

**NOTICE OF INTENT
PURSUANT TO A.R.S. § 9-499.15**

Pursuant to A.R.S § 9-499.15, the Town of Jerome, Arizona hereby gives notice that it may establish new fees and / or increase existing fees related to police, fire, zoning, water and general services.

Pursuant to A.R.S. § 9-499.15, a schedule of the proposed new or increased fee that includes the amount of the new or increased fee and a written report or data that supports the new or increased fee is available on the Town's website.

The Town Council will consider approving these proposed new or increased fees on June 9, 2026, at 7:00 p.m. in the Town Council Chambers, located at 600 Clark Street, Jerome, Arizona.

IF APPROVED BY COUNCIL, THE NEW FEES WILL BECOME EFFECTIVE JULY 1, 2026.

Dated this 17th day of March, 2026.

Town of Jerome, Arizona

Brett Klein, Town Clerk

Attachments: Report or data in support of new fees, and proposed schedule of new fees.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item: Fee Schedule**

MEETING DATE: April 14, 2026

Summary:

At the March Regular Council meeting, there were discussions regarding proposed changes to the fee schedule. Town staff conducted a complete review of its fees and identified that many fees were not recovering the costs of providing services, and were not keeping up with other comparable jurisdictions. Town staff proposed a comprehensive update at one-time given the statutory time-consuming process.

Council provided input regarding the fees and were in agreement with the proposed changes. This agenda item is for information only as we must highlight the changes on our fee schedule along with publishing / posting the attached notice of intent. Following the March meeting, staff published the notice of intent and posted the proposed changes and report to the Town's website, thereby starting the requisite 60-day notice prior to Council voting on whether to formally adopt. Therefore, the fee schedule increase / changes will come before Council for formal adoption in June, 2026, with the new fees beginning July 1, 2026.

Recommendation:

Staff are providing a FYI with regard to the 60-day notice requirement, and request approval and adoption when it comes before Council at the June, 2026, meeting.



TOWN OF JEROME
OFFICIAL FEE SCHEDULE
CURRENT AS OF SEPTEMBER 10, 2025

Red = Fee change

Blue = Proposed New Fee

Fee For:	Amount:	New Amount
Providing Fire, Rescue and EMS Services for Non-Residents		
Base Rate Fire Apparatus (per type 1 vehicle)	\$250 Initial, \$125 each succeeding hour	\$500 Initial, then \$200 per hour
Rescue Vehicle	\$250 Initial, \$125 each succeeding hour	\$250 Initial, then \$125 per hour
Brush Truck (Type 6)	\$175 Initial, \$100 each succeeding hour	\$250 Initial, then \$125 per hour
Trail Rescue Vehicle (UTV)	\$100 Initial, \$75 each succeeding hour	\$125 Initial, then \$75 per hour
Command Officer	\$75 Initial, \$35 each succeeding hour	\$125 Initial, then \$75 per hour
Command Vehicle	\$100 Initial, \$75 each succeeding hour	\$150 Initial, then \$100 per hour
Personnel (per responder)	\$40 Initial, \$25 each succeeding hour	\$95 Initial, then \$50 per hour
HazMat Surcharge	\$1,500 plus supplies	
Extrication	\$750 per person	No Change
Wash Down	\$100	\$100 + Cleaning agent cost
Absorbent	\$100	No Change
Technical Rope Rescue	\$1,500 per person	No Change
Swift Water Rescue	\$1,500 per patient	No Change
Fire Extinguishment	\$1,500 per building	\$3000 per building
Vehicle Extinguishment	\$500 per vehicle	\$1,000 per passenger car \$1,500 large vehicle/truck/RV/Trailer
Vehicle Extinguishment		
Outside Town Limits Fire Protection Service Agreement	Formula = Assessed LPV / 100; *current levy rate* 1.1	
EMS Equipment		Cost of replacement per item.
Fire Inspection		\$75
Report Request		\$35
Hot Work Permit		\$50
Citizen Assist High Centered		\$150
Extinguishing agent		\$200 per 5 gallons/Minimum 1 gallon
False Alarm		2 verbal warnings then \$250 per incident
Police Services Fee:		
Vehicle Impound Hearing Administrative Fee	\$50	\$150
Parking Bureau Citations - Late Fee	\$25	
Administrative Charge for Oversize Vehicles	\$175 per hour	\$500 per infraction
Police Report	\$10	\$15
Police Video	\$25	\$30
Scheduled Police Escort Traffic Control (1-hour Minimum)	\$55/hour	\$65/hour
Magistrate Court Fees:		
Deferred Prosecution Fee	\$120	\$150
Court Security Fee	\$20	\$25
Default Judgement Fee	\$70 per charge	\$75/case
Warrant Issuance Fee	\$100	
Civil Traffic Case Processing Fee		\$15/case
Parking Related Fees:		
Fee to Allow Parking Beyond Permitted Hours on Street or in Municipal Lot	\$10/monthly	
Fee for Additional Residential Parking Permits	NO FEE	
Temporary Residential Parking Permits	NO FEE	
Physically Impaired Parking Only Sign	\$120	
Pay-To-Park (Kiosk Parking)	\$7	
Animal Related Fee:		
Impounding Fee	\$15 per animal + \$2.50/day	
Dog License Fee	\$5/year	
Animal-Drawn Conveyance Fee	\$200/year	

