



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## SPECIAL MEETING OF THE TOWN OF JEROME

### DESIGN REVIEW BOARD

DATE: Monday, July 22, 2019

TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER 600 Clark St.

## AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing.

The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

### ITEM 1: CALL TO ORDER/ROLL CALL

**ITEM 2: PETITIONS FROM THE PUBLIC** — This time is NOT for discussion on Agenda items. Please make comments when that item is on the floor. Please complete a request form with your name and subject and submit to the Chair. When recognized by the Chair, please come to the front and state your name. Please observe the three-minute time limit per speaker pursuant to the Town Code. The DRB may not discuss or take action on any comments under this agenda item other than to ask questions.

### ITEM 3: REQUEST FOR APPROVAL TO REPLACE PORCH DECK AND STAIRS WITH TREX®

APPLICANT: Carol Wittner Roland

ZONE: C-1

ADDRESS: 549 School Street

OWNER OF RECORD: Roland Carol J Revocable Trust

APN: 401-06-043

PO Box 2885, Sedona, AZ 86339

The applicant asks for approval to change the porch deck and stairs from wood to Trex® material.

#### Discussion/Possible Action/Possible Direction to Staff

### ITEM 4: FUTURE AGENDA ITEMS

The Board will direct staff to schedule future agenda items to be considered by the DRB, if desired. No specific properties, individuals, or situations may be discussed, only general topics may be suggested.

#### Discussion/Possible Direction to Staff Only

### ITEM 5: ADJOURNMENT

#### Possible Action

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_  
970 Gulch Road, side of Gulch Fire station, exterior posting case  
600 Clark Street, Jerome Town Hall, exterior posting case  
120 Main Street, Jerome Post Office, interior posting case

\_\_\_\_\_  
*Joni Savage, Deputy Clerk, Attest*

Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting the Deputy Town Clerk, Joni Savage at (928) 637-7943. Requests should be made as early as possible to allow sufficient time to make arrangements. Anyone needing clarification on a DRB agenda item may call Jerome Town Hall at 928-634-7943 and ask to speak with Candace Gallagher, Town Manager/Clerk



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

Jerome Town Hall and Civic Center  
600 Clark Street  
P.O. Box 335, Jerome, AZ 86331  
(928) 634-7943 FAX (928) 634-0715 www.jerome.az.gov

## SMALL PROJECT APPLICATION – FOR DESIGN REVIEW

**(NOT FOR NEW BUILDING CONSTRUCTION, DEMOLITION OR ADDITIONS OVER 200 FT<sup>2</sup>)**

PLEASE PRINT LEGIBLY SO THAT PROCESSING WON'T BE DELAYED.

THIS APPLICATION IS FOR MATERIAL CHANGES AND PROJECTS UNDER 200 SQUARE FT.

APPLICANT NAME: CAROL WITTNER ROLAND  
MAILING ADDRESS: P.O. BOX 2885, SEDONA AZ 86339  
TELEPHONE: 928-274-0655 EMAIL: carolwittner@gmail.com  
PROJECT ADDRESS: 549 SCHOOL ST, JEROME  
PARCEL NUMBER: 401-06-0439 ZONE DISTRICT: \_\_\_\_\_  
APPLICATION FOR (Please describe the project.): CHANGE THE PORCH DECK & STAIRS MATERIAL TO TREX

- I hereby apply for consideration and conditional approval by the Design Review Board.
- I understand that application fee is due at submission and review will not be scheduled until fee is paid to the Town.
- I have obtained and reviewed information on the criteria used in evaluation by the Design Review Board and/or reviewed the application provisions in the Town's Zoning Ordinance.
- I understand that this application will not be scheduled for consideration until all required materials have been submitted and reviewed.

