



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Monday, March 13, 2017 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER

600 Clark St., JEROME, ARIZONA 86331

## MINUTES

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Design Review Board and to the general public that the Design Review Board will hold the above meeting in Council Chambers at Jerome Town Hall. Members of the Design Review Board will attend either in person or by telephone, video or internet conferencing. The Design Review Board may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3).

### ITEM 1: CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:01 by Acting Chair Mark Venker. Mr. Dabney called roll. Present were Acting Chair Mark Venker, Brice Wood, Mike Parry, and John Schroeder. Staff present were Kyle Dabney, Zoning Administrator, and Jennifer Julian, Minute Taker.

### ITEM 2: APPROVAL OF MINUTES: Minutes of February 13, 2017

Mr. Wood moved to approve the minutes of February 13, 2017 as presented. Mr. Parry seconded. All were in favor and the motion passed unanimously.

### ITEM 3: PETITIONS FROM THE PUBLIC

None.

### ITEM 4: ELECTION OF CHAIR AND VICE CHAIR

Mr. Parry nominated Mr. Venker for Chair. Mr. Schroeder seconded. All were in favor; none opposed.

Mr. Parry nominated Mr. Schroeder for Vice Chair. Chair Venker seconded. All were in favor; none opposed.

### ITEM 5: REPLACING OLD SIGN WITH A NEW DESIGN

APPLICANT: PEGGY HICKS

ADDRESS: 317 MAIN ST.

OWNER OF RECORD: JEROME HISTORICAL SOCIETY

ZONE: C-1

APN: 401-06-023

The applicant is seeking approval for a new design on the exterior sign for Arizona Discoveries

The applicant was not present.

Mr. Dabney presented the application. The sign is painted wood with an Arizona flag design. He has no issues with it and recommended approval.

Mr. Parry said that the old sign is unreadable. Mr. Schroeder said there is another sign on the side of the building that is more rustic. Mr. Dabney explained that the image was done on a computer and the actual sign will look a little different, being painted on wood.

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Mr. Wood moved to approve the sign as presented. Mr. Parry seconded. All in favor and the motion passed unanimously.

## **ITEM 6: ADDITION OF A STORAGE SHED**

APPLICANT: JAMALEE MORET

ADDRESS: 700 HOLLY ST.

OWNER OF RECORD: JACK DILLENBERG

SECONDARY OWNER: JAMALEE MORET

ZONE: R1-5

APN: 401-07-141

The applicant is seeking approval for a storage shed to be constructed on the NE side of the home

The applicant was not present. Mr. Parry recused himself from the dais.

Mr. Dabney presented the item. The design meets all the requirements and he recommended approval.

Mr. Schroeder asked if the vegetation between the shed and the street would remain. Mr. Dabney and Mr. Parry said yes.

Mr. Schroeder said the shed doesn't interfere with views and he has no objection. Chair Venker agreed.

Chair Venker moved to approve the item as presented. Mr. Wood seconded. All were in favor and the motion passed unanimously (Mr. Parry recused).

## **ITEM 7: ADDITION OF A CARPORT TO BE ATTACHED TO AN EXISTING STORAGE UNIT**

APPLICANT: JANICE PONTIUS

ADDRESS: 752 GULCH RD.

OWNER OF RECORD: PONTIOUS LIVING TRUST

ZONE: AR

APN: 401-09-15

The applicant is seeking approval for a carport to be constructed and attached to an existing storage unit.

Mr. Parry was still recused from the dais.

Mr. Dabney presented the item. The carport will match the storage unit in exterior and roof pitch. He recommended approval.

Mr. Wood moved to approve the item as presented. Mr. Schroder seconded. All were in favor and the motion passed unanimously (Mr. Parry recused).

Mr. Parry returned to the dais.

## **ITEM 8: SIGNAGE FOR SHUTTLE SERVICE**

APPLICANT: TOWN OF JEROME

This item was added to the agenda after the initial posting and distribution of the meeting packets.

Kevin Savage, president of the Jerome Chamber of Commerce, was present.

Mr. Dabney presented the item. He met with Mr. Savage to view the locations where the signs will be posted. The stop

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at the 300-Level parking lot will have letters stenciled on it, but the rest are signs. He had no issues with the design and colors of the sign and recommended approval.

Mr. Parry asked if there are old signs that will be taken down. Mr. Savage said the sign across from the fire station will be taken down. Mr. Parry wondered if people will see the signs. Currently, most people just flag down the van.

