INVOICE 060519MA2 TOTALS:		\$1,600.00	\$0.00	\$1,600.00				\$0.00
		TOWN OF JEROME TOTALS:		\$2,055.00	\$0.00	\$2,055.00				\$0.00
<b>VENDOR: 672 - W.S. DARLEY &amp; CO</b>										
060619R 1115402, 17361996 FD	06/06/19	06/06/19 1.14.6250 - Small Tools and Equipment	06/21/19	\$87.81	\$0.00	\$87.81	06/06/19	10030	ASCUC†	\$0.00
1115402, 17362825 FD		1.14.6250 - Small Tools and Equipment		\$71.08	\$0.00	\$71.08	06/06/19	10030	ASCUC†	\$0.00
		INVOICE 060619R TOTALS:		\$158.89	\$0.00	\$158.89				\$0.00
		W.S. DARLEY & CO TOTALS:		\$158.89	\$0.00	\$158.89				\$0.00
<b>VENDOR: 725 - DIESEL DIRECT WEST</b>										
060619S 18583 water	06/06/19	06/06/19 2.50.6145 - Fuel	06/21/19	\$47.55	\$0.00	\$47.55	06/06/19	10031	ASCUC†	\$0.00
18583 sewer		2.51.6145 - Fuel		\$47.56	\$0.00	\$47.56	06/06/19	10031	ASCUC†	\$0.00
18583 trash		2.52.6145 - Fuel		\$200.34	\$0.00	\$200.34	06/06/19	10031	ASCUC†	\$0.00
		INVOICE 060619S TOTALS:		\$295.45	\$0.00	\$295.45				\$0.00
061919K 18583, 83171779 water	06/19/19	06/19/19 2.50.6145 - Fuel	07/04/19	\$14.61	\$0.00	\$14.61	06/19/19	10065	ASCUC†	\$0.00
18583, 83171779 sewer		2.51.6145 - Fuel		\$14.61	\$0.00	\$14.61	06/19/19	10065	ASCUC†	\$0.00
18583, 83171779 trash		2.52.6145 - Fuel		\$157.28	\$0.00	\$157.28	06/19/19	10065	ASCUC†	\$0.00
		INVOICE 061919K TOTALS:		\$186.50	\$0.00	\$186.50				\$0.00
		DIESEL DIRECT WEST TOTALS:		\$481.95	\$0.00	\$481.95				\$0.00

\*V - Denotes Voided Check Entries



Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2019 to 6/30/2019

Invoice Number Description	Inv.Date	Post.Date Account	Due.Date	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 735 - FOUR-D LLC</b>										
061219E 720 GG 720 PD	06/12/19	06/12/19	07/12/19	\$100.00	\$0.00	\$100.00	06/12/19	10044	ASCUC#	\$0.00
				\$200.00	\$0.00	\$200.00	06/12/19	10044	ASCUC#	\$0.00
				<b>\$300.00</b>	<b>\$0.00</b>	<b>\$300.00</b>				<b>\$0.00</b>
				<b>\$300.00</b>	<b>\$0.00</b>	<b>\$300.00</b>				<b>\$0.00</b>
<b>VENDOR: 747 - TOWN OF JEROME PR</b>										
060519MA3 Payroll Transfer	06/05/19	06/05/19	06/05/19	\$90,000.00	\$0.00	\$90,000.00	06/05/19	10011	ASCUC#	\$0.00
				<b>\$90,000.00</b>	<b>\$0.00</b>	<b>\$90,000.00</b>				<b>\$0.00</b>
				<b>\$90,000.00</b>	<b>\$0.00</b>	<b>\$90,000.00</b>				<b>\$0.00</b>
<b>VENDOR: 748 - SIMS MACKIN, LTD</b>										
061919L 24794 GG 24794 PZ 24794 water 24794 sewer	06/19/19	06/19/19	07/19/19	\$1,979.25	\$0.00	\$1,979.25	06/19/19	10066	ASCUC#	\$0.00
				\$1,472.25	\$0.00	\$1,472.25	06/19/19	10066	ASCUC#	\$0.00
				\$39.00	\$0.00	\$39.00	06/19/19	10066	ASCUC#	\$0.00
				\$97.50	\$0.00	\$97.50	06/19/19	10066	ASCUC#	\$0.00
				<b>\$3,588.00</b>	<b>\$0.00</b>	<b>\$3,588.00</b>				<b>\$0.00</b>
				<b>\$3,588.00</b>	<b>\$0.00</b>	<b>\$3,588.00</b>				<b>\$0.00</b>
<b>VENDOR: 755 - RONDA BROCKMAN</b>										
062619G mileage reimbursement CT	06/26/19	06/26/19	07/26/19	\$118.32	\$0.00	\$118.32	06/26/19	10081	ASCUC#	\$0.00
				<b>\$118.32</b>	<b>\$0.00</b>	<b>\$118.32</b>				<b>\$0.00</b>
				<b>\$118.32</b>	<b>\$0.00</b>	<b>\$118.32</b>				<b>\$0.00</b>
<b>VENDOR: 773 - AZ MUNICIPAL RISK RET POOL P&amp;C</b>										
AMRRP-P&C-4 40001406-06032019 GG 40001406-06032019 water 40001406-06032019 sewer 40001406-06032019 trash 40001406-06032019 HURF	06/05/19	06/05/19	06/05/19	\$6,852.16	\$0.00	\$6,852.16	06/06/19	10032	ASCUC#	\$0.00
				\$2,704.80	\$0.00	\$2,704.80	06/06/19	10032	ASCUC#	\$0.00
				\$3,065.44	\$0.00	\$3,065.44	06/06/19	10032	ASCUC#	\$0.00
				\$3,606.40	\$0.00	\$3,606.40	06/06/19	10032	ASCUC#	\$0.00
				\$1,803.20	\$0.00	\$1,803.20	06/06/19	10032	ASCUC#	\$0.00
				<b>\$18,032.00</b>	<b>\$0.00</b>	<b>\$18,032.00</b>				<b>\$0.00</b>
				<b>\$18,032.00</b>	<b>\$0.00</b>	<b>\$18,032.00</b>				<b>\$0.00</b>
<b>VENDOR: 776 - COLBY &amp; POWELL, PLC</b>										
060619Q	06/06/19	06/06/19	06/06/19							\$0.00

V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2019 to 6/30/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
611660 CT		1.12.6101		Accounting and Auditing	\$1,850.00	\$0.00	\$1,850.00	06/06/19	10035	ASCUC†	\$0.00
				<b>INVOICE 060619Q TOTALS:</b>	<b>\$1,850.00</b>	<b>\$0.00</b>	<b>\$1,850.00</b>				<b>\$0.00</b>
				<b>COLBY &amp; POWELL, PLC TOTALS:</b>	<b>\$1,850.00</b>	<b>\$0.00</b>	<b>\$1,850.00</b>				<b>\$0.00</b>
<b>VENDOR: 793 - TOWN OF JEROME - UTILITIES</b>											
<b>TOJUTILITIES-35</b>	06/05/19	06/05/19	07/05/19								
7002-01 Civic Center				1.18.6285 - Utilities	\$216.90	\$0.00	\$216.90	06/06/19	10033	ASCUC†	\$0.00
7015-01 Fire station				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	06/06/19	10033	ASCUC†	\$0.00
7031-01 Library				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	06/06/19	10033	ASCUC†	\$0.00
7054-01 Police station				1.18.6285 - Utilities	\$177.32	\$0.00	\$177.32	06/06/19	10033	ASCUC†	\$0.00
7060-01 Town yard				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	06/06/19	10033	ASCUC†	\$0.00
				<b>INVOICE TOJUTILITIES-35 TOTALS:</b>	<b>\$806.90</b>	<b>\$0.00</b>	<b>\$806.90</b>				<b>\$0.00</b>
				<b>TOWN OF JEROME - UTILITIES TOTALS:</b>	<b>\$806.90</b>	<b>\$0.00</b>	<b>\$806.90</b>				<b>\$0.00</b>
<b>VENDOR: 794 - BANKCARD CENTER TOJ</b>											
<b>061319BB</b>	06/13/19	06/13/19	07/13/19								
Wheel Bolts & Tires, Sewer				2.51.6220 - Rep and Maint - Vehicles	\$67.53	\$0.00	\$67.53	06/13/19	10047	ASCUC†	\$0.00
Wheel Bolts & Tires, Water				2.50.6220 - Rep and Maint - Vehicles	\$67.53	\$0.00	\$67.53	06/13/19	10047	ASCUC†	\$0.00
Wheel Bolts & Tires, Prop				1.18.6220 - Rep and Maint - Vehicles	\$67.49	\$0.00	\$67.49	06/13/19	10047	ASCUC†	\$0.00
Wheel Bolts & Tires, Parks				1.17.6220 - Rep and Maint - Vehicles	\$67.49	\$0.00	\$67.49	06/13/19	10047	ASCUC†	\$0.00
Wheel Bolts & Tires, Trash				2.52.6220 - Rep and Maint - Vehicles	\$67.53	\$0.00	\$67.53	06/13/19	10047	ASCUC†	\$0.00
Wheel Bolts & Tires, HURF				3.30.6220 - Rep and Maint - Vehicles	\$67.53	\$0.00	\$67.53	06/13/19	10047	ASCUC†	\$0.00
				<b>INVOICE 061319BB TOTALS:</b>	<b>\$405.10</b>	<b>\$0.00</b>	<b>\$405.10</b>				<b>\$0.00</b>
<b>061319BC</b>	06/13/19	06/13/19	07/13/19								
Council Lunch, GG				1.11.6115 - Conventions and Seminars	\$143.66	\$0.00	\$143.66	06/13/19	10047	ASCUC†	\$0.00
Hosting & Survey Monkey, GG				1.11.6192 - Software Support Exp - GG	\$76.95	\$0.00	\$76.95	06/13/19	10047	ASCUC†	\$0.00
Council Tablet, Harvey, GG				1.11.6193 - Computer Hardware & Serv	\$197.72	\$0.00	\$197.72	06/13/19	10047	ASCUC†	\$0.00
Cannon Ink, GG				1.11.6195 - Operating Supplies - Gen C	\$89.47	\$0.00	\$89.47	06/13/19	10047	ASCUC†	\$0.00
Locker & Mulch Film, PD				1.13.6250 - Small Tools and Equipment	\$864.40	\$0.00	\$864.40	06/13/19	10047	ASCUC†	\$0.00
Uniforms, PD				1.13.6280 - Uniforms	\$212.92	\$0.00	\$212.92	06/13/19	10047	ASCUC†	\$0.00
Printed Material, Lib				1.15.6205 - Print and Non-Print Materia	\$319.22	\$0.00	\$319.22	06/13/19	10047	ASCUC†	\$0.00
Sewer Camera, Sewer				2.51.6250 - Small Tools and Equipment	\$1,173.95	\$0.00	\$1,173.95	06/13/19	10047	ASCUC†	\$0.00
Cartridge for Public Restrooms, HUR				3.30.6210 - Public Restroom Supplies	\$283.08	\$0.00	\$283.08	06/13/19	10047	ASCUC†	\$0.00
				<b>INVOICE 061319BC TOTALS:</b>	<b>\$3,361.37</b>	<b>\$0.00</b>	<b>\$3,361.37</b>				<b>\$0.00</b>
				<b>BANKCARD CENTER TOJ TOTALS:</b>	<b>\$3,766.47</b>	<b>\$0.00</b>	<b>\$3,766.47</b>				<b>\$0.00</b>
<b>VENDOR: 795 - BANKCARD CENTER WF</b>											
<b>062519WF</b>	06/25/19	06/25/19	07/25/19								
1961, Cement curb supplies, FMI Gra				6.70.6114 - Construction Exp - Cap Gra	\$59.61	\$0.00	\$59.61	06/25/19	10071	ASCUC†	\$0.00
Yavapai College Bookstore, FD				1.14.6116 - Training & Education	\$92.48	\$0.00	\$92.48	06/25/19	10071	ASCUC†	\$0.00
				<b>INVOICE 062519WF TOTALS:</b>	<b>\$152.09</b>	<b>\$0.00</b>	<b>\$152.09</b>				<b>\$0.00</b>

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

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<b>BANKCARD CENTER WF TOTALS:</b>											
					\$152.09	\$0.00	\$152.09				\$0.00
<b>VENDOR: 806 - PRESCOTT LAW GROUP, PLC</b>											
061319K 2011-00019, 2651 PD	06/13/19	06/13/19	07/13/19	1.13.6172 - Prosecutor Exp	\$2,123.50	\$0.00	\$2,123.50	06/13/19	10053	ASCUCF	\$0.00
<b>INVOICE 061319K TOTALS:</b>					\$2,123.50	\$0.00	\$2,123.50				\$0.00
<b>PRESCOTT LAW GROUP, PLC TOTALS:</b>											
					\$2,123.50	\$0.00	\$2,123.50				\$0.00
<b>VENDOR: 856 - YAVAPAI COUNTY LIBRARY DIST</b>											
062719K 81 LB	06/27/19	06/27/19	07/27/19	1.15.6190 - Office Supplies	\$50.86	\$0.00	\$50.86	06/27/19	10086	ASCUCF	\$0.00
<b>INVOICE 062719K TOTALS:</b>					\$50.86	\$0.00	\$50.86				\$0.00
<b>YAVAPAI COUNTY LIBRARY DIST TOTALS:</b>											
					\$50.86	\$0.00	\$50.86				\$0.00
<b>VENDOR: 866 - DEERE CREDIT, INC.</b>											
JDCFL2-6 510001614248, JD 210L prop	06/27/19	06/27/19	07/27/19	1.18.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	06/27/19	10087	ASCUCF	\$0.00
510001614248, JD210L parks				1.17.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	06/27/19	10087	ASCUCF	\$0.00
510001614248, JD210L water				2.50.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	06/27/19	10087	ASCUCF	\$0.00
510001614248, JD210L sewer				2.51.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	06/27/19	10087	ASCUCF	\$0.00
510001614248, JD210L HURF				3.30.8040 - Lease Payments	\$21.69	\$0.00	\$21.69	06/27/19	10087	ASCUCF	\$0.00
<b>INVOICE JDCFL2-6 TOTALS:</b>					\$216.81	\$0.00	\$216.81				\$0.00
<b>DEERE CREDIT, INC. TOTALS:</b>											
					\$216.81	\$0.00	\$216.81				\$0.00
<b>VENDOR: 914 - LIFE &amp; PROPERTY SAFETY, LLC</b>											
062619H 3277 prop	06/26/19	06/26/19	07/26/19	1.18.6215 - R&M Building - Properties	\$96.00	\$0.00	\$96.00	06/26/19	10082	ASCUCF	\$0.00
<b>INVOICE 062619H TOTALS:</b>					\$96.00	\$0.00	\$96.00				\$0.00
<b>LIFE &amp; PROPERTY SAFETY, LLC TOTALS:</b>											
					\$96.00	\$0.00	\$96.00				\$0.00
<b>VENDOR: 947 - JONI SAVAGE</b>											
062619I reimbursement GG	06/26/19	06/26/19	07/26/19	1.11.6275 - Travel	\$276.20	\$0.00	\$276.20	06/26/19	10083	ASCUCF	\$0.00
<b>INVOICE 062619I TOTALS:</b>					\$276.20	\$0.00	\$276.20				\$0.00
<b>JONI SAVAGE TOTALS:</b>											
					\$276.20	\$0.00	\$276.20				\$0.00
<b>VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.</b>											
062019N Health Insurance - 0619-42	06/20/19	06/20/19	07/20/19	1.10.2406 - Health Insurance	\$12,907.41	\$0.00	\$12,907.41	06/20/19	10070	ASCUCF	\$0.00
<b>INVOICE 062019N TOTALS:</b>					\$12,907.41	\$0.00	\$12,907.41				\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

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~ Number Description	Inv.Date	Post.Date Account	Due.Date	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 968 - PATRIOT DISPOSAL, INC.</b>										
060619V 0040, 2473 trash	06/06/19	06/06/19 2.52.6165 - Landfill Tipping Fees	07/06/19	\$1,800.00	\$0.00	\$1,800.00	06/06/19	10034	ASCUC†	\$0.00
				<b>INVOICE 060619V TOTALS:</b>	\$0.00	<b>\$1,800.00</b>				<b>\$0.00</b>
<b>VENDOR: 974 - PURSELL LAW FIRM, PLLC</b>										
061219B counsel expense for Donald Alleman	06/12/19	06/12/19 1.12.6110 - Contract Services	07/12/19	\$550.00	\$0.00	\$550.00	06/12/19	10045	ASCUC†	\$0.00
				<b>INVOICE 061219B TOTALS:</b>	\$0.00	<b>\$550.00</b>				<b>\$0.00</b>
<b>VENDOR: 986 - PRYOR LEARNING SOLUTIONS</b>										
062619A 5322689 GG	06/26/19	06/26/19 1.11.6116 - Training & Education	07/26/19	\$199.00	\$0.00	\$199.00	06/26/19	10084	ASCUC†	\$0.00
				<b>INVOICE 062619A TOTALS:</b>	\$0.00	<b>\$199.00</b>				<b>\$0.00</b>
				<b>PRYOR LEARNING SOLUTIONS TOTALS:</b>	\$0.00	<b>\$199.00</b>				<b>\$0.00</b>
<b>VENDOR: 995 - MELANIE ATKIN</b>										
061219C mileage reimbursement GG	06/12/19	06/12/19 1.11.6275 - Travel	07/12/19	\$60.32	\$0.00	\$60.32	06/12/19	10046	ASCUC†	\$0.00
				<b>INVOICE 061219C TOTALS:</b>	\$0.00	<b>\$60.32</b>				<b>\$0.00</b>
				<b>MELANIE ATKIN TOTALS:</b>	\$0.00	<b>\$60.32</b>				<b>\$0.00</b>
				<b>LEDGER TOTALS:</b>	\$0.00	<b>\$247,652.51</b>				<b>\$0.00</b>

For the meeting of July 9, 2019

## MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

*Candace B. Gallagher, Town Manager/Clerk*

My activities over the past month have included:

- Continued work on the 2019-20 budget. The tentative budget is scheduled for approval at this meeting.
- Continued work with NACOG regarding our CDBG Housing Rehabilitation grant.
- Continued work with ADEQ regarding Brownfields funding for the Hotel Jerome.
- Prepared, distributed and received Request for Proposals regarding parking kiosks.
- With Mayor Barber, attended a meeting of the Verde Valley Mayors, Managers and Tribe.
- With Mayor Barber, attended a meeting with County Supervisor Randy Garrison and his assistant, Brandi Bateman.
- With Mayor Barber, attended a meeting with Clarkdale Mayor Doug Von Gausig and new Clarkdale manager Tracie Hlavinka.
- Updated the Jerome Zoning Ordinance with ordinance adopted during June. The online Zoning Ordinance is up to date, and printed copies are available.
- Prepared agenda for July 8 DRB meeting and as of this writing, plan to attend.
- Prepared agenda and assembled meeting packet for July 18 Board of Adjustment meeting.
- In process of drafting ordinance to amend Section 509, "Signs," of the Jerome Zoning Ordinance in accordance with direction of Planning & Zoning Commission, for public hearing to take place on August 7.
- Set date via Doodle poll for Council's field trip to the cemetery property in Clarkdale: Thursday, July 25 at 8:30 a.m.
- Compiled information for and responded to several public records requests.
- Reviewed and approved several business license applications.
- Continued maintenance of Town of Jerome website and Facebook page.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to day-to-day issues requiring my attention, including activities related to Planning & Zoning.

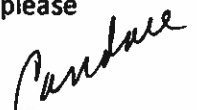
### **\*\*\* CONGRATULATIONS TO: \*\*\***

*Deputy Clerk Joni Savage, who completed **five years** of full-time service as of July 1, 2019*

*Police Officer Kerry Lee, who completed **five years** of full-time service as of July 1, 2019*

*Police Chief Allen Muma who completed **20 years** of full-time service as of July 1, 2019*

Following are a water flows report and an accounting of sales tax revenues through May. As always, please feel free to contact me with any questions or concerns.



TOWN OF JEROME, AZ  
CITY SALES TAXES PER ADOR ONLINE REPORTS  
SALES TAX REVENUES

	FYE 2019 BUDGET	FY2019 actual	Budget +/-	FYE 2018 actual	Compared to prior year +/-
July	79,800	72,844	(6,956)	77,679	(4,835)
August	75,200	76,404	1,204	73,212	3,192
September	66,500	68,834	2,334	64,776	4,058
October	91,300	92,254	954	88,840	3,414
November	106,500	104,329	(2,171)	103,657	672
December	74,200	79,084	4,884	72,244	6,840
January	90,200	83,596	(6,604)	87,849	(4,253)
February	66,900	61,341	(5,559)	65,144	(3,803)
March	84,900	72,552	(12,348)	82,620	(10,068)
April	113,200	114,414	1,214	110,253	4,161
May	109,100	116,468	7,368	106,209	10,259
June	92,200			89,714	
<b>Total YTD</b>	<b>1,050,000</b>	<b>942,120</b>	<b>(15,680)</b>	<b>1,022,197</b>	<b>9,637</b>

**TOWN OF JEROME, AZ**

**Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues**

**FY2019 VS. FY2018**

	RESTAURANTS/BARS (Bus Class 11)		ACCOMMODATION (Bus Class 44/144/325/344)		RETAIL (Bus Class 17)		+/-
	FY2019 actual	FY2018 actual +/-	FY2019 actual	FY2018 actual +/-	FY2019 actual	FY2018 actual +/-	
July	26,851	29,424 (2,573)	11,874	10,707 1,167	26,056	25,679 377	377
August	38,048	30,418 7,630	9,666	11,798 (2,132)	21,251	23,198 (1,947)	(1,947)
September	29,273	26,606 2,667	9,229	9,669 (440)	22,174	22,172 2	2
October	34,900	32,098 2,802	11,638	12,170 (532)	34,689	32,869 1,820	1,820
November	40,216	40,133 83	15,297	16,706 (1,409)	39,245	37,328 1,917	1,917
December	26,815	24,596 2,219	11,218	8,592 2,626	32,211	27,991 4,220	4,220
January	31,708	32,808 (1,100)	9,268	11,539 (2,271)	31,875	31,525 350	350
February	21,469	24,421 (2,952)	8,266	8,785 (519)	23,048	23,467 (419)	(419)
March	27,938	32,029 (4,091)	10,104	11,855 (1,751)	24,579	29,455 (4,876)	(4,876)
April	46,247	44,426 1,821	17,631	15,965 1,666	42,905	39,003 3,902	3,902
May	40,791	40,828 (37)	14,838	15,947 (1,109)	52,098	38,828 13,270	13,270
June		37,083		12,163		33,810	
<b>Total YTD</b>	<b>364,256</b>	<b>394,870 6,469</b>	<b>129,029</b>	<b>145,896 (4,704)</b>	<b>350,131</b>	<b>365,325 18,616</b>	<b>18,616</b>

**Added 1% Bed Tax**

	TOTAL TO DATE
July	1,827
August	3,314
September	4,734
October	6,524
November	8,877
December	10,603
January	12,029
February	13,297
March	14,851
April	17,559
May	19,837
June	



**JEROME MUNICIPAL COURT**

P O Box 335  
Jerome, AZ 86331

**Joan S. Dwyer, Judge**  
600 Clark Street  
Phone (928) 649-3250

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TO: The Jerome Town Council

FROM: JS Dwyer, Magistrate

SUBJECT: End of Year Analysis

DATE: July 2, 2019

The month of June marks the beginning of a new fiscal year in terms of payments from the Court to the Town and other agencies. In analyzing the year end numbers, the projected Court revenue for 2018-2019 was \$60,000. The Court came in at \$67,458.74 plus an additional \$2,081.06 was collected for the Police Department Equipment Fund (these funds are collected from mandated fees of which a portion is returned to the citing police agency).

We processed 542 civil traffic charges; 28 criminal traffic charges; 66 criminal charges; and 34 DUI (driving under the influence) charges. Needless-to-say, the Jerome Police Department has been busy.

We ended the year under budget as for expenses: under budget \$712 for program expenses and under budget \$576 for general and administrative expenses.

We collected \$10,766.21 in court enhancement funds. This assessment was repealed and replaced with a court security fee which is designed to enhance the additional expenses now required in all courts for additional cameras, court security officers, panic buttons and gun lockers. Presently, we have \$3,250 in court security monies.

If you have any questions, please feel free to contact me at any time.



# COURT REVENUE

2019-2020 TOWN REVENUE

June - May

	Gross	PD Equip Fund	NET to Town
June	\$ 6,231.88	\$ 150.27	\$ 6,081.61
July			
August			
Sept			
October			
November			
December			
2019			
January			
February			
March			
April			
May			

TOTAL \$ 6,231.88 \$ 150.27 \$ 6,081.61

# CHARGES

Civil Traffic Criminal Criminal Traffic DUI

	*CEF	SECURITY FEE	47	2	0	1
June	\$ 72.89	\$ 805.00				
July						
August						
Sept						
October						
November						
December						
2019						
January						
February						
March						
April						
May						

TOTAL \$ 72.89 \$ 805.00 47 2 0 1

\*Court Enhancement Fund

## NOTE:

Month noted in column reflects prior month revenue i.e., June column is money received in May

Other Court Monies (as of 6-30-2019)

JCEF	\$ 12,790.38
Fill the Gap	\$ 6,167.01
Court Security Fund	\$ 3,250.00
Court Enhancement Funds 2	\$ 52,269.24
Court Enhancement Funds 1	\$ 31,392.97 funds transferred to Court on 10-19-2017
2008-2011	\$ 958.77
Fare Money	

TOTAL

\$ 106,828.37

# TOWN OF JEROME

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## *Monthly Council Staff Report from the Deputy Clerk: July 2, 2019*

**This report covers the month of June 2019.**

- ❖ I attended two separate trainings in Phoenix during the month of June. The first was an introduction to grant writing with Dr. Beverly Browning, it was informative and she gave us many resources. The next was an update from the Arizona Liquor and Licenses. Those are always informative.
- ❖ I received one quote for replacing three A/C units. I am waiting on another quote and on July 8<sup>th</sup> I have another company coming in to give me one more quote.
- ❖ Prepared packets, posted, attended and transcribed action minutes for Council.
- ❖ Continue with Retention and Records Destruction.
- ❖ Attended/conducted Design Review meeting.
- ❖ Balanced bank accounts daily and reconciled all bank accounts monthly.
- ❖ Performed Notary services throughout the month on several occasions.
- ❖ Assisted residents, co-workers and councilmembers with various questions and research requests throughout the month.
- ❖ Processed credit card invoices and several other on demand invoices, payments and checks.

Thank you,

Joni Savage

Deputy Clerk



## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

Barry Wolstencroft , Building Official

Office: (928) 634-7943 Fax: (928) 634-0715 [b.wolstencroft@jerome.az.gov](mailto:b.wolstencroft@jerome.az.gov)

Founded 1876

Incorporated 1899

### JUNE 2019

- Finalled permit for new bathroom at 136 Main Street.
- Inspections at 119 E Jerome Ave for new commercial bathroom and deck support.
- Final inspection for NACOG project at 507 School Street.
- Foundation inspection for stair rebuild at 538 School Street.
- Issued permit for new deck and stairs at 728 East Ave.
- Progress inspection at 707 Main Street.



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# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

## JUNE 2019 STAFF REPORT

From: Melanie Atkin, Accounting/HR Clerk m.atkin@jerome.az.gov

To: The Mayor and Council

### Accounting Duties:

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly transfers for HURF, Admin Charges, and Water/Sewer/Trash.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created a June summary budget to actual report for General, Utility, and Road funds.
- ❖ Continued working with Candace on budget revisions.

### HR Duties:

- ❖ Attended an Employment Law seminar in Flagstaff on June 6<sup>th</sup>. Received updates on laws concerning FMLA, FLSA (Fair Labor Standards Act), discrimination, legal/illegal termination, and workplace harassment.
- ❖ An employee was hired on part-time by the Fire Department this month for Firewise activities. Entered their information in the payroll system and ran the employee through the E-Verify and AZ New Hire systems.



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**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

July 2019 staff report for June activity respectfully submitted by Rosa Cays

**Utilities**

Current debt (45 days past due—*Town Code states account is "delinquent" after 30 days*):

Twelve shut-off notices went out with June utility statements. Six yellow tags were sent out. Water was shut off at two residences and turned back on once payments were made. Payments were made on all accounts except for one—account holder no longer lives in Jerome.

Balance owed on these accounts from June billing: \$3217.64

Balance owed at end of June: \$201.73

A copy of the June AR Aging report is attached.

**Business Licenses**

New: 1

Renewed: 6

In process: 20

Renewal reminders went out to eight businesses whose licenses expire in July.

**Rentals**

All rental accounts were paid for June.

