



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, August 12, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER
600 Clark St., JEROME, ARIZONA 86331

MINUTES

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:03 p.m.

Joni Savage called roll. Present were Chair Brice Wood, Henry Vincent, Tyler Christensen and John McDonald. Vice Chair Danny Smith was absent.

Additional staff present was John Knight, Zoning Administrator.

7:03 (01:22) ITEM 2: APPROVAL OF MINUTES: Minutes of July 8, and July 22, 2019.

Motion to Approve the Meeting Minutes of July 8, 2019

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD		X	X			
SMITH					X	
CHRISTENSEN			X			
MCDONALD	X		X			
VINCENT			X			

Motion to Approve the Meeting Minutes of July 22, 2019

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH					X	
CHRISTENSEN		X	X			
MCDONALD			X			
VINCENT			X			

7:05 (04:25) ITEM 3: PETITIONS FROM THE PUBLIC - There were no petitions from the public.

7:05 (04:35) ITEM 4: REPORT/SUMMARY OF P&Z ACTIVITIES HENRY VINCENT, P&Z LIASION

Mr. Vincent gave the Board an update from the Planning and Zoning meeting of August 7, 2019.

7:08 (06:30) ITEM 5: FINAL REVIEW OF TANDEM PARKING AND FIRE ESCAPE

APPLICANT: Dewayne Woodworth

ADDRESS: 123 Hill St.

OWNER OF RECORD: Jerome Clubhouse LLC

ZONE: C-1

APN: 401-07-169A

Applicant is seeking final approval for the proposed tandem parking and fire escape.

Motion For Final Approval of This Project Including the Fire Escape Design

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH					X	
CHRISTENSEN			X			
MCDONALD		X	X			
VINCENT	X		X			

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7:14 (14:08) ITEM 6: REVIEW OF REBUILD ON A PORTION OF THE HOME

APPLICANT: Tom Anderson/Christina Barber

ADDRESS: 875 Gulch Road

OWNER OF RECORD: Barber Christina R & Cynthia R JT

ZONE: AR

APN: 401-09-013

Applicant is seeking approval to rebuild a portion of the home due to health and safety issues. Exterior materials are like for like. Footprint of structure is 1' smaller on the bathroom, roofline will be extended from 6' to 8'.

7:16 (16:50) Tom Anderson, the Contractor spoke.

Motion to Approve as Submitted

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH					X	
CHRISTENSEN		X	X			
MCDONALD			X			
VINCENT			X			

7:18 (17:55) ITEM 7: BUSINESS SIGN RELOCATION

APPLICANT: Richard and Karen Hernandez

ADDRESS: PO Box 215

OWNER OF RECORD: Jerome Historical Society

ZONE: C-1

APN: 401-06-026L5

Applicant seeks approval for the sign "Jerome Jewelry and Gifts" currently located at 114 Jerome Avenue to be moved to 331 Main Street and replace the current sign of "Patsy's Parlor."

Motion to Approve as Presented

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH					X	
CHRISTENSEN	X		X			
MCDONALD		X	X			
VINCENT			X			

7:21(19:20) ITEM 8: REPLACE ONE WINDOW AND NEW METAL ROOF ON RESIDENCE

APPLICANT: Barbara Roque-Lucero

ADDRESS: PO Box 402

OWNWER OF RECORD: Lucero Barbara A Roque

ZONE: C-1

APN: 401-06-101B

Applicant seeks approval to replace two windows and a metal roof at 569 Main Street.

7:22 (20:05) Mr. Anderson answered questions from Chair Wood.

Motion to Approve the Roof and New Window as Submitted

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH					X	
CHRISTENSEN		X	X			
MCDONALD			X			
VINCENT			X			

7:24 (23:20) ITEM 9: FUTURE AGENDA ITEMS- There were no future agenda items.

ITEM 10: ADJOURN

Motion to Adjourn at 7:25

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD		X	X			
SMITH					X	
CHRISTENSEN	X		X			
MCDONALD			X			
VINCENT			X			

Approval on next page.

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Respectfully submitted by Joni Savage on September 9, 2019.

Approved: Brian Wood Date: 9-9-19
Design Review Board Chair

Attest: Hannelly Date: 9/9/19
Design Review Board Vice Chair