APPLICANT SIGNATURE: Carol Roland DATE: 7/15/19

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### TOWN USE BELOW

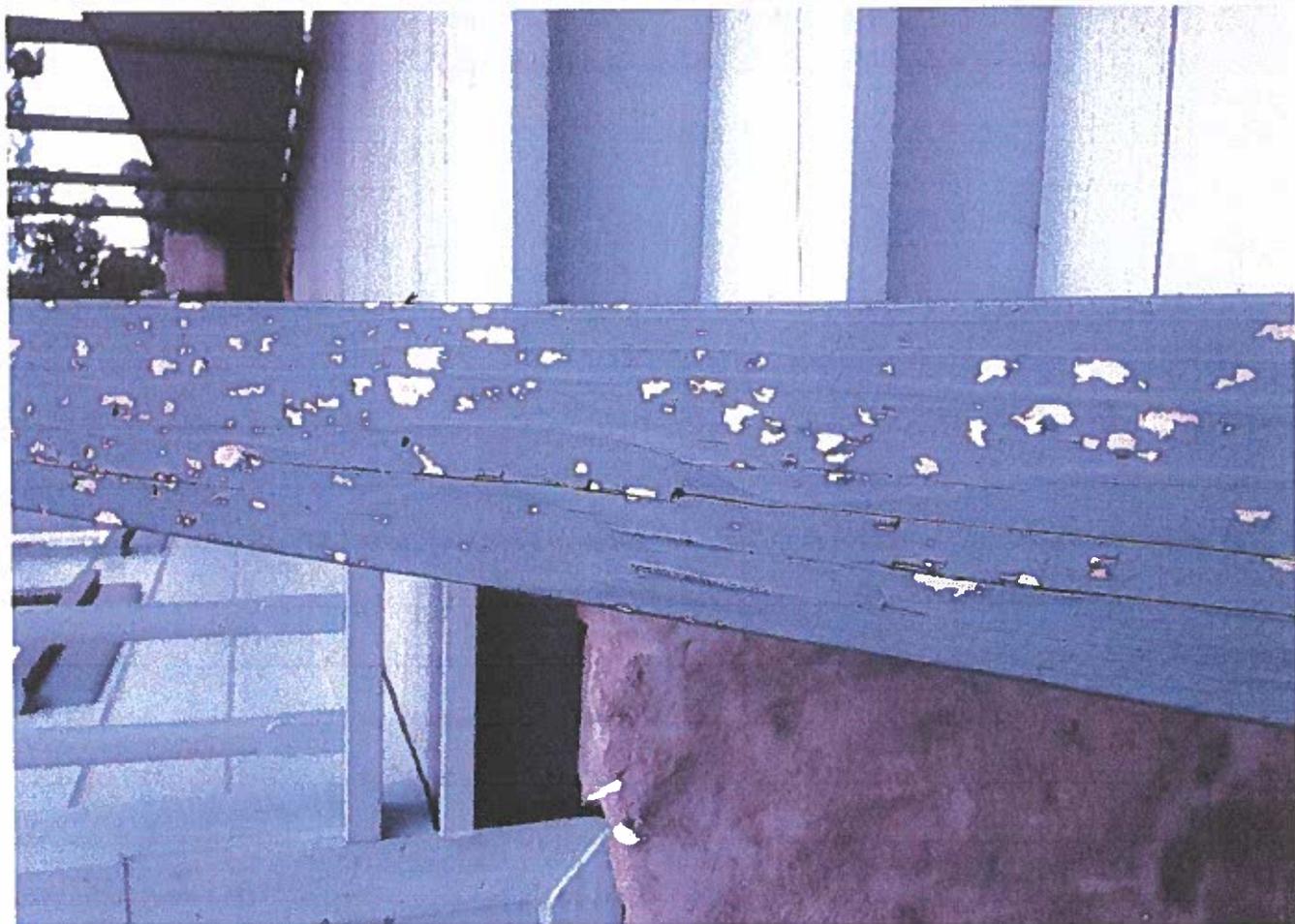
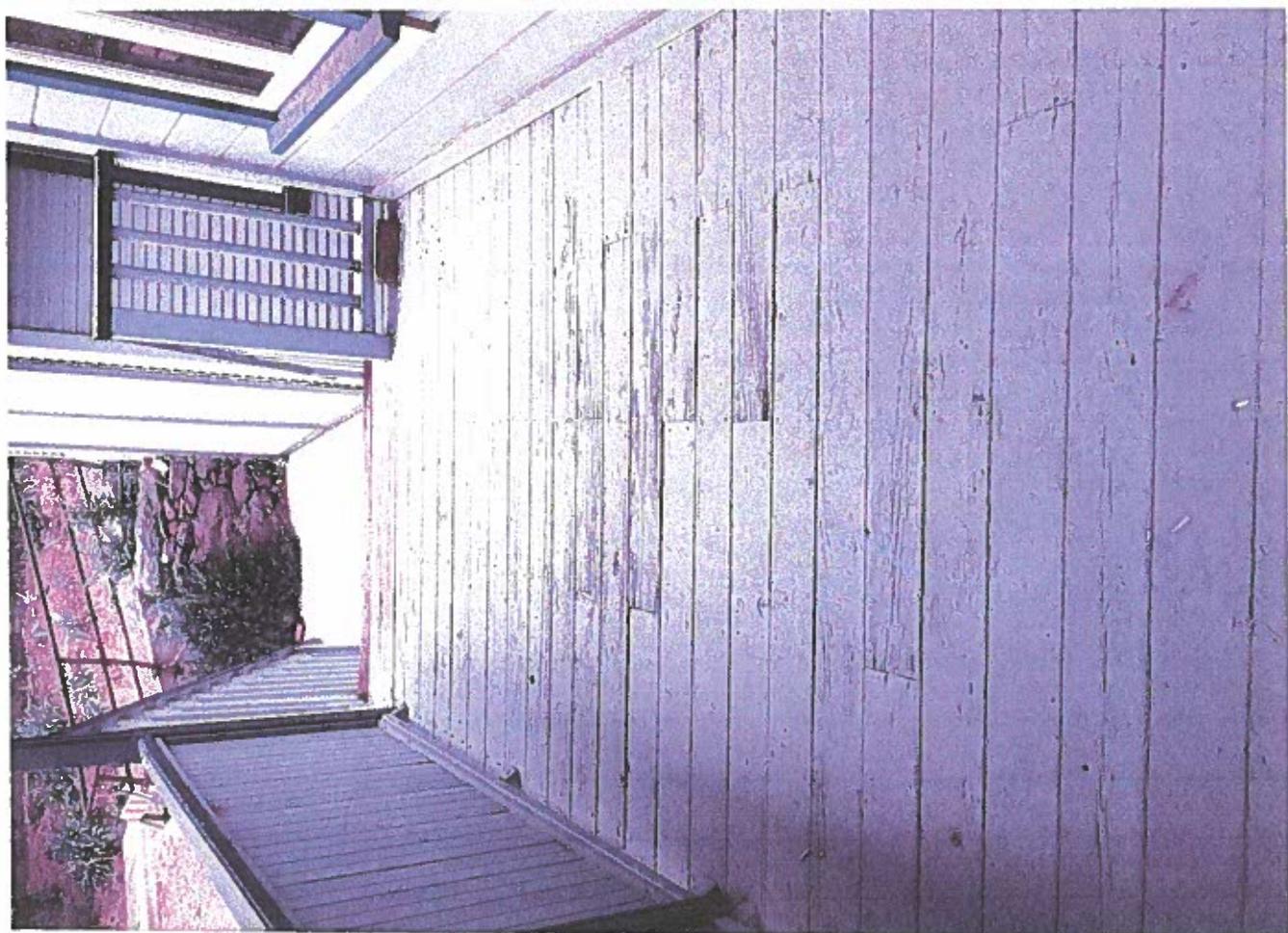
RECEIVED FROM: Carol Roland DATE: 7/16/19