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
<b>UserType: Commercial</b>							
Credit	\$0.00	(\$77.74)	\$0.00	(\$825.36)	(\$938.08)	(\$449.31)	(\$2,290.49)
Water	\$0.00	\$4,713.26	\$406.71	\$38.99	\$0.00	\$270.39	\$5,429.35
Sewer	\$0.00	\$6,083.84	\$532.07	\$52.50	\$0.00	\$522.58	\$7,190.99
Trash	\$0.00	\$8,120.54	\$672.73	\$89.44	\$0.00	\$848.07	\$9,730.78
Tax	\$0.00	\$456.52	\$40.03	\$3.83	\$0.00	\$39.24	\$539.62
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$20.00	\$10.00	\$20.00	\$10.00	\$2,000.00	\$2,060.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>UserType: Commercial (8)</b>							
Subtotal --->	\$0.00	\$19,316.42	\$1,661.54	(\$620.60)	(\$928.08)	\$3,230.97	\$22,660.25
<b>UserType: Residential</b>							
Credit	\$0.00	(\$2,028.82)	(\$80.82)	(\$75.56)	(\$141.21)	(\$1,524.26)	(\$3,850.67)
Water	\$0.00	\$8,424.61	\$2,266.03	\$403.53	(\$97.35)	\$1,653.59	\$12,650.41
Sewer	\$0.00	\$7,928.91	\$2,481.57	\$320.99	\$0.00	\$2,875.52	\$13,606.99
Trash	\$0.00	\$6,291.13	\$1,938.11	\$287.96	\$17.34	\$1,524.47	\$10,059.01
Tax	\$0.00	\$806.81	\$211.25	\$34.94	(\$9.58)	\$250.82	\$1,294.24
Misc	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$63.55	\$88.55
Late Fee	\$0.00	\$170.00	\$70.00	\$56.00	\$30.00	\$5,409.45	\$5,735.45
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>UserType: Residential (8)</b>							
Subtotal --->	\$0.00	\$21,617.64	\$6,886.14	\$1,027.86	(\$200.80)	\$10,253.14	\$39,583.98
<b>UserType: Municipal</b>							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$169.69	\$0.00	\$0.00	\$0.00	\$0.00	\$169.69
Sewer	\$0.00	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	\$16.69	\$0.00	\$0.00	\$0.00	\$0.00	\$16.69
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>UserType: Municipal (8)</b>							
Subtotal --->	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$60.00)	\$0.00	(\$54.00)	\$0.00	\$0.00	(\$114.00)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$5,280.71	\$0.00	\$0.00	\$0.00	\$347.36	\$5,628.07
Gas	\$0.00	\$34.94	\$0.00	\$0.00	\$0.00	\$0.00	\$34.94
Electric	\$0.00	\$176.01	\$0.00	\$0.00	\$0.00	\$0.00	\$176.01
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)	\$0.00	\$5,431.66	\$0.00	(\$54.00)	\$0.00	\$347.36	\$5,725.02
Subtotal --->							
UserType: Default							
Credit	\$0.00	\$0.00	\$0.00	(\$175.00)	(\$25.00)	(\$330.00)	(\$530.00)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)	\$0.00	\$0.00	\$0.00	(\$175.00)	(\$25.00)	(\$330.00)	(\$530.00)
Subtotal --->							
Grand Total (35)	\$0.00	\$46,955.72	\$8,547.68	\$178.26	(\$1,153.88)	\$13,501.47	\$68,029.25
=====>							

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$2,166.56)	(\$80.82)	(\$1,129.92)	(\$1,104.29)	(\$2,303.57)	(\$6,785.16)
Water	\$0.00	\$13,307.56	\$2,672.74	\$442.52	(\$97.35)	\$1,923.98	\$18,249.45
Sewer	\$0.00	\$14,230.45	\$3,013.64	\$373.49	\$0.00	\$3,398.10	\$21,015.68
Trash	\$0.00	\$14,597.59	\$2,610.84	\$377.40	\$17.34	\$2,372.54	\$19,975.71
Tax	\$0.00	\$1,280.02	\$251.28	\$38.77	(\$9.58)	\$290.06	\$1,850.55
Misc	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$63.55	\$88.55
Late Fee	\$0.00	\$190.00	\$80.00	\$76.00	\$40.00	\$7,409.45	\$7,795.45
Rent	\$0.00	\$5,280.71	\$0.00	\$0.00	\$0.00	\$347.36	\$5,628.07
Gas	\$0.00	\$34.94	\$0.00	\$0.00	\$0.00	\$0.00	\$34.94
Electric	\$0.00	\$176.01	\$0.00	\$0.00	\$0.00	\$0.00	\$176.01
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	\$0.00	\$46,955.72	\$8,547.68	\$178.26	(\$1,153.88)	\$13,501.47	\$68,029.25

Customer Count = 378





# Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: blair@jeromefire.us

## Fire Chief's Report

Month: June Year: 2019

Calls by Type	Number	Resident	Non-Resident
EMS Calls	5	1	4
Residential Fire	1	0	1
Commercial Fire	0	0	0
Wildland	3	3	0
Still Assignment	1	0	1
Special Duty	17	7	10
Snake Removal	4	4	0
Tech Rope Rescue	0	0	0
MVA/Rescue	2	0	2
HazMat	1	1	0
Dispatch	0	0	0
<b>Totals:</b>	<b>34</b>	<b>16</b>	<b>18</b>
<b>Total Calls Chief on Scene</b>	<b>29</b>		
<b>Total JFD Meetings Chief Attended</b>	<b>7</b>		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	5

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 55
--	-----------------

Fire Chief Meetings	Date
Verde Valley Fire Chief's Association Meeting	06/05/2019
Town Council Meeting	06/11/2019

### Education, Yavapai College Summer/Spring Semester:

- Ian Haney is attending an Advanced Fire Behavior course for the Summer semester. This upcoming fall, Keith Lazaro, Kerry Lee, and Rusty San Felice will all be attending the EMT Basic course. JFD will also be focusing on extrication and stop the bleed trainings during month. State Fire School registration is beginning. James Paisano and Ian Haney have expressed interest in taking Intermediate Live Fire at this time.

### **Additional Training:**

- On June 22<sup>th</sup> Allen Muma held a Technical Rope Rescue training at Station 11.
- Allen Muma will be holding an Operations Ropes Class July 13-14<sup>th</sup>.
- Reid Thorn will be holding a Technical Rope Rescue Class on July 6<sup>th</sup>-12<sup>th</sup>.

### **Department Affairs and On-going Projects**

- Jasper Lanning will be resigning his Duty Officer position. We wish him good luck on his future employment in Montana.
- Our June 2019 call volume is down by 18 call over last June 52 calls, totaling 34 calls this month. Our year to date call volume is 286 compared with 319 calls YTD 2018. Calls have been down to lowered temperatures and decreased temperatures. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- The new Delta Avon Air Packs are in service on E-111, E-112, and AT-112. An additional pack, and three masks still need to be delivered, along with a rapid intervention team pack along with an extra air bottle.
- In regard to the new HME-Ahrens Engine; the Department needs to do additional training on the driving and operation of this new apparatus. This includes pump operation, training with different hose loads, and defensive driving training. Adapters were ordered as well as low profile slow close valves for large diameter hose intakes. Tim Irwin ordered different headsets for better communication in E-111. Assistant Chief Irwin also donated a ventilation fan, hand tools, and brackets to further organize the compartments. EMS and trauma boxes were created.
- Chief Blair has assisted Jerome Public Works over the past couple weeks with the curb and gutter project on Main and Hull Ave. We expect the rest of the project to go smoothly with the asphalt, helping to bring Jerome parking into a safer environment for the locals and tourists.
- Station 11's facilities have been used by the Probation Supervisors Meeting, and the Chamber of Commerce.
- The Probation crew has been up twice this month with a total crew of 11 to aid in fuel mitigation efforts.
- There was one building inspection while the building inspector was on vacation.
- There are 10 business licenses up for review this month.
- Duty Officer Haney has been attending Pulse Point meetings and Training and Safety meetings.
- PAWUIC meetings will be reassigned to help meet our fuel mitigation targets.

### Prevention

- We have had a total of 35 visits to the burn pile in June with loads of trimmings, slash and brush for a total of 101.5 combined Jerome citizen hours. Adding to those totals are 264 hours of Firewise crew for a Grand Total of 365.5 hours combined. We have a part-time crew of four overseen by the Chief. If you need assistance, and haven't filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush and grasses.

### June Fire and EMS Report:

Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs	# per	T Hrs
19-197	6/1/19	4:15:00 PM	Sat.	Snake Removal & Relocation	Nothing found during search.	0.5	2	1.0
56	6/2/19	12:53:00 PM	Sun.	MVA/Rescue Non-Resident	Canceled en route.	0.3	7	1.8
19-198	6/3/19	1:30:00 PM	Mon.	Special Duty Resident	Smoke Detector Check.	0.5	2	1.0
19-199	6/4/19	9:00:00 AM	Tue.	Special Duty Resident	CO Detector installed.	0.5	1	0.5
19-200	6/4/19	2:00:00 PM	Tue.	Special Duty Non-Resident	Assisted citizen with vehicle.	0.3	2	0.5
19-201	6/4/19	2:15:00 PM	Tue.	Special Duty Non-Resident	Inspected electrical panel.	0.5	1	0.5
19-202	6/7/19	5:30:00 PM	Fri.	Special Duty Non-Resident	Assisted citizen with vehicle.	0.5	2	1.0
19-203	6/7/19	6:30:00 PM	Sat.	Special Duty Non-Resident	Assisted JPD with disabled vehicle.	0.5	2	1.0
57	6/9/19	1:32:00 PM	Sun.	EMS Non-Resident	Fainting; canceled en route.	0.3	5	1.3
58	6/9/19	1:12:00 PM	Mon.	MVA/Rescue Non-Resident	Single vehicle; no patient; self-transported	0.8	6	4.5
59	6/11/19	11:57:00 AM	Tues.	Snake Removal & Relocation	4.5-foot racer	0.3	2	0.5
19-204	6/12/19	11:00:00 AM	Wed.	Still Assignment Non-Resident	Assisted JPD with oversized	0.5	3	1.5
19-205	6/12/19	12:00:00 PM	Wed.	Special Duty Resident	Assisted elderly citizen with cooler	0.5	2	1.0
19-206	6/12/19	1:00:00 PM	Wed.	Special Duty Resident	Station Staffing	2.0	3	6.0
19-207	6/12/19	5:00:00 PM	Wed.	Special Duty Resident	Disabled vehicle.	0.5	2	1.0
19-208	6/13/19	2:15:00 PM	Thurs.	Special Duty Non-Resident	Traffic control for disabled vehicle.	0.3	3	0.8

Incident	Date	Time	Day of week	Select Type	Additional Info	Hrs	# per	T Hrs
19-209	6/14/19	11:00:00 AM	Fri.	Special Duty Non-Resident	Checked dog left in vehicle.	0.3	2	0.5
19-210	6/17/19	10:45:00 AM	Mon.	Special Duty Non-Resident	Assisted citizen with disabled vehicle.	0.3	1	0.3
60	6/17/19	5:45:00 PM	Mon.	Wildland	Wildland Fire Potato Patch	1.3	10	12.5
19-211	6/18/19	12:00:00 PM	Tues.	Special Duty Non-Resident	Vehicle Fire	0.5	1	0.5
61	6/22/19	8:41:00 PM	Sat.	Residential Fire	Residential structure threatened.	0.5	2	1.0
62	6/22/19	8:59:00 PM	Sat.	Wildland	Wildland Fire, spreading up wash.	0.3	5	1.3
19-212	6/23/19	3:30:00 PM	Sun.	Special Duty Non-Resident	Assisted citizen with disabled vehicle.	0.5	1	0.5
63	6/24/19	7:22:00 PM	Mon.	EMS Resident	60 YOF lacerations and ETOH.	0.5	7	3.5
19-213	6/24/19	7:30:00 PM	Mon.	Snake Removal & Relocation	Snake removal 3' Timber Rattlesnake.	0.8	3	2.3
19-214	6/25/19	6:30:00 AM	Tues.	Special Duty Resident	Pack test.	1.0	1	1.0
19-216	6/26/19	10:00:00 AM	Wed.	Special Duty Non-Resident	Assisted JPD with oversized.	0.3	2	0.5
19-217	6/26/19	12:00:00 PM	Wed.	Special Duty Resident	Assisted citizen with flat tire.	0.5	1	0.5
64	6/27/19	1:33:00 PM	Thurs.	EMS Non-Resident	23 YOM unknown medical problem.	0.5	5	2.5
19-218	6/27/19	1:00:00 PM	Thurs.	EMS Non-Resident	35 YOF Panic Attack	0.5	1	0.5
19-219	6/28/19	1:00:00 PM	Fri.	Hazmat	Cleaned up diesel spill.	1.0	2	2.0
65	6/28/19	12:00:00 AM	Fri.	EMS Non-Resident	40 YOM with right eye injury.	0.3	4	1.0
19-220	6/29/19	11:00:00 AM	Sat.	Snake Removal & Relocation	Snake removal 4-foot king snake.	0.5	1	0.5
19-221	6/29/19	4:26:00 PM	Sat.	Wildland	C-114 Assisted CTWFD	0.5	1	0.5

## June 2019 Burn Pile Log

Date	Address	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs
2-Jun	750 Verde			2	2	4	8.0
3-Jun	764 East Ave.			1	1	1	1.0
3-Jun	Holly Street			1	1	1	1.0
3-Jun	300 Bell			2	2	4	8.0
4-Jun	Holly Street			2	1	3	3.0
4-Jun	Douglas		1		2	6	12.0
5-Jun	Douglas		1		2	6	12.0
6-Jun	Douglas		1		3	6	18.0
6-Jun	Dundee			2	2	4	8.0
6-Jun	213 Sixth Street			2	2	3	6.0
6-Jun	151 Deception			4	1	6	6.0
7-Jun	200 County			1	1	2	2.0
7-Jun	216 Diaz		1		3	6	18.0
13-Jun	228 Diaz		1		3	6	18.0
13-Jun	842 Gulch		1		2	6	12.0
17-Jun	29 Magnolia			3	2	4	8.0
18-Jun	Beale		1		3	6	18.0
18-Jun	Beale Street		1	6	3	6	18.0
19-Jun	Beale		1	6	2	6	12.0
19-Jun	Magnolia			2	1	2	2.0
19-Jun	Hill Street			2	1	3	3.0
19-Jun	540 Main			1	1	2	2.0
20-Jun	300 Perkinsville		1		3	6	18.0
20-Jun	222 County			2	2	3	6.0
21-Jun	300 Perkinsville		1	4	3	6	18.0
24-Jun	Center Ave			5	2	4	8.0
25-Jun	110 Dundee			2	1	2	2.0
25-Jun	845 Gulch Road			2	3	3	9.0
25-Jun	Gulch Road		1	2	2	6	12.0
25-Jun	Lower Park			2	2	2	4.0
26-Jun	Gulch		1	6	3	6	18.0
26-Jun	842 Gulch			2	2	3	6.0
26-Jun	Gulch and Beale	1		4	6	4	24.0
27-Jun	Gulch		1	4	3	6	18.0
28-Jun	Gulch		1	5	3	6	18.0
29-Jun	687 Gulch			2	2	4	8.0
	<b>Totals</b>	<b>1</b>	<b>15</b>	<b>79</b>	<b>78</b>	<b>154</b>	<b>365.0</b>
<b>101.0</b>	<b>Jerome Citizen Hours</b>	<b>Adult Prob.</b>	<b>Firewise</b>	<b># Loads</b>	<b># crew</b>	<b># Hrs.</b>	<b>Total Hrs</b>

Rusty Blair Chief JVFD

## **Yavapai County News**

Community Calendar software is now being developed and Blue Cloud Cataloging is being implemented by Library District Staff.

## **The Jerome Library Statistics.**

The Library currently owns 14,241 items, this includes books, children and adult as well as DVD, VHS and CD.

During the month of April we had 978 OPAC searches

The online public access catalog, also known as **OPAC**, is an online database of all the resources and materials held by a particular library. It is a card catalog, of sorts, that is accessed via computer or other electronic device.

The Jerome Library currently has 298 Users

A user is someone who holds a Jerome issued library card and has used that card within the past two years, this list is updated every 6 months.

## **Jerome Community Art Workshop**

The Community Art Program for children is underway through the Month of July.

We will be looking for a New Director for the Arts Program beginning September 2019.

## **Library**

Worked on Budget Revisions for Library Staff.

There has been some discussion regarding fees charged for overdue items.

To clarify, I have compiled a list of the Libraries in Yavapai County with overdue policies.

Ash Fork Public Library	- No charge
Bagdad Public Library	- No Charge
Beaver Creek Library	- No Charge
Black Canyon City Library	- No Charge
Clark Memorial Library	- No Charge
Congress Library	- No Charge
Cordes Lakes Library	- No Charge
Crown King Library	- No Charge
Dewey-Humboldt	- No Charge
Jerome Library	- No Charge
Mayer Library	- No Charge
Paulden Library	- No Charge
Seligman Library	- No Charge
Spring Valley Library	- No Charge
Wilhoit Library	- No Charge
Yarnell Library	- No Charge
Chino Valley Library	.10 per day per item
Cottonwood Library	.10 per day, per item
Prescott Valley Library	.20 per day per item
Prescott Public Library	.25 per day per item
Sedona Library	.15 per day per item
Yavapai College	.30 per day, per item

**All Libraries Charge for Lost items.**

Town of Jerome  
Budget to Actual Summary  
19-Jun

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
10	GF Revenue	\$ 143,426.72	\$ 183,476.15	\$ (40,049.43)	\$ 1,777,481.44	\$ 1,857,627.00	\$ (80,145.56)
	Total	\$ 143,426.72	\$ 183,476.15	\$ (40,049.43)	\$ 1,777,481.44	\$ 1,857,627.00	\$ (80,145.56)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
11	Admin	\$ 44,620.29	\$ 62,418.07	\$ 17,797.78	\$ 567,380.30	\$ 710,311.00	\$ 142,930.70
12	Court	\$ 7,636.75	\$ 5,358.23	\$ (2,278.52)	\$ 76,872.47	\$ 78,161.00	\$ 1,288.53
13	Police	\$ 29,096.80	\$ 29,478.54	\$ 381.74	\$ 453,259.43	\$ 474,391.00	\$ 21,131.57
14	Fire	\$ 18,173.26	\$ 24,856.45	\$ 6,683.19	\$ 279,776.19	\$ 346,943.00	\$ 67,166.81
15	Library	\$ 6,832.72	\$ 7,535.94	\$ 703.22	\$ 88,041.09	\$ 96,652.00	\$ 8,610.91
16	P&Z	\$ 6,047.22	\$ 7,481.66	\$ 1,434.44	\$ 81,088.36	\$ 91,507.00	\$ 10,418.64
17	Parks	\$ 981.74	\$ 1,805.29	\$ 823.55	\$ 13,156.40	\$ 20,251.00	\$ 7,094.60
18	Properties	\$ 7,550.24	\$ 33,814.27	\$ 26,264.03	\$ 145,054.84	\$ 305,411.00	\$ 160,356.16
19	JKAW						
	Total	\$ 120,939.02	\$ 172,748.45	\$ 51,809.43	\$ 1,704,629.08	\$ 2,123,627.00	\$ 418,997.92
General	Net Income (Loss)	\$ 22,487.70	\$ 10,727.70	\$ 11,760.00	\$ 72,852.36	\$ (266,000.00)	\$ 338,852.36
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 16,217.80	\$ 17,108.32	\$ (890.52)	\$ 192,109.57	\$ 205,300.00	\$ (13,190.43)
51	Sewer	\$ 15,747.49	\$ 17,241.66	\$ (1,494.17)	\$ 187,913.00	\$ 206,900.00	\$ (18,987.00)
52	Trash	\$ 15,808.21	\$ 16,266.66	\$ (458.45)	\$ 190,161.31	\$ 195,200.00	\$ (5,038.69)
	Total	\$ 47,773.50	\$ 50,616.64	\$ (2,843.14)	\$ 570,183.88	\$ 607,400.00	\$ (37,216.12)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 15,462.00	\$ 25,239.37	\$ 9,777.37	\$ 175,306.12	\$ 254,300.00	\$ 78,993.88
51	Sewer	\$ 16,585.06	\$ 19,911.53	\$ 3,326.47	\$ 204,751.20	\$ 242,900.00	\$ 38,148.80
52	Trash	\$ 15,683.49	\$ 19,740.92	\$ 4,057.43	\$ 171,239.91	\$ 206,200.00	\$ 34,960.09
	Total	\$ 47,730.55	\$ 64,891.82	\$ 17,161.27	\$ 551,297.23	\$ 703,400.00	\$ 152,102.77
Utilities	Net Income (Loss)	\$ 42.95	\$ (14,275.18)	\$ 14,318.13	\$ 18,886.65	\$ (96,000.00)	\$ 114,886.65
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
30	HURF	\$ 9,877.95	\$ 15,493.95	\$ (5,616.00)	\$ 96,855.20	\$ 165,900.00	\$ (69,044.80)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
		\$ 9,877.95	\$ 18,010.51	\$ 8,132.56	\$ 96,855.20	\$ 165,900.00	\$ 69,044.80
Road	Net Income (Loss)	\$ -	\$ (2,516.56)	\$ 2,516.56	\$ -	\$ -	\$ -
	<b>Total Revenue</b>	\$ 201,078.17			\$ 2,444,520.52		
	<b>Less Total Expense</b>	\$ 178,547.52			\$ 2,352,781.51		
	<b>Net Income (Loss)</b>	\$ 22,530.65			\$ 91,739.01		



# Town of Jerome

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## Zoning Administrator Council Staff Report: June 2019

From: Joni Savage

- **Planning and Zoning Commission:** On June 5, 2019, the Regular Meeting of Planning and Zoning Commission was held. Charlotte Page was present for this meeting.
  - **Project Approvals**
    - Lot Line Adjustment for 101 Hill Street approved
  - **Text Amendments forward to Council as written**
    - Section 506 R-2 Zone and Section 507 C1
    - Section 301
  - **Public Hearing to be scheduled**
    - Section 509 Signs
  
- **Design Review Board:** On June 10, 2019, the Design Review Board met. Charlotte Page was not in attendance.
  - **Approvals**
    - Handrail for exterior staircase at 541 Main Street was approved
  - **Ongoing**
    - Direction to staff to leave the Planning and Zoning liaison position in place
  
- **Board of Adjustment:** No meeting.



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# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## REGULAR MEETING OF THE TOWN OF JEROME PLANNING AND ZONING COMMISSION

DATE: Wednesday, May 1, 2019 TIME: 7:00 pm  
PLACE: JEROME CIVIC CENTER  
600 Clark St., JEROME, ARIZONA 86331

### MINUTES

The Deputy Clerk administered the oath of office to Jessamyn Ludwig.

#### ITEM 1: CALL TO ORDER/ROLL CALL

Chair Schall called the meeting to order at 7:00 p.m.

Roll call was taken by Charlotte Page. Commission members present were Chair Lance Schall, Scott Hudson and Henry Vincent, Vice Chair Joe Testone and Jessamyn Ludwig.

Staff present were Charlotte Page, Zoning Administrator and Joni Savage, Deputy Clerk.

7:01 (02:05) ITEM 2: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

7:01 (02:15) ITEM 3: APPROVAL OF MINUTES: Minutes of Regular Meeting April 3, 2019

#### Motion to Approve the Regular Minutes of April 3, 2019 With Review of Item 10

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson	X		X			
Ludwig						X
Schall			X			
Testone		X	X			
Vincent			X			

#### 7:04 (5:03) ITEM 4: ZONING ADMINISTRATOR REVIEW OF CONDITIONAL USE PERMITS FOR RESIDENTIAL USE IN COMMERCIAL ZONES.

Review of existing residential use in C-1 Zones, historic practices and granted CUP(s) for this purpose.

Ms. Page presented and explained a map she had made regarding the topic.

Chair Schall would like to do a blanket CUP effort for all of them. He does not want to investigate each one of them. He believes Council should determine the scope of the project.

Mr. Testone doesn't believe this is a real priority and would leave it to the schedule of the Zoning Administrator.

**Motion For This Commission to Recommend to the Council to Consider the Residential CUP documentation that the Zoning Administrator Provided. Investigated by the Zoning Administrator as Time Allows, With the Intention to Clean Up the Mess and Issue an Administrative CUP to These Properties**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			X			
Ludwig		X	X			
Schall	X		X			
Testone			X			
Vincent			X			



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# TOWN OF JEROME

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## 7:13 (13:50) ITEM 5: FINAL SITE PLAN REVIEW, 221 DUNDEE AVE., SINGLE FAMILY RESIDENCE

APPLICANT: Lee Christensen for Scott & Wendy Prior

MAILING ADDRESS: 3694 Via Bernado, Oceanside CA 92056

ZONE: R1-5

PROJECT ADDRESS: 221 Dundee Ave

APN: 401-11-019S

OWNER OF RECORD: Prior Family 2008 Revocable Trust, and Scott & Wendy Prior

Applicant requests final site plan review for a new home proposed at a 221 Dundee Ave.

*Chair Schall asked Ms. Page to explain the changes, which she did. The mid-point line had been added to the current drawings. He then asked if she reviewed it with the architect's scale and make sure it falls under our appendix for the height.*

*Ms. Page said she did not.*

*Chair Schall said he assumed it was good. He asked for a drawing that directly showed the elevation in the direction of the greatest slope of the land.*

*Ms. Page asked Mr. Christensen to explain.*

*7:17 (17:23) Lee Christensen clarified the mid-point of 25 feet and that the roof does not exceed 25 feet. It was determined that the mid-point was well under the 25 feet.*

*7:18 (18:11) Mr. Christensen continued to explain his drawings. He is well within what is allowed.*

*Chair Schall asked him about a garage in the back.*

*7:19 (18:57) Mr. Christensen acknowledged there is a drive underneath the house. He thinks the house might shift lower.*

*Commissioner Vincent asked if the mid-point should be staked by a surveyor. He also asked if it was lower if that change should come back to the Commission.*

*Chair Schall said as long as it is gets shorter, we wouldn't have to look at it. He then asked if he had done anything special for drainage.*

*7:21 (21:15) Mr. Christensen directed them to the site plans and explained the slope and planters that will have an outlet and will slow the water coming down.*

*Chair Schall asked about a swale along the street to direct the runoff.*

*7:21 (22:05) Mr. Christensen said they would put one across the driveway.*

*7:21 (22:20) George Riley, neighbor to the property, said he is below them and he has no rivers running through his property currently, and he wants to make sure the water is being directed properly.*

*7:22 (22:40) Mr. Christensen explained how it will all work.*

*7:23 (23:21) Mr. Riley asked where the septic tank would go.*

*7:22 (23:26) Mr. Christensen said it would be at the top between the road and the house.*

*7:23 (23:50) Mr. Riley asked about the excavation and the effect on the boulders.*

*7:24 (24:12) Mr. Christensen said they shouldn't even be near those.*

### **Motion to Approve the Final Site Plan of 221 Dundee Avenue**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			X			
Ludwig			X			
Schall		X	X			
Testone	X		X			
Vincent			X			



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# TOWN OF JEROME

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(928) 634-7943 FAX (928) 634-0715

## 7:25 (26:23) ITEM 6: PRELIMINARY SITE PLAN REVIEW, 324 QUEEN ST. NEW BUILDING IN COMMERCIAL ZONE.

APPLICANT: Windy Jones & Josh Lindner

MAILING ADDRESS: 2549 Haskell Springs Rd. Clarkdale, AZ 86324

PROJECT ADDRESS: 324 Queen St.

ZONE: C-1

OWNER OF RECORD: Cuban Queen Bordello LLC

APN: 401-06-127

Applicant requests preliminary site plan review for new construction.

*Chair Schall reviewed the memos from Candace Gallagher and would like to honor the request that they have a joint session with Council and the Town Attorney. At this time he would like to table item's 6 (six) and 7 (seven).*

*7:27 (27:20) Glen Odegard, representative for the applicants, asked what the sticky points are.*

*Chair Schall responded he did not know.*

### Motion to Table Item 6 and 7

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson		X	X			
Ludwig			X			
Schall	X		X			
Testone			X			
Vincent			X			

## ITEM 7: CONDITIONAL USE PERMIT, 324 QUEEN ST. BOARDING/LODGING HOUSE

APPLICANT: Windy Jones & Josh Lindner

MAILING ADDRESS: 2549 Haskell Springs Rd. Clarkdale, AZ 86324

PROJECT ADDRESS: 324 Queen St.

ZONE: C-1

OWNER OF RECORD: Cuban Queen Bordello LLC

APN: 401-06-127

Applicant requests review for Conditional Use Permit for boarding/lodging house use for proposed new construction.

*Item 7 was tabled with the Item 6 motion.*

## 7:27 (28:28) ITEM 8: ZONING ADMINISTRATOR, SHED REPORT, REVIEW OF NO P&Z APPROVAL.

ZA requests review of sheds constructed in past five years without Planning & Zoning approval.

*Chair Schall gave direction to staff to put documents in the property files.*

## 7:32 (32:48) ITEM 9: DRAFT TEXT AMENDMENT REVIEW - SECTION 301(D)(3), REQUIRING ¾ VOTE TO OVERRIDE P&Z DECISIONS.

Commission to review draft of text amendment requested by Council to draft change to 'majority vote' for override of P&Z decisions.

