



TOWN OF JEROME

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MEETING OF THE TOWN OF JEROME

DESIGN REVIEW BOARD

DATE: Monday, May 12, 2014 TIME: 7:00 P.M.

PLACE: JEROME CIVIC CENTER, 600 CLARK STREET

Minutes

ITEM 1: Call to Order / Roll Call. Chair Deni Phinney called the meeting to order at 7:04 pm. Roll call by Zoning Administrator. Board members present: Deni Phinney, Steve Pontious, Brice Wood, Carole Lozano and Mike Parry. Staff present: Rebecca Borowski, Zoning Administrator.

ITEM 2: APPROVAL OF MINUTES: Motion by Brice Wood to approve April 14, 2014 regular meeting minutes and April 16, 2014 special meeting minutes with minor changes. Second by Steve Pontious. Motion carried unanimously.

ITEM 3: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

ITEM 4: DESIGN REVIEW – Paint Color / Bachrach & Page

REPRESENTATIVE: Hunter Bachrach / Charlotte Page

ADDRESS: 38 Rich Street.....OWNER OF RECORD: Hunter Bachrach

ASSESSORS PARCEL NUMBER: 401-06-135A.....ZONE: C-1

Applicant requests Design approval for paint color. The Board will review the request for compliance with the Zoning Ordinance and may approve, conditionally approve, or deny the application.

Motion by Mike Parry to approve the application for new exterior paint color as presented. Second by Carole Lozano. Motion carried unanimously.

ITEM 5: DESIGN REVIEW / SIGN PERMIT – Scooter Trash

ADDRESS: 302 Hull Avenue.....OWNER OF RECORD: Robert Brazil

ASSESSORS PARCEL NUMBER: 401-06-074.....ZONE: C-1

Applicant requests design approval and sign permit for one sign. The Board will review the request for compliance with the Zoning Ordinance and may approve, conditionally approve, or deny the application.

The applicant was not present. Board discussed location of the requested sign. The applicant wishes to attach a sign to a rail cart located on the sidewalk. Alternate locations were suggested. Previously approved signage was discussed. In 2009, two signs were approved to be suspended from the interior and exterior of the entrance door. Alternate options were suggested. *Motion by Deni Phinney to table the item, direct Staff to contact the applicant and return with an amended application. Second by Brice Wood. Motion carried unanimously.*

ITEM 6: DESIGN REVIEW – Virardi Exterior Alteration

REPRESENTATIVE: Kumari Virardi

ADDRESS: 806 Hampshire Ave.....OWNER OF RECORD: Joey Van Leeuwen

ASSESSORS PARCEL NUMBER: 401-07-129.....ZONE: R1-5

Applicant requests Design approval of a new exterior door. The Board will review the request for compliance with the Zoning Ordinance and may approve, conditionally approve, or deny the application.

The applicant was not present. Staff distributed additional material supplied by the applicant. Board members discussed the installation of the unapproved door. Modifying the door was discussed, however, absence of the

applicant prevented modification as a solution. Brice Wood clarified that the cost of projects is one factor that cannot be considered by the Board in its decision making process. *Motion by Steve Pontious to deny the application and notify the applicant of the appeal process. Second by Carole Lozano. Motion carried unanimously.*

ITEM 7: Zoning Administrator's Report on Sign Permits

Staff will report on proposed method of cataloging current sign permits.

Following up from the April regular meeting discussion surrounding sign permit documentation, the Zoning Administrator proposed a database and cataloging method be compiled and maintained by Staff. The Board approved.

ITEM 8: Solar Design Guidelines

The Board will review and discuss the Draft Solar Design Guidelines.

Board member Carole Lozano provided additional materials regarding solar shingles. Discussion ensued. The Board agreed to review the document and return at the next meeting with suggestions, additions or modifications.

ITEM 9: FUTURE AGENDA ITEMS

The Board may direct staff to schedule future agenda items to be considered, if desired. No specific properties, individuals, or situations may be discussed, only general topics may be suggested.

There were no future agenda items to discuss.

ITEM 10: Adjournment

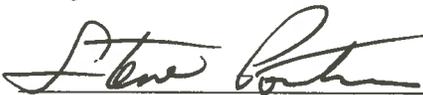
Brice Wood made a motion to adjourn. Second by Steve Pontious. Motion carried unanimously.

Meeting adjourned at 8:09 pm.

Respectfully submitted by Rebecca Borowski on the 9th of June, 2014.

Approved: _____ Date: _____

~~Design Review Board Chair~~

Attest:  _____ Date: 11/10/14

Design Review Board Vice-Chair

Brice Wood DRB

11-10-14