



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, January 12, 2015 TIME: 7:00 pm  
PLACE: **JEROME CIVIC CENTER**  
600 Clark St., JEROME ARIZONA, 86331

### MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing.

The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

#### **ITEM 1: CALL TO ORDER/ROLL CALL**

Chair Deni Phinney called the meeting to order at 7:02  
Roll call was taken by Al Sengstock, Zoning Administrator  
Board Members Present: Chair Deni Phinney, Steve Pontious, Brice Wood and Mike Parry  
Carole Lozano was given an excused absence.  
Staff present: Al Sengstock, Zoning Administrator and Joni Savage Minute Taker

**ITEM 2: APPROVAL OF MINUTES:** December 8, 2014 Regular Meeting Minutes  
Motion made by Brice Wood to approve the minutes as submitted. Second by Mike Parry.  
Motion carried unanimously.

#### **ITEM 3: PETITIONS FROM THE PUBLIC –**

There were no petitions from the public.

#### **ITEM 4: APPLICATION FOR A REPLACEMENT PROJECTING SIGN**

APPLICANTS: Echo Canyon Winery (Lundon Crow) ZONE: C-1  
ADDRESS: 419 Hull Ave.  
APN: 401-06-019  
OWNER OF RECORD: Flatiron Building I LLC  
The applicant requests review and approval to change sign.

Steve Pontious recused himself.

Zoning Administrator Albert Sengstock presented the application, stating that, the sign color and dimensions have been changed. He recommended that the sign permit be approved.

Mike Parry questioned the use of plexiglass.

Lundon Crow, explained the design of the sign, they are just replacing the sign with a new backing material and the Plexiglas would be covered.

Mr. Wood noted that most of the signs are an adhesive vinyl. The fact that it is transparent won't affect the sign.  
Motion made by Brice Wood to approve the sign as submitted. Second by Mike Parry.  
Motion carried unanimously.

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## ITEM 5: APPLICATION FOR A NEW METAL GATE

APPLICANTS: Steve Knowlton & Nancy Robinson

ZONE: C-1

ADDRESS: 460 Clark St. APN: 401-06-030

OWNER OF RECORD: Same as above

The applicant asks for review and approval of a new gate and fence.

Chair Phinney asked about the image in the packet representing that the gate might be extended to the fence.

Mr. Knowlton said at this time they are only seeking approval of the gate, however in the future he may ask for permission to add the fencing. ADOT had advised them that they could put the fence behind the railing, if they choose to put it in front of the rail they would have to get permission from ADOT and the Design Review Board.

Zoning Administrator Al Sengstock presented the application, stating that, a permit was not required just approval of the design from the Board. He then recommended that the application be approved.

Mike Parry asked if they believed black was an appropriate color and perhaps green might be a better color. He commented that it was a beautiful gate.

Chair Phinney said it would be difficult to match the green on the trim of the house.

Mr. Knowlton commented that silver would be fine to use also.

Mr. Sengstock reminded the Board to approve it based on color or approve as presented. A motion should be proposed so that Mr. Knowlton does not have to come back

Brice Wood made a motion to approve the color as presented, or green matching the trim or silver matching the existing rail.

Chair Phinney seconded the motion. Motion carried unanimously.

## ITEM 6: The Zoning Administrator will show the Board a 1917 scaled map of Jerome, and will show the Board the Historic Building Inventory reference book.

Mr. Sengstock displayed a scaled map circa 1917, which showed all buildings and streets from that time. He also passed around the Historic Building Inventory book for the Board to review. General discussion pertaining to historic records ensued.

## ITEM 7: FUTURE AGENDA ITEMS

The Board will direct staff to schedule future agenda items to be considered by the DRB, if desired. No specific properties, individuals, or situations may be discussed, only general topics may be suggested.

Mr. Sengstock commented on Solar Gardens and he had received links and information from members of the Board. He is putting together some research and possibilities for the community and general guidelines. He will bring more information at the next meeting.

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Chair Phinney commented that she has noticed a number of positive changes around town relative to the "at risk" properties, and thanked Mr. Sengstock for his efforts.

Mr. Sengstock advised the Board of his progress in dealing with certain "at risk" properties in town.

Chair Phinney asked if they could do a work session with some of these people.

Mr. Sengstock mentioned that he would like to do a joint session in the future with all of the Boards.

## ITEM 8: ADJOURNMENT

Chair Phinney made the motion to adjourn. Second by Mike Parry. Meeting was adjourned at 7:25 p.m.

Respectfully submitted by Joni Savage on March 9, 2015.

Approved:  \_\_\_\_\_ Date: 3/9/15  
Design Review Board Chair

Attest:  \_\_\_\_\_ Date: 3/9/15  
Design Review Board Vice-Chair