### Motion to Approve This Draft Amendment and Move on to Public Hearing

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			x			
Ludwig			X			
Schall	X		X			
Testone		X	x			
Vincent			x			



# TOWN OF JEROME

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## 7:33 (34:10) ITEM 10: DRAFT TEXT AMENDMENT, R-2 & ZONING ORDINANCE

Commission to review Council recommendations regarding proposed text amendment to Article V Use Regulations, possible amendment to R-2 and C-1 Zones with minor change to definitions per request of Town Attorney.

*Ms. Page explained this was the new recommendation from Council to include no tri-plex and conditional uses went into the commercial zone.*

*Chair Schall said he is fine with these changes.*

*Commissioner Vincent asked, "You have circulated the forms for the owners to acquiesce?"*

*Ms. Page responded yes, they have.*

*Commissioner Vincent asked will the process start again.*

*Ms. Page didn't know for sure.*

*Chair Schall asked if the 207 waiver, would have to be re-written.*

*Ms. Page confirmed it would.*

### Motion to Approve This Ordinance Change and Move it to a Public Hearing

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			x			
Ludwig			x			
Schall	x		x			
Testone		x	x			
Vincent			x			

## 7:37 (37:49) ITEM 11: DRAFT OF APPLICATIONS FOR P&Z

Zoning Administrator requests review of administrative action to update current application and add new application to simplify submissions for small projects.

*The Commission discussed the revised applications.*

*Chair Schall commented it looks like she has cleaned up the paperwork. He asked what the next step was.*

*Ms. Page said there was no motion or direction required.*

## 7:43 (43:53) ITEM 12: FUTURE AGENDA ITEMS

*Vice Chair Testone would like to see the liaison position between P & Z and DRB put back on the agenda. He believes Council would like to hear from them.*

*Commissioner Vincent said he believes the DRB are in support of this and he thought there would be something coming forth from the DRB, and it should be on their agenda this month.*

*Chair Schall asked that it be put on the next agenda so that both commissions can have input to the Council.*

*Commissioner Vincent inquired about the status of the Feher's garage application.*

*Ms. Page said they could bring another design in within the next six months, the ball was now in their court. She also noted they would be working with the Fire Chief on any designs.*



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# TOWN OF JEROME

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## ITEM 13: ADJOURN

***The Meeting Adjourned at 7:49 p.m.***

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson	X		X			
Ludwig		X	X			
Schall			X			
Testone			X			
Vincent			X			

*Approval on next page.*



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# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## REGULAR MEETING OF THE TOWN OF JEROME PLANNING AND ZONING COMMISSION

DATE: Wednesday, May 1, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER  
600 Clark St., JEROME, ARIZONA 86331

Respectfully submitted by Joni Savage on June 5, 2019

Approved: \_\_\_\_\_

*[Signature]*  
Planning & Zoning Commission Chair

Date: \_\_\_\_\_

*6/5/2019*

Attest: \_\_\_\_\_

*[Signature]*  
Planning & Zoning Commission Vice Chair

Date: \_\_\_\_\_

*6/5/2019*



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

## REGULAR MEETING OF THE TOWN OF JEROME

### DESIGN REVIEW BOARD

DATE: Monday, May 13, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER

600 Clark St., JEROME, ARIZONA 86331

## MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

### ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:02 p.m.

Charlotte Page called roll. Present were Chair Brice Wood, Vice Chair Danny Smith, Henry Vincent, Tyler Christensen and John McDonald.

Staff present Charlotte Page, Zoning Administrator and Joni Savage, Deputy Clerk.

### ITEM 2: APPROVAL OF MINUTES: Minutes of April 8, 2019.

#### Motion to Approve the Meeting Minutes of April 8, 2019

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH			X			
CHRISTENSEN		X	X			
MCDONALD	X		X			
VINCENT			X			

7:03 ITEM 3: PETITIONS FROM THE PUBLIC - There were no petitions from the public.

### 7:03 ITEM 4: REPORT OF RECENT P&Z ACTIVITIES HENRY VINCENT, P&Z LIASION

Commissioner Vincent updated the Design Review Board on events that occurred at the last Planning and Zoning Meeting.

### 7:14 ITEM 5: REVIEW FOR POSSIBLE FINAL APPROVAL, 221 DUNDEE AVE, PROPOSED NEW RESIDENCE IN R1-5 ZONE

APPLICANT: Lee Christensen for Scott & Wendy Prior

MAILING ADDRESS: 3694 Via Bernado, Oceanside, CA 92056

ZONE: R1-5

PROJECT ADDRESS: 221 Dundee Ave., Jerome

APN: 401-11-019S

OWNER OF RECORD: Prior Fam 2008 Revocable Trust & Prior Scott William & Wendy Lynne Ttees.

A new home is planned for the site.

7:14 Mr. Christensen addressed questions from the Board.

Commissioner Vincent asked if there was a drainage plan.

7:15 Mr. Christensen explained that on the west end of the house there is a series of stepped planters and on the east side the driveway will create a slope. He believes they will be creating a slower runoff.

7:22 Mr. Christensen explained the elevation and mid-point. He directed them to the site plan to see those measurements. He is within what is allowed by the ordinance. He is using the information given to him by a licensed surveyor.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

**Motion to Approve the Plan as Submitted for the New Residence at 221 Dundee Avenue**

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH		X	X			
CHRISTENSEN			X			
MCDONALD			X			
VINCENT			X			

*Mr. McDonald noted the house is looming on the neighboring house.*

*Chair Wood noted that the house meets the setbacks.*

*7:29 Mr. Christensen spoke again about the building. He also noted that he was on the Board for many years. He believed that there had been a liaison between the boards.*

**7:32 ITEM 6: SIGNS FOR PARKING LOT, 200 HILL ST, GRAND HOTEL**

APPLICANT: Larry A. Altherr

MAILING ADDRESS: PO Box H, Jerome

ZONE: R1-5 Parking lot C-1 Hotel

PROJECT ADDRESS: 200 Hill St., Jerome

APN: 401-07-166L

OWNER OF RECORD: Larry A. Altherr

Signs reserving parking for guests of hotel and restaurant for review.

*7:33 Larry Altherr spoke about his signs. He didn't understand that parking signs didn't need to go before the board.*

**Motion to Approve the Parking Lot Signs**

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH			X			
CHRISTENSEN			X			
MCDONALD		X	X			
VINCENT	X		X			

**7:35 ITEM 7: NEW ROOF, CHANGE OF MATERIALS 110 JUAREZ ST.**

APPLICANT: Ann Rees

MAILING ADDRESS: PO Box 784, Jerome

ZONE: AR

PROJECT ADDRESS: 110 Juarez St., Jerome

APN: 401-07-185D

OWNER OF RECORD: Ann & Elizabeth Rees

Metal roof to replace shingle roof for review.

**Motion to Approve the Metal Roof at 110 Juarez Street**

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH			X			
CHRISTENSEN		X	X			
MCDONALD	X		X			
VINCENT			X			

**7:52 ITEM 8: SIGN REVIEW, 403 CLARK ST. B-7, SMOKIN' JEROME'S**

APPLICANT: Aeron Bailey

MAILING ADDRESS: PO Box 425, Jerome

ZONE: C-1

PROJECT ADDRESS: 403 Clark St., #B-7

APN: 401-06-152H

OWNER OF RECORD: 1299 Properties

Review Sign for permanent display.

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
 (928) 634-7943 FAX (928) 634-0715

**Motion to Approve the Second Sign at 403 Clark Street**

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH			X			
CHRISTENSEN		X	X			
MCDONALD			X			
VINCENT	X		X			

**7:55 ITEM 9: SECTION 509 – SIGNS - REVIEW**

Draft of DRB prior recommendations for changes to Zoning Ordinance, Article V, Section 509 SIGNS.

*The Board discussed the proposed changes. Direction to staff to pass the changes onto Planning and Zoning.*

**7:38 ITEM 10: ELIMINATE P&Z LIAISON TO DESIGN REVIEW BOARD**

P&Z was given direction in this regard from Council. Review of the item in P&Z prompted suggestion to consider input from DRB regarding possible action.

*Chair Wood wants to get input from the attorney.*

*Mr. Vincent explained thoroughly why he believes the liaison is an important position.*

*Mr. Tyler Christensen asked how long has there been a liaison and if there are any items personally brought to the board, what would happen. (It was explained the member would recuse themselves.)*

*7:46 Mr. Christensen said that Mr. Currier had been the representative from DRB to Council and it was found to be illegal.*

**Chair Wood Made a Motion to Table and Get Attorney Input, It was not Seconded**

**Motion to Continue With the Liaison Position Unchanged**

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH		X	X			
CHRISTENSEN			X			
MCDONALD			X			
VINCENT						X

**8:17 ITEM 11: APPLICATIONS FOR DRB, ONE PAGE PAINT, SIMPLE PROJECTS AND REVISED APPLICATION FOR LARGER PROJECT**

Review of administrative changes for forms used by DRB for possible input of Board.

Everyone was fine with the application changes she made.

**8:18 ITEM 12: PAINT COLORS SUBMISSION, 819 HAMPSHIRE W/NEW PAINT APPLICATION**

APPLICANT: Spring Peterson, represented by Zoning Administrator

MAILING ADDRESS: PO Box 6, Jerome

ZONE: R1-5

PROJECT ADDRESS: 819 Hampshire

APN: 401-07-126

OWNER OF RECORD: Andrew & Spring Peterson

Paint Colors for review.

**Motion to Approve the Paint Colors at 819 Hampshire Avenue**

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH			X			
CHRISTENSEN		X	X			
MCDONALD			X			
VINCENT			X			

**8:20 ITEM 13: FUTURE AGENDA ITEMS**

*Chair Wood talked about District Sign Duplication.*

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## ITEM 14: ADJOURN

Adjourned at 8:23

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH		X	X			
CHRISTENSEN			X			
MCDONALD			X			
VINCENT	X		X			

*Approval on next page.*

# TOWN OF JEROME

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(928) 634-7943 FAX (928) 634-0715

## REGULAR MEETING OF THE TOWN OF JEROME

### DESIGN REVIEW BOARD

DATE: Monday, May 13, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER

600 Clark St., JEROME, ARIZONA 86331

### MINUTES

*Respectfully submitted by Joni Savage on June 10, 2019.*

Approved:  Date: 6-10-19  
Design Review Board Chair

Attest:  Date: 6-10-19  
Design Review Board Vice Chair



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Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
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## DRAFT MINUTES SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL THURSDAY, MAY 30, 2019 AT 11:00 AM

<p><b>ITEM #1:</b></p>	<p><b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b></p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Alex Barber called the meeting to order at 11:02 a.m.</p> <p>Town Clerk to call and record the roll.</p> <p><i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Jane Moore and Dr. Jack Dillenberg.</i></p> <p><i>Other staff present during the meeting were Melanie Atkin, Accounting; Marty Boland, Public Works Director; Rusty Blair, Fire Chief; Joni Savage, Deputy Clerk; and Allen Muma, Police Chief.</i></p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance.</p> <p><i>Mayor Barber led the pledge.</i></p>																																										
<p><b>ITEM #2:</b></p> <p><b>11:03</b></p> <p><b>(1:08)</b></p>	<p><b>PROPOSAL FOR KIOSK PROCUREMENT AND MANAGEMENT</b></p> <p>Bradley Magee of BMJ Consulting will present a proposal for the purchase and management of parking kiosks. Following the presentation, Council may approve an agreement with the firm.</p> <p><i>11:03 (1:40) Bradley Magee of BMJ Consulting gave his presentation to Council.</i></p> <p><i>11:47 (45:30) Mr. Magee committed to have a pricing proposal to Ms. Gallagher on June 10<sup>th</sup>.</i></p> <p><b>Motion to Take a Break at 11:55 a.m.</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td style="text-align: center;">X</td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH					X	
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<p><b>ITEM #3:</b></p> <p><b>12:15</b></p> <p><b>Pt 2</b></p>	<p><b>2019-20 BUDGET</b></p> <p>Council will discuss priorities for the 2019-20 budget year, including but not limited to infrastructure improvements, capital purchases, and staffing, and may direct staff in that regard.</p> <p><i>Ms. Gallagher provided an extensive introductory memo about the budget, which is included at the end of these minutes. She spoke about the budget and requested input from Council regarding capital purchases and infrastructure projects. She noted that Chief Blair, Chief Muma and Public Works Director Marty Boland were present to discuss their needs.</i></p> <p><i>12:16 (1:35) Chief Allen Muma spoke. He is requesting \$5,000 a year as payments on a new police vehicle. Ms. Gallagher confirmed that this is currently in the budget.</i></p> <p><i>Chief Muma is also requesting a provision "on call" wages (which Ms. Gallagher noted has also been included in the budget) and he asked Council to look at increasing the amount that the Town pays toward medical benefits for spouses, as this is one reason we are losing officers to Clarkdale.</i></p> <p><i>Chief Muma left at 12:39 p.m.</i></p> <p><i>12:40 (25:15) Chief Rusty Blair said that he has staffing issues and is once again trying to fill the position of Duty Officer. He is requesting a provision for paid coverage for him so that he can take some time off. This provision had been included in the draft budget presented at this meeting.</i></p> <p><i>Ms. Gallagher added that Firewise revenues and expenditures should be increased in the fire department budget.</i></p>																																										

2:01  
Pt 3

Chief Blair left at 1:10 p.m.

1:10 (55:05) Marty Boland, Public Works Director, said that they need two trucks and he explained what the specifics were of each. He also needs a new camera for the sewer snake.

Councilmember Moore said that she would like to look into fixing the wall and reopening the stairs to Town Hall from School Street.

Councilmember Moore left at 1:49 p.m.

**Motion to Take a Break at 1:50 a.m.**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE					X	
WORTH					X	

Ms. Gallagher said that we have a fund balance of \$986,000 in the General fund. It is not all cash, she explained, but we are healthy cash-wise.

Councilmember Dillenberg suggested a community garden and a "Friends of Jerome" website to utilize crowdfunding sites.

Mayor Barber would like to see improvements to the volleyball court and barriers around the dumpsters and recycling trailers. She would also like to talk about the healthcare clinic at the next budget session.

Vice Mayor Harvey spoke about the parking kiosk project and possible revenue.

Ms. Gallagher will make changes for the next budget meeting.

ITEM #4:

**ADJOURNMENT**

**Adjourned at 2:30 p.m.**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

APPROVE:

ATTEST:

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_



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## DRAFT MINUTES SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL TUESDAY, JUNE 4, 2019 AT 6:00 PM

ITEM #1:	<p><b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b></p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Alex Barber called the meeting to order at 6:04 p.m.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane Moore and Dr. Jack Dillenberg.</p> <p>Other staff present were Melanie Atkin, Accounting, and Joni Savage, Deputy Clerk.</p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance.</p> <p>Mayor Barber led the pledge.</p>																																										
ITEM #2: 6:05 (1:17)	<p><b>2019-20 BUDGET</b></p> <p>Council will continue discussions regarding the 2019-20 budget, including but not limited to infrastructure improvements, capital purchases, and staffing, and may direct staff in that regard.</p> <p>Ms. Gallagher read through her memo (attached) detailing changes made since the May 30 budget meeting.</p> <p>The Council discussed staffing, wages, longevity bonuses, infrastructure repairs and the proposed health clinic at Town Hall. Ms. Gallagher answered questions from Council and was asked to make the following changes to the draft budget:</p> <ul style="list-style-type: none"> <li>• Set wage increase at 2.8%, consistent with 2019 Social Security COLA. Also discussed was the wish to provide a higher increase for public safety employees.</li> <li>• Include longevity bonuses, calculated at 10 cents per hour worked, plus \$10 per full year completed.</li> <li>• It was noted that holiday gift card should be included on the salary worksheet as they represent taxable income to the recipients.</li> <li>• Increase budget allowance for Zoning Administrator salary to \$50,000. The published range should be from \$42,000 to \$50,000, depending on qualifications.</li> <li>• Reduce the amount budgeted under Properties for repairs to steps next to old Town Hall, as the scope of that project can be reduced.</li> </ul> <p>Ms. Gallagher will make the changes discussed prior to the next budget meeting, scheduled for June 13.</p>																																										
ITEM #4:	<p><b>ADJOURNMENT</b></p> <p><i>The Meeting Adjourned at 8:09 p.m.</i></p> <table border="1" data-bbox="386 1619 1232 1738"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG		X	X				HARVEY	X		X				MOORE			X				WORTH			X			
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APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_



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## MEMO

**FROM:** Candace Gallagher, Town Manager/Clerk  
**TO:** Mayor and Council  
**SUBJECT:** SECOND draft: 2019-20 Town budget  
**DATE:** June 4, 2018

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Here is the second draft of our 2019-20 budget, which includes the following changes discussed at our May 30 meeting:

- Water budget: R&M Infrastructure – Spring Repairs was increased to \$6,900. This will cover:
  - Refurbishment of Twin Springs sediment box
  - Maintenance at Cliff Spring (root clog and line replacement)
  - Door replacement at Walnut Spring
  - Brush detail along Allen Springs Road
- Fire Revenue: Revenue from Firewise reimbursements was increased to \$33,000.
- Fire Department expenses: Fuel Abatement wages were increased to \$43,000. \$33,000 of that will be reimbursed through Firewise as reflected above.
- \$50,000 was added as anticipated Parking Revenue.
- \$6,000 that had been included in the Properties budget for flooring and sink replacement in the public restrooms at the Fire Station was moved to the HURF budget, which covers all public restroom expenses.
- \$25,000 was added to the HURF budget for street patching.
- The \$30,000 annual funding from the Yavapai County Flood Control District has been put back into Operating Grants (it had been shown as rolling over to the next year) and appropriated for flume repairs (membrane), in the event that this is possible.
- A grant of \$50,000 was included in the Operating Grants budget to fund a community garden at the rear of Town Hall, and an associated wall repair above School Street.
- Added \$7,000 to cover a first-year lease purchase payment for a flatbed truck. This amount was divided equally among the parks, properties, water, sewer, sanitation and HURF budgets.
- Added \$5,000 to the sewer budget for replacement of a problematic sewer line.
- Included \$50,000 in the contingency budget (likely to be more than we would need) for the re-purchase of property from the Jerome Historical Society. In the meantime, I've requested an updated accounting from them of their costs to date.

I also added \$2,500 to the General Government budget (contract services) for a service to archive our website and Facebook information, in order to fully comply with public records laws.

The net effect of these changes is to increase the amounts being utilized from General Fund Balance and Utility Fund Balance to \$206,500 and \$69,000 respectively. An updated Fund Balance Recap is provided here.

At this meeting, we should continue to discuss capital/infrastructure projects, determine how much to include under Grants for a healthcare clinic, and discuss staffing (including the possibility of adding a sixth crew member) and wages.





# TOWN OF JEROME

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## DRAFT MINUTES

**REGULAR MEETING OF THE JEROME TOWN COUNCIL**  
**JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS**  
**TUESDAY, JUNE 11, 2019, AT 7:00 P.M.**

<p><b>ITEM #1:</b></p>	<p><b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b></p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Alex Barber called the meeting to order at 7:00 p.m.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, Councilmembers, Mandy Worth, Jane Moore and Dr. Jack Dillenberg.</p> <p>Staff present were Candace Gallagher, Melanie Atkin, Accounting and Joni Savage, Deputy Clerk.</p> <p>Mayor or Mayor's designee to lead the Pledge of Allegiance.</p> <p>Mayor Barber led the pledge.</p>																																										
<p><b>ITEM #2:</b> 7:02 (1:50)</p>	<p><b>FINANCIAL REPORTS</b></p> <p>Budget to Actual reports, vendor ledger and balance sheet for May 2019</p> <p><b>Motion to Approve the Financial Reports</b></p> <table border="1" data-bbox="402 856 1224 978"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG		X	X				HARVEY			X				MOORE			X				WORTH			X			
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<p>As representatives of APS were present, Mayor Barber moved on to Item #9E. The item was addressed at this time, but is reflected in the minutes in the order originally agendized.</p>																																											
<p><b>ITEM #3:</b> 7:36 (36:54)</p>	<p><b>STAFF AND COUNCIL REPORTS</b></p> <p>Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.</p> <p>Ms. Gallagher gave highlights from her report.</p> <p>Mayor Barber spoke about the Mayors, Managers, Supervisors &amp; Tribe meeting that she and Ms. Gallagher had attended.</p> <p>Councilmember Worth talked about VVREO and the meetings she has attended.</p> <p>Ms. Gallagher noted that County Supervisor Tom Thurman has requested to be on our July agenda.</p> <p>Councilmember Moore spoke about the need for tourism to be managed rather than promoted.</p> <p>Dr. Dillenberg spoke about the "Friends of Jerome" concept and creating a national opportunity for people to donate money to the Town.</p> <p><b>Motion to Approve Staff Reports</b></p> <table border="1" data-bbox="402 1470 1240 1591"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
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<p><b>ITEM #4:</b> 7:47 (47:40)</p>	<p><b>PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT</b></p> <p>Minutes are provided for the information of Council and do not require action.</p> <p>Councilmember Moore commented that she expects that something will be coming to Council regarding the majority vs. supermajority vote needed in order to override recommendations of the Planning and Zoning Commission. She added that someone had remarked, regarding the shared liaison member between the Commission and Design Review Board, that "nothing has changed, so why change it?" She noted for the record that there has been a change – the Board has gone from seven members to five members, so that one vote makes a difference.</p> <p>Ms. Gallagher acknowledged that recommendations made by Planning and Zoning would be on the next Council meeting agenda.</p>																																										

**ITEM #5:**  
**7:50**  
**(50:00)**

**APPROVAL OF MINUTES**  
 May 9, 2019 special joint meeting (open and closed sessions); May 13, 2019 regular meeting  
 If necessary, Council may enter into executive session, pursuant to A.R.S. §38-431.01(A)(2), for the discussion or consideration of records exempt by law from public inspection.  
 A motion was made by Vice Mayor Harvey and seconded by Councilmember Moore to approve the minutes of May 9, 2019.  
 Before the vote was called, Councilmember Worth asked to amend that motion to approve both the open and closed minutes of May 9, 2019. The motion was so amended.  
**Motion to Approve the Open and Closed Minutes of May 9, 2019**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE		X	X			
WORTH			X			

**Motion to Approve the Minutes of May 13, 2019**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

**ITEM #6:**  
**7:51**  
**(51:09)**

**PETITIONS FROM THE PUBLIC –**  
 Mayor Barber read a letter from Curtis Lindner, included at the end of these minutes.  
 7:54 (54:01) Liz Gale, a Jerome business owner, spoke about paid parking and requested that Council consider a reprieve of some sort for overnight hotel guests.

**ITEM #7**

**ORDINANCES AND RESOLUTIONS**

**7:58**  
**(58:05)**

**ITEM #7A: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO. 450, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING CHAPTER 8, "BUSINESS," OF THE JEROME TOWN CODE BY ADOPTING A NEW ARTICLE, "8-6, "MOBILE FOOD VENDORS," RELATING TO THE REGULATION OF MOBILE FOOD VENDORS; ESTABLISHING A PURPOSE; SETTING FORTH DEFINITIONS; SETTING FORTH LICENSING REQUIREMENTS; ESTABLISHING OPERATIONAL REQUIREMENTS; AND ESTABLISHING PENALTIES**

Council may conduct the second reading of, and may adopt, Ordinance No. 450, establishing regulations and requirements for mobile food vendors.

John Bartell, who was not present at the meeting, had provided a list of concerns regarding several portions of the draft ordinance. Ms. Gallagher provided copies to Council and noted that his statutory references are to the statutes that govern counties, not cities and towns. Each portion of the ordinance questioned by Mr. Bartell mirrors the language recommended by the League.

Council discussed each item on Mr. Bartell's list, and deliberated for some time regarding the suggestion to remove the prohibition regarding operating within 250 feet of a residential zone. It was unclear whether there were any areas where a vendor would want to operate that would be within that range.

Ms. Gallagher pointed out that the ordinance could be amended if it becomes apparent that any portion of it is creating a problem. Ultimately, it was decided to adopt the ordinance as written and amend it if necessary at a later date.

Mayor Barber inquired about the referenced fee for daily trash. Ms. Gallagher said that this would be done via a separate Resolution.

8:09 Jen Keenan, a local resident and food truck owner, asked about parking restrictions.

8:10 Liz Gale asked if a food truck can take up more than one space.

Councilmember Worth pointed out that the ordinance specifies, "No more than one legal parking space," unless it is private parking.

Councilmember Moore pointed out that the State has mandated that we allow food trucks. It is not something that the Town has chosen to do.

8:11 Ms. Keenan asked if they would need a separate business license. Ms. Gallagher said that they would not, as long as they have one already.

**Motion to Adopt Ordinance No. 450**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

Ms. Gallagher noted that the Ordinance will be in effect in 30 days.

