



TOWN OF JEROME
 POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943 FAX (928) 634-0715

REGULAR METING OF THE TOWN OF JEROME
DESIGN REVIEW BOARD

DATE: Monday, June 10, 2019 TIME: 7:00 pm
PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or Internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:00 p.m.
Joni Savage called roll. Present were Chair Brice Wood, Vice Chair Danny Smith, Henry Vincent, Tyler Christensen and John McDonald.
Staff present Joni Savage, Deputy Clerk.

7:00 (00:35) ITEM 2: APPROVAL OF MINUTES: Minutes of May 13, 2019.

Motion to Approve the Meeting Minutes of May 13, 2019

| BOARD MEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|--------------|-------|----------|-----|-----|--------|---------|
| WOOD | | | X | | | |
| SMITH | X | | X | | | |
| CHRISTENSEN | | | X | | | |
| MCDONALD | | X | X | | | |
| VINCENT | | | X | | | |

7:01 (1:30) ITEM 3: PETITIONS FROM THE PUBLIC – *There were no petitions from the public.*

7:01 (1:45) ITEM 4: REPORT/SUMMARY OF RECENT P&Z ACTIVITIES HENRY VINCENT, P&Z LIASION

Commissioner Vincent updated the Design Review Board on events that occurred at the last Planning and Zoning Meeting.

7:06 (6:12) ITEM 5: REVIEW FOR POSSIBLE FINAL APPROVAL, 540 SCHOOL ST., PROPOSED NEW HANDRAIL FOR EXTERIOR FRONT STAIRCASE

APPLICANT: Ingrid Sarris
 MAILING ADDRESS: PO Box 772 Jerome ZONE: C-1
 PROJECT ADDRESS: 540 School St. APN: 401-06-093
 OWNER OF RECORD: Sarris & Associates, LLC
 A handrail for safety to be considered for approval.

7:06 (6:27) Ingrid Sarris spoke and corrected the project address. It should be 541 Main Street.

Motion to Approve the New Handrail for Exterior Staircase

| BOARD MEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|--------------|-------|----------|-----|-----|--------|---------|
| WOOD | X | | X | | | |
| SMITH | | X | X | | | |
| CHRISTENSEN | | | X | | | |
| MCDONALD | | | X | | | |
| VINCENT | | | X | | | |

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7:07 (7:55) ITEM 6: P&Z LIAISON TO DESIGN REVIEW BOARD, ATTORNEY INPUT

P&Z was given direction in this regard from Council. Review of the item in P&Z prompted suggestion to consider input from DRB regarding possible action.

Chair Wood summarized the advice from the attorney and the Board agreed to leave the Planning and Zoning liaison position in place.

7:08 (8:53) ITEM 7: FUTURE AGENDA ITEMS

Chair Wood suggested they get a new Zoning Administrator.

Vice Chair Smith asked about the status of some items that had been sent to Planning and Zoning.

Mr. Vincent said the next step was a public hearing.

ITEM 8: ADJOURN

Adjourned at 7:13 p.m.

| BOARD MEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|--------------|-------|----------|-----|-----|--------|---------|
| WOOD | | | X | | | |
| SMITH | | | X | | | |
| CHRISTENSEN | | X | X | | | |
| MCDONALD | X | | X | | | |
| VINCENT | | | X | | | |

Approval on next page.

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Respectfully submitted by Joni Savage on July 8, 2019.

Approved: Brian Wood Date: 7-8-19
Design Review Board Chair

Attest: Dayton Date: 7-8-19
Design Review Board Vice Chair