



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD

DATE: Monday, January 11, 2016

TIME: 7:00 pm

PLACE: **JEROME CIVIC CENTER** 600 Clark St.

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

The meeting was called to order by Chair Phinney at 7:01 p.m.

Albert Sengstock, Zoning Administrator called roll. Present were Chairperson Deni Phinney, Mike Parry, Steve Pontious, Brice Wood and Mark Venker.

Staff present were Albert Sengstock, Zoning Administrator and Jennifer Julian, Minute Taker.

Members of the public present were Nancy Crosby, resident; Brett Jurisin, applicant; Steve Knowlton and Nancy Robinson, applicants; and two other individuals (unidentified).

ITEM 2: APPROVAL OF MINUTES: Minutes of December 14, 2015

Mr. Wood moved to approve the minutes with one change. Mr. Parry seconded. The motion carried unanimously.

Mark Venker abstained due to his excused absence at the previous meeting.

ITEM 3: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

ITEM 4: REVIEW AND APPROVE THE DEMOLITION OF AN OLD GARAGE FLOOR

APPLICANT/OWNER: STEVE KNOWLTON AND NANCY ROBINSON

OWNER OF RECORD: ABOVE

PARCEL 401-06-032

ADDRESS: 446 CLARK STREET

ZONING: C-1

The applicants ask for approval to demolish the dilapidated floor of an old garage.

Chair Phinney asked if this had already been approved. Mr. Sengstock explained the history of the project and read his analysis. Tonight's business is to complete the demolition that was approved back in 2007.

The applicant will put up a chain link fence and secure the property. Mr. Sengstock recommends approval.

Mr. Venker asked about the infill referred to in the application. Mr. Knowlton explained that he will remove the garage floor and fill in the cavity beneath that was originally a root cellar. He will grade it to make it a flat area.

Mr. Parry moved to approve the item. Mr. Pontious seconded. All were in favor and the motion carried unanimously.



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ITEM 5: REVIEW DESIGNS FOR TWO SIGNS

APPLICANT: BRETT JURISIN

PARCEL 401-06-011

OWNER OF RECORD: R&D NORTHERN ARIZONA PROPERTIES

ADDRESS: 208 MAIN STREET

ZONING: C-1

The applicant asks for review and approval of one projecting and one wall-mounted sign.

Mr. Sengstock presented the application and directed the Board to review the photos. He recommends approval.

Mr. Wood moved to approve the item. Mr. Venker seconded. All were in favor and the motion carried unanimously.

ITEM 6: ADJOURNMENT

Mr. Sengstock will have elections on the agenda for the February meeting.

Chair Phinney made a motion to adjourn. It was seconded by Mr. Parry. The motion carried unanimously. The meeting adjourned at 7:11 p.m.

Approval on next page.



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Respectfully submitted by Jennifer Julian on February 8, 2016.

Approved: _____ Date: 2/8/2016
Design Review Board Chair

Attest: _____ Date: 2/8/16
Design Review Board Vice Chair