<p>8:11 (1:11:09)</p>	<p><b>ITEM #7B: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO. 451, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 304, "DESIGN REVIEW," OF THE JEROME ZONING ORDINANCE REGARDING SOLAR INSTALLATIONS</b></p> <p>Council may conduct the second reading of, and may adopt, Ordinance No. 451, amending the Zoning Ordinance to reference previously approved solar guidelines.</p> <p>Following a brief review,</p> <p style="text-align: center;"><b>Motion to Adopt Ordinance No. 451</b></p> <table border="1" data-bbox="402 359 1252 478"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Mayor Barber called and ten-minute recess at 8:12 p.m.</p>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
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<p>ITEM #8: 8:20 Pt 2 (00:13)</p>	<p style="text-align: center;"><b>UNFINISHED BUSINESS</b></p> <p><b>ITEM #8A: PARKING ON CENTER STREET</b></p> <p>Council may discuss the establishment of designated parking areas on Center Street for its residents.</p> <p>Ms. Worth officially recused herself from the discussion and left the dais.</p> <p>Ms. Moore referred to the public meeting at Center Street and asked if this was regarding designating handicapped spaces. Council had also discussed that the curb needed to be fixed there, and she asked how we can move that project along. Ms. Gallagher will speak again with Public Works about making that a priority. She has requested information regarding the legalities/requirements for designating handicapped parking spaces.</p> <p>8:32 (12:25) Chad Hembrough, a Jerome resident, spoke about parking. He suggested that it would be best to leave things as they are and not designate spaces for specific residents.</p> <p>Council agreed that the parking spaces should be painted so that they are clearly defined, and that the repair work should be done on the curbs and drainage there as soon as possible.</p> <p>8:36 (16:35) Chad Hembrough asked for and received confirmation that these spaces are on Town-owned property.</p>																																										
<p>8:37 (17:00)</p>	<p><b>ITEM #8B: PROPOSAL FOR KIOSK PROCUREMENT AND MANAGEMENT</b></p> <p>Bradley Magee of BMJ Consulting will present a proposal for the purchase and management of parking kiosks. Following the presentation, Council may approve an agreement with the firm.</p> <p>No proposal from BMJ Consulting had been received but was expected to be available prior to the budget meeting scheduled for Thursday afternoon, June 13. Mayor Barber then tabled discussion of the proposal until that time.</p> <p>Councilmember Moore noted that there are "a lot of bugs to be worked out" with respect to paid parking. She has heard a lot of concern about residents who live uptown, and about hotel guests.</p> <p>8:44(24:10) Chad Hembrough stated that, if the Town makes exceptions to the paid parking, "we won't make big bucks." He recommended that no exceptions be made and that it be uniform throughout town. He also said that he feels we should not use a contractor to manage the program.</p> <p>Mayor Barber reminded the Council that the apartments have assigned parking that they're not using. Vice Mayor Harvey asked if we can ask Mr. Sims how to remedy the "virtual parking spaces."</p> <p>8:54 (34:15) Mr. Hembrough spoke again regarding misinformation that is out there about the paid parking proposal, and a press release was suggested.</p>																																										
<p>ITEM #9: 9:00 (39:25)</p>	<p style="text-align: center;"><b>NEW BUSINESS</b></p> <p><b>ITEM #9A: UPCOMING FUNDING OPPORTUNITIES</b></p> <p>Council may discuss the upcoming rounds of Community Development Block Grant (CDBG) funding and Freeport-McMoRan's Social Investment funding, and possible projects for which to apply.</p> <p>Ms. Gallagher spoke of upcoming funding opportunities through Freeport-McMoRan Copper and Gold Foundation and our "guaranteed round" of Community Development Block Grant funding. The deadline for the FMI funding is August 30, and awards typically range between \$20,000 and \$30,000. We have more time with the CDBG funding, as we'll begin public hearings around November, and we anticipate about \$360,000. We are now eligible to do a townwide project, which broadens our opportunities. She noted that Chief Blair has suggested replacement of water lines on Deception, Dundee and Holly.</p> <p>Two possibilities for FMI funding were mentioned: finishing the Middle Park and making it more accessible, and obtaining additional funding to restore the wall between School Street and Town Hall and reopen the steps there. Mayor Barber said that she would speak to Harry Stewart to see if he might take a look at that wall.</p>																																										

<p>9:11 (51:26)</p>	<p><b>ITEM #9B: DESIGNATION OF CHIEF FISCAL OFFICER</b></p> <p>Council may designate the Town Manager as Chief Fiscal Officer for the purposes of filing the annual Expenditure Limitation Report with the Auditor General's office for FY2019 and FY2020.</p> <p><b>Motion to Designate the Town Manager as Chief Fiscal Officer for the Purposes of Filing the Annual Expenditure Limitation Report with the Auditor General's office for FY2019 and FY2020</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG	X		X				HARVEY		X	X				MOORE			X				WORTH			X			
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<p>9:12 (52:35)</p>	<p><b>ITEM #9C: INTERGOVERNMENTAL AGREEMENT FOR EMERGENCY DISPATCH SERVICES</b></p> <p>Council may approve a renewed Intergovernmental Agreement with the City of Cottonwood for emergency dispatch services (fire and EMS) for the term July 1, 2019 through June 30, 2021.</p> <p><b>Motion to Accept This Agreement</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG		X	X				HARVEY	X		X				MOORE			X				WORTH			X			
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<p>9:14 (53:57)</p>	<p><b>ITEM #9D: APPROVAL OF STANDARD FORMS FOR VIDEO SERVICE LICENSE APPLICATION/ AFFIDAVIT AND AGREEMENT</b></p> <p>In accordance with recently enacted SB1140, Council may approve standard Video Service License Application and Agreement forms to be used for video and cable service providers. The bill requires municipalities to issue a uniform video services license to video service providers beginning Jan 1, 2020, and cities and towns must adopt a standard application/affidavit form and standard agreement form by July 1, 2019. These forms have been prepared by the League of Arizona Cities and Towns for approval by each jurisdiction.</p> <p>Mayor Barber informed the Council that adopting these standard forms is something that is mandated by the State – we have no choice in the matter and must adopt the forms by July 1. After further discussion,</p> <p><b>Motion to Approve Standard Forms for Video Service License Application/Affidavit and Agreement</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Council requested an explanation in plain English of what this is from either the Town Attorney or the League Attorney.</p>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG	X		X				HARVEY						X	MOORE			X				WORTH			X			
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<p>7:05 (5:25)</p>	<p><b>ITEM #9E: APS SUBSTATION</b></p> <p>Council may discuss the proposed location (on 89A just above the #1 gas station) of a proposed APS substation.</p> <p><i>Kendra Lee and Darla Deville, representatives of APS, were present to speak about the proposed APS substation. Ms. Lee offered an audio-visual presentation, which is included at the end of these minutes. Mayor Barber asked them to explain the redundancy that this substation would provide.</i></p> <p>7:24 (23:45) <i>Kendra Lee explained that, by building this substation, it allows us to have a paralleling loop feed and has a redundancy of two 69 lines going in and out. Right now, Jerome is at the end of the line, and, she said, this substation will significantly reduce power outages here.</i></p> <p>7:25 (25:00) <i>Ms. DeVille reiterated that there is only one line coming into Jerome currently. She added that there should be no impact to the traffic coming up and down the hill.</i></p> <p>7:26 (26:15) <i>Ms. Lee commented about the substations that APS builds.</i></p> <p>7:28 (28:33) <i>Ms. DeVille spoke about providing safe, reliable and redundant energy.</i></p> <p><b>ITEM #9F: LOADING ZONE NEAR POST OFFICE</b></p> <p>Council may discuss the possibility of creating a loading zone across the street from the Jerome Post Office.</p> <p><i>At 7:58 p.m., Mayor Barber explained that this item was pulled from the agenda because the Town does not own the property in question.</i></p>																																										
<p>ITEM #10: 9:28 (1:08:06)</p>	<p><b>TO AND FROM THE COUNCIL</b></p> <p>Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.</p> <p><i>Mayor Barber talked about Council field trips to the cemetery in July and to the springs, possibly in September. She also wants to discuss options for RV parking.</i></p> <p><i>Vice Mayor Harvey suggested that we could make people aware of the 300-level parking area by putting something on the website.</i></p> <p><i>Dr. Dillenberg spoke again about "Friends of Jerome" and would like to have Tim Riester come to a meeting to offer some ideas.</i></p> <p><i>Councilmember Worth would like to invite Coral Evans, Mayor of Flagstaff and Felicia Fish, both candidates for Legislative District 6, to attend a meeting in the fall. She also suggested that we explore the</i></p>																																										

	<p>option of bringing in an AmeriCorps/Vista volunteer in to work in any department or on a special project. Lastly, Ms. Worth stressed the importance of obtaining an accurate census count and urged that we participate with a census count committee. Vice Mayor Harvey noted that she had volunteered during the 2010 Census.</p> <p>Councilmember Moore would like to revamp the employment ad for Zoning Administrator, and she offered to help rewrite the job description.</p>																																										
<p>ITEM #11:</p>	<p><b>ADJOURNMENT</b></p> <p><b>Adjourned at 9:41 p.m.</b></p> <table border="1" data-bbox="406 373 1252 495"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG		X	X				HARVEY			X				MOORE			X				WORTH			X			
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APPROVE:

ATTEST:

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_

## **Call to the Public**

**You all so great tonight ....I appreciate this opportunity and will be just a fw minutes....**

**Food for thought ....**

**I want to be encouraging today and support you by bringing something to Your Attention....**

**The reconstruction of the thousands of original bricks and parts of the front of the old Cuban Queen Building have been put on hold because of the Jerome Parking Ordinance Interpretation of non-transferability of 5 awarded parking spaces by members of this Council and instructions to Your Attorney...**

**I have two points I would like make**

**1<sup>st</sup> Jerome as we know is an Historical District nationally recognized and the Cuban Queen is a part of Jerome's Legacy Like the Douglas Mansion the Daisy and the Audry Head Frame. To date this body has not formally recognized the importance of bringing back the Cuban Queen to Jerome. This Council is paying its Attorney to block any reconstruction that will resemble the Original Cuban Queen and tell the story.....**

**2<sup>nd</sup> I want to call your attention to parcels 401 06 054 401 06 037A 401 06 011 and 420 Hull Avenue These are under scrutiny as they did not all provide or follow the Parking Ordinance....There are also others....**

**I believe This Council can act if It wants to and come up with a viable solution so we are able to complete the Cuban Queen in its exact location...**

*Curtis Lindner  
222 County Rd  
Jerome Ar*

# APS Clarkdale Substation Overview Presented to Jerome Town Council

Kendra Lee, APS  
June 11, 2019



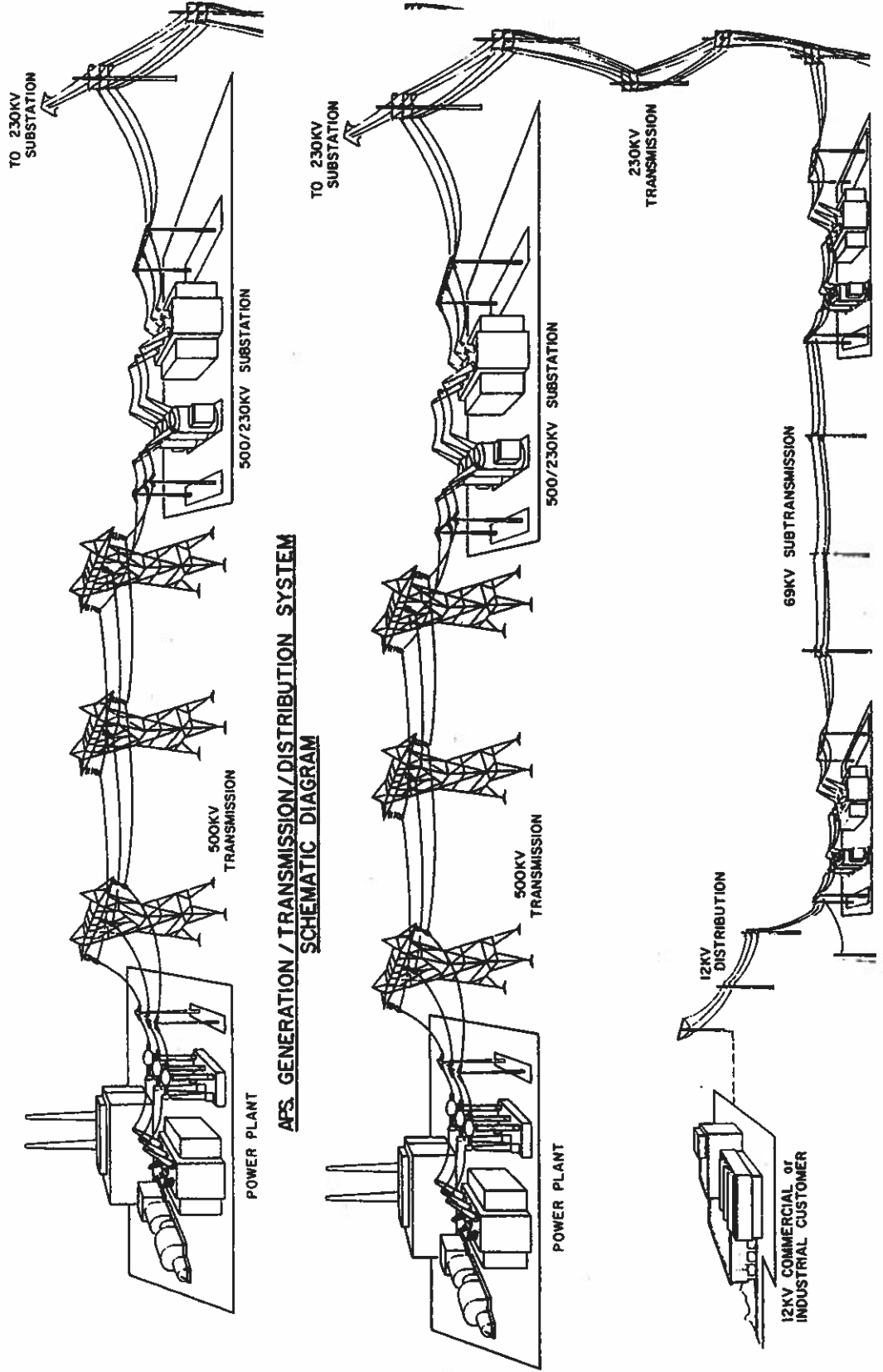


## Project Background

- **What?** In order to provide safe, reliable electricity and meet the energy needs of our customers, APS has plans to build a new substation in the Town of Clarkdale
- **Where?** The 2.3 acre site is located approximately 540 feet off the intersection of Arizona State Route 89A, Cement Plant Rd and Clarkdale Pkwy
- **When?**
  - Permitting and engineering will take place in 2019
  - Construction will start in 2020
  - The project should be fully complete by Spring 2021



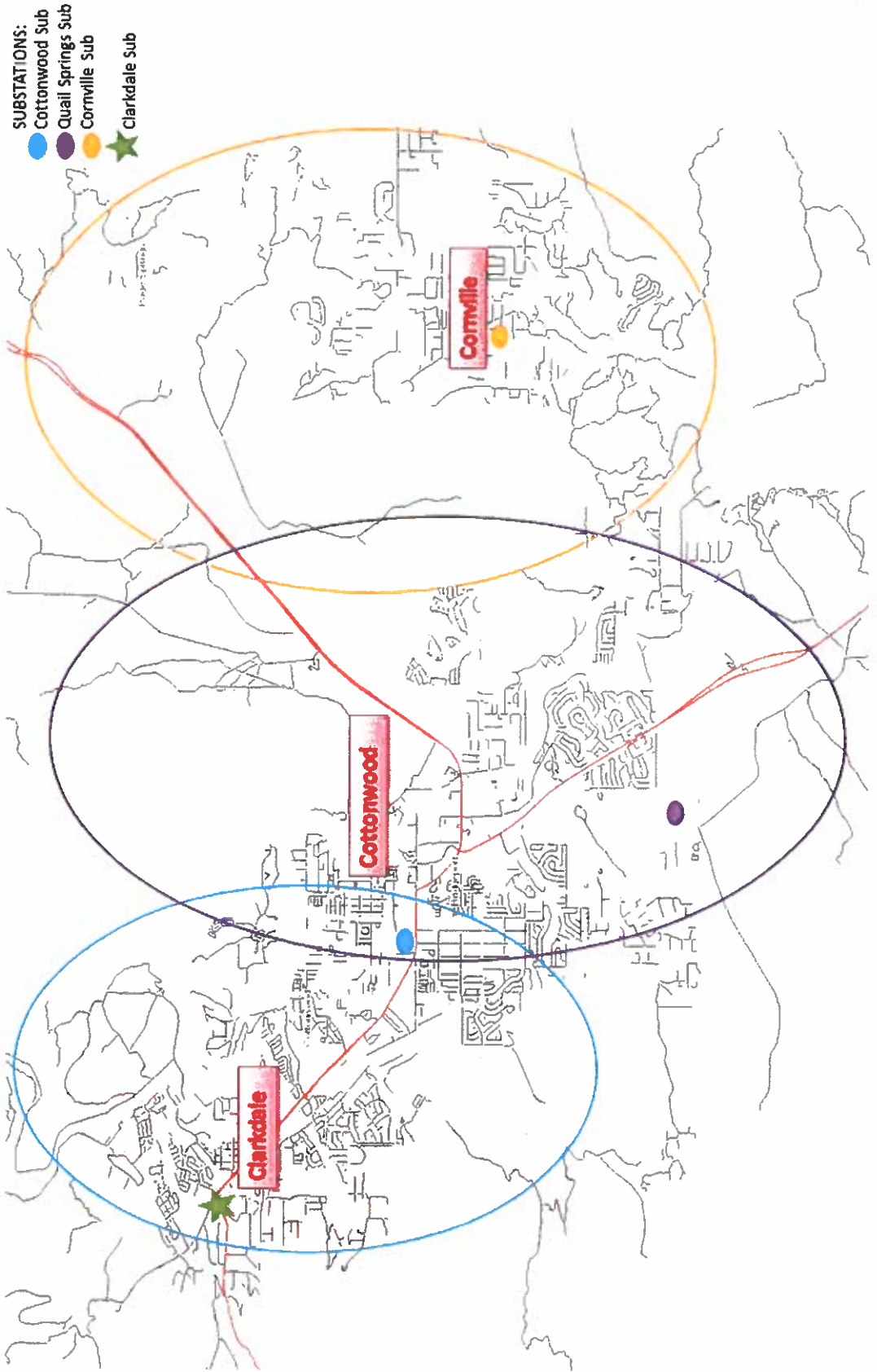
# The Electric Grid





# Substations Serving the Area

NOTE: The Clarkdale Substation is a new site; planned for 2020

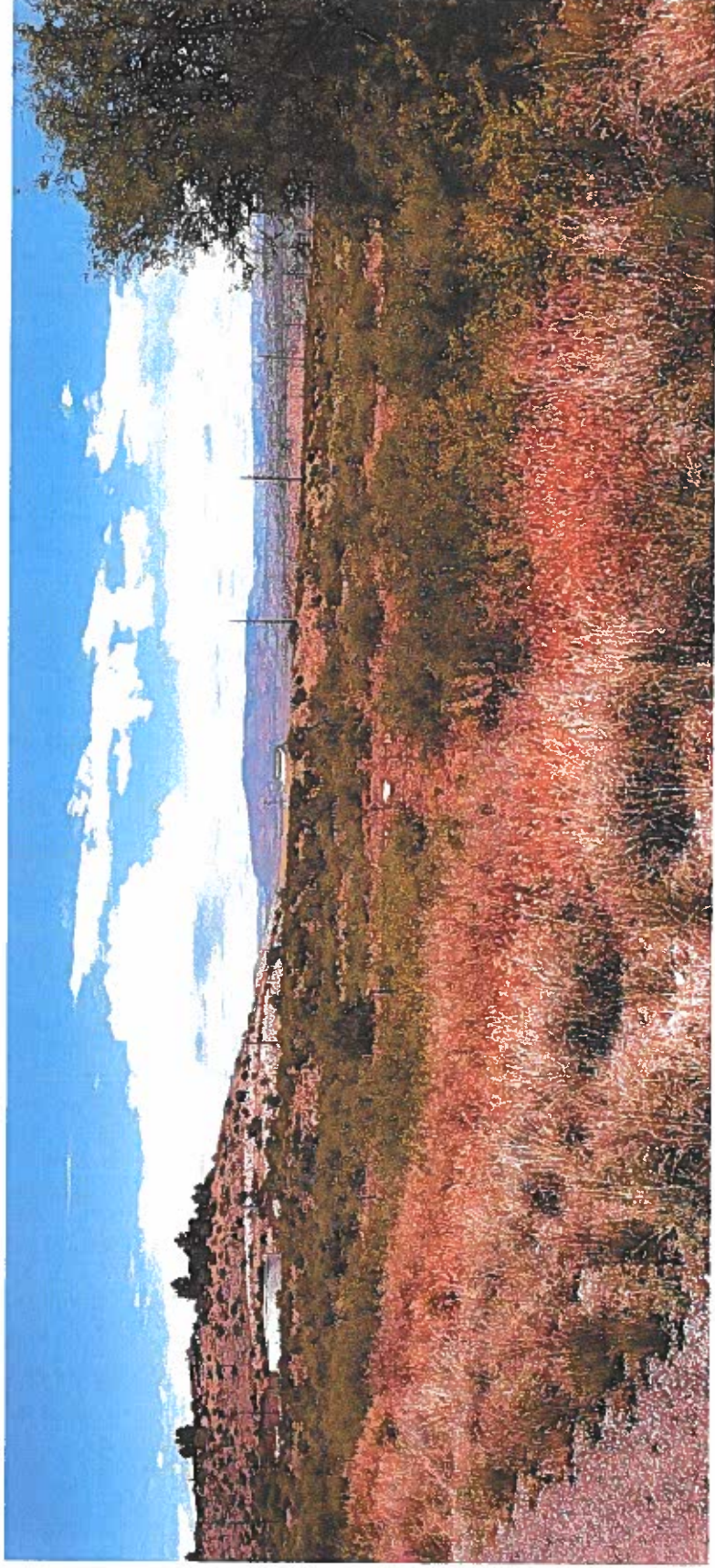


## Site Selection

- APS identified the need for a new substation and considered multiple sites
- Properties are selected based on the following criteria:
  - Availability of land
  - Size and condition of property
  - Adjacency to existing 69kV transmission power lines needed to serve the substation
    - ✓ The existing 69kV transmission near the site reduce the need for extensive power line construction
  - Proximity to existing distribution power lines needed to serve our customers



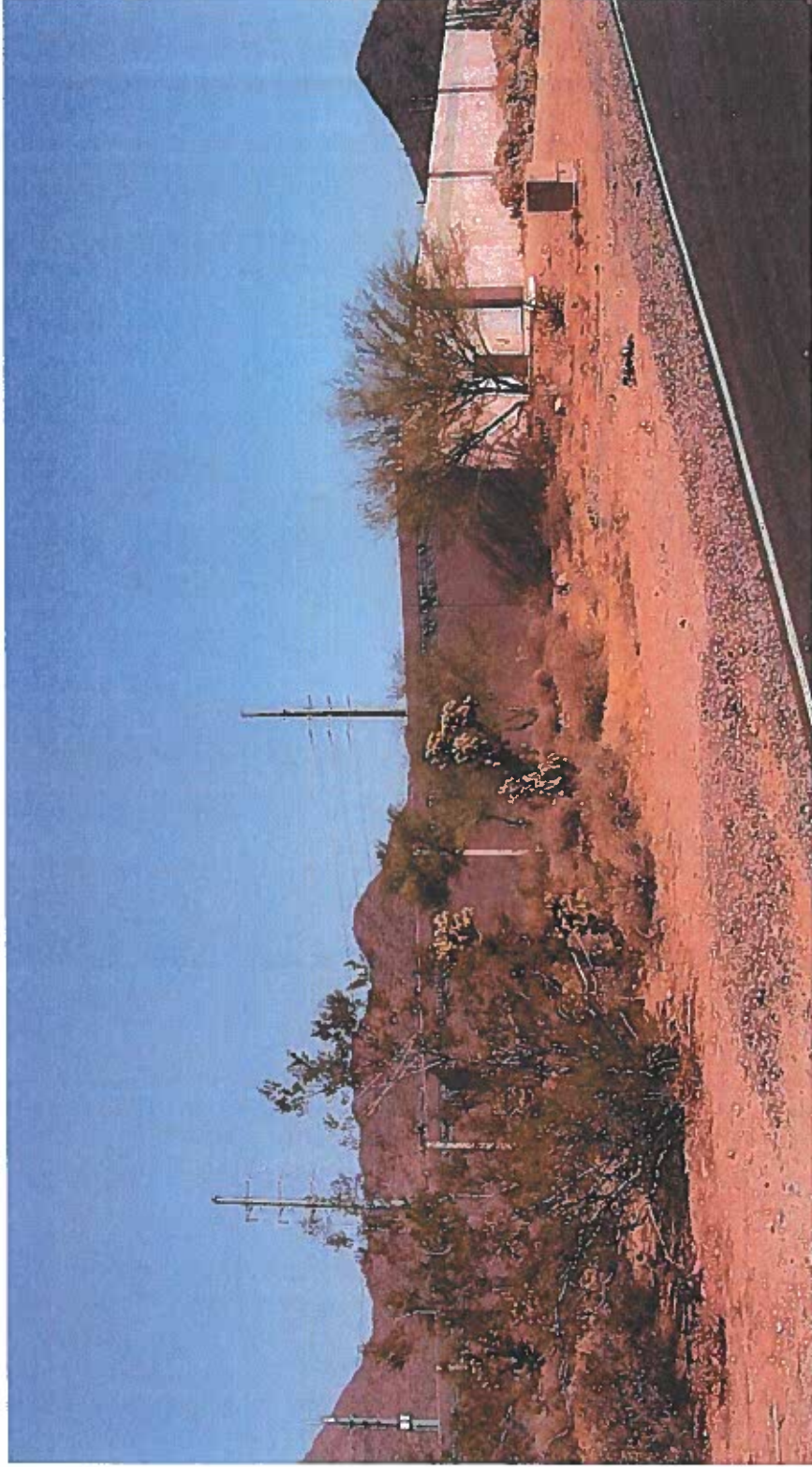
# APS 69kV Power Lines near Clarkdale Substation





# Existing APS 69kV Substations

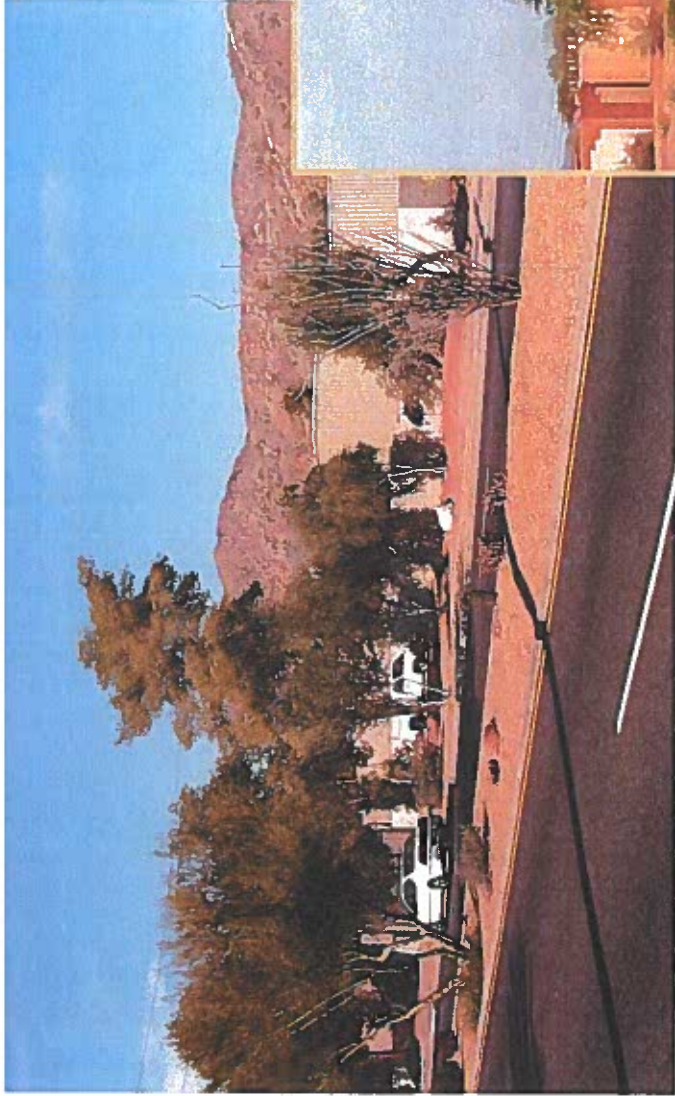
Designed to blend with the neighborhoods and/or surrounding area





# Existing APS 69kV Substations – con't

Designed to blend with the neighborhoods and/or surrounding area





# APS 69kV Substations

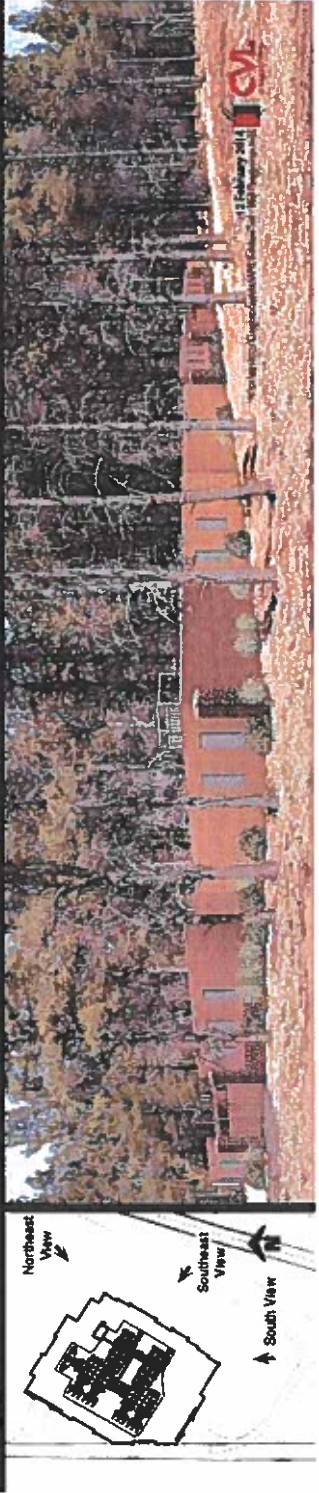
This Flagstaff example uses colors, rock and metal gate installations that are part of the existing community.