Encroachment Permits:

Initial Review - Up to Ten Hours of Staff Time	\$410
Additional Review (each staff hour over ten, or for second review)	\$35/hour
Annual Fee for Enjoyment of Public Property	"calculated using standard methodology based on appraised value of property"

Right of Way Work Permit Fee

Not Yet Set

Liquor License Applications:

Liquor License	\$100
Special Event Liquor License	\$75

Film Permits:

Application Fee (all categories)	\$100.00
Promotional Production	No Fee at This Time
Documentary Production	\$250/day
Editorial Production	\$500/day
Commercial Production	\$1,000/day
Feature Production	\$7,500/day
Other Production	Set by Council on case-by-case Basis

Business License Fee:

Gross Income >\$50,001/year	\$75/year
Gross Income >\$10,001 - \$50,000	\$50/year
Gross Income \$2,501 - \$10,000/year	\$20/year
Gross Income \$0 - \$2,500/year	EXEMPT FROM LICENSING
Event Venue (New)	\$500/year
Retail Liquor \$0-50,000/year	\$50/Year
Retail Liquor >\$50,001/year	\$75/year
Mobile Food Vendor	\$100/year
Tour Company (within Town Limits)	\$50/year
Tour Company (out of Town)	\$200/year
Late Fee (Per month, up to 3 months)	\$10/month

Sexually Oriented Businesses Fees:

License Application Fee (non-refundable)	\$500
Annual License Fee (non-refundable)	\$500
Business Employee License Application Fee (non-refundable)	\$100

Mobile Food Vendors:

Daily Trash Rate	\$25
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Special Event Permits:

Non-profit 501©3 with no Entry Fee	\$25 per day
Town-Sponsored or Co-sponsored / Endorsed Events	No Fee
All Others	\$100

Fees for Use of Town Buildings:

Fire Department

\$100 Deposit/\$100 Daily Rental

Planning and Zoning:

Petition to Amend Zoning Boundaries	\$1,000	
Petition to Amend Zoning Regulations	\$300	
Conditional Use Permit Fee	\$500	
Preliminary Site Plan Application Fee	\$300	
Ads for New Construction	Cost/not to exceed \$351	
Neighborhood Meeting	\$50 plus cost of mailing and staff time	
Short-Term Rental (Vacational Rental - Transient Lodging) License Permit Fee	\$150	

Design Review Board:

Paint Colors/ Roofing of Same Material	\$25	\$50
New Construction of Accessory Features (304 F.I)	\$50	
New Construction of Residential Buildings	\$250	
New Construction of Commercial Buildings	\$500	
Demolition of Accessory Features (304 F.I)	\$50	
Demolition of Residential Buildings (in addition to other fees)	\$200	
Demolition of Commercial Buildings (in addition to other fees)	\$200	
Large Alterations:		
Under \$500 in Value	\$50	
\$501-\$10,000 in Value	\$100	
> \$10,001 in Value	1% of value	
Ads for New Construction	Cost/not to exceed \$351	
Sign Permit	\$50	

Board of Adjustment:

Appeals	\$300 (refundable if upheld)	
Variances (fee per each provision for which variance is sought)	\$300	
Ads for Appeals and Variances	No Fee	

Other Planning/Zoning/Design Review Related Fees:

Administrative Review of Temporary Signs	\$25	
Extensions of Approval:		
First Extension	\$25	\$50
Subsequent Extensions	\$200	
Work Without Approval	Double Application Fee	
Appeals to Council	\$50	

Subdivisions:

Preliminary Plat (in town)	\$45 plus \$2/lot or acre, whichever is greater	
Preliminary Plat (outside town)	\$50 plus \$2/lot or acre, whichever is greater	
Final Plat	\$1/lot (min \$10)	
Final Plat Recording Fee	\$10/Sheet	
Deed Restrictions Recording Fee	\$2/Sheet	
Plat Abandonment	\$50	
Amended Plat	\$50 or \$10/sheet, whichever is greater	

Building Department Fees

See attached Schedule A-1

Copy Fees:

Zoning Ordinance	\$25 (hard copy, \$10 (CD)
Comprehensive Plan	\$25 (hard copy, \$10 (CD)
Town Code	\$25 (hard copy, \$10 (CD)
Copies - B/W	\$.25/page
Copies - Color	\$1/page
Copies - Audio Tapes/CDs	\$5