Mr. Schroder said there are a lot of signs already in the proposed locations. How will people notice them? Mr. Savage explained that the signs are different colors from existing signs; they are blue and white. Some locations have no signs at all. He recommended moving one of the signs across from the fire station. He also recommended moving the sign from in front of the Chamber (without an arrow). The emphasis is on directing people to park at the 300-Level parking lot and use the service.

Mr. Dabney and Mr. Parry agree that there is sign clutter.

Mr. Parry asked if there will be a sign at the old High School. Mr. Savage said yes.

Mr. Dabney said that he is currently working on a district sign proposal to eliminate clutter and overcrowding.

Mr. Wood agreed that there is visual clutter. He wanted to look at the district sign issue. He sees a lot of unapproved signs and clutter. He wanted to identify if there is something that can be one. He supports the town shuttle.

Mr. Dabney said he will do another sign inventory.

Mr. Savage said that the signs on the cage across from the Spirit Room will be taken down and made to look better.

Mr. Parry said he would like to see different, more noticeable colors. Mr. Savage said he was not against that.

Mr. Wood said the signs need to be distinctive. Look for orange or green, for example. Mr. Savage said copper was suggested. He said homeowners may not want to see orange signs.

Mr. Schroder asked about stenciling the shuttle schedule on stop number 1. Will that schedule always be followed, no matter the season? Mr. Savage said yes, the schedule is permanent.

Mr. Parry asked if the shuttle was funded for only one year. Mr. Savage said no, it is ongoing.

Chair Venker said he would like to approve with the explicit intention of taking down redundant signs. He said he personally would prefer to see the wooden directional signs taken down. Mr. Wood said that those signs were never approved.

Mr. Schroeder asked why the item wasn't submitted by the deadline and why the item wasn't just on the agenda for the next month. He thought it gave the impression of showing favoritism. He also asked if the town has permission to put a sign on state park land.

Mr. Dabney said he made an exception to the deadline for this item.

Mr. Parry asked if the item could be tabled until the next meeting, when it could come back with different colors.

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Mr. Savage said the board could pick the color. He said the Chamber made recommendations to the town how to use the bed tax, and the shuttle was Council's choice. He is trying to help the shuttle get to a point where it can be utilized, and the signs are necessary. Personally, all he is doing is recommending to the town what they should do. He spoke to people in town about the best places for stops and he received permission from the state park to put a sign on their property. He doesn't care what color it is.

Mr. Schroder said that the board does not make the design. He is hearing that several people on the board have an issue with the design. The normal process would be to submit another design for the board to review.

Mr. Parry said that the board would like time to review this, and recommended tabling it and bringing it back next month with different colors.

Mr. Savage said that now is the busy season and it needs to get done because the shuttle is already running.

Mr. Wood said that one reason for posting the agenda in advance is to allow public input by anyone who may be affected. He proposed tabling the item so it can have the proper posting before it is voted on. Mr. Parry agreed.

Mr. Savage said he doesn't know what colors the board wants. He is at the meeting as a volunteer and technically, he is not the one presenting the item.

Chair Venker moved to accept Mr. Wood's proposal to table the item until the next meeting. Mr. Schroeder seconded. All were in favor and the motion passed unanimously.

## **ITEM 9: FUTURE AGENDA ITEMS**

Mr. Wood requested a sign inventory. It will be useful to start with district signs.

Mr. Schroder recommended adding an article in the town newsletter about the town's sign rules

Mr. Wood wanted to thank former Chair Steve Pontious for his service.

Mr. Parry thanked Mr. Dabney for adding photos to his applications.

## **ITEM 10: ADJOURN**

Mr. Parry moved to adjourn. Chair Venker seconded. All were in favor and the meeting was adjourned at 7:27 pm.

*Approval on next page.*

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### MINUTES

*Respectfully submitted by Jennifer Julian on April 10, 2017.*

Approved:

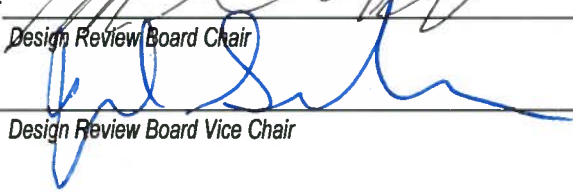


Design Review Board Chair

Date:

4.10.17

Attest:



Design Review Board Vice Chair

Date:

4/10/17