▲ Northeast Rendering of the Wall

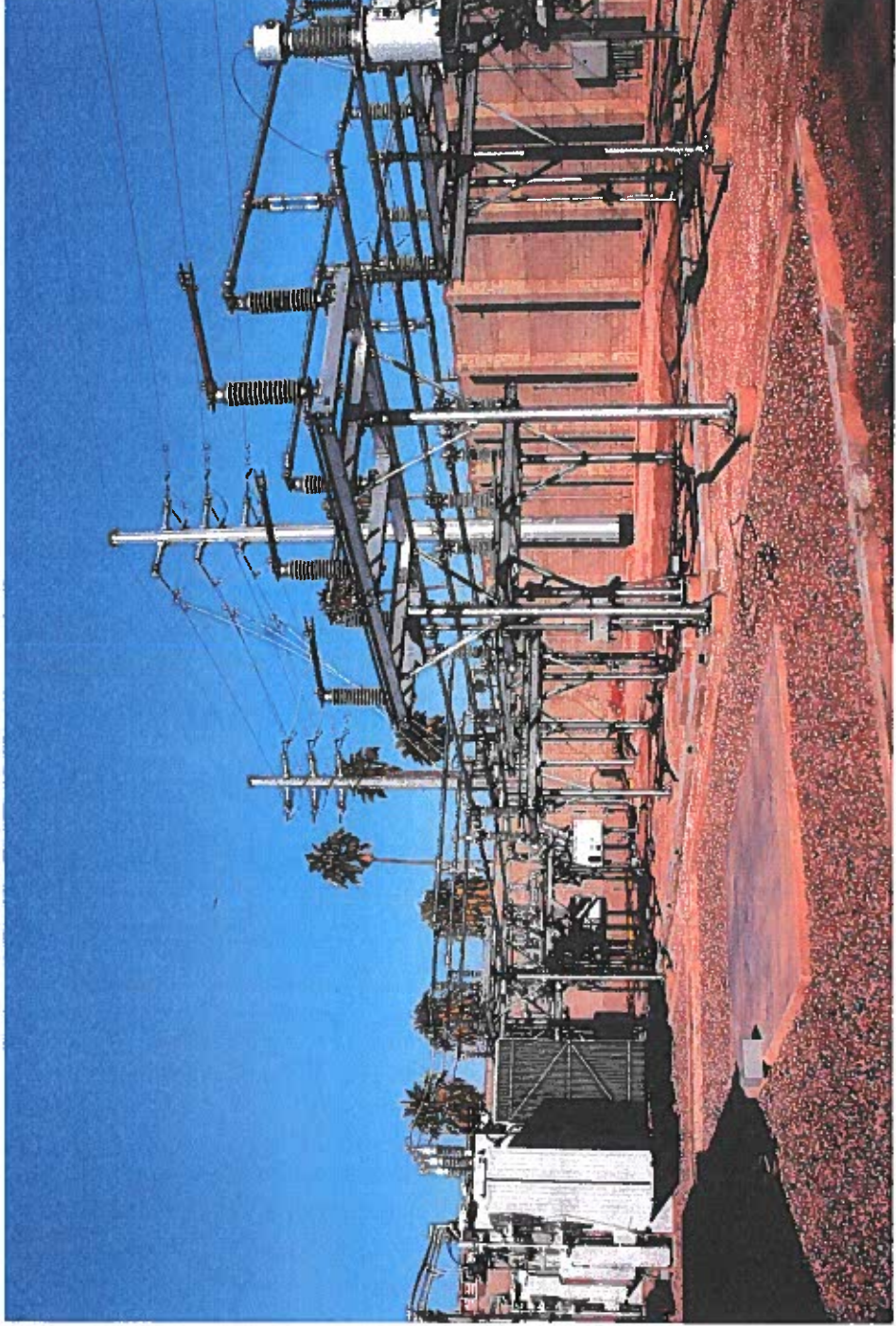


▼ South Rendering of the Wall





**Substations** include transformers and related equipment that convert voltage from 69kV to 12kV



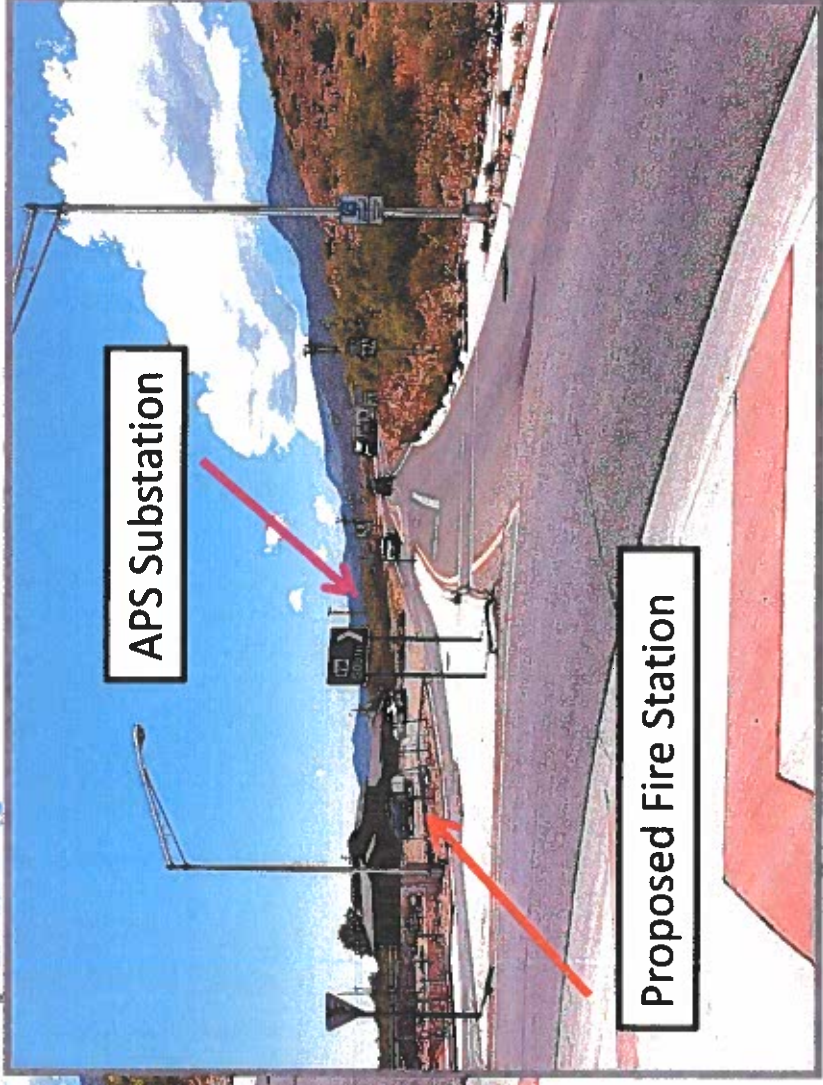
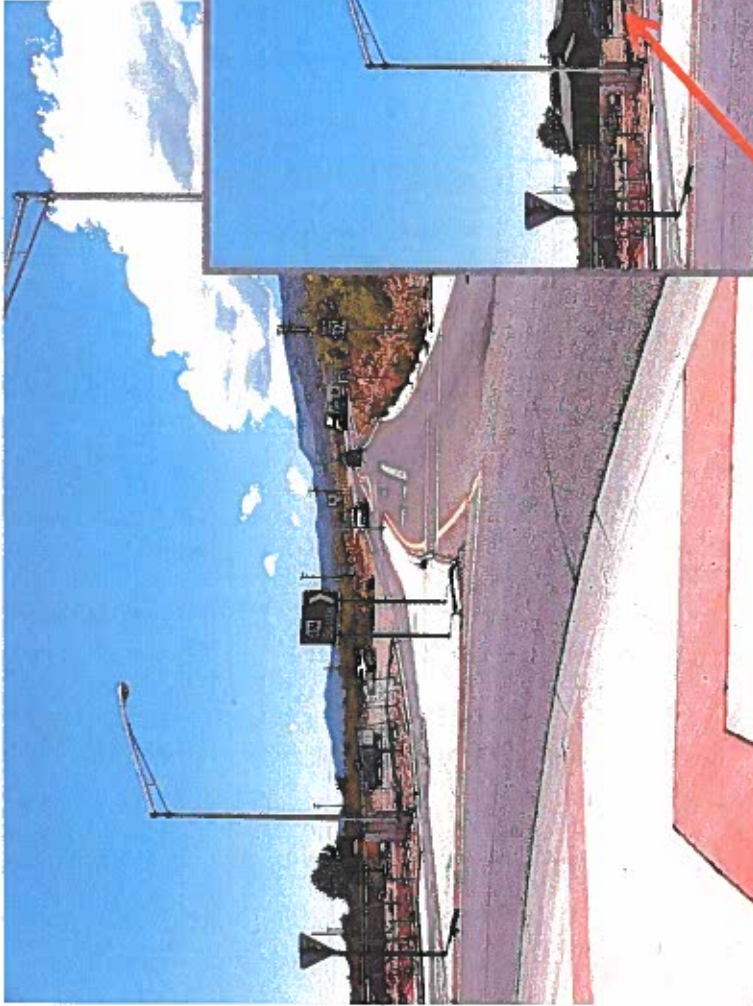




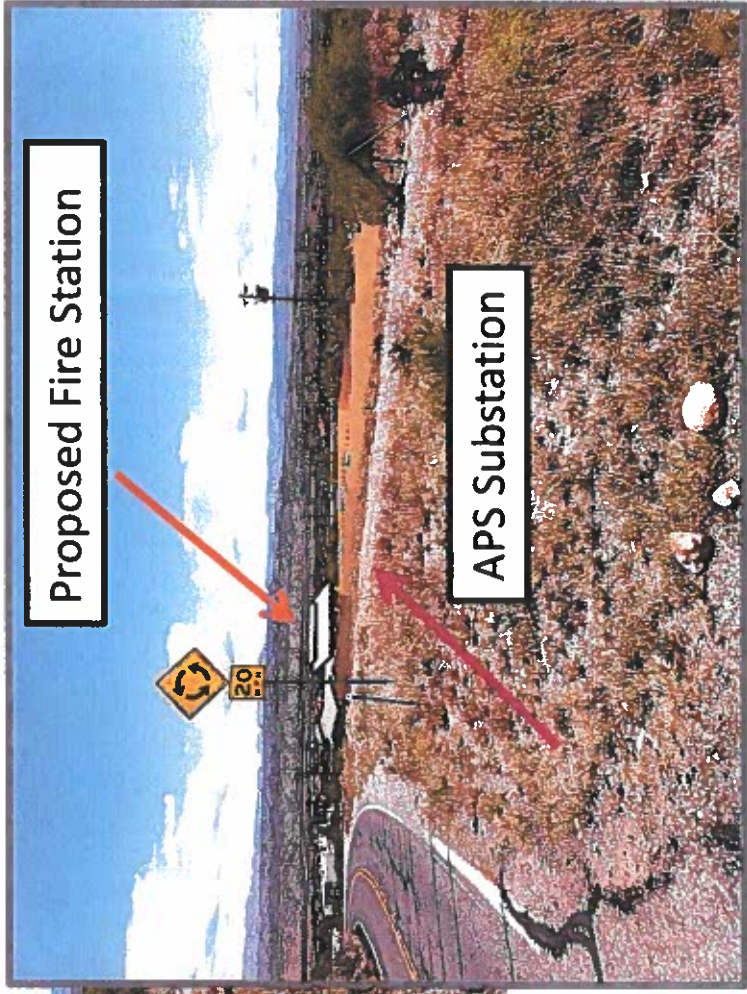
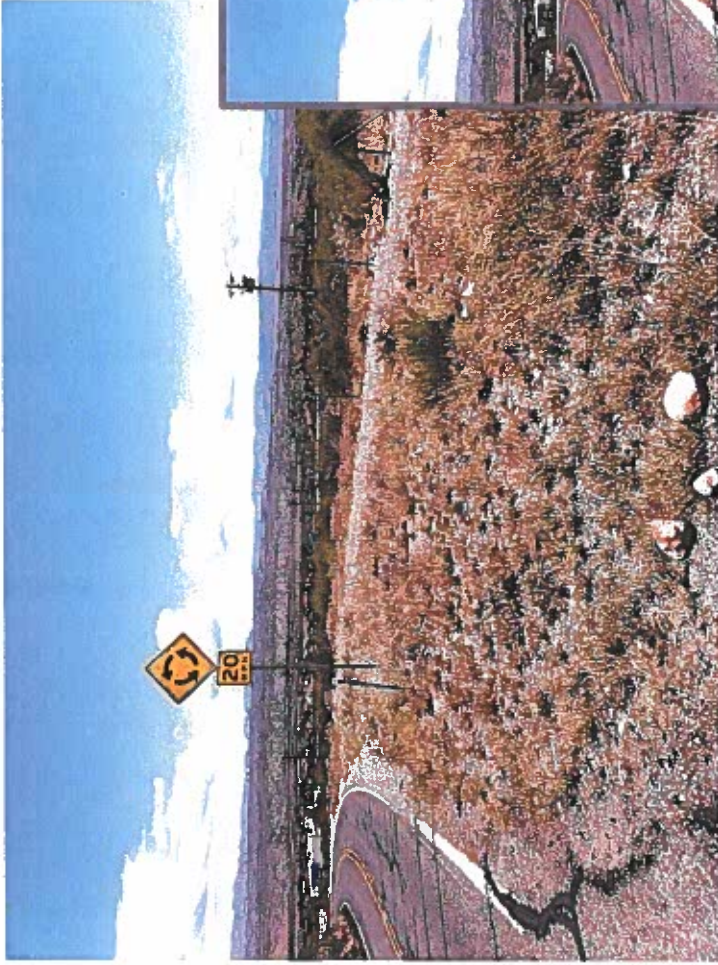
# Substation Designs

- **Architecture & design elements**
  - 10-ft CMU block walls
    - ✓ NOTE: Clarkdale Substation is proposed with 12-ft walls
  - Wall colors blend with neighborhood architecture and/or surrounding terrain
  - Landscaping will be installed according to Town of Clarkdale codes and will compliment project and community
- **Engineering**
  - The tallest structure within the substation is typically 17-ft
    - ✓ NOTE: The electrical equipment for the Clarkdale Substation will be screened by the walls from ground level views surrounding the substation. The site will be excavated in a way that only 4-ft will be visible above grade.
  - All electrical engineering is designed per the NESC (National Electrical Safety Code)
  - APS complies with NFPA (National Fire Protection Agency), Section 850
  - The safety of our employees, customers and communities is APS's highest priority.

# Existing views / Renderings

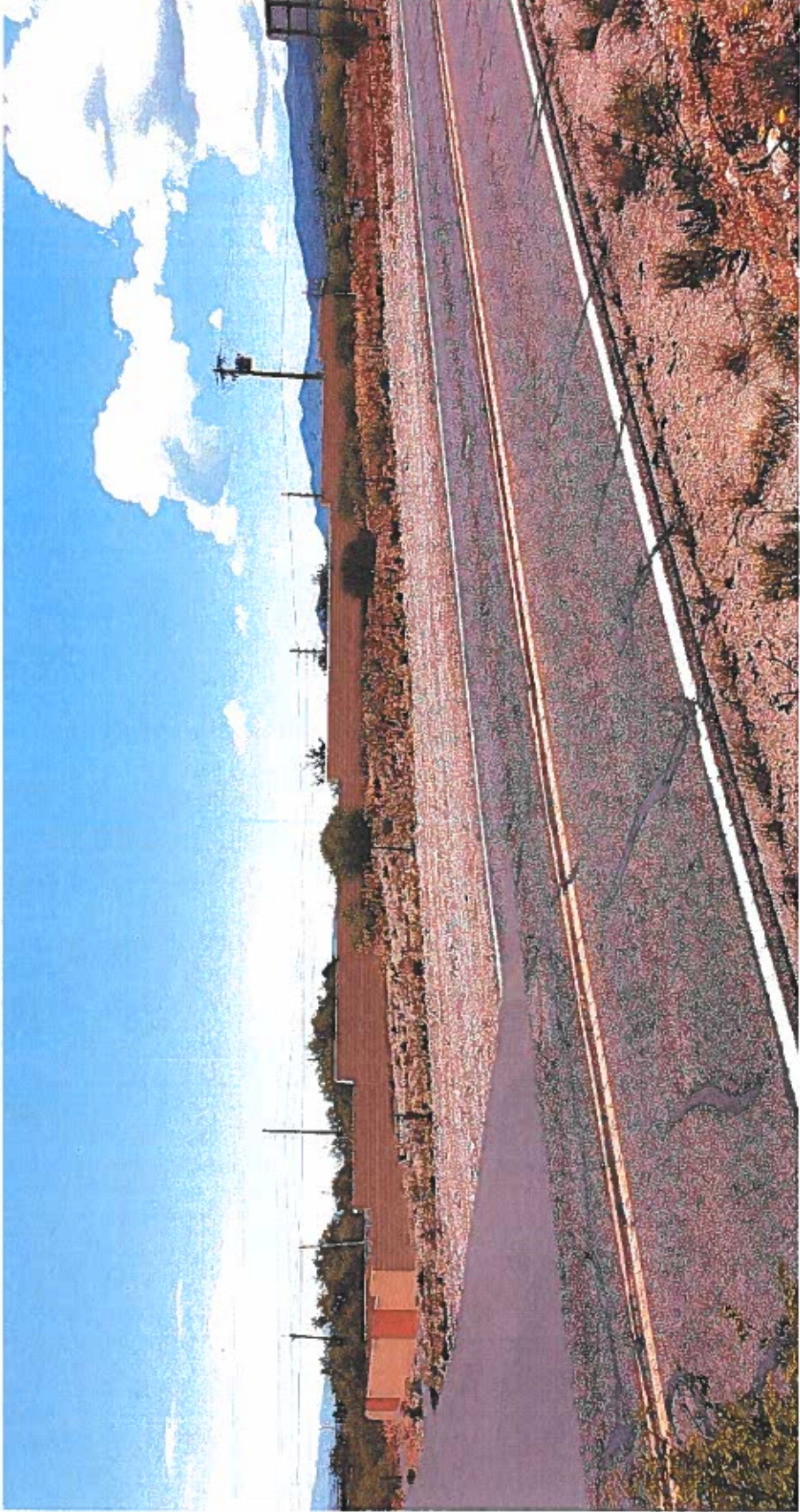


# Existing views / Renderings





# Proposed Rendering





## Action Items & Next Steps

- Rezoning of property from “Residential” to “Commercial with special use permit for public utility”
- Ongoing coordination and outreach regarding project designs & construction
  - Town of Clarkdale
  - Town of Jerome
  - Residents and property owners
  - Community organizations and Clarkdale/Jerome stakeholders
- Construction to start in 2020
- Completion by Spring 2021



## **Our APS Commitment**

- We invest in substation and power line projects to upgrade, strengthen and expand our systems.
- Our investments provide the capacity required to meet future power demand needs associated with customer usage, economic development, and new customer technologies.
- We deliver safe, reliable and affordable electricity to our customers and communities.
- We value the partnership with the communities we serve & strive to be a good neighbor.



# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Founded 1876

Incorporated 1899

## MINUTES SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL THURSDAY, JUNE 13, 2019 AT 12:00 PM

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting.

Persons with a disability may request an accommodation such as a sign language interpreter by contacting Joni Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall and at the Jerome Public Library.

<p><b>ITEM #1:</b></p>	<p><b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b></p> <p>Mayor/Chairperson to call meeting to order.</p> <p><i>Mayor Alex Barber called the meeting to order at 12:00 p.m.</i></p> <p>Town Clerk to call and record the roll.</p> <p><i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, Councilmembers, Jane Moore and Dr. Jack Dillenberg.</i></p> <p><i>Staff present were Candace Gallagher, Kathleen Jarvis, Librarian, Melanie Atkin, Accounting and Joni Savage, Deputy Clerk.</i></p>	
<p><b>ITEM #2:</b> 1:56 Pt 2 (1:00)</p>	<p><b>PROPOSAL FOR KIOSK PROCUREMENT AND MANAGEMENT</b></p> <p>Council will review and may approve a proposal from BMJ Consulting for the purchase and management of parking kiosks.</p> <p><i>Mayor Barber referred to Mr. Magee's proposal.</i></p> <p><i>Council agreed managing in-house would be better than having a management company.</i></p> <p><i>2:23 (28:05) Liz Gale, a Jerome business owner, said she is looking for some consideration for herself and the other hotel owner.</i></p> <p><i>Ms. Gallagher said she will be sending out "Request for Pricing" to parking meter companies, between six and eight kiosks to include a possible pilot program.</i></p>	<p><i>Sponsored by Mayor Alex Barber</i></p> <p><i>Discussion: Possible Action</i></p>
<p><b>ITEM #3:</b> 12:01</p>	<p><b>2019-20 BUDGET</b></p> <p>Council will continue discussions regarding the 2019-20 budget, including but not limited to infrastructure improvements, capital purchases, and staffing, and may direct staff in that regard. Discussion will also include the potential buyback of property near the Sliding Jail.</p> <p><i>Ms. Gallagher read from her memo.</i></p> <p><i>12:11(11:05) Vice Mayor Harvey asked Kathleen Jarvis about library costs.</i></p> <p><i>12:12 (12:01) Kathleen Jarvis explained that they have had paid staff since 2007. She spoke about the need of the library staff.</i></p> <p><i>12:23 (23:14) Ms. Jarvis spoke again about the library.</i></p> <p><i>12:30 (30:41) Ms. Savage spoke about the Air Conditioners in the building.</i></p> <p><i>12:34 Councilmember Worth arrived.</i></p> <p><i>The Council discussed streets in need of repair.</i></p> <p><i>12:45 Marty Boland, Public Works Director arrived.</i></p> <p><i>12:50 (49:36) Mr. Boland said School street would be where he would want to start and explained his reasons.</i></p>	<p><i>Sponsored by Mayor Alex Barber</i></p> <p><i>Discussion: Possible Direction</i></p>

	<p>12:52 (52:24) Ms. Gallagher reminded all about the upcoming CDBG funding and possibly using it for new water/fire lines on Dundee, Deception and Holly. We would not want to repair those streets until after the new water line was in place.</p> <p>12:53 (53:10) Mr. Boland spoke again.</p> <p>The Council discussed fixing some issues on Center Street with Mr. Boland.</p> <p>12:57 (57:45) Ms. Gallagher said that we have three avenues for funding -- in the budget under HURF, using the extra HURF money we are probably going to get this year, and the upcoming CDBG funding. We can put money in the budget for street repairs.</p> <p>12:59 (59:40) Mr. Boland talked about the steps next to the Old Town Hall from Clark Street down to Main.</p> <p>1:20 (1:20:30) Mr. Boland spoke about the need for an additional crew member.</p> <p>The Council discussed cemetery maintenance.</p> <p><b>Motion to Take a 15-Minute Break at 1:40 p.m.</b></p> <table border="1" data-bbox="386 653 1232 772"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>3:21 (1:25:35) The Council discussed salaries and a longevity bonus.</p>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X				
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<p><b>ITEM #4:</b></p>	<p><b>ADJOURNMENT</b></p> <p><b>Adjourned at 3:44 p.m.</b></p> <table border="1" data-bbox="386 894 1232 1014"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG		X	X				HARVEY	X		X				MOORE			X				WORTH			X				
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APPROVE:

ATTEST:

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_





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# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## DRAFT MINUTES BUDGET MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL TUESDAY, JUNE 25, 2019 AT 6:00 PM

<b>ITEM #1:</b>	<p><b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b></p> <p>Mayor/Chairperson to call meeting to order.</p> <p>Mayor Alex Barber called the meeting to order at 6:02 p.m.</p> <p>Town Clerk to call and record the roll.</p> <p>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane Moore and Dr. Jack Dillenberg.</p> <p>Other staff present were Melanie Atkin, Accounting, Marty Boland, Public Works Director, Rusty Blair, Fire Chief and Joni Savage, Deputy Clerk.</p> <p>Mayor/Chairperson or designee to lead the Pledge of Allegiance.</p> <p>Mayor Barber led the pledge.</p>																																										
<b>6:02 (1:10)</b>	<p>Chief Blair and Mr. Boland were invited to speak prior to moving on to Item #2. They proposed an incentive for crew members and police officers to make extra money by joining the volunteer fire department and receiving applicable certifications. \$1.00 per hour for a Firefighter II or EMT certification was proposed. They felt that this may be a way to gain staffing while also providing more available responders for the fire department.</p> <p>It was agreed that \$6,000 would be included in the budget for this, and that Ms. Gallagher will work with Mr. Blair and Mr. Boland to draft a formal policy for approval by Council.</p>																																										
<b>ITEM #2: 6:22 (22:35)</b>	<p><b>STIPEND IN LIEU OF HEALTH INSURANCE BENEFITS</b></p> <p>Council will review information regarding offering a stipend to employees in lieu of providing health insurance benefits and may approve same.</p> <p><b>Motion to Amend the Personnel Policy to Offer a Flat Rate Stipend to Anyone Opting out of Medical or Dental Coverage, Provided That They Have Additional Medical Coverage Available, at the rate of 50% of the Town's Average Cost of Single and Single+Spouse Coverage</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG		X	X				HARVEY	X		X				MOORE			X				WORTH			X			
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<b>ITEM #3: 6:35 (35:31)</b>	<p><b>2019-20 BUDGET</b></p> <p>Council will continue discussions regarding the 2019-20 budget, including but not limited to infrastructure improvements, capital purchases, and staffing, and may direct staff in that regard. Discussion may also include the purchase of parking kiosks and the potential buyback of property near the Sliding Jail.</p> <p>Ms. Gallagher reviewed her memo (attached) and reported that we have received \$197,000 from the State as a one-time HURF distribution for streets and roads. This has not yet been included in the budget, and will reduce the amount of General Fund balance being utilized, making more available for use.</p> <p>During discussion, it was generally agreed that:</p>																																										

	<ul style="list-style-type: none"> <li>• \$50,000 will be included in the budget (moved from the contingency budget) for the buyback from the Historical Society of the parking lot and area near the Sliding Jail.</li> <li>• \$25,000 will be included in the water budget (moved from the contingency budget) for the purchase of a water truck.</li> <li>• School Street and Hull Road repairs will be added to the HURF budget (which already includes repairs to Center Street) using an estimate to be provided by Chief Blair and Mr. Boland.</li> <li>• \$5,000 will be added to the Planning/Zoning budget to accommodate the possible need to increase the amount to be paid to the next Zoning Administrator.</li> <li>• The Fire Chief's salary increase will be set at 6%.</li> </ul> <p>Another budget meeting was scheduled for July 2 at 5 p.m. and will include review of the proposals received for parking kiosks. Chief Muma will be asked to attend to discuss enforcement in that regard.</p> <p>Also discussed was a community garden, repairs to the School Street steps/access to Town Hall, progress with the Hotel Jerome and the status of the sewer treatment plant.</p> <p>Lastly, Council reviewed a letter from the Chamber of Commerce recommending how the funds from the Tourism Tax should be used, and had no objections to the Chamber's recommendations.</p>																																											
<p><b>ITEM #4:</b></p>	<p><b>ADJOURNMENT</b></p> <p><b>Adjourned at 7:45</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
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APPROVE:

ATTEST:

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

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## MEMO

**FROM:** Candace Gallagher, Town Manager/Clerk  
**TO:** Mayor and Council  
**SUBJECT:** FOURTH draft: 2019-20 Town budget  
**DATE:** June 19, 2018

---

Here is the fourth draft of our 2019-20 budget, which includes the following changes discussed at our June 13 meeting:

- Changed wage increase percentage for public safety employees from 6% to 4%.
- Reviewed library staffing and wages with Kathleen Jarvis and tweaked accordingly (minor adjustments).
- Added sixth Public Works crew member to begin January 1, 2020.
- Added \$19,000 to properties budget for air conditioner replacements at Town Hall.
- Added \$1,000 to General Government budget for startup costs for "Friends of Jerome."
- Increased line item for repair to steps near old Town Hall (from \$5,000 to \$10,000).
- Added appropriations for extensive repairs to Center Street: HURF - \$52,000; Water - \$36,000; Sewer - \$8,000. (Rough estimates provided by Rusty Blair.)

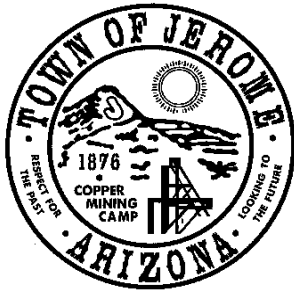
I also:

- Added a bit to Uniforms expense in each Public Works department to provide for new hires.
- Included \$25,000 under Utilities Fund contingencies for the purchase of a water truck (funded by utilities fund balance).
- Included \$50,000 in Operating Grants fund for possible grant for healthcare clinic (same as last year).
- Increased to \$40,000 appropriation for repairs to Hampshire Avenue sidewalk (patched but requires major repair).
- Increased appropriation for "routine" R&M under HURF to \$10,000.
- Added \$2,000 to Contract Services in the police department to cover mandated counseling services for first responders.
- Fine-tuned the salary worksheet to:
  - Prorate benefit costs for new employees.
  - Include pension costs on longevity amounts (minor adjustment).
  - Reflect recent hiring of fifth full-time crew member at \$13/hr.

The net effect of these changes is to increase the amount being utilized from General Fund Balance and Utilities Fund Balance to \$300,000 and \$90,000 respectively. An updated Fund Balance Recap is provided here.

To discuss at this meeting:

- Review budgeted \$ for Center Street
- Purchase of water truck – leave in contingency or move to water budget?
- Buyback of property from Historical Society – leave in contingency or move to capital budget?
- Budget for kiosks (not yet included), and review parking revenue figure (currently at \$50,000)
- Inclusion of any additional funding for unspecified infrastructure projects
- Need for another budget meeting?



# TOWN OF JEROME

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## MEMO

**FROM:** Candace Gallagher, Town Manager/Clerk  
**TO:** Mayor and Council  
**SUBJECT:** 2019-20 Town budget for tentative adoption  
**DATE:** July 3, 2018

---

Here is the sixth draft of our 2019-20 budget, ready for tentative adoption at our July 9 meeting. The following changes have been made, as discussed at our July 2 budget meeting:

- Increased anticipated parking revenue to \$125,000
- Added \$20,000 to anticipated police revenue
- Appropriated \$125,000 for the purchase of parking kiosks and related expenses
- Included \$444 under General Government Miscellaneous expenses for contribution toward Verde Valley Town Hall Forum expenses
- Added \$5,000 to Sanitation budget for purchase of new garbage cans for downtown area
- Added \$13,750 to HURF budget for paving the public parking lot across from the Spirit Room (estimate provided by Chief Blair)
- Added \$2,000 to HURF budget for addition of handrail near new curb/gutter on Main Street
- Added \$39,000 to Properties budget to supplement \$31,000 grant for repairing retaining wall and steps at School Street entrance to Town Hall and restoring access
- Adjusted General Government benefit costs to eliminate medical benefits for employee who has opted out
- Included separate line item under General Government for payment in lieu of medical benefits
- Provided in CONTINGENCY BUDGET for use of an additional \$130,000 in General Fund balance to fund replacement of water line, hydrants and regulator on Dundee
- Provided in CONTINGENCY BUDGET for use of an additional \$3,000 in General Fund balance to replace the golf cart used by administration

Also, as discussed, I checked the "Salaries and Wages" figures for accuracy in their transference from the wages spreadsheet to the budget spreadsheet. In doing so, realized that longevity amounts previously inserted in the wages spreadsheet had not carried over, and corrected that.