Fax Fees:

Within US (Send or Receive)	\$4 First Page, \$.50/page thereafter
Outside US (Send or Receive)	\$6 First Page, \$1/page thereafter

Water Rates and Fees:

Monthly Service Rates	See attached Schedule A-2
Hook Up Fees/Charges (Equipment & Labor to be charged also)	
Residential	\$5,000 per connection
Small Business	\$5,800 per connection
Medium Business	\$6,200 per connection
Large Business	\$7,000 per connection
Small Industry	\$6,200 per connection
Medium Industry	\$7,000 per connection
Large Industry	\$11,000 per connection
Vineyards	\$7,000 per parcel
New Account:	
Setup Fee	\$15
Service Inspection/Bldg. Inspection/Turn-on	\$50
Customer Maintenance/Support:	
Turn On/Turn Off (at customer's request)	\$25
Disconnect/Reconnect (for lack of payment)	\$25
Delinquency Charges:	
Returned Check	\$25 plus actual charges by bank
Delinquent Payment - Per 30 Days	\$10
Construction or Outside of Town Water Trucks, Etc:	
0-5,000 Gallons	\$25 per 1,000 Gallons
5,001 - 10,000 Gallons	\$30 per 1,000 Gallons
10,001 - 50,000 Gallons	\$35 per 1,000 Gallons
50,001 Gallons and over	\$40 per 1,000 Gallons

Sewer Rates and Fees:

Monthly Service Rates	See attached Schedule A-2
Hookup Fees/Charges (Equipment & Labor to be charged also)	
Residence	\$5,500 per connection
Bar or Restaurant	\$550 per seat
Hotel/Motel/B&B	\$5,500 per connection
Manufacturing - Per Connection	\$550 per fixture
Public Restroom	\$150 per 100 sq. ft.
Office - Per 100 sq. ft.	\$5,500 per connection
Retail Shop	

Sanitation Rates and Fees:

Residential/Commercial/Industrial Pickup Rates	See attached Schedule A-3
Non-scheduled Small Business or Residential Pickup	\$54
Yard Waste (with regular pickup)	\$2.50/bag
Type A Dumpster (short term rental)	\$150 per month (no proration)
Type A Dumpster Pickup/Emptying	\$114
Dumpster Surcharge for prohibited materials	\$240 per dumpster per pickup
Type B Dumpster (sanitation accounts)	Billed at sanitation rates

Miscellaneous Other Fees:

Privilege Fee (for taxi stands, vendors, bus stops, etc. on public streets)	Not Yet Set
Bicycle License	\$1
Publicity Pamphlet Ballot Questions (arguments for or against)	\$250
District Sign, per slat (price)	\$10
Notary Public Fee	\$2
Civil Union Filing Fee	\$73



SCHEDULE A-1 BUILDING PERMIT FEES

VALUATION AND FEE SCHEDULE

Total Valuation:	Fee:
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500 plus \$2.75 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$91.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$378.75 for the first \$25,000 plus \$9.00 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$603.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$916.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,916.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00
\$1,000,000 and up	\$5,041.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000.00 or fraction thereof

INSPECTIONS AND OTHER FEES

Description:	Fee:
Inspections outside of normal business hours (minimum charge two hours)	\$50.00 per hour*
Reinspection fees assessed under provisions of Section 108.8	\$50.00 per hour*
Inspections for which no fee is specifically indicated (minimum charge one-half hour)	\$50.00 per hour*
Additional plan review required by changes, additions or revisions to plans (minimum charge on-half hour)	\$50.00 per hour*
Use of outside consultants for plan checking and inspection, or both	\$50.00 per hour*
*or the total hourly cost to the town, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
** Actual costs include administrative and overhead costs.	Actual Costs**

SPECIFIC FEES

Description:	Fee:
Re-Roof	\$50.00
New Electrical Service	\$50.00
Combination permits for electrical,plumbing or mechanical - valuations up to \$3,000.00	\$50.00 for each trade
Combination permits for electrical,plumbing or mechanical - valuations over \$3,000.00	Use Valuation and Fee Schedule
Retaining walls over 4 Feet High	Use Valuation and Fee Schedule; valued at \$10.00 per each sq. ft. above 4 ft. high
Minimum permit fee	\$50.00
All other permit fees to be determined by the Valuation and Fee Schedule	