Received the sum of \$ 25.00 as:  Check No. 2832  Cash  Credit Card  
Per Fee schedule – Ordinance 331

BY: \_\_\_\_\_ FOR: \_\_\_\_\_

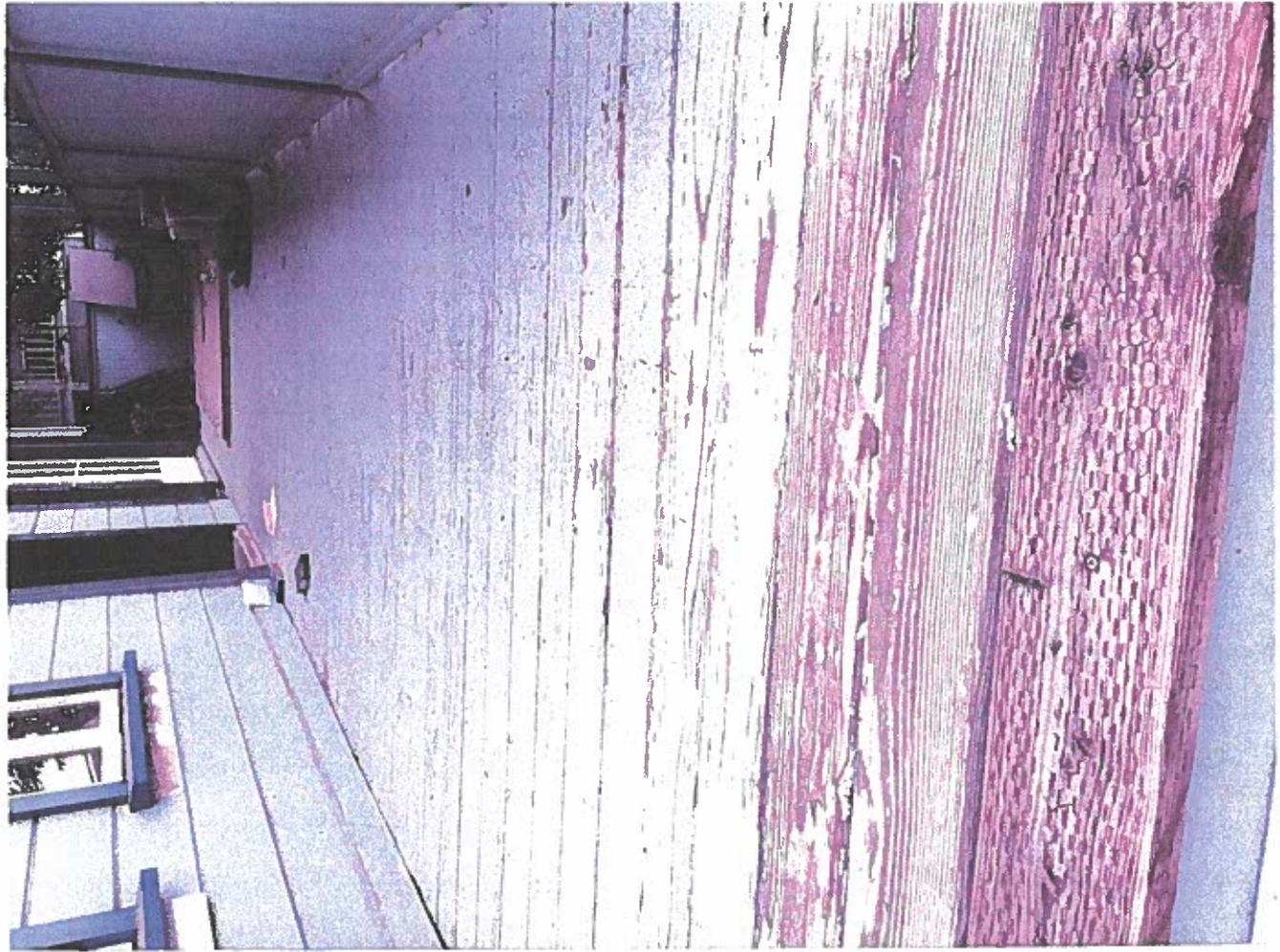


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