In addition, I made the following adjustments:

- Based on revenues to date, increased anticipated sales tax revenue by \$2,000
- Increased amount budgeted under Library for Contract Services (Yavapai County), at recommendation of K. Jarvis
- Revised wages spreadsheet to reflect full amount of fuel abatement pay, as already shown on budget spreadsheet, so that payroll taxes, etc. would calculate on that amount
- Made minor adjustments to other line items to balance

The net effect of these changes is to increase the amounts being utilized from the General Fund Balance and Utilities Fund Balance to \$363,000 and \$91,500, respectively. An updated Fund Balance Recap is provided here.

**TO RECAP: Major purchases/projects funded by this budget now include:**

- \$50,000 allowance for preservation of historic buildings, if necessary
- \$6,000 for downpayment on new patrol car
- \$10,000 toward fuel abatement (remaining \$33,000 to be paid with Firewise funding)
- Community Arts program funded once again this year
- \$50,000 for buyback from the Historical Society of the property and parking lot near the Sliding Jail
- \$25,000 for the purchase of a dedicated water truck for use by Public Works
- \$6,000 for first year's financing cost for new flatbed truck for use by Public Works
- \$19,000 for replacement of some air conditioning units at Town Hall

- \$10,000 for repairs to steps next to the Old Town Hall (police station)
- \$20,000 for other routine maintenance on Town properties and buildings
- \$5,000 for creative repairs to flume
- \$30,000 for repairs to the rock wall below School Street
- \$195,000 for major infrastructure repairs on Center Street, School Street and Hull Road (includes water, sewer and pavement work, divided between the water, sewer and HURF budgets).
- \$25,000 for street patching.
- \$10,000 for other street and sidewalk repairs as needed.
- \$40,000 for repairs to the Hampshire Avenue cantilevered sidewalk.
- \$6,000 for replacement of flooring and sinks in the public restrooms at the Fire Station.
- \$30,000 for general sewer infrastructure maintenance, including replacement of a sewer line that has been problematic.
- Continued funding toward meeting effluent limits at the wastewater treatment plant.
- \$20,000 for engineering for sewer plant upgrades.
- \$20,000 for replacement of regulator boxes.
- \$6,900 for spring repairs.
- \$25,000 for general water system maintenance.
- \$45,000 for downpayment on new garbage truck IF NEEDED.
- \$125,000 for the purchase of parking kiosks.
- \$5,000 for the purchase of new garbage cans for the downtown area.
- \$13,750 to pave the parking lot across from the Spirit Room.
- \$2,000 to install a handrail near the new curb and gutter along the Main Street parking area.
- A total of \$70,000 (between a grant and a budget appropriation) to restore the School Street access to Town Hall.

In addition, our contingency budgets provide for the spending of excess revenues if received, including repairs to the parade steps, and for the use of additional fund balance as follows:

- \$4,000 to provide a grant match for a FEMA grant for extrication equipment, if received.
- \$130,000 for replacement of the water line on Dundee and installation of fire hydrants and a regulator.
- \$3,000 to replace the golf cart used by Administration.

*Once the tentative budget is adopted, it can be reduced **but not increased** prior to adoption of the final budget, tentatively scheduled for July 30 at 7 p.m.*

Thank you all for your hard work and cooperation on this year's budget!

**FUND BALANCE RECAP:**

UNRESTRICTED general fund balance @ 7/1/18, per audited financial statements \$986,951  
Less: Anticipated deficit FY19 \$0  
NET ESTIMATED UNRESTRICTED FUND BALANCE @ 7/1/18 \$986,951

2019-20 GENERAL FUND OPERATING EXPENSES (per draft): 1,878,527  
net of capital projects and subsidies to other funds

**FUND BALANCE PERCENTAGE 52.54%**

Minimum fund balance per Financial Operations Manual  
adopted by Council: 25% of general fund operating  
expenses \$469,632

**Potentially available for use\* \$517,319**  
**Used in this draft (excluding contingencies) (\$363,000)**

**General Fund Balance remaining available for use \$154,319**

*Total General fund balance remaining \$623,951*  
*Percentage of GF operating expenses 33.2%*

Utilities Fund Balance @ 7/1/18 \$85,787  
Plus: Anticipated surplus FY19 \$20,000  
TOTAL ESTIMATED UTILITIES FUND BALANCE @ 7/1/19 \$105,787

Utilized in this draft 91,500

**Utilities Fund Balance remaining for use \$14,287**

TOWN OF JEROME  
BUDGET WORKSHEET  
2019-20

Fund	Dept	Acct#		ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
			<b>General Government Revenue</b>				
1	10		Use of General Fund fund balance	266,000		363,000	
1	10	4001	Primary & Personal Prop. Tax	47,500	47,500	47,500	
1	10	4005	City Sales Tax	1,050,000	1,025,000	1,027,000	
1	10	4010	State Sales Tax	45,363	45,000	47,080	
1	10	4015	State Urban Revenue Sharing	181,644	181,650	193,972	
1	10	4030	Vehicle License Tax	31,248	31,670	33,090	
1	10	4045	Business License Revenue	9,000	8,200	9,000	
1	10	4050	Commercial Filing Fees	1,500	500	500	
1	10	4055	Utility Franchises / Licenses	18,000	17,351	18,000	
1	10	4300	Interest Earned	250	1,550	1,600	
1	10	4400	Sale of Assets	10,000	5,000	6,000	
1	10	4500	Miscellaneous Revenue	7,000	7,000	7,000	
1	10	4510	Insurance dividend and claims	1,000	0	500	
1	10	4200	Contributions	500	140	200	
1	10	4600	Administration Charge to Utilities Fund	151,352	151,352	144,696	
1	10	4600	Administration Charge to Streets	11,290	11,290	10,574	
			<b>Total General Government Revenues</b>	<b>1,831,647</b>		<b>1,909,712</b>	
1	10	4035	Fines & Forfeitures	60,000	66,500	65,000	
			<b>Total Court Revenue</b>	<b>60,000</b>		<b>65,000</b>	
1	10	4064	Dedicated PD Revenue from court fees	2,100	2,100	2,100	
1	10	4065	Police Services Revenue	7,500	5,500	26,000	
			<b>Total Police Department Revenue</b>	<b>9,600</b>		<b>28,100</b>	
1	10	4090	Fire Department Wildlands Revenue - Truck	50,000	50,000	50,000	
1	10	NEW	Fire Department Wildlands Revenue - Wage reimbursement			38,000	
1	10	NEW	Fire Department Firewise Reimbursements			33,000	Previously under Grants
1	10	4053	Fire Department Services Revenue	7,500	7,000	7,500	
			<b>Total Fire Department Revenue</b>	<b>57,500</b>		<b>128,500</b>	
1	10	4020	Library Funds From Yavapai Co	19,858	19,120	17,000	Net of dues
1	10	4070	Civic Center Rents (bottom floor)	9,115	9,115	9,115	
1	10	4200	Contributions and Miscellaneous	4,000	3,500	3,000	
			<b>Total Library Revenue</b>	<b>32,973</b>		<b>29,115</b>	
1	10	4041	Planning & Zoning Fees	2,500	4,000	3,500	
1	10	4040	Building Permits	5,500	5,500	5,500	
			<b>Total Planning &amp; Zoning Revenue</b>	<b>8,000</b>		<b>9,000</b>	
1	10	4042	Parking Revenue	50,000	-	125,000	
1	10	4080	Utility Reimbursements	4,500	5,300	5,000	
1	10	4070	Property Rentals	69,407	69,407	69,407	
			<b>Total Properties Revenue</b>	<b>123,907</b>		<b>199,407</b>	
			<b>Total General Fund Revenues</b>	<b>\$ 2,123,627</b>		<b>\$ 2,368,834</b>	
			<b>General Government Expenses</b>				
1	11	5001	Salaries & Wages	229,259	225,585	236,014	
1	11		Longevity Bonus			1,339	
1	11		Payt in lieu of medical benefits			5,205	
1	11	5010	FICA Match	17,538	16,734	18,556	
1	11	5011	Retirement Match	16,011	15,927	16,952	
1	11	5012	Health / Life Insurance	42,246	41,645	34,749	
1	11	5013	Workers Compensation	1,745	1,327	1,601	
1	11	5014	Unemployment Insurance	950	1,037	634	
1	11	6101	Accounting & Auditing	17,500	15,275	17,500	
1	11	6105	Advertising, Printing & Publishing	3,200	4,000	4,000	
1	11	6110	Contract Services	4,800	4,900	5,000	ADP
1	11	6110	Contract Services - ArchiveSocial	0	0	2,500	
1	11	6115	Conventions & Seminars	1,000	1,200	1,500	
1	11	6116	Training and Education	1,500	2,200	2,500	
1	11	6125	Dues, Subs. & Memberships	6,500	6,600	6,600	AMCA; NACOG; League ; VRGreenway
1	11	6126	TPT Collection Fee expense (ADOR)	1,107	1,091	1,218	
1	11	6130	Election Expenses	3,800	663	0	
1	11	6155	Insurance	28,000	22,165	20,200	Dividend return to be applied will reduce
1	11	6156	Insurance Deductibles	1,000	0	500	
1	11	6170	Legal	14,500	10,000	12,000	
1	11	6185	Miscellaneous	3,705	3,500	2,403	
1	11	6185	Miscellaneous - FRIENDS OF JEROME startup costs	0	0	1,000	
1	11	6186	Bank charges	1,700	1,500	1,700	
1	11	6188	Bank fees/Merch services	6,600	6,700	6,800	Credit card fees and machine lease
1	11	6190	Office Supplies	6,000	5,800	6,000	
1	11	6191	Copier and Equip Lease	7,500	6,800	7,500	Copier; Postage meter
1	11	6192	Software Maintenance and Support	6,000	5,055	8,000	DataWest; Microsoft (every 3 years); CY
1	11	6193	Computer Hardware and Service	8,000	8,500	10,000	
1	11	6195	Operating Supplies	1,000	800	1,000	
1	11	6200	Postage	4,000	4,500	5,500	Postage cost increasing
1	11	6220	Rep and Maint - Vehicles	500	0	500	
1	11	6225	Rep and Maint - Equipment	0	179	0	
1	11	6245	Shuttle Expenses	1,000	1,750	1,500	
1	11	6250	Small Tools & Minor Equipment (under \$5,000)	1,400	900	1,000	
1	11	6265	Telephone	5,000	4,000	4,500	
1	11	6275	Travel	500	1,250	1,500	
1	11	6285	Tourism (from bed tax)	9,650	9,350	5,800	Plus shuttle driver salary/benefits
1	11	6286	Community Health	500	0	500	
1	11	6287	Allowance for preservation of historic buildings	55,000	4,788	50,000	
1	11	9500	Transfer to Operating Grants Fund - CDBG SSP Match	56,000	56,000	0	
1	11	9500	Transfer to Utilities Fund - Water	11,300	11,300	120,000	
1	11	9500	Transfer to Utilities Fund - Sewer	5,800	5,800	70,000	
1	11	9500	Transfer to Utilities Fund - Sanitation	2,200	2,200	0	
1	11	9500	Transfer to HURF	126,300	53,400	74,000	

TOWN OF JEROME  
BUDGET WORKSHEET  
2019-20

				ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
<b>Total General Government Expenses</b>				<b>710,311</b>		<b>767,771</b>	
<b>Magistrate Court Expenses</b>							
1	12	5001	Salaries & Wages	59,494	58,875	63,014	
1	12		Longevity bonus			464	
1	12	5010	FICA	4,551	4,505	4,856	
1	12	5011	Retirement	2,080	2,065	2,098	
1	12	5013	Workmen's Comp	288	280	277	
1	12	5014	Unemployment	298	298	234	
1	12	6101	Accounting and Auditing	1,800	1,800	0	
1	12	6110	Contract Services	4,350	5,500	5,500	DUI cases
1	12	6115	Conventions and Seminars	350	100	100	
1	12	6116	Training and Education	350	0	525	
1	12	6125	Dues and Subscriptions	250	250	250	
1	12	6185	Miscellaneous Expense	300	0	300	
1	12	6191	Copier and Equipment Lease	2,250	2,250	2,250	
1	12	6265	Telephone	1,000	583	840	
1	12	6275	Travel	800	800	950	
<b>Total Magistrate Court Expenses</b>				<b>78,161</b>		<b>81,658</b>	
<b>Police Department Expenses</b>							
1	13	5001	Salaries & Wages	251,522	250,975	268,845	
1	13		Longevity bonus			1,526	
1	13	5011	Retirement Match	31,243	30,590	34,413	
1	13	5012	Health / Life Insurance	39,960	39,640	46,320	
1	13	5013	Workers Compensation	23,285	23,580	21,404	
1	13	5014	Unemployment	1,640	1,485	847	
1	13	6105	Advertising, Printing & Publishing	500	0	200	
1	13	6110	Contract Services	1,200	915	3,000	YavCo/ New emp testing/1stResponder
1	13	6116	Training and Education	2,000	2,500	2,500	
1	13	6120	Dispatch	35,100	35,100	35,100	
1	13	6125	Dues and Subscriptions	500	500	500	
1	13	6145	Fuel	8,000	7,255	8,000	
1	13	6172	Prosecutor	22,000	28,150	30,000	
1	13	6185	Miscellaneous	600	850	600	
1	13	6192	Software Service & Support	1,700	1,000	1,000	Crimestar; Saltus
1	13	6193	Computer Hardware & Service	10,000	7,500	5,000	
1	13	6195	Operating Supplies	2,500	1,780	2,500	
1	13	6200	Postage	100	50	100	
1	13	6220	Rep and Maint - Vehicles	5,500	3,100	5,500	
1	13	6225	Rep and Maint -Equipment	1,200	1,200	1,200	
1	13	6234	Police Dept Safety Equipment	2,100	2,100	2,100	
1	13	6250	Small Tools & Equipment (under \$5,000)	3,000	3,000	3,000	
1	13	6265	Telephone	4,000	3,500	4,000	
1	13	6280	Uniforms	2,000	650	1,500	
1	13	7025	Capital Outlay - Vehicles	5,500	5,416	11,500	Includes new patrol car purchase
<b>Total Police Department Expenses</b>				<b>474,391</b>		<b>490,655</b>	
<b>Fire Department Expenses</b>							
1	14	5001	Salaries & Wages - Chief, Duty officers	181,548	161,860	124,273	Only Chief & Duty Officers on This Line
1	14		Longevity bonus			824	
1	14	5002	Wildlands wages			38,000	New Line Item, previously included abo
1	14	5003	Volunteer-Employee Per Call Personnel	15,000	22,070	24,000	Employee per call previously included a
1	14	5004	Fuel abatement wages			43,200	All but \$10K is reimbursed via Firewise
1	14	5010	FICA Match	13,888	13,450	16,470	
1	14	5011	Retirement	9,724	8,150	9,678	
1	14	5011-A	Retirement - Volunteer Contribution	12,000	12,000	12,000	
1	14	5012	Health Insurance	27,936	22,370	27,540	
1	14	5013	Workers Compensation	16,700	14,200	17,599	
1	14	5014	Unemployment	1,497	1,460	1,448	
1	14	6110	Contract Services	500	0	4,000	Includes coverage for Chief FY20
1	14	6116	Education and Training	6,000	7,000	6,000	
1	14	6120	Dispatch	5,550	5,550	6,100	
1	14	6125	Dues and Subscriptions	1,000	1,450	1,500	
1	14	6145	Fuel	5,500	4,370	5,000	
1	14	6170	Legal	500	1,500	500	
1	14	6180	Medical Expenses	500	550	500	
1	14	6181	Medical Supplies	4,000	2,500	3,000	
1	14	6185	Miscellaneous	1,500	1,500	1,500	
1	14	6195	Operating Supplies	1,000	1,500	1,000	
1	14	6220	Rep and Maint - Vehicles	15,000	15,000	16,000	
1	14	6225	Rep and Maint - Equipment	5,000	4,500	5,000	
1	14	6250	Small Tools & Equipment (under \$5000)	15,000	15,000	10,000	
1	14	6265	Telephone	5,000	3,250	5,000	
1	14	6270	Training Center Assessment	2,600	2,492	2,700	
<b>Total Fire Department Expenses</b>				<b>346,943</b>		<b>382,832</b>	
<b>Library Expenses</b>							INCLUDES ARTS PROGRAM
1	15	5001	Salaries & Wages	61,897	59,635	63,265	
1	15		Longevity bonus			678	
1	15	5010	FICA Match	4,735	4,450	4,892	
1	15	5011	Retirement	3,328	3,370	3,421	
1	15	5012	Health Insurance	9,312	9,385	9,720	
1	15	5013	Workers Compensation	330	290	304	
1	15	5014	Unemployment	560	572	373	
1	15	6110	Contract services	1,450	500	1,250	County IT services
1	15	6125	Dues and Subscriptions	2,100	-	-	YLN membership now deducted from r
1	15	6185	Miscellaneous	500	250	500	
1	15	6190	Office Supplies	300	320	300	
1	15	6195	Operating Supplies	3,950	3,950	4,000	
1	15	6205	Print and Non-Print Materials	3,890	3,890	3,890	
1	15	6225	R&M - Equipment	300	-	200	
1	15	6250	Small Tools & Equipment (under \$5,000)	2,500	750	1,000	
1	15	6265	Telephone (net of County contribution)	1,000	-	1,000	
1	15	6266	E-Rate	-	300	300	
1	15	6275	Travel	500	-	-	



TOWN OF JEROME  
BUDGET WORKSHEET  
2019-20

				ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
<b>Total Library Expenses</b>				96,652		95,093	
<b>Planning &amp; Zoning Expenses</b>							
1	16	5001	Salaries & Wages	55,439	50,150	67,989	
1	16		Longevity bonus			317	
1	16	5010	FICA Match	4,241	3,490	5,225	
1	16	5011	Retirement Match	3,475	3,085	4,440	
1	16	5012	Health / Life Insurance	9,312	10,225	8,500	
1	16	5013	Workers Compensation	330	540	699	
1	16	5014	Unemployment Insurance	560	480	199	
1	16	6105	Advertising, Printing & Publishing	200	760	1,000	
1	16	6110	Contract Services	1,500	0	1,500	Hearing officer
1	16	6115	Conventions and Seminars	0		0	
1	16	6116	Training and Education	1,000	500	1,500	
1	16	6125	Dues and Subscriptions	100	0	0	
1	16	6170	Legal	12,500	12,500	13,000	
1	16	6175	Map Upgrades / Copies	100	0	0	
1	16	6185	Miscellaneous	200	40	300	
1	16	6192	Software Maintenance & Support	400	0	0	
1	16	6195	Operating Supplies	500	120	250	
1	16	6250	Small Tools & Equipment (under \$5,000)	500	100	250	
1	16	6265	Telephone	650	530	600	
1	16	6275	Travel	500	300	500	
<b>Total Planning &amp; Zoning Expenses</b>				91,507		106,269	
<b>Parks Expenses</b>							
1	17	5001	Salaries & Wages (incl longevity)	5,704	4,830	5,978	
1	17	5010	FICA Match	436	370	457	
1	17	5011	Retirement Match	452	350	472	
1	17	5012	Health Insurance	1,231	990	1,375	
1	17	5013	Workers Compensation	506	325	476	
1	17	5014	Unemployment Insurance	22	22	16	
1	17	6145	Fuel	50	50	50	
1	17	6185	Misc. Expenses	250	150	200	
1	17	6192	Software Service and Support	0		400	
1	17	6195	Operating Supplies	250	850	500	
1	17	6170	Legal	0	0	1,500	Re: JHS property buyback
1	17	6215	Rep and Maint - Building	100	0	100	
1	17	6220	Rep and Maint - Vehicles	2,500	700	2,500	
1	17	6225	Rep and Maint - Equipment	500	50	500	
1	17	6230	Rep and Maint - Infrastructure (routine)	4,000	20	2,000	
1	17	6250	Small Tools & Equipment (under \$5,000)	500	200	300	
1	17	6265	Telephone	200	200	200	
1	17	6280	Uniforms	400	250	500	
1	17	6285	Utilities	2,150	2,300	2,500	
1	17	new	Purchase of Real Estate	0	0	48,500	JHS property Sliding Jail
1	17	8040	Lease Payments	1,000	537	1,300	Includes \$1K for flatbed truck
<b>Total Parks Expenses</b>				20,251		69,824	
<b>Properties Expenses</b>							
1	18	5001	Salaries & Wages (incl longevity)	35,318	31,250	37,017	
1	18	5010	FICA Match	2,702	2,400	2,832	
1	18	5011	Retirement Match	2,800	2,245	2,924	
1	18	5012	Health / Life Insurance	7,621	6,100	8,512	
1	18	5014	Unemployment Insurance	135	120	101	
1	18	5013	Workers Compensation	3,135	2,030	2,946	
1	18	6110	Contract Services	14,000	5,300	10,000	Elevator inspection; Project managem
1	18	6140	Engineering Fees	5,000	0	5,000	
1	18	6142	Equipment Rental	150	0	100	
1	18	6145	Fuel	50	110	100	
1	18	6170	Legal Services	500	0	500	
1	18	6185	Miscellaneous Expense	1,000	1,700	1,000	
1	18	6192	Software Service and Support	0		400	
1	18	6195	Operating Supplies	1,500	1,690	1,500	
1	18	6215	Rep and Maint - Buildings (routine)	20,000	16,500	20,000	
1	18	6215	Rep and Maint - Buildings (special)	6,000	6,000	19,000	FY20 A/C replacements
1	18	6220	Rep and Maint - Vehicles	2,500	1,000	2,500	
1	18	6225	Rep and Maint - Equipment	500	40	250	
1	18	6230	Rep and Maint - Infrastructure (routine)	3,600	2,200	3,000	
1	18	6230	Rep and Maint - Infrastructure (Steps next to old Town Hall)	75,000	0	10,000	
1	18	6230	Rep and Maint - Infrastructure (School Street access - wall and steps repair)			39,000	
1	18	6230	Rep and Maint - Infrastructure (Old Town Yard to parking)	10,000	8,300	0	
1	18	6230	Rep and Maint - Infrastructure (flume repair)	0	0	5,000	
1	18	6230	Rep and Maint - Infrastructure (wall below School Street)	30,000	0	30,000	Not spent in FY19
1	18	6250	Small Tools & Equipment (under \$5,000)	500	150	250	
1	18	6280	Uniforms	400	300	500	
1	18	6285	Utilities	46,000	46,000	46,000	
1	18	9500	TRANSFER to Grants Fund (USDA Grant match - Hotel Jerome)	21,000	21,000	0	
1	18	6242	Purchase of parking kiosks	15,000	0	125,000	
1	18	8040	Lease Payments	1,000	540	1,300	Includes \$1K for flatbed truck
<b>Total Properties Expenses</b>				305,411		374,732	
<b>Total General Fund Expenses</b>				2,123,627		2,368,834	
<b>Water Department Revenue</b>							
2	50	4085	Water Usage Fees	191,000	178,500	180,000	
2	50	4100	Water Connection Fees	0		0	
<b>Use of UTILITY FUND BALANCE</b>				49,000		47,000	
2	50	4900	TRANSFER from General Fund	11,300	11,300	120,000	
2	50	4500	Miscellaneous Water Revenue	3,000	2,500	3,000	
<b>Total Water Department Revenue</b>				254,300		350,000	
<b>Water Department Expenses</b>							
2	50	5001	Salaries & Wages (incl longevity)	62,300	54,500	65,297	

TOWN OF JEROME  
BUDGET WORKSHEET  
2019-20

				ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
2	50	5010	FICA Match	4,766	4,150	4,995	
2	50	5011	Retirement Match	4,939	3,890	5,158	
2	50	5012	Health / Life Insurance	13,443	10,760	15,016	
2	50	5013	Workers Compensation	5,531	4,480	5,197	
2	50	5014	Unemployment Insurance	237	237	177	
2	50	6110	Contract Services	11,000	10,500	11,000	
2	50	6116	Training and Education	750	0	500	
2	50	6125	Dues, Subs. & Memberships	200	200	200	
2	50	6135	Permit Fees	400	380	400	
2	50	6140	Engineering Fees	2,000	60	1,350	
2	50	6142	Equipment Rentals	300	0	200	
2	50	6145	Fuel	2,400	1,650	2,000	
2	50	6155	Insurance	11,500	8,800	9,500	
2	50	6170	Legal	3,500	4,130	15,000	
2	50	6185	Miscellaneous Expense	283	700	678	
2	50	6192	Software Maintenance & Support	2,500	1,500	2,500	DataWest; Census; CYMA
2	50	6195	Operating Supplies	3,000	2,500	3,000	
2	50	6215	Rep and Maint - Building	300	0	200	
2	50	6220	Rep and Maint - Vehicles	2,500	1,500	2,500	
2	50	6225	Rep and Maint - Equipment	5,000	500	2,500	
2	50	6230	Rep and Maint - Infrastructure (routine)	25,000	500	25,000	
2	51	6230	Rep and Maint - Infrastructure (Center Street/Hull Rd/School Street)	0	0	70,000	
2	50	6230	Rep and Maint - Infrastructure (regulator boxes)	20,000	5,000	20,000	
2	50	6230	Rep and Maint - Infrastructure (springs)	10,000	5,000	6,900	
2	50	6240	Service Tests/System Testing	700	1,000	1,100	
2	50	6250	Small Tools & Equipment (under \$5,000)	2,500	400	1,500	
2	50	6265	Telephone	1,000	700	1,000	
2	50	6271	DWR Fee	900	893	900	
2	50	6280	Uniforms	400	300	500	
2	50	6285	Utilities	500	450	500	
2	50	6290	Administration charge	50,451	50,451	48,232	
2	50		Vehicle purchase (water truck)	0	0	25,000	
2	50	8040	Lease Payments - GANNON (Down Payment)	2,500	2,500	0	
2	50	8040	Lease Payments	3,500	1,880	2,000	Includes \$1K for flatbed truck
<b>Total Water Department Expenses</b>				<b>254,300</b>		<b>350,000</b>	
<b>Sewer Department Revenue</b>							
2	51	4085	Sewer Usage Fees	201,000	182,730	185,000	
2	51	4500	Miscellaneous Sewer Revenue	0		0	
<b>Use of UTILITY FUND BALANCE</b>				<b>36,000</b>		<b>28,000</b>	
2	51	4900	TRANSFER from General Fund	5,800	5,800	70,000	
2	51	4300	Interest and Investment Earnings	100	50	100	
<b>Total Sewer Revenue</b>				<b>242,900</b>		<b>283,100</b>	
<b>Sewer Department Expenses</b>							
2	51	5001	Salaries & Wages (incl longevity)	33,783	29,650	35,407	
2	51	5010	FICA Match	2,584	2,275	2,832	
2	51	5011	Retirement Match	2,678	2,155	2,797	
2	51	5012	Health / Life Insurance	7,290	5,850	8,142	
2	51	5013	Workers Compensation	2,999	2,300	2,818	
2	51	5014	Unemployment Insurance	129	129	96	
2	51	6110	Contract Services	38,400	38,400	38,400	
2	51	6116	Training and Education	150	0	100	
2	51	6135	Permit Fees	1,250	1,251	1,250	
2	51	6140	Engineering Fees	500	0	20,000	Sewer plant upgrades
2	51	6142	Equipment Rentals	250	0	200	
2	51	6145	Fuel	2,100	1,550	2,100	
2	51	6155	Insurance	12,500	9,900	10,500	
2	51	6170	Legal	250	0	200	
2	51	6185	Miscellaneous	286	150	326	
2	51	6192	Software Support	2,500	1,500	2,500	
2	51	6195	Operating Supplies	10,000	15,000	15,000	
2	51	6215	Rep and Maint - Building	300	0	100	
2	51	6220	Rep and Maint - Vehicles	2,400	750	1,200	
2	51	6225	Rep and Maint - Equipment	7,800	7,000	7,500	
2	51	6230	Rep and Maint - Infrastructure (routine)	25,000	1,500	25,000	
2	51	6230	Rep and Maint - Infrastructure (sewer line replacement)	0	0	5,000	
2	51	6230	Rep and Maint - Infrastructure (Center/Hull/School Street)	0	0	15,000	
2	51	6240	Service Tests/System Testing	10,000	11,000	11,000	
2	51	6250	Small Tools & Equipment (under \$5,000)	1,500	500	1,500	
2	51	6265	Telephone	900	670	900	
2	51	6280	Uniforms	400	300	500	
2	51	6285	Utilities	2,000	3,100	3,000	
2	51	6290	Administration charge	50,451	50,451	48,232	
2	51	8010	Bond Principal	11,000	11,237	12,000	
2	51	8020	Bond Interest	7,500	7,186	7,500	
2	51	8040	Lease Payments - GANNON (Down Payment)	2,500	2,500	0	
2	51	8040	Lease Payments	3,500	1,880	2,000	Includes \$1K for flatbed truck
<b>Total Sewer Expenses</b>				<b>242,900</b>		<b>283,100</b>	
<b>Sanitation Department Revenue</b>							
2	52	4085	Sanitation Service Fees	192,000	188,095	190,000	
<b>Use of UTILITY FUND BALANCE</b>				<b>11,000</b>		<b>16,500</b>	
2	52	4900	TRANSFER from General Fund	2,200	2,200	-	
2	52	4500	Miscellaneous Sanitation Revenue	1,000	900	1,000	
<b>Total Sanitation Revenue</b>				<b>206,200</b>		<b>207,500</b>	
<b>Sanitation Department Expense</b>							
2	52	5001	Salaries & Wages (incl longevity)	53,745	46,500	56,330	
2	52	5010	FICA Match	4,111	3,550	4,309	
2	52	5011	Retirement Match	4,260	3,370	4,449	
2	52	5012	Health / Life Insurance	11,597	9,290	12,954	
2	52	5013	Workers Compensation	4,771	6,150	4,483	
2	52	5014	Unemployment Insurance	205	205	153	
2	52	6110	Contract Services	500	0	500	
2	52	6111	Recycling Contract Services	2,200	1,600	2,000	