TOWN OF JEROME FEE SCHEDULE
SCHEDULE A-2

Fees for:	Amount:	New Amount
<i>Monthly Water Rates:</i>		
In Town Residential:		
Single Resident	\$31.95	
Double Resident	\$41.82	
Multi Resident	\$51.71	
Artist Studio	\$31.95	
Out of Town Residential:		
Single Resident	\$36.52	
Double Resident	\$51.52	
Multi Resident	\$64.95	
Artist Studio	\$36.52	
Non-Residential:		
Monthly minimum charge (includes up to 12,000 gallons)	\$79.64	
Rate per 1,000 gals above 12,000	\$4.46	
Cellular Meter Opt-Out Fees		
Monthly Admin /Opt-out Fee		\$7/monthly
One-Time Digital to Cellular Upgrade (due at the time of upgrade)		\$40.00
<i>Monthly Sewer Rates:</i>		
In Town Residential:		
Single Resident	\$46.94	
Double Resident	\$61.45	
Multi Resident	\$75.98	
Artist Studio	\$46.94	
Out of Town Residential:		
Single Resident	\$53.65	
Double Resident	\$75.69	
Multi Resident	\$95.43	
Artist Studio	\$53.65	
Non-Residential:		
Monthly minimum charge (includes up to 12,000 gallons)	\$115.29	
Rate per 1,000 gals above 12,000	\$7.21	



TOWN OF JEROME FEE SCHEDULE

SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES

1. Residential Rates

	<u>In Town</u>		<u>Out of Town</u>	
a. Single Resident	17.34 18.21	a. Single Resident	29.66 31.14	
b. Double Resident	26.04 27.34	b. Double Resident	42.35 44.47	
c. Triple Resident	34.75 36.49	c. Triple Resident	55.03 57.78	
d. Multi Resident	43.44 45.61	d. Multi Resident	67.72 71.11	

2. Commercial Rates

a. Business (includes specialty tasting +/- food)		<u>In Town</u>		<u>Out of Town</u>	
1. Small Business (0-5 employees)		44.72 46.96	Small Park and/or Museum (0-5 employees)	67.48 70.85	
2. Medium Business (6-10 employees)		51.76 54.35	Medium Park and/or Museum (6-10 employees)	81.54 85.62	
3. Large Business (11 or more employees)		58.79 61.73	Large Park and/or Museum (11 or more employees)	95.60 100.38	
4. Mall*					
Base Rate		44.72 46.96			
Plus charge per participant/business		8.40 8.82			

* a mall, for the purposes of sanitation charges, is defined as two or more businesses located under one roof, and sharing a common exterior entrance/exit.

b. Bar (includes specialty bar)

Base Rate	117.82 123.71
Plus charge per every 6 units* of occupancy	3.52 3.70

*number of units divided by 6, then rounded to the nearest whole number

c. Restaurant without bar

1. 0-19 seats		
Base Rate	81.12 85.18	
Plus charge per every 2 seats*	3.52 3.70	
2. 20-39 seats		
Base Rate	112.32 117.94	
Plus charge per every 2 seats*	3.52 3.70	
3. 40-59 seats		
Base Rate	146.88 154.22	
Plus charge per every 2 seats*	3.52 3.70	



TOWN OF JEROME FEE SCHEDULE

SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES

4. 60-79 seats		
Base rate	181.44	190.51
Plus charge per every 2 seats*	3.52	3.70
5. 80-99 seats		
Base Rate	216	226.80
Plus charge per every 2 seats*	3.52	3.70
6. 100 or more seats		
Base Rate	250.56	263.09
Plus charge per every 2 seats*	3.52	3.70

*number of seats divided by 2, then rounded to the nearest whole number

d. Restaurant & Bar (including specialty bar/restaurant)

1. 0-19 seats		
Base Rate	108.01	113.41
Plus charge per every 2 seats*	3.52	3.70
2. 20-39 seats		
Base Rate	149.38	156.85
Plus charge per every 2 seats*	3.52	3.70
3. 40-59 seats		
Base Rate	195.3	205.07
Plus charge per every 2 seats*	3.52	3.70
4. 60-79 seats		
Base rate	241.3	253.37
Plus charge per every 2 seats*	3.52	3.70
5. 80-99 seats		
Base Rate	287.27	301.63
Plus charge per every 2 seats*	3.52	3.70
6. 100 or more seats		
Base Rate	333.23	349.89
Plus charge per every 2 seats*	3.52	3.70

*number of seats divided by 2, then rounded to the nearest whole number



TOWN OF JEROME FEE SCHEDULE

SCHEDULE A-3
MONTHLY SANITATION SERVICE RATES

e. Lodging

1. Hotels/Rooms/B&B (per unit)		
Base Rate	12.56	13.19
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52	3.70
2. B&B 4 rooms		
Base Rate	37.69	39.57
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52	3.70
3. Hotel 6 or 7 rooms		
Base Rate	50.26	52.77
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52	3.70
4. Hotel 12 rooms		
Base Rate	150.77	158.31
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52	3.70
5. Hotel 32 rooms		
Base Rate	402.05	422.15
Plus surcharge per (# of rooms x 60%, rounded to then nearest whole number)	3.52	3.70