TOWN OF JEROME  
BUDGET WORKSHEET  
2019-20

				ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
2	52	6116	Training & Education	300	0	300	
2	52	6142	Equipment Rental	1,000	1,000	1,000	
2	52	6145	Fuel	8,600	7,800	8,500	
2	52	6155	Insurance	15,000	11,620	12,500	
2	52	6165	Landfill Tipping Fees	23,500	19,200	23,500	
2	52	6185	Miscellaneous	460	100	240	
2	52	6192	Software Support	2,000	1,500	0	
2	52	6195	Operating Supplies	250	100	200	
2	52	6215	Rep and Maint - Building	150	0	150	
2	52	6220	Rep and Maint - Vehicles	12,000	5,500	12,000	
2	52	6225	Rep and Maint - Equipment	3,500	100	2,000	
2	52	6250	Small Tools & Minor Equipment	1,300	100	6,300	Includes \$5K for new garbage cans
2	52	6265	Telephone	900	750	900	
2	52	6280	Uniforms	400	300	500	
2	52	6290	Administration charge	50,451	50,451	48,232	
2	51	8040	Lease payments	0		1,000	Flatbed truck
			Transfer to Capital Fund	5,000	5,000	5,000	
<b>Total Sanitation Expenses</b>				<b>206,200</b>		<b>207,500</b>	
<b>HURF Revenue</b>							
3	30	4020	Highway User Revenue	39,420	39,420	38,642	
3	30	4020	Special streets and highways revenue	0	0	197,802	
3	30	4300	HURF Interest	180	335	350	
3	30	4900	Transfer from General Fund	126,300	55,400	74,000	
<b>Total HURF Revenue</b>				<b>165,900</b>		<b>310,794</b>	
<b>HURF Expenses</b>							
3	30	5001	Salaries & Wages (incl longevity)	28,518	38,150	43,344	Janitor inadvertently omitted FY19
3	30	5010	FICA Match	2,182	2,920	3,316	
3	30	5011	Retirement Match	2,261	1,830	2,361	
3	30	5012	Health/Life Insurance	5,821	5,100	6,873	
3	30	5013	Workers Compensation	2,532	1,950	2,840	
3	30	5014	Unemployment Insurance	109	195	181	
3	30	6140	Engineering Fees	2,000	0	2,000	
3	30	6142	Equipment Rentals	1,500	0	1,500	
3	30	6145	Fuel	0	46	50	
3	30	6155	Liability Insurance	8,000	5,900	6,500	
3	30	6185	Miscellaneous Expense	437	100	155	
3	30	6192	Software Service & Support	0		400	
3	30	6195	Operating Supplies	500	650	700	
3	30	6210	Public Restroom Supplies	2,250	1,700	2,200	
3	30	6215	Repair & Maintenance - Building	300	0	6,300	Flooring/Sinks for Fire House public rest
3	30	6220	Repair & Maintenance - Vehicles	2,400	1,200	2,400	
3	30	6225	Repair & Maintenance - Equipment	350	50	350	
3	30	6230	Repair & Maintenance - Infrastructure (routine R&M)	8,000	8,000	12,000	Includes handrail near new curb/gutter
3	30	6230	Repair & Maintenance - PAVING PARKING LOT ACROSS FROM SPIRIT ROOM			13,750	
3	30	6230	Repair & Maintenance - Street patching	35,000	35,000	25,000	
3	30	6230	Repair & Maintenance - CENTER/HULL/SCHOOL STREETS	0	0	110,000	
3	30	6230	Repair & Maintenance - Infrastructure (SIDEWALKS)	25,000	1,000	40,000	Hampshire Avenue
3	30	6250	Small Tools & Equipment	500	200	500	
3	30	6255	Street Lights	12,500	11,700	12,500	
3	30	6260	Street Supplies	3,000	2,500	3,000	
3	30	6265	Telephone	200	160	200	
3	30	6280	Uniforms	350	250	500	
3	30	6290	Administration Charge	11,290	11,290	10,574	
3	30	8040	Lease Payments - GANNON (Down Payment)	10,000	5,000	0	
3	30	8040	Lease Payments	900	540	1,300	Includes \$1K for flatbed truck
<b>Total HURF Expenses</b>				<b>165,900</b>		<b>310,794</b>	
<b>Fire Department P&amp;R Revenue</b>							
4	60	4250	Town Contribution	10,000	12,000	12,000	
4	60	4255	State Pension Contribution	2,500	1,918	2,500	
4	60	4256	Receipts from Retirement Fund	10,000	6,435	10,000	
<b>Total Fire P&amp;R Revenue</b>				<b>22,500</b>		<b>24,500</b>	
<b>Fire Department P&amp;R Expenses</b>							
4	60	6110	Contract Services (Admin Fees)	2,000	-	2,000	
4	60	6235	Retirement/Refunds/Distributions	20,500	6,435	22,500	
<b>Total Fire P&amp;R Expenses</b>				<b>22,500</b>		<b>24,500</b>	
<b>Operating Grants Revenue</b>							
5	40	4100	CDBG	300,000		360,000	
5	40	4100	TRANSFER IN from General Government	56,000	56,000		
5	40	4067	Police: AZPOST Funding	0		0	
5	40	4067	Police: Bulletproof vest funding	800		1,400	
5	40	4067	Police: GOHS Grant	4,000	3,101	4,000	
5	40	4066	Police: RICO Revenue	0		0	
5	40	4068	Fire: FEMA	111,000	88,808	80,000	Extraction 19-20
5	40	4068	Fire: Fuel Abatement Grants	18,000	7,500	0	Moved to GF revenue
5	40	4068	Fire: Firehouse Subs Grant	25,000	0	20,000	
5	40	4068	Fire: 100 Club grant	10,000		5,000	
5	40	4068	Fire: State Fire School (training)	1,000	1,000	1,000	
5	40	4068	Fire: NEAMS funding	4,000		4,500	
5	40	4100	Other housing related grants	50,000		0	
5	40	4100	Grant for community Garden/wall repair	0		50,000	
5	40	4100	MISCELLANEOUS grants	75,000		100,000	
5	40	4100	Yavapai County Storm Drainage/Flood Control	30,000		30,000	
<b>Total Operating Grants Revenues</b>				<b>684,800</b>		<b>655,900</b>	
<b>Operating Grants Expenses</b>							
5	40	6103	CDBG: Housing Rehabilitation	300,000		360,000	
5	40	6103	CDBG Grant Match	56,000	56,000		
5	40	6237	Police: Bulletproof vest funding	800	0	1,400	
5	40	6237	Police: GOHS Grant	4,000	3,101	4,000	
5	40	6236	Police: RICO expenses	0		0	
5	40	6238	Fire: FEMA SCBA's	111,000	77,563	80,000	Extraction 19-20

TOWN OF JEROME  
BUDGET WORKSHEET  
2019-20

				ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
5	40	6238	Fire: Fuel Abatement Grant	18,000	7,500		Moved to FD budget
5	40	6238	Fire: Firehouse Subs Grant	25,000	0	20,000	
5	40	6238	Fire: 100 Club grant	10,000		5,000	
5	40	6238	Fire: State Fire School (training)	1,000	967	1,000	
5	40	6238	Fire: NEAMS funding	4,000		4,500	
5	40	6103	Other housing related grants (NACOG)	50,000	32,340	0	
5	40	6185	Community Garden/wall repair			50,000	
5	40	6185	MISCELLANEOUS grants	75,000	0	100,000	Includes grantwriter expense
5	40	6140	Yavapai County Storm Drainage/Flood Control	30,000		30,000	Flume membrane?
<b>Total Operating Grants Expenses</b>				<b>684,800</b>		<b>655,900</b>	
<b>Capital Grants Revenue</b>							
6	70	4105	Yavapai Apache Nation Gaming Donation	18,000	18,051	18,000	
6	70	4900	TRANSFER IN from General Government:	21,000	21,000		
		4105	Freeport McMoRan - Social Investment 2015 (School Street access)	20,000		31,000	Carryover
		4105	Freeport McMoRan - Social Investment 2019 (Parking lot improvements)	30,000	28,000	0	
		4105	Freeport-McMoRan - Social Investment 2020	0		30,000	Project TBD
		4105	Fire: AFG Truck	600,000	418,477	0	
		4105	USDA Rural Development 2017 - Hotel Jerome repairs	13,000	13,468	0	
		4105	USDA Rural Development 2018 - Hotel Jerome repairs	56,500		56,500	Carryover
6	70	4100	Brownfields grant: Lead Paint Abatement (Hotel Jerome)	75,000	24,100	105,000	
		4105	Grant for Healthcare Clinic	50,000		50,000	
		4105	Miscellaneous Capital Grants	200,000		200,000	
<b>Total Capital Grants Revenue</b>				<b>1,083,500</b>		<b>490,500</b>	
<b>Capital Grants Expenses</b>							
6	70	6185	Yavapai Apache Nation Gaming Donation	18,000	15,359	18,000	
		6185	Freeport McMoRan - Social Investment 2015 (School Street Access)	20,000		31,000	Carryover
		6185	Freeport McMoRan - Social Investment 2019	30,000	28,000		
		6185	Freeport-McMoRan - Social Investment 2020	0		30,000	
6	70	7025	Fire: AFG Truck	600,000	411,224	0	
		6185	USDA Rural Development - Hotel Jerome repairs	13,000	13,468	0	
		6185	USDA Rural Development 2018 - Hotel Jerome repairs	56,500		56,500	Carryover
		6185	USDA RD Grant Match - Hotel Jerome	21,000	21,000	0	
		6185	Brownfields grant: Lead Paint Abatement (Hotel Jerome)	75,000	24,100	105,000	
		6185	Healthcare Clinic	50,000		50,000	
		6185	Miscellaneous Capital Grants	200,000		200,000	
<b>Total Capital Grants Expenses</b>				<b>1,083,500</b>		<b>490,500</b>	
<b>Capital Fund Revenues</b>							
9	57	4900	Contribution from Sanitation Account	5,000	5,000	5,000	
9	57	4520	CARRYOVER Capital Fund	35,000	35,000	40,000	
<b>Total Capital Fund Revenues</b>				<b>40,000</b>		<b>45,000</b>	
<b>Capital Fund Expenses</b>							
9	57	7025	Downpayment on new garbage truck	40,000	40,000	45,000	
<b>Total Capital Fund Expenses</b>				<b>40,000</b>		<b>45,000</b>	
<b>General Fund Contingencies Revenue</b>							
7	25	4295	Excess City Sales Tax	100,000	-	100,000	
			Excess HURF Revenue	-			
		4295	Sale or Lease of Real Property	1,000,000		1,000,000	
		4295	Additional Library Donations	2,000		2,000	
		4295	Revenue from liens on preserved buildings	55,000		-	
		4295	Budgeted fund balance	328,000		137,000	
7	25	4090	Excess Wildlands Fire Fees	90,000		50,000	
7	25	4520	CARRYOVER: Wildlands Fees FY18	40,000		-	
7	25	4285	Excess Parking Revenue	50,000		50,000	
<b>Total General Fund contingency revenues</b>				<b>1,665,000</b>		<b>1,339,000</b>	
<b>General Fund Contingencies Expenses</b>							
7	25	6295	Use of proceeds from Sale or Lease of Real Property	1,000,000		1,000,000	
		6295	Use of additional library donations	2,000		2,000	
		6295	Use of Fund Balance for Hotel Jerome repairs	50,000		-	
		6295	Use of Fund Balance for purchase of golf cart/ATV for administrative use			3,000	
		6295	Use of Fund Balance for Grant match - FEMA	4,000	4,440	4,000	Extrication 19-20
		7025	Use of Fund Balance for Grant match - Fire truck	30,000	20,923	-	
		6295	Use of Fund Balance to TRANSFER TO UTILITY FUND CONTINGENCIES	25,000		130,000	
		6295	Use of Fund Balance for Purchase of real property	125,000		-	
		6295	Use of Fund Balance for payoff of sewer bonds	154,000		-	
		6295	Use of excess sales tax for repair of Parade steps	30,000		30,000	
7	25	7025	Use of excess sales tax for purchase of shuttle van	10,000		-	
		6295	Use of excess city sales tax for cinder spreader	5,000		-	
		6295	Use of excess city sales tax for other purposes	50,000		70,000	
		6295	Use of excess HURF revenue for streets and roads				
7	25	6276	Use of Excess Wildlands Fire Fees	90,000		50,000	
		6276	CARRYOVER: Wildlands Fees FY18	40,000		-	
7	25	6285	Use of excess Parking Revenue	50,000		50,000	
<b>Total General Fund contingency expenses</b>				<b>1,665,000</b>		<b>1,339,000</b>	
<b>Utilities Fund Contingencies Revenue</b>							
8	55	4295	Water connection fees	10,000		10,000	
			Transfer from GENERAL FUND BALANCE	25,000		130,000	
			Sewer connection fees	11,000		11,000	
<b>Total Utilities Fund contingency revenues</b>				<b>46,000</b>		<b>151,000</b>	
<b>Utilities Fund Contingencies Expenses</b>							
8	55	6295	Purchase of water truck	25,000			
			Replacement of water line, hydrants and regulator - DUNDEE AVE			130,000	
			Use of proceeds from Water connection fees	10,000		10,000	
			Use of proceeds from Sewer connection fees	11,000		11,000	
<b>Total Utilities Fund contingency expenses</b>				<b>46,000</b>		<b>151,000</b>	
<b>RECAP:</b>							

TOWN OF JEROME  
BUDGET WORKSHEET  
2019-20

	ADOPTED 2018-19	Est Actual 2018-19	PROPOSED 2019-20	Notes
<b>REVENUES:</b>				
General Government	1,831,647		1,909,712	
Magistrate Court	60,000		65,000	
Police Department	9,600		28,100	
Fire Department	57,500		128,500	
Library	32,973		29,115	
Planning & Zoning	8,000		9,000	
Properties	123,907		199,407	
<b>Total General Fund Revenues</b>	<b>2,123,627</b>		<b>2,368,834</b>	
Water Department	254,300		350,000	
Sewer	242,900		283,100	
Sanitation	206,200		207,500	
<b>Total Utilities Fund Revenues</b>	<b>703,400</b>		<b>840,600</b>	
HURF	165,900		310,794	
<b>Total HURF Fund Revenue</b>	<b>165,900</b>		<b>310,794</b>	
Fire Dep't. P & R Fund	22,500		24,500	
<b>Total Fire Dept P&amp;R Fund Revenue</b>	<b>22,500</b>		<b>24,500</b>	
Operating Grant Fund	684,800		655,900	
<b>Total Operating Grant Fund Revenue</b>	<b>684,800</b>		<b>655,900</b>	
Capital Grant Fund	1,083,500		490,500	
<b>Total Capital Grant Fund Revenue</b>	<b>1,083,500</b>		<b>490,500</b>	
General Fund Contingencies	1,665,000		1,339,000	
<b>Total General Fund Contingencies Revenue</b>	<b>1,665,000</b>		<b>1,339,000</b>	
Utilities Fund Contingencies	46,000		151,000	
<b>Total Utilities Fund Contingencies Revenue</b>	<b>46,000</b>		<b>151,000</b>	
Capital Fund	40,000		45,000	
<b>Total Capital Fund Revenue</b>	<b>40,000</b>		<b>45,000</b>	
<b>Revenue Totals</b>	<b>6,534,727</b>		<b>6,226,128</b>	
<b>EXPENSES:</b>				
General Government	710,311		767,771	
Magistrate Court	78,161		81,658	
Police Department	474,391		490,655	
Fire Department	346,943		382,832	
Library	96,652		95,093	
Planning & Zoning	91,507		106,269	
Parks	20,251		69,824	
Properties	305,411		374,732	
(Rounding adjustment)				
<b>Total General Fund Expenses</b>	<b>2,123,627</b>		<b>2,368,834</b>	
Water Department	254,300		350,000	
Sewer	242,900		283,100	
Sanitation	206,200		207,500	
<b>Total Utilities Fund Expenses</b>	<b>703,400</b>		<b>840,600</b>	
HURF	165,900		310,794	
<b>Total HURF Fund Expenses</b>	<b>165,900</b>		<b>310,794</b>	
Fire Dep't. P & R Fund	22,500		24,500	
<b>Total Fire Dept P&amp;R Expenses</b>	<b>22,500</b>		<b>24,500</b>	
Operating Grant Fund	684,800		655,900	
<b>Total Operating Grant Fund Expenses</b>	<b>684,800</b>		<b>655,900</b>	
Capital Grant Fund	1,083,500		490,500	
<b>Total Capital Grant Fund Expenses</b>	<b>1,083,500</b>		<b>490,500</b>	
General Fund Contingencies	1,665,000		1,339,000	
<b>Total General Fund Contingencies Expenses</b>	<b>1,665,000</b>		<b>1,339,000</b>	
Utilities Fund Contingencies	46,000		151,000	
<b>Total Utilities Fund Contingencies Expenses</b>	<b>46,000</b>		<b>151,000</b>	
Capital Fund	40,000		45,000	
<b>Total Capital Fund Expenses</b>	<b>40,000</b>		<b>45,000</b>	
<b>Expense Totals</b>	<b>6,534,727</b>		<b>6,226,128</b>	
<b>Budget (Deficit) excess</b>				
<b>(Deficit)/excess by fund:</b>				
General Fund	-		-	
Utilities Fund	-		-	
HURF Special Revenue Fund	-		-	
Fire Dept P&R Fiduciary Fund	-		-	
Operating Grants Fund	-		-	
Capital Grants Fund	-		-	
General Fund Contingencies	-		-	
Utilities Fund Contingencies	-		-	
Capital Fund	-		-	
<b>Total</b>				



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Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## ORDINANCE NO. 453

### AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 301, "AMENDMENTS OR ZONE CHANGES," OF THE JEROME ZONING ORDINANCE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Paragraph 3 of Subsection D, "Council Action," of Section 301, "Amendments or Zone Changes," of the Jerome Zoning Ordinance is hereby amended as follows (additions underlined; deletions in strikeout text):

#### D. COUNCIL ACTION

3. If the Council's recommendation is to overrule the recommendation of the Commission, such decision shall require the vote of ~~three-fourths (3/4) of all~~ a majority of the number of members of the Council ~~voting on the question~~ qualified to vote on the matter. For example, if one Council member is disqualified from voting due to a conflict of interest, a majority of the remaining four members would be required to overrule the recommendation.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2019.

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Esq.  
Town Attorney



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
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## ORDINANCE NO. 454

### AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 201, "DEFINITIONS," SECTION 506, "R-2 ZONE, MULTIPLE FAMILY RESIDENTIAL," AND SECTION 507, "C-1 ZONE, GENERAL COMMERCIAL" OF THE JEROME ZONING ORDINANCE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. The definition of "Modular Housing" included in Section 201, "General," of Article II, "Definitions," of the Jerome Zoning Ordinance is hereby amended as follows (additions underlined; deletions in strikeout text):

**Modular Housing Home**- a dwelling unit or habitable room thereof which is either wholly or in substantial part manufactured at an off-site location to be assembled on site, except that it does not include a mobile home as defined in this article.

Section 2. Paragraphs A, B and C of Section 506, "R-2 Zone – Multiple Family Residential," is hereby amended as follows (additions underlined; deletions in strikeout text):

#### SECTION 506. "R-2" ZONE, ~~MULTIPLE SINGLE-~~ AND TWO-FAMILY RESIDENTIAL

##### A. PURPOSE

This district is intended to fulfill the need for medium density residential development regulations and property development standards are designed to allow maximum flexibility and variety in residential development while prohibiting all incompatible activities. Land use is composed chiefly of ~~individual and multiple~~ single- and two- family homes, together with required recreational, religious, and educational facilities.

##### B. PERMITTED USES

1. One (1) single-family dwelling or one (1) two-family dwelling or one (1) modular home per lot. Mobile homes are prohibited.

~~2. Multiple family dwellings and apartment houses.~~

~~3.~~ 2. Customary accessory uses and buildings, provided such uses are incidental to the principal use.

~~4.~~ 3. Temporary buildings for uses incidental to construction work, which buildings shall be removed upon completion of or abandonment of the construction work.

~~5.~~ 4. Publicly owned and operated parks and recreation areas and centers.

~~6.~~ 5. Home occupations.

##### C. CONDITIONAL USES

Any conditional use in the R1-5 zone.

~~1. Churches or similar places of worship.~~

- ~~2. Schools: Public or private elementary and high.~~
- ~~3. Colleges, universities, and professional schools having a regular curriculum.~~
- ~~4. Nursery Schools and Day Care Centers.~~
- ~~5. Public buildings.~~
- ~~6. Public utility buildings, structures, or appurtenances thereto for public service use.~~
- ~~7. Libraries.~~
- ~~8. Model homes.~~
- ~~9. Hospitals, clinics, medical and dental offices.~~
- ~~10. Nursing Homes and Convalescent Homes.~~
- ~~11. Boarding or Rooming House.~~
- ~~12. Bed and Breakfast.~~

Section 3. Paragraph C., "Conditional Uses," of Section 507, "C-1 Zone, General Commercial," is hereby amended to add "three-family dwellings," "multi-family dwellings," "apartment houses," "hospitals," "nursing homes and convalescent homes," and "boarding or rooming houses" as conditional uses.

Section 4. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 5. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 6. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2019.

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Esq.  
Town Attorney

Date of first reading: \_\_\_\_\_

Dates of publication: \_\_\_\_\_

Date of adoption: \_\_\_\_\_

Date of posting: \_\_\_\_\_

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						





Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Candace Gallagher, Town Manager/Clerk *CBG*  
**ITEM:** Item #10A: Upcoming Funding Opportunities  
**MEETING DATE:** July 9, 2019

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At this meeting, it would be good to select a project for the upcoming **Freeport-McMoRan Copper and Gold Foundation Social Investment funding**, the application deadline for which is **August 30**. In the past, the Town has received funding through this program for third floor improvements at the Civic Center, Middle Park improvements, AEDs and EMT training, the sidewalk from the 300 level parking lot, the horseshoe pit/leaning wall project, repairs to the retaining wall and steps at Town Hall to restore the access from School Street, water planning, and parking lot improvements. Awards generally range between \$20,000 and \$30,000.

According to the Foundation, eligible projects should:

- Focus on initiatives/outcomes that will be sustainable beyond the life of Freeport-McMoRan
- Benefit the community as a whole and not a single organization or individual
- Have a clear purpose and operate transparently based on a demonstrated need for the proposed project
- Have an impact that can be evaluated and measured
- Address at least one of the following priorities:
  - Community & Economic Development (*including improvements in community infrastructure*)
  - Education & Training
  - Health & Wellness (*including increased access to healthcare and/or mental health services*)
  - Environment (*including increased availability/usability of public lands*)

All of the above must be documented and fully explained in the grant application.

It would be best to choose a project that is simple to describe, clearly meets the listed criteria, and can be accomplished in a timely manner.

Coming up later this year is **Community Development Block Grant funding**. Jerome is eligible to receive our "guaranteed round" of federal CDBG funds in 2020, estimated to be around \$360,000. While, in the past, the Town has been unable to qualify for townwide projects, that has recently changed, so our options have broadened. CDBG-funded townwide projects in the past have included Town Hall improvements, construction of our fire station, construction of the two water tanks on

Sunshine Hill, refurbishment of our Cleopatra Hill water tanks, and replacement of the water line on Clark Street. NACOG assists the Town with these grants.

The formal process will begin in November with public hearings and public notices, and applications are finalized in April-May. If Council so wishes, I can request that someone from NACOG attend a future meeting to describe the program and its eligible activities.

Chief Blair has recommended that this funding go toward extension of 6" water lines and hydrants down Dundee, Deception, Diaz and Holly Streets. A decision does not need to be made for a few months (and can't be until public hearings are held), but it would be good to be starting to think about options now.

*Note: The Trump Administration's FY 2020 budget would eliminate key housing and community development programs, most notably the HOME Investment Partnerships (HOME) and Community Development Block Grant (CDBG) programs. However, according to Isabel Rollins of NACOG, "The President's budget has eliminated the CDBG Program many times since I've been doing this, but then Congress has always put it back in, so, yes it could be eliminated any time, but we just have to keep plugging away as if it will be there. Next year's budget probably won't be finalized until next Spring."*

**SELECTED TOWN OF JEROME FEES**

Fee for:	Amount	Notes
<b>Planning and Zoning:</b>		
Petition to Amend Boundaries or Zoning Regulations	300	
Conditional Use Permit Fee	100	
Preliminary Site Plan Application Fee	100	
Ads for New Construction	Cost/not to exceed \$350	
Neighborhood Meeting	\$50 plus cost of mailings	
District Sign, per slat (price)	10	
<b>Design Review Board:</b>		
Paint colors/roofing of same material	No fee but must have approval	
New Construction of Accessory Features (304 F.I.)	50	
New Construction of Residential Buildings	200	
New Construction of Commercial Buildings	200	
Demolition of Accessory Features (304 F.I.)	50	
Demolition of Residential Buildings	200	
Demolition of Commercial Buildings	200	
Large Alterations:		
Under \$500 in value	25	
\$501 - \$10,000 in value	100	
> \$10,000 in value	1% of value up to max \$200	
Ads for New Construction	Cost/not to exceed \$350	
Sign Permit	25	
<b>Board of Adjustment:</b>		
Appeals and Variances	\$200 (refundable if upheld)	
Ads for Appeals and Variances	No fee	
<b>Library Fees:</b>		
Overdue (adult) - short term	\$0.25/day Max \$5	
Overdue (special needs toys/AV materials)	\$0.25 day Max \$5/item	
Overdue (adult) - long term	\$0.10/day Max \$5	
Overdue (young adult/juvenile books)	\$0.05/day Max \$2.50/item	
Overdue (DVD items)	\$1.00/day Max \$8	
Overdue (interlibrary loans)	\$1.00/day Max \$8/item	
		Library currently does not charge overdue fees of any kind. Librarian recommends eliminating these fees.

Hold item not picked up after notification	1		
Reserves on interlibrary loans not picked up after notification	1		
<b>Miscellaneous Other Fees:</b>			
Parking violations designated as petty offenses	10		Per Chief Muma: Currently charging \$25. Recommends \$25 for first offense and \$50 for second offense.
Fee to park trailers in designated areas		To be set by Resolution	Not yet set
Dog License Fee		\$5/year	Per Chief Muma: No fee is charged if dog is spayed or neutered; entire Code section should be reviewed and revised.
<b>Oversized Vehicles:</b>			
Unscheduled		Not yet set by Code or Resolution	Per Chief Muma: Current charge is \$175 for first hour or portion thereof; \$75 per hour thereafter.
Scheduled		Not yet set by Code or Resolution	Per Chief Muma: Current charge is \$35 per hour or portion thereof
Right-of-Way work Permit Fee		To be set by Resolution	Not yet set; \$60 in Cottonwood; \$100 in Sedona; \$50 in Clarkdale
<b>ATTACHMENTS:</b>			
CITY OF COTTONWOOD Planning Services fees			
CITY OF SEDONA Community Development fees			
TOWN OF CLARKDALE Community Development fees			

**CITY OF COTTONWOOD  
SCHEDULE OF FEES FOR PLANNING SERVICES**

<b>APPLICATION TYPE</b>	<b>FEES</b>
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**PRELIMINARY APPLICATION**

<b>Code Review</b>	<b>\$50</b>
<b>Code Review Re-submittal at Applicant's Request</b>	<b>\$25</b>

**ZONING**

<b>Rezoning</b> - Commercial, Industrial, Residential, etc. - PAD (Planned Area Development) less than 5 acres in area.	<b>\$1700.00 (50 acres) + \$55.00 (\$85.00 for Commercial, and Industrial) for each additional acre</b>
<b>Rezoning</b> - PAD (Planned Area Development) 5 acres or greater in area.	<b>\$1,700.00 (50 acres) + \$55.00 per acre up to 10 acres + \$2.00 per each acre over 10 acres</b>

**USE PERMIT/VARIANCE**

<b>Use Permit</b>	<b>\$350.00 – Residential Use (Single-Family Dwelling Unit) \$800.00 – All Other (i.e. Multi-Unit Residential, Commercial, Industrial, Mixed Use, etc.)</b>
<b>Variance</b>	<b>\$350.00 – Residential Use (Single-Family Dwelling Unit) \$800.00 – All Other (i.e. Multi-Unit Residential, Commercial, Industrial, Mixed Use, etc.)</b>

**SUBDIVISION FEES**

<b>Subdivision Sketch Plan Review</b>	<b>\$0</b>
<b>Preliminary Plat</b>	<b>\$1500 + \$25 Per Lot</b>
<b>Final Plat</b>	<b>\$1000 + \$20 Per Lot</b>
<b>Subdivision Major Amendment (Applicant initiated after Final Plat approval)</b>	<b>\$500 + \$20 Per Lot</b>
<b>Subdivision Minor Amendment (Administrative Approval after Final Plat approval)</b>	<b>\$350</b>
<b>Planned Area Development (PAD) Amendment Minor</b>	<b>\$500</b>

<b>Planned Area Development (PAD) Amendment Major</b>	<b>\$750</b>
<b>Land Split (Minor Land Division)</b>	<b>\$100</b>
<b>Lot Line Adjustment</b>	<b>\$100</b>

#### **DESIGN REVIEW**

<b>Development (Design) Review – Planning &amp; Zoning Commission</b>	<b>\$350</b>
<b>Historic Preservation Development (Design) Review- Historic Preservation Commission</b>	<b>\$350</b>

#### **GENERAL PLAN**

<b>General Plan Amendment - Minor</b>	<b>\$2,000</b>
<b>General Plan Amendment - Major</b>	<b>\$2,500</b>

#### **MODIFICATIONS/RENEWALS**

<b>Design Review, Conditional Use Permit, Signs</b>	<b>\$175</b>
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#### **CONTINUE, TABLE AND APPEAL**

<b>Applicant Request To Continue or Table</b>	<b>\$0 – If before advertisement and notification. \$250 – If after advertisement and new legal notice is required.</b>
<b>Appeal of Planning and Zoning Commission (to City Council)-Residential</b>	<b>\$150 –Residential (Single-Family Dwelling Unit) \$500 – All Other (i.e. Multi-Unit Residential, Commercial, Industrial, Mixed Use, etc.)</b>
<b>Appeal of Administrative Decision</b>	<b>\$200–Residential (Single-Family Dwelling Unit) \$350 – All Other (i.e. Multi-Unit Residential, Commercial, Industrial, Mixed Use, etc.)</b>

#### **OTHER**

<b>Zoning Verification Letter</b>	<b>\$170</b>
<b>Annexations</b>	<b>\$0</b>

Temporary Use Permit/Special Event Permit	<b>Category A TUP - Commercial : \$50</b> <b>Category B SEP Commercial: \$100</b> <b>Category C TUP-City Sponsered: \$25</b> <b>Category D SEP-City Sponsered: \$50</b> <b>Category E-TUP- Tax Exempt 501(c)(3): \$0</b> <b>Category F-SEP- Tax Exempt 501(c)(3): \$0</b>
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**SIGNS**

<b>0-20 Square Feet</b>	<b>\$75</b>
<b>21-40 Square Feet</b>	<b>\$100</b>
<b>40+ Square Feet</b>	<b>\$125</b>
<b>Comprehensive Sign Plan</b>	<b>\$200</b>
<b>A-frame and Portable Signs</b>	<b>\$50 Annual fee (January)</b>

**SALES OF PLANS, MAPS, ORDINANCES, ETC.**

<b>Zoning Map (Large Color, 34" x 44")</b>	<b>\$60</b>
<b>Zoning Map (Small Color, 24" x 36")</b>	<b>\$30</b>
<b>Zoning Ordinance (Binder Version)</b>	<b>\$30</b>
<b>Ordinance Updates</b>	<b>0.25 per single-sided page</b>
<b>CD (Compact Disk) with Zoning Ordinance, Zoning Map and General Plan</b>	<b>\$10</b>
<b>General Plan</b>	<b>Available on City Website</b>

**CITY OF SEDONA  
CONSOLIDATED FEE SCHEDULE**

<b>COMMUNITY DEVELOPMENT</b>		<b>Current Base Fee</b>	<b>Additions, Limits, &amp; Notes</b>
<b>Fee Description</b>	<b>Plan Review Deposit</b>		
<ul style="list-style-type: none"> <li>• New Residences, Apartments, and Motels</li> </ul>	Up to 1,000 sq. ft.	\$200	Note: For condominium and townhouse developments, the deposit is based upon the floor area of each different building plan.
	1,000 to 2,500 sq. ft.	\$600	
	2,500 to 5,000 sq. ft.	\$800	
	Over 5,000 sq. ft.	\$1,000	
<ul style="list-style-type: none"> <li>• Garage and carports</li> </ul>		\$75	
<ul style="list-style-type: none"> <li>• Interior residential remodels, sunrooms, patio covers and decks</li> </ul>		\$50	
<ul style="list-style-type: none"> <li>• New Commercial</li> </ul>	Up to 1,000 sq. ft.	\$200	
	1,000 to 3,000 sq. ft.	\$500	
	3,000 to 10,000 sq. ft.	\$800	
	10,000 to 20,000 sq. ft.	\$1,500	
	Over 20,000 sq. ft.	\$2,500	
<ul style="list-style-type: none"> <li>• Interior commercial remodels and tenant improvements</li> </ul>		\$50	
<ul style="list-style-type: none"> <li>• Swimming pools, hot tubs and spas</li> </ul>		\$100	
<ul style="list-style-type: none"> <li>• All others</li> </ul>		\$50	



**COMMUNITY DEVELOPMENT FEES:**

Sidewalk Café Permits (Resolution # 1428 7/9/13)	\$10.00 Base Fee
Banner Sign Permit (Resolution # 1428 7/9/13)	\$10.00 Per Banner \$50.00 flat fee for a maximum of 10 banner per year
Special Event Permit (Resolution # 1428 7/9/13)	\$50.00
Inspection Fee for Projects Without an Active Building Permit (Resolution 1505; effective 9/22/15)	\$78.00 per hour 2 hour minimum
Minor Land Division	\$50.00
Lot Line Adjustment	\$50.00
Abandonment Request	\$150.00
Subdivision Abandonment or Amend Recorded Plat	\$150.00
Public Right-of-Way Abandonment (Resolution #1485 9/23/14)	\$100.00
Design Review Board Application	\$ 90.00
Variance Request – Residential	\$200.00
Variance Request – Commercial	\$500.00
Conditional Use Permit Request	\$500.00
Zoning Change	\$1,000.00
Appeal of Design Review Decision	\$50.00
Request By Applicant to Table Hearing After Advertisement	\$100.00
Zoning Code	\$30.00
General Plan Amendments	\$1,000.00
Annexation Application Initial Deposit	\$5,000.00
Mapping: Plot of County Parcel map for individual property and approximately 300 foot area around parcel, black and white with no aerial information with or without zoning boundaries and annotation.	
8 ½" x 11"	\$0
11"x17"	\$0
18"x24"	\$40.00 per hour Minimum 1 hour
24"x36"	\$40.00 per hour Minimum 1 hour
Mapping: Plot of County Parcel map for individual property and approximately 300 foot area around the parcel, color with satellite aerial information and optional zoning district boundaries and annotation.	
8 ½" x 11"	\$0
11"x17"	\$0
18"x24"	\$40.00 per hour Minimum 1 hour
24"x36"	\$40.00 per hour Minimum 1 hour

Mapping: Plot of County Parcel map for individual property and approximately 300 foot area around the parcel, color with satellite aerial information and optional zoning district boundaries and annotation.	
11"x17"	\$0
18"x24"	\$40.00 per hour Minimum 1 hour
24"x36"	\$40.00 per hour Minimum 1 hour
Custom Mapping Work	\$40.00/hour
Site Plan Review Fee	\$300.00 + \$15.00/acre
Blanket Sign Permit (Real Estate)	\$25.00/year or \$3.00/month

**SUBDIVISION FILING FEES:**

Preliminary Plat	\$1,000.00
Final Plat	\$1,000.00
Minor Subdivision (Resolution #1485 9/23/14)	\$ 500.00

**PAD/PUD FEES:**

Preliminary or Final Site Plan Without a Zoning Map Change	\$1,000.00 +\$5.00 per acre
Revised Preliminary or Final Site Plan Initiated by Applicant	\$250.00 + \$5.00 per acre
Master Plans without Zoning Map Changes	\$500.00 + \$5.00 per acre
Legal, engineering and inspection fees for subdivisions, PAD's and PUD's	Equal to the amount charged to the Town

**BUILDING PERMIT FEES**

Fees for newly constructed buildings shall be calculated using the Building Valuation Data Square Foot Construction Costs from the August 2007 issue of The Building Safety Journal, published by International Code Council, and Table 1-A, Building Permit Fees.	
Plan Review Fee (Resolution # 1488; Effective 11/13/14)	65% Plan Review Fee
Attached garages, basements (finished or unfinished), covered patios, and any other attached areas under roof in new structures shall be calculated using the same rate in the ICC Valuation Data as the parent building.	
Minimum building permit fee for any one and two family dwelling	\$600.00
If a consultant is used to perform all or part of a plan review or inspection, the Community Development Department shall have the right to charge the actual cost billed by the consultant in addition to the fees derived from the Building Valuation Data, Square Foot Construction Costs, Table 1-A, and up to a 65% plan review fee, unless otherwise described in a separate agreement.	
If a substantially identical building is built more than one time in the same project, by the same owner, the plan review fee shall be reduced to 20% on all but the first building, providing no new plan review is required.	



June 26, 2019

Candace Gallagher  
Town of Jerome, Arizona  
PO Box 335  
Jerome, AZ 86331

**RE: Proposal for Audit Services for the Years Ending June 30, 2019-2021**

Dear Ms. Gallagher,

Thank you for allowing us to make this proposal for audit services. We have enjoyed our past association and hope to continue serving your community.

We propose to perform the annual audits of the financial statements of the Town of Jerome for the years ending June 30, 2019-2021. Our audits will be performed in accordance with generally accepted auditing standards and Government Auditing Standards. We will also examine and report on the Arizona Annual Expenditure Limitation Report for each of the aforementioned periods. Our fees for these services will be as follows:

<u>Year Ending June 30, 2019</u>	<u>Year Ending June 30, 2020</u>	<u>Year Ending June 30, 2021</u>
\$13,500	\$14,100	\$14,700

If the supplemental schedules and reports required by OMB Uniform Guidance (Single Audit) are required, there will be an additional fee of \$3,000.

We hope that this proposal meets with your approval. Should you have any questions or if you need additional details please do not hesitate to call.

Sincerely,

Matthew J. Bingham, CPA



Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 120th Anniversary  
1899 - 2019

### JUNE 2019 PUBLIC WORKS MONTHLY REPORT

#### NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip
- SEWER: Repair lines.

#### OTHER PROJECTS

We had some “issues” with the Giroux Street regulator starting back in May. Lyle worked diligently to get the four inch back online. Every time we would get it back on, the pressures would rise, and we’d have to shut it down again. We replaced just about every part that we could with little success.

6/11/19- Lyle replaced the seat and stem, would not seat.

6/12/19- Lyle took apart completely, closely examined everything, would not seat.

6/13/19- Lyle took it apart again to try and deduce what may be causing the four inch to not seat. As we were discussing what may be wrong, Lyle asked if I’d like to take a closer look. I worked on putting it back together, and it seated right away. We are not sure exactly what was causing it to become “unseated”, but in trying to narrow it down, it may have been the aftermarket seat that we installed back in 2017. We replaced that seat with a CLA-Val seat that we will continue to use from here on out. They’re twice the price, but we know they work.

The rest of the weekly checks on the regulators have been good, with no issues.

# Detail

Date Printed: 07/02/2019



Page 1 of 2



Work Order #: 0000000080  
 Title: Sewer 6/19  
 Origin: Non-PM  
 Cost Center:  
 Priority: High  
 Problem: HISTORY  
 Originated: 06/13/2019  
 Expected:  
 Work Category: Improvement

Source Type: Location  
 WO Status: Assigned  
 Originator: Admin Admin  
 Project:  
 Work Type: Preventive Maintenance  
 Cause: HISTORY  
 Assigned: 06/13/2019 03:39:00 PM  
 Completed:

Work requested:

Sewer 6/19

Action Taken:

Comments:

Total Labor Cost:	538.50	Total Labor Hours:	26.50
Total Part Cost:	0.00	Total Other Hours:	0.00
Equipment Usage Cost:	0.00		
Total Other Cost:	0.00		
External Labor \$:	0.00		
Non-Inv \$:	0.00		
WO Cost:	538.50	Total Hrs:	26.50
Est \$:	0.00	Est Hrs:	0.00

### Custom Fields

None

### Assigned To

Employee #	Name	Job Title	Phone	Email	Est Hrs	Company Name
1	Admin Admin	Administrator		jlvanderhorst@hotmail.com	0.00	

### Source

Name	Location #	Path	Site	Description
SEWER A	[N/A]	PUBLIC WORKS > P.W. WAREHOUSE > SEWER A	TOWN OF JEROME	SEWER PARTS & TOOLS

### Labor

Employee	Start Date	End Date	Hour(s)	OT	OT Cost Factor	Description
LYLE KEITH	06/03/2019 12:54:00 PM		3.00			Weed eat sewer plant
Gary Allen	06/03/2019 12:54:00 PM		3.50			Weed eat sewer plant
LYLE KEITH	06/05/2019 12:58:00 PM		1.00			Go to sewer plant and look at what needs to be done
Gary Allen	06/05/2019 12:58:00 PM		1.00			Go to sewer plant and look at what needs to be done
LYLE KEITH	06/06/2019 01:00:00 PM		1.50			Sewer checks
Gary Allen	06/06/2019 01:00:00 PM		1.50			Sewer checks
Troy Marsh	06/13/2019 01:03:00 PM		0.50			Sewer checks
Gary Allen	06/13/2019 01:03:00 PM		0.50			Sewer checks
LYLE KEITH	06/19/2019 01:05:00 PM		3.50			Cut trees and pull stumps at sewer plant
Gary Allen	06/19/2019 01:05:00 PM		3.50			Cut trees and pull stumps at sewer plant
Troy Marsh	06/20/2019 01:18:00 PM		1.00			Sewer checks

**Detail**

Date Printed: 07/02/2019



000000080

Page 2 of 2

Gary Allen	06/20/2019 01:18:00 PM	1.00	Sewer checks
SEAN BAUER	06/21/2019 04:42:00 PM	1.00	Sewer checks
Troy Marsh	06/21/2019 04:42:00 PM	1.00	Sewer checks
Gary Allen	06/21/2019 04:42:00 PM	1.00	Sewer checks
Troy Marsh	06/28/2019 07:51:00 PM	1.00	Sewer checks, snake sewer on Boardwalk
Gary Allen	06/28/2019 07:51:00 PM	1.00	Sewer checks, snake sewer on Boardwalk

**Parts**

None

**Equipment Usage**

None

**Tasks/Steps**

None

**Documents**

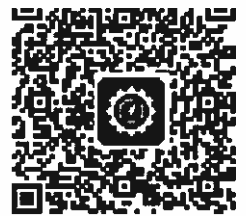
None

**Safety Programs**

None

Detail

Date Printed: 07/02/2019



0000000081

Work Order #: 0000000081  
 Title: Water 6/19  
 Origin: Non-PM  
 Cost Center:  
 Priority: High  
 Problem: HISTORY  
 Originated: 06/13/2019  
 Expected:  
 Work Category: Improvement

Source Type: Location  
 WO Status: Assigned  
 Originator: Admin Admin  
 Project:  
 Work Type: Preventive Maintenance  
 Cause: HISTORY  
 Assigned: 06/13/2019 05:36:00 PM  
 Completed:

Work requested:

Sewer 6/19

Action Taken:

Comments:

Total Labor Cost:	974.50	Total Labor Hours:	47.50
Total Part Cost:	0.00	Total Other Hours:	0.00
Equipment Usage Cost:	0.00		
Total Other Cost:	0.00		
External Labor \$:	0.00		
Non-Inv \$:	0.00		
WO Cost:	974.50	Total Hrs:	47.50
Est \$:	0.00	Est Hrs:	0.00

Custom Fields

None

Assigned To

Employee #	Name	Job Title	Phone	Email	Est Hrs	Company Name
1	Admin Admin	Administrator		jlvan derhorst@hotmail.com	0.00	

Source

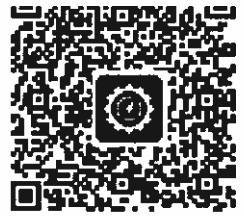
Name	Location #	Path	Site	Description
WATER A	[N/A]	PUBLIC WORKS > P.W. WAREHOUSE > WATER A	TOWN OF JEROME	IN P.W. WAREHOUSE

Labor

Employee	Start Date	End Date	Hour(s)	OT	OT Cost Factor	Description
Troy Marsh	06/03/2019	10:21:00 AM	1.00			Read the flows
LYLE KEITH	06/06/2019	10:23:00 AM	6.00			Read meter route 1, look at meters on Clark st.
LYLE KEITH	06/07/2019	10:26:00 AM	1.50			Check regulators
Gary Allen	06/10/2019	01:37:00 PM	1.50			Read the flows
LYLE KEITH	06/11/2019	01:39:00 PM	2.00			Replace 4" seat on Giroux regulator.
LYLE KEITH	06/12/2019	06:06:00 PM	3.50			Work on Giroux st. regulator
MARTY BOLAND	06/13/2019	06:08:00 PM	2.00			Work on Giroux regulator
LYLE KEITH	06/13/2019	06:08:00 PM	6.50			Work on Giroux regulator, check regulators
Troy Marsh	06/13/2019	06:08:00 PM	3.00			Read route 2 meters
LYLE KEITH	06/17/2019	04:07:00 PM	1.00			Read flows
LYLE KEITH	06/18/2019	04:21:00 PM	1.00			Bluestake North drive

**Detail**

Date Printed: 07/02/2019



0000000081

Page 2 of 2

LYLE KEITH	06/19/2019 04:23:00 PM	1.00	Shut off meters on Center St. and top of Gulch, Turn back on after payment
LYLE KEITH	06/20/2019 04:26:00 PM	2.50	Regulator checks
Troy Marsh	06/20/2019 04:26:00 PM	3.00	Meter route 3
Gary Allen	06/19/2019 04:28:00 PM	1.00	Shut off meters on Center St. and top of Gulch, Turn back on after payment
LYLE KEITH	06/21/2019 04:30:00 PM	2.50	Read flows, Check water pressure at Club house
SEAN BAUER	06/20/2019 04:32:00 PM	1.00	Regulator checks
LYLE KEITH	06/24/2019 07:55:00 PM	1.00	Read flows
LYLE KEITH	06/27/2019 07:57:00 PM	1.00	Clean water truck
SEAN BAUER	06/27/2019 07:57:00 PM	1.00	Clean water truck
Troy Marsh	06/27/2019 07:57:00 PM	3.00	Read meter route 4
LYLE KEITH	06/28/2019 09:20:00 PM	1.50	Blue stake Dundee, Shut off Sunshine hill tanks

**Parts**

None

**Equipment Usage**

None

**Tasks/Steps**

None

**Documents**

None

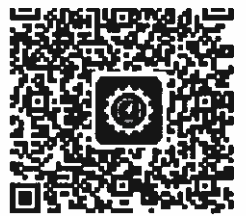
**Safety Programs**

None



Detail

Date Printed: 07/02/2019



0000000082

Page 1 of 4

Work Order #: 0000000082  
 Title: Public works 6/19  
 Origin: Non-PM  
 Cost Center:  
 Priority: High  
 Problem: HISTORY  
 Originated: 06/13/2019  
 Expected:  
 Work Category: Improvement

Source Type: Location  
 WO Status: Assigned  
 Originator: Admin Admin  
 Project:  
 Work Type: Preventive Maintenance  
 Cause: HISTORY  
 Assigned: 06/13/2019 05:53:00 PM  
 Completed:

Work requested:

Public Works 6/19

Action Taken:

Comments:

Total Labor Cost:	7025.00	Total Labor Hours:	343.00
Total Part Cost:	0.00	Total Other Hours:	0.00
Equipment Usage Cost:	0.00		
Total Other Cost:	0.00		
External Labor \$:	0.00		
Non-inv \$:	0.00		
WO Cost:	7025.00	Total Hrs:	343.00
Est \$:	0.00	Est Hrs:	0.00

Custom Fields

None

Assigned To

Employee #	Name	Job Title	Phone	Email	Est Hrs	Company Name
1	Admin Admin	Administrator		jlvanterhorst@hotmail.com	0.00	

Source

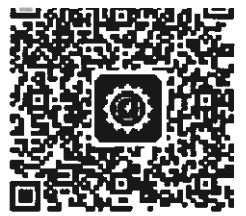
Name	Location #	Path	Site	Description
PUBLIC WORKS	[N/A]	PUBLIC WORKS	TOWN OF JEROME	PUBLIC WORKS - WAREHOUSE, MOTOR POOL, TOOLS, ETC.

Labor

Employee	Start Date	End Date	Hour(s)	OT	OT Cost Factor	Description
LYLE KEITH	06/03/2019	04:58:00 PM	3.00			Layout parking lot at old town yard
Troy Marsh	06/03/2019	04:58:00 PM	2.00			Layout parking at old town yard
Gary Allen	06/03/2019	04:58:00 PM	3.00			Weed eat at town yard
MARTY BOLAND	06/04/2019	05:01:00 PM	3.00			Work at old town yard
LYLE KEITH	06/04/2019	05:01:00 PM	8.00			Parks, Home depot, Old town yard
Troy Marsh	06/04/2019	05:01:00 PM	8.00			Paint curbs, fencing at old town yard
Gary Allen	06/04/2019	05:01:00 PM	4.50			Fencing at old town yard
MARTY BOLAND	06/05/2019	05:07:00 PM	2.00			Old town yard
LYLE KEITH	06/05/2019	05:07:00 PM	5.00			Old town Yard, place one way sign on First ave.
Troy Marsh	06/05/2019	05:07:00 PM	6.50			Paint curb

Detail

Date Printed: 07/02/2019



0000000082

Page 2 of 4

Gary Allen	06/05/2019 05:07:00 PM	5.00	Old town yard, install one way sign on First ave.
LYLE KEITH	06/06/2019 05:32:00 PM	2.50	Replace post at 300 level, help Gary with van
Gary Allen	06/06/2019 05:32:00 PM	5.00	Move rocks at old town yard, replace post at 300 level, change oil in town van
LYLE KEITH	06/07/2019 05:41:00 PM	1.00	Properties/ shop
Gary Allen	06/07/2019 05:41:00 PM	2.50	Get new tires for F-150, re tighten bolts on Transmission on F-250
LYLE KEITH	06/10/2019 04:55:00 PM	3.00	Home depot for supplies, shop/yard
Gary Allen	06/10/2019 04:55:00 PM	1.00	Locate ballards
MARTY BOLAND	06/11/2019 05:29:00 PM	4.00	Curb in middle parking lot
LYLE KEITH	06/11/2019 05:29:00 PM	6.00	Curb in middle parking lot, work on door for recycle bins
Troy Marsh	06/11/2019 05:29:00 PM	5.50	Parks, weedeat behind town hall, maverik for gas and nappa for parts. Shop/yard
Gary Allen	06/11/2019 05:29:00 PM	5.50	Weedeat behind town hall, work on door for recycle bins
LYLE KEITH	06/12/2019 05:51:00 PM	1.00	Shop/yard
Troy Marsh	06/12/2019 05:51:00 PM	1.00	Weed eating behind town hall, paint curb
Gary Allen	06/12/2019 05:51:00 PM	1.00	Weed eated behind town hall, Work on the dodge
LYLE KEITH	06/13/2019 05:55:00 PM	2.00	Shop/yard
Troy Marsh	06/13/2019 05:55:00 PM	4.00	Shop/yard, paint curb on Hull rd.
Gary Allen	06/13/2019 05:55:00 PM	5.00	Work on cardboard bins, test drive van, pick up signs, shop
LYLE KEITH	06/14/2019 06:49:00 PM	2.00	Go to Home depot and ace for supplies for cardboard bin, work on cardboard bins
Troy Marsh	06/14/2019 06:49:00 PM	6.50	Paint curb, remove cones, shop/yard
Gary Allen	06/14/2019 06:49:00 PM	4.00	Cardboard bin doors, remove cones from middle park.
LYLE KEITH	06/17/2019 06:55:00 PM	4.00	Unlaod curb forms for curb, work quote for steps. Fill holes on Fourth st., mirror at old town yard.
Troy Marsh	06/17/2019 06:55:00 PM	3.00	Patch Fourth st., shop/yard
Gary Allen	06/17/2019 06:55:00 PM	0.50	Shop/yard
MARTY BOLAND	06/17/2019 07:11:00 PM	2.00	Unload curb forms for curb. Curb
MARTY BOLAND	06/18/2019 07:16:00 PM	2.00	Middle parking, Main st. parking
LYLE KEITH	06/18/2019 07:16:00 PM	7.00	Middle parking, Main st. parking. Old town yard, weed eat
Troy Marsh	06/18/2019 07:16:00 PM	8.00	Parks, weed eat at town yard, and weed eat streets
Gary Allen	06/18/2019 07:16:00 PM	5.50	Old town yard, weed eat streets
MARTY BOLAND	06/19/2019 07:21:00 PM	7.00	Processing dirt, grading/benching and compacting dirt on main st.
Troy Marsh	06/19/2019 07:21:00 PM	6.50	Dirt work on main st. Run to Cottonwood for compactor
MARTY BOLAND	06/20/2019 07:27:00 PM	5.00	Grading on Main st.
LYLE KEITH	06/20/2019 07:27:00 PM	5.50	Grading on Main st. patch tire on flat bed
SEAN BAUER	06/20/2019 07:27:00 PM	4.00	Grading on Main st.

Detail

Date Printed: 07/02/2019



0000000082

Troy Marsh	06/20/2019 07:27:00 PM	5.00	Grading on Main st. Return jumping jack, Old town yard
Gary Allen	06/20/2019 07:27:00 PM	5.50	Grading on Main st. Work on garbage truck and car 111. Shop/yard
MARTY BOLAND	06/21/2019 07:32:00 PM	6.00	Grading on Main st.
LYLE KEITH	06/21/2019 07:32:00 PM	4.00	Grading on Main st.
SEAN BAUER	06/21/2019 07:32:00 PM	5.00	Grading on Main st. Shop/yard
Troy Marsh	06/21/2019 07:32:00 PM	2.50	Grading on Main st.
Gary Allen	06/21/2019 07:32:00 PM	2.50	
MARTY BOLAND	06/24/2019 08:11:00 PM	3.00	Main st. parking
LYLE KEITH	06/24/2019 08:11:00 PM	7.00	Main st. parking. Old town yard, shop
SEAN BAUER	06/24/2019 08:11:00 PM	3.00	Parking on Main st,
Troy Marsh	06/24/2019 08:11:00 PM	5.50	Weed eat and paint curb, old town yard
Gary Allen	06/24/2019 08:11:00 PM	3.00	Old town yard
MARTY BOLAND	06/25/2019 08:31:00 PM	8.00	Main st. parking
LYLE KEITH	06/25/2019 08:31:00 PM	8.00	Main st. parking
SEAN BAUER	06/25/2019 08:31:00 PM	8.00	Parks, parking on Main st.
Troy Marsh	06/25/2019 08:31:00 PM	8.00	Parks, weed eating and painting on Main st.
Gary Allen	06/25/2019 08:31:00 PM	6.00	Run to Ace, Main st. parking. Work on golf cart
MARTY BOLAND	06/26/2019 08:37:00 PM	8.00	Main st. parking
LYLE KEITH	06/26/2019 08:37:00 PM	8.00	Main st. Parking
SEAN BAUER	06/26/2019 08:37:00 PM	7.00	Main st. parking
Troy Marsh	06/26/2019 08:37:00 PM	6.50	Home depot for paint, paint curb
Gary Allen	06/26/2019 08:37:00 PM	6.00	Work on golf cart, paint curb. Clean shop
MARTY BOLAND	06/27/2019 08:42:00 PM	5.00	Main st. parking
LYLE KEITH	06/27/2019 08:42:00 PM	7.00	Main st. parking
SEAN BAUER	06/27/2019 08:42:00 PM	7.00	Main st. parking
Troy Marsh	06/27/2019 08:42:00 PM	5.00	Paint curb
Gary Allen	06/27/2019 08:42:00 PM	5.50	Pick up forms for Harry Stewart. Transfer equipment to yard, get parts for Tyrex
LYLE KEITH	06/28/2019 09:13:00 PM	5.00	Show Troy where to weed eat, work on cardboard bins, go to hospital to get eye flushed
SEAN BAUER	06/28/2019 09:13:00 PM	4.00	Clean diesel spill at yard, take Lyle to get eye flushed out.
Troy Marsh	06/28/2019 09:13:00 PM	5.50	Weed eat throughout town, clean diesel spill at yard
Gary Allen	06/28/2019 09:13:00 PM	1.00	Work on cardboard bins

Parts  
None

Equipment Usage  
None

Tasks/Steps  
None

Documents



0000000082

None

Safety Programs

None